

October 24, 2017 Minutes

Recorded by Holly Nehls / Barbara Murphy

Submitted by Barbara Murphy

Members Present:

Barbara Murphy
Gordon Michaels
Carolyn Coker
Lou LaMarche
Steve Stow
Holly Nehls
Joyce Moran

Others Present:

Julia Barham

Absent:

Dee Henning
Libbie Haynes
Carol Sinclair

1. Call to Order:
 - a. The meeting was called to order by Barbara Murphy, acting as Chairman at 1:30pm.
2. Approval of Minutes:
 - a. The minutes were approved with changes noted by Lou LaMarche and Gordon Michaels seconded.
3. Financial Report:
 - a. No financial report for this month.
4. Historic Resources Coordinator Report:
 - a. Admiral Farragut Vignette has been Installed.
 - i. The mannequin is from Dorfman Museum Figures
 - ii. The mannequin still is need of shoes.
 - iii. Both the rug and table were purchased for the exhibit.
 - b. Freaky Friday, October 27th.
 - i. Gordon Michaels will be manning the booth with Barbara Murphy.
 - ii. Museum Committee will share the booth with Parks and Rec.
 - iii. Volunteers need to be at the event at 4:30.
 - c. Day of Infamy Presentation, Monday, Dec. 4th
 - i. Lauren Cox will provide the food
 - ii. Volunteers need to serve and staff Museum and Gift Shop
 - d. Celebrate the Season, Thursday, Dec. 7th
Volunteers are needed to Staff Museum and Gift Shop
(we will not need to serve food)
5. New Business
 - a. Lou LaMarche and Steve Stow suggested changing the guest sign in sheet to include name, date, number of guests, zip code and how you heard about out us.

- b. Business cards for Gordon Michaels will match the official Town of Farragut cards.
- c. Absentees from Committee Meetings
Gordon Michaels suggested we verify the rules regarding absent Board Members. Julia Barham will check on the rules in respect to BOMA.

6. Other Business- None

7. Committee Reports

- a. Museum and Gift Shop
 - i. Barbara Murphy and Libbie Haynes are working on the November Schedules. Barbara Murphy stated due to illnesses/vacations we are short of volunteers for November.
 - ii. We will be keeping the large water jug and not have individual water bottles for the volunteers.
 - iii. An inventory will be scheduled as the cabinets are no longer locked
 - iv. An updated price list was requested to be placed in the gift shop.
- b. Empathy
Barbara Murphy will continue sending Empathy Cards until Dee Henning is ready to continue sending them. A master list of names and addresses will be obtained from Julia Barham.
- c. Oral Histories
 - i. Contact Abel family regarding oral history as a celebration of his life. We will drop idea if family is not interested.
 - ii. Develop plan to continue with Transcriptions.
 - iii. Verify we have a least two copies of each video. One of these should be maintained in a protected area.
 - iv. Deliver a copy of video to interviewees. Transcripts can be distributed later.
 - v. Steve will meet with Mona Smith and Barbara Murphy to begin developing a plan to proceed with the Mac Abel remembrances and oral history project.

8. Next Official Meeting: January 23rd.

- a. A possible meeting was discussed and set for November.
- b. No December meeting.

Joyce Moran moved to adjourn the meeting and Steve Stow seconded.

Respectfully submitted,

Barbara Murphy

