

A G E N D A

FARRAGUT BOARD OF MAYOR AND ALDERMEN **January 12, 2012**

BMA MEETING **7:00 PM**

- I. Silent Prayer, Pledge of Allegiance, Roll Call**
- II. Approval of Agenda**
- III. Mayor's Report**
- IV. Citizens Forum**
- V. Approval of Minutes**
 - A. December 8, 2011
- VI. Business Items**
 - A. Approval of Resolution R-2012-01, Declaring Certain Town Property to be Surplus Property
 - B. Approval of Resolution R-2012-02, Appointment of Town of Farragut Municipal Judge
 - C. Discussion and Approval of Employee Retirement Benefits
- VII. Ordinances**
 - A. Public Hearing & Second Reading**
 - 1. **Ordinance 11-26**, ordinance to amend the Farragut Municipal Code, Title 9, Chapter 4. Sign Ordinance, Section 9-406. (3)(I) Off-premises directional signs, to clarify trailblazer sign placement locations
 - B. First Reading**
 - 1. **Ordinance 11-27**, ordinance to amendment to the Farragut Zoning Ordinance, Chapter 4. General Provisions and Exceptions, Section XX. Parking and Loading, A., 3. Number of parking spaces required, to clarify parking requirements established by the Board of Zoning Appeals
 - 2. **Ordinance 12-01**, ordinance to amend the FY2012 General Fund and Capital Investment Fund Budgets
- VIII. Town Administrator's Report**
- IX. Attorney's Report**

FARRAGUT BOARD OF MAYOR AND ALDERMEN

December 8, 2011

WORKSHOP

Campbell Station Road Lighting Project

6:30 PM

BEER BOARD

6:55 PM

BMA MEETING

7:00 PM

- I. Silent Prayer, Pledge of Allegiance, Roll Call**
- II. Approval of Agenda**
- III. Mayor's Report**
- IV. Citizens Forum**
- V. Presentation of Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2011**
- VI. Approval of Minutes**
 - A. October 27, 2011
 - B. November 15, 2011
- VII. Business Items**
 - A. Approval of the 2011/2012 Snow Removal Schedule
 - B. Approval of Resolution R-2011-10, Town of Farragut Debt Management Policy
 - C. Approval of Resolution R-2011-11, Declaring Certain Town Property to be Surplus Property.
 - D. Approval of Refund of Cashed Erosion Control Letter of Credit Associated with the Cottages at Pryse Farm
 - E. Approval of Change Order #2, Contract 2011-12, Farm at Willow Creek
 - F. Discussion and Approval of Employee Retirement Benefits
- VIII. Ordinances**
 - A. Public Hearing & Second Reading**
 1. **Ordinance 11-22**, ordinance to amend the Farragut Zoning Ordinance, Chapter 4, Section XXIV. Special Events Permit, to modify requirements and clarify application process
 2. **Ordinance 11-23**, ordinance to amend the Farragut Municipal Code, Title 14, Chapter 4. Sinkhole Ordinance, to clarify that once sinkholes have been identified by the planning commission and have been indicated on a plat or site plan, the appellate body is the Board of Zoning Appeals
 3. **Ordinance 11-25**, ordinance to amend the FY2012 General Fund and Insurance Fund Budgets

B. First Reading

1. **Ordinance 11-26**, ordinance to amend the Farragut Municipal Code, Title 9, Chapter 4. Sign Ordinance, Section 9-406. (3)(l) Off-premises directional signs, to clarify trailblazer sign placement locations

IX. Town Administrator's Report

X. Attorney's Report

The Farragut Board of Mayor and Aldermen met in regular session on Tuesday, December 8, 2011 at 7:00 p.m.

Present were Mayor McGill, Aldermen Elliott, Honken, LaMarche and Markli.

Approval of Agenda

Motion was made to approve the agenda as presented. Moved by Alderman LaMarche, seconded by Alderman Markli; voting yes, Mayor McGill, Aldermen Elliott, Honken, LaMarche and Markli; no nays; motion passed.

Presentation of Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2011

Mark Lund, with Ingram Overholt & Bean, presented the Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2011.

Approval of Minutes

Motion was made to approve the minutes of October 27, 2011 as presented. Moved by Alderman Elliott, seconded by Alderman LaMarche; voting yes, Aldermen Elliott, Honken, LaMarche and Markli; Mayor McGill abstained; no nays; motion passed.

Motion was made to approve the minutes of November 15, 2011 as presented. Moved by Alderman Elliott, seconded by Alderman LaMarche; voting yes, Mayor McGill, Aldermen Elliott and LaMarche; Aldermen Honken and Markli abstained, no nays; motion passed.

Business Items

Approval of the 2011/2012 Snow Removal Schedule

Motion was made to approve the 2011/12 Snow Removal Schedule. Bill Glenn, 10845 Farragut Hills Blvd., requested that Merrimac Drive be added to the 1st priority list. After some discussion it was suggested that the clearing of this street be made internally depending on the conditions of the street due to a lack of area for the trucks to turn around. Moved by Alderman Elliott, seconded by Alderman LaMarche; voting yes, Mayor McGill, Aldermen Elliott, Honken, LaMarche and Markli; no nays; motion passed.

Approval of Resolution R-2011-10, Town of Farragut Debt Management Policy

Motion was made to approve Resolution R-2011-10, Town of Farragut Debt Management Policy as presented. Moved by Alderman LaMarche, seconded by Alderman Markli; voting yes, Mayor McGill, Aldermen Elliott, Honken, LaMarche and Markli; no nays; motion passed.

Approval of Resolution R-2011-11, Declaring Certain Town Property to be Surplus Property

Motion was made to approve Resolution R-2011-11, Declaring Certain Town Property to be Surplus Property as presented. Moved by Alderman Honken, seconded by Alderman Elliott; voting yes, Mayor McGill, Aldermen Elliott, Honken, LaMarche and Markli; no nays; motion passed.

Approval of Refund of Cashed Erosion Control Letter of Credit Associated with the Cottages at Pryse Farm

Motion was made to approve the refund of Cashed Erosion Control Letter of Credit Associated with the Cottages at Pryse Farm. Moved by Alderman Honken, seconded by Alderman Markli; voting yes, Mayor McGill, Aldermen Elliott, Honken, LaMarche and Markli; no nays; motion passed.

Approval of Change Order #2, Contract 2011-12, Farm at Willow Creek

Motion was made to approve Change Order #2, Contract 2011-12, Farm at Willow Creek in the amount of \$28,300. Moved by Alderman LaMarche, seconded by Alderman Honken; voting yes, Mayor McGill, Aldermen Elliott, Honken, LaMarche and Markli; no nays; motion passed.

Discussion and Approval of Employee Retirement Benefits

After much discussion a motion was made to approve Option #1 with a total cost of \$88,491. Moved by Alderman Elliott, seconded by Alderman Markli; roll call vote; Aldermen Elliott, yes, Alderman Honken, yes; Alderman LaMarche, no; Alderman Markli, yes; Mayor McGill, yes; motion passes 4-1 for Option #1.

Alderman Honken requested that Mr. Smoak evaluate the budget and try to find additional funds for the Option #3.

Ordinances

Public Hearing & Second Reading

Ordinance 11-22, ordinance to amend the Farragut Zoning Ordinance, Chapter 4, Section XXIV. Special Events Permit, to modify requirements and clarify application process

Motion was made to approve Ordinance 11-22 on second and final reading. Moved by Alderman Markli, seconded by Alderman Honken; voting yes, Mayor McGill, Aldermen Elliott, Honken, LaMarche and Markli; no nays; motion passed.

Ordinance 11-23, ordinance to amend the Farragut Municipal Code, Title 14, Chapter 4. Sinkhole Ordinance, to clarify that once sinkholes have been identified by the planning commission and have been indicated on a plat or site plan, the appellate body is the Board of Zoning Appeals

Motion was made to approve Ordinance 11-23 on second and final reading. Moved by Alderman Honken, seconded by Alderman Elliott; voting yes, Mayor McGill, Aldermen Elliott, Honken, LaMarche and Markli; no nays; motion passed.

Ordinance 11-25, ordinance to amend the FY2012 General Fund and Insurance Fund Budgets

Motion was made to approve Ordinance 11-25 on second and final reading. Moved by Alderman Honken, seconded by Alderman LaMarche; voting yes, Mayor McGill, Aldermen Elliott, Honken, LaMarche and Markli; no nays; motion passed.

First Reading

Ordinance 11-26, ordinance to amend the Farragut Municipal Code, Title 9, Chapter 4. Sign Ordinance, Section 9-406. (3)(I) Off-premises directional signs, to clarify trailblazer sign placement locations

Motion was made to approve Ordinance 11-26 on first reading. Moved by Alderman Markli, seconded by Alderman Honken; voting yes, Mayor McGill, Aldermen Elliott, Honken, LaMarche and Markli; no nays; motion passed.

Meeting adjourned at 8:25 PM.

Ralph McGill, Mayor

Allison Myers, Town Recorder

AGENDA NUMBER VI. A.

MEETING DATE January 12, 2012

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Allison Myers, Town Recorder 

SUBJECT: Resolution declaring certain town property to be surplus property.

INTRODUCTION:

The approval of Resolution R-2012-01 will allow for the removal of items from the fixed asset list and advertise the sale of the items on the govdeals website.

DISCUSSION:

The Public Works Department has a 2002 Chevy pick-up truck to surplus. The Town will be advertising the equipment on Govdeals.com, an online government surplus auction site.

RECOMMENDATION BY:

Allison Myers, Town Recorder

PROPOSED MOTION:

To approve Resolution R-2012-01, a resolution declaring certain town property to be surplus property.

BOARD ACTION:

MOTION BY: _____ SECONDED BY: _____

<u>VOTE/TOTAL</u>	<u>ELLIOTT</u>	<u>LAMARCHE</u>	<u>HONKEN</u>	<u>MARKLI</u>	<u>MCGILL</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____



TOWN OF FARRAGUT

RESOLUTION R-2012-01

A Resolution Declaring Certain Town Property to be Surplus Property.

WHEREAS, it has been determined that the Town has no further use of certain item(s); and

WHEREAS, the Board of Mayor and Aldermen may determine that these items are surplus property; and

WHEREAS, the value, if any, is determined for the surplus property and its disposal will be for the common benefit; and

WHEREAS, at time of sale of surplus item(s), moneys, if any, will be allocated back to the appropriate department;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF FARRAGUT, TENNESSEE, does hereby surplus the following items(s):

- 2002 Chevy Pick-up Truck

This Resolution is duly adopted by the Board of Mayor and Aldermen of the Town of Farragut on this 12th day of January 2012.

Ralph McGill, Mayor

Allison Myers, Town Recorder

AGENDA NUMBER V1. B.

MEETING DATE January 12, 2012

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Allison Myers, Town Recorder *AM*

SUBJECT: Resolution R-2012-02, Appointment of Town of Farragut Municipal Judge

INTRODUCTION:

In accordance with the Town of Farragut Municipal Code section 3-102 the office of municipal judge shall be filled by a resolution of appointment by the Board of Mayor and Aldermen.

BACKGROUND:

Any person appointed to the office of municipal judge shall hold a baccalaureate degree from an accredited college or university; shall be at least thirty years of age, and have been a resident of the town for a period of one year preceding election to office.

The normal term of office for any officer appointed pursuant of section 3-105 shall be for one year and such officer shall continue to serve thereafter until such officer's successor has been appointed and is sworn in unless otherwise provided.

DISCUSSION:

Lucinda Troyer, current Municipal Judge, has agreed to serve another term. No other applicants have applied for this appointment.

RECOMMENDATION BY:

Allison Myers, Town Recorder

PROPOSED MOTION:

Motion to approve Resolution R-2012-02, Appointment of the Town of Farragut Municipal Judge.

BOARD ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>ELLIOTT</u>	<u>LAMARCHE</u>	<u>MARKLI</u>	<u>WILLIAMS</u>	<u>MCGILL</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____



TOWN OF FARRAGUT

RESOLUTION R-2012-02

APPOINTMENT OF MUNICIPAL JUDGE

WHEREAS, the Board of Mayor and Aldermen of the Town of Farragut, wishes to appoint a Municipal Judge, and

WHEREAS, the level of compensation of the Municipal Judge may be set by the Board of Mayor and Aldermen,

NOW, THEREFORE, BE IT RESOLVED that _____ is hereby appointed effective February 1, 2012 as municipal judge to a term ending January 31, 2013, or thereafter until a successor Municipal Judge has been appointed and been sworn in, and shall be paid compensation of \$100 per session of the Farragut Municipal Court.

This Resolution is duly adopted by the Board of Mayor and Aldermen of the Town of Farragut on this 12th day of January 2012.

Ralph McGill, Mayor

Allison Myers, Town Recorder

MEETING DATE: January 12, 2012

AGENDA NUMBER: VI.C.

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: David Smoak, Town Administrator

SUBJECT: Discussion and approval of employee retirement benefits 

INTRODUCTION: The purpose of this agenda item is for the Board of Mayor and Aldermen (BMA) to consider approval of an additional one-time, lump sum contribution to the retirement accounts for long-term employees of the Town of Farragut.

BACKGROUND: At the November 15, 2011 BMA meeting, the Board approved a one-time payment to all employees retirement account balances based on their years of service and current earnings with the Town of Farragut. There was a total of \$434,244 expended from the current Insurance Fund, with a remaining balance in the fund of \$91,593. On December 8, 2011, the BMA approved additional expenditures in the amount of \$88,491 to increase the lump sum benefit for employees with a minimum of 15 years of service with the Town of Farragut.

DISCUSSION: At the December 8, 2011 BMA meeting the Board instructed staff to bring back for review a retirement option that would provide 5 employees with additional retirement benefits. Those employees eligible all have cumulative scores of at least 80 points when adding their years of service (valued at 2 points per year of service) with their age (valued at .75 points per year). Each point was assigned a value of \$210 and the total cost to the Town for this lump sum program would be \$90,615.

If the BMA approves this additional option for long-term employees, these monies will be added to the amounts that were previously approved by the BMA on November 15, 2011 and December 8, 2011. Staff is still working with the Town's benefits attorney to determine the best method and timing to distribute all funding to each participant.

RECOMMENDATION BY: Town Administrator David Smoak for approval.

FINANCIAL SECTION: A budget amendment will need to be approved by the Board of Mayor and Aldermen to allocate funds for this additional expenditure of \$90,615. Staff recommends allocating the necessary funding from the FY2012 Capital Investment Program budget by deleting the Mayor Bob Leonard Park lighting improvements (\$50,000) and Campbell Station Park Signs (\$50,000) projects. This would re-allocate \$100,000 from the FY2012 CIP to the FY2012 General Fund.

PROPOSED MOTION: To approve additional one-time lump sum retirement benefits for eligible employees as outlined in Attachment A to this report in the amount of \$90,615.

BOARD ACTION:

MOTION BY: _____ SECONDED BY: _____

<u>VOTE/TOTAL</u>	<u>ELLIOTT</u>	<u>LAMARCHE</u>	<u>MARKLI</u>	<u>HONKEN</u>	<u>MCGILL</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

Farragut Retirement Program
Long-Term Employee Retirement Options
January 12, 2012

Attachment A

Employee #	2011 Age	Yrs of Service	Age + Service	UNDER			Total
				APPROVED	APPROVED	REVIEW	
				11/15/2011	12/8/2011	1/12/2012	
				2% per YOS	2.4% per YOS over 15 YRS	80+ Points \$210 per Point	
1	59	24	92	\$20,541	\$10,271	\$19,373	\$50,184
2	52	24	87	\$38,169	\$19,084	\$18,270	\$75,524
3	58	22	88	\$19,627	\$8,564	\$18,375	\$46,566
4	46	21	77	\$20,834	\$8,334		\$29,169
5	57	20	83	\$32,705	\$11,774	\$17,378	\$61,857
6	55	19	79	\$19,175	\$6,055		\$25,231
7	52	19	77	\$18,850	\$5,953		\$24,803
8	50	18	74	\$14,451	\$3,854		\$18,305
9	64	17	82	\$19,635	\$4,158	\$17,220	\$41,014
10	50	17	72	\$26,750	\$5,665		\$32,415
11	49	16	69	\$12,363	\$1,854		\$14,218
12	53	15	70	\$17,788	\$1,423		\$19,211
13	44	15	63	\$18,780	\$1,502		\$20,283
14	45	13	60	\$10,437			\$10,438
15	42	13	58	\$10,437			\$10,438
16	45	12	58	\$9,635			\$9,635
17	49	11	59	\$21,203			\$21,203
18	75	10	76	\$6,001			\$6,001
19	51	10	58	\$7,320			\$7,321
20	34	10	46	\$14,192			\$14,193
21	39	9	47	\$7,130			\$7,130
22	50	8	54	\$8,743			\$8,743
23	52	7	53	\$5,109			\$5,109
24	29	7	36	\$5,397			\$5,397
25	41	5	41	\$10,092			\$10,092
26	35	6	38	\$4,123			\$4,123
27	33	6	37	\$3,850			\$3,850
28	52	4	47	\$2,158			\$2,158
29	29	4	30	\$2,513			\$2,513
30	62	3	53	\$3,666			\$3,666
31	57	3	49	\$1,987			\$1,987
32	56	3	48	\$2,192			\$2,192
33	45	3	40	\$1,697			\$1,697
34	31	3	29	\$1,697			\$1,697
35	28	3	27	\$2,381			\$2,381
36	41	2	35	\$2,878			\$2,878
37	38	2	33	\$1,677			\$1,677
38	31	2	27	\$1,314			\$1,314
39	27	2	24	\$1,399			\$1,400
40	39	1	31	\$544			\$544
41	36	1	29	\$2,260			\$2,260
42	29	1	24	\$544			\$544
43	48	0	36	\$500			\$500
44	28	0	21	\$500			\$501
45	35	0	26	\$500			\$501
46	24	0	18	\$500			\$501
				\$434,244	\$88,491	\$90,615	\$613,351

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Ruth Viergutz Hawk, Community Development Director

SUBJECT: Ordinance 11-26, ordinance on 2nd and final reading to amend the Farragut Municipal Code, Title 9, Chapter 4. Sign Ordinance, Section 9-406. (3)(l) Off-premise directional signs, to clarify trailblazer sign placement locations

INTRODUCTION: This is a staff initiated amendment to the Sign Ordinance to clarify that off-premises directional signs, known as trailblazers, are tied to the trailblazer signs on the interstate right-of-way and at the Campbell Station Road interchange.

DISCUSSION: Section 9-406 (3)(l) of the Farragut Sign Ordinance addresses off-premises directional signs that are tied to and modeled after the TDOT trailblazer program. The trailblazer program is a sign program that allows businesses to affix their logo to a blue background informational sign on the interstate right-of-way. At the exit ramp a second blue background informational sign with logos indicates the direction the driver must turn and the distance the driver must travel in order to reach each of the individual businesses indicated.

This section of our Sign Ordinance takes that trailblazer program one step farther by allowing businesses that are located on side streets to have an additional trailblazer sign indicating where a potential patron needs to turn. For example, the Baymont Inn is located on Campbell Lakes Drive. A Baymont Inn trailblazer sign is located on N. Campbell Station Road indicating that you must turn at Campbell Lakes Drive to reach the hotel.

The proposed amendment would clarify the intent of this type of sign to direct non-local motorists exiting the interstate at Campbell Station Road to gas, food, and lodging establishments near the interchange that do not directly front on N. Campbell Station Road. The amendment reads as follows with the proposed changes in red:

(3)(l) *Off-premises directional signs.* Business establishments that cater to interstate travelers that have exited the interstate at the Campbell Station Road interchange and that by providing gas, food, or lodging, and are located within the C-2 Regional Commercial District, participate in the TDOT trailblazer program, and that front and are located on streets classified as local collectors or local on the major road plan, shall be permitted to have off-premise directional signs. The signs shall be modeled after the interstate directional/logo signs known as trailblazers and shall meet the following criteria:

- (i) The individual logos for each business shall not exceed eighteen (18) inches by twenty-four (24) inches;
- (ii) The individual logos shall be made of reflective material;
- (iii) The individual logos shall be owned and maintained by the individual business and the space shall be rented on an annual basis from the town;

- (iv) A directional arrow with mileage shall be listed under each logo. The figure size shall be four (4) inches;
- (v) The sign structure, the directional arrows, and mileage indicators shall be owned and maintained by the town;
- (vi) The sign shall be located within the rights-of-way of streets classified as arterial or major collector on the major road plan; and
- (vii) The exact location of the sign shall be determined by town staff at time of installation. The location and height of the sign shall be based on the current edition of the Manual of Uniform Traffic Control Devices.

Attached please find a copy of Ordinance 11-26.

PROFESSIONAL RECOMMENDATION: Community Development Director, Ruth Hawk, recommends approval of Ordinance 11-26.

PLANNING COMMISSION RECOMMENDATION: On November 17, 2011, in a unanimous vote, the Farragut Municipal Planning Commission recommended approval of Ordinance 11-26.

PROPOSED MOTION: To approve Ordinance 11-26 as attached.

BOARD ACTION:

MOTION BY: _____ **SECONDED**

BY: _____

<u>VOTE/TOTAL</u>	<u>ELLIOTT</u>	<u>LAMARCHE</u>	<u>MARKLI</u>	<u>HONKEN</u>	<u>MCGILL</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

XXIV. - Special events permit.

Notwithstanding any provisions to the contrary as contained in this ordinance and applicable to any zoning district within the Town of Farragut, a special events permit may be issued by the town administrator or his designee to any applicant for a special event to be held in one (1) or more of such zoning districts provided the applicant meets all of the following criteria:

A.

The following conditions shall apply to all applicants:

1.

The duration of each special event shall not be longer than nine (9) continuous days.

2.

One (1) sign shall be allowed, in compliance with legal setback requirements, not to exceed four (4) by eight (8) feet in size, no higher than six (6) feet.

3.

No sign erected for a special event shall be placed on site earlier than seven (7) days prior to the event and any sign so placed shall be removed within two (2) days after the event.

4.

No sales from trucks will be allowed.

5.

No banners, streamers, balloons, or other types of wind activated displays will be allowed.

6.

Activities of the special event shall not materially affect the pedestrian or vehicular circulation within the immediate vicinity of the event. The traffic generation of the special event shall not be allowed to create a hazardous condition for traffic in public rights-of-way.

B.

Commercial and "for profit" organizations. Any existing commercial and 'for profit' organization may apply for a special events permit. All applicants will be allowed four (4) special event activities within a calendar year. Each shopping center will also be allowed four (4) special events within a calendar year. A coordinated shopping center-wide special event will not count against any individual commercial or "for profit" organization in totaling the allotted number of permitted special event activities within a calendar year. Other organizations that are not commercial or "for profit" may conduct special events on property owned or controlled by commercial or "for profit" organizations, and unless the owner or controlling party participates in the special event activity it will not be assessed against the commercial or "for profit" organization. Regardless of the type of applicant holding any special event activity, truck sales are strictly prohibited for both temporary and permanent applications.

C.

Community organizations and "not-for-profit" organizations. Community organizations and "not-for-profit" organization's applicants shall provide, in writing, evidence of permission to conduct any special event activity on property other than owned or controlled by the applicant. Unless approved for consecutive dates, as provided in subsection A. above, applicants must wait thirty (30) days between each special event.

ORDINANCE:	11-26
PREPARED BY:	Hawk
REQUESTED BY:	Staff
CERTIFIED BY FMPC:	November 17, 2011
PUBLIC HEARING:	<u>January 12, 2012</u>
PUBLISHED IN:	<u>Farragut Press</u>
DATE:	_____
1ST READING:	<u>12-8-11</u>
2ND READING:	<u>January 12, 2012</u>
PUBLISHED IN:	<u>Farragut Press</u>
DATE:	_____

AN ORDINANCE TO AMEND TITLE 9, BUSINESS, PEDDLERS, SOLICITORS, ETC., CHAPTER 4, SIGN ORDINANCE, OF THE FARRAGUT MUNICIPAL CODE, SECTION 9-406. SIGN REGULATIONS BY LAND USE AND/OR ZONING DISTRICTS., (3) (1) OFF-PREMISES DIRECTIONAL SIGNS, TO CLARIFY TRAILBLAZER SIGN PLACEMENT LOCATIONS

WHEREAS, the Board of Mayor and Aldermen of the Town of Farragut, Tennessee, wishes to amend Title 9, Chapter 4, Sign Ordinance, of the Farragut Municipal Code,

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen of the Town of Farragut, Tennessee, that the Farragut Municipal Code is hereby amended as follows:

SECTION 1.

The Farragut Municipal Code, Title 9, Business, Peddlers, Solicitors, Etc., Chapter 4, Sign Ordinance, Section 9-406. Sign regulations by land use and/or zoning districts., (3) (1) Off-premises directional signs, is amended by deleting the introductory paragraph in its entirety and substituting in lieu thereof the following:

- (3) (1) *Off-premises directional signs.* Business establishments that cater to interstate travelers that have exited the interstate at the Campbell Station Road interchange and that provide gas, food, or lodging, are located within the C-2 Regional Commercial District, participate in the TDOT trailblazer program, and that front on streets classified as local collectors or local on the major road plan, shall be permitted to have off-premise directional signs. The signs shall be modeled after the interstate directional/logo signs known as trailblazers and shall meet the following criteria:

ORDINANCE 11-26

Page 2

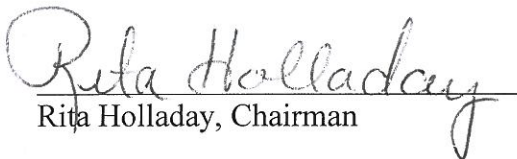
SECTION 2.

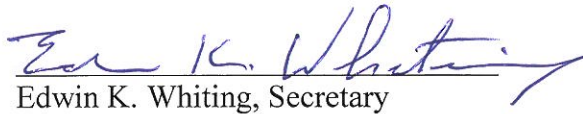
This ordinance shall take effect from and after its final passage and publication, the public welfare requiring it.

Dr. Ralph McGill, Mayor

Allison Myers, Town Recorder

Certified to the Farragut Board of Mayor and Aldermen this 17th day of November, 2011, with approval recommended.


Rita Holladay, Chairman


Edwin K. Whiting, Secretary

FARRAGUT MUNICIPAL PLANNING COMMISSION

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Ruth Viergutz Hawk, Community Development Director

SUBJECT: Ordinance 11-27, ordinance on 1st reading to amend the Farragut Zoning Ordinance, Chapter 4. General Provisions and Exceptions, Section XX. Parking and Loading, A., 3. Number of parking spaces required, to clarify parking requirements established by the Board of Zoning Appeals

INTRODUCTION: This is a staff initiated amendment to the Zoning Ordinance text. Per Section XX. Parking and Loading, A. Off-Street Parking Requirements. 3. Number of parking spaces required.,

“The minimum number of off-street parking spaces provided in all districts at such time any building or structure is erected or enlarged or increased in capacity, shall be determined in accordance with the specific uses as set forth below. For uses not specifically mentioned herein, off-street parking requirements shall be determined by the Board of Zoning Appeals.”

DISCUSSION: Generally when an applicant comes to staff with a proposed use/site plan and the parking is not defined in the Zoning Ordinance, we recommend that they pursue a Zoning Ordinance text amendment. The amendment process takes 2-3 months and sometimes an applicant prefers to go to the Board of Zoning Appeals (BZA) to make a determination.

Over the years the BZA has made several parking determinations. The determinations were based on whether the use was similar to a use with parking requirements already established in the regulations or other best available information, such as the Institute of Traffic Engineers (ITE) Parking Generation Manual and Planning Advisory Service (PAS) Reports.

The following are parking determinations that have been made by the BZA:

Parking spaces for a day care center: 1/employee plus 1/25 children

Parking spaces for a pavilion developed as part of the residential recreational facilities:

Staff recommendation: 1/400 square feet of gross floor area of the pavilion or a minimum of three (3) parking spaces, whichever is greater

BZA action: 3/200 square feet of gross floor area of the pavilion

Parking spaces for arbors developed as part of the residential recreational facilities: Zero

Parking spaces for fountains developed as part of the residential recreational facilities: Zero

Staff is recommending that the Zoning Ordinance be amended to incorporate these parking requirements. Staff recommends the 1/400 square feet of gross floor area of the pavilion or a minimum of three (3) parking spaces, whichever is greater. The greater parking requirement required by the BZA is greater than restaurant parking and staff does not believe it would be warranted.

Attached please find a copy of Ordinance 11-27.

PROFESSIONAL RECOMMENDATION: Community Development Director, Ruth Hawk, recommends approval of Ordinance 11-27.

PLANNING COMMISSION RECOMMENDATION: On December 15, 2011, in a unanimous vote, the Farragut Municipal Planning Commission recommended approval of Ordinance 11-27.

PROPOSED MOTION: To approve Ordinance 11-27 as attached.

BOARD ACTION:

MOTION BY: _____ **SECONDED**

BY: _____

<u>VOTE/TOTAL</u>	<u>ELLIOTT</u>	<u>LAMARCHE</u>	<u>MARKLI</u>	<u>HONKEN</u>	<u>MCGILL</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

ORDINANCE:	11-27
PREPARED BY:	Hawk
REQUESTED BY:	Staff
CERTIFIED BY FMPC:	December 15, 2011
PUBLIC HEARING:	_____
PUBLISHED IN:	_____
DATE:	_____
1ST READING:	_____
2ND READING:	_____
PUBLISHED IN:	_____
DATE:	_____

AN ORDINANCE TO AMEND THE TEXT OF THE ZONING ORDINANCE OF THE TOWN OF FARRAGUT, TENNESSEE, ORDINANCE 86-16, AS AMENDED, BY AMENDING CHAPTER 4, SECTION XX. PARKING AND LOADING, A., 3. NUMBER OF PARKING SPACES REQUIRED., TO CLARIFY PARKING REQUIREMENTS ESTABLISHED BY THE BOARD OF ZONING APPEALS, AS AUTHORIZED PURSUANT TO SECTION 13-4-201, TENNESSEE CODE ANNOTATED.

BE IT ORDAINED by the Board of Mayor and Aldermen of the Town of Farragut, Tennessee, that the Farragut Zoning Ordinance, Ordinance 86-16, as amended, is hereby amended as follows:

SECTION 1.

Chapter 4, Section XX. Parking and Loading, A., 3. Number of parking spaces required., is amended by inserting alphabetically the following:

Day Care Center

One (1) per employee plus one (1) per twenty-five (25) children

SECTION 2.

Chapter 4, Section XX. Parking and Loading, A., 3. Number of parking spaces required., is amended by inserting alphabetically the following:

ORDINANCE 11-27

Page 2

Residential Recreational Facilities

Pavilion: One (1) per four hundred (400) square feet of gross floor area or a minimum of three (3) parking spaces, whichever is greater

Arbor: No parking required

Decorative fountain: No parking required

SECTION 3.

This ordinance shall take effect from and after its final passage and publication, the public welfare requiring it.

Dr. Ralph McGill, Mayor

Allison Myers, Town Recorder

Certified to the Farragut Board of Mayor and Aldermen this ____ day of _____, 2011, with approval recommended.

Rita Holladay, Chairman

Edwin K. Whiting, Secretary

FARRAGUT MUNICIPAL PLANNING COMMISSION

AGENDA NUMBER VII.B.2

MEETING DATE January 12, 2012

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Allison Myers, Town Recorder, CMFO

SUBJECT: Ordinance 12-01, an ordinance to amend the FY2012 General Fund and Capital Investment Fund Budgets on first reading

INTRODUCTION:

The purpose of this agenda item is to approve Ordinance 12-01, to amend the Fiscal Year 2012 General Fund and Capital Investment Fund Budgets.

DISCUSSION:

Ordinance 12-01 will amend the budget to reflect the following:

- The General Fund budget will be amended by increasing appropriations to reflect an additional \$90,615 for the lump sum retirement benefits for long time employees.
- The Capital Investment Fund will be amended by deleting the Mayor Bob Leonard Park lighting project (\$50,000) and the Campbell Station Park Sign project (\$50,000) and transferring the funds to the General Fund.

RECOMMENDATION BY:

Allison Myers, Town Recorder for approval.

PROPOSED MOTION:

To approve Ordinance 12-01 amending Fiscal Year 2012 General Fund and Capital Investment Fund Budgets on first reading.

BOARD ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>ELLIOTT</u>	<u>HONKEN</u>	<u>LAMARCHE</u>	<u>MARKLI</u>	<u>McGILL</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

ORDINANCE	12-01
PREPARED BY	Myers
1 ST READING	January 12, 2012
2 nd READING	
PUBLISHED IN	Farragut Press
DATE	

AN ORDINANCE OF THE TOWN OF FARRAGUT, TENNESSEE
AMENDING THE FISCAL YEAR 2011-2012 BUDGET, PASSED BY ORDINANCE 11-07

WHEREAS, the Town of Farragut adopted the fiscal year 2011-12 budget by passage of Ordinance Number 11-07 on June 23, 2011; and

WHEREAS, pursuant to the Tennessee State Constitution, Section 24 of Article II, no public money shall be expended except pursuant to appropriations made by law; and

WHEREAS, expenses for the General Fund and Insurance Fund will be greater than budgeted; and

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF FARRAGUT, TENNESSEE THAT CHANGES BE MADE TO THE FISCAL YEAR 2011-2012 BUDGET AS FOLLOWS:

SECTION 1. Ordinance Number 11-07 is hereby amended by transferring funds in the amount of \$100,000 from Capital Investment Fund projects Campbell Station Park Signs and Mayor Bob Leonard Park Improvements and increasing the appropriated expenditures for the General Fund by \$100,000.

SECTION 2. The Board of Mayor and Aldermen authorizes the town recorder to make said changes in the accounting system.

SECTION 3. This ordinance shall take effect after its final passage and publication, the public welfare requiring it.

Dr. Ralph McGill, Mayor

Allison Myers, Town Recorder