

FARRAGUT FOLKLIFE MUSEUM COMMITTEE MEETING

MINUTES – MAY 27, 2014

MEMBERS PRESENT

Jack Haines, Chair
Jack Bondurant, Co- Chair
Loretta Bradley, Recording Secretary
Carol Sinclair, Gift Shop Manager
Carolyn Coker
Libbie Haynes
Dee Henning
Lou LaMarche

Joyce Moran
Steve Stow
Mul Wyman

STAFF PRESENT

Julia Barham, Museum Coordinator
Sue Stuhl, Leisure Services Director
Blake Ridenour, Student Intern

The meeting was called to order by Chair Jack Haines at 1:30 pm. in the Museum Committee Room.

APPROVAL OF MINUTES

The April 22, 2014 Minutes were approved after a question in the Attendance Roster listed Carolyn Coker present, but her last name was in the absent column. A motion was made by Jack Bondurant, with a second by Steve Stow.

FINANCIAL REPORT

Carol Sinclair gave the report: July 1, 2013 –May 31, 2014. Museum Account Beginning Balance: \$ 57, 549.63; Revenue- \$ 5, 493.49; Current Balance- \$ 63,043.12. Museum Checking/TOF Balance \$6,850.00, Expenses \$ 2, 673.38, Current Balance \$ 4,176.62. Gift Shop Savings, Balance- \$ 6,648.25; YTD Revenue - \$ 7,790.77; Expenses \$5,282.07, Current Balance- \$ 9,157.95. This report was approved after a motion by Lou LaMarche, with a second by Carolyn Coker.

UNFINISHED BUSINESS

The Paul DeHaan Admiral Farragut Collection Auction: The Artifact Auction will be held on Friday, June 13, 2014. Sue Stuhl and Julia Barham will be the only FFM bidders. They will send for the magazine listing all auction items. The bid letter of items can be submitted to the auctioneers a day before the auction. The FFM auction subcommittee will meet around the 3rd or 4th of June. Julia Barham will contact the subcommittee members, who are Jack Haines, Libbie Haynes, Jack Bondurant, Steve Stow, Lou LaMarche and Carol Sinclair. Libbie Haynes suggested to Julia Barham to check on the letter written to President Abraham Lincoln by Gideon Welles, Secretary of the Navy. The report was approved with a motion by Carol Sinclair and second by Steve Stow.

Fourth of July Parade: Jack Bondurant reported that he was unable to secure the Veterans as participants. He recommended having the FFM Committee members ride the float. Julia stated that she would also ask Martha Cook to ride. There will be room to seat 10 to 13 people. Float decorating will be held Wednesday, July 2nd at Yates warehouse. The completed float will be dropped off July 3rd at 5:00 pm at the parade assembly area. The report was approved after a motion by Steve Stow and second by Joyce Moran.

FARRAGUT FOLKLIFE MUSEUM COMMITTEE MEETING

FFM Minutes 5-27-2014 p.2

COMMITTEE REPORTS

Empathy and Hospitality: Dee Henning reported that she sent a Get Well card to Carl Bacon and would follow up with another card. The report was approved after a motion by Carol Sinclair and second by Lou LaMarche. Dee Henning, also, stated that she was retiring from her work. This would permit her to devote more time to the Museum. Everyone thanked Dee Henning for her very fine past work performance on the Hospitality Committee.

Display: Order of the Battle of Campbell's Station was reported by Lou LaMarche. Following a discussion, a permanent display of the Campbell's Station Civil War Battle, will be planned. The staff will contact Klair Kimmey, a graphic artist, to design the exhibit. She will be asked to make a visual display for the Union and Confederate armies. The report was approved after a motion by Jack Bondurant and second by Steve Stow.

Volunteer Schedules: Gift Shop – Carol Sinclair passed the June schedule asking members to sign in for two days a month. Joyce Moran offered to work in June as requested. **Museum Schedule** – Libbie Haynes stated the June 2014 schedule was almost complete. She will call other docents to schedule additional times. The schedules will be mailed after May 27, 2014.

Oral Histories: Jack Bondurant and Steve Stow reported several completed oral histories are currently on file. Interviews will resume in June 2014. This report was approved with a motion by Lou LaMarche and second by Joyce Moran.

Museum Coordinator's Report presented by Julia Barham as follows:

- **Membership Drive:** Letters will be mailed June 23, 2014. Please, forward at least 5 names, with addresses, of prospective members to Julia, or the subcommittee members.
- **Upcoming Events & Exhibits:** 1.) "Honoring Our Veterans" 2.) Fourth of July Parade 3.) Hearth and Home 4.) Railroad Exhibit. Each exhibit will run, at least, 5 months. Dee Henning will contact her brother about again placing his model train collection on loan to the Museum for display. He will contact Julia Barham. The 2014 – 2015 exhibit schedules will be provided to each committee member.
- **Julia Barham, FF Museum Coordinator is expecting her first child.** The birth is expected in December 2014. Sue Stuhl reported she will be coordinating the staffing of Museum programs during Julia's maternity leave. Duties will be assigned to various Leisure Services Staff. Allison Meyers will open/close/monitor the Museum activities. This report was approved after a motion by Carol Sinclair and second by Libbie Haynes.

FARRAGUT FOLKLIFE MUSEUM COMMITTEE MEETING

FFM 5-27-14 P.3

Special Resignation Announcement: Mul Wyman is resigning from the FFM Committee, effective today, May 27, 2014. He and his wife plan to celebrate their 50th wedding anniversary in Paris, France. They will begin their trip on June 20th 2014. His resignation was accepted with regrets by the committee members.

Next Meeting: Tuesday, June 24, 2014, at 1:30 pm.

The meeting was adjourned at 2:56 pm. following a motion by Jack Bondurant and second by Joyce Moran.

Submitted by:

Loretta L. Bradley, Recording Secretary

Date