

**FARRAGUT FOLKLIFE MUSEUM COMMITTEE MEETING
MINUTES - OCTOBER 22, 2013**

MEMBERS PRESENT

Jack Bondurant, Vice Chair
Loretta Bradley, Secretary
Carol Sinclair, Gift Shop Manager
Carolyn Coker
Libbie Haynes
Dee Henning
Joyce Moran
Steve Stow
Mul Wyman

MEMBERS ABSENT

Lou LaMarche
Jack Haines

STAFF PRESENT

Julia Barham,
Museum Coordinator

The meeting was called to order at 1:30 p.m. by Vice Chair Jack Bondurant, who presided in the absence of Chairman Haines.

APPROVAL OF MINUTES

The minutes for September 24, 2013, were approved as presented after a motion by Carol Sinclair, with a second by Steve Stow.

MUSEUM FINANCIAL REPORT

None presented.

GIFT SHOP REPORT

Carol Sinclair presented the financial report from September 2013 to October 20, 2013. Beginning Balance - \$ 7, 251.06, with Revenue, \$ 691.35; Expenses, \$ 715.99, leaving a Balance of \$ 7,226.42. Author Gerald Augustus' book was purchased to be sold in the Gift Shop. This report was accepted after a motion by Carolyn Coker with a second by Libbie Haynes.

COMMITTEE REPORTS

Membership Banquet: Mr. Pat Ramsey sent his appreciation to the Folklife Museum Committee for selecting Ramsey's Catering Service for the Museum Membership Banquet. Julia reported that several guest arrived at 6:50 p.m. and did not get a dinner plate or a special dessert. She counted 96 attending, but the arrangements were made for 108. Barbara Beeler was recognized for her contribution of table center pieces. Dee Henning and her committee were commended for the outstanding success of the banquet.

Empathy & Hospitality: Dee Henning reported sending a condolence card to the Lela Harlow family. Mrs. Harlow, the deceased, was a member of the Fourth United Presbyterian Church (USA), and Mr. Harlow was retired from Knoxville News Sentinel as an editor. Both had been faithful volunteers for Farragut Folklife Museum for many years.

Docent Schedules: Libbie Haynes stated that the November Docent Schedule is almost complete, with no problems. She reported training five new docents, including a JR. docent, Cullen Sayegh and an ETSU graduate Eva Whittenburg. The museum will be closed November 28 and 29 for Thanksgiving Holidays.

Museum Coordinator's Report: Julia reported concerns about the Museum Newsletter format and content. She questioned as to the design for a single front and back, or a two page front and back with an occasional insert as needed. There were three recommendations as: 1.) Ask people to write community activity articles. 2.) Include articles on rotating exhibits. 3.) Include the Town of Farragut's special projects and historical and educational events. Suggested topics to include were Christmas Toys, the Manhattan Project, and Women's Issues and Concerns. Pictures are needed about area schools' activities and buildings. Deadline for all **typed** articles and pictures is November 12, 2013. Members for this committee are Libbie Haynes, chair Joyce Moran, Steve Stow and Mul Wyman. The committee will have its first meeting at 1:30 p.m. Thursday, November 7, 2013.

Upcoming Events

- October 25, 2013, 5:00 p.m. "Freaky Friday Fright Night" at Bob Leonard Park. All volunteers are to arrive at 4:30 p.m. Program volunteers are Loretta Bradley, Carolyn Coker and Carol Sinclair. Dressing in costume is not required. Admiral Farragut coloring forms will be given to each child along with candy.
- November 3, 2013, Ribbon Cutting ceremony at Campbell Station Road Park's Heritage Trails.
- November 8 and 15, 2013. Civil War lecture by Jack Haines in the Town Hall Board Room. Julia will design a program flyer for his topics. Libbie Haynes will call to invite people to attend.
- November 16, 2013, 2:00 p.m. "Battle of Campbell's Station" lecture by Gerald Augustus; Heartland videos, if printed, will be sold, \$20.00 each. Refreshments will include cookies and punch. Committee members must arrive at 12:30 p.m. Conny Ottway's students will sing in the Rotunda. They will be finished by 1:20 p.m. Mr. Augustus' book signing will begin at 1:30 p.m.
- December 2, 2013, 7:00 p.m., "Day of Infamy" lecture by Frank Galbraith at the Town Hall. The Museum will be open from 6:15 p.m. until the lecture begins at 7:00. Museum volunteers are Joyce Moran, Jack Haines and Lou LaMarche. The Town staff will close the building after the lecture.
- December 5, 2013, "Celebrate the Season" in the Town Hall at 5:00 p.m. Museum volunteers; Loretta Bradley, Libbie Haynes, Carolyn Sinclair, Barbara Beeler and Jack Haines, are to arrive at 4:30 p.m.

Upcoming Exhibits

- December 2, 2013: "An Old Fashioned Christmas" Bring toys by November 27, 2013.
- January 20, 2014: "The Manhattan Project." Assistance with the exhibit will be received from the Oak Ridge American Museum of Science and Energy and Mr. Lloyd Stokes.
- February 24, 2014: Black History Month.
- A Train Show by Dee Henning's brother is projected for Christmas 2014.

OTHER BUSINESS

The Black History Month Program was approved after a report by Loretta Bradley and a motion by Carolyn Coker with a second by Dee Henning.

Dorothy Kelly, member of the Civil War Round Table, inquired about the shoe of V.W. Bruce, a Civil War soldier whose foot was amputated at following an injury in the Virtue Rd. area of the Battle of Campbell Station. Mrs. Kelly has provided the museum with a poem that was written about the Mr. Bruce's injury. Julia will place the shoe in the Museum.

Next Meeting Date is changed from November 26 to November 19, 2013.

The meeting was adjourned at 2:45 p.m.

Minutes were submitted by

Loretta L. Bradley, Secretary Date