

**Farragut Museum Committee  
Minutes  
February 23, 2016**

**Members Present:**

Steve Stow, Chairman  
Dee Henning, Vice Chair  
Joyce Moran, Secretary  
Carolyn Sinclair, Gift Shop Manager  
Loretta Bradley  
Libbie Haynes  
Lou LaMarche  
Carolyn Coker

**Absent:**

Jack Haines

**Others Present:**

Julia Barham, Museum Coordinator  
Sue Stuhl, Director, Parks and Leisure Services

1. **Call to Order:** The meeting was called or order by Chairman, Steve Stow at 1:30 pm.
2. **Approval of Minutes:**
  - a. The minutes for the January 25, 2016 meeting were approved by motion by Lou LaMarche and seconded by Dee Henning.
3. **Financial Report:**
  - a. Julia Barham stated the Financial Reports for the Museum and Gift Shop are not available, but will be presented at the March meeting.
4. **Museum Coordinator's Report:**
  - a. **Upcoming Exhibits:**
    - Star Children's Theater – Sunday, April 24, 2016 (2:00 pm): The program is "Jack's Adventures in American History". Julia will purchase snacks at Costco's for the children.
5. **Committee Reports:**
  - a. Docent/Gift Shop Host Schedule
    - Museum Docents – Libbie Haynes distributed the March schedule.
    - Gift Shop Hosts – Carol Sinclair will contact volunteers for March.

Gift Shop Renovations - More shelves will be ordered. The Gift Shop and the Third Gallery will be closed March 1<sup>st</sup> and 2<sup>nd</sup> to allow for the removal of the door casing between the Gift Shop and the Third Gallery. Please contact Carolyn Sinclair re suggestions on items to carry in the Gift Shop.
  - b. Empathy – Dee Henning reported the following:
    - "Thinking of You" card to Marie Leonard.
    - The Committee was advised that Barbara Beeler fell and sustained a broken hip. Dee will send a card to Barbara.
  - c. Hospitality – No report.
  - d. Oral Histories – Steve and Julia will contact Mona re involving her in Oral Histories.
  - e. Membership Committee – Deferred to Membership Committee meeting following the Museum Committee Meeting.
  - f. Black History Event – Loretta reported that the program went very well and distributed evaluation sheets to the Committee for feedback. The consensus of the Committee was that the speaker was excellent, refreshments were superb. Approximately 73 people were in attendance.
  - g. 4th of July Parade – Lou reported that the weather has held up construction. Two bases were donated for the sails mast.

Motion to approve all reports submitted by Lou LaMarche and seconded by Carolyn Sinclair.

**Next Meeting:**

The next Farragut Museum Committee meeting is scheduled for Tuesday, March 22, 2016, at 1:30 pm.

**Adjournment:**

After a motion was made, seconded and carried, the meeting adjourned at 2:08 pm.

Respectfully submitted,

Joyce Moran, Secretary

## **Membership Committee Meeting**

### **February 23, 2016**

The Membership Committee met regarding the Membership Program Changes. The new "Membership" program will take effect July 1, 2016. The consensus of the Committee is to change from a "Membership" to "Friends of the Farragut Museum".

Julia reported that \$3,631 was collected for Memberships for last year.

Proposed changes to membership:

1. Eliminate annual dinner
2. Donations instead of membership fees
3. Donations to be separate from Donation Box
4. Levels of Friendship: (Example)
  - a. General Membership (Individuals/Family) - \$30
  - b. Patron -
  - c. Corporate –
5. Advise contributors how their money is/will be spent.
6. Museum is benefit to community
7. Signs on cases re donations.

Consensus of those present to accept the concept.

Agenda Items:

- a. Proposals for Levels and Amount
- b. What should be in the Handout
- c. How to roll Lifetime Members into program.

Next Meeting: Tuesday, March 15, 2016, 1:30 pm.

Meeting adjourned at 3:12 pm.