

MINUTES

FARRAGUT BOARD OF MAYOR AND ALDERMEN

November 13, 2014

BMA MEETING

7:00 PM

- I. **Silent Prayer, Pledge of Allegiance, Roll Call**
- II. **Approval of Agenda**
- III. **Mayor's Report**
 - A. Presentation of Donations to the Knox County Schools
- IV. **Citizens Forum**
- V. **Approval of Minutes**
 - A. October 23, 2014
 - B. November 3, 2014
- VI. **Ordinances**
 - A. Public Notice and Second Reading
 1. **Ordinance 14-16**, Ordinance amending the Farragut Zoning Ordinance, Ordinance 86-16, as amended, is hereby amended by rezoning Parcel 109, Tax Map 130, located at 820 N. Campbell Station Road, north of the Holiday Inn Express, approximately 33 Acres, from R-2 (General Single-Family Residential District) to R-6 (Multi-Family Residential District) and OSMFR (Open Space Multi-Family Residential Overlay District) (PMG Applicant)
 - B. First Reading
 1. **Ordinance 14-14**, Ordinance to annex into the corporate boundary of the Town of Farragut and adopt a Plan of Service for Parcel 108, Tax Map 130, 902 N. Campbell Station Road, 1.55 Acres (Kay Wellons, Applicant)
 2. **Ordinance 14-18**, Ordinance to amend Title 16, Streets and Sidewalks, Etc., Chapter 4, Driveways and Other Access Ways, Sections 16-402 and 16-403.1-4 of the Farragut Municipal Code, to clarify the requirement for a traffic impact study in relation to rezoning requests.
 3. **Ordinance 14-19**, Ordinance to Amend the Town of Farragut Municipal Code Title 16 Streets and Sidewalks by adding Chapter 6 Everett Road Corridor Improvement Fee

VII. Business Items

- A. Approval of the Calhoun's New Year's Day 5K
- B. Approval of the Race 13.1 Half-Marathon, 10K and 5K
- C. Approval of Amended Contract with Red Flex Traffic Systems to Provide Automated Traffic Enforcement to the Town of Farragut

VIII. Town Administrator's Report

IX. Town Attorney's Report

It is the policy of the Town of Farragut not to discriminate on the basis of race, color, national origin, age, sex, or disability pursuant to Title VI of the Civil Rights Act of 1964, Public Law 93-112 and 101-336 in its hiring, employment practices and programs. To request accommodations due to disabilities, please call 865-966-7057 in advance of the meeting.

The Farragut Board of Mayor and Aldermen met in a regular session on Thursday, November 13, 2014 at 7:00 p.m. Members present were Mayor McGill, Aldermen Honken, LaMarche, Markli and Pinchok.

Approval of Agenda

Motion was made to approve the agenda with the postponement of item VI. B. 3. Moved by Alderman LaMarche, seconded by Alderman Honken; voting yes, Mayor McGill, Aldermen Honken, LaMarche, Markli and Pinchok; no nays; motion passed.

Mayor's Report

Presentation of Donations to the Knox County Schools

Mayor McGill announced that he, Aldermen LaMarche and Markli would be heading to Austin, TX for the Annual National League of Cities Conference.

Vice-Mayor LaMarche announced that she attended the TML meeting in Nashville and the District meeting would be in Maryville January 21.

Approval of Minutes

Motion was made to approve the minutes of October 23, 2014 and November 3, 2014. Moved by Alderman Honken, seconded by Alderman Pinchok; voting yes, Mayor McGill, Aldermen Honken, LaMarche, Markli and Pinchok; no nays; motion passed.

Ordinances

Public Notice and Second Reading

Ordinance 14-16, Ordinance amending the Farragut Zoning Ordinance, Ordinance 86-16, as amended, is hereby amended by rezoning Parcel 109, Tax Map 130, located at 820 N. Campbell Station Road, north of the Holiday Inn Express, approximately 33 Acres, from R-2 (General Single-Family Residential District) to R-6 (Multi-Family Residential District) and OSMFR (Open Space Multi-Family Residential Overlay District) (PMG Applicant)

Motion was made to approve Ordinance 14-16 on second and final reading. Moved by Alderman Honken, seconded by Alderman Markli; voting yes, Mayor McGill, Aldermen Honken, LaMarche, Markli and Pinchok; no nays; motion passed.

First Reading

Ordinance 14-14, Ordinance to annex into the corporate boundary of the Town of Farragut and adopt a Plan of Service for Parcel 108, Tax Map 130, 902 N. Campbell Station Road, 1.55 Acres (Kay Wellons, Applicant)

Motion was made to approve Ordinance 14-14 on first reading. Moved by Alderman Honken, seconded by Alderman LaMarche; voting yes, Mayor McGill, Aldermen Honken, LaMarche, Markli and Pinchok; no nays; motion passed.

Ordinance 14-18, Ordinance to amend Title 16, Streets and Sidewalks, Etc., Chapter 4, Driveways and Other Access Ways, Sections 16-402 and 16-403.1-4 of the Farragut Municipal Code, to clarify the requirement for a traffic impact study in relation to rezoning requests.

Motion was made to approve Ordinance 14-18 on first reading. Moved by Alderman Honken, seconded by Alderman LaMarche; voting yes, Mayor McGill, Aldermen Honken, LaMarche, Markli and Pinchok; no nays; motion passed.

Business Items

Approval of the Calhoun's New Year's Day 5K

Motion was made to approve the Calhoun's New Years' Day 5K road/lane closure on Parkside Drive. Moved by Alderman LaMarche, seconded by Alderman Markli; voting yes, Mayor McGill, Aldermen Honken, LaMarche, Markli and Pinchok; no nays; motion passed.

Approval of the Race 13.1 Half-Marathon, 10K and 5K

Motion was made to approve the Race 13.1 Half-Marathon, 10K and 5K on May 17, 2015. Moved by Alderman Honken, seconded by Alderman LaMarche; voting yes, Mayor McGill, Aldermen Honken, LaMarche, Markli and Pinchok; no nays; motion passed.

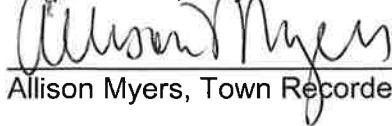
Approval of Amended Contract with Red Flex Traffic Systems to Provide Automated Traffic Enforcement to the Town of Farragut

Motion was made to approve an amendment with Red Flex for a three year extension of the Red Light Traffic Enforcement Program, with two additional one year renewal options. Moved by Alderman Honken, seconded by Alderman LaMarche; voting yes, Mayor McGill, Aldermen Honken, LaMarche and Pinchok; voting no, Alderman Markli; motion passed.

Meeting adjourned at 7:55 PM



Ralph McGill, Mayor



Allison Myers, Town Recorder

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Mark Shipley, Community Development Director

SUBJECT: Ordinance 14-16, on second and final reading, to rezone Parcel 109, Tax Map 130, located at 820 N. Campbell Station Road, north of the Holiday Inn Express, approximately 33 acres, from R-2 General Single-Family Residential District to R-6 Multi-Family Residential District and OSMFR Open Space Multi-Family Residential Overlay (PMG, Applicant)

BACKGROUND:

The subject property is currently zoned R-2 (General Single-Family Residential). Due to the recent text amendments to the R-6 Zoning District and the creation of the OSMFR Overlay District, the applicant has now requested a map amendment to rezone the property for a multi-family development. Based on the Comprehensive Land Use Plan (CLUP), much of the property at 820 N. Campbell Station Road was designated on the future land use map as appropriate for open space cluster residential. At the FMPC meeting on October 16, 2014, the commission approved a minor amendment to the CLUP to include the newly created OSMFR Overlay District in the open space cluster residential language noted on page 32 and 35 of the CLUP.

DISCUSSION:

As with any request for a zoning map amendment, the staff must refer to the Town's adopted CLUP and Strategic Plan for guidance. In the CLUP, the character of the typical open space cluster development would consist of small lot, attached units or multi-family units in a clustered setting with substantial open space. The OSMFR Overlay District requires a minimum of 50% open space for the entire tract and, due to the minor amendment approved in relation to the CLUP, the property is consistent with the open space cluster residential description.

The zoning map amendment is also consistent with both the Strategic Plan and the CLUP in terms of addressing the need for greater housing choice. Providing for more housing choices will also strengthen the local economy, as provided for in Goal 2 of the Strategic Plan, by enhancing the customer base to support local businesses and services. Ordinance 14-16 will also promote Goal 4, Objectives 4 and 5 of the Strategic Plan by providing for appropriate land uses for future development and ensuring that future development is consistent with Town plans and standards.

As a part of the rezoning process, the planning commission required a traffic impact study (TIS) prior to considering the rezoning request due to the impacts associated with a request that would substantially increase the density in relation to the existing base zone. As noted in the Executive Summary of the TIS, the primary conclusion is that the traffic generated from the proposed apartment development will not result in unacceptable levels of service at the study intersections. The summary makes three recommendations all of which are supported by the Town staff. Please refer to the recommendations that are included in the Executive Summary. The applicant has reviewed the recommendations and is in agreement with the measures proposed.

RECOMMENDATION BY:

At their meeting on October 16, 2014, the planning commission recommended 6-0 to approve the rezoning that is reflected in Ordinance 14-16.

PROPOSED MOTION:

To approve Ordinance 14-16, on second and final reading, to rezone Parcel 109, Tax Map 130, located at 820 N. Campbell Station Road, north of the Holiday Inn Express, approximately 33 acres, from R-2 General Single-Family Residential District to R-6 Multi-Family Residential District and OSMFR Open Space Multi-Family Residential Overlay.

BOARD ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>MCGILL</u>	<u>PINCHOK</u>	<u>HONKEN</u>	<u>LAMARCHE</u>	<u>MARKLI</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

AGENDA NUMBER V1.B.1.

MEETING DATE

November 13, 2014

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Mark Shipley, Community Development Director *MS*

SUBJECT: Ordinance 14-14, on first reading, to annex into the corporate boundary of the Town of Farragut and adopt a Plan of Service for Parcel 108, Tax Map 130, 902 N. Campbell Station Road, 1.55 Acres (Kay Wellons, Applicant)

BACKGROUND:

When the rezoning of the property at 820 N. Campbell Station Road was initially discussed at the planning commission meeting on September 18, 2014, the staff mentioned that the applicant should consider requesting that the adjacent lot (referenced as Parcel 108, Tax Map 130 or 902 N. Campbell Station Road) be annexed into the Town since it was also being purchased and incorporated into the anticipated multi-family development. This would help to facilitate the development and avoid the pitfalls of a development being in two different jurisdictions. The applicant agreed with this suggestion and requested in writing for the planning commission, at their meeting on October 16, 2014, to recommend annexing Parcel 108, Tax Map 130 into the Town of Farragut. This property is within the Town's Urban Growth Boundary.

As you probably know, over the past few years state law has been changing as it relates to annexation. Under the current Tennessee Code Annotated (T.C.A.), the only way for a community to be able to annex residential or agricultural properties (the property in question is zoned agriculture in Knox County) via ordinance is if a property owner petitions the community requesting to be annexed. As set forth in T.C.A. § 6-51-102, the governing body shall adopt a plan of service for the property being annexed. In this case, the plan of service is reflected in Attachment B to Ordinance 14-14. The plan of service spells out the services that the municipality will provide and the timeframe in which the stated services will be provided to the annexed property owner. Related to this specific request, the services that will be provided if and when Ordinance 14-14 becomes effective are Road and Street Construction and Repair, Recreational Facilities and Programming, and Planning, Zoning, and Codes Services.

Due to the rezoning of the adjacent property currently under consideration and reflected in Ordinance 14-16 and the fact that the annexed parcel is to be incorporated into the larger 33 acre tract that is currently within the Town, Ordinance 14-14 specifies that the property being considered for annexation be zoned Multi-Family Residential and Open Space Multi-Family Residential Overlay (R-6/OSMFR) at such time the ordinance becomes effective.

At their meeting on October 16, the planning commission unanimously recommended to approve the plan of service and the annexation of the property at 902 N. Campbell Station Road. As provided for in T.C.A., the next step in the annexation process is approval of the plan of service and annexation by the governing body being the Board of Mayor and Alderman. As also provided for in T.C.A., the proposed plan of service is currently posted at three locations within the Town for public inspection prior to the scheduled public hearing at the board meeting on December 11.

DISCUSSION:

Both the Strategic Plan and the CLUP have language that addresses the need for expanding the Town's borders and providing for greater housing choice. Ordinance 14-14 will promote Goal 4, Objective 2 of the Strategic Plan (Facilitate Future Growth, Development and Redevelopment - Expand Town Limits Through Annexation)

by expanding the Town's borders in an effort to protect the character and design of development that could potentially occur within the Town's Urban Growth Boundary but outside of the jurisdictional boundaries. Ordinance 14-14 will also fulfill Strategy 6 – "Expanding Our Borders" of the CLUP by providing for stronger design control over key gateway areas and development being constructed to the applicable Town standards. The subject property has been identified within the CLUP as a candidate for annexation in the area north of I-40.

As noted above, at their most recent meeting on October 16, 2014, the planning commission voted unanimously to approve Resolution PC-14-09 which recommends approval of Ordinance 14-14. If approved, the annexation ordinance will not become operative until thirty (30) days after final passage, during which time the ordinance and attachments will be forwarded to the County Mayor as notification of the annexation.

Included in your packets is the proposed plan of service for the annexation of the property at 902 N. Campbell Station Road. Also included is the petition for annexation from the property owner, property description and map.

RECOMMENDATION BY:

At their meeting on October 16, 2014, the planning commission recommended 6-0 to approve the annexation and plan of service that is reflected in Ordinance 14-14.

PROPOSED MOTION:

To approve Ordinance 14-14, on first reading, to annex into the corporate boundary of the Town of Farragut and adopt a Plan of Service for Parcel 108, Tax Map 130.

BOARD ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>MCGILL</u>	<u>PINCHOK</u>	<u>HONKEN</u>	<u>LAMARCHE</u>	<u>MARKLI</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

AGENDA NUMBER V1. B. 2.

MEETING DATE

November 13, 2014

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Mark Shipley, Community Development Director *M*

SUBJECT: Ordinance 14-18, on first reading, to amend Title 16, Streets and Sidewalks, Etc., Chapter 4, Driveways and Other Access Ways, Sections 16-402 and 16-403.1-4 of the Farragut Municipal Code, to clarify the requirement for a traffic impact study in relation to rezoning requests.

BACKGROUND:

The Driveways and Other Access Ways Ordinance in Chapter 4 of the Farragut Municipal Code addresses, among other items, the Town's requirements for traffic impact studies (TIS). The current language requires a TIS in relation to a site plan and a preliminary plat submittal. There is no specific language in this ordinance that addresses the need for a TIS in association with a rezoning request, Ordinance 14-18 addresses this need.

DISCUSSION:

The logic of tying the TIS requirement to a rezoning request is that the process of rezoning property can result in a substantial increase in density. The impacts on the affected roadways and any other public safety issues associated with this increased density need to be thoroughly assessed prior to the zoning change being made. In this manner, the decision makers can better evaluate the appropriateness of the request and whether any limitations and/or conditions should be placed on a rezoning in order to prevent unnecessary problems.

This amendment provides the planning commission and board of mayor and aldermen with a mechanism for obtaining quantifiable data to make a more informed decision when it comes to rezoning requests that increase overall densities on a property.

Ordinance 14-18 includes the proposed amendments to the Driveways and Other Access Ways Ordinance. . Ordinance 14-18 is consistent with the CLUP and the Strategic Plan. Both of these documents have language which encourages appropriate land uses for future development. Having a TIS for rezonings that increase density advances this objective.

Along with Ordinance 14-18, included in your packets are the specific changes to the current wording and that are noted in red.

RECOMMENDATION BY:

At their meeting on October 16, 2014, the planning commission recommended 6-0 to approve Resolution PC-14-12 which recommends approval of Ordinance 14-18.

PROPOSED MOTION:

To approve Ordinance 14-18, on first reading, to amend Title 16, Streets and Sidewalks, Etc., Chapter 4, Driveways and Other Access Ways, Sections 16-402 and 16-403.1-4 of the Farragut Municipal Code, to clarify the requirement for a traffic impact study in relation to rezoning requests.

BOARD ACTION:

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: G. Palmer, Assistant Town Administrator

SUBJECT: Ordinance 14-19, an ordinance on first reading to establish an Everett Road Corridor Improvement Fee

INTRODUCTION: This is the first reading for the subject Ordinance which will mandate a formula based road improvement fee for certain residential developments on Everett Road. This Ordinance was presented to the FMPC for a recommendation at their October 16 2014 meeting which resulted in a unanimous recommendation of approval for a flat fee. Subsequently, this initiative was presented to the Board during a workshop on October 23, 2014. If you recall, the Board requested we come back with a formula-fee option instead of a flat fee.

BACKGROUND/DISCUSSION: On August 14, 2014 the Board approved a subdivision development agreement with Farmstead Development LLC. This agreement required the developer to contribute to the cost of improving Everett Road based on a formula. Farmstead Development LLC is building Split Rail Farm Subdivision which directly connects to Everett Road and will intensify the traffic along the sub-standard Everett Road corridor. There are several additional large tract parcels on Everett Road which may develop in the future. Therefore, in line with the Farmstead development agreement, the Town should collect a road improvement fee from similar residential developments proposing to develop along Everett Road. In order to pre plan, promulgate, and move away from the individual cost-sharing agreements the Town has done in the past, we propose this uniform Everett Road Corridor Improvement Fee Ordinance.

Our adopted Comprehensive Land Use Plan calls for low density single family housing along the Everett Road corridor similar to the Split Rail Farm development. Thus, this Ordinance shall only apply to residential developments which contribute to the traffic on Everett Road from Kingston Pike to the Split Rail Farm subdivision entrance (SEE attached map). The fee in the agreement with Farmstead Development was heavily negotiated and based on several factors: cost of Everett Road from Smith Road to the Split Rail Farm subdivision entrance, existing traffic counts on Everett Road, projected traffic counts (trips per day) generated by the addition of Split Rail Farm at full build out, anticipated contribution to the traffic onto Everett Road (but only traveling south-bound). The fee calculated and negotiated is \$3,276 per dwelling unit.

This proposed Ordinance will require future developers to contribute based on a formula (SEE Exhibit B attached to Ordinance). The formula is based on the subject developments' contribution to Everett Road traffic (trips per day).

RECOMMENDATION BY: G. Palmer, Assistant Town Administrator for approval.

PROPOSED MOTION: Approve Ordinance 14-19 on First Reading, establishing an Everett Road corridor improvement fee.

BOARD ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>MCGILL</u>	<u>HONKEN</u>	<u>LAMARCHE</u>	<u>MARKLI</u>	<u>PINCHOK</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Allison Myers, Town Recorder

SUBJECT: Calhouns New Years Day 5K

INTRODUCTION:

This item involves a request for approval of a special event application related to the Calhouns New Years Day 5K and Fun Run to be held along portions of Parkside Drive on New Years morning, January 1, 2015.

DISCUSSION:

As shown in the race information packet, the event will start and end at Calhoun's on Parkside Drive. The event will feature a loop along portions of Parkside Drive. There will be some short term road/lane closures within the affected portion of Parkside Drive. Set up time will begin at 6:00 a.m. and all clean-up will be complete by 11:00 a.m.

As in previous request, the organizers of the event have been working with the affected entities to make them aware of this ahead of time. Event organizers have been careful to minimize any impact to vehicular traffic and access.

Calhoun's parking lot and facilities will be used for all staging facilities, including restrooms. Traffic control from parking areas and along the route itself will be addressed with Knox County and City of Knoxville police staff. EMS personnel from Rural Metro will also be on hand. KTC volunteers will provide clean up for the event.

RECOMMENDATION:

Staff recommends approval provided that representatives from the affected subdivision (the Cove at Turkey Creek) be notified of the event ahead of time. The staff would also recommend that the sponsors ensure that, upon the event's conclusion, the entire course is free of any litter.

PROPOSED MOTION:

Motion to approve the Calhoun's New Year's Day 5K road/lane closures on Parkside Drive on January 1, 2015 from 6:00 to 11:00 AM.

MOTION BY: _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>HONKEN</u>	<u>LAMARCHE</u>	<u>MARKLI</u>	<u>PINCHOK</u>	<u>MCGILL</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____

AGENDA NUMBER VII. B.

MEETING DATE

November 13, 2014

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Mark Shipley, Community Development Director

SUBJECT: Special Event Application for the Race 13.1 Half Marathon, 10K and 5K

BACKGROUND:

Race 13.1 from Raleigh, North Carolina is requesting approval for a special event application for a half marathon, 10K and 5K on Sunday, May 17, 2015.

DISCUSSION:

As you may recall, at the July 24, 2014 meeting, the board approved a special event application for the inaugural Farragut/Turkey Creek half marathon and 5K kids run. That event occurred on Saturday, November 1, 2014 and featured nearly 1,500 participants. This event was sponsored by the local Knoxville Track Club (KTC). The start and finish was at the Farragut High School with the remainder of the route basically south of Kingston Pike.

The request before you involves a half marathon, 5K and 10K routes that would be entirely north of Kingston Pike with the start being the Pinnacle at Turkey Creek along Parkside Drive. The applicant is proposing a loop route for the half marathon and 5K and a mixture of a loop and out and back for the 10K.

The Town's Event Committee met recently to review the Race 13.1 application. Though Race 13.1 has a very detailed application, the committee questioned whether the Town should support a second half marathon since it does have an impact on the Town's residents and the traffic flow in the area. A second such event could also detract from the KTC's effort to brand their half marathon as a Farragut event. The KTC's half marathon on November 1 had the second most participants of any of their events. Only the Covenant Knoxville Marathon had more participants.

Also, should a second half marathon create a number of public relations or logistical issues, it may sour the public on these types of longer running events and adversely affect the locally sponsored KTC half marathon in the fall. These are just some points that the committee felt that the board should consider for longer distance (i.e. any distance greater than a 10K) road running requests. If the board is okay with approving a second half marathon in the Town, then the committee recommended that the applicant work very closely with the residents and subdivisions affected and implement a robust traffic control program in consultation with the Town staff and Knox County Sheriff's Department.

In your packets is the special event application, certificate of liability insurance document, event safety plan, and traffic control plan for the half marathon, 10K, and 5K. The race will start at 7:00 a.m. in the City of Knoxville at the Pinnacle at Turkey Creek. It is anticipated that there could be as many as 1,000 participants. The course will close at 10:30 a.m. As proposed, there would be no full road closures but there will be two crossings of N. Campbell Station Road (one of which would be very early in the morning when traffic volumes should be low). On the last fourth of the course (for the half marathon route) runners will use much of the Grigsby Chapel and Parkside Greenways and will be more spread out so the road impact at that point should be minimal.

Race 13.1 will provide the public outreach. They will mail notifications to every residence and business along the course. They will also contact any churches, hospitals, homeowner's associations, etc. along the course on top of sending the notifications. The half marathon will have 6 aid stations that will also include 2 portable toilets per aid station. Race 13.1 will be providing all materials needed for the half marathon, 5K, and 10K and will be responsible for all clean up. Race 13.1 will be using a number of police officers, course monitors, cones, signage, and volunteers to address any potential vehicular/pedestrian conflicts.

A representative from Race 13.1 will be attending the meeting to present their request and each route in detail and will be prepared to answer any questions.

RECOMMENDATION BY:

Though Race 13.1 appears to be a very reputable organization that has successfully sponsored and facilitated a number of running events throughout the southeast, the Event Committee would again present the question of whether the Town can or should support two half marathons within a 12 month time frame. Should there be a limitation imposed, the committee's deference is to support a local group like the KTC.

If the board elects to approve the special event permit, Race 13.1 will need to work closely with the affected individual property owners as well as the affected subdivisions to ensure that all efforts are made to notify them of this event and the potential impact it could have. All possible measures must be taken to minimize traffic flow disruption, particularly when the runners cross major roadways. Since Race 13.1 is not a local organization it does concern the staff because they may not be as accountable as a local organization like KTC that would sponsor other events in the area. Race 13.1 will need to ensure that their staff work closely with the Town staff and the community to ensure that this event is a success.

PROPOSED MOTION:

To approve the requested special event subject to the comments noted by staff concerning public outreach and traffic control.

BOARD ACTION:

MOTION BY: _____ SECONDED BY: _____

<u>VOTE/TOTAL</u>	<u>MCGILL</u>	<u>PINCHOK</u>	<u>HONKEN</u>	<u>LAMARCHE</u>	<u>MARKLI</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

REPORT TO THE BOARD OF MAYOR AND ALDERMEN**PREPARED BY:** Ben Harkins, Traffic Enforcement Manager**SUBJECT:** Consideration of Amendment to Extend the Red Light Traffic Enforcement Program

INTRODUCTION: The purpose of this agenda item is to consider an amendment for a three year extension of the contract with Redflex Traffic System, Inc. for the Red Light Traffic Enforcement Program currently operated in the Town of Farragut.

DISCUSSION: The Red Light Traffic Enforcement Program has been operating in the Town of Farragut for five years with the purpose of getting drivers in our Town to stop for red lights and to make our intersections safer. The Town currently issues citations for straight through and left turn red light violations.

The Town of Farragut currently monitors four intersections with two cameras at each of these intersections. The intersections are:

1. Kingston Pike at Campbell Station Rd.
2. Kingston Pike at Concord Rd.
3. Kingston Pike at Smith Rd.
4. Campbell Station Rd. at Parkside Dr /Grigsby Chapel Rd.

The system also includes two live video cameras at each monitored intersection which provide real time monitoring and can be used to view video from as far back as thirty days. Area Law Enforcement Agencies have requested assistance on many occasions to determine the cause of vehicle crashes and to identify vehicles used in criminal activity. The cameras have also been used to monitor and investigate problems with traffic lights at our monitored intersections.

Traffic crashes have decreased at our monitored intersections since we started the program in 2009. The Knox County Sheriff's Office has provided crash data received from the Tennessee Department of Safety.

The change in the contract terms and conditions of this amendment are as follows:

Redflex will upgrade all monitored intersections to high-definition video cameras for a clearer view.

Within two year of the effective date Redflex will upgrade the violation detection equipment at all monitored intersections with Mapping Radar Detection for better detection of violators. This will eliminate the need for in-ground loops.

Redflex will upgrade the Violation Authorization System for use with multiple internet platforms, making for easier access to live video cameras, violator reports as well as violation authorization.

Redflex will continue to offer a local office to assist citizens with questions about citations and where fine payments can be made. The local Redflex office will be moving from Oak Ridge to a location in West Knox County.

The proposed agreement would be for three years, with the option to extend the agreement for up to two additional one year periods. The amendment has been reviewed by Town Attorney Tom Hale.

FINANCIAL SECTION: There is no financial outlay with approval of this amendment. Redflex provides all upgrades, maintenance and repair at no cost to the Town. However as amended, the Town will receive \$15.00 of each paid citation, up from the current \$11.50 of each paid citation. The Town will continue to pay a small cost each year for verifying the timing of our caution lights.

STRATEGIC PLAN: Approval of this contract amendment will continue the only traffic enforcement program offered by the Town of Farragut and will help to keep motorists alert and safe as they travel through the intersections in our Town. It will also continue to give assistance to Local Law Enforcement Agencies in identifying vehicles used in criminal activity in our Town as well as information about vehicle crashes.

RECOMMENDATION BY: Town Administrator David Smoak and Traffic Enforcement Manager Ben Harkins for approval.

PROPOSED MOTION: To approve the amendment for a three year extension of the Red Light Traffic Enforcement Program, with two additional one year renewal options.

BOARD ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>MCGILL</u>	<u>PINCHOK</u>	<u>HONKEN</u>	<u>LAMARCHE</u>	<u>MARKLI</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____