



Museum Committee Meeting Minutes
April 23, 2024

Members Present:

Dot LaMarche (late)
Sue-Ann Hansler
Joyce Moran
Bill Rhodes
Bill Battle
Henry Bird
Beverley Hammond
Edmund Terry (Student)

Members Absent:

Eric Johnson
Paul Bergen
Steve Wilson
Timothy Cho (Student)
David White (Alderman)

Staff in Attendance:

Ron Oestreich

Guests in Attendance:

Andre Terry

1. Vice Chair Rhodes Called the meeting to order at 1:30pm

2. Approval of Minutes from 3/26/24 Meeting

Motion: Henry
2nd: Bill Battle
Motion Passes

3. Living History Event Update - Sue-Ann and Ron O Reported

- The event will be on Sunday, April 28 from 1:30 to 4:00. **Committee members to meet at the Community Center at NOON.**
- There will be a shuttle bus taking people from Community Center to Pleasant Forest
- Ron showed the Committee the event program. The map of the cemetery was completed by Carrie Smith (ToF Mapping Professional). We will print an initial 250 copies of program.
- FHS providing 4 student actors. The remainder are volunteers and family members.
- Beverley ordered 40 box lunches for volunteers and actors.
- Day of event – Committee members will be stationed throughout the cemetery directing guests and answering questions.
- Each actor receives a \$25 gift card and a ToF swag bag with 3 bottled waters. (Supplied by TN Bank)
- ToF will purchase other bottled waters for volunteers and guests at the cemetery.
- Shuttle bus drops off at the entrance of Pleasant Forest and picks up at the exit of Pleasant Forest.

4. Charter / Bi-Laws Discussion –

- Museum is the only committee in the Town with both a Charter and Bi-Laws
- RonO combined both documents into one Charter and presented the committee.
- The Committee will take a month to look over the new Charter and send suggestions to Ron to add.
- The Committee will Vote on new charter will be at the May meeting. BOMA after that.

- Suggested additions include the following.
 - Add committee purpose header.
 - Change honorariums to honoraria.
 - Add (1) to Student member.
 - Add the statement there are no term limits.
 - Add the other ToF Committees to the final paragraph.
 - Add the statement that the Gift Shop Coordinator and Volunteer Coordinator positions be included as non-voting members of the board.

5. Parade float Discussion –

- RonO informed the Committee that 8 sailors from the USS Farragut will be visiting Farragut over the 4th of July week. The sailors will be joining the Museum Committee on the float. They will likely be walking in the parade.
- **Building day for the Float is Wednesday, July 3 at 10:00am at Public Works**
- Ron will look at the signs for the float and potentially order new ones.
- We will also check supplies (flags and banners) as well as ordering step stools for the committee members to get onto the float.
- Bill Rhodes is Admiral Farragut on the Float. He will look at costume shops for Admiral type uniforms
- Museum Committee is also inviting members of Arts and Beautification Committee to join the float fun.

Upcoming Museum Committee Events Dates

Tuesday, May 28 1:30pm	May Committee Meeting	Farragut Community Center
Tuesday, June 25 1:30pm	June Committee Meeting	Farragut Community Center
Wednesday, July 3 10:00am	Create Parade Float	Farragut Public Works Building

Adjournment 2:18pm

Motion: Beverley

2nd: Bill Battle

Motion Passes