

# **A G E N D A**

## **FARRAGUT BOARD OF MAYOR AND ALDERMEN**

**September 26, 2013**

### **WORKSHOP**

6:00 PM

Discussion of Farragut Park Regulations  
Update on Concord Road Improvements (TDOT Project)

### **BEER BOARD MEETING**

6:55 PM

### **BMA MEETING**

7:00 PM

- I. Silent Prayer, Pledge of Allegiance, Roll Call**
- II. Approval of Agenda**
- III. Mayor's Report**
  - A. Walk to School Day Proclamation
- IV. Citizens Forum**
- V. Approval of Minutes**
  - A. September 12, 2013
- VI. Business Items**
  - A. Approval of Change Order #1 - Contract 2014-09 for Mayor Bob Leonard Park Renovation of Field #2 - Artificial Turf Installation
  - B. Approval of Contract between the Town of Farragut and Civic Plus
  - C. Approval of access to Evans Road, classified as a Major Collector (Gary Forrester, Applicant)
- VII. Town Administrator's Report**
- VIII. Attorney's Report**

## **FARRAGUT BEER BOARD**

September 26, 2013

6:55 PM

### **I. Approval of Minutes**

- a. August 8, 2013

### **II. Approval for an On-Premise Beer Permit for:**

- a. La Cabana, 723 N. Campbell Station Road

## **FARRAGUT BEER BOARD**

August 8, 2013

6:55 PM

Jeff Elliott, Vice-Chairman, called the beer board meeting to order at 6:55 PM. Elected officials present were, Mayor McGill, Aldermen Elliott, LaMarche and Markli. Alderman Honken was absent.

### **Approval of Minutes**

Motion was made to approve the minutes of July 11, 2013 as presented. Moved by Alderman LaMarche, seconded by Alderman Markli; voting yes, Aldermen Elliott, LaMarche and Markli; Mayor McGill abstained; Alderman Honken was absent; no nays; motion passed.

### **Approval of a Special Occasion Beer Permit for:**

#### **Cystic Fibrosis Foundation, 12003 Kingston Pike**

Motion was made to approve the special events beer permit for Cystic Fibrosis Foundation, 12003 Kingston Pike. Moved by Alderman Markli, seconded by Mayor McGill; voting yes, Mayor McGill, Aldermen Elliott, LaMarche and Markli; Alderman Honken was absent; no nays; motion passed.

### **Approval for an On-Premise Beer Permit for:**

#### **Restaurant Linderhof, 12740 Kingston Pike Suite 106**

Motion was made to approve the on-premise beer permit for Restaurant Linderhof, 12740 Kingston Pike Suite 106. Moved by Alderman LaMarche, seconded by Alderman Markli; voting yes, Mayor McGill, Aldermen Elliott, LaMarche and Markli; Alderman Honken was absent; no nays; motion passed.

Beer Board meeting adjourned at 6:58 PM

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Jeff Elliott, Vice-Chairman

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Allison Myers, Town Recorder

AGENDA NUMBER 11.a.

MEETING DATE September 26, 2013

## REPORT TO THE BEER BOARD

PREPARED BY: Allison Myers, Town Recorder

SUBJECT: Approval of an On-Premise Beer Permit for La Cabana, 723 N. Campbell Station Road

**DISCUSSION:**

The purpose of this agenda item is the approval of an on-premise beer permit for La Cabana, 723 N. Campbell Station Road. The application and information are in order.

**RECOMMENDATION BY:**

Allison Myers, Town Recorder, for approval.

**PROPOSED MOTION:**

To approve an On-Premise Beer Permit for La Cabana, 723 N. Campbell Station Road, subject to obtaining a certificate of occupancy.

**BOARD ACTION:**

MOTION BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

| <u>VOTE/TOTAL</u> | <u>MCGILL</u> | <u>ELLIOTT</u> | <u>LAMARCHE</u> | <u>MARKLI</u> | <u>HONKEN</u> |
|-------------------|---------------|----------------|-----------------|---------------|---------------|
| YES               | _____         | _____          | _____           | _____         | _____         |
| NO                | _____         | _____          | _____           | _____         | _____         |
| ABSTAIN           | _____         | _____          | _____           | _____         | _____         |

FD #250  
9/6/13

## APPLICATION FOR BEER PERMIT

### STATE OF TENNESSEE

### TOWN OF FARRAGUT

I hereby make application for a permit to sell, store, manufacture, or distribute Beer under the provisions of Tennessee Code Annotated Section 57-5-101 et seq. and base my application upon the answers to the following questions:

1. Reason for application: New Business ☒ New Ownership ☐ Name Change ☐ Other ☐
2. Type of permit requested: Off-Premise ☐ On-Premise ☐ On/Off-Premise ☐ Special Occasion ☐
3. Name of Applicant(s) (Owner(s) of Business)  
(Daren L. Martin) (Jorge A. Bernal)  
Applicant → \* Leonor M. Martin (Ariel Salvador)  
(Eva A. Brown)
4. Type of applicant (check one):  
Person ☐ Firm ☐ Corporation ☐ Joint-Stock Company ☐ Syndicate ☐ Other LLC
5. List all persons, firms, corporations, joint-stock companies, syndicates, or associations having at least a 5% ownership interest in the business:  
Daren L. Martin Jorge A. Bernal  
Leonor M. Martin Ariel Salvador  
Eva A. Brown 621-2085
6. Applicant's present home address:  
\* See attached page for additional information
7. Date of Birth \_\_\_\_\_ Home Telephone Number \_\_\_\_\_  
Business Telephone Number \_\_\_\_\_ Social Security Number \_\_\_\_\_
8. Representative Email Address: darenm@gmail.com
9. Under what name will the business operate? La Cabana
10. Business address 723 N. Campbell Station Rd, Knoxville, TN 37934  
Business Telephone number 865-696-2531
11. Specify the identity, email and physical address of the person to receive annual privilege tax notices and any other communication from the Town:  
Same as business address
12. Information of any manager, other than the applicant:  
Name: n/a Birth Date: \_\_\_\_\_  
Address: \_\_\_\_\_

Owners/Partners

Daren L. Martin  
927 High Springs Road  
Knoxville, TN 37932  
DOB: 08/06/1969

[REDACTED]  
865-696-2531

Leonor M. Martin  
927 High Springs Road  
Knoxville, TN 37932  
DOB: 03/07/1969

[REDACTED]  
865-300-4269

Eva A. Brown  
1352 Chatam Ridge Lane  
Knoxville, TN 37932  
DOB: 11/04/1976

[REDACTED]  
865-621-2085

Jorge A. Bernal  
911 Fairhaven Place  
Knoxville, TN 37923  
DOB: 10/08/1981

[REDACTED]  
865-456-7575

Ariel Salvador  
8044 Gleason Road Apt. K5  
Knoxville, TN 37919  
DOB: 01/29/1987

[REDACTED]  
786-760-0780



## Town of Farragut Proclamation

***WHEREAS***, on October 9, 2013, students, parents, caregivers, and school staffs all across the United States, Canada, and Europe will walk to schools to celebrate International Walk Our Children to School Day;

***WHEREAS***, a lack of physical activity plays a leading role in rising rates of obesity, diabetes and other health problems among children and being able to walk or bicycle to school offers an opportunity to build activity into daily routine;

***WHEREAS***, an important role for parents and caregivers is to teach children about pedestrian safety and become aware of the difficulties and dangers that children face on their trip to school each day and the health and environmental risks related to physical inactivity and air pollution.

***WHEREAS***, children, parents and community leaders around the world are joining together to walk to school and evaluate walking and bicycling conditions in their communities.

***NOW, THEREFORE***, I, Ralph McGill, Mayor of the Town of Farragut, proclaim Wednesday, October 9, 2013, as **Walk Our Children to School Day in the Town of Farragut**.

Signed this 26<sup>th</sup> day of September 2013.

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Ralph McGill  
Mayor

# **A G E N D A**

## **FARRAGUT BOARD OF MAYOR AND ALDERMEN**

**September 12, 2013**

**BMA MEETING**

**7:00 PM**

- I. Silent Prayer, Pledge of Allegiance, Roll Call**
- II. Approval of Agenda**
- III. Mayor's Report**
  - A. Constitution Week & DAR Day Proclamations
- IV. Citizens Forum**
- V. Approval of Minutes**
  - A. August 22, 2013
  - B. August 30, 2013
- VI. Ordinances**
  - A. Public Notice & Second Reading
    - 1. Ordinance 13-21, ordinance to amend Ordinance 13-19 Fiscal Year 2014 Budget
- VII. Business Items**
  - A. Approval of appointment to the Parks & Athletics Council
  - B. Approval of directional sign placement for the 2013 Parade of Homes
- VIII. Town Administrator's Report**
- IX. Attorney's Report**

**The Farragut Board of Mayor and Aldermen met in a regular session on Thursday, August 22, 2013 at 7:00 p.m. Members present were Mayor McGill, Aldermen Elliott, LaMarche and Markli; Alderman Honken was absent.**

### **Approval of Agenda**

Motion was made to approve the agenda as presented. Moved by Alderman LaMarche, seconded by Alderman Markli; voting yes, Mayor McGill, Aldermen Elliott, LaMarche and Markli; no nays; Alderman Honken was absent; motion passed.

### **Mayor's Report**

Constitution Week & DAR Day Proclamations

Mayor McGill presented the proclamations to members of local chapters of the Daughters of the American Revolution.

### **Citizens Forum**

R.M. Hill requested that the town do a traffic study at the intersection of the Fresh Market and Kohls shopping center.

### **Approval of Minutes**

Motion was made to approve the minutes of August 22, 2013 as presented. Moved by Alderman LaMarche, seconded by Alderman Elliott; voting yes, Mayor McGill, Aldermen Elliott, LaMarche and Markli; no nays; Alderman Honken was absent; motion passed.

Motion was made to approve the minutes of August 30, 2013 as presented. Moved by Alderman Markli, seconded by Alderman LaMarche; voting yes, Mayor McGill, Aldermen LaMarche and Markli; no nays; Alderman Elliott abstained; Alderman Honken was absent; motion passed.

### **Ordinances**

#### **Public Notice & Second Reading**

#### **Ordinance 13-21, ordinance to amend Ordinance 13-19 Fiscal Year 2014 Budget**

Motion was made to approve Ordinance 13-21 on second and final reading. Moved by Alderman LaMarche, seconded by Alderman Markli; voting yes, Mayor McGill, Aldermen Elliott, LaMarche and Markli; no nays; Alderman Honken was absent; motion passed.

### **Business Items**

#### **Approval of appointment to the Parks & Athletics Council**

Motion was made to appoint Nadia Kogeler to a one-year term on the Parks & Athletics Council. Moved by Alderman LaMarche, seconded by Alderman Markli; voting yes, Mayor McGill, Aldermen Elliott, LaMarche and Markli; no nays; Alderman Honken was absent; motion passed.

#### **Approval of directional sign placement for the 2013 Parade of Homes**

Motion was made to approve the placement of special event directional signage within the town of Farragut's right-of-way for the 2013 Parade of Homes. Moved by Alderman LaMarche, seconded by Alderman Markli; voting yes, Mayor McGill, Aldermen Elliott, LaMarche and Markli; no nays; Alderman Honken was absent; motion passed.

Meeting adjourned at 7:30 PM.

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Ralph McGill, Mayor

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Allison Myers, Town Recorder

## REPORT TO THE BOARD OF MAYOR AND ALDERMEN

**PREPARED BY:** Sue Stuhl, Parks and Leisure Services Director and Darryl Smith, Town Engineer

**SUBJECT:** Approval of Change Order #1 - Contract 2014-09 for Mayor Bob Leonard Park Renovation of Field #2 - Artificial Turf Installation

**INTRODUCTION:** The purpose of this agenda item is to approve a change order to the contract for the installation of artificial turf on field #2 at Mayor Bob Leonard Park. This project also includes the construction of an additional asphalt trail link to meet ADA regulations along with a concrete pad for ADA accessibility to the bleachers.

**BACKGROUND:** This project has been funded at a rate of 50% (up to \$250,000) by a Local Parks and Recreation Fund grant administered by the State of Tennessee Recreation Educational Services Department. The original contract price is \$450,769.00.

**DISCUSSION:** The original design of the field had a fairly steep grade that was within a couple of feet of the asphalt trail in the southeast corner of the field. As construction was progressing, this became a concern as a potential safety hazard for those walking on the ADA approved trail. The subsurface of the field was in very good shape so this allowed for a change in the construction plans to raise the field approximately 7 inches and to lower the trail in the area of concern. This will make the slope at this section near the trail much safer. This change order includes a cost of \$8500 for lowering a 30 foot section of asphalt trail, raising an inlet and repositioning drainage pipe. The change order also provides for a \$3280 deduct due to less dirt being excavated and hauled off for a total price of \$5220.

### FINANCIAL SECTION:

**RECOMMENDATION BY:** Town Engineer Darryl Smith and Parks and Leisure Services Director Sue Stuhl for approval.

**PROPOSED MOTION:** Approval of Change Order #1 to Contract 2014-09 for the renovation of field #2 at Mayor Bob Leonard Park – artificial turf installation.

### BOARD ACTION:

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_



August 16, 2013

Job Number: 20815

Payment Request Submitted to  
Sue Stuhl  
Parks and Leisure Services Director  
Town of Farragut  
865-966-7057  
sue.stuhl@townoffarragut.org

Project Location:  
Mayor Bob Leonard Park  
Farragut, Tennessee

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## MAYOR BOB LEONARD PARK SYNTHETIC TURF FIELD #2 CHANGE ORDER

1. PLAYRITE will excavate, grade, and construct the synthetic turf field according to the project's specifications. However, the elevation of the finished field will be 7.5" higher than the original design. When this change order is accepted, PLAYRITE will provide the town of Farragut with a deduction of \$3,280.00.
2. PLAYRITE will lower a 30' section of the asphalt trail to a new elevation provided by the project architect and repave according to the project's specifications for the sum \$7,100.00.
3. PLAYRITE will tie three 4" pipes together and run them into a 15" HDPE pipe in front of the retaining wall in order to provide for adequate drainage for the sum of \$754.00.
4. PLAYRITE will raise the inlet that is located near the southwestern corner of the synthetic turf field approximately 6" to provide for adequate drainage for the sum of \$646.00.

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PLAYRITE will provide the materials, equipment, and labor described above, subject to the terms and conditions specified, for the total sum of \$5,220.00.

Payment is due upon completion. A service charge of two percent (2%) per month will be applied to all charges more than 30 days in arrears.

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### Acceptance of Change Order

PLAYRITE's proposal to furnish materials, equipment, and labor is hereby accepted at the price, terms, and conditions specified above.

Print Name: DAVID SMOAK Position: TOWN ADMINISTRATOR  
Signature: David Smoak Date: 8/16/13



09.13.2013 10:25

## REPORT TO THE BOARD OF MAYOR AND ALDERMEN

**PREPARED BY:** Mark Shipley, Interim Community Development Director

**SUBJECT:** Request for approval of access to Evans Road, classified as a Major Collector (Gary Forrester, Applicant)

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**INTRODUCTION:** Parcel 003, Tax Map 152, is located on the south side of Evans Road west of the Farm at Willow Creek Subdivision. The property is being subdivided it into estate lots. Because they are building no roads, installing no new utilities (except service lines), and each lot is greater than 5 acres, the plat does not go before the planning commission. They are proposing, however, an access onto Evans Road for this subdivision. Since Evans Road is classified as a major collector street on the Town's Major Road Plan, any new access to this road must first be reviewed and approved by the planning commission and the board of mayor and aldermen in accordance with the Town's Driveways and Other Access Ways Ordinance in the Farragut Municipal Code.

***The planning commission will be reviewing this item at their meeting on September 19, 2013. The staff will provide an update on the action taken by the planning commission.***

**DISCUSSION:** The location of the proposed access is more than 200 feet from any existing access on the south side of Evans Road (the nearest access on the south side of Evans Road is over 230 feet from the proposed access). Per the Driveways and Other Access Ways Ordinance, driveways are to be at least 200 feet apart on a collector street, unless a variance is approved by the board of mayor and aldermen from recommendations received by the Town engineer and planning commission.

The proposed access does line up with the most well defined access on the opposite side (north side) of Evans Road. This access point also has a sight distance of over 400 feet in each direction which greatly exceeds the minimum of 200 feet that is required for a street with a 30 mph speed limit. Although the proposed access does line up with the primary access on the opposite side of Evans Road, there is an additional access on the north side of Evans Road that is within 200 feet of the proposed access. Consequently, the proposed access before you will require a variance from the 200 foot distance requirement.

The applicant's preferred access, which is roughly 20 feet west of the access described above, does not line up with the access on the opposite side of Evans Road. From the applicant's perspective, this preferred access allows more road frontage for Tract 2. The applicant's preferred access also easily meets the sight distance requirements.

Attached please find a copy of the site plan showing the access point which lines up with the access on the north side of Evans Road and a site plan showing the access preferred by the applicant. Also, attached please find a GIS map showing the general area.

**RECOMMENDATION BY:** The staff recommends approval of the proposed access that would line up with the access on the north side of Evans Road. Staff also supports the variance needed from the 200 foot distance requirement.

**Forrester Property**

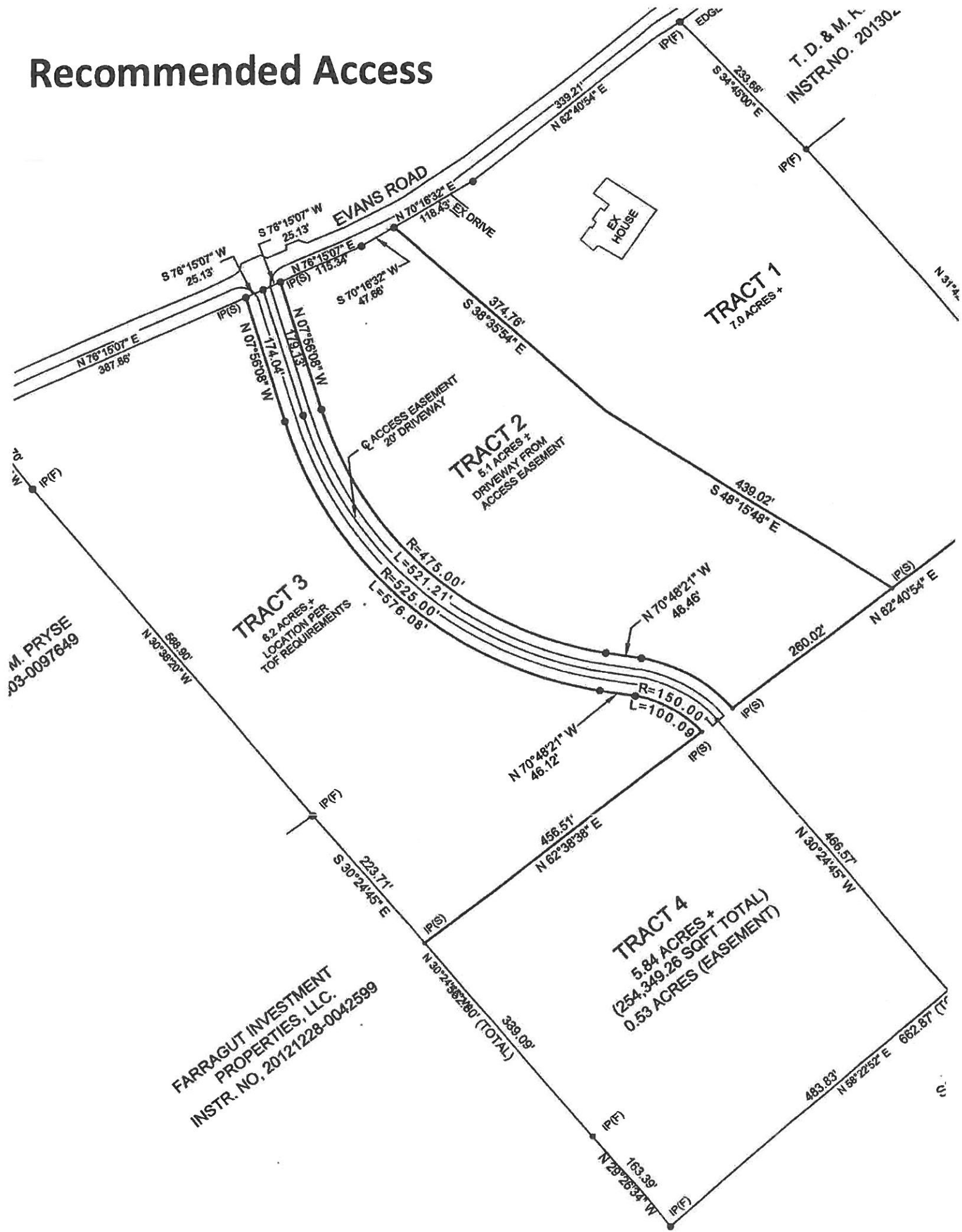
**Forrester Property**

N  
1 in = 325 ft

**Legend**

Parcels

# Recommended Access



# Applicant Preferred Access

