



FARRAGUT BOARD OF MAYOR AND ALDERMEN
Farragut Community Center
239 Jamestowne Blvd

AGENDA
JULY 25, 2024

BMA WORKSHOP
5:30
McFee Park Racquet Sports Discussion

BMA MEETING
6:00 PM

- I. Roll Call**
- II. Approval of Agenda**
- III. Approval of Minutes**
 - A. July 11, 2024
- IV. Mayor's Report**
 - A. Visual Resources Review Board update
 - B. Tree Board Update
 - C. Farragut Planning Commission Update
 - D. Board of Zoning Appeals Update
 - E. Farragut Education Relations Committee Update
 - F. Farragut Tourism/Visitor Advisory Committee Update
 - G. Stormwater Advisory Committee Update
- V. Ordinances & Resolutions**
 - A. Ordinances**
 - 1. Public Hearing & Second Reading**
 - a) Ordinance 24-11**, an ordinance on second reading to amend the Farragut Municipal Code, Chapter 22 – Article 5. Driveways and Other Access Ways, Section 22-147., Traffic Impact Study

239 JAMESTOWNE BLVD | FARRAGUT, TN 37934 | 865.966.7057 |
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It is the policy of the Town of Farragut not to discriminate on the basis of race, color, natural origin, gender, gender identity, sexual orientation, age, religion, disability or veteran status pursuant to Title VI of the Civil Rights Act of 1964, Public Law 93-112 and 101-336 in its hiring, employment practices and programs. To request accommodations due to disabilities, please call 865-966-7057 in advance of the meeting

Requirements, to Provide for Additional Considerations for
Pedestrians and Bicyclists

2. First Reading

- a) **Ordinance 24-10**, an ordinance on first reading to amend the Farragut Zoning Map for Parcel 15402, Tax Map 130, west of the Cotton Eyed Joe's, from C-2 to OD-RE/E, 3.1 Acres (Cox Universal Group, Applicant)
- b) **Ordinance 24-14**, an Ordinance on first reading of the Town of Farragut, Tennessee amending the Fiscal Year 2024-2025 General Fund and Capital Investment Program Fund budgets, passed by Ordinance 24-07

B. Resolutions

- 1. **Resolution R-2024-09**, Declaring Certain Town Property to be Surplus Property

VI. Business Items

- A. Approval of Bids for Contract 2024-18, Anchor Park Pedestrian Crossing Improvements.
- B. Approval of Purchase for One 2024 John Deere 6110M Tractor and Alamo Mowing System
- C. Approval of Purchase for One 2023 Ford F550 Bucket Truck

VII. Citizens Forum

VIII. Town Administrator's Report

IX. Town Attorney's Report

The Board of Mayor and Aldermen welcomes and invites Farragut residents to participate in public meetings.

Public Participation Guidelines for Farragut Board of Mayor and Aldermen meetings

At the end of each business meeting, there will be time reserved for public comment under the Citizen Forum agenda item. If you are interested in speaking, please fill out a blue comment card and turn it in to the Town Recorder or staff member. This time is set aside specifically for comments on items that are not on the Board of Mayor and Aldermen regular agenda for the meeting. Each speaker will be given three (3) minutes to speak on his/her topic.

The Board also seeks public comment on regular agenda items during the portion of the meeting devoted to discussion and consideration of the specific agenda item.

The Mayor may recognize individuals for public comment during both the regular agenda and Citizen Forum portions of the meeting based on the following guidelines.

- 1. The Mayor shall maintain and control the meeting to provide a professional and objective environment conducive to presentation and discussion of the agenda items;

2. Any Farragut resident interested in speaking should fill out a blue comment card stating which agenda item they would like to comment on and turn it in to the Town Recorder or a staff member;
3. Speakers shall come to the podium and identify themselves by name and street address;
4. Public comment shall be limited to three (3) minutes per individual. Time for public comment may be amended at the discretion of the Mayor; provided that when additional time is allowed, speakers with differing points of view are allowed the same amount of time if requested. Time is not transferable to other speakers;
5. Speakers should strive to avoid redundancy; different considerations than expressed by previous speakers on a subject are encouraged;
6. Comments that threaten violence or imminent physical harm toward any individual will not be tolerated.
7. Comments may support or oppose issues or measures;
8. Personal attacks on the character of individuals who hold different points of view that have no relationship to the merits of the matter or issue raised for discussion will not be tolerated.
9. An applicant, and/or their representative(s), for an item on the regular agenda shall be afforded the time necessary to present their request and respond to questions. The three (3) minute limitation shall not apply. However, the Mayor may ask an applicant to stay on point in order to facilitate the efficiency of the meeting.

Each speaker will be asked if they can agree to abide by the Comment Protocol. If so, please be prepared to speak when your name is called.

Tennessee Code Annotated 39-17-306. Disrupting meetings or processions.

- (a) A person commits an offense if, with the intent to prevent or disrupt a lawful meeting, procession, or gathering, the person substantially obstructs or interferes with the meeting, procession, or gathering by physical action or verbal utterance.
- (b) A violation of this section is a Class A misdemeanor.

July 11, 2024

BMA MEETING MINUTES

Roll Call

Mayor Williams called the meeting to order at 6:00 PM. Roll Call for attendance: Alderman Burnette, yes; Alderman Meyer, absent; Vice-Mayor Povlin, yes; Alderman White, yes; Mayor Williams, yes; In addition to staff and member of the press.

Approval of Agenda

Motion was made to approve the agenda as presented. Moved by Vice-Mayor Povlin, seconded by Alderman White; voting yes, Mayor Williams, Vice-Mayor Povlin, Aldermen Burnette and White; Alderman Meyer was absent; no nays; motion passed.

Approval of Minutes

Motion was made to approve the minutes of June 27, 2024, as presented. Moved by Vice-Mayor Povlin, seconded by Alderman White; voting yes, Mayor Williams, Vice-Mayor Povlin, Aldermen Burnette and White; Alderman Meyer was absent; no nays; motion passed.

Mayor's Report

- Parks & Recreation Month Proclamation
- Public Relations Day Proclamation
- Parks and Athletics Council update
- Arts & Beautification Committee update
- Visual Resources Review Board update
- Museum Committee update

Vice-Mayor Povlin honored Betty Dick, who passed away last week, she was one of the founding members of Farragut and dedicated many hours to the service of the Town.

Alderman Burnette reported on items from a neighborhood meeting that he attended.

Alderman White asked that town staff come up with solutions to pickleball at McFee Park.

Resolutions & Ordinances

Ordinances

Second Reading

Ordinance 24-09, Ordinance to amend the Farragut Municipal Code, Chapter 103, Aquatic Buffers and Chapter 111, Stormwater Management Control by deleting chapters in their entirety and substituting new language for Chapter 111, Stormwater Management Control

A motion was made to approve Ordinance 24-09 on second and final reading. Moved by Vice-Mayor Povlin, seconded by Alderman White. Gerald Thornton, 413 Sugarwood, addressed the board with questions about the ordinance. Roll call vote; Alderman Burnette, yes; Alderman

Meyer, absent; Vice-Mayor Povlin, yes; Alderman White, yes; Mayor Williams, yes; motion passed.

First Reading

Ordinance 24-11, an ordinance on first reading to amend the Farragut Municipal Code, Chapter 22 – Article 5. Driveways and Other Access Ways, Section 22-147., Traffic Impact Study Requirements, to Provide for Additional Considerations for Pedestrians and Bicyclists

Motion was made to approve Ordinance 24-11 on first reading. Moved by Vice-Mayor Povlin, seconded by Alderman Burnette. The following citizens spoke concerning this item:

- Greg Wiberley, 12603 Evans Road
- Steve Williams, 721 Virtue Road
- Mike Mitchell, 716 Brixworth

Roll call vote; Alderman Burnette, yes; Alderman Meyer, absent; Vice-Mayor Povlin, yes; Alderman White, yes; Mayor Williams, yes; motion passed.

Business Items

Approval of Contract 2024-17 for Synthetic Ice Rink Rental and Services

Motion was made to approve Contract 2024-17 with Rinks-R-Us, LLC of Oak Ridge for synthetic ice rink rental and services in the amount of \$54,999.99. Moved by Alderman Burnette, seconded by Vice-Mayor Povlin. Steve Williams, 721 Virtue Road, spoke concerning this agenda item. Voting yes, Mayor Williams, Vice-Mayor Povlin and Aldermen Burnette; Alderman White voted no; Alderman Meyer was absent; motion passed.

Town Administrator's Report

David Smoak, Town Administrator, reported the following:

- The 4th of July parade was a huge success
- USS Farragut Sailors visited the area and participated in the parade
- The Campbell Station entrance to the high school is now known as Eddie Courtney Lane

The meeting adjourned at 7:32 PM.

Ron Williams, Mayor

Allison Myers, Town Recorder

VRRB Report Information

2023-2024 Fiscal Year (July 2023 thru June 2024)

VRRB Major Roles and Responsibilities:

- Review and approval of ground sign applications,
- Review and approval of required landscape plans,
- Provide input and advise regarding wall sign applications when requested by Town staff,
- Provide input on proposed amendments to related regulations including the Sign Ordinance and Landscape Requirements,
- Provide input on other public space aesthetic issues when requested.

Meetings

The Board includes seven (7) voting members, one (1) non-voting youth representative, and it meets on the fourth (4th) Tuesday of each month.

The Board held eleven (11) regular meetings during the fiscal year. The regular November and December meetings were consolidated into a single meeting held on December 12.

Agenda Items

During the past year the Board reviewed and participated in decisions involving the following:

Ground Sign Applications

New, Reconstructed, or Refaced Monument Signs	20
Individual Tenant Panels on Multi-Tenant Signs	13
Interstate Pole Sign (Reface)	1
Menu Boards and Associated Facilities	2
Freestanding ATM Signs and Associated Facilities	1
Interior Accessory Signs (directory/directional).....	2
Minor Peripheral Signs (enter/exit).....	1
Total Ground Signs Reviewed.....	40

Landscape Plan Applications

Required Landscape Plans Reviewed*	9**
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* Required landscape plans involve new development sites or major plan changes for existing sites.

** Some applications and plans involved larger multi-tenant/site developments (E.g. Biddle Farms commercial and multifamily phases, Publix commercial center)

Other Activities

- The Board reviewed and recommended a minor change to its charter regarding the annual meeting for election of officers. The change allowed the Board to elect officers at its July meeting, which better aligns with the new member appointment cycle. The change was approved by the Board of Mayor and Aldermen.
- The Board participated in the Town's Adopt a Stream Program and conducted a clean-up along its adopted section of North Fork Turkey Creek in November.
- The Board reviewed and provided input on proposed amendments to the sign ordinance regarding canopy signs and perpendicular projecting wall signs. The amendments were adopted by the Board of Mayor and Aldermen in June.
- The Board reviewed and provided input on the development of the Town's public Wayfinding Sign Program.

Goals for Coming Year

- Maintain regular meeting schedule, review all applicable applications, and provide input to Town staff and officials where appropriate and/or requested.
- Provide input and review any proposed amendments to the Town's Sign or Landscaping Regulations.

Tree Board Report Information

2023-2024 Fiscal Year (July 2023 thru June 2024)

Tree Board Major Roles and Responsibilities:

- Assist Town staff in administering the Public Tree Care Ordinance
- Assist with Arbor Day recognition
- Coordinate projects and recognize entities that have contributed to tree related improvements in the Town
- Assist in updating tree lists or ordinance amendments that may affect trees on public properties

Meetings

The Tree Board meetings are as needed. Typically, a meeting is scheduled once per quarter. The Tree Board has seven members including staff representatives from engineering, public works, parks and recreation and planning. The remaining members are a utility representative, a member from either the Board of Mayor and Aldermen or the Planning Commission, and a member at large with a background in tree care who is a citizen of the Town.

The Tree Board held two (2) regular meetings during the last fiscal year. The meetings were in December and March. A third meeting was held just prior to the previous fiscal year and a meeting was also held in July 2024.

Agenda Items

During the past year the Tree Board reviewed the following:

December meeting

- Reviewed list of trees proposed to be planted on public properties
- Reviewed amendments to the definition of Public Tree and Street Tree in the Public Tree Care Ordinance
- Reviewed Tree City Application Materials
- Discussed Board goals for 2024

March meeting

- Discussed locations for Tree City USA signs
- Discussed Arbor Day Celebration to be conducted on April 11
- Reviewed streetscaping elements proposed in the Mixed-Use Town Center Vision Plan

July meeting

- Reviewed goals for the current fiscal year

Accomplishments during previous fiscal year

- Town of Farragut was awarded a Tree City USA designation
- Public Works installed Tree City USA signs in five different entranceways into the Town
- Arbor Day was celebrated on April 11 with a representative from the State of Tennessee Forestry awarding Mayor Williams with a plaque recognizing the Town as a Tree City USA. Also, as part of Arbor Day, a white oak tree was planted at the Community Center and a Proclamation was made by the Mayor to formally acknowledge April 11 at Arbor Day in the Town of Farragut

Goals for Coming Year

- Plan and participate in the Tennessee Tree Day Program on March 15, 2025
- Work with residents along McFee Road to implement a “Trees along McFee” Program
- Review public properties where trees could be planted in late fall for this year’s public tree planting
- Assist in provided information and input to the general public related to tree care, invasive plant material, trees and utilities, and other tree related items. The plan would be to conduct at least one public workshop on a topic relevant to tree care. The Tree Board will be working with Trees Knoxville to partner on this effort.

Planning Commission Report Information

2023-2024 Fiscal Year (July 2023 thru June 2024)

MPC Major Roles and Responsibilities:

- Review and approval of site plans
- Review and approval of subdivision plats
- Review and approval of zoning and future land use map amendments
- Review and approval of text amendments
- Review of planning related documents (land use plans, vision plans, architectural design guidelines, wayfinding plan, etc.)

Meetings

The Commission includes nine (9) voting members, one (1) non-voting youth representative, and it meets on the third (3rd) Thursday of each month.

The Commission held eleven (11) regular meetings during the fiscal year. The meeting in January was cancelled due to the weather.

Agenda Items

During the past year the Commission reviewed the following:

Utility Projects

- Nine different projects (two of the largest were the LCUB fiber project throughout the Town and FUD's Sewer Line Upgrade Project involving portions of Turkey Creek)

Site Plans

- Ten site plans were approved involving a variety of projects including a new grocery store at N. Watt Road/Kingston Pike, an exterior upgrade for a La Quinta Hotel, a new Dollar General, Advance Auto, Dogtopia Dog Day Care, renovation to the former Jones Automotive, a minor site plan for Firestone, the driveway relocation for Concord Baptist, a revision to the previously approved Skore Hotel off Outlet Drive, and a new cell tower behind West End Center

Plats

- Two re-subdivision plats
- Three final plats involving 64 houselots

Rezoning

- Four rezoning requests were reviewed and approved

Future Land Use Map (FLUM) Amendments

- Two FLUM amendments were reviewed and approved, and four others were reviewed for discussion purposes and will be voted on in July

Text Amendments

- Developed a concept plan requirement for the S-1 Zoning District in association with rezonings
- Modified buffer strip requirements where abutting non-residential uses as shown on the FLUM
- Modified certain definitions in the Public Tree Care Ordinance
- Replaced the existing Stormwater Ordinance and Aquatic Buffer Ordinance with a new ordinance
- Modified the sign ordinance to provide for canopy and major projecting signs
- Modified requirements for traffic impact studies to require evaluation of existing pedestrian and bicycle facilities in the study area and any impacts that may be created by the action requiring the traffic impact study

Other Projects

- Reviewed traffic calming measures for Sonja Drive, Admiral Road, and St. John Court
- Reviewed a road improvement plan with greenway for Turkey Creek Road
- Reviewed a vision plan for the Mixed-Use Town Center
- Reviewed a wayfinding plan

Goals for Coming Year

- Assist the staff in finalizing the Mixed-Use Town Center Vision Plan and any implementation measures that may be appropriate based on the guidance provided in the Vision Plan
- Review updates to the Major Road Plan, Subdivision Regulations and other development related items consistent with the Town's Strategic Plan
- Assist the staff in providing guidance on plans, plats, amendments, and other agenda items that may be presented to the Planning Commission

Board of Zoning Appeals Report Information

2023-2024 Fiscal Year (July 2023 thru June 2024)

Board of Zoning Appeals Major Roles and Responsibilities:

- Required by State since the Town has adopted a Zoning Ordinance
- Hear appeals related to alleged errors made by an administrative official in carrying out any provision of the Zoning Ordinance
- Hear requests for Zoning Map interpretations
- Hear requests for variances associated with provisions in the Zoning Ordinance, Sign Ordinance, and Sinkhole Ordinance
- Hear requests for Special Exceptions, where provided for in the Zoning Ordinance

Meetings

The Board of Zoning Appeals includes five members that are citizens of the Town. The meetings are conducted as needed. There were no meetings during the past fiscal year.

Goals for Coming Year

- Maintain training required by State

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Mark Shipley, Community Development Director

SUBJECT: Ordinance 24-11, an ordinance on second reading to amend the Farragut Municipal Code, Chapter 22 – Article 5. Driveways and Other Access Ways, Section 22-147., Traffic Impact Study Requirements, to Provide for Additional Considerations for Pedestrians and Bicyclists

INTRODUCTION AND BACKGROUND: At the Board of Mayor and Aldermen Strategic Planning Retreat earlier this year, one of the top priorities under the “Advancing a High-Quality and Well-Maintained Community” critical success factor in the Town’s Strategic Plan was to amend the Traffic Impact Study Requirements in the Driveways and Other Access Ways Ordinance to include pedestrian safety.

DISCUSSION: During discussion with the Planning Commission, the staff reviewed proposed amendments to the existing Traffic Impact Study requirements. The main objective was to ensure that, where traffic impact studies are required, consideration is given to pedestrians and bicyclists. This would include evaluating existing facilities and addressing any impacts that may result from the action (rezoning, site development, subdivision development, etc.) that required the traffic impact study.

In developing the text amendments that were ultimately included in Ordinance 24-11, the staff reviewed similar provisions in other communities. The staff also sent the proposed amendments to local traffic engineers for their input. The feedback that was received is incorporated into Ordinance 24-11.

RECOMMENDATION: At their meeting on June 20, 2024, the Planning Commission unanimously recommended approval of Ordinance 24-11. At the Board of Mayor and Aldermen meeting on July 11, 2024, Ordinance 24-11 was unanimously approved on first reading. There have been no changes to Ordinance 24-11 since the first reading and Community Development Director, Mark Shipley, recommends approval of Ordinance 24-11 on second reading.

BOARD ACTION:

MOTION BY:_____ SECONDED BY:_____

<u>VOTE/TOTAL</u>	<u>WILLIAMS</u>	<u>MEYER</u>	<u>WHITE</u>	<u>POVLIN</u>	<u>BURNETTE</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

(NOTE: changes are shown in red and strikethroughs)

Sec. 22-147. Traffic impact study requirements

(a) *Generally.*

- (1) The submission of a traffic impact study shall be required with rezoning, site plan and preliminary plat requests in accordance with the following table:

24-Hour Trip Generation	Traffic Study Scope
0—750 ADT	Level I
750—6,000 ADT	Level II
> 6,000 ADT	Level III

- (2) Trip generation rates for proposed uses shall be calculated using the ITE Trip Generation Manual, ~~5th (or latest) edition.~~ **latest edition.**
- (3) Upon being provided proof by the developer's traffic engineer that a lower level traffic impact study would be adequate for a proposed development, or that a traffic study is not warranted, the town engineering staff may reduce the level of study required or waive the requirement.

(b) *Traffic impact study guidelines and procedures.*

- (1) These traffic impact study guidelines and procedures define when proposed rezoning, site plans and preliminary plat requests warrant a detailed traffic study and what information should be included in it. All applicants will be required to follow the town guidelines.
- (2) The purpose of performing a traffic impact study, as defined by the institute of traffic engineers (ITE), is to:
- Provide guidance for short term and long term planning of site access;
 - Provide guidance for on-site circulation and the interface between on-site circulation and off-site traffic;
 - Provide guidance for off-site improvements needed to permit the roadway system to function satisfactorily so as to accommodate site and non-site traffic;
 - Provide guidance on measures to improve the safety and efficiency of pedestrian and bicycle facilities impacted by the proposed action for which the traffic impact study is being prepared.**
 - Assist developers and land owners in making land use site planning decisions regarding traffic;
 - Identify the contribution a particular development makes to roadway system traffic volumes;
 - Provide a basis for estimating roadway improvement requirements attributable to a particular project;
 - Assess the compatibility with local transportation plans;
 - Enable staff to better evaluate zoning changes and development plans; and
 - Allow appointed and elected officials to know implications of their voting decisions.
- (c) *Scope of required traffic impact studies.* Three levels of study have been identified based on the number of trips that a development is projected to generate in a 24-hour period:

-
- (1) Level I studies require analysis of each access, per engineering staff, that the development has to an existing roadway. Access points to be analyzed include public and private roads, joint permanent easements, and private drives.
 - (2) Level II studies require analysis of each access that the development has to an existing roadway, and to the first control point beyond those access points. A control point is an intersection controlled by a traffic signal or stop sign on the existing roadway onto which the development has access. For cases where a traffic control device does not exist, engineering staff will determine the extent of the study. If a freeway interchange is near the property to be developed and is not signalized, engineering staff will determine if the ramps need to be included in the study. This level of study is commonly required for larger residential subdivisions, commercial developments, and office complexes.
 - (3) Level III studies require a complete traffic impact study. This study must address each access point, the first control point beyond each access point, and the nearest collector intersection or street of higher classification or as determined by the engineering staff. The exact area to be studied will be determined by the engineering staff with input from the study preparer. Level III studies are uncommon, as they are usually warranted only with very large mixed-use and commercial developments.
- (d) *Submission and review procedures for traffic impact studies.*
- (1) Applicants should conduct a preliminary trip generation assessment of any proposed rezoning, site plan or preliminary plat request to determine if a traffic impact study will be required. This preliminary assessment should be conducted well in advance of the actual submission of plans.
 - (2) If the preliminary assessment indicates that a traffic impact study will be required, the applicant should consult as early as possible in the plan-development process with the town's engineering staff to verify a development's projected trip generation, and to confirm whether or not a study will be required. If a study is required, the required level can be determined at that time.
 - (3) The applicant shall then select a licensed traffic or transportation engineer to prepare the study, who may need to consult with the engineering staff periodically to review the collected data and any assumptions made in the draft report.
 - (4) ~~Four copies~~ An electronic copy of the completed draft traffic impact study shall be submitted along with the development application and all other materials required for submission.
 - (5) The engineering staff shall review the draft traffic impact study in conjunction with the other elements of the development application. If the draft traffic impact study is not of the proper scope or is executed improperly, the applicant shall be notified of the deficiencies and be required to submit corrections on the same schedule that applies to the other elements of the development application. Failure to submit corrections in a timely manner may lead to a postponement of the application until the next regularly scheduled planning commission meeting.

Since a completed traffic impact study must be submitted at the same time as the application for a development, it is critical that the applicant conduct steps one through three early in their planning of a proposed development. Failure to submit a traffic impact study, or submission of an inadequate study, is likely to slow the review process and may lead to postponements.

- (e) *Required qualifications for preparers of traffic impact studies.* Traffic impact studies shall be prepared under the supervision of a qualified engineer who has specific training in traffic and transportation engineering and experience related to preparing traffic studies for existing or proposed developments. The study shall be signed and sealed by the supervising engineer. The ability to forecast and analyze traffic needs for both developments and roadway systems is essential. All design work implementing the recommendations of the traffic impact study shall be completed under the supervision of a registered professional engineer.

(f) *Required specifications for traffic impact studies.*

(1) *Report requirements: Level I studies.*

a. *Intersection.*

1. Description of site including a location map.
2. Type of project.
 - (i) If residential, number and type of units.
 - (ii) If commercial or office, include square footage and occupancy.
3. Site plan with access points shown to scale.

b. *Existing conditions.*

1. Distance from nearest intersection in both directions.
2. Distance to nearest drive or access points in both directions.
3. Location shown relative to opposing street, driveways, or access points.

4. Existing pedestrian and bicycle facilities in the study area.

c. *Proposed conditions.*

1. Width, radius, and markings of proposed street, driveway, or access point.
2. Proposed improvements adjacent to access point, including, but not limited to, acceleration, deceleration lanes, and pavement marking adjustments.
3. Additional pedestrian and bicycle facilities or modifications to existing facilities to improve safety and/or user experience.
4. Improvements to pedestrian crossings to lessen potential conflicts with motorists.

(2) *Report requirements: Level II studies.*

a. *Introduction.*

1. Description of site including a location map.
2. Type of project.
 - (i) If residential, number and type of dwelling units.
 - (ii) If commercial or office, square footage and type of occupancy.
3. Map of project with proposed access points shown.

b. *Existing conditions.*

1. Directional traffic counts on roads adjacent to property with access to development: Traffic counts should be no more than one year old.
2. Level of service of intersections (if applicable):
 - (i) Highway capacity software is recommended.
 - (ii) Other nationally recognized software can be used.

3. Existing pedestrian and bicycle facilities in the study area.

c. *Trip generation rates.*

1. Listing of trip generation rates.
2. Listing of sources for rates used.
 - (i) ~~ITE 5th Edition of Trip Generation Manual~~, latest edition.
 - (ii) If the type of proposed development is not addressed in the ITE manual, then other rates may be used as long as they are documented and have been approved by engineering staff.
3. Calculation of trip ends by type of generator.
 - (i) Traffic generated by phase.
 - (ii) 100 percent occupancy and development.
4. An assessment of whether site-generated traffic will have any adverse impacts to pedestrians and/or bicyclists.

d. *Trip distribution.*

1. Assumptions as to the directional distribution of traffic to and from the development.
2. Assumptions as to the peak hour percentages.
3. Assumptions as to the peak hour directional splits.
4. Assumptions as to the pass-by trips, if applicable, must be approved by engineering staff.
5. An assessment of whether modifications to site generated trip distribution will have any adverse impacts to pedestrians and/or bicyclists.

e. *Analysis.*

1. Level of service (LOS) and capacity analysis for peak periods.
 - (i) Compute the projected LOS and capacity analysis for each access point and control point to the adjacent road system based on the development by phase.
 - A. Highway capacity software is recommended.
 - B. Other nationally recognized software can be used.
 - (ii) Compare LOS before development to LOS after development if applicable.
 - (iii) Link analysis if applicable.
2. Intersection and roadway geometry; existing and proposed.
 - (i) Distances from existing streets, driveways, and/or median cuts.
 - (ii) Alignment with existing streets, driveways, and/or median cuts.
 - (iii) Intersection layouts.
 - (iv) Sight distance.
 - (v) Right-of-way width.
 - (vi) Lane width.
3. Site circulation.
4. Pedestrian facilities.

-
- (i) Sidewalks, walking trails.
 - (ii) Crosswalks, crossing distance, pedestrian signals and associated timing.
 - (iii) Transit stops.
 - (iv) School bus stops.

5. Bicycle facilities.

f. Recommendations.

- 1. Site access.
- 2. Intersection improvements.
 - (i) Traffic control devices: modify existing or need for new.
 - (ii) Left and/or right turn lanes.
 - (iii) Acceleration and/or deceleration lanes.
 - (iv) Length of storage bays.
 - (v) Additional pedestrian and bicycle facilities or modifications to existing facilities to improve safety and/or user experience.
 - (vi) Improvements to pedestrian crossings to lessen potential conflicts with motorists.
- 3. Off-site improvements.
 - (i) Modification to existing traffic control devices.
 - (ii) Additional traffic control devices.
 - (iii) Additional lanes at major intersections.
 - (iv) Additional roads.
 - (v) Additional pedestrian and bicycle facilities or modifications to existing facilities to improve safety and/or user experience.
 - (vi) Improvements to pedestrian crossings to lessen potential conflicts with motorists.
- 4. Improvements by phasing (if applicable).

g. Appendix.

- 1. Raw traffic count data.
- 2. Documentation of analysis.

- (3) *Report requirements: Level III studies.* In addition to the preceding information for Level I and II, the following information on trip assignment shall be provided in the report prior to the analysis and recommendation section:

Trip assignment.

-
1. Show existing ADTs, proposed development traffic, and total traffic for all affected links on map which identifies the project and surrounding roads.
 2. Show a.m. and p.m. peak hour turning movements for the existing traffic, the proposed development traffic, and the combined traffic at all project entrance intersections, and effected intersections within the study area.
 3. Discuss the effects of phasing of the proposed project.
- (g) *Additional information.* Additional information on traffic impact studies can be obtained from the Institute of Transportation Engineers (ITE), among other reputable sources. ~~Traffic Access and Impact Studies for Site Development: A Recommended Practice by the Institute of Transportation Engineers.~~
- (Code 2007, § 16-403; Ord. No. 96-30, 1-1997; Ord. No. 14-18, § 3, 12-11-2014)

ORDINANCE: 24-11
PREPARED BY: Shipley
REQUESTED BY: Staff
CERTIFIED BY FMPC: June 20, 2024
PUBLIC HEARING: _____
PUBLISHED IN: _____
DATE: _____
1ST READING: _____
2ND READING: _____
PUBLISHED IN: _____
DATE: _____

AN ORDINANCE AMENDING THE FARRAGUT MUNICIPAL CODE, CHAPTER 22 – ARTICLE 5. DRIVEWAYS AND OTHER ACCESS WAYS, SECTION 22-147., TRAFFIC IMPACT STUDY REQUIREMENTS, TO PROVIDE FOR ADDITIONAL CONSIDERATIONS FOR PEDESTRIANS AND BICYCLISTS

BE IT ORDAINED by the Board of Mayor and Aldermen of the Town of Farragut, Tennessee, wishes to amend the Farragut Municipal Code, Chapter 22 – Article 5. Driveways and Other Access Ways, Section 22-147., Traffic Impact Study Requirements, to provide additional considerations for pedestrians and bicyclists.

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen of the Town of Farragut, Tennessee, that the Farragut Municipal Code is hereby amended as follows:

SECTION 1.

The Farragut Municipal Code, Chapter 22 – Article 5. Driveways and Other Access Ways, Section 22-147., Traffic Impact Study Requirements, is replaced in its entirety as follows:

Sec. 22-147. Traffic impact study requirements

(a) *Generally.*

- (1) The submission of a traffic impact study shall be required with rezoning, site plan and preliminary plat requests in accordance with the following table:

24-Hour Trip Generation	Traffic Study Scope
0—750 ADT	Level I
750—6,000 ADT	Level II
> 6,000 ADT	Level III

- (2) Trip generation rates for proposed uses shall be calculated using the ITE Trip Generation Manual, latest edition.
- (3) Upon being provided proof by the developer's traffic engineer that a lower level traffic impact study would be adequate for a proposed development, or that a traffic study is

not warranted, the town engineering staff may reduce the level of study required or waive the requirement.

(b) *Traffic impact study guidelines and procedures.*

- (1) These traffic impact study guidelines and procedures define when proposed rezoning, site plans and preliminary plat requests warrant a detailed traffic study and what information should be included in it. All applicants will be required to follow the town guidelines.
- (2) The purpose of performing a traffic impact study, as defined by the institute of traffic engineers (ITE), is to:
 - a. Provide guidance for short term and long term planning of site access;
 - b. Provide guidance for on-site circulation and the interface between on-site circulation and off-site traffic;
 - c. Provide guidance for off-site improvements needed to permit the roadway system to function satisfactorily so as to accommodate site and non-site traffic;
 - d. Provide guidance on measures to improve the safety and efficiency of pedestrian and bicycle facilities impacted by the proposed action for which the traffic impact study is being prepared.
 - e. Assist developers and land owners in making land use site planning decisions regarding traffic;
 - f. Identify the contribution a particular development makes to roadway system traffic volumes;
 - g. Provide a basis for estimating roadway improvement requirements attributable to a particular project;
 - h. Assess the compatibility with local transportation plans;
 - i. Enable staff to better evaluate zoning changes and development plans; and
 - j. Allow appointed and elected officials to know implications of their voting decisions.

(c) *Scope of required traffic impact studies.* Three levels of study have been identified based on the number of trips that a development is projected to generate in a 24-hour period:

- (1) Level I studies require analysis of each access, per engineering staff, that the development has to an existing roadway. Access points to be analyzed include public and private roads, joint permanent easements, and private drives.
- (2) Level II studies require analysis of each access that the development has to an existing roadway, and to the first control point beyond those access points. A control point is an intersection controlled by a traffic signal or stop sign on the existing roadway onto which the development has access. For cases where a traffic control device does not exist, engineering staff will determine the extent of the study. If a freeway interchange is near the property to be developed and is not signalized, engineering staff will determine if the ramps need to be included in the study. This level of study is

commonly required for larger residential subdivisions, commercial developments, and office complexes.

- (3) Level III studies require a complete traffic impact study. This study must address each access point, the first control point beyond each access point, and the nearest collector intersection or street of higher classification or as determined by the engineering staff. The exact area to be studied will be determined by the engineering staff with input from the study preparer. Level III studies are uncommon, as they are usually warranted only with very large mixed-use and commercial developments.
- (d) *Submission and review procedures for traffic impact studies.*
- (1) Applicants should conduct a preliminary trip generation assessment of any proposed rezoning, site plan or preliminary plat request to determine if a traffic impact study will be required. This preliminary assessment should be conducted well in advance of the actual submission of plans.
 - (2) If the preliminary assessment indicates that a traffic impact study will be required, the applicant should consult as early as possible in the plan-development process with the town's engineering staff to verify a development's projected trip generation, and to confirm whether or not a study will be required. If a study is required, the required level can be determined at that time.
 - (3) The applicant shall then select a licensed traffic or transportation engineer to prepare the study, who may need to consult with the engineering staff periodically to review the collected data and any assumptions made in the draft report.
 - (4) An electronic copy of the completed draft traffic impact study shall be submitted along with the development application and all other materials required for submission.
 - (5) The engineering staff shall review the draft traffic impact study in conjunction with the other elements of the development application. If the draft traffic impact study is not of the proper scope or is executed improperly, the applicant shall be notified of the deficiencies and be required to submit corrections on the same schedule that applies to the other elements of the development application. Failure to submit corrections in a timely manner may lead to a postponement of the application until the next regularly scheduled planning commission meeting.

Since a completed traffic impact study must be submitted at the same time as the application for a development, it is critical that the applicant conduct steps one through three early in their planning of a proposed development. Failure to submit a traffic impact study, or submission of an inadequate study, is likely to slow the review process and may lead to postponements.

- (e) *Required qualifications for preparers of traffic impact studies.* Traffic impact studies shall be prepared under the supervision of a qualified engineer who has specific training in traffic and transportation engineering and experience related to preparing traffic studies for existing or proposed developments. The study shall be signed and sealed by the supervising engineer. The ability to forecast and analyze traffic needs for both developments and roadway systems is essential. All design work implementing the recommendations of the traffic impact study shall be completed under the supervision of a registered professional engineer.

(f) *Required specifications for traffic impact studies.*

(1) *Report requirements: Level I studies.*

a. *Intersection.*

1. Description of site including a location map.
2. Type of project.
 - (i) If residential, number and type of units.
 - (ii) If commercial or office, include square footage and occupancy.
3. Site plan with access points shown to scale.

b. *Existing conditions.*

1. Distance from nearest intersection in both directions.
2. Distance to nearest drive or access points in both directions.
3. Location shown relative to opposing street, driveways, or access points.
4. Existing pedestrian and bicycle facilities in the study area.

c. *Proposed conditions.*

1. Width, radius, and markings of proposed street, driveway, or access point.
2. Proposed improvements adjacent to access point, including, but not limited to, acceleration, deceleration lanes, and pavement marking adjustments.
3. Additional pedestrian and bicycle facilities or modifications to existing facilities to improve safety and/or user experience.
4. Improvements to pedestrian crossings to lessen potential conflicts with motorists.

(2) *Report requirements: Level II studies.*

a. *Introduction.*

1. Description of site including a location map.
2. Type of project.
 - (i) If residential, number and type of dwelling units.
 - (ii) If commercial or office, square footage and type of occupancy.
3. Map of project with proposed access points shown.

b. *Existing conditions.*

1. Directional traffic counts on roads adjacent to property with access to development: Traffic counts should be no more than one year old.
2. Level of service of intersections (if applicable):
 - (i) Highway capacity software is recommended.

- (ii) Other nationally recognized software can be used.
- 3. Existing pedestrian and bicycle facilities in the study area.
- c. *Trip generation rates.*
 - 1. Listing of trip generation rates.
 - 2. Listing of sources for rates used.
 - (i) ITE Trip Generation Manual, latest edition.
 - (ii) If the type of proposed development is not addressed in the ITE manual, then other rates may be used as long as they are documented and have been approved by engineering staff.
 - 3. Calculation of trip ends by type of generator.
 - (i) Traffic generated by phase.
 - (ii) 100 percent occupancy and development.
 - 4. An assessment of whether site-generated traffic will have any adverse impacts to pedestrians and/or bicyclists.
- d. *Trip distribution.*
 - 1. Assumptions as to the directional distribution of traffic to and from the development.
 - 2. Assumptions as to the peak hour percentages.
 - 3. Assumptions as to the peak hour directional splits.
 - 4. Assumptions as to the pass-by trips, if applicable, must be approved by engineering staff.
 - 5. An assessment of whether modifications to site generated trip distribution will have any adverse impacts to pedestrians and/or bicyclists.
- e. *Analysis.*
 - 1. Level of service (LOS) and capacity analysis for peak periods.
 - (i) Compute the projected LOS and capacity analysis for each access point and control point to the adjacent road system based on the development by phase.
 - A. Highway capacity software is recommended.
 - B. Other nationally recognized software can be used.
 - (ii) Compare LOS before development to LOS after development if applicable.
 - (iii) Link analysis if applicable.
 - 2. Intersection and roadway geometry; existing and proposed.
 - (i) Distances from existing streets, driveways, and/or median cuts.

- (ii) Alignment with existing streets, driveways, and/or median cuts.
 - (iii) Intersection layouts.
 - (iv) Sight distance.
 - (v) Right-of-way width.
 - (vi) Lane width.
- 3. Site circulation.
- 4. Pedestrian facilities.
 - (i) Sidewalks, walking trails.
 - (ii) Crosswalks, crossing distance, pedestrian signals and associated timing.
 - (iii) Transit stops.
 - (iv) School bus stops.
- 5. Bicycle facilities.
- f. *Recommendations.*
 - 1. Site access.
 - 2. Intersection improvements.
 - (i) Traffic control devices: modify existing or need for new.
 - (ii) Left and/or right turn lanes.
 - (iii) Acceleration and/or deceleration lanes.
 - (iv) Length of storage bays.
 - (v) Additional pedestrian and bicycle facilities or modifications to existing facilities to improve safety and/or user experience.
 - (vi) Improvements to pedestrian crossings to lessen potential conflicts with motorists.
 - 3. Off-site improvements.
 - (i) Modification to existing traffic control devices.
 - (ii) Additional traffic control devices.
 - (iii) Additional lanes at major intersections.
 - (iv) Additional roads.
 - (v) Additional pedestrian and bicycle facilities or modifications to existing facilities to improve safety and/or user experience.
 - (vi) Improvements to pedestrian crossings to lessen potential conflicts with motorists.
 - 4. Improvements by phasing (if applicable).

g. *Appendix.*

1. Raw traffic count data.
2. Documentation of analysis.

(3) *Report requirements: Level III studies.* In addition to the preceding information for Level I and II, the following information on trip assignment shall be provided in the report prior to the analysis and recommendation section:

Trip assignment.

1. Show existing ADTs, proposed development traffic, and total traffic for all affected links on map which identifies the project and surrounding roads.
2. Show a.m. and p.m. peak hour turning movements for the existing traffic, the proposed development traffic, and the combined traffic at all project entrance intersections, and effected intersections within the study area.
3. Discuss the effects of phasing of the proposed project.

(g) *Additional information.* Additional information on traffic impact studies can be obtained from the Institute of Transportation Engineers (ITE), among other reputable sources.

SECTION 2.

This ordinance shall take effect from and after its final passage and publication, the public welfare requiring it.

Ron Williams, Mayor

Allison Myers, Town Recorder

Certified to the Farragut Board of Mayor and Aldermen this ____ day of _____, 2024, with approval recommended by the Farragut Municipal Planning Commission (FMPC).

Scott Russ, Chairman

Shannon Preston, Secretary

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Mark Shipley, Community Development Director

SUBJECT: Ordinance 24-10, an ordinance on first reading to amend the Farragut Zoning Map for Parcel 15402, Tax Map 130, west of the Cotton Eyed Joe’s, from C-2 to OD-RE/E, 3.1 Acres (Cox Universal Group, Applicant)

INTRODUCTION AND BACKGROUND: This item involves a request to rezone the property where the former West Park Inn had been located prior to it being demolished. The property is currently zoned Regional Commercial (C-2) and the applicant would like to rezone the property to the Outlet Drive Regional Entertainment and Employment District (OD-RE/E).

DISCUSSION: The applicant would like to construct a four-story hotel on the property and the OD-RE/E provides for a lower masonry percentage that would help make the project economically viable. For a building exceeding two stories and 25,000 square feet, the net façade area of the building must be at least 25% masonry. In contrast, the C-2 District requires that the net façade area of the building must be at least 75% masonry.

When the OD-RE/E District was created, the lower masonry percentage on larger buildings considered the overall Outlet Drive corridor and the fact that a vast majority of the buildings along the corridor, much of which is not within the Town, did not include a high percentage of masonry materials. This part of the Town is also abutting the Interstate and is physically separated from much of the Town.

RECOMMENDATION: As noted during discussion with the Planning Commission, the applicant’s desire to construct a hotel on the property being requested for a rezoning is consistent with the OD-RE/E District and a hotel would help support the Town’s tourism program and advance the Town’s Strategic Plan under the Critical Success Factors of “Enhancing the Town’s Financial Position” and “Advancing a High-Quality and Well-Maintained Community.”

At their meeting on June 20, 2024, the Planning Commission unanimously recommended approval of Ordinance 24-10. For the reasons noted above, Community Development Director, Mark Shipley, also recommends approval of Ordinance 24-10 on first reading.

BOARD ACTION:

MOTION BY:_____ SECONDED BY:_____

<u>VOTE/TOTAL</u>	<u>WILLIAMS</u>	<u>MEYER</u>	<u>WHITE</u>	<u>POVLIN</u>	<u>BURNETTE</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

ORDINANCE:	24-10
PREPARED BY:	Shipley
REQUESTED BY:	Cox Universal Group
CERTIFIED BY FMPC:	June 20, 2024
PUBLIC HEARING:	_____
PUBLISHED IN:	_____
DATE:	_____
1ST READING:	_____
2ND READING:	_____
PUBLISHED IN:	_____
DATE:	_____

AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE TOWN OF FARRAGUT, TENNESSEE, ORDINANCE 86-16, AS AMENDED, PURSUANT TO SECTION 13-4-201, TENNESSEE CODE ANNOTATED.

BE IT ORDAINED by the Board of Mayor and Aldermen of the Town of Farragut, Tennessee, that the Farragut Zoning Ordinance, Ordinance 86-16, as amended, is hereby amended as follows:

SECTION 1.

The Farragut Zoning Ordinance, Ordinance 86-16, as amended, is hereby amended by rezoning the property referenced as Parcel 154.02, Tax Map 130, west of Cotton Eyed Joes, from C-2 to OD-RE/E (See Exhibit A).

SECTION 2.

This ordinance shall take effect from and after its final passage and publication, the public welfare requiring it.

Ron Williams, Mayor

Allison Myers, Town Recorder

Certified to the Farragut Board of Mayor and Aldermen this ____ day of _____, 2024, with approval recommended by the Farragut Municipal Planning Commission (FMPC).

Scott Russ, Chairman

Shannon Preston, Secretary



Exhibit A Ordinance 24-10

Rezone of 0 Outlet Drive
Parcel 154.02, Tax Map 130

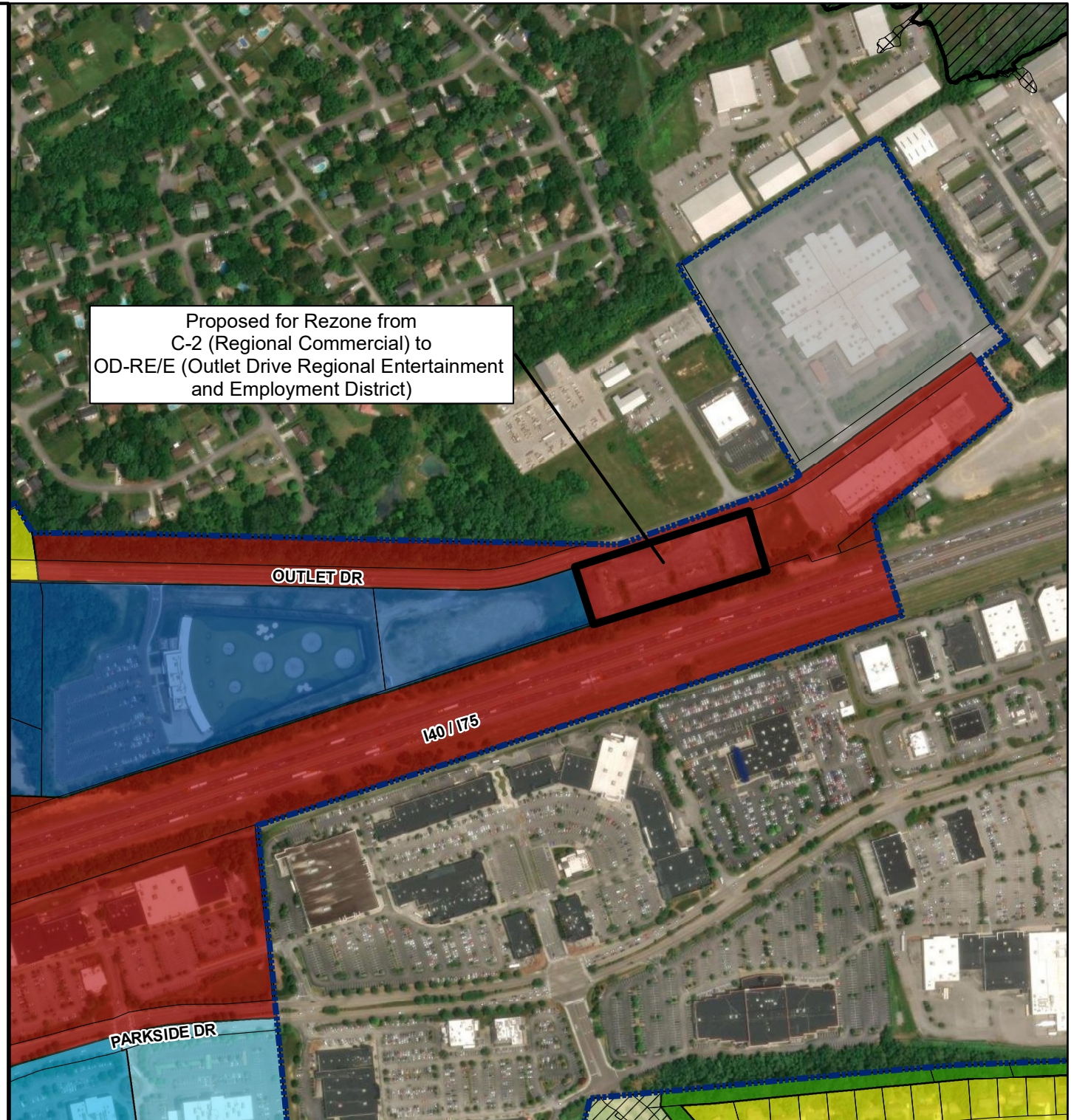
Proposed for Rezone from
C-2 (Regional Commercial) to
OD-RE/E (Outlet Drive Regional Entertainment
and Employment District)

Legend

-  100 year Flood Zone
-  500 year Flood Zone
-  Parcels
-  Subject Area
-  B-1, Buffer
-  R-2, General Single-Family Residential
-  R-1/OSR, Open Space Residential Overlay
-  O-1-3, Office, Three Stories
-  O-1-5, Office, Five Stories
-  Outlet Drive Regional Entertainment and Employment District
-  C-2, Regional Commercial
-  C-2-R/W, Regional Commercial, Retail/Warehousing



1 in = 500 ft



REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: David Smoak, Town Administrator



SUBJECT: Ordinance 24-14, an Ordinance on First Reading, of the Town of Farragut, Tennessee amending the Fiscal Year 2024-2025 General Fund and Capital Investment Program Fund budgets, passed by Ordinance 24-07

INTRODUCTION:

The purpose of this agenda item is to approve Ordinance 24-14 on first reading to amend the Fiscal Year 2025 General Fund and Capital Investment Program Fund budgets.

DISCUSSION:

General Fund

The Town of Farragut Public Works department is undergoing a reorganization of duties and responsibilities. The primary change is the Parks Maintenance division will be reporting and moving their operations to the Parks and Recreation Department to better align their duties with the mission of the Parks Department. The Public Works Department would then be responsible for right of way maintenance, building maintenance and fleet maintenance. There are no additional expenditures proposed, however the **General Fund Budget** will be amended by reallocating funds from the Public Works department to the Parks and Recreation department to properly allocate the costs associated with the parks maintenance function for the remainder of FY2025.

FINANCIAL SECTION: General Fund Budget

	FY2025 Approved Budget	FY2025 Amended Budget
Public Works Department	\$3,045,110	\$1,893,919
Parks & Recreation Department	\$1,170,505	\$2,321,696

Capital Investment Fund

The Anchor Park Pedestrian Crossing improvement project was budgeted at \$230,000 in the FY2024 CIP budget. A design contract was approved in FY2024 for \$27,600, leaving a remaining amount of \$202,400 for construction. Bids were received for construction for a total amount of \$262,093.95. This budget amendment would move \$202,400 from the remaining amount appropriated in the FY24 budget in fund balance to the FY25 budget and add an additional \$65,000 from CIP fund balance to cover the remaining cost to complete the project.

The FY2025 CIP fund expenditures will be amended by adding \$267,400 for construction and the FY2025 total CIP fund expenditures will be adjusted from \$17,630,216 to \$17,897,616. The FY2025 CIP fund balance will also be adjusted from \$7,216,226 to \$6,948,826.

FINANCIAL SECTION: Capital Investment Program Fund Budget

	FY2025 Approved Budget	FY2025 Amended Budget
Anchor Park Pedestrian Crossing	\$0	\$267,400
CIP Fund Balance	\$7,216,226	\$6,948,826

RECOMMENDATION BY: Town Administrator David Smoak for approval.

PROPOSED MOTION: To approve Ordinance 24-14 on first reading, amending the Fiscal Year 2024-2025 General Fund and Capital Investment Program Fund budgets, passed by Ordinance 24-07.

BOARD ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>BURNETTE</u>	<u>MEYER</u>	<u>POVLIN</u>	<u>WHITE</u>	<u>WILLIAMS</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

ORDINANCE	24-14
PREPARED BY	Myers
1 ST READING	July 25, 2024
2 ND READING	August 8, 2024
PUBLISHED IN	Farragut Press
DATE	

**AN ORDINANCE OF THE TOWN OF FARRAGUT, TENNESSEE AMENDING THE
FISCAL YEAR 2024-2025 GENERAL FUND AND CAPITAL INVESTMENT FUND
BUDGETS, PASSED BY ORDINANCE 24-07**

WHEREAS, the Town of Farragut adopted the fiscal year 2024-25 budget by passage of Ordinance Number 24-07 on June 13, 2024; and

WHEREAS, pursuant to the Tennessee State Constitution, Section 24 of Article II, no public money shall be expended except pursuant to appropriations made by law; and

WHEREAS, a reallocation of department expenses is being made in the General Fund budget and expenses will be greater than budgeted in the Capital Investment Fund budget; and

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF FARRAGUT, TENNESSEE THAT CHANGES BE MADE TO THE FISCAL YEAR 2024-2025 BUDGET AS FOLLOWS:

SECTION 1. Ordinance 24-07 is hereby amended by:

The **General Fund Budget** will be amended by reallocating \$1,151,191 in expenditures from the Public Works Department to the Parks and Recreation Department as part of a reorganization of the Parks Maintenance Division. The budget for each department will be reallocated as follows:

	<u>FY2025 Approved Budget</u>	<u>FY2025 Amended Budget</u>
Public Works Department	\$3,045,110	\$1,893,919
Parks & Recreation Department	\$1,170,505	\$2,321,696

The **Capital Investment Program Budget** will be amended by adding \$267,400 in expenditures for the construction of the Anchor Park Pedestrian Crossing Improvements. This will increase the total CIP fund expenditures in FY25 from \$17,630,216 to \$17,897,616. The funding for these additional expenditures will be appropriated from CIP fund reserves bringing the total approved CIP reserve fund balance from \$7,216,226 to \$6,948,826.

	<u>FY2025 Approved Budget</u>	<u>FY2025 Amended Budget</u>
Anchor Park Pedestrian Crossing	\$0	\$267,400
CIP Fund Balance	\$7,216,226	\$6,948,826

SECTION 2. The Board of Mayor and Aldermen authorizes the Town Recorder to make said changes in the accounting system.

SECTION 3. This ordinance shall take effect after its final passage and publication, the public welfare requiring it.

Ron Williams, Mayor

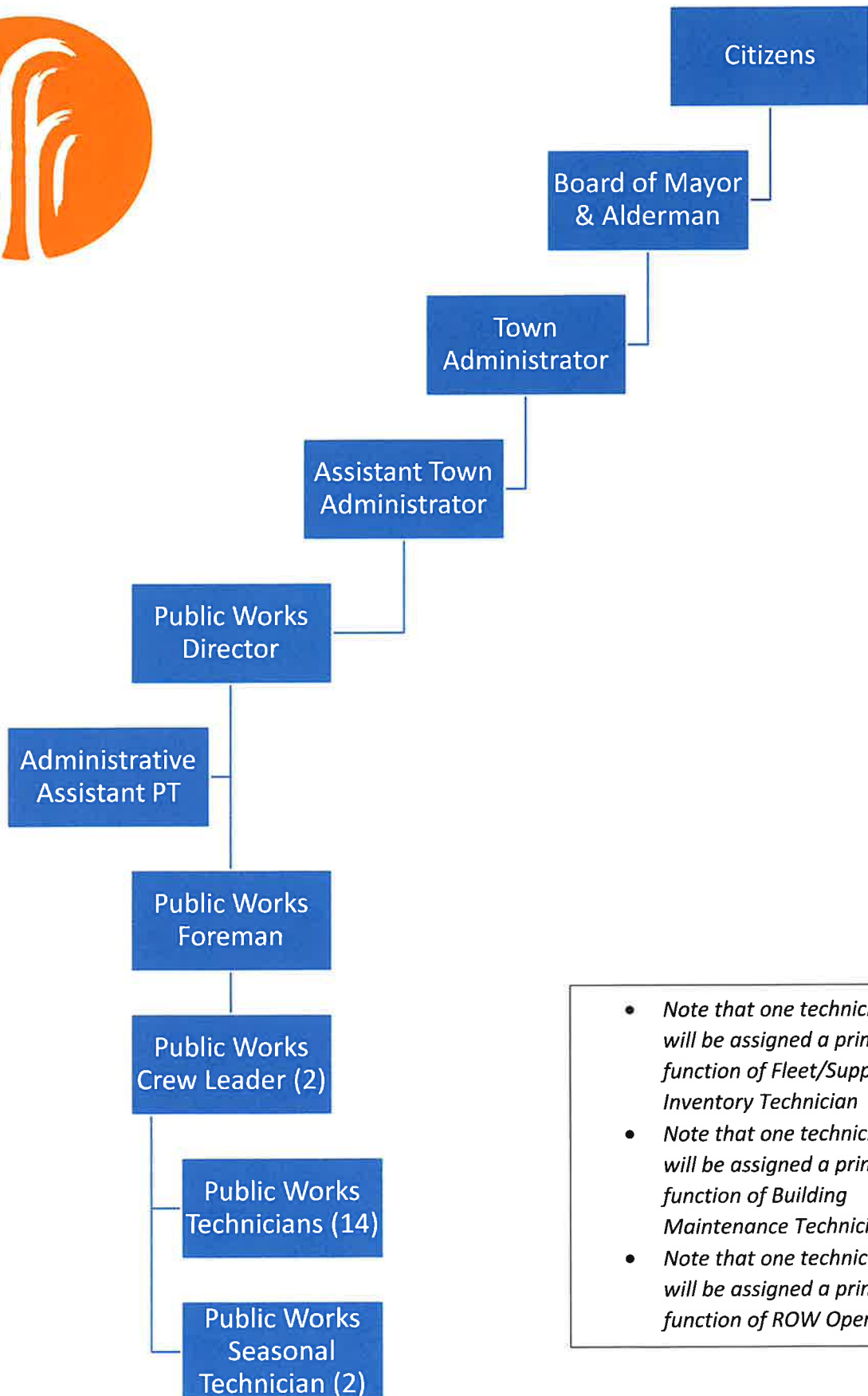
Allison Myers, Town Recorder

Ordinance 24-14, Budget Amendment

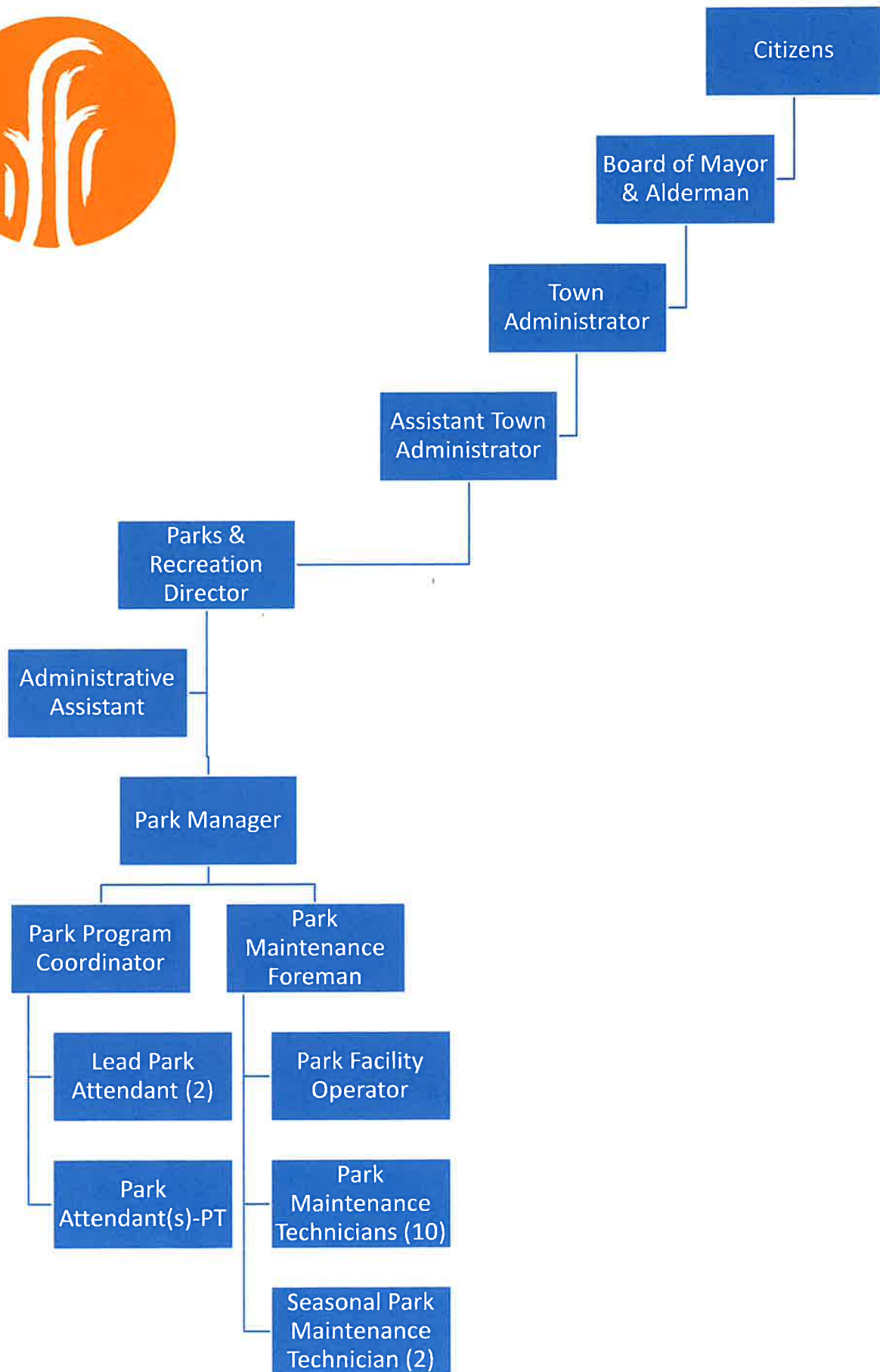
Parks Maintenance Division Reorganization

July 2024

Account	Account Title	Current Budget	Park Budget	PW Budget
1100	Salaries	\$ 100,000.00	\$ 7,500.00	\$ 100,000.00
1110	Regular Employee Wages	\$ 1,275,183	\$ 558,891	\$ 708,791
1220	Seasonal Employee Wages	\$ 51,000	\$ 25,500	\$ 25,500
1230	Overtime Wages	\$ 40,000	\$ 15,500	\$ 24,500
1410	FICA/Medicare	\$ 107,386	\$ 35,021	\$ 72,365
1420	Health Insurance	\$ 621,450	\$ 235,722	\$ 385,728
1430	Retirement	\$ 133,938	\$ 47,854	\$ 86,084
1450	Life Insurance	\$ 8,346	\$ 2,948	\$ 5,398
1460	Workers Comp Insurance	\$ 46,787	\$ 18,380	\$ 28,407
1480	Long Term Disability Insurance	\$ 7,454	\$ 2,646	\$ 4,808
1500	Benefit Disbursement	\$ 22,500	\$ 8,840	\$ 13,660
1510	COLA	\$ 47,643	\$ 18,073	\$ 29,570
1520	Merit Adjustment	\$ 47,643	\$ 18,073	\$ 29,570
1380	Clothing and Uniforms	\$ 23,380	\$ 9,499	\$ 13,882
2350	Dues/Subscriptions	\$ 2,900	\$ -	\$ 2,900
2400	Utilities	\$ 26,000	\$ -	\$ 26,000
2410	Traffic Signals	\$ 9,000	\$ -	\$ 9,000
2470	Street Lights	\$ 90,000	\$ -	\$ 90,000
2610	Vehicle Maintenance	\$ 50,000	\$ 15,000	\$ 35,000
2660	Building Maintenance	\$ 6,000	\$ 3,000	\$ 3,000
2800	Travel/Training	\$ 18,500	\$ 4,615	\$ 13,885
2940	Equipment Rental	\$ 6,000	\$ 1,000	\$ 5,000
2950	Dumpster Service	\$ 12,000	\$ -	\$ 12,000
3000	Operating Expenses	\$ 6,000	\$ 2,200	\$ 3,800
3050	Event Decorations	\$ 25,000	\$ 25,000	\$ -
3120	Small Tools	\$ 10,000	\$ 3,929	\$ 6,071
3210	General Town Maintenance	\$ 10,000	\$ -	\$ 10,000
3290	Landscape Maintance	\$ 85,000	\$ 67,000	\$ 18,000
3310	Gasoline	\$ 80,000	\$ 25,000	\$ 55,000
3420	Signs	\$ 10,000	\$ -	\$ 10,000
4160	Concrete, Brick Products	\$ 2,000	\$ -	\$ 2,000
4510	Crushed Stone/Sand	\$ 2,000	\$ -	\$ 2,000
4520	Snow Removal	\$ 20,000	\$ -	\$ 20,000
4700	Sidewalk Construction	\$ 10,000	\$ -	\$ 10,000
4820	Drainage Projects	\$ 10,000	\$ -	\$ 10,000
9490	Major Equipment	\$ 22,000	\$ -	\$ 22,000
		\$ 3,045,110	\$ 1,151,191	\$ 1,893,919



- *Note that one technician will be assigned a primary function of Fleet/Supply Inventory Technician*
- *Note that one technician will be assigned a primary function of Building Maintenance Technician*
- *Note that one technician will be assigned a primary function of ROW Operator*



REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Allison Myers, Town Recorder

SUBJECT: Approval of Resolution R-2024-09, Declaring Certain Town Property to be Surplus Property

DISCUSSION:

The following items are all in working order and have a value greater than \$100. Therefore, the items meet the criteria to be surplus items. The Town will be advertising the items on Govdeals.com, an online government surplus auction site.

- 2010 Dodge 5500 Bucket Truck

This resolution approval will allow for the removal if the items from the fixed asset list and advertise the sale of the items on the GovDeals website.

RECOMMENDATION BY:

Allison Myers, Town Recorder

PROPOSED MOTION:

To approve Resolution R-2024-09, a resolution declaring certain town property to be surplus property.

BOARD ACTION:

MOTION BY: _____ SECONDED BY: _____

<u>VOTE/TOTAL</u>	<u>WILLIAMS</u>	<u>BURNETTE</u>	<u>WHITE</u>	<u>POVLIN</u>	<u>MEYER</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____



TOWN OF FARRAGUT

RESOLUTION R-2024-09

A Resolution Declaring Certain Town Property to be Surplus Property.

WHEREAS, it has been determined that the Town has no further use of certain item(s);
and

WHEREAS, the Board of Mayor and Aldermen may determine that these items are
surplus property; and

WHEREAS, the value, if any, is determined for the surplus property and its disposal will
be for the common benefit; and

WHEREAS, at time of sale of surplus item(s), moneys, if any, will be allocated back to
the appropriate department;

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF MAYOR AND
ALDERMEN OF THE TOWN OF FARRAGUT, TENNESSEE,** does hereby surplus the following
items(s):

- 2010 Dodge 5500 Bucket Truck

This Resolution is duly adopted by the Board of Mayor and Aldermen of the Town of
Farragut on this 25th day of July 2024.

Ron Williams, Mayor

Allison Myers, Town Recorder

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Eric Schindler, Assistant Town Engineer

SUBJECT: Approval of Bids for Contract 2024-18, Anchor Park Pedestrian Crossing Improvements.

INTRODUCTION: The purpose of this agenda item is to consider bids and award contract 2024-18, Anchor Park Pedestrian Crossing Improvements.

BACKGROUND: This project provides for pedestrian safety related improvements to the three (3) Anchor Park mid-block crossings of Turkey Creek Road. The improvements will include enhanced signage and markings, the addition of flashing warning beacons and relocation of one of the crossing locations. The proposed improvements are shown to increase pedestrian safety by alerting oncoming motorists when a pedestrian enters the crosswalk. The contract completion date is on or before March 1, 2025. Progression Electric, LLC was the only bidder with a bid of \$262,093.95. Staff recommends awarding Contract 2024-18, Anchor Park Pedestrian Crossing Improvements to Progression Electric, LLC.

FINANCIAL SECTION:

Project: 2024-18, Anchor Park Pedestrian Crossing Improvements

<u>Project Budget</u>	<u>Requested Amount</u>	<u>Contracted Amount</u>	<u>Budget Amendment</u>	<u>Remaining Amount</u>
\$230,000	\$262,093.95	\$27,600	\$65,000	\$5,306.05

Approved By: 

*This project was budgeted in FY2024 CIP and had the remaining amount allocated for this project in CIP fund balance of \$202,400. The total budget amendment to have all monies available for expenditure in FY25 is \$267,400.

RECOMMENDATION BY: Eric Schindler, Assistant Town Engineer for approval.

PROPOSED MOTION: Approval of bids and award of Contract 2024-18 to Progression Electric, LLC for their low bid of \$262,093.95

BOARD ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>WILLIAMS</u>	<u>POVLIN</u>	<u>MEYER</u>	<u>BURNETTE</u>	<u>WHITE</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

BID FORM

See Sheet 2 of Project Plans for Foot Note Descriptions

Foot Notes	Item No.	Description	Quantity	Unit	Unit Price	Total Price
	105-01	CONSTRUCTION STAKE, LINES AND GRADES	1	LS	\$ <u>4,500.00</u>	\$ <u>4,500</u>
	201-01	CLEARING AND GRUBBING	1	LS	\$ <u>3,400.00</u>	\$ <u>3,400</u>
	202-03	REMOVAL OF RIGID PAVEMENT, SIDEWALK, ETC.	124	S.Y.	\$ <u>122.40</u>	\$ <u>15,177.60</u>
	202- 08.15	REMOVAL OF CURB AND GUTTER	110	L.F.	\$ <u>24.50</u>	\$ <u>2,695</u>
1	701- 01.01	CONCRETE SIDEWALK (4")	1260	S.F.	\$ <u>23.50</u>	\$ <u>29,610</u>
	701- 02.03	CONCRETE CURB RAMP	835	S.F.	\$ <u>68.00</u>	\$ <u>56,780</u>
	702-01	CONCRETE CURB	0.45	C.Y.	\$ <u>1,632.00</u>	\$ <u>734.40</u>
	702-03	CONCRETE COMBINED CURB & GUTTER	1.25	C.Y.	\$ <u>1,200.00</u>	\$ <u>1,500</u>
	712-01	TRAFFIC CONTROL	1	LS	\$ <u>12,750.00</u>	\$ <u>12,750</u>

Town of Farragut
Contract No. 2024-18
Anchor Park Pedestrian Crossings

	712-04.01	FLIXIBLE DRUMS (CHANNELIZING)	30	EA	\$ <u>65.40</u>	\$ <u>1,962</u>
2	712-06	SIGNS (CONSTRUCTION)	108	S.F.	\$ <u>28.40</u>	\$ <u>3,067.20</u>
2	713-16.20	SIGNS (PED. CROSS, W11-2)	18	EA	\$ <u>444.⁰⁰</u>	\$ <u>7,992</u>
2	713-16.21	SIGNS (YIELD PED., R1-5A)	6	EA	\$ <u>304.⁰⁰</u>	\$ <u>1,824</u>
3	713-16.24	SIGNS (ARROW PLATE, W16-7P)	12	EA	\$ <u>111.⁰⁰</u>	\$ <u>1,332</u>
	716-02.09	PLASTIC PAVEMENT MARKING (LONGITUDINAL CROSS-WALK)	72	L.F.	\$ <u>34.⁰⁰</u>	\$ <u>2,448</u>
	716-03.08	PLASTIC WORD PAVEMENT MARKING (PED- XING)	6	EA	\$ <u>600.⁰⁰</u>	\$ <u>3,600</u>
	716-04.12	PLASTIC PAVEMENT MARKING (YIELD LINE)	72	S.F.	\$ <u>34.⁰⁰</u>	\$ <u>2,448</u>
	716-08.01	REMOVAL OF PAVEMENT MARKING (DOUBLE YELLOW LINE)	22	L.F.	\$ <u>6.⁰⁰</u>	\$ <u>132</u>
	716-80.01	PROTECTIVE BOLLARDS	12	EA	\$ <u>1800.⁰⁰</u>	\$ <u>21,600</u>
	717-01	MOBILIZATION	1	LS	\$ <u>15,250.⁰⁰</u>	\$ <u>15,250</u>

Town of Farragut
Contract No. 2024-18
Anchor Park Pedestrian Crossings

4	730-23.30	PEDESTAL POLE (FOR RRFB)	6	EA	\$ <u>1403.⁰⁰</u>	\$ <u>8,418</u>
	730-24.08	FOUNDATION (RRFB PEDESTAL POLE	6	EA	\$ <u>1309.⁰⁰</u>	\$ <u>7,854</u>
	730-24.09	FOUNDATION (PUSHBUTTON POST)	6	EA	\$ <u>1,228.⁰⁰</u>	\$ <u>7,368</u>
5	730-26.02	PEDESTRIAN PUSHBUTTON WITH 12" SIGN	6	EA	\$ <u>1344.⁰⁰</u>	\$ <u>8,064</u>
6	730-26.06	PEDESTRIAN PUSHBUTTON POST	6	EA	\$ <u>986.⁰⁰</u>	\$ <u>5,916</u>
7	730-26.07	FLASHING WARNING BEACON (RRFB)	6	EA	\$ <u>926.⁰⁰</u>	\$ <u>5,556</u>
8,9	730-50.10	SOLAR POWERED FLASHING ASSEMBLY	6	EA	\$ <u>3,631.⁰⁰</u>	\$ <u>21,786</u>
	740-11.03	TEMPORARY SEDIMENT TUBE 18"	715	L.F.	\$ <u>11.65.⁰⁰</u>	\$ <u>8,329.75</u>
TOTAL						\$ <u>262,093.95</u>

Two hundred sixty-two thousand ninety-three dollars
TOTAL BID (Typed or Printed)
and ninety five cents

In submitting this Bid, the bidder recognizes that the right is reserved by the Town of Farragut to accept the total bid or any part, to negotiate with any Bidder, waive any formalities in the bidding, or to reject any or all bids.

Anchor Park Crosswalks

Legend



Google Earth

Image Landsat / Copernicus

1000 ft

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: William E. McKelvey, Public Works Director

SUBJECT: Approval of Purchase for One 2024 John Deere 6110M Tractor and Alamo Mowing System

INTRODUCTION: The purpose of this agenda item is to approve the purchase of one (1) 2024 John Deere 6110M Tractor and Alamo mowing system through Sourcewell Quote ID#30801078.

STRATEGIC PLAN: The Public Works department needs dependable equipment to maintain an aesthetically pleasing community by keeping our Right-of-Ways mowed.

BACKGROUND: The Public Works Department currently operates a 2013 6105M John Deere Tractor. At this time, the Public Works department is requesting to purchase a new John Deere 6110M tractor and keep the current one as a back-up. This will allow Public Works to use the current tractor as a boom arm mower in the wintertime and to cut back summer growth which is an annual occurrence.

DISCUSSION: Attached is pricing through Sourcewell from quote ID#30801078 for a new 2024 6110M John Deere Tractor with an Alamo Mowing System in the amount of \$149,045.20.

FINANCIAL SECTION: Equipment Replacement Fund

Account Number: 314-43949-9490

<u>FY2025 Approved Budget</u>	<u>Expenditure</u>	<u>Expenditures to Date</u>	<u>Account Balance</u>
\$375,000	\$149,045.20	\$0.00	\$225,954.80

Approved By: 

RECOMMENDATION BY: Public Works Director Bud McKelvey for approval.

PROPOSED MOTION: Approval of the purchase of one 6110M John Deere Tractor and an Alamo Mowing System from Ag-Pro in the amount of \$149,045.20.

BOARD ACTION:

MOTION BY: _____ SECONDED BY: _____

<u>VOTE/TOTAL</u>	<u>BURNETTE</u>	<u>MEYER</u>	<u>POVLIN</u>	<u>WHITE</u>	<u>WILLIAMS</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____



JOHN DEERE

Quote Summary

Prepared For:

CITY OF FARRAGUT PUBLIC WORKS
727 FRETZ RD
FARRAGUT, TN 37934
Business: 865-966-7057

Prepared By:

Klepper Jonathan
Ag-Pro
6725 Asheville Highway
Knoxville, TN 37924
Phone: 865-521-6607
jklepper@agproco.com

Quote Id: 30801078
Created On: 22 April 2024
Last Modified On: 09 July 2024
Expiration Date: 31 July 2024

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE 6110M Cab Tractor	\$ 179,619.00	\$ 149,045.20 X	1 =	\$ 149,045.20

Equipment Total				\$ 149,045.20
------------------------	--	--	--	----------------------

Quote Summary

Equipment Total	\$ 149,045.20
Dealer services	\$ 0.00
SubTotal	\$ 149,045.20
Est. Service Agreement Tax	\$ 0.00
Total	\$ 149,045.20
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 149,045.20

Salesperson : X _____

Accepted By : X _____

Confidential

**JOHN DEERE**

Selling Equipment

Quote Id: 30801078

Customer: CITY OF FARRAGUT PUBLIC WORKS

JOHN DEERE 6110M Cab Tractor

Hours:

Stock Number:

Suggested List

\$ 179,619.00

Selling Price

\$ 149,045.20

Code	Description	Qty	Unit	Extended
4227L	6110M Cab Tractor	1	\$ 143,763.00	\$ 143,763.00
Standard Options - Per Unit				
183E	JDLink™ Modem	1	\$ 0.00	\$ 0.00
185A	Less Subscription	1	\$ 0.00	\$ 0.00
0202	United States	1	\$ 0.00	\$ 0.00
0409	English	1	\$ 0.00	\$ 0.00
0501	No package	1	\$ 0.00	\$ 0.00
1437	PowrQuad™ PLUS 16F/16R - 30 km/h	1	\$ -2,803.00	\$ -2,803.00
1755	No ISOBUS Ready / GreenStar™ Ready	1	\$ 0.00	\$ 0.00
1950	Less Application	1	\$ 0.00	\$ 0.00
2083	6M Cab - Basic Cab with RH Console	1	\$ 0.00	\$ 0.00
2141	Economy Seat	1	\$ 0.00	\$ 0.00
2510	Mirrors - Standard	1	\$ 0.00	\$ 0.00
2665	Standard Radio	1	\$ 0.00	\$ 0.00
3232	Hydraulic Pump - 80 l/min	1	\$ 0.00	\$ 0.00
3319	2 Mechanical SCVs (2 SCVs 200 Series)	1	\$ 0.00	\$ 0.00
3820	Rear PTO - 540/1000 rpm	1	\$ 0.00	\$ 0.00
4120	Draft Links with Telescopic Ball End - Category 2	1	\$ 0.00	\$ 0.00
4210	Center Link with Ball End - Category 2	1	\$ 0.00	\$ 0.00
4410	Sway Blocks	1	\$ 0.00	\$ 0.00
5010	Flange-Type Rear Axle	1	\$ 0.00	\$ 0.00
5090	Adjustable Steel Wheels (Steel Disk)	1	\$ 0.00	\$ 0.00
5190	Rear Wheels 460/85R30	1	\$ -262.00	\$ -262.00
5999	Rear and Front Tire Brand - No preference	1	\$ 0.00	\$ 0.00
6022	2WD front axle	1	\$ -12,784.00	\$ -12,784.00
6091	2-Position Steel Wheels	1	\$ -772.00	\$ -772.00
6123	Front Wheels 11.00-16	1	\$ -3,373.00	\$ -3,373.00
7702	Shipment Preparation - by Ship Overseas	1	\$ 0.00	\$ 0.00
Standard Options Total				\$ -19,994.00
Technology Options				
1801	No AutoTrac™ Package	1	\$ 0.00	\$ 0.00
1880	Less Receiver	1	\$ 0.00	\$ 0.00

**JOHN DEERE**

Selling Equipment

Quote Id: 30801078

Customer: CITY OF FARRAGUT PUBLIC WORKS

1900	Less Display	1	\$ 0.00	\$ 0.00
	Technology Options Total			\$ 0.00
	Dealer Attachments			
1	Alamo Versa 60" Rotary, Blade Pan Installed by CMI	1	\$ 51,781.00	\$ 51,781.00
1	Delivery from CMI to Farragut	1	\$ 1,500.00	\$ 1,500.00
	Dealer Attachments Total			\$ 53,281.00
	Value Added Services Total			\$ 0.00
	Other Charges			
	Freight	1	\$ 769.00	\$ 769.00
	Setup	1	\$ 600.00	\$ 600.00
	Market Development Fee	1	\$ 1,200.00	\$ 1,200.00
	Other Charges Total			\$ 2,569.00
	Suggested Price			\$ 179,619.00
	Customer Discounts			
	Customer Discounts Total		\$ -30,573.80	\$ -30,573.80
Total Selling Price				\$ 149,045.20

2024 JOHN DEERE 6110M TRACTOR



2024 ALAMO VERSA ROTARY



AGENDA NUMBER VI.C MEETING DATE July 25, 2024

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: William E. McKelvey, Public Works Director

SUBJECT: Approval of Purchase for One 2023 Ford F550 Bucket Truck

INTRODUCTION: The purpose of this agenda item is to approve the purchase of one 2023 Ford F550 Bucket Truck through Sourcewell Contract #09152-NAF.

STRATEGIC PLAN: The Public Works department needs dependable equipment to achieve our critical success factor of Advancing a High-Quality and Well-Maintained Community.

BACKGROUND: The Public Works Department has a 2010 Dodge 5500 Bucket Truck that was purchased used. This truck has served the department well for many years, however maintenance costs and increased downtime of the truck in the last couple of years necessitates replacement of the vehicle at this time. The current proposal is to purchase a 2023 Ford F550 Bucket Truck through Sourcewell. This vehicle is on a lot and ready for delivery. The 2010 Dodge Bucket Truck the department currently has will be surplus and sold on GovDeals.

DISCUSSION: Attached is pricing through Sourcewell Contract #09152-NAF for a new 2023 Ford F550 Bucket Truck in the amount of \$173,100.00

FINANCIAL SECTION: Equipment Replacement Fund

Account Number: 314-43949-9490

<u>FY2025 Approved Budget</u>	<u>Expenditure</u>	<u>Expenditures to Date</u>	<u>Account Balance</u>
\$375,000	\$173,100.00	\$149,045.20	\$52,854.80

Approved By:



RECOMMENDATION BY: Public Works Director, Bud McKelvey for approval.

PROPOSED MOTION: Approval of the purchase of one 2023 Ford F550 Bucket Truck from National Auto Fleet Group through Sourcewell Contract #09152-NAF for \$173,100.00.

BOARD ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>BURNETTE</u>	<u>MEYER</u>	<u>POVLIN</u>	<u>WHITE</u>	<u>WILLIAMS</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____



National Auto Fleet Group

A Division of Chevrolet of Watsonville

490 Auto Center Drive, Watsonville, CA 95076

(855) 289-6572 • (831) 480-8497 Fax

Fleet@NationalAutoFleetGroup.com

7/10/24

Quote ID #11351 CS

Bud McKelvey
Town of Farragut
Public Works Department
727 Fretz Road
Farragut, TN 37934

Dear Bud McKelvey,

National Auto Fleet Group is pleased to quote the following sourced unit for your consideration.
One (1) New/Unused (2023 Ford F-550 4x4 60" CA with an ETC 35, 40' Working Height Bucket Truck), delivered to your location, each for

	(1) One Unit
Contract Price	\$ 171,000.00
Tax (0.00%)	\$ 0.00
Delivery	\$ 2100.00 (Available and ready for immediate delivery)
Total	\$ 173,100.00

This sourced unit is available under the Sourcewell Contract 091521-NAF. Please reference this Contract Number on all Purchase Orders to National Auto Fleet Group.

Payment terms are Net 20 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Jesse Cooper
National Fleet Manager
Office (855) 289-6572

Customer: SSR Auto LLC
137 E Waterloo Rd
Akron OH 44319

Quote Number: SB0124
Quote Date: 4/16/2024
Quote valid until: 5/16/2024
Customer Ref: A21248

Contact: Craig Jones
Phone: (330) 289-9044

QTY	DESCRIPTION
1	2023 Chassis.
1	Work Ready ETC35SNT Ford F550 60CA 4x4 108" OSP Body ETC Series Combination: Articulated / Telescopic Shear Ball Rotation Bearing Body Harness with Deceleration Lanyard Two Operators and Maintenance Manuals ETC35SNT 40' Working Height 35' Ground to Bottom of Bucket 27' Side Reach Non-Continuous Rotation Steel Inner Boom Steel Lower Boom Variable Speed Control at the Upper Controls Upper Controls Mounted on Bucket Hydraulic Bucket Leveling Hoses Inside Boom Are Contained in a Cat Trac Emergency Upper Boom Controlled Descent Valve Start/Stop at basket
1	FORD F550 TRUCK CHASSIS 4X4 19500 lb. GVWR 60" Cab To Axle 6.7L Diesel Engine 10 Speed Automatic Transmission with PTO opening 225/70RX19.5 Max Traction Tires Rear Fuel Tank Painted Oxford White AM/FM Stereo Radio Air Conditioning Engine Block Heater Extra Heavy front suspension package. Order code 67P Limited slip rear axle 6 Upfitter Switches Exhaust Extended to Edge of Body
1	2023+ Ford Superduty Start/Stop/E-power control module package
1	Verify if relay box behind driver's seat is needed on Ford PTO builds. ***REQUIRES TRUCK SYSTEMS ENGINEERING VERIFICATION***

QTY	DESCRIPTION
1	Light Panel for Tailshelf. Centered cutout for backup camera.
1	Adapter bracket for backup camera to the tailshelf
1	Reinstall Ford backup camera system
1	Paint body standard ETI White (108)
1	FMVSS Standard Light Package Body Clearance Lights - Red/Amber LED Stick on Body Reflectors Backup Lights - LED Tail Lights - LED (stop/tail/turn) with 4989MINI Tag Light Triple ID Lights - LED Entryway Light - Peterson model # 397 LED
1	Boom Support and Bucket Support. Bolt-on.
1	No Counterweight Required for Stability
2	SS1-Adjustable Shelf with 2 dividers
1	SS2-Blank
2	SS3-Adjustable Shelf with 2 dividers
2	CS1-Adjustable Shelf with 2 dividers
1	CS2-Adjustable Shelf with 8 dividers
2	CS3-Adjustable Shelf with 2 dividers
1	12" Aluminum Grab Handle on rear of body on the curbside
1	Unit Safety Switch - Parking brake must be set before unit will operate
1	7 Blade trailer socket ***SEE BUILD DRAWING***
1	Trailer Wiring Harness Adapter — 7 Blade to 6 Prong round trailer socket. *SHIP LOOSE*
1	Bucket Cover with foam insert for 24X30 bucket
1	Wire upfitter switch in cab to turn Dimension inverter on/off and LED on dash to indicate inverter off.
1	Amber Strobe Light on each side of knuckle.
1	Cone Holder installed (Standard location, on SS tailshelf for best fit).
1	Wheel chocks (2) with hair pin metal handle. 8Wx10Lx5.5H with 5 inch handle
1	DOT Kit -- 5 LB. ABC fire extinguisher mounted in cab if there is no interference. Triangle Warning Kit, Spare fuses for 2017 + Ford truck Required per Federal Motor
1	Deliver to OKC, OK
1	DOT inspection
1	Four (4) ECCO 3510 amber surface mount LED strobe lights. ***FRONT- 2 LOCATED ON TOP HORIZONTAL SECTION OF FRONT GRILL OF CHASSIS, SS & CS*** ***REAR - 2 LOCATED IN REAR TAIL CHANNEL, IN BETWEEN BRAKE LIGHT AND REFLECTOR, SS & CS***
1	400 Lb Basket Capacity
1	Demo cleaning and touch-up for delivery to customer.
1	ETI warranty is one year parts and labor. Lifetime structural warranty on the aerial device so long as the initial purchaser owns the product.
1	Combination pintle hitch with 2" ball

	QTY	DESCRIPTION
	1	Pintle adapter plate for 2" receiver.
	1	Outlet and inverter package includes Dimension 1800 Watt-Pure Sinewave Inverter located in CS1 with one battery in battery box located in front curbside load area corner, one Duplex receptacle (20 amp) at curbside rear of body and one Duplex receptacle (20 amp) mounted behind seat in cab on passenger side.
	1	Aluminum elevated ladder rack 108" long w/roller at rear ***SEE BUILD DWG FOR LOCATION***

The following options may be added:



PALFINGER

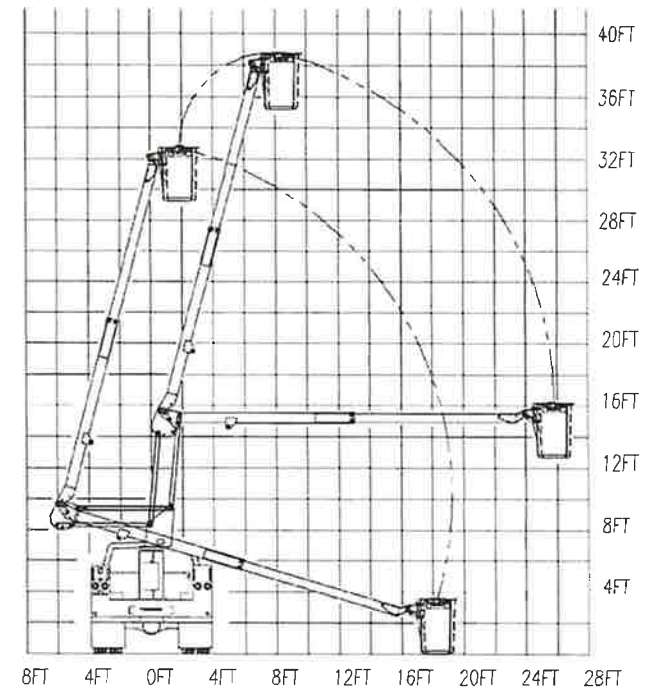
ETC 35 SNT

ARTICULATED/TELESCOPIC — NON-INSULATED

ETC 35 SNT



OPERATIONAL ZONE



PALFINGER's non-insulated ETC 35 SNT offers standard 390° non-continuous rotation, emergency upper boom-controlled descent, adjustable wear pads, and replaceable bushings for pins. The 350 lbs. capacity bucket also features engine start/stop, hydraulic leveling, an extended gear-drive shaft for manual rotation, and variable speed controls.

GENERAL SPECS:	Height to Bottom of Bucket 35'	Working Height 40'	Side Reach End Mount 27'	Rotation 390° non-continuous	Lower Boom Articulation 10°-54°	Upper Boom Travel 4.7°-54°	Stowed Height 10'8"	Rated Bucket Capacity 350 lbs.
OPTIONS:	Emergency hydraulic power (12VDC)	Air line to the bucket	Single-handle control	Bucket liner	Bucket cover	180° hydraulic bucket rotator	DC power options, including cab comfort	
MINIMUM VEHICLE REQUIREMENTS:	GVWR (dual rear wheels) 15,000 lbs.	C.A. 6% max	ANSI B56.1-2001					

*All specifications are based on the 40" frame height and subject to change without notice. Bucket trucks shown in this brochure are partially optional equipped and do not always correspond to the standard version. Country-specific regulations must be observed. Dimensions may vary. Subject to technical changes, errors and translation mistakes.