

FARRAGUT VISUAL RESOURCES REVIEW BOARD – Minutes

The Farragut Visual Resources Review Board met on Tuesday, August 25, 2015 in the Board Room at the Farragut Town Hall. Marty Layman presided. Members in attendance were Marty Layman, Duane Winkler, Cindy Hollyfield, Edwin Anderson, Randy Armstrong, Brittany Moore and Jeanie Stow.

1. Election of Officers:

The staff introduced this item and asked that each officer be voted on separately. For the office of Chairman, a motion was made by Winkler to re-appoint Marty Layman. Motion was seconded by Hollyfield and motion passed unanimously. For the office of Vice-Chairman, a motion was made by Stow to nominate Brittany Moore. Motion was seconded by Anderson and motion passed unanimously. For the office of Secretary, a motion was made by Hollyfield to nominate Duane Winkler. Motion was seconded by Armstrong and motion passed unanimously.

2. Minutes:

The July 28, 2015 minutes were approved as submitted.

3. Ground Mounted Sign Applications:

a) Country Inn & Suites – 805 N. Campbell Station Road Modifications to an existing ground mounted sign

Staff reviewed this item and recommended approval. A motion was made by Stow to follow staff's recommendation. Motion was seconded by Anderson and motion passed unanimously.

b) Country Inn & Suites – 805 N. Campbell Station Road Modifications to an existing interstate/interchange pole sign

Staff reviewed this item and recommended approval subject to verification of the height by a surveyor. A motion was made by Moore to follow staff's recommendation. Motion was seconded by Hollyfield and motion passed unanimously.

4. Landscape Applications:

a) Three Minute Magic Car Wash – 11133 Kingston Pike

A landscaping plan for a proposed car wash at the former Caliber Car Wash site on Kingston Pike which has been vacant for several years.

The staff reviewed this item and recommended approval subject to the landscape plan being revised if any modifications are made to the site plan and verification that the cultivar of Nandina proposed is not invasive exotic per Tennessee Exotic Pest Plant Council (TNEPPC).

A motion was made by Winkler to follow staff's recommendation. Motion was seconded by Stow. Motion passed unanimously.

b) The Overlook at Campbell Station (apartment development) – 820 N. Campbell Station Road

A revised landscaping plan for a proposed apartment complex on the property north of the Holiday Inn on N. Campbell Station Road.

The staff reviewed this item and recommended approval subject to the following:

- 1) Please ensure that all light poles are located outside the dripline of any proposed trees;
- 2) On the Tree Preservation Plan, there are a few trees shown to be removed on page TP-2. Staff highly recommends the protection of the 30" White Oak shown near the access drive;
- 3) Please revise the legend on the plan to remove Crape Myrtles as an understory tree;
- 4) Please reflect the correct scale on page L-1.08, there are two scales shown (1:20 & 1:30);
- 5) The landscape plan being revised if any modifications are made to the site plan.

A motion was made by Winkler to follow staff's recommendation. Motion was seconded by Hollyfield. Motion passed unanimously

5. Review and consideration of an amendment to the Visual Resources Review Board Charter and By-Laws to allow for one (1) non-voting youth member as recommended by the Board.

Staff presented the proposed amendments to the VRRB's Charter and By-laws to allow for the addition of one (1) non-voting youth member. Staff explained that the proposed amendments are related to the Town's Education Relations Committee (ERC) efforts to come up with a plan to engage our citizen-youth. The plan includes the creation of a youth-citizen seat on our Town advisory committees (Arts Council, Beautification, Economic Development, Museum, Education Relations, Planning Commission, Parks and Athletics, Storm-water Advisory, Visual Resources Review Board). The ERC held an open discussion with members of the various committees back on May 5, 2015, to discuss the plan to engage citizen-youth.

After discussion, a motion was made by Layman to approve with a recommendation that language be added to clarify "youth" as being high school aged and a Farragut resident. Motion was seconded by Stow and passed unanimously. Board members did, however, note that additional modifications to the by-laws and charter, that were unrelated to this request, would likely be needed at a subsequent meeting.