



Farragut Board of Mayor & Aldermen Meeting
Thursday, September 10, 2026 at **6:00 PM**

Farragut Town Hall
11408 Municipal Center Drive

AGENDA

- I. Roll Call, Silent Prayer, Pledge of Allegiance
- II. Approval of Agenda
- III. Approval of Minutes
 - A. August 27, 2026 Minutes
- IV. Mayor's Report
 - A. School Donation Presentation
 - B. Proclamation Recognizing Constitution Week
 - C. Proclamation Honoring the Victims and First Responders of September 11, 2001, on the 25th Anniversary
 - D. Committee Reports
 1. Arts & Beautification Committee
 2. Education Relations Committee
 3. Museum Committee
 4. Tourism / Visitor Advisory Committee
 5. Stormwater Advisory Committee
 6. Visual Resources Review Board
 7. Tree Board

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It is the policy of the Town of Farragut not to discriminate on the basis of race, color, natural origin, gender, gender identity, sexual orientation, age, religion, disability or veteran status pursuant to Title VI of the Civil Rights Act of 1964, Public Law 93-112 and 101-336 in its hiring, employment practices and programs. To request accommodations due to disabilities, please call 865-966-7057 in advance of the meeting

- E. Appointment of Vice Mayor
- F. Mayoral Appointments to the Farragut Municipal Planning Commission
- G. Discussion of Future Executive Sessions to Discuss Legal Matters
- H. Discussion of Future Workshops on History and Process of Current Comprehensive Land Use Plan Update
- I. Discussion of Future Workshops regarding Knox County Sheriff's Office Service in Town of Farragut
- V. Citizens Forum
- VI. Ordinances & Resolutions
 - A. Ordinances
 - 1. Approval of Ordinance 26-17, on first reading, amending the Fiscal Year 2026-2027 Capital Investment Program Fund Budget Passed by Ordinance 26-10
- VII. Business Items
 - A. Appointment of Farragut Intermediate School Representative to the Education Relations Committee
- VIII. Town Administrator's Report
- IX. Town Attorney's Report
- X. Adjournment

The Board of Mayor and Aldermen welcomes and invites Farragut residents to participate in public meetings.

Public Participation Guidelines for Farragut Board of Mayor and Aldermen meetings

At the end of each business meeting, there will be time reserved for public comment under the Citizen Forum agenda item. If you are interested in speaking, please fill out a blue comment card and turn it in to the Town Recorder or staff member. This time is set aside specifically for comments on items that are not on the Board of Mayor and Aldermen regular agenda for the meeting. Each speaker will be given three (3) minutes to speak on his/her topic.

The Board also seeks public comment on regular agenda items during the portion of the meeting devoted to discussion and consideration of the specific agenda item.

The Mayor may recognize individuals for public comment during both the regular agenda and Citizen Forum portions of the meeting based on the following guidelines.

1. The Mayor shall maintain and control the meeting to provide a professional and objective environment conducive to presentation and discussion of the agenda items;
2. Any Farragut resident interested in speaking should fill out a blue comment card stating which agenda item they would like to comment on and turn it in to the Town Recorder or a staff member;
3. Speakers shall come to the podium and identify themselves by name and street address;
4. Public comment shall be limited to three (3) minutes per individual. Time for public comment may be amended at the discretion of the Mayor; provided that when additional time is allowed, speakers with differing points of view are allowed the same amount of time if requested. Time is not transferable to other speakers;
5. Speakers should strive to avoid redundancy; different considerations than expressed by previous speakers on a subject are encouraged;
6. Comments that threaten violence or imminent physical harm toward any individual will not be tolerated.
7. Comments may support or oppose issues or measures;
8. Personal attacks on the character of individuals who hold different points of view that have no relationship to the merits of the matter or issue raised for discussion will not be tolerated.
9. An applicant, and/or their representative(s), for an item on the regular agenda shall be afforded the time necessary to present their request and respond to questions. The three (3) minute limitation shall not apply. However, the Mayor may ask an applicant to stay on point in order to facilitate the efficiency of the meeting.

Each speaker will be asked if they can agree to abide by the Comment Protocol. If so, please be prepared to speak when your name is called.

Tennessee Code Annotated 39-17-306. Disrupting meetings or processions.

1. A person commits an offense if, with the intent to prevent or disrupt a lawful meeting, procession, or gathering, the person substantially obstructs or interferes with the meeting, procession, or gathering by physical action or verbal utterance.
2. A violation of this section is a Class A misdemeanor.



**Town of Farragut, Tennessee
Farragut Board of Mayor & Aldermen
Meeting**

Farragut Town Hall
11408 Municipal Center Drive
Thursday, August 27, 2026 at 6:00 PM

MINUTES

I. Roll Call, Silent Prayer, Pledge of Allegiance

Mayor Cain called the meeting to order at 6:00 PM. Roll Call for attendance: Alderman Ruffalo, Alderman Wiberley, Mayor Cain; in addition to staff and members of the press. Absent: Alderman Burnette.

II. Approval of Agenda

Motion was made to amend the August 27, 2026, agenda to postpone the Appointment of Vice Mayor and Mayoral Appointments to the Farragut Municipal Planning Commission. Moved by Alderman Ruffalo, seconded by Alderman Wiberley; voting yes, Alderman Ruffalo, Alderman Wiberley, Mayor Cain; voting nay, None; motion Passed.

III. Approval of Minutes

A. August 13, 2026 Minutes

Motion was made to approve the August 13, 2026, minutes. Moved by Alderman Ruffalo, seconded by Alderman Wiberley; voting yes, Alderman Ruffalo, Alderman Wiberley, Mayor Cain; voting nay, None; motion Passed.

IV. Mayor's Report

Mayor Cain thanked Congressman Tim Burchett and State Representative Jason Zachary for attending the evening's swearing-in ceremony. He thanked his family, friends, volunteers, and supporters for their dedication throughout the campaign. He addressed those who did not support him, stating his intention to serve all residents of Farragut. He outlined his priorities for his term, including maintaining no municipal property tax, fiscal discipline, public safety, responsible growth with public input, and

continued collaboration with county partners. He stated he is honored to serve as the fifth elected Mayor of the Town of Farragut.

Alderman Ruffalo thanked all those who attended the swearing-in ceremony and the earlier meet and greet, echoing Mayor Cain's remarks on unity. He thanked his wife for her support throughout the campaign and expressed his honor in serving the Town.

Alderman Wiberley stated that the new Board's campaign themes of inclusion, accountability, and transparency should translate into action. He encouraged residents interested in volunteering to visit the Town website for information on available committees, commissions, and other opportunities to contribute to the community.

A. Committee Reports

1. Parks and Athletics Council

Chairman Derek Wright gave the report.

2. Board of Zoning Appeals

Chairman Keith Alley gave the report.

3. Farragut Municipal Planning Commission

Vice-Chair Jeff Devlin gave the report.

B. Appointment of Vice Mayor

Item was postponed.

C. Mayoral Appointments to the Farragut Municipal Planning Commission

Item was postponed.

D. Appointment of Board of Mayor and Aldermen Representative to the Farragut Municipal Planning Commission

Motion was made to approve Alderman Wiberley to serve as the Board of Mayor and Aldermen member to the Farragut Municipal Planning Commission. Moved by Mayor Cain, seconded by Alderman Ruffalo; voting yes, Alderman Ruffalo, Alderman

Wiberley, Mayor Cain; voting nay, None; motion Passed.

E. Appointment of Board of Mayor and Aldermen Representative to the Tourism and Visitor Advisory Committee (TVAC)

Motion was made to appoint Alderman Ruffalo as the Board of Mayor and Aldermen representative to the Tourism and Visitor Advisory Committee. Moved by Mayor Cain, seconded by Alderman Wiberley; voting yes, Alderman Ruffalo, Alderman Wiberley, Mayor Cain; voting nay, None; motion Passed.

V. Ordinances & Resolutions

A. Resolutions

1. Resolution R-26-15, A Resolution of the Board of Mayor and Aldermen of The Town of Farragut, Tennessee Adopting Amended Public Participation Guidelines for Board of Mayor and Aldermen Meetings

Motion was made to Adopt Resolution R-26-15, Amending the Public Participation Guidelines for the Farragut Board of Mayor and Aldermen Meetings. Moved by Alderman Wiberley, seconded by Alderman Ruffalo; voting yes, Alderman Ruffalo, Alderman Wiberley, Mayor Cain; voting nay, None; motion Passed.

VI. Business Items

A. Approval of Purchase of Portable Stage Unit through Safeware Inc.

Motion was made to approve the contract Z-TENNESSEE SWC 564 #65243 for the purchase of the portable stage unit through Safeware Inc. for \$162,535.30. Moved by Alderman Ruffalo, seconded by Alderman Wiberley; voting yes, Alderman Ruffalo, Alderman Wiberley, Mayor Cain; voting nay, None; motion Passed.

B. Discussion and Approval of North Ward Alderman Appointment Process

Motion was made to approve an appointment process, consistent with the Town of Farragut's Charter, to fill the vacant North Ward Alderman position . Moved by Alderman Ruffalo, seconded by Alderman Wiberley; voting yes, Alderman Ruffalo, Alderman Wiberley, Mayor Cain; voting nay, None; motion Passed.

C. Discussion of the Appointment Process for the Comprehensive Land Use Plan (CLUP) Steering Committee

Motion was made to approve a nine-member Steering Committee for the Comprehensive Land Use Plan update, composed of one representative each from the MPC, BZA, VRRB, and Parks and Recreation Board, plus five citizen members, and to direct staff to open the application process. Moved by Alderman Ruffalo, seconded by Alderman Wiberley; voting yes, Alderman Ruffalo, Alderman Wiberley, Mayor Cain; voting nay, None; motion Passed.

VII. Citizens Forum

None.

VIII. Town Administrator's Report

Town Administrator David Smoak reported the following upcoming events:

Mayor Cain's first Meet the Mayor event will be held on Tuesday, September 1st from 6:00 to 7:00 p.m. at First Century Bank at 1:30 Concord Road.

The Intro to Farragut kickoff meeting and history night will be held on Wednesday, September 2nd, with 19 participants currently enrolled in the class. A second Intro to Farragut session covering government relations will be held on Wednesday, September 9th.

Alderman Ruffalo's Meet the Alderman event will be held on Tuesday, September 8th, from 4:00 to 6:00 p.m. at Reef Coffee on West End Avenue.

Town Administrator Smoak also addressed a question raised earlier by Alderman Wiberley regarding upcoming legislation. He noted the Tennessee legislature is currently out of session with no active bills until the new session convenes in January. He advised that the Town works closely with the Tennessee Municipal League (TML), which represents approximately 345 Tennessee cities and monitors legislation that may impact municipalities. He noted that the TML continues to pursue restoration of state shared tax revenue to prior levels and an increase in the single article sales tax cap, both of which would provide additional revenue to municipalities.

IX. Town Attorney's Report

At the request of Alderman Wiberley, Town Attorney Tom Hale provided an overview of current and recent legal actions involving the Town, noting that detailed discussion of active litigation is better addressed in executive session. He advised that Board

members may contact him directly with any questions regarding pending matters.

X. Adjournment

The meeting adjourned at 7:22p.m.

Alexander Cain, Mayor

Hailey Russell, Town Recorder



PROCLAMATION

Constitution Week

WHEREAS, The United States Constitution was adopted by a Convention of the States on September 17, 1787; and

WHEREAS, The Constitution is the founding document of the United States of America and is the bedrock upon which rests the liberty and freedoms that all Americans enjoy; and

WHEREAS, The Constitution of the United States is now 239 years old but continues to be the map that guides and guarantees the self-government of the people of this nation and is an icon of freedom for others around the world; and

WHEREAS, The National Society Daughters of the American Revolution (NSDAR) is the largest women's patriotic organization in the world, and NSDAR led the effort to commemorate this document that resulted in Congress, since 1955, setting aside a week, which falls on September 17-23 every year, for the observance of Constitution Week; and

WHEREAS, This week we reflect upon and celebrate this great document, and we thank the Daughters of the American Revolution for not only making this observance possible, but for promoting a knowledge of history and celebrating the great heritage of the United States of America.

NOW, THEREFORE, the Board of Mayor and Aldermen of the Town of Farragut, Tennessee, do hereby proclaim September 17-23, 2026, as

CONSTITUTION WEEK

in the Town of Farragut and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.

Alex Cain, Mayor



PROCLAMATION

HONORING THE VICTIMS AND FIRST RESPONDERS OF SEPTEMBER 11, 2001, ON THE TWENTY-FIFTH ANNIVERSARY, AND DESIGNATING SEPTEMBER 11, 2026, AS A DAY OF REMEMBRANCE AND SERVICE IN THE TOWN OF FARRAGUT

WHEREAS, on September 11, 2001, the United States suffered the deadliest terrorist attack in its history when nineteen terrorists hijacked four commercial airliners, crashing two into the twin towers of the World Trade Center in New York City, one into the Pentagon in Arlington, Virginia, and one — United Airlines Flight 93 — into a field near Shanksville, Pennsylvania, after the passengers and crew aboard heroically confronted the hijackers; and

WHEREAS, these attacks claimed the lives of 2,977 innocent victims, including 343 members of the Fire Department of the City of New York and 71 law enforcement officers who gave their lives in the line of duty attempting to save others; and

WHEREAS, September 11, 2026, marks the twenty-fifth anniversary of this tragic day, and the Town of Farragut joins the nation in solemn remembrance of the victims, their families, and all who responded with courage in the aftermath; and

WHEREAS, in the wake of tragedy, Americans across the nation demonstrated extraordinary unity, compassion, and resilience, and the enduring spirit of service exemplified by first responders, military service members, and everyday citizens continues to inspire our community; and

WHEREAS, the Congress of the United States has designated September 11 of each year as "Patriot Day" and, in conjunction with the National Day of Service and Remembrance, calls upon citizens to observe the day with appropriate ceremonies and activities, including a moment of silence beginning at 8:46 a.m., the time the first aircraft struck the World Trade Center; and

WHEREAS, the Town of Farragut wishes to honor the memory of those lost, express its gratitude to first responders and members of the Armed Forces who protect our freedoms, and encourage residents to reflect on the values of unity and service that define our nation;

NOW, THEREFORE, the Board of Mayor and Aldermen of the Town of Farragut, Tennessee, do hereby proclaim September 11, 2026, as

A DAY OF REMEMBRANCE AND SERVICE

Alexander Cain, Mayor

To: Mayor and Board of Aldermen

From: ToF Arts & Beautification Committee
Dot LaMarche, Chair

Subject: Fiscal Year 2026 Activities for Arts and Beautification

Good evening, Mayor and Board of Aldermen. My name is Dot LaMarche and I proudly serve as the newly elected Chair for the Arts and Beautification Committee.

Our committee has 10 dedicated individuals who love the Arts and are proud to serve our Town.

This past Fiscal year was busy. Here are some of the highlights of our activities.

- **The Committee sponsored and participated in ArtFest in September 2025.**
 - Activities included Spin Art, Easel Painting, Rock Painting, Decorating Bookmarks, Decorating Visors, and decorating fans. Almost 200 people attended the event.
- **The Committee participated in Freaky Friday Fright Nite in October 2025, giving out candy at the Town Committee booth.**
- **The Committee sponsored Celebrate the Season at the Community Center November 2025.**
 - Activities included a Holiday Movie, Cookie decorating, arts and crafts in the gym, and a picture with Santa. Around 250 people attended the event.
- **The Committee sponsored the Quilt Show in February 2026 at the Community Center**
 - 197 people attended the two-day event
 - 54 quilts were exhibited
- **The big event of year was the 2nd annual Art and Photography Show hosted in April 2025 at the Farragut Community Center.**
 - Over 350 people attended the two-day event
 - 101 artists submitted work, a significant increase from the 36 who submitted pieces last year.
 - Award categories were Adult (18 and up), Teen (13-17), or Youth (12 and under) for both Art and Photography.
 - This was the second year the committee has put on this event, and it continued to gain momentum.
 - A reception was hosted on Sunday to honor participants and pass out awards.

The Committee will continue to sponsor annual events such as Art Fest, Celebrate the Season, and the Art & Photography Show, and they plan to implement a new rotating event in the spring of 2027. Keep an eye out for a spring/summer beautification announcement as well!

2025-2026 Education Relations Committee Annual Report

The Farragut Education Relations Committee (ERC) held five meetings throughout the 2025-2026 academic year, with consistent participation from representatives across Farragut schools, the Farragut High School Foundation, and the Town of Farragut. The committee elected Yolanda Catlett (FPS) as Chair, Heather Cloar (FIS) as Vice Chair, and Beth Duncan (FHS) as Secretary. Five new student representatives from Farragut High School—Margaret Feng, Heidi Huang, Frank Yang, Jacob Rotan, and Caroline Zhao—were appointed. The committee confirmed its meeting schedule for the 2026–2027 academic year, which includes five sessions beginning in September 2026.

School liaison updates provided an inside look at community engagement and academic achievements across campuses. Collaborative efforts amongst the schools included the annual Canned Food Drive and STEM night. Notable highlights included Farragut Intermediate School's successful Fun Run, and Farragut Primary School's Fall Festival. These events utilized volunteers from FHS and provided the schools with much needed funds. Farragut Primary also held their first 5k run that extended involvement into the community with participation that exceeded the initial goal to support the school's effort to provide more inclusive/handicap accessible playground equipment for students. Farragut High School remained active with fundraising efforts, volunteering and competitions for their respective clubs. The Farragut High School Foundation was able to raise over \$24,000 at their January Gala to support their efforts of renovating/new seating for their auditorium. Overall, fundraising efforts were a success for all schools.

Committee members and student representatives were also involved in initiatives connecting schools to the broader community. FHS ambassadors collaborated with younger schools and participated in service projects, while several schools organized events supporting charitable causes. One of those causes included collecting donations of coats for the annual, "Coats for the Cold", event hosted by KARM. The committee has had open conversations about how we can further broaden this cause to provide for those in need within the town of Farragut. The Town of Farragut's

continued support made these efforts a success.

As the ERC looks toward the upcoming year, priorities include strengthening inter-school collaboration, filling current adult representative vacancies from area private schools and FIS, and expanding the committee's role in civic education and community programming. We are looking forward to welcoming new representatives, including Administration members from the new Farragut elementary school scheduled to open in 2027, at our first meeting in September, and getting to work on how to best serve our community.

The committee closed the year with recognition of its graduating student members—Margaret Feng, Heidi Huang, Rebecca Pack, Maila Sarrat, and Frank Yang—for their contributions. The next meeting is scheduled for September 10, 2026, at Farragut Town Hall.

To: Mayor and Board of Aldermen

From: ToF Museum Committee
Sue-Ann Hansler, Past Chair

Subject: Fiscal Year 2026 Activities for the Museum Committee

Good evening, Mayor and Board of Aldermen. My name is Sue-Ann Hansler and I am the Past Chair for the Museum Committee.

Our committee has 10 dedicated individuals who love our Museum and are so proud of the programs and outreach Kristi has done in promotion of the Museum!

We also have 17 Museum Docents who volunteer their time greeting and giving tours to our guests.

This past Fiscal year was busy. Here are some of the highlights of our activities.

- We started the year at the Parade with our brand new Museum Float - The Birthday Cake. Our theme was celebrating the Town's 45th Birthday! Several Committee members, including Admiral Farragut, were happy to ride and celebrate.
- Our Speaker Series (History Hour) was held monthly with an average of 30 people in attendance. Topics included The Battle of Campbell Station, Women's Suffrage, the Smoky Mountains National Park, and The First six Presidents of the United States.
- We also hosted several special events such as Veterans Day, A Day of Infamy, Black History Month, and we toured the beautiful Pleasant Forest Cemetery.
- Our 3rd Gallery is designed to showcase different temporary educational themes about every 4 months. In Fiscal Year 26 we showcased Farragut's Sports Stars, Local Artists, and Farragut churches.
- The Museum Team produced collateral (history booklets, kids activity books, and rack cards) for visitor centers, hotels, local attractions, etc. to promote the Farragut Museum.
- The Museum was honored to receive Awards of Commendation at the Tennessee Association of Museums Conference for the History booklet, our History Hour program, and the Sports Exhibit. We also received two additional awards for History Hour and the History Booklet from the East Tennessee Historical Society!

Ahead in FY 27, our Committee is adding evening hours one day per month from 5pm to 7pm. This will be advertised and tracked.

Community Outreach is important to us, so we are working with the staff to create a traveling historic resources program that can go to the schools. We also are doing some new and fun programs such as an outdoor movie (coming up on September 18th).



To: Mayor and Board of Aldermen

From: Aaron Gicking
Tourism Visitor Advisory Committee Chair

Date: September 10, 2026

Subject: Fiscal Year 2026 Activities for TVAC

Good evening, Mayor and Board of Aldermen. My name is Aaron Gicking and I am the newly elected Chair of the Tourism Visitor Advisory Committee

Our committee has 11 voting members, comprised of the following breakdowns.

- 1 Member from the Board of Mayor and Aldermen
- 2 representing Farragut's lodging business;
- 2 representing Farragut's attractions
- 1 representing Farragut's dining establishments
- 1 representing Farragut's sales-tax retail establishment.
- 4 representing the community as at large voting members.

The purpose of the TVAC committee is to advise and assist the Town of Farragut, its elected officials, citizens and staff, and serve as an advocate in the Town's decision-making process for promoting the tourism initiative known as Visit Farragut.

Committee members act as ambassadors for the Town and work to identify tourism opportunities which will have a positive economic impact on our community.

Our Committee also has 2 sub-committees Marketing and Events. These sub-committees have been created to more intimately work with the Tourism Staff in order to execute our overall goals and objectives.

Our Fiscal Year 2026 activities included the following.

- TVAC continued to hold regular meetings for its Marketing and Events Subcommittees. Members contributed valuable ideas for event planning, marketing strategies, and tourism initiatives throughout the year.
- Committee members volunteered at and supported numerous Visit Farragut events, including Beach Party on the Plaza, Countdown to Light the Park, Campbell Station Inn Open House and Grand Opening, Songwriters Showcase, Chalk the Plaza, and Red, White & Bluegrass.
- In FY 26, the tourism team and Events Subcommittee planned to launch a new holiday event, the Winter Market at Biddle Farms. The committee played an important role in brainstorming event concepts and providing feedback throughout the planning process. Although the event was ultimately canceled due to inclement weather, plans are underway to launch it in FY 27.

- TVAC established a Transportation task-force Subcommittee to explore potential solutions for traffic congestion in town. This initiative will continue into FY 27.
- Throughout the year, committee members provided valuable discussion, insight, and feedback that helped shape tourism initiatives and support Visit Farragut's ongoing marketing and event efforts.

Our Committee Goals for Fy 27 that have been discussed are similar to the FY 26 goals...

- Continuing our 2 Sub-Committees
- Continuing with the Transportation Task Force
 - Assist the staff with more events in new locations such as Biddle Farms.

**TOWN OF FARRAGUT
STORMWATER ADVISORY COMMITTEE
ANNUAL REPORT TO THE BOARD OF MAYOR & ALDERMEN**

Committee Officers and Members:

- Louise Povlin, Chair
- Patrick La Pine, Vice Chair
- Jennifer Mayfield, Secretary
- Jim Bolon
- Julie Childers
- Qiang He
- Joe LaCroix
- Vacant
- Youth Representative: Vacant

Town Staff Liaisons:

- Darryl Smith, Town Engineer
- Clifford Mann, Stormwater Coordinator

Executive Summary:

The Stormwater Advisory Committee met during the 2025–2026 committee year to discuss stormwater management, infrastructure, community involvement, and ongoing projects affecting the Town of Farragut.

During the reporting period, the Committee established its officers for the 2025–26 term, conducted a community stream cleanup, received updates regarding stream-bank mitigation at Founders Park, and discussed the Town’s stormwater utility fee study.

The Committee also received reports from Town staff regarding current and future stormwater infrastructure needs, including drainage and detention facilities, infrastructure repairs, and coordination with the First Utility District’s sewer rehabilitation project.

At its August 2026 meeting, the Committee reviewed and approved its 2025–2026 Annual Report for submission to the Tennessee Department of Environment and Conservation.

The Committee also spent significant time discussing future meeting procedures, the importance of taking minutes, attendance, meeting frequency, start times, and officer elections, and received updates from Town staff regarding several stormwater and utility-related projects.

The Committee continues to serve as an advisory body providing discussion, community perspective, and input regarding stormwater management and infrastructure within the Town of Farragut.

Committee Activities and Discussions:

A. Community Stream Cleanup

The Committee discussed a community stream cleanup scheduled for October 25, 2025. At the November 13, 2025, meeting, the Committee received an update from Town staff on October 25 cleanup was successful.

Town staff as well as several committee members who participated in the stream cleanup provided an opportunity for community involvement and continued public awareness regarding the importance of maintaining local waterways.

B. Founders Park Stream-Bank Mitigation

The Committee advised that stream-bank mitigation work at Founders Park was scheduled to begin in February or March 2026. The Committee anticipated seeking community involvement in connection with the project. This project was identified as an upcoming stormwater-related improvement requiring coordination between Town staff, the Committee, and the community.

C. Stormwater Utility Fee Study

The Committee discussed a study concerning a potential stormwater utility fee and the future structure of the Town's stormwater program. In September 2025, the Committee was advised that the study was underway and was intended to assist in planning for the future of the Town's stormwater structure. At the November 2025 meeting, the Committee was advised that consideration of the stormwater utility fee was on hold.

Stormwater Infrastructure:

At the August 13, 2026, meeting, Town Engineer Darryl Smith led a discussion concerning future stormwater infrastructure needs in and around Farragut. Specific areas discussed included:

- The detention basin located behind the Farragut Branch Library.
- Stormwater infrastructure repair along South Monticello in Village Green.
- Storm infrastructure repairs on Glen Abbey Boulevard.

First Utility District Sewer Rehabilitation Project:

At the August 13, 2026, meeting, Town staff provided an update concerning the First Utility District's sewer rehabilitation project. The Committee received information regarding the project as part of its broader consideration of stormwater and infrastructure matters affecting the Town of Farragut.

Annual Report:

At the August 13, 2026, meeting, the Committee reviewed its 2025–2026 Annual Report and approved it unanimously for submission to the Tennessee Department of Environment and Conservation.

Respectfully submitted,
Farragut Stormwater Advisory Committee
Town of Farragut

Visual Resources Review Board (VRRB) Activities Report Information

2025-2026 Fiscal Year (July 2025 through June 2026)

VRRB Major Roles and Responsibilities:

- Review and approval of ground sign applications,
- Review and approval of required landscape plans,
- Provide input and advice regarding wall sign applications when requested by Town staff,
- Provide input on proposed amendments to related regulations including the Sign Ordinance and Landscape Requirements,
- Provide input on other public space aesthetic issues when requested.

Meetings

The Board meets on the fourth Tuesday of the month at 6:00 p.m. and includes seven voting members and one non-voting youth representative position. Currently, one citizen position is vacant and pending appointment, and the Board of Mayor and Aldermen representative position has not yet been named. The youth representative position is also vacant, and the Town is attempting to fill it along with several other similar positions.

The Board held nine regular meetings during the past fiscal year. The September and May meetings were cancelled for lack of actionable business. The November and December meetings were combined and rescheduled to avoid conflicts with the Thanksgiving and Christmas Holidays.

Agenda Items

During the past year the Board reviewed and participated in decisions involving the following:

Ground Sign Applications

New, Reconstructed, or Refaced Monument Signs	16
Individual Tenant Panels on Multi-Tenant Signs	12
Subdivision Entrance Signs	4
Menu Boards and Associated Facilities	1
Interior Accessory Signs (directory/directional)	1
Peripheral Accessory Signs (directional)	1
Interstate Pylon Signs (reface)	2
Total Ground Signs Reviewed.....	37

Landscape Plan Applications

Required Landscape Plans Reviewed*	8
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*Required landscape plans involve new development sites, subdivisions, or major plan updates for existing sites.

Other Activities

- The Board reviewed a sign compatibility master plan submitted by the developers of Westerly Commons (the new Publix shopping center). The plan coordinated sign style, color, and lighting for the center's tenant spaces.
- Reviewed an amendment to the Sign Ordinance clarifying when non-compliant signs can be removed by a property owner, including by the Town on its properties or rights-of-way.
- Conducted a stream cleanup along the Board's adopted section of North Fork Turkey Creek, located between Campbell Lakes Drive and Grigsby Chapel Road.

Goals for the Coming Year

- Maintain regular meeting schedule, review all applicable applications, and provide input to Town staff and officials where appropriate and/or requested.
- Provide input and review any proposed amendments to the Town's Sign or Landscaping Regulations.
- Provide guidance and input for the Town's Comprehensive Land Use Plan update project.

Tree Board Report Information

2025-2026 Fiscal Year (July 2025 thru June 2026)

Tree Board Major Roles and Responsibilities:

- Assist Town staff in administering the Public Tree Care Ordinance
- Assist with Arbor Day recognition
- Coordinate projects and recognize entities that have contributed to tree related improvements in the Town
- Assist in updating tree lists or ordinance amendments that may affect trees on public properties

Meetings

The Tree Board meetings are as needed. The Tree Board has seven members including staff representatives from engineering, public works, parks and recreation and planning. The remaining members are a utility representative, a member from either the Board of Mayor and Aldermen or the Planning Commission, and a member at large with a background in tree care who is a citizen of the Town.

The Tree Board held two (2) regular meetings during the last fiscal year. The meetings were in August and February.

Agenda Items

During the past year the Tree Board reviewed the following:

August meeting

- Discussed ideas for celebrating Arbor Day in 2026
- Discussed participating in Tennessee Tree Day
- Discussed working with the Stormwater Advisory Committee (SAC) on a plan to remove invasives on selected public properties
- Discussed public properties where tree installation should be included for the late Fall tree planting list

January meeting

- Discussed the 2026 Arbor Day Celebration
- Discussed the invasive plant removal recommendation with the SAC
- Discussed the development of a tree inventory starting at each Town park

Accomplishments during the previous fiscal year

- Town of Farragut was awarded a Tree City USA designation renewal
- In mid-March the winning essays on the benefits of trees from each of the third-grade classrooms at the Farragut Intermediate School were displayed in a unique tree frame in the rotunda at the Farragut Town Hall – this received a lot of favorable comments

- On March 20, the Town participated with the Farragut Intermediate School for a presentation of essay awards for each of the different third-grade classrooms and there was a presentation made by the State Division of Forestry on the benefits of trees. The gym at the Farragut Intermediate School was full of school children, and they had a great time listening to the presentation and asking questions related to trees
- The Town participated in Tennessee Tree Day on March 21 and distributed over 400 trees and planted 50 trees along the new greenway between Brookmere and Sheffield

Goals for Coming Year

- Create a tree planting list on public properties
- Develop a plan for the 2027 Arbor Day Celebration. This may involve another partnership with the Knox County Schools
- Develop a work trip schedule jointly with the Stormwater Committee to organize volunteers to remove invasive plants from selected public properties
- Help with developing some videos related to tree care and trees on public properties

REPORT TO THE FARRAGUT BOARD OF MAYOR & ALDERMEN

Prepared By: David Smoak, Town Administrator

Subject: Appointment of Vice Mayor

Introduction & Background: The purpose of this agenda item is for the Board of Mayor and Aldermen to select an aldermen to serve as vice mayor.

Discussion & Recommendations: Tennessee Code Annotated (TCA) 6-3-107(a) states that "The board shall elect an alderman to the office of vice mayor, who shall serve as mayor when the mayor is absent or unable to discharge the duties of the mayor's office, and, in case of a vacancy in the office of mayor, until the next regular municipal election.

If the Mayor is incapacitated and unable to perform his duties, the Vice-Mayor will take on the role of the Mayor until the next regular municipal election. This has come up one time previously in Farragut when Mayor McGill passed away near the end of his term in 2018 and then Vice-Mayor Ron Pinchok was sworn in as Mayor for a couple of months until the election in August of that year.

As former Vice Mayor Scott Meyer recently rolled off the BMA, there is a requirement for the Board of Mayor and Aldermen to select a member to serve as Vice Mayor.

Recommended By: David Smoak, Town Administrator for approval.

Proposed Motion: To approve _____ to serve as Vice Mayor on the Town of Farragut Board of Mayor and Aldermen.

REPORT TO THE FARRAGUT BOARD OF MAYOR & ALDERMEN

Prepared By: David Smoak, Town Administrator

Subject: Mayoral Appointments to the Farragut Municipal Planning Commission

Introduction & Background: The purpose of this agenda item is for the Mayor to appoint members to the Farragut Municipal Planning Commission (MPC).

Discussion & Recommendations: Tennessee Code Annotated 13-4-101(a)(1) provides the process by which municipal planning commissions are appointed. Specifically the statute states, "The chief legislative body of any municipality...may create and establish a municipal planning commission." It goes on to state, "One (1) of the members shall be the mayor of the municipality or a person designated by the mayor and one (1) of the members shall be a member of the chief legislative body of the municipality selected by that body. All other members shall be appointed by such mayor, except as otherwise provided in subsection (b)."

There are currently three vacancies on the MPC and Mayor Cain will appoint members to serve for one and/or two year terms.

Recommended By: Mayor Alex Cain for approval.

Proposed Motion:

REPORT TO THE FARRAGUT BOARD OF MAYOR & ALDERMEN

Prepared By: Tessa Cortes, Finance Director - Treasurer

Subject: Approval of Ordinance 26-17, on first reading, amending the Fiscal Year 2026-2027 Capital Investment Program Fund Budget Passed by Ordinance 26-10

Introduction & Background: The purpose of this agenda item is to approve Ordinance 26-17, an Ordinance of the Town of Farragut, Tennessee on First Reading, Amending the Fiscal Year 2026-2027 Capital Investment Program Fund Budget Passed by Ordinance 26-10.

Discussion & Recommendations: The Capital Investment Program Fund Budget (CIP) will be amended by transferring \$40,000 from the Capital Fund Available Fund Balance into the CIP Expenditures for FY 2027. The CIP expenditures will increase from \$8,793,000 to \$8,833,000, an increase of \$40,000. \$40,000 will be added to the Everett Road Greenway Connector Project due to the bid for the project coming in higher than originally budgeted. The amendment will be funded through the CIP fund balance.

Account Number: CIP Available Fund Balance

<u>FY2027 Original Budget</u>	<u>Requested Amendment</u>	<u>FY2027 Amended Budget</u>
\$13,265,451	(\$40,000)	\$13,225,451

Account Number: CIP Expenditures

<u>FY2027 Original Budget</u>	<u>Requested Amendment</u>	<u>FY2027 Amended Budget</u>
\$8,793,000	\$40,000	\$8,833,000

Approved By: Tessa Cortes

Recommended By: Tessa Cortes, Finance Director - Treasurer for approval.

Proposed Motion: Approval of Ordinance 26-17, on first reading, amending the Fiscal Year 2026-2027 Capital Investment Program Fund Budget in the amount of \$40,000.

ORDINANCE	26-17
PREPARED BY	Cortes
1 ST READING	September 10, 2026
2 ND READING	September 24, 2026
PUBLISHED IN	Farragut Press
DATE	September 4, 2026

**AN ORDINANCE OF THE TOWN OF FARRAGUT, TENNESSEE AMENDING THE
FISCAL YEAR 2026-2027 CAPITAL INVESTMENT FUND BUDGET, PASSED BY
ORDINANCE 26-10**

WHEREAS, the Town of Farragut adopted the fiscal year 2026-27 budget by passage of Ordinance Number 26-10 on May 28, 2026; and

WHEREAS, pursuant to the Tennessee State Constitution, Section 24 of Article II, no public money shall be expended except pursuant to appropriations made by law; and

WHEREAS, expenses will be greater than budgeted in the Capital Investment Fund budget; and

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF FARRAGUT, TENNESSEE THAT CHANGES BE MADE TO THE FISCAL YEAR 2025-2026 BUDGET AS FOLLOWS:

SECTION 1. Ordinance 25-10 is hereby amended by:

The **Capital Investment Program (CIP) Budget** will be amended to increase expenditures from \$8,793,000 to \$8,833,000, reflecting an increase of \$40,000. This adjustment accounts for costs related to the Everett Rd Greenway Connector. The amendment will be funded through the CIP fund balance.

SECTION 2. The Board of Mayor and Aldermen authorize the Finance Director to make said changes in the accounting system.

SECTION 3. This ordinance shall take effect after its final passage and publication, the public welfare requiring it.

Alex Cain, Mayor

Town Recorder

To: Tessa Cortes

From: Darryl Smith

RE: Everett Road Greenway Connector Project – Need for Budget Amendment

Tessa: The original budget for the Everett Road Greenway Connector (Contract 2027-03) totaled \$150,000 and was intended to cover the cost for construction of approximately 520 linear feet of concrete sidewalk, along with approximately 507 linear feet of curb & gutter along the western side of Everett Road, from the eastern end of the Fox Run trail to the Split Rail Farm trail. After receiving bids, the lowest bid exceeded the budget by \$24,874. To proceed with construction, a budget amendment is required to move \$24,874 from CIP reserves to CIP Expenditures. Additionally, staff recommends allowing a contingency reserve of \$15,126 to cover any unforeseen change orders during construction. The total amount requested is \$40,000.

REPORT TO THE FARRAGUT BOARD OF MAYOR & ALDERMEN

Prepared By: David Smoak, Town Administrator

Subject: Appointment of Farragut Intermediate School Representative to the Education Relations Committee

Introduction & Background: The purpose of this agenda item is to appoint a member to the Education Relations Committee.

Discussion & Recommendations: At the end of the previous academic year, the Farragut Intermediate School (FIS) position on the Education Relations Committee was vacated by the previous representative. After staff coordination with FIS Principal Suzanne Parham, Ms. Sohini Patel applied to fill the vacant seat. Her committee application is attached.

Recommended By: David Smoak, Town Administrator for approval.

Proposed Motion: To appoint Ms. Sohini Patel to the Education Relations Committee as the representative for Farragut Intermediate School.



Farragut Education Relations Committee Charter

ARTICLE I: NAME

The name of this body shall be the **Farragut Education Relations Committee** (hereafter called the “committee”).

ARTICLE II: PURPOSE

The purpose of the committee shall be to connect the Town of Farragut with the education institutions and youth in the Farragut community. Additionally, the committee will advise the Town Staff and Board of Mayor and Aldermen on school and student activities and achievements, youth leadership opportunities and community service opportunities, and other issues as directed by the elected body.

ARTICLE III: COMMITTEE

Section I. Number, Terms, Qualifications

The committee shall consist of seven (7) voting members and two (2) non-voting members appointed by the Board of Mayor and Aldermen. The seven (7) voting members shall be composed of the following: one (1) member of the Board of Mayor and Aldermen appointed annually on or around July 01 by the Board, one (1) representative of Farragut Primary School, one (1) representative of Farragut Intermediate School, one (1) representative of Farragut Middle School, one (1) representative of Farragut High School, one (1) representative of the Farragut High School Education Foundation, and one (1) representative of St. John Neumann Catholic School,. The two (2) non-voting members shall be composed of one (1) representative of Concord Christian School and one (1) representative of Knoxville Christian School.

The voting members of the committee may appoint non-voting youth members by majority vote of the committee. The non-voting youth members shall be junior or senior students who live in the Town of Farragut or attend a public or private high school within the Town of Farragut. Youth members should be a member of a student government or service club in their respective school.

- The Town Administrator or his/her designee shall serve as an ex officio non-voting member of this committee and be responsible for providing Town Staff support to the committee as the Town Administrator deems appropriate.

- Members may hold committee membership until a successor is appointed.
- The non-voting youth members' terms may be for up to two years depending on the youth members' availability. The non-voting youth members may be removed from the committee at any time by majority vote of the committee.

The main intent of this committee is to provide an opportunity for the representatives from the Town and the schools to collaborate and coordinate with each other and to engage with the youth in the Town of Farragut. The members shall be formally involved with the school they represent.

Section II. Appointment

Except for the Town Administrator or his/her designee, and the non-voting youth members, all voting members of the committee shall be approved by majority vote of the governing body.

Section III. Committee Responsibilities: The Committee shall:

- a. Be subordinate to the Board of Mayor and Aldermen.
- b. Annually establish committee goals and objectives for the upcoming year.
- c. Recommend guidance, policy, and procedures to the governing body related to education and engagement with education institutions and youth in the Farragut community.
- d. Review and make a recommendation to the Board of Mayor and Aldermen funding related to other committee initiatives.
- e. Provide a verbal annual report to the Board of Mayor and Aldermen at the end of the calendar year (or as needed).
- f. Provide recommendations on appointments to the committee to the Board of Mayor and Aldermen.
- g. Annually review this charter and provide recommendations on changes to the Board of Mayor and Aldermen as appropriate.

Section IV. Attendance at Meetings

Voting members serve at the pleasure of the Board of Mayor and Aldermen and are expected to attend scheduled meetings. The term of any voting member shall expire on the third absence from the scheduled meetings during the fiscal year. Voting members may seek reappointment by the Board of Mayor and Aldermen. Each voting member may designate, in writing, a representative to serve at meetings during said member's absence. If a proxy is designated prior to a member's absence from a scheduled meeting, the

absence is excused and will not count towards the number of allowed absences for the member.

Section V. Disclosure of Interests

A committee member who has any interest in any matter before the committee shall disclose said interest in accordance with the adopted Town Ethics Ordinance. The Chairman shall make the determination on whether that member shall have a vote in said matter.

ARTICLE IV: OFFICERS

Section I. Officers

The officers of the committee shall be a chairman, vice-chairman, and secretary.

Section II. Nomination and Election of Officers

Any voting member may nominate any other voting member of the committee (other than the Town Administrator, or his/her designee, and Board member) to serve as an officer of the committee. Officers of the committee shall be elected by majority vote of the committee.

Section III. Terms of Officers

Officers of the committee shall be for a term of one (1) year commencing on July 1.

Section IV. Vacancies

A vacancy in office because of resignation, removal, or otherwise may be filled by majority vote of the committee for the unexpired portion of the term.

Section V. Chairman

The Chairman shall prepare agendas in collaboration with the Town Administrator or his/her designee, preside at all meetings of the committee in accordance with Roberts Rules of Order, call special meetings of the committee, have the authority to cancel called meetings of the committee, provide the annual report to the Board of Mayor and Aldermen, report as requested by the Board of Mayor and Aldermen, and appoint a sub-committee of the committee as needed.

Section VI. Vice Chairman

In the absence of the Chairman, the Vice Chairman shall perform the duties of the Chairman.

Section VII. Secretary

The Secretary shall record and maintain accurate records and minutes of the proceedings of the committee. In the absence of the Chairman and the Vice Chairman, the Secretary shall perform the duties of the Chairman.

ARTICLE V: MEETINGS

Section I. Regular Meetings

The committee shall meet monthly or as needed with the time, date, and location to be determined by the committee. The committee shall determine and publish on the Town website the upcoming year's meeting schedule on or around July 1.

Section II. Quorum

A quorum shall consist of a majority of the voting members or designated representatives present upon calling of the roll at any meeting.

Section III. Special Meetings

Special meetings may be called by the Chairperson or by simple majority of the committee. Notice of a special meeting may be served by delivering it to the committee members in person, by phone number of record or by email of record, at least 24 hours prior to the special meeting.

Section IV. Length of Meetings

Committee meetings shall not be more than two (2) consecutive hours in duration except that a meeting may be extended by thirty (30) minute intervals by majority vote of the committee.

Section V. Procedures

All meetings shall be held in accordance with Roberts Rules of Order and the Tennessee Open Meetings Act

ARTICLE VI: AMENDMENTS

This Charter may be amended at any time by committee recommendation to the Board of Mayor and Aldermen or at the sole discretion of the Board of Mayor and Aldermen.



Town of Farragut Citizen Board/Committee Application

First Name	Sohini
Last Name	Patel
Street Address	
City	Farragut
State	TN
Zip	37934
Primary Phone Number	
E-mail	
Occupation	Pharmacist
Education	Doctor of Pharmacy
Why would you like to serve on a Town of Farragut committee?	I would like to serve in order to become more involved with Farragut schools, as both of my children are currently enrolled in the school system. I also want to stay informed and engaged with the important things happening within our schools and throughout the Farragut community.
Intro to Farragut Program Graduate?	No
Board or Commission of first choice:	Farragut Education Relations Committee
The CLUP Steering Committee is not a standing or permanent Town committee. It is being formed for the limited purpose of supporting the Comprehensive Land Use Plan update, and its work will conclude once the updated Plan is adopted by the Board of Mayor and Aldermen.	I understand

I give my permission to the Town of Farragut to use my likeness on the web and/or Town publications. I have read and understand the Code of Ethics Ordinance and the

applicable committee charter, ordinance, and/or by-laws. I understand that this application is valid only for this application process, and that if I am not selected, I will need to submit a new application for any future application process.

I Agree.

Signature

A handwritten signature in black ink, consisting of stylized, overlapping loops and a long horizontal stroke extending to the right.

Date

09/03/2026