

Farragut Museum Committee

Minutes of March 26, 2019 Meeting

Recorded by Gordon Michaels

Members Present

Dee Henning, Chair
Barbara Murphy, Vice Chair
Gordon Michaels, Secretary
Carolyn Coker
Annie Judkins
Joyce Moran
Holly Nehls
Steve Stow
Linda Wimbrow

Members Absent

Sam Liske, Student Member

Others Present

Julia Barham, Historic Resources Coordinator, TOF
Todd Klepper
Bill Rhodes

1.) Call to order. The meeting was called to order by Dee Henning at 1:30 p.m.

2.) Approval of Minutes

Moved by Joyce Moran and seconded by Barbara Murphy: To approve the Minutes of the February 26, 2019 meeting. Motion was passed unanimously.

3.) Financial Report

The Committee's current fiscal year operating budget is \$6,000, but its current balance (unexpended funds) is \$4,452.20. The Committee identified the following items as requiring expenditures during the next several months:

- A sign-holder on a freestanding post, to be located outside of the Museum entrance in the atrium of the Town of Farragut Building. The Committee suggested that Julia Barham begin the process of procuring this item.
- July 4th parade float which involves both materiel and personnel expenses. Gordon Michaels will begin to organize the resources for preparing the parade float.
- A mailing to local businesses to advertise the Farragut Museum Corporate Friends program.

The Gift Shop financial accounts have benefited from strong sales of the Town History film. Barbara Murphy reported that approximately 50 DVDs and Blu-Ray discs have been sold to date.

4.) Coordinator Report

- a. **Bookfest** The Museum will be open during the Bookfest event on Saturday, April 6 from 10:00 a.m. to 1:00 p.m. Bill Rhodes and Gordon Michaels will be the volunteers for that event.
- b. **Tours & Trails Day** On April 14 the Town will have a special event that will involve and encore showing of the Town History Film at the Town Hall, and an open house at the Campbell Station Inn building.
- c. **Gift to Farragut Museum** Additionally, the Museum will be receiving an unencumbered gift of a print of Admiral Farragut from the Farragut Technical Analysis Center of the U.S. Naval Intelligence Agency in a short ceremony at Town Hall on that day. Barbara Murphy will speak for the Committee at that ceremony.

5.) Other Business

- a. **History Fair at Market Square Mall** Barbara Murphy led a discussion about the Museum participation in the History Fair at Market Square Mall in August. Tables will be provided by the event organizers; if we want a tent/awning covering we will need to provide that ourselves. We may need to print additional Museum brochures. Holly Nehls and Annie Judkins expressed interest in volunteering for this event.
- b. **Volunteer Schedule** Barbara Murphy reported that nine docents/volunteers are unavailable, or 'on hold,' during the month of March due to health and family issues. Coverage of the museum and gift shop schedules continues to be a challenging issue.
- c. **Dee Henning retirement from Committee** Chairman Dee Henning announced that, after more than 25 years of service, she has decided that this will be her last year on the Museum Committee; her current term will end on June 30. Multiple members congratulated her and praised her for her long meritorious service and said that she will be missed by all.
- d. **Adjournment** The meeting was adjourned at about 2:30 p.m.

Next Meeting: Tuesday, April 23, 1:30 PM