



**MINUTES
FARRAGUT MUNICIPAL PLANNING COMMISSION**

December 21, 2023

MEMBERS PRESENT

Scott Russ, Chairman
Ed St. Clair, Vice Chairman
Shannon Preston, Secretary
Ron Williams, Mayor
Louise Povlin, Vice Mayor
Jon Greene
Ron Pinchok

MEMBERS ABSENT

Noah Myers
Jeff Devlin

Staff Representative: Mark Shipley, Community Development Director

1. Approval of agenda

The staff recommended that the agenda be approved as submitted.

A motion was made by Mayor Williams to follow the staff's recommendation. The motion was seconded by Vice Mayor Povlin and was approved unanimously.

2. Approval of minutes – November 16, 2023

The staff recommended approval of the minutes as submitted.

A motion was made by Commissioner Pinchok to follow the staff's recommendations. The motion was seconded by Commissioner Greene and was approved unanimously. Commissioner St. Clair abstained due to being absent at the November meeting.

3. Discussion and public hearing on approval of project plans for mid-block pedestrian crossings on Grigsby Chapel Road and McFee Road

The staff (Shipley) reviewed this item and the consultant, Wesley Stokes with Cannon and Cannon, was present to answer questions. Each mid-block location was discussed separately. Some discussion ensued regarding the McFee Road crossing and commissioners were satisfied with the proposal.

A motion was made by Commissioner St. Clair to approve each proposed mid-block crossing as submitted. The motion was seconded by Mayor Williams and was approved unanimously.

4. Discussion and public hearing on a site plan for Dunkin Farragut, 13038 Kingston Pike, 1 Acre, Zoned C-1 (Urban Engineering, Inc., Applicant)

The staff reviewed this item and recommended approval subject to the following items being addressed:

- 1) Please submit LOC for erosion control for \$7,000.
- 2) Please submit Drainage Fee of \$461.

The staff reviewed this item and recommended approval subject to the following items being addressed:

- 1) Please obtain a right-of-way permit from the Town's Engineering Department.

A motion was made by Vice Mayor Povlin to follow the staff's recommendation. The motion was seconded by Mayor Williams and was approved unanimously.

10. Request for approval for the installation of a three-inch low-pressure sewer line along a portion of the west side of Boring Road for purposes of providing sewer service to the residents at 140 and 152 Boring Road (First Utility District, Applicant)

The staff reviewed this item and recommended approval subject to the following items being addressed:

- 1) Please obtain a right-of-way permit from the Town's Engineering Department, including erosion and traffic control measures and inspections, as needed.
- 2) Please notify all affected property owners prior to the work being initiated.

Edwin Deyton with FUD was present to answer questions.

A motion was made by Vice Mayor Povlin to follow the staff's recommendation. The motion was seconded by Mayor Williams and was approved unanimously.

11. Discussion and public hearing on approval for a final plat for Phase 1, Unit 3 of the Grove at Boyd Station Subdivision, 25.73 Acres, 46 Lots (Lynch Surveys, Applicant)

The staff reviewed this item and recommended approval subject to the following items being addressed:

- 1) Please obtain all required signatures.
- 2) Please complete the staff's field-related punchlist.
- 3) Completion and maintenance letters of credit will be required, and amounts will be provided by staff.

Thomas Krajewski was present on behalf of Saddlebrook Properties.

A motion was made by Commissioner St. Clair to follow the staff's recommendation. The motion was seconded by Commissioner Greene and was approved unanimously.

12. Approval of utilities

None.

13. Citizen forum

None.

The meeting was adjourned at 7:58 p.m.


Shannon Preston, Secretary