



Education Relations Committee Meeting
Monday, May 11, 2026 at **4:00 PM**

Farragut Town Hall
11408 Municipal Center Drive

AGENDA

- 1) Call to Order
- 2) Approval of Minutes
 - A) Approve Meeting Minutes - 2/9/26
- 3) Any Other Business
 - A) Recognize Graduating Senior Youth Representatives
 - B) Schedule June 2026 meeting to appoint Youth Representatives for the 2026-2027 Academic Year
 - C) Set Committee Meeting Schedule for Academic Year 2026-2027
 - D) Pending Committee Vacancies
- 4) School Liaison Updates
- 5) Call for Adjournment

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REPORT TO THE EDUCATION RELATIONS COMMITTEE

Prepared By:

Subject: Approve Meeting Minutes - 2/9/26

Discussion & Recommendations: Approve the attached committee meeting minutes from the Education Relations Committee on February 9, 2026.

Recommended By:

Proposed Motion: Motion to approve meeting minutes from the Education Relations Committee meeting on February 9, 2026.



Town of Farragut, Tennessee
Education Relations Committee Meeting

Farragut Town Hall
11408 Municipal Center Drive
Monday, February 9, 2026 at 4:00 PM

MINUTES

1) Call to Order

Members Present: Beth Duncan (FHS), Yolanda Catlett (FPS), Betsy Swartzentruber (FMS), Heather Cloar (FIS), Toni Scott (FHF)

Youth Representatives Present:

- FHS Seniors: Heidi Huang, Rebecca Pack, Frank Yang

- FHS Juniors: Carolina Zhao, Jake Rotan

Members Absent: Alderman Alex Cain, Heid Huang, Margaret Feng

Staff Present: Chris Sheffield

The meeting was called to order at 4:03 pm by Yolanda Catlett. Quorum present.

2) Approval of Minutes

A) Education Relations Committee Minutes - 11/10/2025

Approval of Minutes-

- November 10, 2025 Meeting minutes
 - Motion by Heather Cloar to approve the November 10 minutes; Betsy Swartzentruber seconded the motion. All voted in favor.

3) School Liaison Updates

School Liaison Updates

St. John-Neumann

- Not represented at this time

Farragut Primary School

- Car door openers always needed

- Community 5K run Saturday, April 25th and PTO Kids fun run Friday April 24th
 - Hoping to add in handicap accessible equipment on the playground from proceeds of the 5K and Fun Run
 - Registration up on Farragut PTO's website: <https://runsignup.com/Race/TN/Farragut/FPSPTODolphinDash5K>
 - 50 volunteers minimum needed, contact Victoria Gerlach (FPS PTO) at fpsptodolphindash@gmail.com
- End of year parties to run with parents; students can volunteer if DE block
- Lost and found kids clothing - volunteers to clean out and put racks in.

Farragut Intermediate School

- Family fun night - March 27th from 5-8pm
 - No more nail painting and hairspray
 - Maybe rope braiding into hair and balloon artists?
 - Need students volunteers that know how to make balloon art or are willing to learn.
- 5th grade celebration on May 8th after school (5:30-7).
- Pig Heart and lung dissection: May 12th and 13th.

Farragut Middle School

- Track meet March 3rd (first at the middle school)
- Musical: week before spring break
- Anchor fest: February 23rd for rising 9th graders to visit high school with parents from 6:30-8
- Clothes bin in parking lot to take donations

Farragut High School Foundation

- Gala at the beginning of January raised funds to help complete funds for auditorium renovations/new seating - raised over \$24,000.
- Farragut Masters Monday April 20th
 - Looking for teams and sponsorships website soon and under Instagram.

Farragut High School

- DECA - club is supporting an FHS student, Sophia, who is running for state

office

- Key Club - In December Key club sponsored a bus driver appreciation day where they made Christmas cookies and gave them to bus drivers- it was very well received.
 - Key Club is looking for service opportunities for the students.
- Engineering Club - fundraising for a state event competition
- Chess Club - annual chess tournament with a new date - March 6 or 13th
 - Regional tournament Feb 28th
- Science club - Science Bowl at state Feb 21st.
 - Spring into STEM - no date yet
 - Science Olympiad- Feb 28th competing for state
- NHS - project: upgrade closets for janitors
- SGA - this week carnation sale
 - Winter formal Sat 2/14 at Bridgewater Place.
 - March- secret pals
- Beth Duncan - March 1st Seniors are hosting kindergarteners for “The Little Things” 2 pm to 5 pm Sign-ups around school. Small charge (15) for kids. Money goes towards senior activities
- April 9th- all schools are coming together for Empty Bowls and the art show.
 - Art students have made bowls, tickets are sold, people get small cups of soup and a piece of bread- money goes to the fish pantry.
 - Farragut Schools art show will be right before the town of Farragut art show. Hoping the schools will send in art work.

4) Any Other Business

Other Business

Chris Sheffield, Town of Farragut staff: Mr. Paul Ditman, recent Intro to Farragut graduate, is interested in joining the committee. Under the present charter, committee members must be affiliated with a local public school, one of 3 private schools, or the Farragut High School Foundation. He is not directly affiliated with any local school but has a background in education as a UTK professor. Mr. Ditman has been encouraged to attend committee meetings as a volunteer. If the committee recommended to the Board of Mayor and Alderman, at-large members could possibly be added to the charter? Do we want any?

5) Call for Adjournment

Motion to adjourn by Yolanda Catlett at 4:46 pm.

Next Meeting: March 16, 2026 at 4:00 pm at Farragut Town Hall

REPORT TO THE EDUCATION RELATIONS COMMITTEE

Prepared By:

Subject: Recognize Graduating Senior Youth Representatives

Discussion & Recommendations:

Each year, area high school students volunteer to serve their community as youth representatives on Farragut committees. This year, five Farragut High School seniors served as Education Relations Committee Youth Representatives. The May 2026 session of the Education Relations Committee is the final scheduled meeting for the 2025-2026 Academic Year and the last opportunity to recognize graduating seniors. Four of the five will be graduating in May 2026 while the fifth graduated at the end of the Fall 2025 semester. Staff recommends that committee members recognize the following youth representatives for their service this year:

Graduated December 2025	Graduating May 2026
Maila Sarrat (Term: 2024 to 2025)	Margaret "Peggy" Feng (Term: 2025 to 2026)
	Heidi Huang (Term: 2025 to 2026)
	Rebecca Pack (Term: 2024 to 2026)
	Frank Yang (Term: 2024 to 2026)

Recommended By:

Proposed Motion:

The proposed motion is for the Education Relation Committee members to congratulate senior youth representatives for graduating and thank them for their service to the community.

REPORT TO THE EDUCATION RELATIONS COMMITTEE

Prepared By:

Subject: Schedule June 2026 meeting to appoint Youth Representatives for the 2026-2027 Academic Year

Discussion & Recommendations:

The Town of Farragut will open the application window for committee Youth Representative nominations in April/May 2026. Applications will not be received and reviewed by Town Staff prior to the May 11, 2026 Education Relations Committee meeting. Furthermore, the Education Relations Committee will not convene again until after the start of the fall semester. Staff recommends the committee schedule a meeting for the second half of June 2026 to appoint Youth Representatives prior to the start of the next academic year.

Recommended By:

Proposed Motion:

Committee members review the calendar and schedule a meeting to appoint Youth Representatives in the second half of June 2026.

REPORT TO THE EDUCATION RELATIONS COMMITTEE

Prepared By:

Subject: Set Committee Meeting Schedule for Academic Year 2026-2027

Discussion & Recommendations:

The Education Relations Committee does not have a set meeting rotation. Members typically set the meeting schedule for the next academic year at their final meeting of the current year. The committee charter requires the committee to meet monthly or as needed and the meeting schedule must be set and published no later than July 1st each year.

Staff recommends the committee determine the appropriate number of meetings to hold between August of 2026 and June of 2027 while considering two things:

- The Board of Mayor and Alderman will usually present checks to each public school principal at a workshop prior to the Board meeting on on the 2nd or 4th Thursday in September
- Youth Representative appointments are generally not possible prior to the second half of June

Recommended By:

Proposed Motion:

Committee members determine the date and time of Education Relations Committee meetings for the 2026-2027 Academic Year.

REPORT TO THE EDUCATION RELATIONS COMMITTEE

Prepared By:

Subject: Pending Committee Vacancies

Discussion & Recommendations:

Education Relations Committee members are appointed annually by the Board of Mayor and Alderman. Terms begin on July 1st annually. Committee members must be directly affiliated with the school they represent but they may hold their current seat until a successor is appointed. Each year, committee members indicate their intent to resign from the committee because they have other priorities, they are no longer affiliated with the school they represent, or any number of other reasons. The Town's committee nomination window will open in April/May 2026 and it is important to know of pending vacancies so the staff can ensure those vacancies are filled as needed.

Recommended By:

Proposed Motion:

Committee members intending to resign their positions before the next academic year are encouraged to share their intentions with the Town to allow for committee succession plans.