

MINUTES

FARRAGUT BOARD OF MAYOR AND ALDERMEN

July 10, 2014

BMA MEETING

7:00 PM

- I. **Silent Prayer, Pledge of Allegiance, Roll Call**
- II. **Approval of Agenda**
- III. **Mayor's Report**
- IV. **Citizens Forum**
- V. **Approval of Minutes**
 - A. May 22, 2014
 - B. June 12, 2014
 - C. June 26, 2014
- VI. **Ordinance**
 - A. First Reading
 1. Ordinance 14-07, an ordinance to amend Title 9, Businesses, Peddlers, Solicitors, etc., Chapter 4, Sign Ordinance, of the Farragut Municipal Code, Section 9-406 (4)(p), to amend the requirements for wall signs in the office district, three stories (o-1-3) and office district, five stories (o-1-5) – shared entrance building
 2. Ordinance 14-08, ordinance to amend Title 4, Municipal Personnel, Chapter 3, Personnel Committee, to delete Chapter 3 in its entirety
 3. Ordinance 14-09, Ordinance to amend Ordinance 14-06, Fiscal Year 2015 Budget, Capital Investment Program & State Street Aid
- VII. **Business Items**
 - A. Approval of Bids for Contract 2015-06, Turkey Creek Road Slope Stabilization
- VIII. **Town Administrator's Report**
- IX. **Town Attorney's Report**

It is the policy of the Town of Farragut not to discriminate on the basis of race, color, national origin, age, sex, or disability pursuant to Title VI of the Civil Rights Act of 1964, Public Law 93-112 and 101-336 in its hiring, employment practices and programs. To request accommodations due to disabilities, please call 865-966-7057 in advance of the meeting.

The Farragut Board of Mayor and Aldermen met in a regular session on Thursday, July 10, 2014 at 7:00 p.m. Members present were Aldermen Elliott, Honken, LaMarche, and Markli; Mayor McGill was absent.

Approval of Agenda

Motion was made to approve the agenda with the postponement of items VI.A.1 and VI.A.2. Moved by Alderman Honken, seconded by Alderman Elliott; voting yes, Aldermen Elliott, Honken, LaMarche, and Markli; Mayor McGill was absent; no nays; motion passed.

Approval of Minutes

Motion was made to approve the minutes of May 22, 2014 as presented. Moved by Alderman Honken, seconded by Alderman Markli; voting yes, Aldermen Honken, LaMarche, and Markli; Alderman Elliott abstained; Mayor McGill was absent; no nays; motion passed.

Motion was made to approve the minutes of June 12, 2014 as presented. Moved by Alderman Honken, seconded by Alderman Elliott; voting yes, Aldermen Elliott, Honken and Markli; Alderman LaMarche abstained; Mayor McGill was absent; no nays; motion passed.

June 26, 2014-postponed until the next meeting.

Ordinance

First Reading

Ordinance 14-09, Ordinance to amend Ordinance 14-06, Fiscal Year 2015 Budget, Capital Investment Program & State Street Aid

Motion was made to approve Ordinance 14-09 on first reading. Moved by Alderman Markli, seconded by Alderman Honken; voting yes, Aldermen Elliott, Honken, LaMarche, and Markli; Mayor McGill was absent; no nays; motion passed.

Business Items

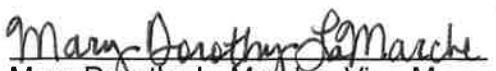
Approval of Bids for Contract 2015-06, Turkey Creek Road Slope Stabilization

Motion was made to award Contract 2015-06 to Whaley & Sons in the amount of \$70,503. Moved by Alderman Honken, seconded by Alderman Elliott; voting yes, Aldermen Elliott, Honken, LaMarche, and Markli; Mayor McGill was absent; no nays; motion passed.

Town Administrator's Report

David Smoak, Town Administrator, reported that Athanasia Lewis is our MTAS Fellow that will be working with the town for the next three months. Gary Palmer gave an overview of his three week course at Harvard. Mr. Smoak expressed his gratitude to the staff for such a wonderful parade.

Meeting adjourned at 7:25 PM.


Mary Dorothy LaMarche, Vice-Mayor


Allison Myers, Town Recorder

MINUTES

FARRAGUT BOARD OF MAYOR AND ALDERMEN

May 22, 2014

BMA MEETING

7:00 PM

- I. **Silent Prayer, Pledge of Allegiance, Roll Call**
- II. **Approval of Agenda**
- III. **Mayor's Report**
 - A. Community Health Council Update
- IV. **Citizens Forum**
- V. **Approval of Minutes**
 - A. May 8, 2014
- VI. **Ordinance**
 - A. Public Hearing & Second Reading
 1. Ordinance 14-04, ordinance to amend Ordinance 86-16, Zoning Ordinance of the Town of Farragut and amending Ordinance 03-10, updating the computer generated Zoning Map
 2. Ordinance 14-05, Ordinance to amend the text of the Farragut Municipal Code, Title 8 Alcoholic Beverages, Chapter 2 Beer
 - B. First Reading
 1. Ordinance 14-06, FY2015 Annual Budget
- VII. **Business Items**
 - A. Approval of Resolution R-2014-05, FY2015 Fee Schedule
- VIII. **Town Administrator's Report**
- IX. **Town Attorney's Report**

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The Farragut Board of Mayor and Aldermen met in a regular session on Thursday, May 8, 2014 at 7:00 p.m. Members present were Aldermen Honken, LaMarche and Markli; Mayor McGill and Alderman Elliott were absent.

Approval of Agenda

Motion was made to approve the agenda as presented. Moved by Alderman Honken, seconded by Alderman Markli; voting yes, Aldermen Honken, LaMarche and Markli; no nays; Mayor McGill and Alderman Elliott were absent; motion passed.

Mayor's Report

Community Health Council Update

Debbie Pinchok presented a report to the board describing the Community Health Council initiatives over the past year.

Approval of Minutes

Motion was made to approve the minutes of May 8, 2014 as presented. Moved by Alderman Honken, seconded by Alderman Markli; voting yes, Aldermen Honken, LaMarche and Markli; no nays; Mayor McGill and Alderman Elliott were absent; motion passed.

Ordinance

Public Hearing & Second Reading

Ordinance 14-04, ordinance to amend Ordinance 86-16, Zoning Ordinance of the Town of Farragut and amending Ordinance 03-10, updating the computer generated Zoning Map

Motion was made to approve Ordinance 14-04 on second and final reading. Moved by Alderman Honken, seconded by Alderman Markli; voting yes, Aldermen Honken, LaMarche and Markli; no nays; Mayor McGill and Alderman Elliott were absent; motion passed.

Ordinance 14-05, Ordinance to amend the text of the Farragut Municipal Code, Title 8 Alcoholic Beverages, Chapter 2 Beer

Motion was made to approve Ordinance 14-05 on second and final reading. Moved by Alderman Honken, seconded by Alderman Markli; voting yes, Aldermen Honken, LaMarche and Markli; no nays; Mayor McGill and Alderman Elliott were absent; motion passed.

First Reading

Ordinance 14-06, FY2015 Annual Budget

Motion was made to approve Ordinance 14-06 on first reading with the following changes: reduced the merit increase to 2% and to increase the contribution to the News Sentinel Golf Tournament from \$16,500 to \$20,000. Moved by Alderman Honken, seconded by Alderman Markli; voting yes, Aldermen Honken and Markli; Alderman LaMarche voted no; Mayor McGill and Alderman Elliott were absent; motion passed.

Business Items

Approval of Resolution R-2014-05, FY2015 Fee Schedule

Motion was made to approve Resolution R-2014-05, FY2015 Fee Schedule. Moved by Alderman Honken, seconded by Alderman Markli; voting yes, Aldermen Honken, LaMarche and Markli; no nays; Mayor McGill and Alderman Elliott were absent; motion passed.

Town Administrator's Report

David Smoak, Town Administrator, announced that he and a group of Farragut representative attended the ICSC Conference in Los Vegas. He also announced that Gary Palmer will be attending the Harvard Kennedy School of Government Senior Executives in State and Local Government.

Town Attorney's Report

The Board recessed for an executive session at 8:05 PM.

The Board reconvened at 8:55 PM.

Tom Hale, Town Attorney, announced that there was no deliberation or action during the executive session.

Meeting adjourned at 8:56 PM.

Mary Dorothy LaMarche, Vice-Mayor

Allison Myers, Town Recorder

A G E N D A

FARRAGUT BOARD OF MAYOR AND ALDERMEN

June 12, 2014

WORKSHOP

6:15 PM

Board /Commission Appointments

BMA MEETING

7:00 PM

- I. Silent Prayer, Pledge of Allegiance, Roll Call**
- II. Approval of Agenda**
- III. Mayor's Report**
 - A. Presentation of the Town of Farragut Beautification Awards
 - B. Small Cities Month Proclamation
 - C. CAFR Award
- IV. Citizens Forum**
- V. Approval of Minutes**
 - A. May 22, 2014
- VI. Ordinance**
 - A. Public Hearing & Second Reading
 - 1. Ordinance 14-06, FY2015 Annual Budget
- VII. Business Items**
 - A. Approval of Contract 2015-01, Road Maintenance.
 - B. Approval of Contract 2015-02, Pavement Marking
 - C. Approval of Contract 2015-03, Guardrail Maintenance
 - D. Approval of Contract 2015-04, Signal Maintenance
 - E. Approval of Interlocal Agreement w/TDOT for Ramp Improvements to I-40/Campbell Station Road
 - F. Appointments to Boards/Commissions
- VIII. Town Administrator's Report**
- IX. Town Attorney's Report**

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The Farragut Board of Mayor and Aldermen met in a regular session on Thursday, June 12, 2014 at 7:00 p.m. Members present were Mayor McGill, Aldermen Elliott, Honken and Markli; Alderman LaMarche was absent.

Approval of Agenda

Motion was made to approve the agenda as presented. Moved by Alderman Honken, seconded by Alderman Markli; voting yes, Mayor McGill, Aldermen Elliott, Honken and Markli; Alderman LaMarche was absent; motion passed.

Mayor's Report

Presentation of the Town of Farragut Beautification Awards

Commercial/Office Building-Tennova Turkey Creek, Parkside Drive
Commercial/Retail Building-Costco Wholesale, Kingston Pike
Residential Entrance-Andover, Smith Road
Religious Institution-Farragut Presbyterian, Jamestown Blvd.
Retail Commercial Complex-Colonial Pinnacle, Parkside Dr
Multi-family Residential Complex-Clarity Point, 901 Concord Road
Hotel/Motel-Hampton Inn, 11340 Campbell Lakes Drive

Small Cities Month Proclamation

June 2014 is designated as Small Cities Month in the Town of Farragut.

CAFR Award

David Smoak, Town Administrator, presented Allison Myers with the Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year 2013.

Approval of Minutes

The approval of the May 22, 2014 minutes will be voted on at a later date.

Ordinance

Public Hearing & Second Reading

Ordinance 14-06, FY2015 Annual Budget

Motion was made to approve Ordinance 14-06, FY2015 Annual Budget on second and final reading. Moved by Alderman Honken, seconded by Alderman Markli; voting yes, Mayor McGill, Aldermen Elliott, Honken and Markli; Alderman LaMarche was absent; motion passed.

Business Items

Approval of Contract 2015-01, Road Maintenance

Motion was made to award Contract 2015-01, Road Maintenance to J.G. Mullins Construction Company LLC. Moved by Alderman Honken, seconded by Alderman Elliott; voting yes, Mayor McGill, Aldermen Elliott, Honken and Markli; Alderman LaMarche was absent; motion passed.

Approval of Contract 2015-02, Pavement Marking

Motion was made to award Contract 2015-02, Pavement Marking to Straight-Line Striping of Tennessee, LLC. Moved by Alderman Honken, seconded by Alderman Markli; voting yes, Mayor McGill, Aldermen Elliott, Honken and Markli; Alderman LaMarche was absent; motion passed.

Approval of Contract 2015-03, Guardrail Maintenance

Motion was made to award Contract 2015-03, Guardrail Maintenance to Tennessee Guardrail, Inc. Moved by Alderman Honken, seconded by Alderman Markli; voting yes, Mayor McGill, Aldermen Elliott, Honken and Markli; Alderman LaMarche was absent; motion passed.

Approval of Contract 2015-04, Signal Maintenance

Motion was made to award Contract 2015-04, Signal Maintenance to Progression Electric, LLC. Moved by Alderman Honken, seconded by Alderman Elliott; voting yes, Mayor McGill, Aldermen Elliott, Honken and Markli; Alderman LaMarche was absent; motion passed.

Approval of Interlocal Agreement w/TDOT for Ramp Improvements to I-40/Campbell Station Road

Motion was made to approve the Interlocal Agreement w/TDOT for Ramp Improvements to I-40/Campbell Station Road. Moved by Alderman Honken, seconded by Alderman Markli; voting yes, Mayor McGill, Aldermen Elliott, Honken and Markli; Alderman LaMarche was absent; motion passed.

Appointments to Boards/Commissions

Motion was made to appoint the following applicants to Boards/Committees:

Arts Council

Beverly Hammon
Nancy Wentz
Pamela Ziegler
Sandy Garber
Shandy Dixon
Susan Suter

Beautification Committee

Marty Rodgers
Marie Leonard
Barbara Allman
Betty Scott
Jeanie Stow
Holly Janney

Museum Advisory Committee

Jack Haines
Doris Henning
Loretta Bradley
Jack Bondurant
Joyce Moran
Martha Cook

Park & Athletics Council

Michael Peters
Pat Sloan
Nadia Kogeler
Tim Hill
Clark Brekke

Board of Zoning Appeals

Keith Alley

Plumbing, Gas, Mechanical

Chris Duncan

Nicholas Moskal

Wes Tankersley

Visual Resources Review Board

Brittany Moore

Duane Winkler

Edwin Anderson

Personnel Committee

Robert Pollock

Debby Wright

Drew Carson

Knox County/Farragut School Liaison Committee

Tony Carson

Kelly Darden

Carla Werner

Lee Wickman

Stormwater Advisory Committee

Debbie Fraser

Valerie McFall

Kenneth Hawkins

Marie Meszaros

Town Administrator's Report

David Smoak, Town Administrator, reported that the Bob Watt fishing rodeo would be held June 14 at 9:00 AM.

Town Attorney's Report

The Board recessed for an executive session at 7:35 PM.

The Board reconvened at 8:20 PM.

Tom Hale, Town Attorney, announced that there was no deliberation or action during the executive session.

Meeting adjourned at 8:23 PM.

Ralph McGill, Mayor

Allison Myers, Town Recorder

MINUTES

FARRAGUT BOARD OF MAYOR AND ALDERMEN

June 26, 2014

BEER BOARD

6:55 PM

BMA MEETING

7:00 PM

- I. Silent Prayer, Pledge of Allegiance, Roll Call
- II. Approval of Agenda
- III. Mayor's Report
 - A. AmeriCorps Presentation
- IV. Citizens Forum
- V. Business Items
 - A. Approval of amendments to the Beautification Committee Charter & Bi-Laws
 - B. Appointment of Board of Mayor and Aldermen member to the Planning Commission & Mayoral Appointments
- VI. Town Administrator's Report
- VII. Town Attorney's Report

It is the policy of the Town of Farragut not to discriminate on the basis of race, color, national origin, age, sex, or disability pursuant to Title VI of the Civil Rights Act of 1964, Public Law 93-112 and 101-336 in its hiring, employment practices and programs. To request accommodations due to disabilities, please call 865-966-7057 in advance of the meeting.

The Farragut Board of Mayor and Aldermen met in a regular session on Thursday, June 26, 2014 at 7:00 p.m. Members present were Mayor McGill, Aldermen Honken and LaMarche; Aldermen Elliott and Markli were absent.

Approval of Agenda

Motion was made to approve the agenda as presented. Moved by Alderman Honken, seconded by Alderman LaMarche; voting yes, Mayor McGill, Aldermen Honken and LaMarche; Aldermen Elliott and Markli were absent; motion passed.

Mayor's Report

Gwen Slater presented her year-end AmeriCorps Presentation to the board.

Business Items

Approval of amendments to the Beautification Committee Charter & Bi-Laws

Motion was made to approve the amendments to the Beautification Committee Charter & Bi-Laws as presented. Moved by Alderman Honken, seconded by Alderman LaMarche; voting yes, Mayor McGill, Aldermen Honken and LaMarche; Aldermen Elliott and Markli were absent; motion passed.

Appointment of Board of Mayor and Aldermen member to the Planning Commission & Mayoral Appointments

Motion was made to appoint Ron Honken to a two-year term as the Board of Mayor and Aldermen member to the planning commission. Moved by Mayor McGill, seconded by Alderman LaMarche; voting yes, Mayor McGill, Aldermen Honken and LaMarche; Aldermen Elliott and Markli were absent; motion passed.

Mayor McGill reappointed Edward St. Clair, Edwin Whiting and Rita Holladay to two-year terms on the Farragut Planning Commission.

Town Administrator's Report

David Smoak, Town Administrator, announced that the town has new maps for local hotels, the Red White and Blues event will be held July 3 from 6:30-10:00 and Farragut's annual 4th of July Parade will begin at 9:30 AM July 4.

Meeting adjourned at 7:25 PM.

Ralph McGill, Mayor

Allison Myers, Town Recorder

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Mark Shipley, Community Development Director *mob*

SUBJECT: Ordinance 14-07, on first reading, to amend Section 9-406 (4)(p) of the Farragut Sign Ordinance related to wall signs for shared entrance buildings in the O-1-3 and O-1-5 Zoning Districts (IMS, Inc., Applicant)

BACKGROUND:

This request was initially reviewed by the Visual Resources Review Board in March and a recommendation was made to the planning commission to pursue an amendment to Section 9-406 (4)(p) of the Farragut Sign Ordinance. The planning commission then reviewed this request at the April, May, and June meetings.

As background to this item, the current wording in Section 9-406 (4)(p) was established in 2007 when the 5-story office building along Parkside Drive was constructed and both Sun Coke (which has now moved out of the building) and Regions/Morgan Keegan (which have also moved out of the building) wanted to have wall signs on different ends of the north elevation (side facing Parkside Drive) of the building. Prior to this section being created, this building would have been treated like any other shared entrance building in the Town and one (1) wall mounted sign would be permitted with the size of the sign being a 1:1 ratio of sign area to building width.

The section that was created allowed for two (2) wall mounted signs and for each sign to be calculated separately. In effect, this section doubled the permitted wall signage for this building. Unlike other entities, the two (2) signs could be calculated separately as long as the cumulative total of the two (2) signs did not exceed a 1:1 ratio of the sign area to the building width on which the sign is to be mounted.

In 2012, one of the entities in the 5-story office building proposed an amendment that would have permitted a third wall sign on the north elevation. That amendment failed. Now, the investment company that manages the 5-story office building is requesting an amendment to this section of the sign ordinance that would permit a wall sign on both the east and west building elevations and leave the existing wall sign allocation of two (2) signs in place on the north building elevation. This would mean that the building could potentially have four (4) wall mounted signs. Currently, wall signs in the Town are generally permitted on more than one building elevation where the building fronts on more than one public street. In this case, the 5-story office building fronts only on one (1) public street (Parkside Drive).

The staff noted during the planning commission's review that, in looking at many of the large multi-story office buildings in the Knoxville area, they often include only one entity or the name of the building. This is what is currently in place on the adjacent 3-story medical office building. How signage is addressed on these tall and very visible buildings is not only important in the context of the two buildings in question but also could affect similar buildings that may be constructed in other portions of the Town (e.g. along the Outlet Drive and S. Campbell Station Road corridors and along the western end of Kingston Pike). In the Town's adopted Strategic Plan, for example, Goal 4, Objective 6 provides for "more beautiful corridors and development – signs, storefronts, and landscaping." Lessening visual clutter, especially on tall and highly visible buildings, would seem to be consistent with this objective.

DISCUSSION:

Consistent with the Strategic Plan, the staffs' recommendation has consistently been that the cleanest and least cluttered approach to wall signage on multi-story and highly visible buildings is to name the building (similar to the 3-story medical office building). After much discussion, at their meeting on June 19, the planning commission voted 6-2 to approve Resolution PC-14-04 which recommends approval of Ordinance 14-07. In comparison to the existing wording in Section 9-406 (4)(p), Ordinance 14-07 includes wording that addresses the following conditions noted by the planning commission:

- That up to four (4) wall signs be permitted that collectively would not exceed the square footage that is allowed based on the width of the building wall which faces a public street (in this manner, the total square footage would not be increased from what is currently permitted);
- That the signs would be centered on the side elevations;
- That a maximum of two (2) colors would be permitted; and
- That a provision would be created that would ensure proportion and scale among the different signs so that no single sign would look out of proportion to any other sign on the building.

Along with Ordinance 14-07, included in your packet is a copy of the current wording and the changes reflected in Ordinance 14-07. Also included are images of the 5-story office building along Parkside Drive which illustrates how the wall signage would generally appear should Ordinance 14-07 be approved.

RECOMMENDATION BY:

The planning commission recommended 6-2 to approve Ordinance 14-07.

PROPOSED MOTION:

To approve Ordinance 14-07, on first reading, to amend Section 9-406 (4)(p) of the Farragut Sign Ordinance related to wall signs for shared entrance buildings in the O-1-3 and O-1-5 Zoning Districts.

BOARD ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>MCGILL</u>	<u>ELLIOTT</u>	<u>HONKEN</u>	<u>LAMARCHE</u>	<u>MARKLI</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

RESOLUTION PC-14-04

FARRAGUT MUNICIPAL PLANNING COMMISSION

A RESOLUTION TO AMEND THE TEXT OF THE FARRAGUT MUNICIPAL CODE, TITLE 9, BUSINESSES, PEDDLERS, SOLICITERS, ETC., CHAPTER 4, SIGN ORDINANCE, SECTION 9-406 (4)(p) TO CHANGE THE WALL SIGN PROVISIONS IN THE OFFICE DISTRICT, THREE STORIES (O-1-3) AND OFFICE DISTRICT, FIVE STORIES (O-1-5) – SHARED ENTRANCE BUILDING

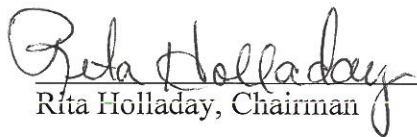
WHEREAS, the Tennessee Code Annotated, Section 13-4-201 et seq, provides that the Municipal Planning Commission shall make and adopt a general plan for the physical development of the municipality; and

WHEREAS, the Farragut Municipal Planning Commission has adopted various elements of a zoning plan as an element of the general plan for physical development; and

WHEREAS, a public hearing was held on this request on June 19, 2014;

NOW, THEREFORE, BE IT RESOLVED that the Farragut Municipal Planning Commission hereby recommends approval to the Farragut Board of Mayor and Aldermen of an ordinance, amending the text of the Farragut Municipal Code, Title 9, Businesses, Peddlers, Solicitors, Etc., Chapter 4, Sign Ordinance, Section 9-406 (4)(p), by adding Ordinance 14-07.

ADOPTED this 19th day of June, 2014.


Rita Holladay, Chairman


Edwin K. Whiting, Secretary

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Janet Curry, Human Resources Manager

SUBJECT: First Reading, Ordinance 14-08, ordinance to amend the *Farragut Municipal Code, Title 4, Chapter 3, Personnel Committee*.

INTRODUCTION: The purpose of this agenda item is to consider Ordinance 14-08 on first reading which would amend the *Municipal Code, Title 4, Chapter 3, Personnel Committee* by deleting this section in its entirety.

BACKGROUND: At the June 12, 2014 Board of Mayor and Aldermen (BOMA) Workshop, the Board members in attendance requested that this item be placed on an agenda for discussion. The Board adopted *Chapter 3. Personnel Committee* as part of *Title 4* of the *Municipal Code* in 1985. According to Mary Lou Koepp, retired Town Recorder, the Town had four or five employees at that time. *Chapter 3. Personnel Committee* states that the Committee "shall serve as an advisory body to the board and town administrator on any matter relating to personnel activities, policies, and expenditures involving the Town". Responsibilities include the review and recommendation on personnel policies, job descriptions, proposed and existing salaries, recruitment and selection of personnel, and conducting the annual review of the Town Administrator. It also includes sections on the following topics: committee appointments, removal of members, compensation of members, expenditures, the appointment of chairmen, and meetings.

In 2008, the Board approved a Human Resources Manager position which reports to the Town Administrator. The Town currently has 48 full-time, three regular part-time employees, and 20+ seasonal employees. The HR Manager, under the guidance and supervision of the Town Administrator, is responsible for recruitment, compensation and benefits, safety, advises on employee relations, facilitates employee training, acts as Title VI Coordinator & ADA Coordinator, administers the TN Drug Free Workplace program, the Wellness Program, and the Risk Management insurance and loss control program.

DISCUSSION:

PROPOSED MOTION: Approval of Ordinance 14-08 on first reading.

BOARD ACTION:

MOTION BY: _____ SECONDED BY: _____

<u>VOTE/TOTAL</u>	<u>ELLIOTT</u>	<u>LAMARCHE</u>	<u>MARKLI</u>	<u>HONKEN</u>	<u>MCGILL</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

ORDINANCE: 14-08
PREPARED BY: Myers
REQUESTED BY: Curry
1ST READING: July 10, 2014
2ND READING: July 24, 2014
PUBLISHED IN: _____
DATE: _____

AN ORDINANCE TO AMEND TITLE 4. MUNICIPAL PERSONEL, CHAPTER 3.

WHEREAS, the Board of Mayor and Aldermen of the Town of Farragut, Tennessee, wishes to amend Title 4, Chapter 3 of the Farragut Municipal Code,

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen of the Town of Farragut, Tennessee, that the Farragut Municipal Code is hereby amended as follows:

SECTION 1.

The Farragut Municipal Code, Title 4. Municipal Personnel, Chapter 3, is amended by deleting Section 4-308 in its entirety.

SECTION 2.

This ordinance shall take effect from and after its final passage and publication, the public welfare requiring it.

Ralph McGill, Mayor

Allison Myers, Town Recorder

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Allison Myers, Town Recorder

SUBJECT: Ordinance 14-09, ordinance to amend Ordinance 14-06 Fiscal Year 2015 Budget

INTRODUCTION:

The purpose of this agenda item is to approve Ordinance 14-09, to amend the Fiscal Year 2015 Capital Investment Program and State Street Aid Funds.

DISCUSSION:

Ordinance 14-09 will amend the budget to reflect the following:

- The Capital Investment Program will be amended by increasing the appropriated expenditures by \$70,600.
 - The funds for the Turkey Creek Slope Stabilization project were budgeted in Fiscal Year 2014 in the amount of \$75,000, however only \$9,400 was expended. The remaining \$65,600 will be carried over from the previous fiscal year and appropriated in the current FY2015 CIP line item for the Turkey Creek Slope Stabilization.
 - Due to project costs an additional \$5,000 is needed for the project. The additional funds will come from CIP reserves.
- The State Street Aid Fund will be amended by increasing the appropriated expenditures by \$500,000.
 - For the past two years, in hopes of receiving better bids, the resurfacing contract has provided a more flexible construction season. Due to this change the resurfacing project tends to span multiple fiscal years. The resurfacing budget for FY2014 was \$500,000 but will not be completed until FY2015. Therefore \$500,000 will be transferred from the previous fiscal year to the current fiscal year.

RECOMMENDATION BY: Town Recorder Allison Myers for approval.

PROPOSED MOTIONS: Motion to approve Ordinance 14-09 on first reading.

BOARD ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>MCGILL</u>	<u>ELLIOTT</u>	<u>HONKEN</u>	<u>LAMARCHE</u>	<u>MARKLI</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

FY2014/2015 Budget Amendment Detail

Engineering Projects	FY2013-14 <u>Budget</u>	FY2013-14 <u>Estimated</u>	FY2014-15 <u>Approved</u>	FY2014-15 <u>Amendment</u>
Turkey Creek Slope Improvements	75,000	9,400	0	70,600
State Street Aid	FY2013-14 <u>Budget</u>	FY2013-14 <u>Estimated</u>	FY2014-15 <u>Approved</u>	FY2014-15 <u>Amendment</u>
Road Resurfacing	976,402	467,118	500,000	1,000,000
Ending Balance	504,822	1,020,183	975,683	475,683

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Darryl W. Smith, PE

SUBJECT: Approval of Bids for Contract 2015-06, Turkey Creek Road Slope Stabilization

INTRODUCTION: The purpose of this item is the approval of bids and award of Contract 2015-06, Turkey Creek Road Slope Stabilization.

STRATEGIC PLAN: This project is in keeping with the current Strategic Plan, "Goal 1 (Maintain Financially Sound Town Providing Excellent Services), Objective 7: Well planned and well maintained Town facilities and infrastructure."

BACKGROUND: In 1997, the Town reconstructed Turkey Creek Road from Concord Road to just west of Brixworth Subdivision. In order to limit the impact to the property at 11625 Turkey Creek Road, it appears the Town left a steep cut slope along the front of the property, and since that time the slope has continued to slump onto the Town's sidewalk. In the last few years, the Town's Public Works crews have been called out at least twice to remove large amounts of dirt from the sidewalk and from Turkey Creek Road (normally after large rain events), despite several attempts to stabilize the slope with plant material. In the interest of public safety, staff has initiated this project to cut the steep (0.8H:1V) slope back to 2H:1V, and install sod for stabilization. 2H:1V slopes are commonly used in east Tennessee on high cut slopes, and the installation of sod should provide almost instant ground cover. This project was originally budgeted in FY2012-13, but has been postponed due to delays in obtaining the necessary easements from the property owner.

The Town received bids for this contract on July 1, and bid tabulations are attached. We received the following seven bids:

Charles Blalock & Sons	\$ 79,435.00
ES&H	169,837.64
Hodges Group	79,600.00
Home Source	74,800.00
J&D Excavating	87,625.00
McKinnon Construction	101,312.00
Whaley & Sons	70,503.00

FINANCIAL SECTION:

Project: 310-43940, Turkey Creek Slope Stabilization

<u>Project Budget</u>	<u>Contracted Amount</u>	<u>Expenditures to Date</u>	<u>Remaining Amount</u>
\$80,000.00*	\$70,503.00	\$9,300.00	\$197.00

Approved By: A. Myers

*Assuming approval of Ordinance 14-09, which amends the total budget for the project an additional \$5,000.