



TOWN OF FARRAGUT
Personnel Committee Minutes
May 7, 2013

Chairman John Underwood called the meeting to order at 6:00 PM.

Roll Call:

Present: Gary Schmitz, John Underwood, and Debby Wright, Cornell Ward

Absent: Bob Pollock, Mary Ellen Reda due to a traffic accident on the way to the meeting

Staff Present: Janet Curry, Human Resources Manager.

Approval of the Agenda:

Motion was made to approve the agenda as presented. Moved by Gary Schmitz, seconded by Debbie Wright. The agenda was approved unanimously.

Approval of Minutes:

Motion was made to approve the April 23, 2013 meeting minutes as written. Moved by Gary Schmitz, seconded by Cornell Ward. The minutes were approved unanimously.

Old Business:

Following discussion of the methodology of a salary range adjustment and the impact on employee's potential salary movement, Gary Schmitz moved to raise the current midpoint by 5% with a 60% salary range spread. Cornell seconded the motion. Motion was approved unanimously.

A motion setting 3% as the maximum merit increase for FY 13-14 was made by Gary Schmitz and seconded by Debbie Wright. Motion was approved unanimously.

The request for a Program Change to the Public Relations Coordinator position was discussed with Ann Antonsen, Springsted Consulting Group. She reviewed the Program Change document and the job description. Her assessment was presented to the Committee. Gary Schmitz moved and Debby Wright seconded that the salary grade be moved from a Grade 12 to a Grade 13. Motion approved unanimously.

The committee requested that Springsted be contracted to do a complete compensation study for FY 14-15.

New Business:

None.

Cornell Ward moved and Debby Wright seconded to adjourn the meeting at 6: 50 PM. The meeting was adjourned.