



Minutes
Joint Education Relations Committee Town of Farragut/Knox County Schools
August 2, 2011
8:30 AM
Town Hall Committee Room

Committee Members Present

Mark Littleton, Russell Barber, Michael Singletary, Nancy Wentz, Gary Palmer

Staff Present

Valerie Millsapps

Approval of the Minutes

Mr. Palmer moved to approve the June 6, 2011 minutes. Seconded by Mr. Barber. All voted in favor.

Election of Officers

- **Chairman** - Mr. Palmer nominated Mr. Littleton. Seconded by Ms. Wentz. All voted in favor.
- **Vice Chairman** - Ms. Wentz nominated Mr. Russell. Seconded by Mr. Barber. All voted in favor.
- **Secretary** - Mr. Palmer nominated Ms. Wentz. Seconded by Mr. Barber. All voted in favor.

2011-2013 Committee Strategic Plan (2 year plan)

Mr. Palmer provided examples of Strategic Plans that have been used in other Departments. Mr. Palmer stated we can amend the charter to reflect the strategic plan. Mr. Palmer recommended the committee review the examples and discuss at the next meeting.

Other Business

Mr. Singletary suggested the committee review what our needs are and what we are trying to accomplish as a committee. Mr. Littleton stated if the schools saw the committee as a way that we can help them we may get more feedback. Mr. Littleton suggested some fact finding within the committee and break up one by one and go to each principal and find out what we can do for them. Mr. Singletary stated the committee can ask by letter or phone call to see what the schools want. Ms. Wentz suggested each committee member be a contact person for a school. Mr. Barber stated that was a good idea and the committee could come back to the group to discuss. Mr. Barber proposed that each committee member be assigned a point of contact for each school all year long. The division is as follows:

- Gary Palmer- Farragut Primary School
- Russell Barber- Farragut Intermediate School

- Nancy Wentz- Farragut Middle School
- Mark Littleton- Farragut High School
- Michael Singletary- Hardin Valley Academy

Mr. Littleton suggested each committee member reach out to their individual school over the next month and bring feedback to the next meeting. Mr. Littleton suggested committee members think of someone they know that may have a genuine interest to the schools committee and bring that person's name back to the next meeting. If the committee cannot bring any new names to the table, Mr. Littleton would suggest an amendment to the charter to say up to 7 members. Ms. Wentz suggested reaching out the school's PTA and PTSO for any interest. Mr. Littleton stated that as we go forward the committee may need someone to link to the school board. Mr. Palmer stated he will contact Mr. Deakins to find out who he recommends. Mr. Littleton suggested that Mr. Palmer find out from Mr. Deakins any input on opportunities that the schools committee maybe missing.

Mr. Littleton suggested feedback for a new meeting date and time. Everyone agreed to have the Schools Committee meet on the First Tuesday of every month at 4:00 PM.

Mr. Barber stated it would be a good idea for the schools committee to talk with the principals and have them create a list of needs other than financial for their school. Ms. Wentz suggested the schools committee get involved with the Picnic on the Pike with the help of schools and implement a paper drive at the event.

Adjourned at 9:55 AM

Next meeting will be Tuesday, September 6 at 4:00 PM in the Town Hall Board Room.

Secretary, Schools Committee