



FARRAGUT VISUAL RESOURCES REVIEW BOARD — Minutes

The Farragut Visual Resources Review Board met on Tuesday, January 23, 2024. Chairman Marty Layman presided. Members in attendance were Marty Layman, Brittany Moore, Mayor Ron Williams, Stephen Marlowe, Scott Russ, Sue Stuhl, and Youth Representative Kate Myers. Mr. Derek Wright was absent.

Chairman Layman called the meeting to order at 7:00 pm.

1. Minutes

A motion was made by Mayor Williams to approve the December 12, 2023, minutes as submitted. The motion was seconded by Mr. Russ and passed unanimously.

2. Staff Report — Wall Sign Applications Approved in the Past Month

The staff reported that the following wall sign application had been approved during the past month:

- Dunkin - 13038 Kingston Pike (Kingston Pike Elevation)
- Dunkin — 13038 Kingston Pike (Public Accessway Elevation)

3. **Ground Mounted Sign Applications:**

a) **Balanced Paws — Located at 11135 Kingston Pike**

Individual Tenant Panel Sign located along Kingston Pike.

Balanced Paws requested approval for an individual tenant panel sign located at 11135 Kingston Pike.

The staff noted that the panel had been designed with a white background to be consistent with the other panels on the structure and that it appeared to be as legible as the other panels.

Mr. Russ made a motion to approve the sign panel. Mayor Williams seconded the motion, which passed unanimously.

b) **Dunkin Donuts - located at 712 N. Campbell Station Road.**

Menu Board Ground Sign located at 712 N. Campbell Station Rd.

Dunkin Donuts requested approval for a replacement menu board ground sign located at 712 N. Campbell Station Rd.

The staff explained that the applicant was requesting approval to install a replacement menu board sign and associated apparatus/equipment. The staff then noted that the

applicants had addressed most of the initial application issues and that the plan materials had been modified to comply with the Town's requirements. The staff recommend approval of the revised plans subject to the addition of a simple site plan sheet verifying that the replacement sign and order canopy were not being moved from their existing location.

Mr. Russ made a motion to approve the request subject to the staffs recommendations. Ms. Moore seconded the motion, which passed unanimously.

- C) Turkey Creek Woods Subdivision - located off East Kingsgate and Banbury Road
Permanent Ground Mounted Subdivision Sign(s)
Turkey Creek Woods Subdivision requested approval to reface two existing subdivision entrance signs.

The staff explained that the application involved two new/replacement sign face panels for the existing monument signs at the entrances to Turkey Creek Woods Subdivision. The existing monument sign structures were approved in 1995 with 2 x 8-foot inset panels to accommodate the actual sign faces. The inset areas are slightly larger than what would be allowed today but they are built into brick structures. The staff recommended approval subject to the landscape plan for each sign being revised and clarified.

Mr. Russ noted that he had been assisting the property owners with the request and he recused himself from the vote. Mr. Marlowe made a motion to approve the signs subject to the staffs recommendation. Mayor Williams seconded the motion, which passed unanimously.

- d) Dunkin Donuts — Located at 13038 Kingston Pike
Primary Ground Mounted Sign located along Kingston Pike.
Dunkin requested approval for a primary ground mounted sign located at 13038 Kingston Pike.

The staff explained that the application involved a new monument type ground sign. The staff then recommended approval, noting that the proposed sign and plans met the Town's standards.

Mayor Williams made a motion to approve the sign. Mr. Marlowe seconded the motion, which passed unanimously.

e) Dunkin Donuts — Located at **13038 Kingston Pike**

Peripheral Accessory Freestanding Signs, located at 13038 Kingston Pike.

Dunkin requested approval for two peripheral accessory freestanding signs located at the entrance drive to their new restaurant located off Kingston Pike.

The staff explained that the application involved two small entranceway signs and recommended approval, noting that the proposed signs and plans met the Town's standards.

Mayor Williams made a motion to approve the sign. Mr. Russ seconded the motion, which passed unanimously.

4. Landscape Plans

a) Dogtopia - **located at 12925 Kingston Pike**

Landscape plan for Dogtopia located at 12925 Kingston Pike.

This item involved a landscape plan for the new Dogtopia facility located at 12925 Kingston Pike.

The staff reviewed the plan noting that it included required landscape elements for shade trees, parking lot screening, and landscaping around the buildings. The staff then recommended approval, noting that the plan met the Town's standards.

Mayor Williams made a motion to approve the plan. Ms. Moore seconded the motion, which passed unanimously.

Meeting adjourned at 7:45 pm.