



Farragut Board of Mayor & Aldermen Meeting
Thursday, March 12, 2026 at **6:00 PM**

Farragut Town Hall
11408 Municipal Center Drive

AGENDA

- I. Roll Call, Silent Prayer, Pledge of Allegiance
- II. Approval of Agenda
- III. Approval of Minutes
 - A. February 26, 2026 Workshop
 - B. February 26, 2026
- IV. Mayor's Report
 - A. Arbor Day Proclamation
- V. Ordinances & Resolutions
 - A. Ordinances
 1. First Reading
 - a. Request for approval of Ordinance 26-06, an ordinance on first reading to amend the Farragut Code of Ordinances, Chapter 111 – Stormwater Management Control, Section 111-7. Design Standards for Detention and/or Retention Ponds, to remove the requirement for stormwater detention in the lower portion of a watershed where engineering documentation can demonstrate that this would have a positive effect on overall stormwater management due to the timing of stormwater runoff
 - B. Resolutions
 1. Approval of Resolution R-2026-05 to amend the Town of Farragut Surplus Property Policy
 2. Approval of Resolution R-2026-06, Declaring Certain Town Property to be

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It is the policy of the Town of Farragut not to discriminate on the basis of race, color, natural origin, gender, gender identity, sexual orientation, age, religion, disability or veteran status pursuant to Title VI of the Civil Rights Act of 1964, Public Law 93-112 and 101-336 in its hiring, employment practices and programs. To request accommodations due to disabilities, please call 865-966-7057 in advance of the meeting

Surplus Property

VI. Business Items

- A. Approval of Handheld Radios through NASPO cooperative pricing

VII. Citizens Forum

VIII. Town Administrator's Report

IX. Town Attorney's Report

X. Adjournment

The Board of Mayor and Aldermen welcomes and invites Farragut residents to participate in public meetings.

Public Participation Guidelines for Farragut Board of Mayor and Aldermen meetings

At the end of each business meeting, there will be time reserved for public comment under the Citizen Forum agenda item. If you are interested in speaking, please fill out a blue comment card and turn it in to the Town Recorder or staff member. This time is set aside specifically for comments on items that are not on the Board of Mayor and Aldermen regular agenda for the meeting. Each speaker will be given three (3) minutes to speak on his/her topic.

The Board also seeks public comment on regular agenda items during the portion of the meeting devoted to discussion and consideration of the specific agenda item.

The Mayor may recognize individuals for public comment during both the regular agenda and Citizen Forum portions of the meeting based on the following guidelines.

1. The Mayor shall maintain and control the meeting to provide a professional and objective environment conducive to presentation and discussion of the agenda items;
2. Any Farragut resident interested in speaking should fill out a blue comment card stating which agenda item they would like to comment on and turn it in to the Town Recorder or a staff member;
3. Speakers shall come to the podium and identify themselves by name and street address;
4. Public comment shall be limited to three (3) minutes per individual. Time for public comment may be amended at the discretion of the Mayor; provided that when additional time is allowed, speakers with differing points of view are allowed the same amount of time if requested. Time is not transferable to other speakers;
5. Speakers should strive to avoid redundancy; different considerations than expressed by previous speakers on a subject are encouraged;
6. Comments that threaten violence or imminent physical harm toward any individual will not be tolerated.
7. Comments may support or oppose issues or measures;
8. Personal attacks on the character of individuals who hold different points of view that have no relationship to the merits of the matter or issue raised for discussion will not be tolerated.

9. An applicant, and/or their representative(s), for an item on the regular agenda shall be afforded the time necessary to present their request and respond to questions. The three (3) minute limitation shall not apply. However, the Mayor may ask an applicant to stay on point in order to facilitate the efficiency of the meeting.

Each speaker will be asked if they can agree to abide by the Comment Protocol. If so, please be prepared to speak when your name is called.

Tennessee Code Annotated 39-17-306. Disrupting meetings or processions.

1. A person commits an offense if, with the intent to prevent or disrupt a lawful meeting, procession, or gathering, the person substantially obstructs or interferes with the meeting, procession, or gathering by physical action or verbal utterance.
2. A violation of this section is a Class A misdemeanor.



Town of Farragut, Tennessee
**Farragut Board of Mayor & Aldermen
Meeting - Workshop**

Farragut Town Hall
11408 Municipal Center Drive
Thursday, February 26, 2026 at 5:00 PM

MINUTES

I. Roll Call

Town Administrator David Smoak called the meeting to order at 5:00 PM. Roll Call for attendance: Alderman Burnette, Alderman Cain, Alderman LaCroix, Vice-Mayor Meyer, Mayor Williams; in addition to staff and members of the press.

II. Business Items

A. Review of FY 27-32 CIP Draft Budget

Town Administrator David Smoak reviewed the Town's draft CIP budget.

III. Adjournment

The meeting adjourned at 5:48 PM.

Ron Williams, Mayor

Town Recorder



**Town of Farragut, Tennessee
Farragut Board of Mayor & Aldermen
Meeting**

Farragut Town Hall
11408 Municipal Center Drive
Thursday, February 26, 2026 at 6:00 PM

MINUTES

I. Roll Call, Silent Prayer, Pledge of Allegiance

Mayor Williams called the meeting to order at 6:00 PM. Roll Call for attendance: Alderman Burnette; Alderman Cain, Alderman LaCroix, Vice-Mayor Meyer, Mayor Williams; in addition to staff and members of the press.

II. Approval of Agenda

Motion was made to to approve the agenda for the February 26, 2026 Board of Mayor and Aldermen meeting. Moved by Vice-Mayor Meyer, seconded by Alderman Cain; voting yes, Alderman Cain, Alderman LaCroix, Vice-Mayor Meyer, Alderman Burnette, Mayor Williams; voting nay, None; motion Passed.

III. Approval of Minutes

A. February 12, 2026 Workshop

Motion was made to to approve the minutes from the February 12, 2026 Board of Mayor and Aldermen workshop. Moved by Alderman Burnette, seconded by Alderman LaCroix; voting yes, Alderman Cain, Alderman LaCroix, Vice-Mayor Meyer, Alderman Burnette, Mayor Williams; voting nay, None; motion Passed.

B. February 12, 2026

Motion was made to approve the minutes from the February 12, 2026 Board of Mayor and Aldermen meeting. Moved by Alderman Burnette, seconded by Alderman Cain; voting yes, Alderman Cain, Alderman LaCroix, Vice-Mayor Meyer, Alderman Burnette, Mayor Williams; voting nay, None; motion Passed.

IV. Mayor's Report

Alderman Cain noted an upcoming golf tournament being held in Deputy Mowery's memory.

Alderman LaCroix thanked citizens for coming to his open office hours and indicated he plans to continue having scheduled meetings.

A. Justin Mowery Proclamation Presentation

Mayor Williams and Alderman Burnette presented a proclamation to Deputy Mowery's

mother.

Mayor Williams called for a recess at 6:13 PM to allow the podium to be set up. The meeting reconvened at 6:16 PM.

V. Ordinances & Resolutions

A. Resolutions

1. Approval of Resolution R-26-02, a Resolution adopting the FY2026-2027 Town of Farragut Strategic Plan

Louise Povlin, 275 Biddle Farms Boulevard, made comments.

Kim Parks, 10701 Farragut Hills Boulevard, made comments.

Motion was made to approve Resolution R-26-02, adopting the FY2026-2027 Town of Farragut Strategic Plan. Moved by Alderman LaCroix, seconded by Vice-Mayor Meyer; voting yes, Alderman Cain, Alderman LaCroix, Vice-Mayor Meyer, Alderman Burnette, Mayor Williams; voting nay, None; motion Passed.

VI. Business Items

- A. Approval of a 5K for Race for a Reason starting at 11367 Parkside Drive and involving streets in the Cove at Turkey Creek and Sweet Briar Subdivisions (Darryl Whitehead and Gabi Walsh, Applicants)

Motion was made to approve the event subject to notifying all affected businesses and residents and providing an updated Certificate of Liability Insurance form. Moved by Vice-Mayor Meyer, seconded by Alderman Cain; voting yes, Alderman Cain, Alderman LaCroix, Vice-Mayor Meyer, Alderman Burnette, Mayor Williams; voting nay, None; motion Passed.

VII. Citizens Forum

Louise Povlin, 275 Biddle Farms Boulevard, made comments.

Kim Parks, 10701 Farragut Hills Boulevard, made comments.

VIII. Town Administrator's Report

IX. Town Attorney's Report

X. Adjournment

The meeting adjourned at 6:37 PM.

Ron Williams, Mayor

Town Recorder

REPORT TO THE FARRAGUT BOARD OF MAYOR & ALDERMEN

Prepared By: Mark Shipley, Community Development Director

Subject: Arbor Day Proclamation

Introduction & Background: This is the annual proclamation for recognizing Arbor Day as is required for participation in the Tree City USA Program.

Discussion & Recommendations:

Recommended By: Mark Shipley, Community Development Director for approval.

Proposed Motion:



ARBOR DAY PROCLAMATION

- WHEREAS** in 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees, *and*
- WHEREAS** this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, *and*
- WHEREAS** Arbor Day is now observed throughout the nation and the world, *and*
- WHEREAS** trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife, *and*
- WHEREAS** trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products, *and*
- WHEREAS** trees in our town increase property values, enhance the economic vitality of business areas, and beautify our community, *and*
- WHEREAS** trees — wherever they are planted — are a source of joy and spiritual renewal, *and*
- WHEREAS** on February 9, 2024 the Town of Farragut was initially named a Tree City USA, *and*
- WHEREAS** to fulfill the Town’s obligations as a Tree City USA a number of events to celebrate Arbor Day have been scheduled for 2026, and
- WHEREAS** one of the events will be the town partnering with the Farragut Intermediate School and third graders being asked to submit an essay on the benefits of trees and some of those essays will be displayed at the Farragut Town Hall rotunda from March 16 – 20, *and*

WHEREAS

on March 20, the town will facilitate a joint event with the Farragut Intermediate School and the Tennessee Division of Forestry to recognize the numerous benefits derived from trees with a presentation to third graders from the State of Tennessee Urban & Community Forestry Division, *and*

WHEREAS

in conjunction with the Tennessee Environmental Council, the town will be coordinating a tree distribution at McFee Park on March 21 and planting 50 seedlings in designated public spaces,

NOW, THEREFORE,

I, Ron Williams, Mayor of the Town of Farragut, do hereby proclaim, consistent with the State of Tennessee Arbor Day recognition, Friday, March 20, 2026, as **ARBOR DAY** in the Town of Farragut, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, *and*

FURTHER,

I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

DATED THIS

_____ day of _____, _____

Mayor _____



REPORT TO THE FARRAGUT BOARD OF MAYOR & ALDERMEN

Prepared By: Mark Shipley, Community Development Director
Darryl Smith, Town Engineer

Subject: Request for approval of Ordinance 26-06, an ordinance on first reading to amend the Farragut Code of Ordinances, Chapter 111 – Stormwater Management Control, Section 111-7. Design Standards for Detention and/or Retention Ponds, to remove the requirement for stormwater detention in the lower portion of a watershed where engineering documentation can demonstrate that this would have a positive effect on overall stormwater management due to the timing of stormwater runoff

Introduction & Background: As noted during discussion with the Planning Commission, there is a reasonable argument to allow developments in the lower portions of large watersheds to be exempt from stormwater detention requirements. This should be considered only for developments draining directly into a major stream, or only across other properties that are part of the same development before entering the stream.

Discussion & Recommendations: The time required for runoff from the farthest reach of the watershed to flow overland and on to the larger stream to a downstream location dictates the time of the peak discharge at that particular location. If a site in the lowest portions of the watershed does not detain its runoff, the peak discharge from the site might be released long before the peak discharge from the major stream arrives from higher portions of the watershed. Simply stated, omitting detention at the lowest portions of the watershed can actually reduce the peak discharge of the overall watershed.

The amendments that are reflected in Ordinance 26-06 would modify Section 111-7, adding language that would allow omission of detention in the lowest portions of Turkey Creek, North Fork of Turkey Creek and Little Turkey Creek. At their meeting on February 19, 2026, the Planning Commission unanimously recommended approval of Ordinance 26-06 through Resolution PC-26-01.

Along with Ordinance 26-06, included in the packet is Resolution PC-26-01. Staff recommends approval of Ordinance 26-06 on first reading.

Recommended By: Darryl Smith, Town Engineer for approval.

Proposed Motion: To approve Ordinance 26-06 on first reading.

RESOLUTION PC-26-01

FARRAGUT MUNICIPAL PLANNING COMMISSION

A RESOLUTION TO SUPPORT AN AMENDMENT TO THE FARRAGUT CODE OF ORDINANCES, CHAPTER 111 – STORMWATER MANAGEMENT CONTROL, SECTION 111-7. DESIGN STANDARDS FOR DETENTION AND/OR RETENTION PONDS, TO ADD A NEW SECTION THAT WOULD PROVIDE AN OPTION FOR REMOVING THE REQUIREMENT FOR STORMWATER DETENTION IN THE LOWER PORTION OF A SPECIFIED WATERSHED WHERE ENGINEERING DOCUMENTATION CAN DEMONSTRATE THAT THIS WOULD HAVE A POSITIVE EFFECT ON OVERALL STORMWATER MANAGEMENT DUE TO THE TIMING OF STORMWATER RUNOFF

WHEREAS, the Tennessee Code Annotated, Section 13-4-201 et seq, provides that the Municipal Planning Commission shall make and adopt a general plan for the physical development of the municipality; and

WHEREAS, the Farragut Municipal Planning Commission has adopted various ordinances and regulations, including Stormwater Management Control, to help implement the general plan for physical development provided in the Tennessee Code Annotated; and

WHEREAS, a public hearing was held on this request on February 19, 2026;

NOW, THEREFORE, BE IT RESOLVED that the Farragut Municipal Planning Commission hereby recommends approval to the Farragut Board of Mayor and Aldermen of an ordinance, Ordinance 26-06, to amend the Farragut Code of Ordinances, Chapter 111 – Stormwater Management Control, Section 111-7. Design Standards for Detention and/or Retention Ponds, to remove the requirement for stormwater detention in the lower portion of a watershed where engineering documentation can demonstrate that this would have a positive effect on overall stormwater management due to the timing of stormwater runoff.

ADOPTED this 19th day of February 2026.

Ron Pinchok, Chairman

Shannon Preston, Secretary

ORDINANCE: Ordinance 26-06
PREPARED BY: Smith/Shipley
REQUESTED BY: Staff
CERTIFIED BY FMPC: February 19, 2026
PUBLIC HEARING: _____
PUBLISHED IN: _____
DATE: _____
1ST READING: _____
2ND READING: _____
PUBLISHED IN: _____
DATE: _____

AN ORDINANCE TO AMEND THE FARRAGUT CODE OF ORDINANCES, CHAPTER 111 – STORMWATER MANAGEMENT CONTROL, SECTION 111-7. DESIGN STANDARDS FOR DETENTION AND/OR RETENTION PONDS, TO ADD A NEW SECTION THAT WOULD PROVIDE AN OPTION FOR REMOVING THE REQUIREMENT FOR STORMWATER DETENTION IN THE LOWER PORTION OF A SPECIFIED WATERSHED WHERE ENGINEERING DOCUMENTATION CAN DEMONSTRATE THAT THIS WOULD HAVE A POSITIVE EFFECT ON OVERALL STORMWATER MANAGEMENT DUE TO THE TIMING OF STORMWATER RUNOFF

WHEREAS, the Town has adopted Stormwater Management Control requirements in its Code of Ordinances to help regulate stormwater quantity and quality in association with development and/or re-development;

WHEREAS, one of the requirements provides for the detention of stormwater for different design storm events as part of development and/or re-development to help specifically manage stormwater quantity;

WHEREAS, stormwater detention in the lower portion of a watershed may result in more concentrated peak discharge as detained stormwater could be releasing at the same time stormwater in the upper portions of a watershed is passing through the watershed;

WHEREAS, an option that may alleviate issues with the peak discharge of stormwater is to evaluate the requirement for detaining stormwater in the lower portion of a watershed where the engineering documentation shows that this would be more problematic than being undetained in terms of stormwater volume control;

NOW, THEREFORE, BE IT ORDAINED, that the Board of Mayor and Aldermen of the Town of Farragut, Tennessee, wishes to amend the Farragut Code of Ordinances, Chapter 111 – Stormwater Management Control, Section 111-7. Design Standards for Detention and/or Retention

Ponds, to remove the requirement for stormwater detention in the lower portion of a watershed where engineering documentation can demonstrate that this would have a positive effect on overall stormwater management due to the timing of stormwater runoff, by adding subsection (g) as follows:

SECTION 1.

Sec. 111-7. – Design standards for detention and/or retention ponds.

- (g) At the discretion of the Town Administrator or his/her designee, detention may not be required under the following conditions:
- (1) The project site discharges stormwater runoff directly into Turkey Creek west of Admiral Road, or directly into the North Fork of Turkey Creek south of Kingston Pike, or directly into Little Turkey Creek south of Needlegrass Lane. Qualifying properties must directly abut the stream sections listed or be a property that is associated with and/or part of a larger development with a unified stormwater system where portions of the development directly abut the stream sections listed.
 - (2) It can be demonstrated that stormwater detention for a project site is unwarranted due to the development’s location in the lower portion of the watershed and the timing of the peak discharge without detention. The developer must submit complete hydrologic and hydraulic computations prepared by a registered civil engineer with expertise in hydrology to support this conclusion. Typically, this might occur in the very lowest downstream reaches of a major watershed, if the engineering documentation shows that undetained stormwater should be discharged quickly to avoid the peak discharge timing for the entire watershed; and
 - (3) Even if stormwater detention is unwarranted for the above situations, the site development must still employ low-impact development practices and water quality treatment, as provided for in this chapter.

SECTION 2.

This ordinance shall take effect from and after its final passage and publication, the public welfare requiring it.

Ron Williams, Mayor

Christine Fletcher, Town Recorder

Certified to the Farragut Board of Mayor and Aldermen this ____ day of _____, 2026, with approval recommended.

Ron Pinchok, Chairman

Shannon Preston, Secretary

FARRAGUT MUNICIPAL PLANNING COMMISSION

EXISTING ORDINANCE LANGUAGE WITH CHANGES SHOWN IN RED

Sec. 111-7. Design standards for detention and/or retention ponds.

- (a) The calculated peak flow rate of stormwater runoff resulting from a one-year, two-year, five-year, ten-year, 25-year and 100-year return frequency 24-hour duration storm shall be no greater after development of the site than that which would result from a one-year, two-year, five-year, ten-year, 25-year and 100-year return frequency 24-hour duration storm on the same site prior to development.
- (b) Adequate attention must be given to safety and sanitation in the design of any detention facility. This includes, but is not limited to, a minimum of two percent slope in the bottom of all detention ponds, a minimum of 2.5:1 (H:V) side slopes or with traversable access to the pond's vegetated bottom and side slopes for maintenance, proposed contours should reflect 15 percent additional area for each two-foot contour of the detention or retention pond based on the appropriately sized pond for the one-, two-, five-, ten-, 25-, and 100-year storms, a minimum of 4,500 cubic feet of storage volume, and a minimum of one foot of freeboard from the highest water surface elevation for the largest required design storm to the top of the berm before the 15 percent additional volume is added. First-flush volume and treatment shall be provided as described in the BMP manual.
- (c) The plans shall include sufficient design information to show that the facility will operate as required. This shall include the existing (or before site development) peak flow discharges, the after-site development peak flow discharges, and/or volumes of stormwater runoff based on the proposed site development, as well as all necessary computations used to determine the reduced peak flow rates for the design storms. The capacity of the facility shall be sufficient to control the volume of stormwater runoff resulting from one-year, two-year, five-year, ten-year, 25-year and 100-year return frequency 24-hour duration storms within the peak rate of flow requirements stated in this subsection.
- (d) Discharge from the stormwater detention pond shall be routed to a ditch, channel, or stormwater facility of adequate capacity. Calculations showing the capacity of the receiving stormwater facility and its capability to convey a ten-year frequency storm shall be provided. If the receiving stormwater facility is incapable of conveying a ten-year frequency storm, calculations showing the capacity of the receiving stormwater facility and its capability to convey a two-year frequency storm shall also be provided. The above calculations will be routed to the closer of the second existing street crossing or blue-line stream. If energy dissipation is required, calculations must be submitted to confirm that proposed energy dissipation is adequate for the design. Such dissipation structures must be located outside any buffer area and a sufficient distance from adjacent property to prevent any adverse impact, such as erosion and scouring, to those adjacent properties, buffers, or receiving drainage way.
- (e) The town administrator has authority to condition the approval of a permit upon the compliance with additional requirements, including, but not limited to, correctly sizing and installing offsite conveyance facilities or other stormwater management solutions required to reduce the adverse impact of the proposed development on other properties or the development.
- (f) If hydrologic or topographic conditions warrant greater control than that provided by the minimum control requirements, the town administrator may impose any and all additional requirements deemed necessary to control the volume, timing, and rate of runoff.
- (g) **At the discretion of the Town Administrator or his/her designee, detention may not be required under the following conditions:**

-
- (1) The project site discharges stormwater runoff directly into Turkey Creek west of Admiral Road, or directly into the North Fork of Turkey Creek south of Kingston Pike, or directly into Little Turkey Creek south of Needlegrass Lane. Qualifying properties must directly abut the stream sections listed or be a property that is associated with and/or part of a larger development with a unified stormwater system where portions of the development directly abut the stream sections listed.
 - (2) It can be demonstrated that stormwater detention for a project site is unwarranted due to the development's location in the lower portion of the watershed and the timing of the peak discharge without detention. The developer must submit complete hydrologic and hydraulic computations prepared by a registered civil engineer with expertise in hydrology to support this conclusion. Typically, this might occur in the very lowest downstream reaches of a major watershed, if the engineering documentation shows that undetained stormwater should be discharged quickly to avoid the peak discharge timing for the entire watershed; and
 - (3) Even if stormwater detention is unwarranted for the above situations, the site development must still employ low-impact development practices and water quality treatment, as provided for in this chapter.

(Ord. No. 24-09, § 1, 7-11-2024)

REPORT TO THE FARRAGUT BOARD OF MAYOR & ALDERMEN

Prepared By: Tessa Cortes, Finance Director - Treasurer

Subject: Approval of Resolution R-2026-05 to amend the Town of Farragut Surplus Property Policy

Introduction & Background: R-2024-22 was passed to approve the Town of Farragut Surplus Property Policy. The policy serves in the public interest for the Town of Farragut to periodically sell or dispose of certain machinery, equipment, or materials which, by nature of its obsolescence, low value, or disrepair, has been determined by the Board of Mayor and Aldermen to be surplus to the realistic and foreseeable needs of the Town. This resolution establishes a uniform policy, which provides that obsolete and unneeded property will be offered for sale to the general public in an open, transparent, and cost-effective manner. This resolution needs to be amended to reflect the Finance Director's responsibility as a result of the separation of roles.

Discussion & Recommendations: Upon separation of the roles, this policy needs updated to reflect the Finance Director's responsibility.

Recommended By: Tessa Cortes, Finance Director - Treasurer for approval.

Proposed Motion: To approve Resolution R-2026-05.



Town of Farragut, Tennessee

RESOLUTION: R-2026-05

A RESOLUTION BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF FARRAGUT, APPROVING AND ADOPTING THE TOWN OF FARRAGUT SURPLUS PROPERTY POLICY

WHEREAS, the Board of Mayor and Aldermen wish to approve the Surplus Property Policy;
and

WHEREAS, it is in the public interest for the Town of Farragut to periodically sell or dispose
of certain machinery, equipment, or materials which, by nature of its obsolescence, low value, or
disrepair, has been determined by the Board of Mayor and Aldermen to be surplus to the realistic
and foreseeable needs of the Town; and

WHEREAS, the Board of Mayor and Aldermen wishes to establish a uniform policy, which
provides that obsolete and unneeded property will be offered for sale to the general public in an
open, transparent, and cost-effective manner, and assures against usable and valuable property
from wrongfully being declared obsolete and offered for sale; and

NOW, THEREFORE, be it resolved by the Board of Mayor and Aldermen of the Town of
Farragut, Tennessee that:

SECTION 1. The surplus property policy attached hereto, marked as Exhibit "A" is approved
and accepted.

SECTION 2. This resolution shall be in full force and effect from and after its date of adoption.

Resolved this 12th day of March 2026.

Ron Williams, Mayor

Town Recorder



Town of Farragut

Surplus Property Sale and Disposal Policy and Procedures

Per Tennessee Code Annotated (T.C.A) §6-54-125, Town officials or employees are prohibited from purchasing any property declared to be surplus by the Town of Farragut, except at bid at public auction, during the tenure of such person's office or employment, or for six (6) months thereafter. Any Town official or employee who violates this statute is committing a Class A misdemeanor and subject to penalty.

Any Town Official or employee of the Town of Farragut found to have sold or offered for sale any Town owned property in violation of the Town of Farragut Surplus Property Sale and Disposal Policy shall be subject to disciplinary action and if applicable, criminal prosecution.

Town officials and employees are responsible for furnishing to the ~~Town Recorder~~ Finance Director, a nominated listing of all surplus property, real or personal in nature. All nominated Surplus property shall be declared by and submitted to the Board of Mayor and Aldermen for approval. This listing must contain a complete description, general condition, quantity, estimated value and should include any Town information attached thereto (i.e. Town Capital Asset Tag Number). It will be determined by the ~~Town Recorder~~ Finance Director, with the help of the Town Department Heads the value of the surplus property. A listing of surplus property shall be maintained in the office of the ~~Town Recorder~~ Finance Director until the property is disposed of. The ~~Town Recorder~~ Finance Director is responsible for the coordination of the sale, disposal, or transfer between departments, of all such listed surplus items. Transactions of a sale or disposal of Town property must be kept for a minimum of 5 years.

Surplus Property Procedures for items with Accumulative Estimated Value of \$2,000.00 or Less.

All surplus property with an accumulative value of \$2,000.00 or less at the ~~Town Recorder~~ Finance Director's discretion, can be disposed of, sold on the open market, or gifted to a nonprofit or charitable organization properly incorporated under the laws of the State of Tennessee and in which no part of the net earnings of the organization inures or may lawfully inure to the benefit of a private shareholder or individual and it provides services benefiting the general welfare of the residents of the Town.

Surplus Property Procedures for items with Accumulative Estimated Value of more than \$2,000.00 or have Capital Asset Numbers.

All surplus property with an accumulative estimated value of more than \$2,000.00 or any capital asset item, must be declared surplus and sold by public auction, web auction, or by sealed bid sale. All proceeds will be returned to the Town General Fund except as is not allowed by law.

All property with an accumulative estimated value of more than \$2,000.00 or any capital asset item, which has become surplus, obsolete or unusable shall be sold by public auction, as defined in T.C.A §47-2-328 and 62-19-101, or by sealed bid, or web auction at the discretion of the ~~Town Recorder~~ Finance Director or responsible official.

Surplus property to be sold must be done by public auction, web auction, or by sealed bid sale. The Public auction shall be conducted only by licensed auctioneers and may be held at least once annually, or as necessary, for disposal of any or all listed surplus property. The ~~Town Recorder~~ Finance Director shall

give public notice of such an auction by advertisement in a newspaper and/ or by posting on a public bulletin board in Town Hall, and/or publishing it on the Town website at least five (5) days prior to the date of the auction or sealed bid sale. This notice shall specify the auction or bid sale opening date, time, place, property to be sold and the terms of such auction. T.C.A. §5-14-108

Surplus Property Interdepartmental Transfers

A department may submit a written request to the ~~Town Recorder~~Finance Director when they desire to have another department's declared surplus asset transferred to their department. The Board of Mayor and Aldermen must approve the transfer when the value of the property is in excess of one thousand dollars (\$2,000.00). The ~~Town Recorder~~Finance Director or Town Administrator at their discretion may authorize transfer of items less than one thousand dollars (\$2,000.00) in value. A transfer of a motor vehicle cannot be justified without first declaring another motor vehicle as surplus property.

Surplus Property purchased through Grants.

Sale or disposal of surplus property acquired through grant funding will be based on the laws and regulations of the original grant. Retention of sale and disposal records of grant funded surplus property will be based on the laws and regulations of the original grant.



**SURPLUS PROPERTY NOMINATION FORM
TOWN OF FARRAGUT, TENNESSEE**

*****Please fill out completely and attach any documentation and pictures*****

DEPARTMENT: _____

The following items are hereby nominated for designation as surplus county property:

Item/Description: _____

Current Location: _____

Serial Number: _____

County Tag Asset Number: _____

Age: _____

Purchase price: _____

Estimated Current Value: _____

Is the Item to be used as a trade-in (yes or no)? _____

Reasons for making the nomination OR disposal:

****Equipment going to the IT Department will need a help desk ticket created****

Signature of Department Head

____/____/____
Date

<u>Town Recorder Finance Director Use Only</u>	
Fill out all that is applicable	
Item Capital Asset Number:	Sale Price:
Disposed, Donated, or Sold:	Date of Sale, Donation or Disposal:
Auctioneer or To Whom was the item Donated to:	
Traded to Department:	

~~** Send a copy of the form to the Finance Director when completed**~~

****Please issue a copy to the Town Recorder upon approval****

REPORT TO THE FARRAGUT BOARD OF MAYOR & ALDERMEN

Prepared By: Tessa Cortes, Finance Director - Treasurer

Subject: Approval of Resolution R-2026-06, Declaring Certain Town Property to be Surplus Property

Introduction & Background: The Surplus Property Sale and Disposal Policy requires the Finance Director to submit to the Board of Mayor and Aldermen a list of all surplus property for approval.

Discussion & Recommendations: The following items meet the criteria to be surplus items. The Town will be advertising the items on Govdeals.com, an online government surplus auction site. This resolution approval will allow for the removal of the items from the fixed asset list and advertise the sale of the items. The items with a value of \$2,000 or less will be donated or scrapped.

Description	Year/Manufacturer	Estimated Value
72" zero-turn mower	2020 John Deere Z997R	\$8,000
72" 4x4 front deck mower	2022 John Deere 1570	\$13,550
2022 4x4 Riding Lawn Mower	2022 John Deere	\$13,550
2020 Zero Turn Mower	John Deere	\$8,000
2016 Dump Truck	Freightliner	\$40,000
5-reel mower	2008 Jacobsen	\$2,000
open top 2x4 hydraulic lift bed	2019 John Deere	\$2,000
48" walk behind mower	2020 ExMark	\$1,200
20' flat deck utility trailer	2008 Leon	\$1,500
Fire Proof Filing Cabinets	Office Depot	\$200

Riding Lawn Mower	John Deere	\$400
2008 Jacobsen Bermuda Mower	2008 Jacobsen	\$2,000
Slit Seeder	Land Pride	\$1,000
2019 Gator	John Deere	\$2,000
Self Propelled Aerator	Classen	\$0
3550 Generator	Troy Bilt	\$0

Recommended By:

Tessa Cortes, Finance Director - Treasurer for approval.

Proposed Motion:

To approve Resolution R-2026-06, a resolution declaring certain town property to be surplus property.



Town of Farragut, Tennessee

RESOLUTION: R-2026-06

A RESOLUTION BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF FARRAGUT, DECLARING CERTAIN TOWN PROPERTY TO BE SURPLUS PROPERTY

WHEREAS, it has been determined that the Town has no further use of certain item(s); and

WHEREAS, the Board of Mayor and Aldermen may determine that these items are surplus property; and

WHEREAS, the value, if any, is determined for the surplus property and its disposal will be for the common benefit; and

WHEREAS, at time of sale of surplus item(s), moneys, if any, will be allocated back to the appropriate department;

NOW, THEREFORE, be it resolved by the Board of Mayor and Aldermen of the Town of Farragut, Tennessee does hereby surplus the following items(s):

- 2020 John Deere Z997R Zero Turn Mower
- 2022 John Deere 1570 4x4 front deck mower
- 2022 John Deere Riding Lawn Mower
- 2020 John Deere Zero Turn Mower
- 2016 Freightliner Dump Truck
- 2008 Jacobsen 5-Reel Mower
- 2019 John Deere Open Top (2x4 Hydraulic Lift Bed)
- 2008 Leon 20' Flat Deck Utility Trailer
- 2020 Ex Mark 48" Walk Behind Mower
- Office Depot Fireproof Fire Cabinets
- John Deere Riding Lawn Mower
- 2008 Jacobsen Bermuda Mower
- Land Pride Slit Seeder
- 2019 John Deere Gator
- Classen Self Propelled Aerator
- Troy Bilt 3550 Generator

Resolved this 12th day of March 2026.

Ron Williams, Mayor

Town Recorder

REPORT TO THE FARRAGUT BOARD OF MAYOR & ALDERMEN

Prepared By: Will Wiley, Public Works Director

Subject: Approval of Handheld Radios through NASPO cooperative pricing

Introduction & Background: The purpose of this agenda item is to approve the purchase of 13 Hand Held Radios for Public Works through National Association of State Procurement Officials (NASPO) Cooperative Purchasing.

Discussion & Recommendations: Staff used the National Association of State Procurement Officials (NASPO) Cooperative Purchasing program to obtain pricing for 13 handheld radios for the Public Works Department. This equipment will increase the Public Works team's ability to quickly communicate during emergency operations, normal operations, and special events such as the fourth of July parade. This equipment is included in the Information Technology budget in the amount of \$35,000. NASPO is an approved procurement method that leverages pre-qualified competitive bids.

On February 23, 2026, the Public Works Department received a quote from Metro Communications LLC for 13 handheld radios with accessories, totaling \$34,780.08, coming \$219.92 under budget.

Financial Section
 Account Number: 110-41640-9740

<u>Total Budget</u>	<u>Requested Amount</u>	<u>Expenditures to Date</u>	<u>Remaining Amount</u>
\$35,000	\$34,780.08	\$0	\$219.92

Approved By:

Recommended By: Will Wiley, Public Works Director for approval.

Proposed Motion: To approve the purchase of 13 handheld radios with accessories using the National Association of State Procurement Officials (NASPO) Cooperative Purchasing program in the amount of \$34,780.08.



Communicating today through tomorrow's technology

Metro Communications, LLC.

Metro Communications
1210 Elm Street
Knoxville, TN 37921
jimmy.hayes@metrocomm2way.com

PURCHASE ORDER Make PO payable to Metro Communications, LLC
DATE March 3, 2026
CUSTOMER ID
EXPIRATION DATE 60 days

Ship To: Farragut, Town of
Attn: Anissa Pratte
11408 Municipal Center Drive
Farragut, TN 37934
apratte@townoffarragut.org

Bill To: Farragut, Town of
Attn: Anissa Pratte
11408 Municipal Center Drive
Farragut, TN 37934
apratte@townoffarragut.org

SALESPERSON	QUOTE #	SHIPPING METHOD	SHIPPING TERMS	DELIVERY DATE	PAYMENT TERMS	DUE DATE
Jimmy Hayes	2232026 VP5430 REV 1	TBD	Best Way	TBD	Net 30	TBD

QUOTE NOTES						
This quote is for 13 VP5430 single band radios 7/800 P25 with ADP/ARC4 & AES encryption for the Public Works Department.						
Quantity	Part Number	Description	Price Per Unit	NASPO Pricing	Your Price	Your Total
		VP5430 Portable Radio, 7/800, with P25 AES and ARC4 multikey and multichargers				
13	VP5430F2	VP5430, 7/800 MHz, M2	\$2,040.00	\$1,632.00	\$1,448.40	\$18,829.20
13	KWD-DE31F	DES Encryption Module	\$236.70	\$189.36	\$177.53	\$2,307.83
13		7/800 MHz	\$0.00	\$0.00	\$0.00	\$0.00
13		VP5430	\$0.00	\$0.00	\$0.00	\$0.00
13		Standard Keypad (M2)	\$0.00	\$0.00	\$0.00	\$0.00
13		Black	\$0.00	\$0.00	\$0.00	\$0.00
13		Immersion	\$0.00	\$0.00	\$0.00	\$0.00
13		Micro SD memory card (installed)	\$0.00	\$0.00	\$0.00	\$0.00
13	835VP5000PK001	VP5000 PACKING KIT	\$0.00	\$0.00	\$0.00	\$0.00
13	KRA-32K	7/800 MHz 1/2 Wave (Whip)	\$46.80	\$37.44	\$35.10	\$456.30
13	KNB-L11M	Li-Ion 3900 mAh (L11 High Capacity)	\$241.00	\$192.80	\$180.75	\$2,349.75
13	KMC-70M	KMC-70M Speaker Mic (Black)	\$174.00	\$139.20	\$130.50	\$1,696.50
13		Analog FM	\$0.00	\$0.00	\$0.00	\$0.00
13		P25 CAI AMBE+2	\$0.00	\$0.00	\$0.00	\$0.00
13		Analog Conventional	\$0.00	\$0.00	\$0.00	\$0.00
13	8322000002	P25 Conventional	\$0.00	\$0.00	\$0.00	\$0.00
13	8322000005	P25 Phase 1 Trunking	\$0.00	\$0.00	\$0.00	\$0.00

13	8322000006	P25 Phase 2 TDMA	\$475.00	\$380.00	\$356.25	\$4,631.25
13	8326000006	1024 Ch	\$0.00	\$0.00	\$0.00	\$0.00
13	8323000003	Multi Key DES-OFB	\$0.00	\$0.00	\$0.00	\$0.00
13	8323000005	ARC4 (ADP Compatible)	\$0.00	\$0.00	\$0.00	\$0.00
13		Conventional Voting Scan	\$0.00	\$0.00	\$0.00	\$0.00
13		TrueVoice™ Noise Cancellation	\$0.00	\$125.00	\$0.00	\$0.00
13		3 Year Warranty	\$0.00	\$0.00	\$0.00	\$0.00
13	KNB-L11M	LI-ION BATTERY, 3900MAH, NON-IS,	\$241.00	\$192.80	\$180.75	\$2,349.75
3	KSC-526K	CHARGER, SIX UNIT, REQUIRES CHARGER POCKETS, VP-T	\$0.00	\$0.00	\$0.00	\$0.00
18	KSC-52PAW	CHARGER POCKET A, KSC-52/526, KNB-L11, VP-T	\$107.00	\$85.60	\$80.25	\$1,444.50
13	*PRG	PROGRAMMING OF RADIO	\$55.00	\$55.00	\$55.00	\$715.00
					<i>VP5430 Single band Portable</i>	<i>\$34,780.08</i>

Quotation prepared by: JIMMY HAYES

To accept this quotation, sign here and return: _____

SUBTOTAL	\$34,780.08
SALES TAX	-
TOTAL	\$ 34,780.08

As an authorized representative of the aforementioned organization, the undersigned agrees to pay service charges at the rate of 1.5% per month (18%) per year on all accounts past due. The undersigned also agrees that in the event that any delinquent account is turned over to a collection agency and/or attorney for collection, that he/she is liable for and will pay, all reasonable costs incurred by Metro Communications, LLC and/or their authorized agents, in the collection of any such delinquent account, including but not limited to payment of reasonable attorney fees and court costs. The undersigned certifies that to the best of his/her knowledge, the above information is true and correct. It is understood and agreed that any checks returned to us for non-payment shall be charged a non-sufficient funds (NSF) check fee, and the maximum allowable interest by law charged from the date of the check. Customer checks returned as NSF will result in the associated account being placed on COD Cash Only basis. There is a 20% restocking fee on all returned items.

Make Purchase order payable to Metro Communications, LLC.
THANK YOU FOR YOUR BUSINESS!

