



**Town of Farragut, Tennessee
Farragut Board of Mayor & Aldermen
Meeting**

Farragut Town Hall
11408 Municipal Center Drive
Thursday, November 13, 2025 at 6:00 PM

MINUTES

I. Roll Call, Silent Prayer, Pledge of Allegiance

Mayor Williams called the meeting to order at 6:00 PM. Roll Call for attendance: Mayor Williams, Alderman Cain, Vice-Mayor Meyer, Alderman Burnette, Alderman LaCroix; in addition to staff and members of the press.

II. Approval of Agenda

Motion was made to Approve Agenda for November 13, 2025 Board of Mayor and Aldermen Meeting. Moved by Alderman Cain, seconded by Alderman Burnette; voting yes, Mayor Williams, Alderman Cain, Vice-Mayor Meyer, Alderman Burnette, Alderman LaCroix; voting nay, None; motion Passed.

III. Approval of Minutes

A. October 9, 2025 Board of Mayor and Aldermen Meeting Minutes

Motion was made to Approve October 9, 2025 Board of Mayor and Alderman Meeting Minutes. Moved by Alderman Burnette, seconded by Vice-Mayor Meyer; voting yes, Mayor Williams, Alderman Cain, Vice-Mayor Meyer, Alderman Burnette; abstaining Alderman LaCroix; voting nay, None; motion Passed.

IV. Mayor's Report

Alderman Burnette congratulated 2025 ITF graduates.

Alderman Cain apologized for missing ITF graduation and wishes congratulations to the FHS football team on making the playoffs.

Mayor Williams congratulated ITF graduates and mentioned it was started by former Alderman Ron Honken and Town Administrator David Smoak.

Alderman LaCroix discussed several conversations he has had about transparency and consistency and will be holding meetings beginning in December on Wednesdays prior to board meetings in the Town Hall Admiral Room for South Ward constituents from 4:30pm-5:30pm to give residents the opportunity to discuss agenda items for the Board meeting the next day. All citizens are welcome, but the focus will be on the South Ward. Alderman LaCroix also addressed confusion with the group text message, which included Alderman Cain, Alderman LaCroix (a citizen at the time), Alderman Burnette

and Mayor Williams with regard to the point of order at the October 9, 2025 Board meeting. Alderman LaCroix contacted the Town Attorney to clarify what had transpired and would like to put it on the record officially. The Town Attorney determined there was no violation of the Sunshine Law.

V. Ordinances & Resolutions

A. Ordinances

1. First Reading

- a. Approval of Ordinance 25-15 on first reading, an ordinance to amend various provisions of the Farragut Code of Ordinances, Chapter 22., Article 5. - Driveways and Other Access Ways (Town of Farragut, Applicant)

Motion was made to Approve of Ordinance 25-15 on first reading, an ordinance to amend various provisions of the Farragut Code of Ordinances, Chapter 22., Article 5. - Driveways and Other Access Ways (Town of Farragut, Applicant). Moved by Vice-Mayor Meyer, seconded by Alderman Cain; voting yes, Mayor Williams, Alderman Cain, Vice-Mayor Meyer, Alderman Burnette, Alderman LaCroix; voting nay, None; motion Passed.

B. Resolutions

1. Approval of Resolution R-2025-20, Appointment of Town Treasurer

Motion was made to Approve Resolution R-2025-20, Appointment of Tessa Cortes as Town Treasurer. Moved by Alderman LaCroix, seconded by Vice-Mayor Meyer; voting yes, Mayor Williams, Alderman Cain, Vice-Mayor Meyer, Alderman Burnette, Alderman LaCroix; voting nay, None; motion Passed.

2. Approval of Resolution R-2025-21, Appointment of Town Recorder

Motion was made to Approve Resolution R-2025-21, Appointment of Christine Fletcher as Town Recorder. Moved by Vice-Mayor Meyer, seconded by Alderman Cain; voting yes, Mayor Williams, Alderman Cain, Vice-Mayor Meyer, Alderman Burnette, Alderman LaCroix; voting nay, None; motion Passed.

VI. Business Items

A. Approval of Upgrades to the Farragut Community Center Camera System using OMNIA Contract Number #R220701

Motion was made to Approve Upgrades to the Farragut Community Center Camera System using OMNIA Contract Number #R220701. Moved by Vice-Mayor Meyer, seconded by Alderman Cain; voting yes, Mayor Williams, Alderman Cain, Vice-Mayor Meyer, Alderman Burnette, Alderman LaCroix; voting nay, None; motion Passed.

B. Approval of Contract 2026-15 with Leap Spark LLC for the Visit Farragut Website

Re-design

Motion was made to Approve Contract 2026-15 with Leap Spark LLC for the Visit Farragut Website Re-design. Moved by Vice-Mayor Meyer, seconded by Alderman Cain; voting yes, Mayor Williams, Alderman Cain, Vice-Mayor Meyer, Alderman Burnette, Alderman LaCroix; voting nay, None; motion Passed.

- C. Approval of Phase 1 Wayfinding Sign Fabrication and Installation Contract Number 2026-14

Motion was made to Approve Phase 1 Wayfinding Sign Fabrication and Installation Contract Number 2026-14. Moved by Vice-Mayor Meyer, seconded by Alderman Cain; voting yes, Mayor Williams, Alderman Cain, Vice-Mayor Meyer, Alderman Burnette, Alderman LaCroix; voting nay, None; motion Passed.

- D. Approval of Professional Services Agreement with Barge Design Solutions, Inc. for Preliminary Design of Sugarwood Drive Access to Kingston Pike

Burnette thanked everyone for the opportunity to speak with residents in consideration. Provided recap of the meeting at Sugarwood HOA. Appreciated Mayor and LaCroix attending. Motion was made to Approve the Professional Services Agreement with Barge Design Solutions, Inc. for Preliminary Design of Sugarwood Drive Access to Kingston Pike. Moved by Alderman Burnette, seconded by Alderman LaCroix; voting yes, Mayor Williams, Alderman Cain, Vice-Mayor Meyer, Alderman Burnette, Alderman LaCroix; voting nay, None; motion Passed.

- E. Approval of Change Order 2, Contract 2025-06, McFee Park Phase 4

Motion was made to Approve Change Order 2, Contract 2025-06, McFee Park Phase 4. Moved by Alderman Burnette, seconded by Alderman LaCroix; voting yes, Mayor Williams, Alderman Cain, Vice-Mayor Meyer, Alderman Burnette, Alderman LaCroix; voting nay, None; motion Passed.

- F. Approval of Proposal and Award of Contract 2026-13, Janitorial Services

Motion was made to Approve Proposal and Award of Contract 2026-13, Janitorial Services. Moved by Alderman Burnette, seconded by Alderman Cain; voting yes, Mayor Williams, Alderman Cain, Vice-Mayor Meyer, Alderman Burnette, Alderman LaCroix; voting nay, None; motion Passed.

- G. Approval of the purchase of a Diamond 20 Foot Heavy Duty Hitch Boom from Sourcewell Co-op Contract number 032525

Motion was made to the Purchase of a Diamond 20 Foot Heavy Duty Hitch Boom from Sourcewell Co-op Contract number 032525. Moved by Alderman Burnette, seconded by Alderman LaCroix; voting yes, Mayor Williams, Alderman Cain, Vice-Mayor Meyer, Alderman Burnette, Alderman LaCroix; voting nay, None; motion Passed.

- H. Appointments to the Visual Resources Review Board

Kimberlie Parks, 10701 Farragut Hills Blvd.

First Motion was made to Approve the Appointment of Alderman Joe LaCroix as the Board Representative to the Visual Resources Review Board. Citizen Kimberlie Parks came forward to speak at her request. The motion was not clear and will need to be addressed and clarified at the December 11, 2025 Board of Mayor and Alderman Meeting.

Second Motion was made to Approve the Appointment of Don Mann to the Visual Resources Review Board. Moved by Mayor Williams, seconded by Alderman LaCroix; voting yes, Mayor Williams, Alderman Cain, Vice-Mayor Meyer, Alderman Burnette, Alderman LaCroix; voting nay, None; motion Passed.

I. Appointment to the Parks & Athletics Council

Motion was made to Approve the Appointment of Benson Scott to the Parks & Athletics Council. Moved by Mayor Williams, seconded by Alderman LaCroix; voting yes, None; voting nay, None; motion Passed.

VII. Citizens Forum

Kimberlie Parks - 10701 Farragut Hills Blvd.
Alex Schubert - 1831 Sunstone Way

VIII. Town Administrator's Report

Addressed Budget Transfer request and provided an overview of the upcoming holiday season events for the Town.

IX. Town Attorney's Report

Town Attorney discussed the best practices in the production of documents by the Town in response to citizens' records requests per the Office of the Comptroller as well as proper format to provide those documents that are responsive per the Tennessee Open Records Act.

X. Adjournment

Alderman Burnette discussed readdressing the traffic issue in the Thorton Heights neighborhood at a future board meeting or in a workshop. Mayor Williams requested it be an agenda item. Alderman Cain announced that there will be an Open House at the Campbell Station Inn for the media and public on December 8.



Ron Williams, Mayor



Town Recorder