



FARRAGUT BOARD OF MAYOR AND ALDERMEN
Farragut Community Center
239 Jamestowne Blvd

AGENDA
September 12, 2024

BMA WORKSHOP
5:30 PM
Farragut Mayor & Aldermen Committee Roles & Responsibilities

BMA MEETING
6:00 PM

- I. Roll Call, Silent Prayer, Pledge of Allegiance,**
- II. Approval of Agenda**
- III. Approval of Minutes**
 - A. August 22, 2024**
- IV. Mayor's Report**
 - A. Daughters of the American Revolution & Constitution Week Proclamations**
- V. Ordinances & Resolutions**
 - A. Ordinances**
 - 1. First Reading**
 - a) Ordinance 24-15**, an ordinance to rezone Parcel 191.1, Tax Map 130, south of Home Federal Bank off Parkside Drive, 1.57 Acres, from Office District, Three Stories (O-1-3) to General Commercial (C-1) (Turkey Creek Land Partners, LLC, Applicant)
 - b) Ordinance 24-16**, an ordinance to rezone a portion of the property at 12715 Union Road from General Single-Family Residential (R-2) to Rural Single-Family Residential (R-1), 8.64 Acres (Wil Glafenhein, Applicant)

239 JAMESTOWNE BLVD | FARRAGUT, TN 37934 | 865.966.7057 |
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It is the policy of the Town of Farragut not to discriminate on the basis of race, color, natural origin, gender, gender identity, sexual orientation, age, religion, disability or veteran status pursuant to Title VI of the Civil Rights Act of 1964, Public Law 93-112 and 101-336 in its hiring, employment practices and programs. To request accommodations due to disabilities, please call 865-966-7057 in advance of the meeting

- c) **Ordinance 24-17**, an Ordinance of the Town of Farragut, Tennessee amending the Fiscal Year 2024-2025 Capital Investment Program and ARPA Fund budgets, passed by Ordinance 24-07

B. Resolutions

1. Approval of Resolution R-2024-12, Acceptance of Public Streets and Street Names Located within the Town of Farragut

VI. Business Items

- A. Approval of the Veterans Salute 5K/10K race, November 9, 2024
- B. Approval of the Hot to Trot 5K/10K/Fun Run, November 28, 2024
- C. Approval of Change Order #1 for Contract 2024-15, Synthetic Field Resurfacing, Mayor Bob Leonard Park
- D. Approval of Change Order #1, Contract 2024-09, Stormwater Infrastructure Repairs
- E. Approval of Change Order #2, Contract 2024-09, Stormwater Infrastructure Repairs
- F. Approval of Bid and Award of Contract 2025-06, McFee Park Phase 4

VII. Citizens Forum

VIII. Town Administrator's Report

IX. Town Attorney's Report

The Board of Mayor and Aldermen welcomes and invites Farragut residents to participate in public meetings.

Public Participation Guidelines for Farragut Board of Mayor and Aldermen meetings

At the end of each business meeting, there will be time reserved for public comment under the Citizen Forum agenda item. If you are interested in speaking, please fill out a blue comment card and turn it in to the Town Recorder or staff member. This time is set aside specifically for comments on items that are not on the Board of Mayor and Aldermen regular agenda for the meeting. Each speaker will be given three (3) minutes to speak on his/her topic.

The Board also seeks public comment on regular agenda items during the portion of the meeting devoted to discussion and consideration of the specific agenda item.

The Mayor may recognize individuals for public comment during both the regular agenda and Citizen Forum portions of the meeting based on the following guidelines.

- 1. The Mayor shall maintain and control the meeting to provide a professional and objective environment conducive to presentation and discussion of the agenda items;
- 2. Any Farragut resident interested in speaking should fill out a blue comment card stating which agenda item they would like to comment on and turn it in to the Town Recorder or a staff member;
- 3. Speakers shall come to the podium and identify themselves by name and street address;
- 4. Public comment shall be limited to three (3) minutes per individual. Time for public comment may be amended at the discretion of the Mayor; provided that when additional time is allowed, speakers with

differing points of view are allowed the same amount of time if requested. Time is not transferable to other speakers;

5. Speakers should strive to avoid redundancy; different considerations than expressed by previous speakers on a subject are encouraged;
6. Comments that threaten violence or imminent physical harm toward any individual will not be tolerated.
7. Comments may support or oppose issues or measures;
8. Personal attacks on the character of individuals who hold different points of view that have no relationship to the merits of the matter or issue raised for discussion will not be tolerated.
9. An applicant, and/or their representative(s), for an item on the regular agenda shall be afforded the time necessary to present their request and respond to questions. The three (3) minute limitation shall not apply. However, the Mayor may ask an applicant to stay on point in order to facilitate the efficiency of the meeting.

Each speaker will be asked if they can agree to abide by the Comment Protocol. If so, please be prepared to speak when your name is called.

Tennessee Code Annotated 39-17-306. Disrupting meetings or processions.

- (a) A person commits an offense if, with the intent to prevent or disrupt a lawful meeting, procession, or gathering, the person substantially obstructs or interferes with the meeting, procession, or gathering by physical action or verbal utterance.
- (b) A violation of this section is a Class A misdemeanor.

BMA WORKSHOP

Current BMA Committee Representatives

Arts & Beautification Committee – Mayor Williams

Education Relations Committee – Vacant

Museum Committee – Alderman White

Parks & Athletics Council – Alderman Burnette

Stormwater Advisory Committee – Vacant

Tourism and Visitor Committee – Vice-Mayor Meyer

Visual Resources Review Board – Mayor Williams



FARRAGUT ARTS & BEAUTIFICATION COMMITTEE CHARTER

ARTICLE I: NAME

The name of this body shall be the **Farragut Arts & Beautification Committee** (hereafter called the “committee”).

ARTICLE II: PURPOSE

The purpose of the committee is to advise and assist the Town of Farragut, its elected officials, citizens and staff, and serve as an advocate in the Town’s decision-making process for artistic and cultural activities; seasonal programs and decorating; and general Town beautification.

ARTICLE III: COMMITTEE

Section I. Number, Terms, Qualifications

The committee shall consist of 13 at-large voting members and one non-voting youth member that will be selected and appointed by the majority of the committee.

- The Parks and Recreation Director or his/her designee shall serve as an ex-officio member of this committee and be responsible for providing Town staff support to the committee as she/he deems appropriate.
- The voting members of the committee shall be appointed for a term of two (2) years.
- The non-voting youth member’s term may be for one school-year term or less depending on the youth member’s availability. The non-voting youth member may be removed from the committee at any time by majority vote of the committee.

Section II. Appointment

- Except for the Parks and Recreation Director or his/her designee and the non-voting youth member, all members of the committee shall be appointed by majority vote of the Board of Mayor and Aldermen.

Section III. Committee Responsibilities:

- a) Be subordinate to the Board of Mayor and Aldermen.
- b) Annually establish committee goals and objectives and requested annual funding to the Board of Mayor and Aldermen, through the Town Administrator, for inclusion into the annual budget.
- c) Unilaterally authorize and oversee initiatives, by majority vote of the committee, within the annually allocated committee budget as authorized by the adopted Town Budget. Expenditures shall be authorized by the committee in accordance with the Town purchasing regulations. Expenditures should be related to the responsibilities listed in this charter.
- d) Provide a written annual report to the Board of Mayor and Aldermen at the end of the fiscal year.
- e) Assist in identifying grant opportunities and preparing grant proposals to help fund the Town's artistic and cultural programs and facilities.
- f) Recommend and implement innovative artistic, cultural and beautification programs and events for citizens and the community.
- g) Recommend and implement beautification of the Town Hall, special events and programs during holidays.
- h) Serve as the judges for the annual Farragut Beautification Awards.
- i) Serve as the jury for pieces of art/items proposed for display in the public areas of Farragut Town Hall and assist staff in placement of these pieces of art.

Section IV. Attendance at Meetings

Voting members serve at the pleasure of the Board of Mayor and Aldermen and are expected to attend scheduled meetings. The term of any voting member shall expire on the third absence from the scheduled meetings during the fiscal year. Voting members may seek reappointment by the Board of Mayor and Aldermen.

Section V. Disclosure of Interests

A committee member who has any interest in any matter before the committee, shall disclose said interest in accordance with the adopted Town Ethics Ordinance. The chairman shall make the determination on whether that member shall have a vote in said matter.

ARTICLE IV. OFFICERS

Section I. Officers

The officers of the committee shall be a chairman, vice-chairman, and secretary.

Section II. Nomination and Election of Officers

Any member may nominate any other member of the committee (other than the Board of Mayor and Aldermen committee member and Town Administrator) to serve as an officer of the committee. Officers of the committee shall be elected by majority vote of the committee. Officers shall be elected upon inception of the committee (at the 1st official meeting).

Section III. Terms of Officers

Officers of the committee shall be for a term of one year commencing after election. These positions shall be elected by a majority vote of the committee. These positions can be renewed for one additional year (two-year maximum) if elected by a majority of the committee but cannot serve more than two consecutive years in the same position.

Section IV. Vacancies

A vacancy in office because of resignation, removal, or otherwise may be filled by majority vote of the committee for the unexpired portion of the term.

Section V. Chairman

The chairman shall prepare agendas in collaboration with the Parks and Leisure Services Director or his/her designee, preside at all meetings of the committee in accordance with Roberts Rules of Order, call special meetings of the committee, have the authority to cancel called meetings of the committee, provide the annual goals and year-end report to the Board of Mayor and Aldermen, and appoint a subcommittee of the committee as needed.

Section VI. Vice Chairman

In the absence of the chairman, the vice chairman shall perform the duties of the chairman.

Section VII. Secretary

The Secretary shall record and maintain accurate records and minutes of the proceedings of the committee.

ARTICLE V. MEETINGS

Section I. Regular Meetings

The committee shall meet once a month at Town Hall with the time and date to be determined by the committee. The committee shall determine and publish the upcoming year's schedule at the first official meeting of the fiscal year.

Section II. Quorum

A quorum shall consist of a majority of the committee members present upon calling of the roll at any meeting.

Section III. Special Meetings

Special meetings may be called by the Chairman or by simple majority of the committee. Notice of a special meeting may be served by delivering it to the committee



Farragut Education Relations Committee Charter

ARTICLE I: NAME

The name of this body shall be the **Farragut Education Relations Committee** (hereafter called the “committee”).

ARTICLE II: PURPOSE

The purpose of the committee shall be to connect the Town of Farragut with the education institutions and youth in the Farragut community. Additionally, the committee will advise the Town Staff and Board of Mayor and Aldermen on school and student activities and achievements, youth leadership opportunities and community service opportunities, and other issues as directed by the elected body.

ARTICLE III: COMMITTEE

Section I. Number, Terms, Qualifications

The committee shall consist of seven (7) voting members and two (2) non-voting members appointed by the Board of Mayor and Aldermen. The seven (7) voting members shall be composed of the following: one (1) member of the Board of Mayor and Aldermen appointed annually on or around July 01 by the Board, one (1) representative of Farragut Primary School, one (1) representative of Farragut Intermediate School, one (1) representative of Farragut Middle School, one (1) representative of Farragut High School, one (1) representative of the Farragut High School Education Foundation, and one (1) representative of St. John Neumann Catholic School,. The two (2) non-voting members shall be composed of one (1) representative of Concord Christian School and one (1) representative of Knoxville Christian School.

The voting members of the committee may appoint non-voting youth members by majority vote of the committee. The non-voting youth members shall be junior or senior students who live in the Town of Farragut or attend a public or private high school within the Town of Farragut. Youth members should be a member of a student government or service club in their respective school.

- The Town Administrator or his/her designee shall serve as an ex officio non-voting member of this committee and be responsible for providing Town Staff support to the committee as the Town Administrator deems appropriate.

- Members may hold committee membership until a successor is appointed.
- The non-voting youth members' terms may be for up to two years depending on the youth members' availability. The non-voting youth members may be removed from the committee at any time by majority vote of the committee.

The main intent of this committee is to provide an opportunity for the representatives from the Town and the schools to collaborate and coordinate with each other and to engage with the youth in the Town of Farragut. The members shall be formally involved with the school they represent.

Section II. Appointment

Except for the Town Administrator or his/her designee, and the non-voting youth members, all voting members of the committee shall be approved by majority vote of the governing body.

Section III. Committee Responsibilities: The Committee shall:

- a. Be subordinate to the Board of Mayor and Aldermen.
- b. Annually establish committee goals and objectives for the upcoming year.
- c. Recommend guidance, policy, and procedures to the governing body related to education and engagement with education institutions and youth in the Farragut community.
- d. Review and make a recommendation to the Board of Mayor and Aldermen funding related to other committee initiatives.
- e. Provide a verbal annual report to the Board of Mayor and Aldermen at the end of the calendar year (or as needed).
- f. Provide recommendations on appointments to the committee to the Board of Mayor and Aldermen.
- g. Annually review this charter and provide recommendations on changes to the Board of Mayor and Aldermen as appropriate.

Section IV. Attendance at Meetings

Voting members serve at the pleasure of the Board of Mayor and Aldermen and are expected to attend scheduled meetings. The term of any voting member shall expire on the third absence from the scheduled meetings during the fiscal year. Voting members may seek reappointment by the Board of Mayor and Aldermen. Each voting member may designate, in writing, a representative to serve at meetings during said member's absence. If a proxy is designated prior to a member's absence from a scheduled meeting, the

absence is excused and will not count towards the number of allowed absences for the member.

Section V. Disclosure of Interests

A committee member who has any interest in any matter before the committee shall disclose said interest in accordance with the adopted Town Ethics Ordinance. The Chairman shall make the determination on whether that member shall have a vote in said matter.

ARTICLE IV: OFFICERS

Section I. Officers

The officers of the committee shall be a chairman, vice-chairman, and secretary.

Section II. Nomination and Election of Officers

Any voting member may nominate any other voting member of the committee (other than the Town Administrator, or his/her designee, and Board member) to serve as an officer of the committee. Officers of the committee shall be elected by majority vote of the committee.

Section III. Terms of Officers

Officers of the committee shall be for a term of one (1) year commencing on July 1.

Section IV. Vacancies

A vacancy in office because of resignation, removal, or otherwise may be filled by majority vote of the committee for the unexpired portion of the term.

Section V. Chairman

The Chairman shall prepare agendas in collaboration with the Town Administrator or his/her designee, preside at all meetings of the committee in accordance with Roberts Rules of Order, call special meetings of the committee, have the authority to cancel called meetings of the committee, provide the annual report to the Board of Mayor and Aldermen, report as requested by the Board of Mayor and Aldermen, and appoint a sub-committee of the committee as needed.

Section VI. Vice Chairman

In the absence of the Chairman, the Vice Chairman shall perform the duties of the Chairman.

Section VII. Secretary

The Secretary shall record and maintain accurate records and minutes of the proceedings of the committee. In the absence of the Chairman and the Vice Chairman, the Secretary shall perform the duties of the Chairman.

ARTICLE V: MEETINGS

Section I. Regular Meetings

The committee shall meet monthly or as needed with the time, date, and location to be determined by the committee. The committee shall determine and publish on the Town website the upcoming year's meeting schedule on or around July 1.

Section II. Quorum

A quorum shall consist of a majority of the voting members or designated representatives present upon calling of the roll at any meeting.

Section III. Special Meetings

Special meetings may be called by the Chairperson or by simple majority of the committee. Notice of a special meeting may be served by delivering it to the committee members in person, by phone number of record or by email of record, at least 24 hours prior to the special meeting.

Section IV. Length of Meetings

Committee meetings shall not be more than two (2) consecutive hours in duration except that a meeting may be extended by thirty (30) minute intervals by majority vote of the committee.

Section V. Procedures

All meetings shall be held in accordance with Roberts Rules of Order and the Tennessee Open Meetings Act

ARTICLE VI: AMENDMENTS



Farragut Museum Committee Charter

The Farragut Museum Committee is to advise and assist the Town of Farragut, its citizens and its staff in preserving the heritage of our East Tennessee Community. The committee fosters an appreciation of history through the acquisition, collection, preservation, display and interpretation of objects of historic and cultural significance.

The committee shall:

- recommend annual and long-range Town goals to promote appreciation and understanding of the history of the Farragut area to citizens of the Town of Farragut;
- plan special historical programs for all citizens, especially children, seniors and special-needs citizens;
- assist staff as requested in the planning and presentation of changing exhibits;
- promote the Museum through traveling exhibits and lectures;
- raise funds, as needed, for the Museum through donations, memorials, honorariums and membership and acknowledge these through letters, special programs and publications.
- propose reasonable Town funding to initiate and/or maintain programs that will contribute to achieving the Town's cultural goals;
- assist in identifying grant opportunities and preparing grant proposals to help fund the Town's preservation and cultural programs and facilities.

Under the guidance of the Farragut Museum Committee, activities such as lectures, concerts, exhibitions, educational programs and seminars could be presented for the benefit of citizens of the Farragut community. Many such events can be self-supporting or profitable to the Town.

The committee will consist of eleven (11) voting members, appointed by the Farragut Board of Mayor and Aldermen, and shall abide by the by-laws approved by the Farragut Board of Mayor and Aldermen. Additionally, the committee may appoint non-voting youth members to serve as outlined in the adopted by-laws.

The voting members of the committee shall be appointed for a term of two (2) years.

The committee should hold meetings as needed during each fiscal year. The committee is requested to provide copies of their minutes to the Board. By the end of June each year, the committee is to provide the Farragut Board of Mayor and Aldermen with an annual report on the status of their goals and objectives. Voting members serve at the pleasure of the Board of Mayor and Aldermen and are expected to attend scheduled meetings. The term of any voting member shall expire on the third absence from the scheduled meetings during the fiscal year. Voting members may seek reappointment by the Board of Mayor and Aldermen.

The Town staff will support the committee by providing information, helping facilitate programs and cultural events, and assisting in the preparation of grant applications and reports.

It is specifically noted that the Town has a council or committee that is responsible for each of these areas: arts, beautification and parks and athletics. It is expected that, where appropriate, the Farragut Museum Committee and these committees will be mutually supportive.

This charter was approved by the Farragut Board of Mayor and Aldermen.

Amended Date: August 13, 2020, July 8, 2021, June 22, 2023

Ron Williams, Mayor



Farragut Parks and Athletics Council Charter

The Farragut Parks and Athletics Council is to advise and assist the Town of Farragut, its citizens and its staff in park and athletic activities. The council will serve as an advocate for park and athletic issues in the Town's decision-making process and provide guidance and support in implementing actions that promote parks, athletics and recreational activities for citizens of the Farragut community.

The Town of Farragut has a goal to encourage healthy physical activity for residents of all ages by identifying, providing, utilizing and expanding quality recreational facilities. These facilities should provide a backdrop for activities that provide rich and diverse recreational opportunities for the citizens of the Farragut community that enhance the quality of life in the Town of Farragut. The Farragut Parks and Athletics Council shall support the Farragut Board of Mayor and Aldermen, the Town staff and the citizens of Farragut in achieving these goals.

The council shall:

- promote the Town of Farragut parks and recreation and encourage citizen participation;
- review and/or recommend policies and procedures that encompass recreational activities, athletics and facilities;
- review policies and make recommendations regarding fees, services, charges and fines related to program activities, facilities and equipment provided by the Town;
- review and approve the utilization of facilities including field use;
- make recommendations regarding acquisition, sale, design, improvement, maintenance, operations and scheduling of facilities/equipment provided by the Town;
- contribute to continuous feedback and make recommendations to both the Parks and Recreation Department and the Town of Farragut;

The council will consist of ten at large voting members and one voting member from the Board of Mayor and Aldermen appointed by the Board of Mayor and Aldermen. Additionally, the committee may appoint one (1) non-voting youth member to serve as outlined in the adopted by-laws. All council members shall abide by the by-laws as approved by the Farragut Board of Mayor and Aldermen.

The voting members of the committee shall be appointed for a term of two (2) years.

Meetings of the council will be held monthly. The council is requested to provide copies of their minutes to the Board. By the end of June each year, the committee is to provide the Farragut Board of Mayor and Aldermen with an annual report on the status of their goals and objectives.

Voting members serve at the pleasure of the Board of Mayor and Aldermen and are expected to attend scheduled meetings. The term of any voting member shall expire on the third absence from the scheduled meetings during the fiscal year. Voting members may seek reappointment by the Board of Mayor and Aldermen.

The Town staff will support the council by providing background and research and attending meetings.

It is specifically noted that the Town has a council or committee that is responsible for each of these areas: arts, beautification and heritage. It is expected that, where appropriate, the Farragut Parks and Athletics Council and these committees will be mutually supportive.

This charter was approved by the Farragut Board of Mayor and Aldermen.



Stormwater Advisory Committee (SAC)

Charter

Background

The Town of Farragut (Town), along with all other cities in the United States with populations in the 10,000-100,000 range, is required by the U.S. Environmental Protection Agency to participate in Phase II of the National Pollutant Discharge Elimination System (NPDES) Stormwater Permit Program. In Tennessee the Phase II NPDES program is administered by the Tennessee Department of Environment and Conservation (TDEC).

The first requirement of the program was that participating municipalities submit a Notice of Intent (NOI) to comply with the provisions of a state-written general permit. That NOI, submitted to TDEC in March 2003, included a plan of action by the Town to develop and implement an ongoing program of storm water management directed at the protection and improvement of water quality of the local water resources. The program is structured to address six specific measures:

1. Public education and outreach on storm water impacts;
2. Public involvement and participation;
3. Illegal discharge detection and elimination, including outfall and storm sewer system mapping;
4. Construction site storm water runoff control;
5. Post-construction storm water management in new development and redevelopment, including the development of best management practices (BMP's) that will be used to maintain high water quality in surface runoff; and
6. Pollution prevention for municipal activities and operations, such as vehicle washing and grounds maintenance.

The Farragut Board of Mayor and Aldermen (FBMA) and Town staff believe that the implementation of the stormwater management program outlined in the NOI is best facilitated by participation of various key stakeholders. Accordingly, a Stormwater Advisory Committee (SAC) is herewith chartered by the FBMA to provide oversight for the program in cooperation with the public, Town staff, and FBMA.

Mission

The Stormwater Advisory Committee will serve as a mechanism to provide oversight in an advisory capacity of the stormwater management program as outlined in the Town's NOI. The SAC will process information, requests, and recommendations from the public and Town staff, and advise the FBMA, the Farragut Municipal Planning Commission, and staff. Furthermore, the

SAC will perform other activities as specified for SAC action in the Farragut Municipal Code, Subdivision Regulations, and other town ordinances.

Membership

The Stormwater Advisory Committee shall consist of seven (7) voting members appointed by the FBMA, and, if available for appointment, one (1) non-voting youth-member appointed by the majority vote of the committee. Voting members shall be composed of at least one (1) member that is a specialist in hydrology/water quality or aquatic ecology/water quality, at least one (1) member that is a civil or environmental engineer (preferably with a P.E. certification), at least one (1) member that is a practicing landscape architect, nursery professional, horticulturalist, or forester, one (1) member that is a member of the Farragut Municipal Planning Commission, and the remaining members from the public at large. (If applications for voting membership to the committee do not include these specific specialists, other individuals may be appointed at the discretion of the FBMA, preferably individuals with interest, knowledge, and expertise in stormwater management, environmental issues, or science.)

Voting members are appointed to a two-year term and may be re-appointed. Terms shall be staggered. In case of resignation, death, or removal from office, another appointment shall be made to finish out the unexpired term of office of the former member. Members of the committee may be removed for cause by the Board of Mayor and Aldermen at any time. The non-voting youth member's term may be for one fiscal year or less depending on the youth member's availability. The non-voting youth member may be removed from the committee at any time by majority vote of the committee.

Voting members serve at the pleasure of the Board of Mayor and Aldermen and are expected to attend scheduled meetings. The term of any voting member shall expire on the third absence from the scheduled meetings during the fiscal year. Voting members may seek reappointment by the Board of Mayor and Aldermen.

The SAC will determine meeting protocol, elect a chair, vice chair and a secretary, and maintain meeting minutes. Meetings of the committee will be public meetings consistent with Town practices and Tennessee Law. The public will be invited to provide input as the stormwater management program evolves. The Town Engineer and the Town Community Development Director will participate in the SAC meetings as advisors.

The SAC shall provide the FBMA a written report at the designated Board meeting each year. The report shall: (1) summarize activities of the committee during the preceding twelve months, (2) describe the Town's program in addressing the six specific measures (see above), (3) evaluate the effectiveness of the SAC in addressing its mission (see above), (4) recommend further actions regarding the Town's NOI, and (5) recommend an action plan for the SAC for the next fiscal year for approval of the Board.

This charter was approved by the Farragut Board of Mayor and Aldermen on April 26, 2018. Revised June 22, 2023



FARRAGUT TOURISM/VISITOR ADVISORY COMMITTEE CHARTER (TVAC)

ARTICLE I: NAME

The name of this body shall be the **Farragut Tourism/Visitor Advisory Committee** (hereafter called the “committee”).

ARTICLE II: PURPOSE

The purpose of the committee is to advise and assist the Town of Farragut, its elected officials, citizens and staff, and serve as an advocate in the Town’s decision-making process for promoting the tourism initiative known as Visit Farragut. Committee members will act as ambassadors for the Town and work to identify tourism opportunities which will have a positive economic impact in our community.

ARTICLE III: COMMITTEE

Section I. Number, Terms, Qualifications

The committee shall consist of eleven (11) voting members; six (6) of these voting members shall be composed of the following:

At least one (1) member shall be a representative of the Farragut Board of Alderman appointed annually on or around July 01 by the Board of Mayor and Alderman; at least one (1) member shall be a representative of a Farragut lodging business; at least two (2) members shall be a representative of a Farragut attraction; at least one (1) member shall be representative of a Farragut dining establishment; at least one (1) shall be representative of a Farragut sales-tax producing retail establishment. The remaining five (5) at-large voting members will be representatives of our diverse community. Two-thirds (2/3) of the committee shall be Farragut residents and/or registered Farragut business owners with the remaining one-third (1/3) of the members representing community stakeholders from the East Tennessee region. The Committee shall have non-voting youth members that will be selected and appointed by the majority of the committee.

- Tourism Manager shall serve as an ex-officio member of this committee and be responsible for providing Town staff support to the committee as she/he deems appropriate.
- The members of the committee shall be appointed for a term of two (2) years. Terms shall be staggered.
- The non-voting youth member's term may be for one school-year term or less depending on the youth member's availability. The non-voting youth members may be removed from the committee at any time by majority vote of the committee.

Section II. Appointment

- Except for the Tourism Manager and the non-voting youth members, all members of the committee shall be appointed by majority vote of the Board of Mayor and Aldermen.

Section III. Committee Responsibilities:

- a) Be subordinate to the Board of Mayor and Aldermen.
- b) Annually establish committee goals and objectives and make funding recommendations to the Board of Mayor and Aldermen, through the Town Administrator, for inclusion into the annual budget.
- c) Provide a written annual report to the Board of Mayor and Aldermen at the end of the fiscal year.
- d) Assist in identifying grant opportunities and preparing grant proposals to help fund the Town's tourism objectives.
- e) Assist in the conceptualization, development and prioritization of economic development projects specific to tourism.

Section IV. Attendance at Meetings

Committee members serve at the pleasure of the Board of Mayor and Aldermen. The term of any member shall expire on the third absence from committee meetings during the fiscal year. Members may seek reappointment by the Board of Mayor and Aldermen.

Section V. Disclosure of Interests

A committee member who has any interest in any matter before the committee, shall disclose said interest in accordance with the adopted Town Ethics Ordinance. The chairman shall make the determination on whether that member shall have a vote in said matter.

ARTICLE IV. OFFICERS

Section I. Officers

The officers of the committee shall be a chairman, vice-chairman, and secretary.

Section II. Nomination and Election of Officers

Any member may nominate any other member of the committee (other than the Board of Mayor and Aldermen committee member and Tourism Manager) to serve as an officer of the committee. Officers of the committee shall be elected by majority vote of the committee. Officers shall be elected upon inception of the committee (at the 1st official meeting).

Section III. Terms of Officers

Officers of the committee shall be for a term of one year commencing after election. These positions shall be elected by a majority vote of the committee. These positions can be renewed for one additional year (two-year maximum) if elected by a majority of the committee but cannot serve more than two consecutive years in the same position.

Section IV. Vacancies

A vacancy in an officer position due to resignation, removal, or otherwise may be filled by majority vote of the committee for the unexpired portion of the term.

Section V. Chairman

The chairman shall prepare agendas in collaboration with the Tourism Manager or his/her designee, preside at all meetings of the committee in accordance with Roberts Rules of Order, call special meetings of the committee, have the authority to cancel called meetings of the committee, provide the annual goals and year-end report to the Board of Mayor and Aldermen, and appoint a subcommittee of the committee as needed.

Section VI. Vice Chairman

In the absence of the chairman, the vice chairman shall perform the duties of the chairman.

Section VII. Secretary

The Secretary shall record and maintain accurate records and minutes of the proceedings of the committee.

ARTICLE V. MEETINGS

Section I. Regular Meetings

The committee may meet six (6) times a year at Town Hall with the time and date to be determined by the committee. The committee will determine and publish the upcoming year's schedule at the first official meeting of the fiscal year.

Section II. Quorum

A quorum shall consist of a majority of the committee members upon calling of the roll at any meeting.

Section III. Special Meetings

Special meetings may be called by the Chairman or by simple majority of the committee. Notice of a special meeting may be served by delivering it to the committee



Visual Resources Review Board (VRRB)

Charter

The Farragut Visual Resources Review Board is to advise and assist the Town of Farragut (Town), its citizens, and its staff in promoting the beauty and attractiveness of the community. The Board will serve as an advocate for aesthetic-related goals in the Town's decision-making process and will provide guidance and support in implementing actions that promote the beautification of the Farragut community.

The Board shall:

Make recommendations regarding signs, landscape plans, and proposed ordinance modifications which would relate to community beautification.

Recommend annual and long-range Town goals which promote the beautification of the community.

Consult with staff and the community on issues related to community beautification; and

Recommend measures which would encourage a greater commitment to and appreciation of the Town's interest in high quality, aesthetically pleasing developments.

The Board will consist of six (6) at large voting members and one (1) voting member from the Farragut Board of Mayor and Aldermen. All members will be appointed by the Board of Mayor and Aldermen and are appointed to a two-year term and may be re-appointed. The voting membership shall include three officers: the chairman, vice-chairman, and secretary. Election of officers will be conducted annually. Additionally, the Visual Resources Review Board may appoint one (1) non-voting youth member by majority vote of its voting membership. The non-voting youth member's term may be for one calendar year or less depending on the youth member's availability. The non-voting youth member may be removed from the Visual Resources Review Board at any time by a majority vote of its voting membership.

Meetings of the Board will be held monthly, and minutes are to be provided to the Farragut Board of Mayor and Aldermen. At least four (4) voting members of the VRRB shall constitute a quorum.

Voting members serve at the pleasure of the Board of Mayor and Aldermen and are expected to attend scheduled meetings. The term of any voting member shall expire on the third absence from the scheduled meetings during the fiscal year. Voting members may seek reappointment by the Board of Mayor and Aldermen.

The Town staff will support the Board by providing information, attending meetings, and helping facilitate Board-sponsored objectives.

This charter was approved by the Farragut Board of Mayor and Aldermen on June 22, 2023.

AUGUST 22, 2024

BMA MEETING MINUTES

Mayor Williams called the meeting to order at 6:00 PM.

Oath of Office, Keith Alley, Town of Farragut Municipal Judge

Judge Alley administered the Oath of Office to Alderman Drew Burnette and Alderman Alex Cain.

Roll Call

Roll Call for attendance: Alderman Burnette, yes; Alderman Cain, yes; Alderman Meyer, yes; Alderman White, yes; Mayor Williams, yes; In addition to staff and member of the press.

Approval of Agenda

Motion was made to approve the agenda as presented. Moved by Alderman Burnette, seconded by Alderman Meyer; voting yes, Mayor Williams, Aldermen Burnette, Cain, Meyer, and White; no nays; motion passed.

Approval of Minutes

Motion was made to approve the minutes of August 8, 2024, as presented. Moved by Alderman Burnette, seconded by Alderman Meyer; voting yes, Mayor Williams, Aldermen Burnette, Meyer, and White; Alderman Cain abstained; no nays; motion passed.

Mayor's Report

Mayor Williams thanked the staff for their hard work and the public for attending the Dog Daze and Lawn Chair evens.

Organizational Business

Appointment of Board of Mayor and Aldermen representative to the Farragut Municipal Planning Commission

Mayor Williams made a nomination for Alderman Meyer to be the Board of Mayor and Aldermen representative to the Farragut Municipal Planning Commission. Moved by Mayor Williams, seconded by Alderman Burnette; roll call vote; Alderman Burnette, yes; Alderman Cain, yes; Alderman Meyer, yes; Alderman White, yes; Mayor Williams, yes; motion passed.

Election of Vice-Mayor

Mayor Williams made a motion for Alderman Burnette as Vice-Mayor, seconded by Alderman Cain.

Alderman White made a motion for Alderman Meyer as Vice-Mayor, seconded by Alderman Cain.

Roll call vote on Alderman Burnette election as Vice-Mayor. Roll call vote; Alderman Burnette, yes; Alderman Cain, no; Alderman Meyer, no; Alderman White, no; Mayor Williams, yes; motion failed.

Roll call vote on Alderman Meyer election as Vice-Mayor. Roll call vote; Alderman Burnette, no; Alderman Cain, yes; Alderman Meyer, yes; Alderman White, yes; Mayor Williams, no; motion passed. Alderman Meyer voted as Vice-Mayor.

Business Items

Rescind Board Approval for 2024 John Deere 6110M Tractor and Alamo Mowing System

Motion was made to rescind the approval for purchase of a 2024 John Deere 6110M Tractor and Alamo mowing system. Moved by Alderman White, seconded by Alderman Burnette; voting yes, Mayor Williams, Vice-Mayor Meyer; Aldermen Burnette, Cain, and White; no nays; motion passed.

Approval of Purchase for 2024 John Deere 6M105 Tractor and Alamo Mowing System

Motion was made to approve the purchase of a 6M105 John Deere Tractor and an Alamo Mowing System from Ag-Pro in the amount of \$151,452.61. Moved by Alderman White, seconded by Vice-Mayor Meyer; voting yes, Mayor Williams, Vice-Mayor Meyer; Aldermen Burnette, Cain, and White; no nays; motion passed.

Citizens Forum

Pam Zena, 12646 Brass Lantern, addressed the board concerning the pickle ball courts.

Town Administrator's Report

David Smoak, Town Administrator, announced the following:

- Lawn Chair concert had approximately 1,400 people in attendance
- Fun with Farragut Fleet had approximately 900 in attendance
- League if Angels baseball game will be Saturday, August 24 from 4:30-7:30 PM.
- Intro to Farragut class kickoff is Wednesday, August 28

The meeting adjourned at 6:26 PM.

Ron Williams, Mayor

Allison Myers, Town Recorder

Town of Farragut

P R O C L A M A T I O N

Constitution Week 2024

WHEREAS: September 17, 2024, marks the two hundred and thirty-seventh anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS: It is fitting and proper to officially recognize this magnificent document and its memorable anniversary; and to the patriotic celebrations which will commemorate the occasion; and

WHEREAS: Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week,

NOW, THEREFORE, I, Ron Williams, Mayor of the Town of Farragut do hereby proclaim September 17 through 23, 2024 to be

CONSTITUTION WEEK

in the Town of Farragut and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

Signed this 12th day of September 2024.

Ron Williams, Mayor

Town of Farragut

PROCLAMATION

WHEREAS, The National Society Daughters of the American Revolution (NSDAR), founded October 11, 1890, and incorporated by an act of Congress in 1896, is headquartered in Washington, D.C., acting as a nonprofit, non-political, volunteer women's service organization; and

WHEREAS, The DAR motto is God, Home and Country, and members are dedicated to promoting patriotism, preserving American history, and securing America's future through better education for its children; and

WHEREAS, DAR members support these goals by engaging in worthy service endeavors to include supporting scholarship programs in our schools, honoring Veterans in our communities, developing memorials highlighting our nation's achievements, and participating in naturalization ceremonies for our new citizens; and

WHEREAS, The DAR boasts 190,000 members in 3,000 chapters across the United States and throughout the world, with more than 1,000,000 women serving as members since the DAR was established in 1890; and

WHEREAS, The Town of Farragut recognizes the Andrew Bogle, Bonny Kate, Cavett Station, Emory Road and Samuel Frazier Chapters on this 134th Anniversary of the founding of the DAR;

NOW, THEREFORE, I, Ron Williams, Mayor of the Town of Farragut, do hereby proclaim October 11, 2024, as

DAUGHTERS of the AMERICAN REVOLUTION DAY

and urge all citizens to join me in this observance.

Signed this 12th day of September 2024.

Ron Williams, Mayor

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Mark Shipley, Community Development Director

SUBJECT: Ordinance 24-15, an ordinance on first reading to rezone Parcel 191.1, Tax Map 130, south of Home Federal Bank off Parkside Drive, 1.57 Acres, from Office District, Three Stories (O-1-3) to General Commercial (C-1) (Turkey Creek Land Partners, LLC, Applicant)

INTRODUCTION AND BACKGROUND: During discussion with the Planning Commission, it was noted that this item involves a rezoning request for the last undeveloped tract in the Turkey Creek development off Parkside Drive. The tract in question is just south of the Home Federal Bank and abuts N. Campbell Station Road but is accessed through a joint access easement shared with Home Federal Bank and the Publix shopping center. No access is permitted to N. Campbell Station Road for this tract.

DISCUSSION: Both the Home Federal tract and the tract that is the subject of this rezoning are zoned O-1-3, which permits office type uses up to three stories. Given that the property is visible from N. Campbell Station Road, the applicant has been approached with different restaurant concepts. However, under the O-1-3 District, restaurants are not permitted uses.

The applicant is requesting to rezone this property to General Commercial (C-1), which is the same district as the property to the east where the Publix shopping center is situated. As noted to the Planning Commission, the staff would view the C-1 District as a better fit for this property than the O-1-3 given the size of the tract. The O-1-3 has a 70-foot building setback from abutting zoning lines and is not large enough to provide for a three-story office building and associated parking should that be desired. The C-1 District would provide the applicant with more options to market the property, and a restaurant use would provide good sales tax revenue for the Town. It is also adjacent to land zoned C-1 and would be compatible with that built environment.

RECOMMENDATION: At their meeting on August 15, 2024, the Planning Commission unanimously recommended approval of Ordinance 24-15. The rezoning request would advance the Town’s Strategic Plan under the Critical Success Factor of “Enhancing the Town’s Financial Position.” Community Development Director, Mark Shipley, recommends approval of Ordinance 24-15 on first reading.

BOARD ACTION:

MOTION BY: _____ SECONDED BY: _____

<u>VOTE/TOTAL</u>	<u>WILLIAMS</u>	<u>MEYER</u>	<u>WHITE</u>	<u>CAIN</u>	<u>BURNETTE</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

ORDINANCE: 24-15
PREPARED BY: Shipley
REQUESTED BY: Turkey Creek Land Partners, LLC
CERTIFIED BY FMPC: August 15, 2024
PUBLIC HEARING: _____
PUBLISHED IN: _____
DATE: _____
1ST READING: _____
2ND READING: _____
PUBLISHED IN: _____
DATE: _____

AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE TOWN OF FARRAGUT, TENNESSEE, ORDINANCE 86-16, AS AMENDED, PURSUANT TO SECTION 13-4-201, TENNESSEE CODE ANNOTATED.

BE IT ORDAINED by the Board of Mayor and Aldermen of the Town of Farragut, Tennessee, that the Farragut Zoning Ordinance, Ordinance 86-16, as amended, is hereby amended as follows:

SECTION 1.

The Farragut Zoning Ordinance, Ordinance 86-16, as amended, is hereby amended by rezoning the property referenced as Parcel 191.1, Tax Map 130, south of Home Federal Bank off Parkside Drive, from O-1-3 to C-1 (See Exhibit A).

SECTION 2.

This ordinance shall take effect from and after its final passage and publication, the public welfare requiring it.

Ron Williams, Mayor

Allison Myers, Town Recorder

Certified to the Farragut Board of Mayor and Aldermen this ____ day of _____, 2024, with approval recommended by the Farragut Municipal Planning Commission (FMPC).

Scott Russ, Chairman

Shannon Preston, Secretary



Exhibit A Ordinance 24-15

Rezone of 0 N. Campbell Station
Parcel 191.1 Tax Map 130 19110

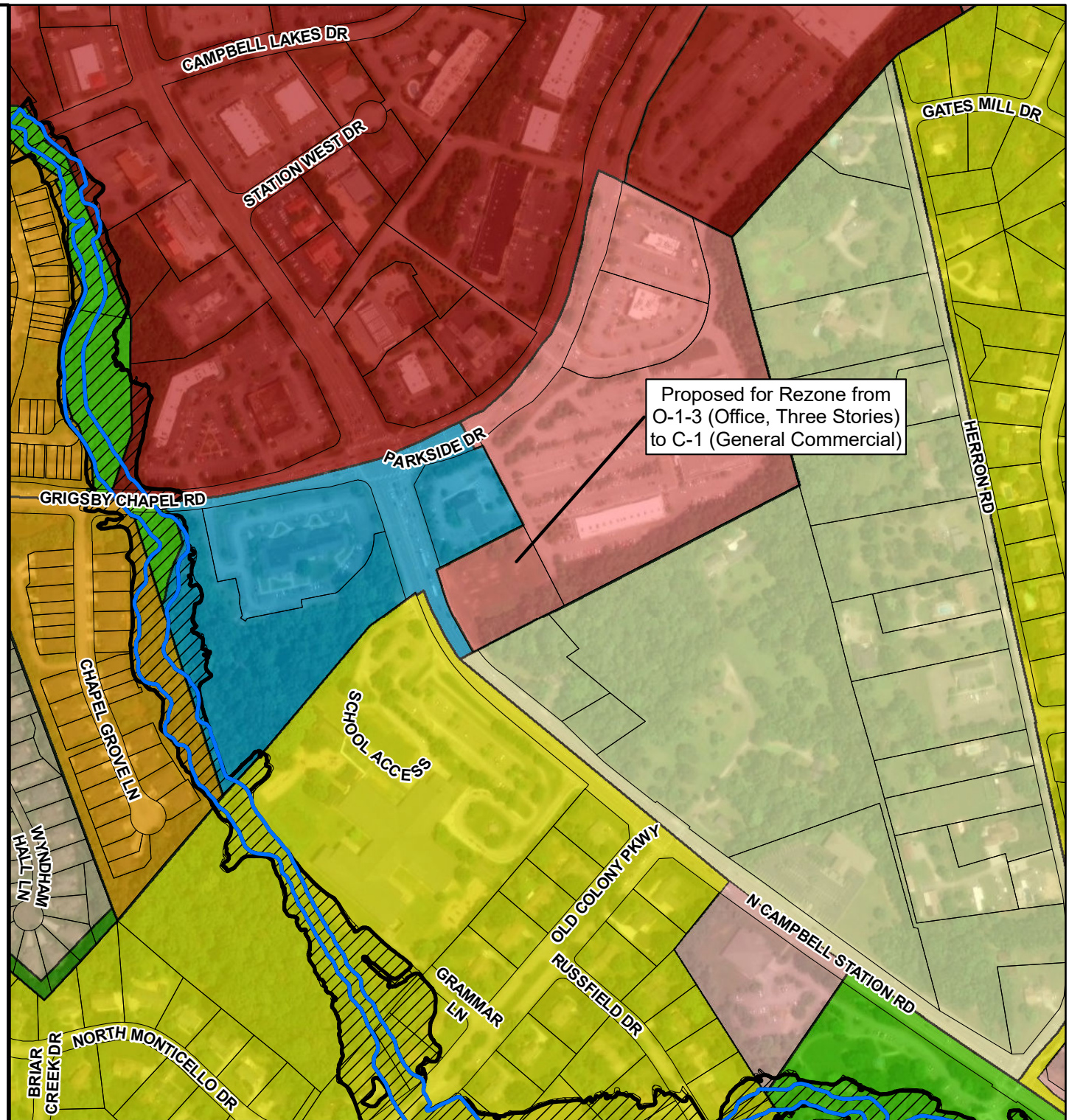
Proposed for Rezone from
O-1-3 (Office, Three Stories)
to C-1 (General Commercial)

Legend

- Floodway
- 100 year Flood Zone
- 500 year Flood Zone
- Parcels
- Subject Area
- B-1, Buffer
- OS-P, Open Space/Park
- S-1, Community Service
- R-1, Rural Single-Family Residential
- R-2, General Single-Family Residential
- R-3, Small Lot Single-Family Residential
- R-4, Attached Single-Family Residential
- O-1-3, Office, Three Stories
- C-1, General Commercial
- C-2, Regional Commercial



1 in = 400 ft



REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Mark Shipley, Community Development Director

SUBJECT: Ordinance 24-16, an ordinance on first reading to rezone a portion of the property at 12715 Union Road from General Single-Family Residential (R-2) to Rural Single-Family Residential (R-1), 8.64 Acres (Wil Glafenheim, Applicant)

INTRODUCTION AND BACKGROUND: During discussion with the Planning Commission, it was noted that the property in question fronts along Union Road just to the west of the Fox Run Subdivision. The property has one dwelling unit and is bisected by a stream that is a tributary of Little Turkey Creek. On the west side of the stream where the dwelling unit is situated, the property is zoned R-2. On the east side of the stream that abuts a number of dwelling units in the Fox Run Subdivision, the property is zoned R-1.

As noted to the Planning Commission, it was discovered through a citizen request that the applicant has chickens in a pen that is situated on the land that is zoned R-2. Within the R-2 District the only agricultural uses permitted are crops on tracts that are at least five acres. The applicant’s rezoning request is mainly intended to zone the property so that it can have chickens.

DISCUSSION: One aspect of the initial rezoning that was reviewed with the Planning Commission was that the applicant had requested a rezoning of the entire property to the Agricultural District (A). The staff noted that a more appropriate option would be to rezone the R-2 portion of the property to the R-1 District. Currently, as mentioned above, a portion of the applicant’s property is zoned R-1, and that portion of the property abuts other parcels that are zoned R-1. Given the fact that the applicant’s land is more than one acre, chickens would be a permitted use under the R-1 District just like the Agricultural District. Thus, the original goal of the rezoning request would still be accomplished.

RECOMMENDATION: The Planning Commission agreed with the staff and felt that the R-1 District would be more appropriate than the Agricultural District. Consequently, at their meeting on August 15, 2024, the Planning Commission unanimously recommended approval of Ordinance 24-16. Community Development Director, Mark Shipley, recommends approval of Ordinance 24-16 on first reading.

BOARD ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>WILLIAMS</u>	<u>MEYER</u>	<u>WHITE</u>	<u>CAIN</u>	<u>BURNETTE</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

ORDINANCE: 24-16
PREPARED BY: Shipley
REQUESTED BY: Wil Glafenhein
CERTIFIED BY FMPC: August 15, 2024
PUBLIC HEARING: _____
PUBLISHED IN: _____
DATE: _____
1ST READING: _____
2ND READING: _____
PUBLISHED IN: _____
DATE: _____

AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE TOWN OF FARRAGUT, TENNESSEE, ORDINANCE 86-16, AS AMENDED, PURSUANT TO SECTION 13-4-201, TENNESSEE CODE ANNOTATED.

BE IT ORDAINED by the Board of Mayor and Aldermen of the Town of Farragut, Tennessee, that the Farragut Zoning Ordinance, Ordinance 86-16, as amended, is hereby amended as follows:

SECTION 1.

The Farragut Zoning Ordinance, Ordinance 86-16, as amended, is hereby amended by rezoning a portion of the property at 12715 Union Road from R-2 to R-1 (See Exhibit A).

SECTION 2.

This ordinance shall take effect from and after its final passage and publication, the public welfare requiring it.

Ron Williams, Mayor

Allison Myers, Town Recorder

Certified to the Farragut Board of Mayor and Aldermen this ____ day of _____, 2024, with approval recommended by the Farragut Municipal Planning Commission (FMPC).

Scott Russ, Chairman

Shannon Preston, Secretary

Exhibit A Ordinance 24-16

Rezone of 12715 Union Road
Parcel 141 Tax Map 108.12

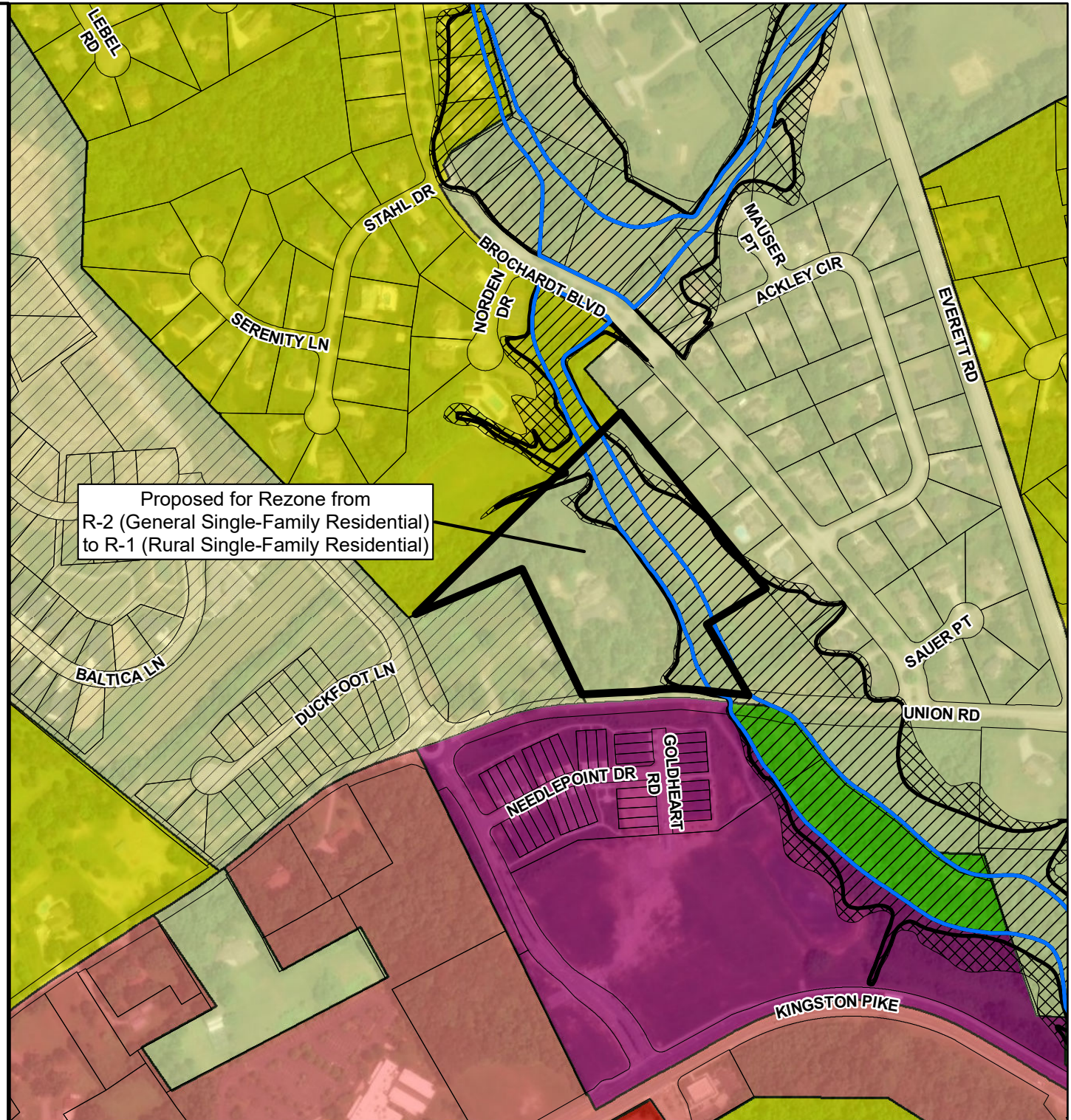
Proposed for Rezone from
R-2 (General Single-Family Residential)
to R-1 (Rural Single-Family Residential)

Legend

-  Floodway
-  100 year Flood Zone
-  500 year Flood Zone
-  Parcels
-  Subject Area
-  Business District Four Story
-  OS-P, Open Space/Park
-  R-1, Rural Single-Family Residential
-  R-2, General Single-Family Residential
-  R-1/OSR, Open Space Residential Overlay
-  Neighborhood/Convenience Commercial
-  C-1, General Commercial



1 in = 400 ft



REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Allison Myers, Finance Director/Town Recorder

SUBJECT: **Ordinance 24-17**, an Ordinance of the Town of Farragut, Tennessee amending the Fiscal Year 2024-2025 Capital Investment Program and ARPA Fund budgets, passed by Ordinance 24-07

INTRODUCTION:

The purpose of this agenda item is to approve Ordinance 24-17 on first reading to amend the Fiscal Year 2025 Capital Investment Program and ARPA Fund budgets.

ARPA Fund

DISCUSSION:

Additional funds are needed for the projects listed below. Both projects involve stormwater management and maintenance for town facilities.

- McFee Park Phase 4, Stormwater Parking Facilities \$174,000 – The bids for the project are higher than originally budgeted. The additional funds needed will be funded from the Stormwater Project assigned fund balance in the Capital Investment Program.
- Stormwater Infrastructure Repairs \$204,327.73 – This project was awarded in April 2024. Since that time additional funds are needed for a change order of \$38,748 and additional work proposed in the amount of \$165,579.73. The additional funds needed will be funded from the Stormwater Project assigned fund balance in the Capital Investment Program. Both change orders are also on the agenda for approval.

FINANCIAL SECTION: ARPA Fund Budget

Account Number: ARPA Fund Expenditures		
<u>FY2025 Budget</u>	<u>Requested Amendment</u>	<u>FY2025 Amended Budget</u>
\$4,286,074	\$378,327.73	\$4,664,401.73
Approved By: <u>A. Myers</u>		

Capital Investment Program Fund

DISCUSSION:

Funds will be transferred to the ARPA Fund to supplement additional funds needed for projects. The funds will be deducted from the assigned fund balance for stormwater projects.

Account Number: CIP Fund Expenditures		
<u>FY2025 Assigned Fund</u>		
<u>Balance</u>	<u>Requested Amendment</u>	<u>FY2025 Amended Balance</u>
\$562,034	\$378,327.73	\$183,706.27
Approved By: <u>A. Myers</u>		

RECOMMENDATION BY: Allison Myers, Finance Director/Town Recorder

PROPOSED MOTION: Motion to approve Ordinance 24-17 on first reading.

BOARD ACTION:

MOTION BY: _____ SECONDED BY: _____

<u>VOTE/TOTAL</u>	<u>BURNETTE</u>	<u>MEYER</u>	<u>CAIN</u>	<u>WHITE</u>	<u>WILLIAMS</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

ORDINANCE	24-17
PREPARED BY	Myers
1 ST READING	September 12, 2024
2 ND READING	September 26, 2024
PUBLISHED IN	Farragut Press
DATE	

**AN ORDINANCE OF THE TOWN OF FARRAGUT, TENNESSEE AMENDING THE
FISCAL YEAR 2024-2025 GENERAL FUND AND CAPITAL INVESTMENT FUND
BUDGETS, PASSED BY ORDINANCE 24-07**

WHEREAS, the Town of Farragut adopted the fiscal year 2024-25 budget by passage of Ordinance Number 24-07 on June 13, 2024; and

WHEREAS, pursuant to the Tennessee State Constitution, Section 24 of Article II, no public money shall be expended except pursuant to appropriations made by law; and

WHEREAS, a reallocation of department expenses is being made in the General Fund budget and expenses will be greater than budgeted in the Capital Investment Fund budget; and

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF FARRAGUT, TENNESSEE THAT CHANGES BE MADE TO THE FISCAL YEAR 2024-2025 BUDGET AS FOLLOWS:

SECTION 1. Ordinance 24-07 is hereby amended by:

The **ARPA Fund** will be amended by increase expenditures from \$4,286,074 to \$4,664,401.73, an increase of \$378,327.73 for the following projects.

- McFee Park Phase 4, Stormwater Parking Facilities \$174,000 – The bids for the project are higher than originally budgeted. The additional funds needed will be funded from the Stormwater Project assigned fund balance in the Capital Investment Program.
- Stormwater Infrastructure Repairs \$204,327.73 – This project was awarded in April 2024. Since that time additional funds are needed for a change order of \$38,748 and additional work proposed in the amount of \$165,579.73. The additional funds needed will be funded from the Stormwater Project assigned fund balance in the Capital Investment Program. Both change orders are also on the agenda for approval.

The **Capital Investment Program Budget** will be amended by transferring \$378,327.73 from the Stormwater assigned fund balance within the Capital Investment Program budget to the ARPA Fund.

SECTION 2. The Board of Mayor and Aldermen authorizes the Town Recorder to make said changes in the accounting system.

SECTION 3. This ordinance shall take effect after its final passage and publication, the public welfare requiring it.

Ron Williams, Mayor

Allison Myers, Town Recorder

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Mark Shipley, Community Development Director

SUBJECT: Resolution R-2024-12, a resolution to accept public streets and street names located within the Town of Farragut

INTRODUCTION AND BACKGROUND: As part of the preliminary plat approval process provided for in the Subdivision Regulations, the Planning Commission approves new roads for construction. Upon completion of the road construction and all other associated improvements, the Planning Commission approves the final plat. The final plat is then recorded at the Knox County Register of Deeds Office. The approval and recording of the final plat, however, does not constitute a formal acceptance of the streets as public. Consistent with provisions in the Tennessee Code Annotated, in order for the streets to become public streets, the Board of Mayor and Aldermen must formally accept the streets.

DISCUSSION: The street acceptance list is presented periodically so that newer streets that have not been formally accepted and are in a condition for acceptance may be presented to the Board of Mayor and Aldermen. The frequency of updating the street list is dependent on development and the number of new streets added in the Town. The last time a resolution was presented to the Board of Mayor and Aldermen for accepting public streets and street names was February 25, 2021.

Included with this agenda item is Resolution R-2024-12 which contains a list of existing public streets or street sections that have already been accepted (shown in black) and new streets or streets with new sections (shown in red) that are proposed for acceptance. Please note that where a dimension is provided in parentheses adjacent to a street name, only that length of the street has either been accepted in a previous street acceptance resolution and shown in black or is proposed to be accepted at this time and shown in red. The reason for this is that some streets are constructed in sections or phases and there are newer and older sections of the same street.

In terms of the streets and street sections included in Resolution R-2024-12, the engineering staff has determined that they are in a physical condition for acceptance. The staff has also verified that the streets proposed for acceptance are consistent with how they are spelled on the recorded plat or as assigned by Knox County Addressing.

RECOMMENDATION: Community Development Director, Mark Shipley, and Town Engineer, Darryl Smith, recommend approval of Resolution R-2024-12.

PROPOSED MOTION: To approve Resolution R-2024-12.

BOARD ACTION:

MOTION BY:_____ SECONDED BY:_____

<u>VOTE/TOTAL</u>	<u>WILLIAMS</u>	<u>MEYER</u>	<u>WHITE</u>	<u>CAIN</u>	<u>BURNETTE</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____



TOWN OF FARRAGUT

RESOLUTION R-2024-12

ACCEPTANCE OF PUBLIC STREETS AND STREET NAMES LOCATED WITHIN THE TOWN OF FARRAGUT

WHEREAS, the Tennessee Code Annotated, Section 13-4-305, states that the approval of a subdivision plat by the Planning Commission does not constitute an acceptance by the municipality of the dedication of any street; and

WHEREAS, the Farragut Board of Mayor and Aldermen, as the representative owner of public properties, including public streets, within the Town of Farragut, wishes to accept the attached list of streets as public streets and establish the listed street names as the official street names within the Town of Farragut;

NOW, THEREFORE, BE IT RESOLVED by the Farragut Board of Mayor and Aldermen, that the attached list of streets and street names is hereby formally accepted by the Town of Farragut as public streets.

ADOPTED this 12th day of September 2024.

Ron Williams, Mayor

Allison Myers, Town Recorder

TOWN OF FARRAGUT - RESOLUTION 21-03
STREETS ACCEPTED AS PUBLIC STREETS (NEW STREETS IN RED)

STREET LISTINGS BY SUBDIVISION

<u>SUBDIVISION</u>	<u>STREET NAME</u>
Altamira	Altamira Drive
Andover Place	Andover Boulevard Ansley Court Ashton Court, East Ashton Court, West Brighton Court Lindenhall Circle Southwick Circle
Audubon Hills	Bobolink Road Bunting Drive Finch Road Junco Lane
Baldwin Park	Bouldercrest Lane Burney Circle
Belleaire	Belleaire Drive Crestview Road Mountain View Road Vista Trail
Berkeley Park (including the Battery)	Belle Grove Road Cotton Blossom Lane McKinley Pointe Lane Prince George Parish Drive
Brass Lantern	Brass Lantern Lane
Briarstone	Briarstone Lane Dunlin Lane

TOWN OF FARRAGUT - RESOLUTION 21-03
STREETS ACCEPTED AS PUBLIC STREETS (NEW STREETS IN RED)

<u>SUBDIVISION</u>	<u>STREET NAME</u>
Bridgemore	Barnsley Road Bridgemore Boulevard Brookwater Drive Farmgate Lane Hammock Lane Highwick Circle Larksong Drive Limerick Lane Long Grove Road Porchfield Lane Waterslea Lane
Bridgewater	Barharbor Way Blue Herron Road Hatteras Drive Lake Breeze Road Nautical Drive Noce Drive Sundancer Road Windlass Road
Brixworth	Abners Ridge Drive Bayshore Road Breezeway Drive Bridgeport Drive Brixworth Boulevard Brookstone Drive Cabot Drive Farmhouse Drive Lake Vista Lane McGuffey's Drive Willingham Drive
Brookmere	Boyd Chase Boulevard Justice Valley Street Kendall Hunt Street Needlegrass Lane Sandy Run Road
Camden Grove	Camdenbridge Drive Wexton Lane
Campbell Crossing	Cordial Lane
Chapel Grove	Chapel Grove Lane
Chapel Point	Chapel Point Lane

TOWN OF FARRAGUT - RESOLUTION 21-03
STREETS ACCEPTED AS PUBLIC STREETS (NEW STREETS IN RED)

<u>SUBDIVISION</u>	<u>STREET NAME</u>
Clarity Pointe	Clarity Pointe Lane
Concord Hills	Calloway View Drive Commodore Lane Crosswind Drive Crown Point Drive Cutlass Road Ensign Lane Farragut Hills Boulevard Ferret Road Flotilla Drive Hampton Roads Drive Lookout Point Merrimac Drive Midshipman Lane Monitor Lane Moser Lane Pleasant Forest Drive Schooner Lane Windward Drive
Concord Landing	Landing Lane
Cool Springs	Cool Springs Boulevard
Cool Springs Estates	Spring Water Lane
Cottage Creek	Cottage Creek Lane
Cottages at Pryse Farm	Pryse Farm Boulevard
Country Manor	Axton Drive Bermuda Drive Burgess Drive Clover Fork Drive Dixie View Road
Cove at Turkey Creek	Fords Cove Lane Matthews Cove Lane Turkey Cove Lane
Derby Chase	Derby Chase Boulevard Shadowfax Road
Farm at Willow Creek	Cottage Stone Boulevard Ivy Lakes Drive Lone Willow Drive Stone Villa Lane

TOWN OF FARRAGUT - RESOLUTION 21-03
STREETS ACCEPTED AS PUBLIC STREETS (NEW STREETS IN RED)

SUBDIVISION

Farragut Crossing

STREET NAME

Battery Hill Circle
Battle Front Trail
Burnside Place
Farragut Crossing Drive
Federal Boulevard
Longstreet Place
Rebel Pass
Union Camp Lane

Farragut View

Admiral Road
Sonja Drive

Fort West

Broken Saddle Road
Fort West Drive
Lawton Boulevard
Long Bow Road
Red Canyon Road
Sundown Road
Todwick Lane

TOWN OF FARRAGUT - RESOLUTION 21-03
STREETS ACCEPTED AS PUBLIC STREETS (NEW STREETS IN RED)

<u>SUBDIVISION</u>	<u>STREET NAME</u>
Fox Den	Aronimink Point
	Augusta National Way
	Baltusrol Road
	Broadmoor Point
	Brookline Point
	Carnoustie Point
	Champions Point
	Congressional Point
	Crippled Mule Point
	Dominick Point
	Doral Point
	Firestone Point
	Fox Den Boulevard
	Fox Den Drive, East
	Fox Den Drive, North
	Fox Den Drive, South
	Hound Ears Point
	Inverness Point
	Llanerch Point
	Lost Tree Lane
	Oakland Hills Point
	Oakmont Circle
	Olympic Drive
	Pebble Beach Point
	Royal Birkdale Road
	Scioto Point
	Singing Hills Point
	St. Andrews Drive
	Torrey Pines Point
	Valencia Point
	Winged Foot Point

TOWN OF FARRAGUT - RESOLUTION 21-03
STREETS ACCEPTED AS PUBLIC STREETS (NEW STREETS IN RED)

<u>SUBDIVISION</u>	<u>STREET NAME</u>
Fox Run	Ackley Circle
	Brochardt Boulevard
	Buttonwood Lane
	Comblain Road
	Fiser Lane
	Fox Dale Lane
	Geyser Lane
	Golden Fox Lane
	High Forest Lane
	Hunting Fox Lane
	Jarmann Road
	Lebel Road
	Mauser Point
	Norden Drive
	Pepperwood Lane
	Sauer Point
	Serenity Lane
	Sparta Lane
	Stahl Drive
	Trowbridge Lane
	Vancurry Lane
	Werndl Drive
	Whispering Hills Lane
Glen Abbey	English Station Road
	Fincastle Lane
	Glen Abbey Boulevard
	Kimball Lane
	MacArthur Lane
	Medallion Lane
	Port Charles Lane
	San Martin Lane
Hanover Court	Castle Downs Lane
	Hampshire Bay Lane
Hickory Woods	Creekwood Terrace
	Hickory Woods Road
	Laurel Valley Road
	Leatherwood Lane
	Mountain Breeze Lane
	Rolling Creek Road
	Valley Brook Drive
	Valley Trail

TOWN OF FARRAGUT - RESOLUTION 21-03
STREETS ACCEPTED AS PUBLIC STREETS (NEW STREETS IN RED)

<u>SUBDIVISION</u>	<u>STREET NAME</u>
Holly Oaks	Crystal Brook Lane Deanwood Lane Jeffrey Lane
Individual (Non-Subdivision) Streets	Allen Kirby Boring Lane Boring Road Boyd Station Road Brooklawn Street Campbell Lakes Drive Campbell Station Road, N. Campbell Station Road, S. Cavette Hill Lane Coach Road Concord Road Dixon Road Eddie Courtney Lane Evans Road Everett Road Fleenor Road Fretz Road Grigsby Chapel Road Harrison Road Herron Road Hobbs Road, N. Hobbs Road, S. Kingston Pike Lakesedge Drive Lindsey Lane Loop Road McFee Road Municipal Center Drive Old Stage Road Outlet Drive Parkside Drive Red Mill Lane Smith Road Snyder Road Station West Drive Turkey Creek Road Union Road Virtue Road Watt Road, N. Watt Road, S. West End Avenue West Point Drive

TOWN OF FARRAGUT - RESOLUTION 21-03
STREETS ACCEPTED AS PUBLIC STREETS (NEW STREETS IN RED)

<u>SUBDIVISION</u>	<u>STREET NAME</u>
Inverness	Cassidy Lane Hawkstowe Lane Hidden Grove Road Lake Heather Road Loblolly Lane Spring Branch Lane Woodcliff Drive
Kingsgate	Augustan Lane Bantry Lane Barbara Lane Berwick Lane Byron Lane Carlyle Road Cross Bridge Circle Dryden Lane Foxford Drive Grinstead Road Harrow Road Keats Lane Kingsgate Road, East Kingsgate Road, West Lake Mill Lane Midhurst Drive Newgate Drive Peterson Road Royal Way Lane
Lake Haven Park	Lake Haven Road Lake Park Circle
Linda Heights	Cedar Ridge Drive Chaho Road Corto Lane Geronimo Road
McFee Manor	Carriage Station Lane Manor Station Lane Providence Glen Lane
Mckinley Station	Eisenhower Street
Oakley Downs	Oakley Downs Road Sunview Circle
Oak Farm	Oak Farm Lane
Old Stage Hills	Butterfield Lane

TOWN OF FARRAGUT - RESOLUTION 21-03
STREETS ACCEPTED AS PUBLIC STREETS (NEW STREETS IN RED)

SUBDIVISION

STREET NAME

Deadwood Road
Pony Express Drive
Spur Road
Wagon Wheel Circle
Way Station Trail
Wells Fargo Drive

Orchid Grove

Elmore Lane [112 feet]
Lady Slipper Lane

Park Place

Colonial Ridge Lane
Ivy Gate Lane
Park Place Boulevard

Powell Acres

Ida Hertzler Lane

Prestwick Place

O'Connell Drive
St. John Court

Ramsgate

Applegate Lane

Reserve of Farragut

Johnsons Corner Road
Orchard Crossing Lane

Ridgeland

Forest Ridge Circle
Hickory Trail
Richwood Lane
Ridgeland Drive
Walden View Lane

Rockwell Farm

Autry Ridge Lane
Heathland Drive
Laurel Brooke Lane
Meadow Pointe Lane
Morgan Path Lane
Pine Meadows Lane
Quail Pointe Road
Rockwell Farm Lane
Willowcrest Lane

TOWN OF FARRAGUT - RESOLUTION 21-03
STREETS ACCEPTED AS PUBLIC STREETS (NEW STREETS IN RED)

<u>SUBDIVISION</u>	<u>STREET NAME</u>
Saddle Ridge	Big Horn Lane
	Big Oak Lane
	Buckley Road
	Buckmill Lane
	Greeley Lane
	High Oak Road
	Key Hole Lane
	Lamesa Lane
	Lodgepole Lane
	Long Ridge Road
	Oak Landing Lane
	Paladin Lane
	Pecos Road [890 feet has already been accepted]
	Saddle Ridge Drive
	Shady Ridge Lane
	Treyburn Drive
Sailview	Anchor Court
	Sailview Road
	Spinnaker Road
Sassfras Meadows	Llama Lane
Sedgefield	Mapletree Drive
	Pear Leaf Circle
	Pin Oak Circle
	Sedgefield Road
	Sweetgum Drive
	Sycamore Circle
Sheffield	Inglecrest Lane
	Jasper Lane
	Lake Hurst Lane
	Raeburn Lane
	Shirecliffe Lane
	Thornbush Lane
	Witherspoon Lane
Shiloh	Confederacy Circle
Siena	Siena Lane
Smithfield	Avallon Place
	Heathermoor Drive
	Kittredge Court

TOWN OF FARRAGUT - RESOLUTION 21-03
STREETS ACCEPTED AS PUBLIC STREETS (NEW STREETS IN RED)

<u>SUBDIVISION</u>	<u>STREET NAME</u>
Split Rail Farm	Daisy Field Lane
	English Laurel Lane
	Green Mountain Drive
	Split Rail Lane
	Stone House Lane
St. Charles Place	St. Charles Lane
Steeplechase	Celebration Road
	Rodeo Drive
	Triple Crown Boulevard
Stonecrest	Destin Circle
	Dineen Drive
	Dundee Road
	Duzane Drive
	Hidden Creek Circle
	Highstone Lane
	Newport Road
	Oran Road
	Wardley Road
Sugarwood	Aspenwood Drive
	Bigtree Drive
	Broadwood Drive
	Buroak Circle
	Butternut Circle
	Butternut Lane
	Candlenut Lane
	Fruitwood Lane
	Loganberry Lane
	Nutwood Circle
	Sugarwood Drive
Summer Oaks	Cashmere Lane
	Renaissance Lane
Sweet Briar	Bancroft Lane
	Briar Gate Lane
	Gates Mill Drive
	Glen Iris Lane
	Glen Willow Drive
	Ivy Chase Lane
	Lark Meadow Drive
	Woodedge Lane
	Woodrose Court

TOWN OF FARRAGUT - RESOLUTION 21-03
STREETS ACCEPTED AS PUBLIC STREETS (NEW STREETS IN RED)

<u>SUBDIVISION</u>	<u>STREET NAME</u>
Thornton Heights	Farr Drive
	Hughlan Drive
	Loudoun Road
	Roane Drive
	Thornton Drive
	Towne Road
Townhomes at Wentworth	Willow Ridge Lane
Turkey Creek Harbor	Anchorage Circle
Turkey Creek Woods	Autumn Leaves Lane
	Banbury Road
	Black Powder Drive
	Golden Harvest Road
	Turkey Shoot Drive
Village Green	Beacontree Lane
	Bellfield Road
	Boundary Lane
	Briar Creek Drive
	Chancellors Lane
	Chowning Drive
	Corby Lane
	Crofton Lane
	Dominion Circle
	Four Seasons Lane
	Georgetowne Drive
	Governors Lane
	Grammar Lane
	Hearthside Road
	Heritage Drive, East
	Heritage Drive, West
	Jamestowne Boulevard
	Monticello Drive, North
	Monticello Drive, South
	Nassau Drive
	Old Colony Parkway
	Old Tavern Circle
	Packard Lane
	Presidents Drive
	Russfield Drive
	Russgate Boulevard
	Turtle Creek Drive
	Village Green Parkway
	Weathervane Drive
	Williamsburg Drive, North
	Williamsburg Drive, South

TOWN OF FARRAGUT - RESOLUTION 21-03
STREETS ACCEPTED AS PUBLIC STREETS (NEW STREETS IN RED)

<u>SUBDIVISION</u>	<u>STREET NAME</u>
Villages at Ivey Farms	Goldheart Road Ivey Farms Road [from Kingston Pike to Union Rd] Needlepoint Drive
Vista	Stone Vista Lane Vista Brook Lane
Weatherly Hills	Blackstone Drive Weatherly Hills Boulevard
Wentworth	Byfield Court Dunheith Drive Gwinhurst Road Sandringham Court Somersworth Drive Torrington Court Willow Hill Court Windham Hill Road
Woodchase I	Baytree Court Cedar Bark Court Heatherwood Court Woodchase Drive
Woodchase II	Fox Chase Circle, West Woodchase Road, West Woodsmoke Circle
Woodland Trace	Glenstone Court Timberhill Court Woodland Trace Drive
Wyndham Hall	Benwick Lane Channing Lane Wyndham Hall Lane

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Allison Myers, Finance Director/Town Recorder

SUBJECT: Approval of the Veteran Salute 5K/10K road races, November 9, 2024

INTRODUCTION: The first Veterans Salute race was held in 2019. The event will include a 10K & 5K scheduled for Saturday, November 9. The start and finish area, along with the athlete’s village, will be located at the Farragut Community Center on Jamestowne Blvd.

DISCUSSION: This event will include temporary one lane closure of Jamestowne Blvd, Campbell Station Road and the streets through Village Green Subdivision. A map of the course is attached. We hope to encourage the local community to gather at Founders Park and cheer on our runners from the Veteran’s Salute Corridor.

Restrooms and water stations will be provided, and the Knox County Sheriff’s Department will provide traffic control (along with volunteers.)

RECOMMENDATION BY: Allison Myers, Finance Director/Town Recorder

PROPOSED MOTION: Approve the event application involving the Town’s public rights of way for the Salute to Veteran’s Races on November 9, 2024.

MOTION BY: _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>WILLIAMS</u>	<u>MEYER</u>	<u>WHITE</u>	<u>CAIN</u>	<u>BURNETTE</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

Farragut
Special Event Permit Application
BP-2024-579

Submitted by Karen Tindal
ktfitness40@gmail.com
(865) 661-5897

Address of Proposed Work: **239 JAMESTOWNE BLVD**

City: **FARRAGUT** State: **TN** Zip: **37934**

Contact Information

Applicant's Contact Information

Title: _____ First Name: **Karen** Last Name: **Tindal** Suffix: _____
Business Name: **Fleet Feet Knoxville**
Mailing Address: **11619 Parkside Drive**
City: **Knoxville** State: **TN** Zip: **37934**
Email Address: **shahin@fleetfeetknoxville.com**
Cell Phone: **(865) 850-5022** Work Phone: **(865) 376-3338** Home Phone: **(865) 661-5897**

Contractor's Contact Information

Title: _____ First Name: Last Name: _____ Suffix: _____
Business Name: _____
Mailing Address: _____
City: _____ State: **TN** Zip: _____
Email Address: _____
Cell Phone: _____ Work Phone: _____ Home Phone: _____



You can complete this application and view application updates online at
MyGovernmentOnline.org

Property Owner's Contact Information

Title: First Name: _ Last Name: Suffix:
Business Name:
Mailing Address:
City: State: **TN** Zip:
Email Address:
Cell Phone: Work Phone: Home Phone:

Application Questionnaire (* denotes required question)

Special Event

Will there be any animals at the event? No

Will this have side panels? Tent 7

From what time to what time are they to be closed?

Size of Tent 8

Please list the Streets to be Closed Jamestowne Boulevard and N. Campbell Station Road

How many Officers? 5

Will this have side panels? Tent 11



You can complete this application and view application updates online at
MyGovernmentOnline.org

Will you have a solid waste dumpster? No

Type of Event * Race

Have you read the Parks / Facility Usage Policies, located at the beginning of the application process? Yes

Event Start Time 7:30am

Will this have side panels? Tent 4

Will this have side panels? Tent 14

Is food being served? No

Start Date of Event * 11/9/2024

Will you have any other Air Supported Structures? No

UPLOAD LOCATION DRAWING IN FILE UPLOAD SECTION.

Is event private or open to the public? * Open to the public

Size of Tent 3

Will this have side panels? Tent 2 No

Size of Tent 10



You can complete this application and view application updates online at MyGovernmentOnline.org

Will this have side panels? Tent 1

No

Do you want this event advertised on VisitFarragut.org?

Yes

Include drawing in file upload section

Include times to be manned:

Short closures on Jamestowne Boulevard for the start of the races (7:30-7:45am; 8:30-8:45am 9:30-9:45am); inside lane (cones will be placed for runners safety) of N. Campbell Station from Old Colony Parkway to Jamestowne Blvd from 7:30-10:30am

Size of Tent 11

Will you need Temporary Power?

No

PROVIDE LOCATION DRAWING IN FILE UPLOAD SECTION.

Size of Tent 5

Will any Public Parks/Facilities be used in your event? *

Yes

Please note that use of any public parks/facilities must be approved by the Farragut Parks and Recreation Department prior to applying for this permit. Please call 865-966-7057 for approval before proceeding with this permit.

Will this have side panels? Tent 9

Size of Tent 6



You can complete this application and view application updates online at MyGovernmentOnline.org

Size of Tent 12

Will this have side panels? Tent 6

Will this have side panels? Tent 15

Where are the parking areas located?

INCLUDE DRAWING IN FILE UPLOAD SECTION.

Parking will take place at Faith Lutheran Church

Event Setup Time

6:00am

Brief Description of Event *

Running event to celebrate Veterans Day in cooperation with the Town of Farragut. It consists of a 10K, 5K and fun run; participants have the option of doing just one race or running both distances. It supports the food pantry at the Faith Lutheran church and Wreaths Across America. This is the 4th year for this race and we will follow the same course and event setup as last year.

Size of Tent 9

Will this have side panels? Tent 10

Event End Time

10:30am

Size of Tent 2

10X10

Will you need any public street closures?

Yes

Please Note: Any public street closures must go before Board of Mayor and Aldermen for approval



You can complete this application and view application updates online at MyGovernmentOnline.org

Copy of Insurance must be uploaded.

I HEREBY UNDERSTAND AND AGREE TO THE STATED REQUIREMENTS ABOVE.

have applied and will provide upon receipt

Will you have Security/Police Officers at your event?

Yes

Please note: The Town of Farragut does not provide Security or Police Officers.

Will this have side panels? Tent 5

Name of Event *

Veterans Salute 5K/10K

Size of Tent 1

10X10

Size of Tent 7

Will alcoholic beverages be served? *

No

Size of Tent 14

Have you received prior approval from the Farragut Parks and Recreation Department?

Yes

Have you applied for an insurance certificate of general liability insurance? *

Yes

Naming the Town of Farragut, its employees and agents as additionally insured.

Will there be any temporary structures/stages?

No

Upload Location in File Upload Section.



You can complete this application and view application updates online at MyGovernmentOnline.org

Size of Tent 13

Will you have any Fire Officers/Apparatus at your event? No

Will this have side panels? Tent 12

Event Teardown Time 11:00am

If this event is a parade/sporting event, where is the route, staging, and disbanding areas? Farragut Community Center

UPLOAD DRAWING IN FILE UPLOAD SECTION

What park or facility? Farragut Community Center

Will you have any Emergency Medical Personnel/Apparatus On-Site? No

Please Note: The Town of Farragut does not provide Emergency Medical Personnel/Apparatus.

Size of Tent 4

Will this have side panels? Tent 3

End Date of Event 11/9/2024

Will there be music, live or otherwise? No

From what time to what time? 7:00am -10:30am



You can complete this application and view application updates online at MyGovernmentOnline.org

Will you have Bounce Houses?

No

How many people do you expect?

250

Will you have portable Sanitary Facilities?

No

Will this have side panels? Tent 13

In case of Rainout, state cancellation date and time:

Rain or shine

(EXAMPLE-EVENT IS AT 2:00PM ON SATURDAY, RAINOUT CANCELLATION IS AT 1:00 PM SATURDAY OR POSTPONEMENT IS UNTIL 4:00 PM)

Size of Tent 15

Will this have side panels? Tent 8

Provide law enforcement contact for day of event.

Capt. Robert Anderson- KCSO

Will you have Tents?

Yes

If Yes, please list tents in order from largest to smallest.

Documents Uploaded

The following documents are attached to the Application.

Site Plan

bp-2023-719-veterans salute 2021 _course update.pdf



You can complete this application and view application updates online at
MyGovernmentOnline.org

We are still requesting the outside lane closure on Campbell Station Rd for the Veterans Salute Corridor. We have reviewed the new course with KCSO (Randy Errington) and have revised the course monitoring by KCSO officers with a reduction of 2 officers.

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Allison Myers, Finance Director/Town Recorder

SUBJECT: Approval of the Hot to Trot 5K/10K & Fun Run, November 28, 2024

INTRODUCTION:

This item involves a request for approval of a special event application related to the Hot to Trot 5K/10K and Fun Run to be held along portions of Parkside Drive on Thanksgiving morning, November 28, 2024.

DISCUSSION:

This Annual Hot to Trot Race(s) is sponsored by Fleet Feet Knoxville Running Club. The races will start and end near the Fleet Feet store in the Parkside Station shopping center west of Lakesedge Drive. Please see the attached map. Each event will feature a loop (2 loops for the 10K) along portions of Parkside Drive. There will be some short-term road/lane closures within the affected portion of Parkside Drive. Set up time will begin at 6:30 a.m. and all clean-up will be complete by 10:00 a.m.

As in previous years, the organizers of the event have been working with the affected entities to make them aware of this ahead of time. Event organizers have been careful to minimize any impact to vehicular traffic and access.

The Parkside Station shopping center will be used for all staging facilities, including portable restrooms. Most of the parking will be provided on adjoining properties, including JCPenney and, if necessary, the primary school property on the west side of N. Campbell Station Road. The event is expected to have as many as 2,500 participants. Traffic control from parking areas and along the route itself will be addressed with Knox County and City of Knoxville police staff. EMS personnel from Rural Metro will also be on hand. Fleet Feet volunteers will provide clean-up for the event.

RECOMMENDATION: Allison Myers, Finance Director/Town Recorder, for approval.

PROPOSED MOTION:

Motion to approve the Hot to Trot 5K/10K and Fun Run road closures on Parkside Drive on November 28, 2024 from 6:30 to 10:00 AM.

MOTION BY: _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>WILLIAMS</u>	<u>MEYER</u>	<u>WHITE</u>	<u>CAIN</u>	<u>BURNETTE</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

Farragut
Special Event Permit Application
BP-2024-583

Submitted by Karen Tindal
ktfitness40@gmail.com
(865) 661-5897

Address of Proposed Work: **11619 PARKSIDE DR**

City: **FARRAGUT** State: **TN** Zip: **37934**

Contact Information

Applicant's Contact Information

Title: _____ First Name: **Karen** Last Name: **Tindal** Suffix: _____
Business Name: **Fleet Feet Knoxville**
Mailing Address: **11619 Parkside Drive**
City: **Farragut** State: **TN** Zip: **37934**
Email Address: **ktfitness40@gmail.com**
Cell Phone: **(865) 850-5022** Work Phone: **(865) 675-3338** Home Phone: **(865) 661-5897**

Contractor's Contact Information

Title: _____ First Name: Last Name: _____ Suffix: _____
Business Name: _____
Mailing Address: _____
City: _____ State: **TN** Zip: _____
Email Address: _____
Cell Phone: _____ Work Phone: _____ Home Phone: _____



You can complete this application and view application updates online at
MyGovernmentOnline.org

Property Owner's Contact Information

Title: First Name: Last Name: Suffix:
Business Name:
Mailing Address:
City: State: **TN** Zip:
Email Address:
Cell Phone: Work Phone: Home Phone:

Application Questionnaire (* denotes required question)

Special Event

Will any Public Parks/Facilities be used in your event? * No

Please note that use of any public parks/facilities must be approved by the Farragut Parks and Recreation Department prior to applying for this permit. Please call 865-966-7057 for approval before proceeding with this permit.

Start Date of Event * 11/28/2024

Name of Event * Hot to Trot 5K/10K/Fun run

Type of Event * Race

Brief Description of Event * Annual Thanksgiving morning running celebration that consists of concurrent 5K/10K race at 7:30am and a fun run at 9:00am. The event benefits local charities which include the Faith Lutheran Food Pantry and A Hand Up for Women.



You can complete this application and view application updates online at
MyGovernmentOnline.org

Is event private or open to the public? *

Open to the public

Is food being served?

No

Will you have portable Sanitary Facilities?

Yes

Will you have a solid waste dumpster?

No

Will there be any temporary structures/stages?

Upload Location in File Upload Section.

Will you need Temporary Power?

PROVIDE LOCATION DRAWING IN FILE UPLOAD SECTION.

Will you have any other Air Supported Structures?

Yes

UPLOAD LOCATION DRAWING IN FILE UPLOAD SECTION.

Will you need any public street closures?

Yes

Please Note: Any public street closures must go before Board of Mayor and Aldermen for approval

Where are the parking areas located?

INCLUDE DRAWING IN FILE UPLOAD SECTION.

Parking is available in the shopping areas along Parkside Drive

If this event is a parade/sporting event, where is the route, staging, and disbanding areas?

11619 Parkside Drive

UPLOAD DRAWING IN FILE UPLOAD SECTION

In case of Rainout, state cancellation date and time:

we run rain or shine

(EXAMPLE-EVENT IS AT 2:00PM ON SATURDAY, RAINOUT CANCELLATION IS AT 1:00 PM SATURDAY OR POSTPONEMENT IS UNTIL 4:00 PM)

Will there be music, live or otherwise?

Yes



You can complete this application and view application updates online at MyGovernmentOnline.org

Will you have Security/Police Officers at your event? Yes

Please note: The Town of Farragut does not provide Security or Police Officers.

Will you have any Emergency Medical Personnel/Apparatus On-Site? No

Please Note: The Town of Farragut does not provide Emergency Medical Personnel/Apparatus.

Name of Sanitary Facility Vendor: East TN portables

From what time to what time are they to be closed? See attached traffic impact attachment

Include times to be manned:

What hours will the music be playing? Sound system set up for announcements and DJ 6:00am - 9:30 am

How many Officers? 9

From what time to what time? 4 KPD 7-9:30am; 5 KCSO 7-10am; 1 officer at 6am

Will you have any Fire Officers/Apparatus at your event? No

Will you have Tents? Yes
If Yes, please list tents in order from largest to smallest.

Will you have Bounce Houses? No



You can complete this application and view application updates online at MyGovernmentOnline.org

Provide law enforcement contact for day of event.

Capt. Robert Anderson

Have you applied for an insurance certificate of general liability insurance? *

Yes

Naming the Town of Farragut, its employees and agents as additionally insured.

Copy of Insurance must be uploaded.

will email directly to Ron O. when received

I HEREBY UNDERSTAND AND AGREE TO THE STATED REQUIREMENTS ABOVE.

Do you want this event advertised on VisitFarragut.org?

Yes

Will there be any animals at the event?

No

Will alcoholic beverages be served? *

No

How many people do you expect?

2500

A Signed Letter of Approval from Property Owner must be uploaded in the document uploads section.

18278

End Date of Event

11/28/2024

Please list the Streets to be Closed

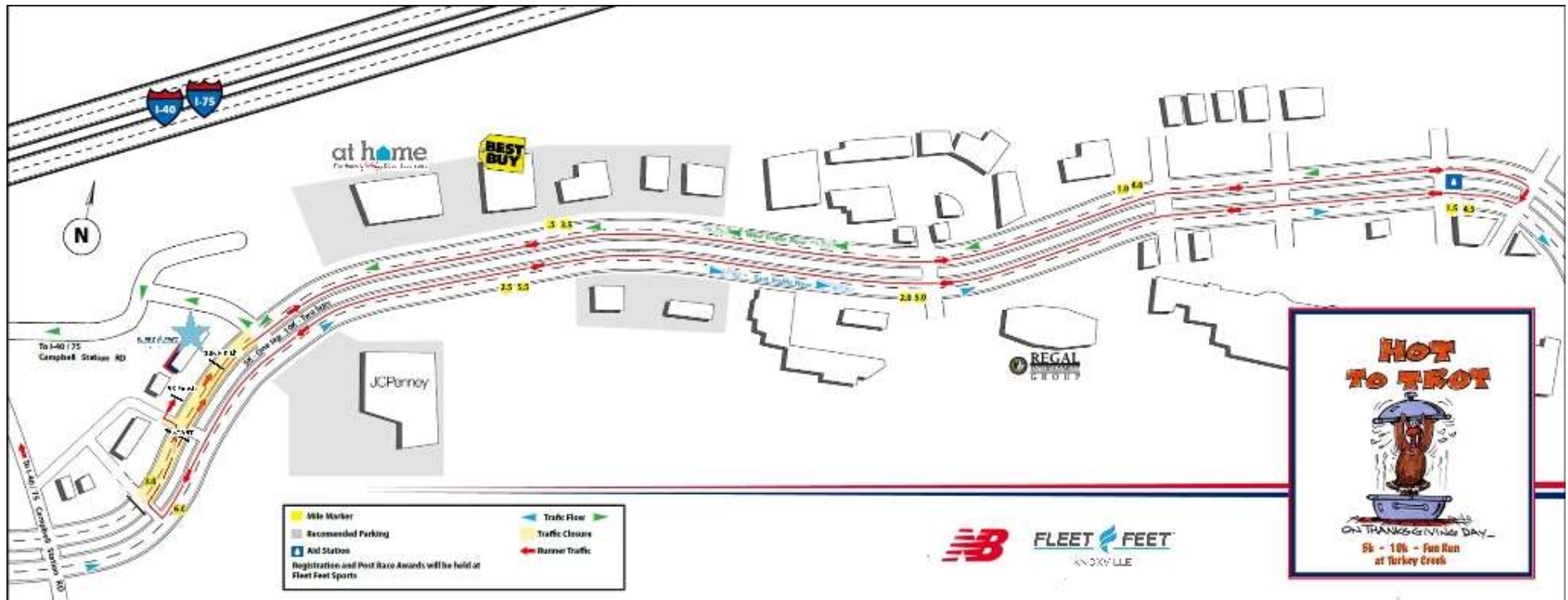
Include drawing in file upload section



You can complete this application and view application updates online at MyGovernmentOnline.org

HOT TO TROT 5K/10K & FUN RUN COURSE AND TRAFFIC IMPACT INFORMATION

Effective on Thanksgiving Day 11/23/2023 from 6:30 am – 10:00 am



PARKSIDE DRIVE - ROAD CLOSURE PLAN

6:30 - 10:00 - Westbound lanes of Parkside Drive, between Lakes Edge Dr (Light at JC Penny's) & the road running next to First Tennessee Bank will be closed. This area is the start/finish area for all races (5K, 10K, and fun run).

7:30 – 7:45 (15 min) - Both westbound lanes of Parkside Dr. from Lakes Edge Dr (Light at JC Penny's) to Turkey Cove Lane (entrance to Abuelo's) will be closed during the first 15 minutes of the race. The course closures changes to one lane after the last runner.

7:30 – 9:30

Eastbound traffic (towards Lovell Rd) - The inside lane Eastbound traffic on Parkside Dr will be closed from Lakes Edge Dr (light at JC Penny's) to Snow Goose Dr (light at Chick-fil-A).

Westbound traffic (towards Campbell Station Rd) - The inside lane Westbound traffic on Parkside Dr will be closed from Snow Goose Dr (light at Chick-fil-A) to light at First TN Bank.

9:00 - Inside lanes reopens East of Turkey Cove Lane.

9:30 - All inside lanes reopen (except for start/finish area).

ACCESS PLAN

The following access plan has been devised for those businesses and residences during the hours of 7:30 – 9:30 am:

- **Eastbound traffic (towards Lovell Rd)** - The outside lane of Eastbound traffic on Parkside Dr will be open at all times and the best way to access businesses on the South side of Parkside Dr. As there is no Left Turn allowed across Parkside Dr with the inside lanes closed, the best way to access North businesses will be from Campbell Station Rd.
- **Westbound traffic (towards Campbell Station Rd)** - The outside lane of Westbound traffic on Parkside Dr from Lovell Rd until Lakes Edge Dr (light at JC Penny's) will be open during most of the race and is the best way to access business on the North side of Parkside Dr. As there is no Left Turn allowed across Parkside Dr, the best way to access South businesses and residences will be by Campbell Station Rd.

IMPORTANT REMINDERS

- Allow additional time to reach your destination & Use caution when driving
- Respect all volunteers and signages on the course as our primary objective is the safety of all participants
- Absolutely, there is no crossing of Parkside Dr when race is in progress. So plan accordingly!
- Travel East to reach businesses and residences on the South side of Parkside Dr and Travel West to reach businesses on the North side of Parkside Dr.
- The connecting parking lots on the North side of Parkside Dr provide an alternative in reaching businesses from the West. This only applies to businesses to the West of Car Maxx. Remember 15 min closure of both Westbound lanes from 7:30 to 7:45.
- The connecting parking lots on the South side of Parkside Dr provide an alternative in reaching residences and businesses from the East. This only applies to residences and businesses East of Lambert Medical supplies.

Questions: Contact us by phone at (865) 675-3338 or via Email at hotttotrot23@fleetfeetknoxville.com

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Blake Travis, Park Manager and Ron Oestreich, Parks and Recreation Director

SUBJECT: Approval of Change Order #1 for Contract 2024-15 Synthetic field resurfacing

INTRODUCTION: The purpose of this item is consideration of Change Order #1 for the Synthetic field resurfacing of fields 1 and 2 at MBLP

BACKGROUND: After the contract with Geo Surfaces was approved in April, staff were presented with an option to add permanent Lacrosse striping to the new Synthetic turf. In addition, there was 650 feet of rotten under-boards that needed to be replaced in order to install the new surface.

DISCUSSION: Adding the permanent Lacrosse striping to the new Synthetic turf is an additional cost of \$25,000. The under-board replacement is an additional cost of \$6,500. The total change order is \$31,500, which brings the total project to \$1,351,500.

FINANCIAL SECTION:

Project: Contract 2024-15 Synthetic field resurfacing			
<u>Project Budget</u>	<u>Approved Contract</u>	<u>Change Order #1</u>	<u>Remaining Amount</u>
1,841,880	\$1,320,000	\$31,500	490,380
Approved By: <u>A. Myers</u>			

RECOMMENDATION BY: Blake Travis, Parks Manager and Ron Oestreich, Parks & Recreation Director

PROPOSED MOTION: Approval of Change Order #1 for synthetic field resurfacing in the amount of \$31,500.

MOTION BY: SECONDED BY:

<u>VOTE/TOTAL</u>	<u>WILLIAMS</u>	<u>MEYER</u>	<u>WHITE</u>	<u>CAIN</u>	<u>BURNETTE</u>
YES					
NO					
ABSTAIN					

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Darryl Smith, PE, Town Engineer

SUBJECT: Approval of Change Order #1, Contract 2024-09, Stormwater Infrastructure Repairs

INTRODUCTION: The purpose of this agenda item is to approve change order #1 for additional work for Contract 2024-09, Stormwater Infrastructure Repairs.

BACKGROUND: The Board of Mayor and Aldermen awarded Contract 2024-09 to Morgan Contracting on January 25, 2024, with a total anticipated cost of \$1,471,352.90.

The approved project scope is funded by the American Rescue Plan Act of 2021 (ARPA) as well as ARPA funds through the Tennessee Department of Environment and Conservation (TDEC). The additional costs for Change Order #1 will be funded by the Stormwater Infrastructure fund in the Capital Investment Program.

DISCUSSION: Additional CCTV camera work provided by Morgan Contracting identified portions of three pipes that needed additional grout work, a task outside the expected project scope. Town staff authorized Morgan Contracting to proceed with the repairs and a delay would have incur additional mobilization expenses. These repairs increase the total cost of the project by \$38,748.00 to \$1,510,100.90. Staff recommends approval of Change Order #1.

FINANCIAL SECTION:

Project: Contract 2024-09, Stormwater Infrastructure Repairs				
Amended Project			Contracted	
Budget	Requested Amount		Amount	Remaining Amount
\$1,675,680.63	\$38,748.00		\$1,471,352.90	\$165,579.73
Approved By: <u>A. Myers</u>				

RECOMMENDATION BY: Darryl Smith, PE, Town Engineer, for approval.

PROPOSED MOTION: Approval of Change Order #1, Contract 2024-09, Stormwater Infrastructure Repairs, with a total increase in cost of \$38,748.00, total contract \$1,510,100.90.

BOARD ACTION:

MOTION BY: _____ SECONDED BY: _____

VOTE/TOTAL	WILLIAMS	MEYER	BURNETTE	WHITE	CAIN
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

Contract 2024-09

Stormwater Infrastructure Repairs

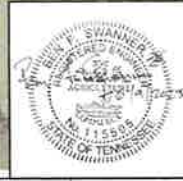
Original Contract Price =	\$1,471,352.90
Plus Additional Work that has been performed	
(Change Order 1)	<u>+ \$38,748.00</u>
New Contract Price due to CO 1:	\$1,510,100.90



REVISION RECORD		
NO	DATE	DESCRIPTION

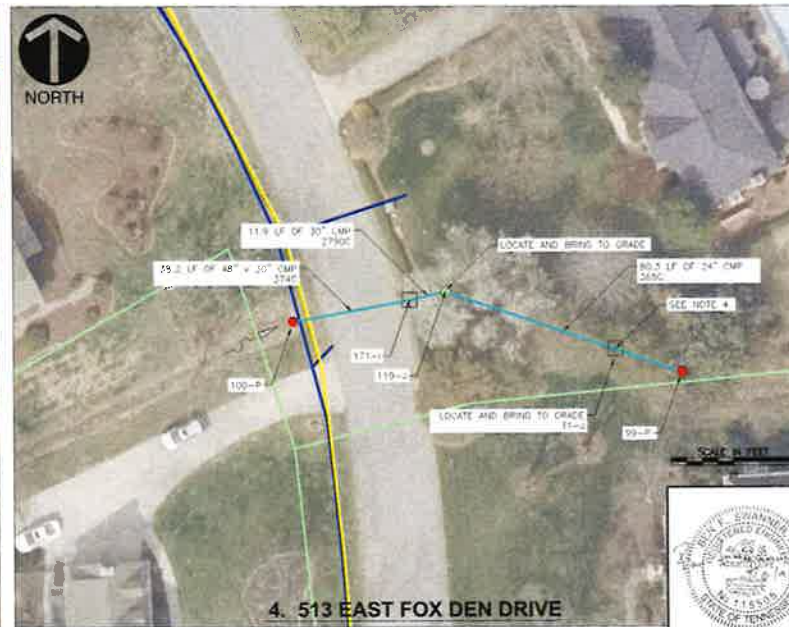
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Civil & Environmental Const
2704 Cherokee Farm Way Suite 101 Knoxville
Ph: 865.977.9997 - Fax: 865.977.9997
www.cecinc.com

TOWN OF FARRAGUT
CONTRACT 2023-1
STORM WATER INFRASTRUCTURE
FARRAGUT, TENNESSEE



DESIGNED BY: **BFS** CHECKED BY: **BFS**
DATE: **JUNE 2023** DWG SCALE: **AS NOTED**

LOCATION MAP



REVISION RECORD	
NO.	DESCRIPTION
1	
2	
3	
4	
5	

LEGEND

- EXISTING EAS LINE
EXISTING WATER MAINS (NO LAPPING)
EXISTING SANITARY MAINS (NO LAPPING)
EXISTING STORM PIPE
EXISTING STORM ALLEY
EXISTING STORM JUNCTION
EXISTING STORM PIPE END

2

- [illegible]



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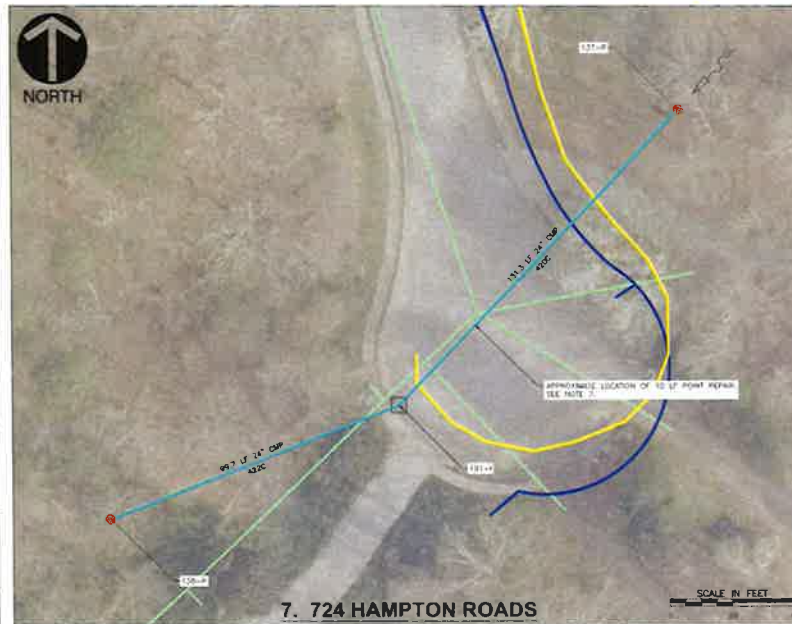
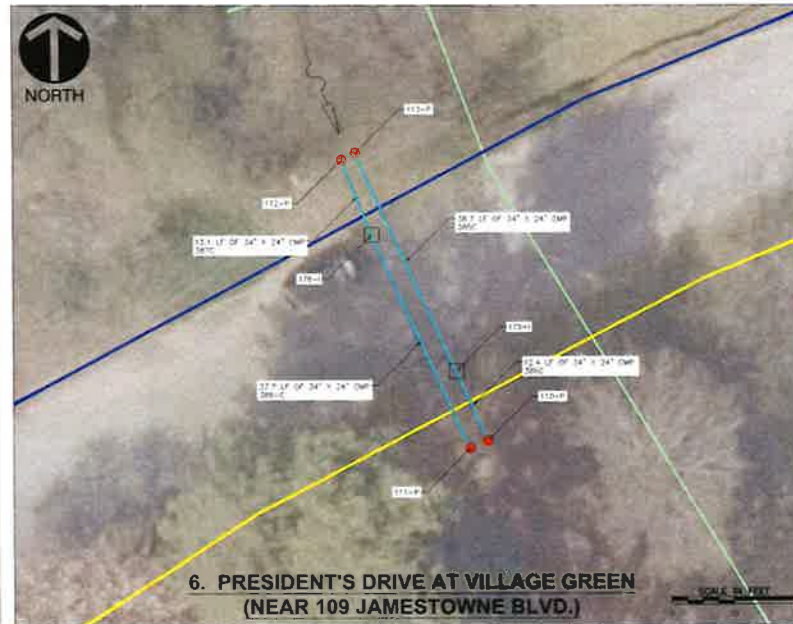
**TOWN OF FARRAGUT
CONTRACT 2023-13
STORM WATER INFRASTRUCTURE REPAIRS
FARRAGUT, TENNESSEE**

DATE	JUNE 2023 DRG SCALE	AS NOTED	PROJECT NO	314-74
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PROPOSED INFRASTRUCTURE REPAIRS

C100





REVISION RECORD	
NO.	DATE
1	
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3	

LEGEND	
	EXISTING GAS LINE
	EXISTING WATER MAIN AND LATERAL
	EXISTING SANITARY MAINS AND LATERALS
	EXISTING STORM PIPE
	EXISTING STORM ALLEY
	EXISTING STORM JUNCTION
	EXISTING STORM PIPE END

- NOTES:**
1. 612 UNION CAMP LANE
A. 10' ACCESS TO EXISTING 18" I-P TO CATCH BASIN WITH PLUMB, BOND, JUNCTION AND CATCH BASIN MUST REMAIN TO THIS AREA TO REMAIN BOND.
B. 10' ACCESS TO THE WARDENS ACCESS AT DECORATIVE PRECAST STRUCTURE LOCATED OVER PIPE, SUBJECT AT 15'-0" TO REMAIN ALLEY. CONSTRUCTION ACCESS IS ONLY POSSIBLE THROUGH DISCHARGE OPENING.
C. REPAIR HEAVILY DETERIORATED PIPE ALLEYS PRIOR TO CIP LAYING.
D. INSTALL CIP LAYER PER DELEGATED DESIGN REQUIREMENTS FROM 100'-0" TO 121'-0".
 2. PRESIDENT'S DRIVE AT VILLAGE GREEN (NEAR 109 JAMESTOWNE BLVD.)
A. REPAIR CLEARING IN PIPE TO REMOVE LARGE DIAMETER ROOT-ROD AND BOND. REQUIRED PRIOR TO CIP LAYER INSTALLATION.
B. INSTALL CIP LAYER PER DELEGATED DESIGN REQUIREMENTS FROM 113'-0" TO 115'-0" AND 117'-0" TO 119'-0".
 3. 724 HAMPTON ROADS
A. CIP LAYER REPAIR APPROXIMATELY 10' I-P OF 24" CIP AT SHIMMED PIPE APPROXIMATELY 30' I-P DOWNSTREAM OF ALLEY 115'-0" BASED ON 2018 CCTV INSPECTION.
B. REPAIR CATCH AND INSTALL CIP LAYER PER DELEGATED DESIGN REQUIREMENTS FROM 115'-0" TO 121'-0".
 4. 317 TREYBURN DRIVE
A. PIPE AND JUNCTION LOCATIONS ARE APPROXIMATE.
B. REPAIR CLEARING UPSTREAM END OF PIPE 100'-0" TO REMOVE SCUMS BACKLOG APPROXIMATELY 20' FROM PIPE JUNCTION.
C. CIP LAYER FROM 100'-0" TO 101'-0" FIELD LOCATE AND MARK BOND JUNCTION. BOND JUNCTION TO COMPENSATE WITH DRAIN AND CHECKER PRIOR TO PROCEEDING WITH NO ALTERNATE.
D. REPAIR REPAIR APPROXIMATELY 20' I-P OF PIPE BASED ON CCTV INSPECTION AND CHECK METHOD.

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**TOWN OF FARRAGUT
CONTRACT 2023-13
STORM WATER INFRASTRUCTURE REPAIRS
FARRAGUT, TENNESSEE**

DRAWN BY	BFS	CHECKED BY	BFS	APPROVED BY	PLM
DATE	JUNE 2023	DATE	AS NOTED	PROJECT NO.	214-742
PROPOSED INFRASTRUCTURE REPAIRS					C101
					SHEET 5 OF 8



PROGRESS PAYMENT DETAILED SCHEDULE OF VALUES



PROJECT:

Town of Farragut
Storm Water Infrastructure Repairs

PERIOD: Start to 6/30/24
PAY APPLICATION NO: 1
MCI PROJECT NO: 240004 Project # 2023-13

Item #	Item Description	Units	Estimated Quan.	Actual Quantities			Unit Price	Earned This Period	Earned To Date	Extended Bid Price
				Previous	Current	To Date				
General Conditions										
100	Mobilization	LS	1		1	1	\$53,000.00	\$ 53,000.00	\$ 53,000.00	\$ 53,000.00
110	Erosion and Sediment Control Plan and Implementation	LS	1		0.25	0.25	\$88,000.00	\$ 22,000.00	\$ 22,000.00	\$ 88,000.00
120	Traffic Control - Plans & Implementation	LS	1		0.25	0.25	\$91,000.00	\$ 22,750.00	\$ 22,750.00	\$ 91,000.00
130	Pre Construction Video Site Recording	LS	1		1	1	\$25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
Location 1: 648 Hickory Woods Road (Sheet C100)										
140	Bypass Pumping	EA	1			0	\$22,000.00	\$ -	\$ -	\$ 22,000.00
210	Pipe Invert Repair by Grouting (a-c)									
e.	48-inch Diameter	LF	252.5		252.2	252.2	\$225.00	\$ 56,745.00	\$ 56,745.00	\$ 56,812.50
240	Closed Circuit Television (CCTV) Inspections	LF	252.5		252.2	252.2	\$53.00	\$ 13,366.60	\$ 13,366.60	\$ 13,382.50
A1-200	Pipe Lining, CIPP (a-h)									
e.	48-inch Diameter	LF	252.5			0	\$989.00	\$ -	\$ -	\$ 249,722.50
A1-321	Cast in Place Concrete Square No. 3 Manhole for 48" CMP	EA	1			0	\$52,000.00	\$ -	\$ -	\$ 52,000.00
Location 2: 516 Battle Front Trail (Sheet C100)										
210	Pipe Invert Repair by Grouting (a-c)									
a.	30-inch Diameter	LF	139		107.7	107.7	\$200.00	\$ 21,540.00	\$ 21,540.00	\$ 27,800.00
240	Closed Circuit Television (CCTV) Inspections	LF	139		139	139	\$26.00	\$ 3,614.00	\$ 3,614.00	\$ 3,614.00
A2-200	Pipe Lining, CIPP (a-h)									
c.	30-inch Diameter	LF	103.5			0	\$497.00	\$ -	\$ -	\$ 51,439.50
CO1 - Location 2										
CO1.2.1	OpenCut Replacement 30" 117-P to 179-I	LF	35.5				\$1,488.52	\$ -	\$ -	\$ 52,842.46
CO1.2.2	Paving of Battle Front	SY	20.0				\$596.58	\$ -	\$ -	\$ 11,931.60
CO1.2.3	Point Repair (180-I to 119-I)	LF	21.0				\$2,036.13	\$ -	\$ -	\$ 42,758.73
CO1.2.4	Locate and Raise Junction Box (118-P)	EA	1.0				\$20,210.77	\$ -	\$ -	\$ 20,210.77
Location 3: 313 Clover Fork Drive (Sheet C100)										
240	Closed Circuit Television (CCTV) Inspections	LF	179		179	179	\$26.00	\$ 4,654.00	\$ 4,654.00	\$ 4,654.00
320	Locate, Excavate, and Raise Structure	EA	1			0	\$14,000.00	\$ -	\$ -	\$ 14,000.00
A3-140	Bypass Pumping	EA	1			0	\$22,000.00	\$ -	\$ -	\$ 22,000.00
A3-200	Pipe Lining, CIPP (a-h)									
c.	30-inch Diameter	LF	182			0	\$475.00	\$ -	\$ -	\$ 86,450.00
f.	Other: 40-inch x 30-inch (SpanxRise)	LF	73			0	\$706.00	\$ -	\$ -	\$ 51,538.00
A3-220	Trim Protruding Storm Pipe	EA	5			0	\$986.00	\$ -	\$ -	\$ 4,930.00
A3-230	Cut and Buff Connection	EA	5			0	\$986.00	\$ -	\$ -	\$ 4,930.00
A3-300	Storm Sewer Point Repair, Unpaved (a)									
a.	0-8 Feet Deep	LF	6.5			0	\$1,800.00	\$ -	\$ -	\$ 11,700.00
A3-410	Removal and Replacement									
a.	Existing 48" Concrete Cast in Place Headwall	EA	1			0	\$41,000.00	\$ -	\$ -	\$ 41,000.00
A3-210	Pipe Invert Repair Via Grouting - 40" x 34" Diameter	LF	42		42	42	\$284.00	\$ 11,928.00	\$ 11,928.00	\$ 11,928.00
CO1 - Location 3										
CO1.3.1	40" x 34" Point Repiar	LF	10				\$3,100.14	\$ -	\$ -	\$ 31,001.40
Location 4: 513 East Fox Den Drive (Sheet C100)										
240	Closed Circuit Television (CCTV) Inspections (as indicated in drawings or directed by Owner)	LF	92.2		92.2	92.2	\$32.00	\$ 2,950.40	\$ 2,950.40	\$ 2,950.40

320	Locate, Excavate, and Raise Structure	EA	1		0	\$14,000.00	\$	-	\$	14,000.00
A4-200	Pipe Lining, CIPP (a-h)									
a.	24-inch Diameter	LF	81		0	\$435.00	\$	-	\$	35,235.00
b.	30-inch Diameter	LF	12		0	\$1,500.00	\$	-	\$	18,000.00
g.	Other: 40-inch x 30-inch (SpanxRise)	LF	39		0	\$1,300.00	\$	-	\$	50,700.00
A4-220	Trim Protruding Storm Pipe	EA	4		0	\$986.00	\$	-	\$	3,944.00
A4-230	Cut and Buff Connection	EA	4		0	\$986.00	\$	-	\$	3,944.00
A4-210	Pipe Invert Repair via Grouting - 24-inch Diameter	LF	81	81	81	\$200.00	\$	16,200.00	\$	16,200.00
Location 5: 612 Union Camp Lane (Sheet C101)										
200	Pipe Lining, CIPP (a-h)									
c.	36-inch Diameter	LF	49		0	\$662.00	\$	-	\$	32,438.00
d.	42-inch Diameter	LF	48		0	\$880.00	\$	-	\$	42,240.00
210	Pipe Invert Repair by Grouting (a-c)									
b.	36-inch Diameter	LF	49	49	49	\$284.00	\$	13,916.00	\$	13,916.00
A5-210	Pipe Invert Repair via Grouting - 42" Diameter	LF	47.2	47.2	47.2	\$225.00	\$	10,620.00	\$	10,620.00
Location 6: President's Drive at Village Green near 109 Jamestowne Blvd. (Sheet C101)										
200	Pipe Lining, CIPP (a-h)									
n.	Other: 34-inch x 24-inch (Span x Rise)	LF	102		0	\$525.00	\$	-	\$	53,550.00
250	Pipe Heavy Cleaning	LF	102	102	102	\$99.00	\$	10,098.00	\$	10,098.00
Location 7: 724 Hampton Road (Sheet C101)										
200	Pipe Lining, CIPP (a-h)									
a.	24-inch Diameter	LF	61		0	\$344.00	\$	-	\$	21,087.20
301	Storm Sewer Point Repair, Paved (a)									
a.	0-6 Feet Deep	LF	10		0	\$1,800.00	\$	-	\$	18,000.00
CO1 - Location 7										
CO1.7.1	Additional Lining 137-P to 191-I	LF	70			\$344.00	\$	-	\$	24,080.00
CO1.7.2	Additional Lining 191-I to New Junction Box	LF	30			\$344.00	\$	-	\$	10,320.00
CO1.7.3	New Junction Box	EA	1			\$20,210.77	\$	-	\$	20,210.77
CO1.7.4	24" Open Cut Replacement (New Junction Box to 138-P)	LF	70			\$1,403.49	\$	-	\$	98,244.30
Location 8: 317 Treyburn Drive (Sheet C101)										
240	Closed Circuit Television (CCTV) Inspections (as indicated in drawings or directed by Owner)	LF	192	192	192	\$59.00	\$	11,328.00	\$	11,298.50
250	Pipe Heavy Cleaning	LF	192	192	192	\$99.00	\$	19,008.00	\$	18,958.50
A8-300	Storm Sewer Point Repair, Unpaved (a)									
b.	6-8 Feet Deep	LF	0		0	\$2,100.00	\$	-	\$	-

SUBTOTAL:	\$318,718.00	\$	318,718.00	\$	1,675,680.63
RETAINAGE 5%			\$15,935.90		
SUBTOTAL:	\$		302,782.10		
Less Previous	\$		-		
TOTAL DUE:	\$		302,782.10		

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Darryl Smith, PE, Town Engineer

SUBJECT: Approval of Change Order #2, Contract 2024-09, Stormwater Infrastructure Repairs

INTRODUCTION: The purpose of this agenda item is approval of a change order for additional work required for completion of Contract 2024-09, Stormwater Infrastructure Repairs.

BACKGROUND: The Board of Mayor and Aldermen awarded Contract 2024-09 to Morgan Contracting on January 25, 2024, with a total anticipated cost of \$1,471,352.90. Since that time, additional CCTV camera work has identified portions of pipe at three locations where pipes are in such poor shape that full replacement will be required, as opposed to simpler repairs.

The approved project scope is funded by the American Rescue Plan Act of 2021 (ARPA) as well as ARPA funds through the Tennessee Department of Environment and Conservation (TDEC). If approved, the additional costs for Change Order #2 will be funded by our Stormwater Infrastructure fund in our Capital Investment Program.

- DISCUSSION:** Two options are presented for consideration:
- Do nothing: This approach would be removing the pipe locations from the project scope and paying Morgan Contracting for the work already completed. This would leave three pipe locations that need to be replaced under a separate contract, possibly at a higher price plus mobilization costs, and risk of pipe failure.
 - Accept the change order and complete all repairs under the current contract. This has the benefit of earlier completion of all work with no additional mobilization costs. This will increase the cost of the project by \$165,579.73 for a total contract cost of \$1,675,680.63.

FINANCIAL SECTION:

Project: Contract 2024-09, Stormwater Infrastructure Repairs			
<u>Amended Project Budget</u>	<u>Requested Amount</u>	<u>Amended Contracted Amount</u>	<u>Remaining Amount</u>
\$1,675,680.63	\$165,579.73	\$1,510,100.90	\$0.00
Approved By: <u>A. Myers</u>			

RECOMMENDATION BY: Darryl Smith, PE, Town Engineer, for approval.

PROPOSED MOTION: Approval of Change Order 2, Contract 2024-09, Stormwater Infrastructure Repairs, with a total increase in cost of \$165,579.73, total contract \$1,675,680.63.

BOARD ACTION:

MOTION BY:_____ **SECONDED BY:**_____

<u>VOTE/TOTAL</u>	<u>WILLIAMS</u>	<u>MEYER</u>	<u>BURNETTE</u>	<u>WHITE</u>	<u>CAIN</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

Contract 2024-09

Stormwater Infrastructure Repairs

Contract Price after CO 1:	\$1,510,100.90
Plus New Work that needs to be performed (Change Order 2)	<u>+ \$165,579.73</u>
New Contract Price due to CO 2:	\$1,675,680.63



SHEET C100
LOCATION 1:
648 HICKORY WOODS ROAD

SHEET C100
LOCATION 3:
313 CLOVER FORK DRIVE

SHEET C101
LOCATION 6:
PRESIDENT'S DRIVE AT VILLAGE GREEN
(NEAR 109 JAMESTOWNE BLVD.)

SHEET C101
LOCATION 7:
724 HAMPTON ROADS

SHEET C101
LOCATION 8:
317 TREYBURN DRIVE

SHEET C100
LOCATION 4:
513 EAST FOX DEN DRIVE

SHEET C100
LOCATION 5:
612 UNION CAMP LANE

SHEET C100
LOCATION 2:
516 BATTLE FRONT TRAIL

REVISION RECORD		
NO	DATE	DESCRIPTION





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**TOWN OF FARRAGUT
CONTRACT 2023-
STORM WATER INFRASTRUCT
FARRAGUT, TENNES**

DESIGNED BY:	BFS	CHECKED BY:	BFS
DATE:	JUNE 2023	DWG SCALE:	AS NOTED

LOCATION MAP



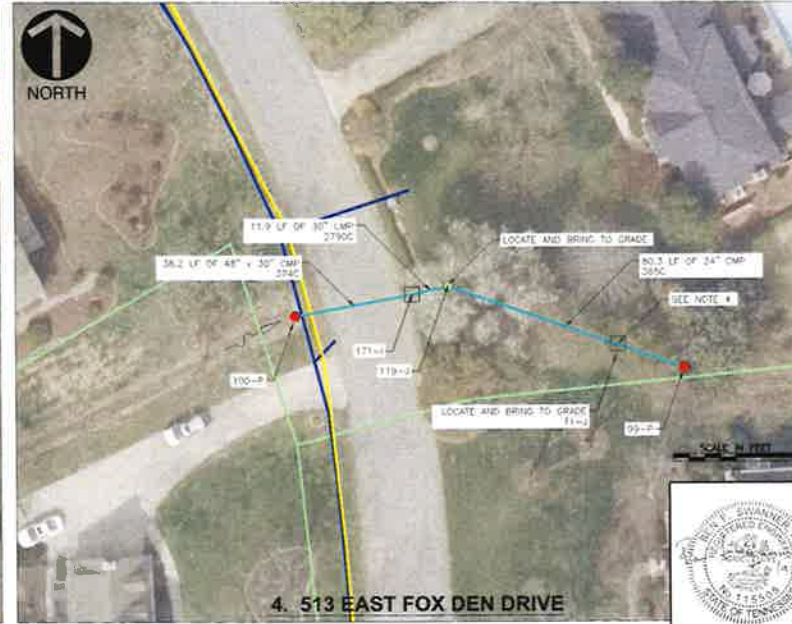
1. 648 HICKORY WOODS ROAD



2. 516 BATTLE FRONT TRAIL



3. 313 CLOVER FORK DRIVE



4. 513 EAST FOX DEN DRIVE

REVISION RECORD		
NO.	DATE	DESCRIPTION
1		
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LEGEND	
	EXISTING DWS LINE
	EXISTING WATER MAINS AND LATERALS
	EXISTING STORM MAINS AND LATERALS
	EXISTING STORM PIPE
	EXISTING STORM INLET
	EXISTING STORM JUNCTION
	EXISTING STORM PIPE END

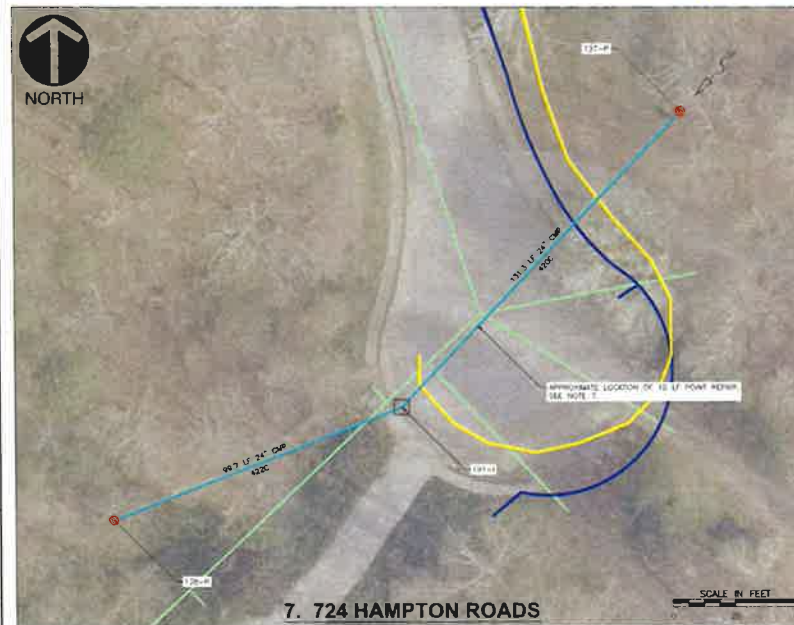
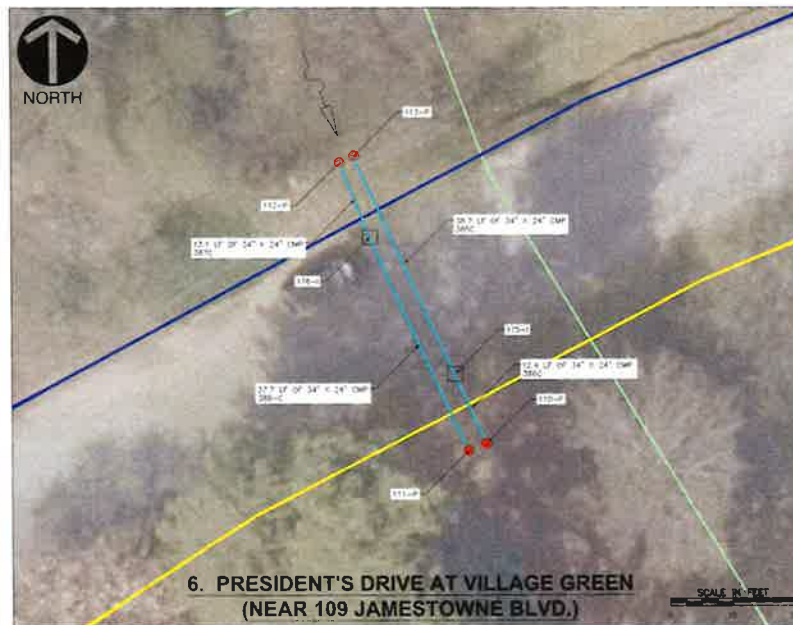
- NOTE:
1. SEE PROJECT RECORDS FOR EXISTING UTILITY LOCATIONS. LOCATIONS ARE APPROXIMATE BASED ON 2003 CITY AERIAL PHOTOGRAPHY.
 2. IF ANY PIPE ARE HEAVILY DETERIORATED, PIPE SECTIONS DOWNSTREAM OF KINKS SHOULD BE RE-LOCATED BY 10'-0" UNLESS OTHERWISE NOTED. FIELD LOCATE AND MARK BOTH BUND JUNCTIONS AND COORDINATE WITH ENGINEER AND OWNER BEFORE PROCEEDING WITH RE-ALTERNATE 1.
 3. UNLESS OTHERWISE NOTED, LOCATIONS OF ALL PLACEMENT STRUCTURES WITHIN 10' OF EXISTING LOCATIONS SHALL BE FIELD LOCATED BY 10'-0" UNLESS OTHERWISE NOTED.
 4. EXISTING STORM JUNCTION 111-1 AT PIPE END TO REMAIN AFTER CIP LINES INSTALLATION.
 5. 516 BATTLE FRONT TRAIL: ALL PIPES ARE HEAVILY DETERIORATED AND UNABLE TO BE REPIRTED BY CITY AFTER CLEANING. EXIST ALL PIPES AND COORDINATE WITH ENGINEER AND OWNER BEFORE PROCEEDING WITH RE-ALTERNATE 2. FIELD LOCATE AND MARK BUND JUNCTION 111-1 AND 111-2. EXISTING BUND JUNCTION 111-1 AND 111-2 TO GRADE. EXIST PIPE SECTION FROM 111-1 TO 111-2. COORDINATE WITH ENGINEER AND OWNER BEFORE PROCEEDING WITH RE-ALTERNATE 2. UNLESS OTHERWISE NOTED, LOCATIONS OF ALL PLACEMENT STRUCTURES WITHIN 10' OF EXISTING LOCATIONS SHALL BE FIELD LOCATED BY 10'-0" UNLESS OTHERWISE NOTED.
 6. 513 EAST FOX DEN DRIVE: EXISTING JUNCTION 111-1 LOCATED APPROXIMATELY 22.0' UPSTREAM OF 111-2. FIELD LOCATE AND MARK BUND JUNCTION 111-1. COORDINATE WITH ENGINEER AND OWNER BEFORE PROCEEDING. EXISTING BUND JUNCTION 111-1 TO GRADE. EXIST PIPE SECTION FROM 111-1 TO 111-2. FIELD LOCATE AND MARK BUND JUNCTION 111-2. COORDINATE WITH ENGINEER AND OWNER BEFORE PROCEEDING. EXISTING BUND JUNCTION 111-2 TO GRADE. COORDINATE WITH ENGINEER AND OWNER BEFORE PROCEEDING WITH RE-ALTERNATE 2 THROUGH C1. EXIST CITY AND INSTALL CIP LINES PER DELEGATED DESIGN REQUIREMENTS FROM 111-1 TO 111-2. EXIST CITY AND INSTALL CIP LINES PER DELEGATED DESIGN REQUIREMENTS FROM 111-1 TO 111-2. EXIST CITY AND INSTALL CIP LINES PER DELEGATED DESIGN REQUIREMENTS FROM 111-1 TO 111-2. EXIST CITY AND INSTALL CIP LINES PER DELEGATED DESIGN REQUIREMENTS FROM 111-1 TO 111-2.

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TOWN OF FARRAGUT
CONTRACT 2023-13
STORM WATER INFRASTRUCTURE REPAIRS
FARRAGUT, TENNESSEE



DESIGNED BY	RF'S/CHANGED BY	RF'S/REVIEWED BY	PLM
DATE	JUNE 2023 (OWN SCALE)	AS NOTED	214-742
PROPOSED INFRASTRUCTURE REPAIRS			C100



REVISION RECORD	
NO.	DATE
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LEGEND	
	EXISTING GAS LINE
	EXISTING WATER MAINS AND LATERALS
	EXISTING SANITARY MAINS AND LATERALS
	EXISTING STORM PIPE
	EXISTING STORM ALLEY
	EXISTING STORM JUNCTION
	EXISTING STORM PIPE END

- NOTES:
- SEE UNION CAMP LANE
 - A) NO ACCESS TO STRUCTURE DUE TO EACH SIDE WITH PLUMB, BLIND JUNCTION AND CATCH BASIN MUST BE DONE TO REMAIN AS-IS.
 - B) SOLE LID INTO MANHOLE ACCESS AT DECORATIVE PRECAST STRUCTURE LOCATED ON FIRE OUTLET AT 154-F TO REMAIN AS-IS. CONSTRUCTION ACCESS IS ONLY POSSIBLE THROUGH DISCHARGE OPENINGS.
 - C) REPAIR HEAVILY DETRIMENTED FIRE HUBS, PRIOR TO CIP LAYING.
 - D) INSTALL CIP LINED PER DELEGATED DESIGN REQUIREMENTS, FROM 154-F TO 154-P.
 - PRECAST'S EDGE AT ISLAND LINED UNDER 109 JAMESTOWNE BLVD.
 - A) REPAIR CEMENT IN PIPE TO REMAIN, LANCE DIAMETER 80-100-F AND REPAIR REQUIRED PRIOR TO CIP LINED INSTALLATION.
 - B) INSTALL CIP LINED PER DELEGATED DESIGN REQUIREMENTS, FROM 115-L TO 115-P AND 115-P TO 115-F.
 - COLLIMINATION POINTS
 - A) ROAD REPAIR APPROXIMATELY 10 LF OF 36\"/>
 - 11\"/>



Civil & Environmental Consultants, Inc.
 2704 Cherokee Farm Way, Suite 101, Knoxville TN 37920
 PH 865.977.9947 FAX 865.977.9910
 WWW.CECINC.COM

**TOWN OF FARRAGUT
 CONTRACT 2023-13
 STORM WATER INFRASTRUCTURE REPAIRS
 FARRAGUT, TENNESSEE**

DESIGNED BY: BPS/CHECKED BY: BPS/NOTED/PROJECT NO.: DATE: JUNE 2023/DATE: AS NOTED/PROJECT NO.:	APPROVED BY: PLM DATE: 316-782 DRAWING NO:
PROPOSED INFRASTRUCTURE REPAIRS	

C101

SHEET 6 OF 8

PROGRESS PAYMENT DETAILED SCHEDULE OF VALUES



PROJECT:

Town of Farragut
Storm Water Infrastructure Repairs

PERIOD: Start to 6/30/24
PAY APPLICATION NO: 1
MCI PROJECT NO: 240004 Project # 2023-13

Item #	Item Description	Units	Estimated Quan.	Actual Quantities			Unit Price	Earned This Period	Earned To Date	Extended Bid Price
				Previous	Current	To Date				
General Conditions										
100	Mobilization	LS	1		1	1	\$53,000.00	\$ 53,000.00	\$ 53,000.00	\$ 53,000.00
110	Erosion and Sediment Control Plan and Implementation	LS	1		0.25	0.25	\$88,000.00	\$ 22,000.00	\$ 22,000.00	\$ 88,000.00
120	Traffic Control - Plans & Implementation	LS	1		0.25	0.25	\$91,000.00	\$ 22,750.00	\$ 22,750.00	\$ 91,000.00
130	Pre Construction Video Site Recording	LS	1		1	1	\$25,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
Location 1: 648 Hickory Woods Road (Sheet C100)										
140	Bypass Pumping	EA	1			0	\$22,000.00	\$ -	\$ -	\$ 22,000.00
210 Pipe Invert Repair by Grouting (a-c)										
e.	48-inch Diameter	LF	252.5		252.2	252.2	\$225.00	\$ 56,745.00	\$ 56,745.00	\$ 56,812.50
240	Closed Circuit Television (CCTV) Inspections	LF	252.5		252.2	252.2	\$53.00	\$ 13,366.60	\$ 13,366.60	\$ 13,382.50
A1-200 Pipe Lining, CIPP (a-h)										
e.	48-inch Diameter	LF	252.5			0	\$989.00	\$ -	\$ -	\$ 249,722.50
A1-321	Cast in Place Concrete Square No. 3 Manhole for 48" CMP	EA	1			0	\$52,000.00	\$ -	\$ -	\$ 52,000.00
Location 2: 516 Battle Front Trail (Sheet C100)										
210 Pipe Invert Repair by Grouting (a-c)										
a.	30-inch Diameter	LF	139		107.7	107.7	\$200.00	\$ 21,540.00	\$ 21,540.00	\$ 27,800.00
240	Closed Circuit Television (CCTV) Inspections	LF	139		139	139	\$26.00	\$ 3,614.00	\$ 3,614.00	\$ 3,614.00
A2-200 Pipe Lining, CIPP (a-h)										
c.	30-inch Diameter	LF	103.5			0	\$497.00	\$ -	\$ -	\$ 51,439.50
CO1 - Location 2										
CO1.2.1	OpenCut Replacement 30" 117-P to 179-I	LF	35.5				\$1,488.52	\$ -	\$ -	\$ 52,842.46
CO1.2.2	Paving of Battle Front	SY	20.0				\$596.58	\$ -	\$ -	\$ 11,931.60
CO1.2.3	Point Repair (180-I to 119-I)	LF	21.0				\$2,036.13	\$ -	\$ -	\$ 42,758.73
CO1.2.4	Locate and Raise Junction Box (118-P)	EA	1.0				\$20,210.77	\$ -	\$ -	\$ 20,210.77
Location 3: 313 Clover Fork Drive (Sheet C100)										
240	Closed Circuit Television (CCTV) Inspections	LF	179		179	179	\$26.00	\$ 4,654.00	\$ 4,654.00	\$ 4,654.00
320	Locate, Excavate, and Raise Structure	EA	1			0	\$14,000.00	\$ -	\$ -	\$ 14,000.00
A3-140	Bypass Pumping	EA	1			0	\$22,000.00	\$ -	\$ -	\$ 22,000.00
A3-200 Pipe Lining, CIPP (a-h)										
c.	30-inch Diameter	LF	182			0	\$475.00	\$ -	\$ -	\$ 86,450.00
f.	Other: 40-inch x 30-inch (SpanxRise)	LF	73			0	\$706.00	\$ -	\$ -	\$ 51,538.00
A3-220	Trim Protruding Storm Pipe	EA	5			0	\$986.00	\$ -	\$ -	\$ 4,930.00
A3-230	Cut and Buff Connection	EA	5			0	\$986.00	\$ -	\$ -	\$ 4,930.00
A3-300 Storm Sewer Point Repair, Unpaved (a)										
a.	0-8 Feet Deep	LF	6.5			0	\$1,800.00	\$ -	\$ -	\$ 11,700.00
A3-410 Removal and Replacement										
a.	Existing 48" Concrete Cast in Place Headwall	EA	1			0	\$41,000.00	\$ -	\$ -	\$ 41,000.00
A3-210	Pipe Invert Repair Via Grouting - 40" x 34" Diameter	LF	42		42	42	\$284.00	\$ 11,928.00	\$ 11,928.00	\$ 11,928.00
CO1 - Location 3										
CO1.3.1	40" x 34" Point Repair	LF	10				\$3,100.14	\$ -	\$ -	\$ 31,001.40
Location 4: 513 East Fox Den Drive (Sheet C100)										
240	Closed Circuit Television (CCTV) Inspections (as indicated in drawings or directed by Owner)	LF	92.2		92.2	92.2	\$32.00	\$ 2,950.40	\$ 2,950.40	\$ 2,950.40

320	Locate, Excavate, and Raise Structure	EA	1		0	\$14,000.00	\$	-	\$	-	\$	14,000.00
A4-200	Pipe Lining, CIPP (a-h)											
a.	24-inch Diameter	LF	81		0	\$435.00	\$	-	\$	-	\$	35,235.00
b.	30-inch Diameter	LF	12		0	\$1,500.00	\$	-	\$	-	\$	18,000.00
g.	Other: 40-inch x 30-inch (SpanxRise)	LF	39		0	\$1,300.00	\$	-	\$	-	\$	50,700.00
A4-220	Trim Protruding Storm Pipe	EA	4		0	\$986.00	\$	-	\$	-	\$	3,944.00
A4-230	Cut and Buff Connection	EA	4		0	\$986.00	\$	-	\$	-	\$	3,944.00
A4-210	Pipe Invert Repair via Grouting - 24-inch Diameter	LF	81	81	81	\$200.00	\$	16,200.00	\$	16,200.00	\$	16,200.00
Location 5: 612 Union Camp Lane (Sheet C101)												
200	Pipe Lining, CIPP (a-h)											
c.	36-inch Diameter	LF	49		0	\$662.00	\$	-	\$	-	\$	32,438.00
d.	42-inch Diameter	LF	48		0	\$880.00	\$	-	\$	-	\$	42,240.00
210	Pipe Invert Repair by Grouting (a-c)											
b.	36-inch Diameter	LF	49	49	49	\$284.00	\$	13,916.00	\$	13,916.00	\$	13,916.00
A5-210	Pipe Invert Repair via Grouting - 42" Diameter	LF	47.2	47.2	47.2	\$225.00	\$	10,620.00	\$	10,620.00	\$	10,620.00
Location 6: President's Drive at Village Green near 109 Jamestowne Blvd. (Sheet C101)												
200	Pipe Lining, CIPP (a-h)											
n.	Other: 34-inch x 24-inch (Span x Rise)	LF	102		0	\$525.00	\$	-	\$	-	\$	53,550.00
250	Pipe Heavy Cleaning	LF	102	102	102	\$99.00	\$	10,098.00	\$	10,098.00	\$	10,098.00
Location 7: 724 Hampton Road (Sheet C101)												
200	Pipe Lining, CIPP (a-h)											
a.	24-inch Diameter	LF	61		0	\$344.00	\$	-	\$	-	\$	21,087.20
301	Storm Sewer Point Repair, Paved (a)											
a.	0-6 Feet Deep	LF	10		0	\$1,800.00	\$	-	\$	-	\$	18,000.00
CO1 - Location 7												
CO1.7.1	Additional Lining 137-P to 191-I	LF	70			\$344.00	\$	-	\$	-	\$	24,080.00
CO1.7.2	Additional Lining 191-I to New Junction Box	LF	30			\$344.00	\$	-	\$	-	\$	10,320.00
CO1.7.3	New Junction Box	EA	1			\$20,210.77	\$	-	\$	-	\$	20,210.77
CO1.7.4	24" Open Cut Replacement (New Junction Box to 138-P)	LF	70			\$1,403.49	\$	-	\$	-	\$	98,244.30
Location 8: 317 Treyburn Drive (Sheet C101)												
240	Closed Circuit Television (CCTV) Inspections (as indicated in drawings or directed by Owner)	LF	192	192	192	\$59.00	\$	11,328.00	\$	11,328.00	\$	11,298.50
250	Pipe Heavy Cleaning	LF	192	192	192	\$99.00	\$	19,008.00	\$	19,008.00	\$	18,958.50
A8-300	Storm Sewer Point Repair, Unpaved (a)											
b.	6-8 Feet Deep	LF	0		0	\$2,100.00	\$	-	\$	-	\$	-
SUBTOTAL:							\$318,718.00	\$	318,718.00	\$	1,675,680.63	
RETAINAGE 5%								\$	15,935.90			
SUBTOTAL:								\$	302,782.10			
Less Previous								\$	-			
TOTAL DUE:								\$	302,782.10			

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Darryl Smith, PE, Town Engineer

SUBJECT: Approval of Bid and Award of Contract 2025-06, McFee Park Phase 4

INTRODUCTION: The purpose of this agenda item is approval of bids and award of Contract 2025-06, McFee Park Phase 4 – Construction of Parking Lot.

BACKGROUND: This contract includes construction of a 127-space permeable paver parking lot around the western end of the loop at McFee Park, along with a trailhead pavilion and associated site improvements to include irrigation, lighting and landscaping. The permeable pavers allow increased infiltration of stormwater runoff while providing a durable and beautiful finished product.

DISCUSSION: One bid was received on August 6. The Franklin Group, LLC bid \$2,674,000. The Franklin Group has not worked for the Town in the past, but they have worked with our consultant, Ross/Fowler, who recommends them. This project is funded by the American Rescue Plan Act of 2021 (ARPA), and a grant from the Tennessee Department of Environment and Conservation (TDEC).

FINANCIAL SECTION:

Project: Contract 2025-06, McFee Park Phase 4			
<u>Amended Project</u>		<u>Expenditures</u>	
<u>Budget</u>	<u>Requested Amount</u>	<u>to Date</u>	<u>Remaining Amount</u>
\$2,674,000	\$2,674,000	\$0	\$0
Approved By: <u>A. Myers</u>			

RECOMMENDATION BY: Darryl Smith, PE, Town Engineer

PROPOSED MOTION: Approval of bids and award of contract 2025-06 to The Franklin Group, LLC, for their bid of \$2,674,000.

BOARD ACTION:

MOTION BY: _____ SECONDED BY: _____

<u>VOTE/TOTAL</u>	<u>WILLIAMS</u>	<u>MEYER</u>	<u>BURNETTE</u>	<u>WHITE</u>	<u>CAIN</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____



MC FEE PARK PHASE 4

100%
DEVELOPMENT
REVISIONS

COPYRIGHT © 2018
PROJECT NUMBER: 18-001
ISSUE DATE: 08/15/2018
RENDERING
OVERALL

LO

Bid Envelope Cover Sheet
(affix this cover sheet to the outside of the bid envelope)

McFee Park Phase 4

Contract 2025-06

Bid Opening Date: **August 6, 2024**
Bid Opening Time: **11:00 a.m.**
Bid Opening Place: **Town of Farragut Community Center**
Addendums Included: **#1 on 7/19/24 & #2 on 7/31/24**

Prime Contractor*			
Name:	The Franklin Group, LLC		
License Number:	00059199		
Expiration Date:	03/31/2025		
Classification:	BC, HRM mu	License Limitation (\$)	unlimited

*contractor applying to bid for the prime contract.

Prime contractor bidders who are to perform the masonry portion of the construction project which exceeds one hundred thousand dollars (\$100,000), materials and labor, the electrical, plumbing, heating, ventilation or air conditioning or the geothermal heating and cooling must be so designated.

Masonry Contractor**			
Name:	Not Required		
License Number:			
Expiration Date:			
Classification:		License Limitation (\$)	

Plumbing Contractor***			
Name:	Not Required		
License Number:			
Expiration Date:			
Classification:		License Limitation (\$)	

Electrical Contractor***			
Name:	Progression Electric, LLC		
License Number:	42766		
Expiration Date:	9/30/2024		
Classification:	CE	License Limitation (\$)	unlimited

HVAC Contractor***			
Name:	Not Required		
License Number:			
Expiration Date:			
Classification:		License Limitation (\$)	

1. **where the total cost of the materials and labor for the masonry portion of the construction project exceeds one hundred thousand dollars (\$100,000).
2. ***except when such contractor's portion of the construction project is less than twenty-five thousand dollars (\$25,000).
3. The bidder shall be properly licensed at the time of the bid and provide evidence of compliance with the applicable provisions of the TCA, § 62-6-119 before such bid may be considered.
4. Only one (1) contractor in each of the classification listed above shall be written on the bid envelope.
5. Failure of any bidder to furnish the required information shall void such bid and such bid shall not be considered. Upon opening of the bid envelope or initial opening of an electronic bid, the names of all contractors listed shall be read aloud at the official bid opening and incorporated into the bid. Prior to awarding a contract, the awarding person or entity and its authorized representatives shall verify the accuracy, correctness and completeness of the required information, and any discrepancies found in the spelling of names of bidders, transposition of license numbers, or other similar typographical errors or omissions may be corrected within forty-eight (48) hours after the bid opening excluding weekends and state-recognized holidays.
6. No invitation to bid may require that any subcontractor be identified, listed or designated until the final bid submission by the prime contractor, or that any prime contractor accept the bid of any subcontractor until the final bid submission by the prime contractor. This shall apply only to design/bid/build procurements where cost is the primary criterion for the contract award.
7. Any person or entity, public and private, awarding a bid to a contractor who is not licensed in accordance with this chapter shall be subject to the penalty provided in § 62-6-120(b).
8. Notwithstanding the Uniform Administrative Procedures Act, compiled in title 4, chapter 5, relative to the amount of civil penalties that may be imposed, the board may impose a civil penalty not to exceed five thousand dollars (\$5,000) for willful violation of this section.

BID FORM

Item No.	Description	Quantity	Total Price
101	Base Bid	1 LS	\$ <u>2,674,000.⁰⁰</u>

Two Million Six Hundred Seventy Four Thousand

BID (Typed or Printed)

Dollars and ^{NO}/100.

In submitting this Bid, the bidder recognizes that the right is reserved by the Town of Farragut to accept the total bid or any part, to negotiate with any Bidder, waive any formalities in the bidding, or to reject any or all bids.

NOTE: All Work items not specifically mentioned above, but require by the Contract Documents, shall be considered incidental to the other Work and not be paid for directly.

Substitutions for this contract must be submitted with bid form.

List any items that are intended to be used as a substitute for specified items (if necessary):

None required.

Equipment list to be utilized for this contract must be submitted with bid form.

List below or attach separately all Equipment to be used for this project:

The Franklin Group, LLC's owned equipment:

CAT 259 D 1/2 yard

CAT 304 E 1/4 yard

International 12 yard dump

*we also rent equipment from Stowers and United Rentals as needed.

References for this contract must be submitted with bid form.

References listed below should be for completed projects of similar size and scope:

1. ^{Contract # C-18-0339} City of Knoxville, Magnolia Avenue Streetscapes, Phase 1

2. ^{Contract # 22004} Johnson University, Infrastructure Improvements

3. ^{Contract # C17002} Knoxville's Community Devel. Corp, Five Points Infrastructure, Phase 2

Company Name and Address of Bidder: The Franklin Group, LLC
P O Box 31606
Knoxville, TN 37930

Name: Karen A. Franklin, Ph.D. Signature: Karen A. Franklin, Ph.D.
Title: Secretary of LLC Date: August 5, 2024