

**Farragut Folklife Museum Committee
Minutes
September 24, 2013**

Members Present:

Jack Haines, Chairman
Jack Bondurant, Vice Chairman
Loretta Bradley, Secretary
Carolyn Sinclair, Gift Shop Manager
Carolyn Coker
Libbie Haynes
Dee Henning
Lou LaMarche
Joyce Moran
Steve Stow
Mul Wyman

Absent:

None

Others Present:

Julia Barham, Museum Coordinator

Chairman Jack Haines called the meeting to order at 1:30 pm.

Approval of Minutes: The minutes for the August 27, 2013 meeting were approved with the correction that Joyce Moran was present at the meeting.

Old Business:

2013-2014 Goals: Julia Barham presented the revised Goals for the year 2013-2014. The Mission Statement was read and the Goals approved as presented.

2013-2014 Budget: Discussion re Events Budget. To have a more equal distribution of funds for events, the Committee approved a budget of \$200.00 for each event, with the exception that the July 4th Parade has a budget of \$500.00. Total budget - \$6,850.00. An Event Guidelines Procedures was presented to the Committee. These Guidelines clarify the purpose and procedures for all museum events. After discussion, the Event Guidelines Procedures was approved. Copy attached to these Minutes.

Other Business:

Gift Shop Report: Carolyn Sinclair presented the Gift Shop report. Total Receipts - \$441.79; Balance on Hand - \$7,251.06.

Battle of Campbell Station Book: Carolyn Sinclair reported that the "Battle of Campbell Station" book has been ordered and will be available in the Gift Shop.

Empathy & Hospitality: Dee Henning reported.

Civil War Docent Class: Libbie Haynes stated that a class on the Civil War will be available to docents. Discussion re dates. The Committee approved offering a Civil War Docent Class on Friday, November 8th and November 15th, from 10:00 – 11:00 a.m.

Other Business:

Docent Schedule: Libbie Haynes circulated the Docent Schedule for October.

Museum Membership Banquet: Libbie Haynes announced the Banquet will be held on Monday evening, September 30th. Everyone was requested to be at the Town Hall by 4:30 pm. The dedication of the two plaques in honor of Bob Leonard will be held at 5:15 pm in front of the plaques by the Museum. Malcolm Shell will officiate and Joyce Moran to take photos. The 1st seating will be 5:30 pm and the 2nd seating at 6:15 pm.

Eddy and Linda Ford: Libbie Haynes suggested that Eddy and Linda Ford be honored for their years of dedication to the Museum and acquisition of the Admiral Farragut Collection. Discussion.

Black History Month – 2014: Loretta Bradley presented her program for Black History Month in February 2014. The Theme is “Historical Reflection to Build the Future”.

- Presenter: Mr. Robert Booker Historian/Carl Cowan Life and the founding of Carl Cowan Park in Concord.
- A Community to the Life and Contributions of Mr. Limon Bacon to the community of Concord and Farragut. Copy of request attached to these minutes.

Museum Coordinator’s Report:

Paul DeHaan Collection: Julia Barham reported that Mr. DeHaan would not sell individual items from his collection. His collection will be at auction in June 2014.

Events FY 2013:

- December 2 – Frank Galbraith, Speaker, World War I – 6:15 – 7:00 pm
- December 5 – Celebrate the Season – 4:30 – 7:00 pm

Events FY 2014:

- Women in History Month – March
Joyce Moran to present a program to celebrate Women in History in March 2014.
- Native Americans History Month – November
Jack Haines to present a program on the Cherokee Nation to celebrate Native American History in November 2014.

After a motion was made, seconded and carried, the meeting was adjourned at 4:15 pm.

After the meeting adjourned, the Membership Committee discussed the menu for the Membership Committee Banquet.

Respectfully submitted,

Joyce Moran