



TOWN OF FARRAGUT
Personnel Committee Minutes
April 23, 2015

The meeting was opened by Chairman John Underwood at 6:00 PM.

Roll Call:

Present: Drew Carson, Regina Foy, Gary Schmitz, John Underwood, and Debby Wright

Absent: Joe DiMauro, Bob Pollock

Staff Present: Janet Curry, Human Resources Manager

Approval of the Agenda:

A motion was made to approve the agenda as presented. Moved by Regina Foy, seconded by Debby Wright. The agenda was approved unanimously.

Approval of Minutes:

Gary Schmitz moved to approve the August 19, 2014 meeting minutes as written. The motion was seconded by Regina Foy. The minutes were approved unanimously.

Old Business:

None.

New Business:

Two program changes, a full-time Public Works Administrative Assistant and a Lead Park Assistant, were presented by Janet Curry. Both changes were discussed by the Committee. Gary Schmitz moved that the Committee recommend to the Board of Mayor and Alderman that a second part time Public Works Administrative Assistant be hired. Regina Foy seconded and it unanimously carried. The Committee agreed to urge the Town Administrator to explore alternatives to the recommended full-time position in the Leisure Services Department.

Janet Curry stated that until all lines of insurance premium renewals are set, Town administration does not have a recommendation for a FY 15-16 merit increase. She stated that the Town broker, John Milam with Willis, has bid out all lines of insurance and that he will report the results to the Town on April 30th. Janet also reported the pay increase recommendations of area cities. A discussion followed. No action was taken.

Town management did not recommend a position range movement for FY 15-16. The Committee discussed the need for a salary survey by Springsted. No action was taken.

Gary Schmitz moved and Debby Wright seconded to adjourn the meeting. The motion unanimously carried. The meeting was adjourned at 6:56 PM.