

A G E N D A

FARRAGUT BOARD OF MAYOR AND ALDERMEN

May 24, 2012

WORKSHOP

6:00 PM

Town of Farragut Employee Health Insurance Update

BEER BOARD

6:55 PM

BMA MEETING

7:00 PM

- I. Silent Prayer, Pledge of Allegiance, Roll Call**
- II. Approval of Agenda**
- III. Mayor's Report**
 - A. Proclamation in honor of Farragut Primary School Principal Julia Craze
- IV. Citizens Forum**
- V. Approval of Minutes**
 - A. May 10, 2012
- VI. Business Items**
 - A. Approval of McFee Park Expansion Master Plan
- VII. Ordinances**
 - A. **First Reading**
 1. Ordinance 12-09, Fiscal Year 2013 Budget for the General, State Street Aid, Capital Investment Program, Equipment, Insurance and Beautification Funds
- VIII. Town Administrator's Report**
- IX. Attorney's Report**

FARRAGUT BEER BOARD

May 24, 2012

6:55 PM

I. Approval of Minutes

A. May 10, 2012

II. Consider Approval for a On-Premise Beer Permit for:
Buzzelli's, 12828 Kingston Pike

FARRAGUT BEER BOARD

May 10, 2012

Ron Honken, Chairman, called the beer board meeting to order at 6:55 PM. Elected officials present were Mayor McGill, Aldermen Elliott, Honken, LaMarche and Markli.

Approval of Minutes

Motion was made to approve the minutes of December 8, 2011 as presented. Moved by Alderman Elliott, seconded by Alderman LaMarche; voting yes, Mayor McGill, Aldermen Elliott, Honken, LaMarche and Markli; no nays, motion passed.

Consider Approval for an On-Premise Beer Permit for:

Motion was made to approve an on-premise beer permit for Kasumi Thai Café, 743 N Campbell Station Road. Moved by Alderman Elliott, seconded by Alderman Markli; voting yes, Mayor McGill, Aldermen Elliott, Honken, LaMarche and Markli; no nays, motion passed.

Beer Board meeting adjourned at 6:57 PM

Ron Honken, Chairman

Allison Myers, Town Recorder

fd
#250

APPLICATION FOR BEER PERMIT

STATE OF TENNESSEE

TOWN OF FARRAGUT

I hereby make application for a permit to sell, store, manufacture, or distribute Beer under the provisions of Tennessee Code Annotated Section 57-5-101 et seq. and base my application upon the answers to the following questions:

1. Reason for application: New Business ☒ New Ownership ☐ Name Change ☐ Other ☐
2. Type of permit requested: Off-Premise ☐ On-Premise ☐ On/Off-Premise ☐ Special Occasion ☐
3. Name of Applicant(s) (Owner(s) of Business) Cynthia Buzzelli
4. Type of applicant (check one):
Person ☒ Firm ☐ Corporation ☐ Joint-Stock Company ☐ Syndicate ☐ Other ☐
5. List all persons, firms, corporations, joint-stock companies, syndicates, or associations having at least a 5% ownership interest in the business:
Cynthia Buzzelli
Timothy Buzzelli
6. Applicant's present home address:
140 Westchester Ct. Lenoir City, TN 37772
7. Date of Birth 5-13-71 Home Telephone Number 865-803-2603
Business Telephone Number 865-803-2603 Social Security Number [REDACTED]
8. Representative Email Address: buzztimothy@hotmail.com
9. Under what name will the business operate? Buzzelli's
10. Business address 12828 Kingston Pike, Knoxville TN 37952
Business Telephone number 865-803-2603
11. Specify the identity, email and physical address of the person to receive annual privilege tax notices and any other communication from the Town:
Timothy Buzzelli
12. Information of any manager, other than the applicant:
Name: Timothy Buzzelli Birth Date: 4-25-62
Address: 140 Westchester Ct. Lenoir City, TN 37772

Phone Number: 865-803-2603

13. Has any person having at least a 5% ownership interest, any of the managers, or any other employee of the business, been convicted of any violation of the beer or alcoholic beverage laws or any crime within the last ten (10) years: ___ Yes X No. If yes, give particulars of each charge, court, and date convicted.

14. Have you or your organization ever had a Beer Permit revoked, suspended, or denied in the State of Tennessee? No If so, specify, where, when, and why:

15. Name and address of property owner, if other than the business owner:

Myers Brothers Holdings

16. What is the name and address of the Church (or other place of worship) nearest to your business?

Two Rivers Church 275 Harrison Ln Lenoir City, TN 37772

17. What is the name and address of the school nearest to your business?

Eaton Elementary School 423 Hickory Creek Rd, Lenoir City TN 37771

18. Special Occasion Event Name: _____

Location of the special occasion event: _____

Event Date & Times: _____

Representative name & phone number: _____

Have you received a special event permit to hold the event in the Town of Farragut? _____

19. Tennessee Sales Tax Number: 106073849

I certify that I am knowledgeable of the laws prohibiting the sale of beer to minors and that this application contains true information to the best of my knowledge and belief.

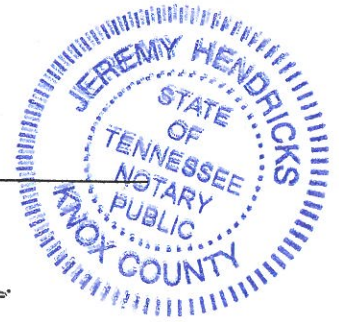
I understand that this application is subject to the Tennessee Public Records Act and shall be open for inspection and reproduction by any citizen. Tennessee Code Annotated 10-7-503.

I understand that by submitting this application, a background investigation shall be conducted and any and any and all documents related to my request shall become public records.

I understand that the applicant or representative must be present at the beer board meeting in which the permit will be discussed.

Cynthia DBuzzelli

Signature of Applicant/Owner (or authorized Corporate Official)



Sworn to and subscribed before me this 4th day of May, 2012.

Jeremy Hendricks

Notary Public

My Commission Expires:

My Commission Expires 01/27/15

Notice: A non-refundable \$250 fee must accompany this application. Any applicant making false statement in this application shall forfeit his/her permit and shall not be eligible to receive any permit for a period of ten years.

A privilege tax of \$100 is imposed on the business of selling, distributing, storing or manufacturing beer in this state effective January 1, 1994 and each successive January 1. Any holder of a beer permit issued after January 1, 1994 shall pay a pro rata portion of this annual tax when the permit is issued.

FOR OFFICE USE ONLY

Application is hereby: Approved _____ Denied _____

On this date: _____, 20__

Beer Board Chairman

Town Recorder

A G E N D A

FARRAGUT BOARD OF MAYOR AND ALDERMEN

May 10, 2012

WORKSHOP

6:00 PM

Fee Schedule & Budget Update

BEER BOARD

6:55 PM

BMA MEETING

7:00 PM

- I. Silent Prayer, Pledge of Allegiance, Roll Call**
- II. Approval of Agenda**
- III. Mayor's Report**
- IV. Citizens Forum**
- V. Approval of Minutes**
 - A. April 26, 2012
- VI. Business Items**
 - A. Resolution in support of the Knox County schools
 - B. Approval of Memorandum of Understanding between the Town of Farragut and the Farragut West/Knox Chamber of Commerce
- VII. Town Administrator's Report**
- VIII. Attorney's Report**

The Farragut Board of Mayor and Aldermen met in a regular session on Thursday, May 10, 2012 at 7:00 p.m.

Members present were Mayor McGill, Aldermen Elliott, Honken, LaMarche and Markli.

Approval of Agenda

Motion was made to approve the agenda as presented. Moved by Alderman LaMarche, seconded by Alderman Markli; voting yes, Mayor McGill, Aldermen Elliott, Honken, LaMarche and Markli; no nays; motion passed.

Mayor's Report

Mayor McGill announced that there is a delegation from Farragut that will be attending the ICSC conference in Las Vegas.

Vice-Mayor LaMarche announced that she attended an Eagle Scout award ceremony at the Farragut Town Hall.

Approval of Minutes

Motion was made to approve the minutes of April 26, 2012 as presented. Moved by Alderman LaMarche, seconded by Alderman Honken; voting yes, Mayor McGill, Aldermen Elliott, Honken, LaMarche and Markli; no nays; motion passed.

Business Items

Resolution in support of the Knox County schools

Motion was made to approve Resolution 2012-05, Resolution in support of the Knox County Schools. Moved by Mayor McGill, seconded by Alderman Markli; voting yes, Mayor McGill, Aldermen Elliott, Honken, LaMarche and Markli; no nays; motion passed.

Approval of Memorandum of Understanding between the Town of Farragut and the Farragut West/Knox Chamber of Commerce

Motion was made to approve the Memorandum of Understanding between the Town of Farragut and the Farragut West/Knox Chamber of Commerce for a five year, \$75,000 contract. Moved by Alderman Honken, seconded by Alderman LaMarche; voting yes, Mayor McGill, Aldermen Elliott, Honken, LaMarche and Markli; no nays; motion passed.

Meeting adjourned at 8:25 PM.

Ralph McGill, Mayor

Allison Myers, Town Recorder

REPORT TO BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Sue Stuhl, Parks and Leisure Services Director 

SUBJECT: McFee Park Expansion Master Plan

INTRODUCTION: The purpose of this agenda item is to approve the McFee Park Expansion Master Plan.

BACKGROUND: In 1995, the Town of Farragut purchased 26 acres along McFee Road for a future park. In 1999, a citizen committee worked with Barge, Waggoner, Sumner and Cannon (BWSC) to present a master plan that was then approved by MPC and the Board of Mayor and Aldermen. After the plan was completed, the park development was put on hold while McFee Road was expanded. The master plan was revised in 2006 and construction started soon thereafter. Two phases of the original park plan have been completed and include two lighted rectangular fields, two restrooms, splash pad, large playground, walking trails and parking. In the past several years, another 26.44 in three parcels to the north of the park were purchased bringing the total park acreage to just under 53 acres, making this the largest park in Farragut.

DISCUSSION: In early 2012, BWSC was contracted to begin work on a master plan for the newly acquired 26+ acres. The process has involved several meetings with Town staff, two meetings with the Parks and Athletics Council, two public hearings and a workshop presentation to the Board of Mayor and Aldermen. Attached is the report complete with the following sections: inventory and analysis; stakeholder input and development of concepts; final master plan; summary; cost analysis and appendices.

There are two proposed plans – one with the amphitheater and one without – as requested by the Town’s administration. Both of the proposed master plans feature two lighted rectangular athletic fields; two lighted tennis courts plus a practice hitting wall; several small and one large pavilion; restrooms; dog park for both large and small dogs; linear play trail (which is a new concept in playgrounds); 18 hole disc golf course; parking; walk trails (both asphalt and natural surface), renovation of lake and an interpretive area along the presumed historical roadbed.

RECOMMENDATION BY: Parks and Leisure Services Director Sue Stuhl for approval.

PROPOSED MOTION: Approval of the McFee Park Expansion Master Plan as presented.

BOMA ACTION:

MOTION BY: _____ **SECONDED BY:** _____

AGENDA NUMBER VII. A. 1.

MEETING DATE May 24, 2012

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Allison Myers, Town Recorder 

SUBJECT: Ordinance 12-09, Fiscal Year 2013 Budget

DISCUSSION:

Ordinance 12-09 is the Budget Ordinance for the General, State Street Aid, Capital Investment Program, Equipment, Insurance and Beatification Funds. The draft budgets were distributed to the Board of Mayor and Aldermen on May 4, 2012.

RECOMMENDATION BY:

Town Recorder Allison Myers for approval

PROPOSED MOTION:

Motion to approve Ordinance 12-09 on first reading.

BOARD ACTION:

MOTION BY: _____ SECONDED BY: _____

<u>VOTE/TOTAL</u>	<u>ELLIOTT</u>	<u>HONKEN</u>	<u>LAMARCHE</u>	<u>MARKLI</u>	<u>MCGILL</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

ORDINANCE	12-09
PREPARED BY	Myers
1 ST READING	May 24, 2012
2 ND READING	
PUBLISHED IN	Farragut Press
DATE	

AN ORDINANCE OF THE TOWN OF FARRAGUT, TENNESSEE
ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2012
AND ENDING JUNE 30, 2013.

WHEREAS, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

WHEREAS, the governing body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the governing body will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE TOWN OF FARRAGUT, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body estimated anticipated revenues of the municipality from all sources to be as follows:

General Fund	FY2010-11	FY2011-12	FY2012-13
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
Local Sales Tax	3,898,286	3,719,180	3,925,000
State of Tennessee	2,742,314	2,716,991	2,671,703
Other Revenue	1,219,214	1,036,682	923,130
Transfer from Other Funds	931,960	0	11,305
Fund Balance			\$4,178,174

State Street Aid	FY2010-11	FY2011-12	FY2012-13
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
State Gasoline & Motor Fuel	537,377	540,000	551,000
Other Revenue	457	500	500
Transfer from General Fund	100,000	120,000	120,000
Fund Balance			\$167,310

Equipment Replacement Fund	FY2010-11	FY2011-12	FY2012-13
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
Other Revenue	321	25,613	300
Transfer from General Fund	200,000	150,000	150,000
Fund Balance			\$509,959

Insurance Fund	FY2010-11	FY2011-12	FY2012-13
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
Interest	885	800	800
Transfer from General Fund	0	0	330,000
Fund Balance			\$4,590

SECTION 2: That the governing body appropriates from these anticipated revenues and unexpended and unencumbered funds as follows:

General Fund	FY2010-11	FY2011-12	FY2012-13
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
Personnel	3,067,810	3,384,062	3,838,659
Operating Expenditures	1,635,678	1,986,027	2,396,675
Operating Transfers	2,705,000	1,825,000	3,822,868
Total Appropriations	7,408,488	7,195,089	10,058,202

State Street Aid	FY2010-11	FY2011-12	FY2012-13
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
Road Maintenance	590,085	700,000	700,000
Total Appropriations	590,085	700,000	700,000

Equipment Replacement Fund	FY2010-11	FY2011-12	FY2012-13
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
Major Equipment	9,966	77,008	24,000
Total Appropriations	9,966	77,008	24,000

Insurance Fund	FY2010-11	FY2011-12	FY2012-13
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
Retirement Benefit	0	524,859	328,451
Total Appropriations	0	524,859	328,451

SECTION 3: At the end of the current fiscal year the governing body estimates balances/ (deficits) as follows:

General Fund \$4,178,174
State Street Aid \$167,310
Equipment Fund \$509,959
Insurance Fund \$4,590

SECTION 4: During the coming fiscal year the governing body has planned capital investment projects and proposed funding as follows:

<u>Proposed Capital Projects</u>	Proposed Amount Financed by Appropriations
Old Stage/Watt Rd. Extension	3,647,400
Campbell Station Road-Parkside to Jamestown	50,000
GCR Island Lighting/Landscaping	50,000
Outdoor Classroom	100,000
Turkey Creek Slope Improvement	75,000
Traffic Signal Enhancements	160,000
McFee Park Splash Pad	60,000
Campbell Station Park Signs (Historical)	50,000
MBLP Park Improvements	375,000
Greenway Connectors	100,000
Wentworth Greenway Connectors	100,000
Virtue Road Historical Site	63,750
Land Acquisition	1,000,000
Emergency Radio	30,000
Total Project Costs	\$5,861,150
<u>Funding Sources</u>	
STP Old Stage/Watt Road	2,917,920
Interest Earnings	9,000
Outdoor Classroom	10,000
Transfer from General Fund	2,500,000
Transfer from General Fund Land Acquisition	622,868
Total Funding Sources	\$6,059,788

SECTION 5: No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of the available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Section 6-56-205 of the *Tennessee Code Annotated*.

- SECTION 6: Money may be transferred from one appropriation to another in the same fund only by appropriate ordinance by the governing body, subject to such limitations and procedures as it may describe as allowed by Sec. 6-56-209 of the *Tennessee Code Annotated*. Any resulting transfers shall be reported to the governing body at its regular meeting and entered into the minutes.
- SECTION 7: A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balances and the number of full time equivalent employees required by Section 6-56-206, *Tennessee Code Annotated* will be attached.
- SECTION 8: If for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal year until the adoption of the new budget ordinance in accordance with Section 6-56-210, *Tennessee Code Annotated* provided sufficient revenues are being collected to support the continuing appropriations. Approval of the Director of Local Finance in the Comptroller of the Treasury for a continuation budget will be requested if any indebtedness is outstanding.
- SECTION 9: All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.
- SECTION 10: This ordinance shall take effect July 1, 2012, the public welfare requiring it.

Dr. Ralph McGill, Mayor

Allison Myers, Town Recorder