

A G E N D A

FARRAGUT BOARD OF MAYOR AND ALDERMEN

September 12, 2013

BMA MEETING

7:00 PM

- I. Silent Prayer, Pledge of Allegiance, Roll Call**
- II. Approval of Agenda**
- III. Mayor's Report**
 - A. Constitution Week & DAR Day Proclamations
- IV. Citizens Forum**
- V. Approval of Minutes**
 - A. August 22, 2013
 - B. August 30, 2013
- VI. Ordinances**
 - A. Public Notice & Second Reading
 - 1. Ordinance 13-21, ordinance to amend Ordinance 13-19 Fiscal Year 2014 Budget
- VII. Business Items**
 - A. Approval of appointment to the Parks & Athletics Council
 - B. Approval of directional sign placement for the 2013 Parade of Homes
- VIII. Town Administrator's Report**
- IX. Attorney's Report**

MINUTES

FARRAGUT BOARD OF MAYOR AND ALDERMEN

August 22, 2013

BMA MEETING

7:00 PM

- I. Silent Prayer, Pledge of Allegiance, Roll Call
- II. Approval of Agenda
- III. Mayor's Report
 - A. Farragut Business Alliance Presentation
- IV. Citizens Forum
- V. Approval of Minutes
 - A. August 8, 2013
- VI. Ordinances
 - A. First Reading
 - 1. Ordinance 13-21, ordinance to amend Ordinance 13-19 Fiscal Year 2014 Budget
- VII. Business Items
 - A. Approval of Resolution R-2013-05, resolution authorizing the issuance, sale, and payment of three-year Russell property Capital Outlay Note, Series 2013, not to exceed \$750,000
 - B. Approval of Emergency Management Action Plan
 - C. Approval of Dates for the November and December BMA meetings
 - D. Approval to Elect Voting Delegate (1) and Alternate Voting Delegates (2) to the National League of Cities Conference
- VIII. Town Administrator's Report
- IX. Attorney's Report

The Farragut Board of Mayor and Aldermen met in a regular session on Thursday, August 22, 2013 at 7:00 p.m. Members present were Mayor McGill, Aldermen Elliott, Honken, LaMarche and Markli.

Approval of Agenda

Motion was made to approve the agenda as presented. Moved by Alderman Elliott, seconded by Alderman LaMarche; voting yes, Mayor McGill, Aldermen Elliott, Honken, LaMarche and Markli; no nays; motion passed.

Mayor's Report

David Purvis and Allison Sousa presented an overview of the Farragut Business Alliance activities over the past year.

Approval of Minutes

Motion was made to approve the minutes of August 8, 2013 as presented. Moved by Alderman LaMarche, seconded by Alderman Markli; voting yes, Mayor McGill, Aldermen Elliott, LaMarche and Markli; no nays; Alderman Honken abstained; motion passed.

Ordinances

First Reading

Ordinance 13-21, ordinance to amend Ordinance 13-19 Fiscal Year 2014 Budget

Motion was made to approve Ordinance 13-21 as presented. Moved by Alderman Honken, seconded by Alderman LaMarche; voting yes, Mayor McGill, Aldermen Elliott, Honken, LaMarche and Markli; no nays; motion passed.

Motion was made to authorize the Mayor to enter into a contract in a form recommended by the Town Attorney pursuant to which Vision Knoxville West, LLC would be paid \$96,771.49 in exchange for the tracts designated as Tract 2 and Tract 5 on the Snyder Road/Outlet Drive extension plans, which interests are needed in order to accomplish the project. Moved by Alderman Honken, seconded by Alderman LaMarche; voting yes, Mayor McGill, Aldermen Elliott, Honken, LaMarche and Markli; no nays; motion passed.

Business Items

Approval of Resolution R-2013-05, resolution authorizing the issuance, sale, and payment of three-year Russell property Capital Outlay Note, Series 2013, not to exceed \$750,000

Motion was made to approve R-2013-05, resolution authorizing the issuance, sale, and payment of three-year Russell property Capital Outlay Note, Series 2013, not to exceed \$750,000. Moved by Alderman Honken, seconded by Alderman Markli; voting yes, Mayor McGill, Aldermen Elliott, Honken, LaMarche and Markli; no nays; motion passed.

Approval of Emergency Management Action Plan

Motion was made to approve the Town's Emergency Management Action Plan as presented. Moved by Alderman Honken, seconded by Alderman Markli; voting yes, Mayor McGill, Aldermen Elliott, Honken, LaMarche and Markli; no nays; motion passed.

Approval of Dates for the November and December BMA meetings

Motion was made to cancel the meetings of November 14, November 28 and December 26 and to hold the meeting for November on Tuesday, November 19 and the meeting for December on Thursday, December 12, 2013. Moved by Alderman Honken, seconded by Alderman Elliott; voting yes, Mayor McGill, Aldermen Elliott, Honken, LaMarche and Markli; no nays; motion passed.

Approval to Elect Voting Delegate (1) and Alternate Voting Delegates (2) to the National League of Cities Conference

Motion was made to nominate Mayor McGill as the voting delegate and Aldermen LaMarche and Markli as the alternate voting delegates. Moved by Alderman LaMarche, seconded by Alderman Markli; voting yes, Mayor McGill, Aldermen Elliott, Honken, LaMarche and Markli; no nays; motion passed.

Town Administrator's Report

David Smoak, Town Administrator, announced that the Fun with Farragut's Fleet is Saturday August 24, 2013.

Attorney's Report

The Board recessed for an executive session at 7:50 PM.

The Board reconvened at 8:30 PM.

Tom Hale, Town Attorney, announced that there was no deliberation or action during the executive session.

Meeting adjourned at 8:31 PM.

Ralph McGill, Mayor

Allison Myers, Town Recorder

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Allison Myers, Town Recorder

SUBJECT: Ordinance 13-21, ordinance to amend Ordinance 13-19 Fiscal Year 2014 Budget

INTRODUCTION:

The purpose of this agenda item is to approve Ordinance 13-21, to amend the Fiscal Year 2014 Capital Investment Program and Equipment Replacement budgets.

DISCUSSION:

Ordinance 13-21 will amend the budget to reflect the following:

- The State Street Aid fund will be amended by increasing the appropriated expenditures by \$476,402. In hopes of receiving better bids the contract provided a more flexible construction season. Due to this change the resurfacing project was just completed. The resurfacing budget for FY2013 was \$500,000 but only \$23,598 was expended. Therefore the remaining amount (\$476,402) will be transferred to the current fiscal year.
- The Capital Investment Program will be amended by increasing the appropriated expenditures by \$100,000. Funds for the Outlet Drive Extension project were budgeted in FY2012 but not expended until FY2014, therefore must be appropriated in the FY2014 budget.
- The Equipment Replacement Fund will be amended by increasing the appropriated expenditures by \$6,000. The funds will be used to replace the John Deere Gator used at the parks.

All requests will be funded through the balance of each fund.

RECOMMENDATION BY: Town Recorder Allison Myers for approval.

PROPOSED MOTIONS:

1. Motion to approve Ordinance 13-21 on second and final reading.

BOARD ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>MCGILL</u>	<u>ELLIOTT</u>	<u>HONKEN</u>	<u>LAMARCHE</u>	<u>MARKLI</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

ORDINANCE	13-21
PREPARED BY	Myers
1 ST READING	August 22, 2013
2 nd READING	
PUBLISHED IN	
DATE	

**AN ORDINANCE OF THE TOWN OF FARRAGUT, TENNESSEE
AMENDING THE FISCAL YEAR 2013-2014 BUDGET, PASSED BY ORDINANCE 13-19**

WHEREAS, the Town of Farragut adopted the fiscal year 2012-13 budget by passage of Ordinance Number 13-19 on June 27, 2013; and

WHEREAS, pursuant to the Tennessee State Constitution, Section 24 of Article II, no public money shall be expended except pursuant to appropriations made by law; and

WHEREAS, expenses for the General Fund and Insurance Fund will be greater than budgeted; and

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF FARRAGUT, TENNESSEE THAT CHANGES BE MADE TO THE FISCAL YEAR 2013-2014 BUDGET AS FOLLOWS:

SECTION 1. Ordinance Number 13-19 is hereby amended by:

- Increasing the appropriated expenditures in the State Street Aid by \$476,402.
Expenses for the State Street Aid fund will total \$1,167,402.
- Increasing the appropriated expenditures in the Capital Investment Program by \$100,000.
Expenditures for the Capital Investment Program will total \$6,557,500.
- Increasing the appropriated expenditures for the Equipment Replacement Fund by \$6,000.
Expenditures for the Equipment Replacement Fund will total \$113,000.

SECTION 2. The Board of Mayor and Aldermen authorizes the Town Recorder to make said changes in the accounting system.

SECTION 3. This ordinance shall take effect after its final passage and publication, the public welfare requiring it.

Dr. Ralph McGill, Mayor

Allison Myers, Town Recorder

AGENDA NUMBER VII. A.

MEETING DATE September 12, 2013

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Allison Myers, Town Recorder

SUBJECT: Approval of FY2014 Committee Appointment to the Parks & Athletics Council

INTRODUCTION: The purpose of this business item is to appoint a member to an unexpired one-year term on the Parks & Athletics Council.

BACKGROUND: At the June 13th meeting the board approved a slate of applicants for the various town committees. There was a vacancy on the Parks & Athletics Council for a one-year appointment. Nadia Kogeler has applied to the Parks and Athletics Council.

RECOMMENDATION BY: Allison Myers, Town Recorder/Treasurer, for approval.

PROPOSED MOTION: To appoint Drew Carson to a one-year appointment on the Personnel Committee.

BOARD ACTION:

MOTION BY: _____ SECONDED BY: _____

<u>VOTE/TOTAL</u>	<u>ELLIOTT</u>	<u>HONKEN</u>	<u>LAMARCHE</u>	<u>MARKLI</u>	<u>MCGILL</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____



RECEIVED
AUG 16 2013
TOWN OF FARRAGUT

TOWN OF FARRAGUT CITIZEN BOARD/COMMITTEE APPLICATION

Name Nadia Kogeler
Address 632 Summerdale Dr. Zip 37934
Home Phone 865 456 0524 Business Phone _____
Fax _____ E-mail nadia.kogeler@gmail.com
Occupation General Manager - Cool Sports.
Education Masters - Rec Management.

Why would you like to serve on a Town of Farragut committee (attach resume or additional information if desired):

Have been a part of the Council + would love to do it again!
We (Family) love + use the parks every week!
Passion for parks + athletics

Indicate which Committee you are interested in serving:

- ☐ Arts Council
- ☐ Board of Plumbing & Gas/Mechanical Examiners
- ☐ Board of Zoning Appeals (BZA)
- ☐ Beautification Committee
- ☐ Economic Development Committee
- ☐ Folklife Museum Committee
- ☐ Knox County Schools Education Relations Committee
- ☒ Parks & Athletics Council
- ☐ Personnel Committee
- ☐ Stormwater Advisory Committee
- ☐ Visual Resources Review Board (VRRB)

I give my permission to the Town of Farragut to use my likeness on the web and/or Town publications. I have read and understand the Code of Ethics Ordinance and the applicable committee charter, ordinance or and/or by-laws.

Signature Nadia Kogeler Date 8/14/13

Please sign, date and return to:
Farragut Town Hall, 11408 Municipal Center Drive, Farragut, TN 37934
Fax: 675-2096 or scan/e-mail to pam.hall@townoffarragut.org

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Allison Myers, Town Recorder

SUBJECT: Approval of the special event directional signage for 2013 Parade of Homes

INTRODUCTION:

The Parade of Homes has submitted a Special Events Permit application requesting permission to place directional signage in Farragut during the event.

DISCUSSION:

The requested placement of the directional signs is illustrated in the following attachment. This year there are six homes that are within the Town. The homes are located in the neighborhoods of Bridgemore, Baldwin Park, Cool Springs, Sheffield and the Farm at Willow Creek. The signs will be erected Fridays, Saturdays & Sundays beginning October 3 through October 21, 2013.

PROPOSED MOTION:

Staff recommends approval of proposed placement of special event direction signage within the Town of Farragut's right-of-way for the 2013 Parade of Homes.

BOARD ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>ELLIOTT</u>	<u>HONKEN</u>	<u>LAMARCHE</u>	<u>MARKLI</u>	<u>MCGILL</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

\$25.00 fee paid ☒ (Initials and date) 1/3/13

Approved by _____ (Initials and date)

SPECIAL EVENTS PERMIT TOWN OF FARRAGUT, TENNESSEE

GENERAL APPLICATION INFORMATION - Commercial, Office and Not-For-Profit/Non-Profit

APPLICANT NAME: HBA of Greater Knoxville Farragut Bus. License # _____
APPLICANT FULL ADDRESS: 221 Clark St. NW Knoxville, TN 37921
PHONE #: 546-4665 FAX #: 546-0031 E-MAIL: aburnette hba.knoxville.com
LOCATION OF EVENT: _____ NATURE OF EVENT: Parade of Homes
DATE RANGE OF EVENT (10 calendar days maximum): OCT 4-6, 11-13, 18-20
IS APPLICANT: Commercial _____ Office _____ Not-for-Profit _____ Non-Profit ☒
PREVIOUS SPECIAL EVENTS DURING CALENDAR YEAR? _____

SPECIFIC PARAMETERS RELATED TO SPECIAL EVENT

1. **SIGN.** Will the event include a sign? ☒ If so, please ensure that the following parameters will be satisfied (Please contact Town staff if there are any questions):
 - a) Only one (1) sign is permitted and it shall not exceed 8 feet in overall height and 20 square feet in overall size. A white background is required;
 - b) The only material permitted for a special event sign is a minimum ten (10) millimeter thick corrugated plastic. No banners, streamers, balloons, flags on a rope, and/or other types of wind activated signs and/or portable or sandwich board signs are permitted.
 - c) If a sign is ground mounted, the sign shall be firmly affixed to studded T-posts so that it is not wind activated. Such sign shall be set back, in its entirety, at least 20 feet from the street edge of the nearest public street pavement and 10 feet from all entrance driveways. Please coordinate location with Town staff. Sign posts shall be removed completely at the end of special event;
 - d) A drawing of the sign which shows dimensions, letter sizes, and appearance is required (at least 15% of the sign face shall include the Shop Farragut logo and the sign shall also include the entity's name).
2. **SITE.** If the event involves anything exterior to the applicant's space (no sales from trucks are permitted), please include a site plan which demonstrates that vehicular and pedestrian circulation will not be affected by the proposed event. No event is permitted on vacant or vacated property. On-site entities must sponsor any off-site not-for-profit or non-profit event. If a tent is involved, please include dimensions and proposed location. A separate tent permit may be required from the Fire Marshal.

With this signature, I acknowledge that all information included with this application is accurate and that I have read, understand, and will follow all parameters/conditions listed on this application.

SIGNATURE OF APPLICANT: _____

PRINTED NAME OF APPLICANT: _____

Ashley Burnette

Ashley Burnette

House Name	House N	Street Address	Subdivision	Builder Company Name
Greywood D	348	Burney Circle	Baldwin Park	Saddlebrook Properties, LLC
Autumn Grove	809	Hammock Lane	Bridgemore	Brookwood Construction & Engineers
Sogni Tuscani	710	Barnsley Road	Bridgemore	Brookwood Construction & Engineers
The Ellington	239	Cool Springs Boulevard	Cool Springs	Myers Bros./ 3M Construction
Carlyle E	12029	Inglecrest Lane	Sheffield	Saddlebrook Properties, LLC
The Canton Chase	12490	Ivy Lake Drive	The Farm at Willow Creek	Maplewood Development, LLC

Baldwin Park

Greywood D - 348 Burney Circle

Campbell Station Road, right on Kingston Pike, right on Smith Road, Right on Boring Road, Baldwin Park on right.

Bridgemore

Autumn Grove - 809 Hammock Lane

Proceed on Kingston Pike West and turn left on Old Stage Road. Turn left at next intersection onto McFee Road. Proceed to Bridgemore Subdivision and turn right. Continue to the first intersection and turn left onto Barnsley Road. Continue on Barnsley and turn left onto Hammock Lane. House will be on the right.

Bridgemore

Sogni Tuscani - 710 Barnsley Road

Proceed onto Kingston Pike West and turn left on Old Stage Road. Turn left at next intersection onto McFee Road. Proceed to Bridgemore Subdivision and turn right. Continue to the first intersection and turn left onto Barnsley Road. Home will be on the left at the corner of Barnsley and Hammock Lane.

Cool Springs

The Ellington - 239 Cool Springs Boulevard

West on Kingston Pike, North (right) on North Hobb's Road, West (left) on Fleenor Road, North (right), onto Cool Springs Blvd. Second home on the left.

Sheffield

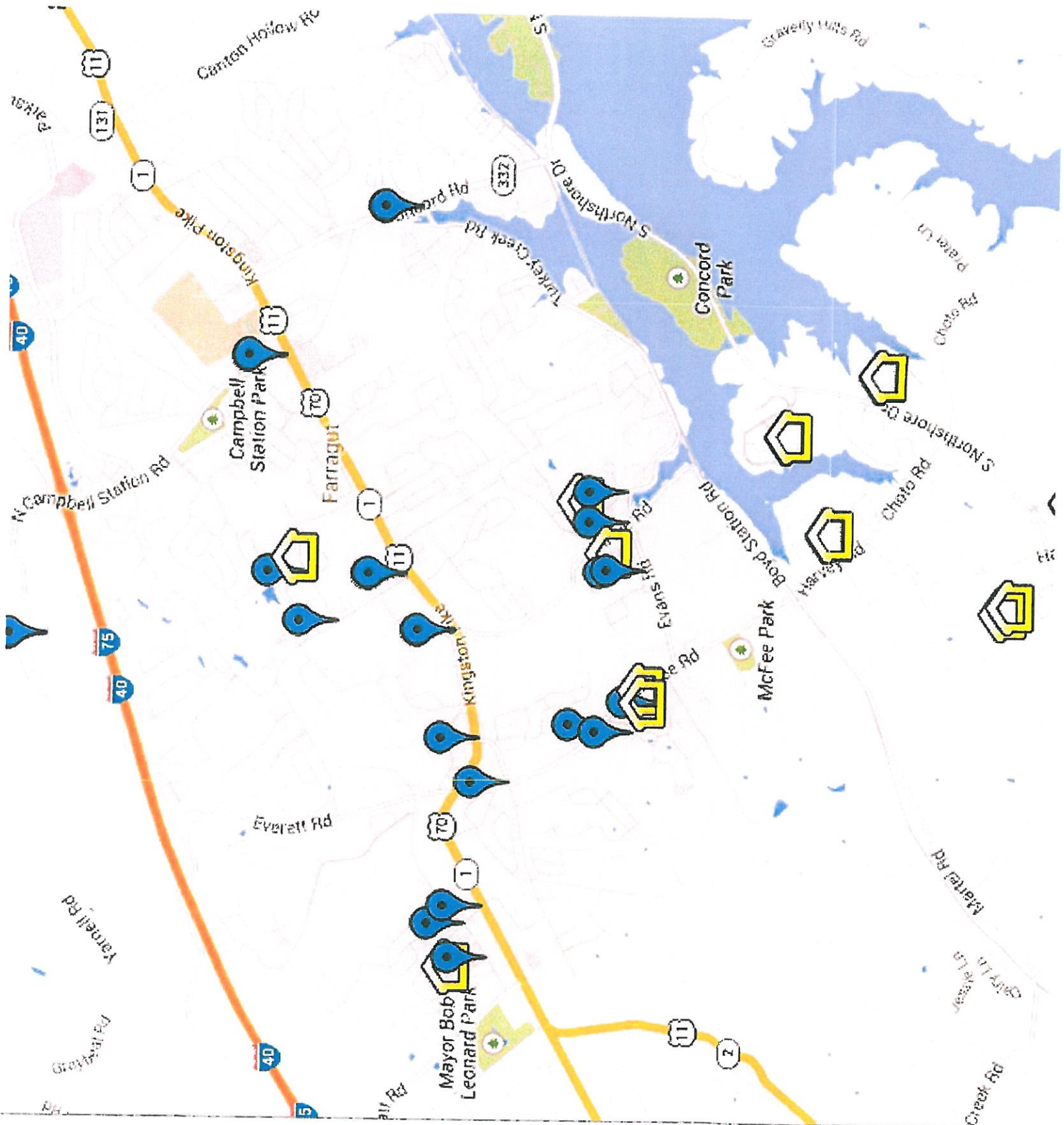
Carlyle E - 12029 Inglecrest Lane

Campbell Station Road, cross Kingston Pike to Concord Road, right on Turkey Creek Road, Sheffield on right.

The Farm at Willow Creek

The Canton Chase - 12490 Ivy Lake Drive

From intersection of Pellissippi Parkway and Kingston Pike: Head West on Kingston Pike 4.8 miles to left onto Virtue Road. Continue on Virtue Road 1.2 miles. Take the second right onto Evans Road. Go 3 miles and take a right into The Farm at Willow Creek. (Cottage Stone Boulevard.)



PARADE HOUSE

