



**FARRAGUT BOARD OF MAYOR AND ALDERMEN
AGENDA
June 22, 2017**

**BMA WORKSHOP
Municipal Code Recodification
6:00 PM**

**BEER BOARD
6:30 PM**

**BMA MEETING
7:00 PM**

- I. Silent Prayer, Pledge of Allegiance, Roll Call**
- II. Approval of Agenda**
- III. Mayor's Report**
 - A. Farragut/West Knox Chamber of Commerce Report
- IV. Citizens Forum**
- V. Approval of Minutes**
 - A. June 9, 2017
- VI. Ordinances**
 - A. Public Notice and Second Reading
 - 1. Ordinance 17-09, Ordinance to Establish the Fiscal Year 2018 Budget for the General Fund, State Street Aid Fund, Capital Investment Fund, Equipment Replacement Fund and Insurance Fund budgets of the Town of Farragut, Tennessee for the fiscal year beginning July 1, 2017 and ending June 30, 2018
- VII. Business Items**
 - A. Approval of Farragut Business Alliance Special Event, Red, White & Blues Jam at West End, July 9, 2017

11408 MUNICIPAL CENTER DRIVE | FARRAGUT, TN 37934 | 865.966.7057
WWW.TOWNOFFARRAGUT.ORG

It is the policy of the Town of Farragut not to discriminate on the basis of race, color, national origin, age, sex, or disability pursuant to Title VI of the civil Rights Act of 1964, Public Law 93-112 and 101-336 in its hiring, employment practices and programs. To request accommodations due to disabilities, please call 865-966-7057 in advance of the meeting.

- B. Approval of Contract 2017-08: Mayor Bob Leonard Park Renovations –
Renovation of Athletic Field, Restroom and Construction of Parking
- C. Approval of Special Event Signage for the News Sentinel Open Golf Tournament
- D. Approval of the Appointment of a Board of Mayor and Aldermen Member to the
Farragut Planning Commission

VIII. Town Administrator's Report

IX. Town Attorney's Report



FARRAGUT BEER BOARD

June 22, 2017

6:30 PM

- I. Approval of Minutes**
 - A. May 25, 2017
- II. Beer Permit Request**
 - A. Approval of a Class 6, Special Occasion Beer Permit for the Farragut Business Alliance Red, White and Blues Jam @ West End
- III. Hearing to address Dollar General, 11809 Kingston Pike, beer permit violation(s) of Town of Farragut Code of Ordinances § 8-201 et seq.**

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FARRAGUT BEER BOARD

May 25, 2017

Alderman Pinchok, Chairman, called the beer board meeting to order at 6:55 PM. Members present were Aldermen Pinchok, Povlin and Williams; Mayor McGill and Alderman Markli were absent.

Approval of Minutes

Motion was made to approve the minutes of April 27, 2017 as presented. Moved by Alderman Povlin, seconded by Alderman Williams; voting yes, Aldermen Pinchok, Povlin and Williams; Mayor McGill and Alderman Markli were absent; no nays; motion passed.

Beer Permit Request

Approval of a Class 1, On-Premise Other Beer Permit for Steve's Kitchen, 12744 Kingston Pike Suite 101

Motion was made to approve the Class 1 permit for Steve's Kitchen. Moved by Alderman Povlin, seconded by Alderman Williams; voting yes, Aldermen Pinchok, Povlin and Williams; Mayor McGill and Alderman Markli were absent; no nays; motion passed.

Ron Pinchok, Chairman

Allison Myers, Town Recorder

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REPORT TO THE BEER BOARD

PREPARED BY: Allison Myers, Town Recorder

SUBJECT: Approval of a special occasion beer permit for the Farragut Business Alliance Red, White and Blues Jam

DISCUSSION:

The Farragut Business Alliance is planning a Red, White and Blues Jam @ West End event and is requesting a special occasion beer permit. The Town's Municipal Code governing special occasion beer permits is below.

Sec. 8-212. - Special occasion beer permit.

The special occasion beer permit request shall be made on such form as the board shall prescribe and/or furnish and shall be accompanied by a non-refundable application fee of one hundred dollars (\$100.00).

- (1) The beer board is authorized to issue a special occasion beer permit to bona fide charitable or nonprofit organizations for special events.
- (2) The special occasion beer permit shall not be issued for longer than one (1) forty-eight-hour period, unless otherwise specified by the beer board, subject to the limitations on the hours, imposed by law.
- (3) The application for the special occasion beer permit shall state whether the applicant is a charitable or nonprofit organization, include documents showing evidence of the type of organization, and state the location of the premise upon which alcoholic beverages shall be served and the purpose for the request of the license.
- (4) For purposes of this section:
Bona fide charitable or nonprofit organization means any corporation or other legal entity which has been recognized as exempt from federal taxes under section 501(c) of the Internal Revenue Code.
- (5) No charitable or nonprofit organization possessing a special occasion beer permit shall purchase, for sale or distribution, beer from any source other than a licensee as provided pursuant to state law.
- (6) Failure of the special occasion permittee to abide by the conditions of the permit and all laws of the State of Tennessee and the Town of Farragut will result in a denial of a special occasion beer permit for the sale of beer for a period of two (2) years.

The Farragut Business Alliance is a nonprofit organization and is requesting the permit for July 8, 2017. They are also requesting the \$100 application fee be waived as the Town is an event sponsor of the event.

RECOMMENDATION BY:

Allison Myers, Town Recorder, for approval.

PROPOSED MOTION:

Motion to waive the \$100 application fee and approve the special occasion beer permit for the Red, White and Blues Jam @ West End.

BOARD ACTION:

MOTION BY: _____ **SECONDED BY:** _____

APPLICATION FOR BEER PERMIT

STATE OF TENNESSEE

TOWN OF FARRAGUT

I hereby make application for a permit to sell, store, manufacture, or distribute Beer under the provisions of Tennessee Code Annotated Section 57-5-101 et seq. and base my application upon the answers to the following questions:

- Reason for application: New Business ____ New Ownership ____ Name Change ____ Other ☒
- Type of permit requested, please circle all that apply:

Class 1 On-Premise

Class 2 On-Premise, Other

Class 3 On-Premise, Hotel/Motel

Class 4 On-Premise, Tavern

Class 5 Off-Premise

Class 6, Special Occasion

- Name of Applicant(s) (Owner(s) of Business) Farragut Business Alliance, Inc.

- Type of applicant (check one):

Person ____ Firm ____ Corporation ☒ Joint-Stock Company ____ Syndicate ____ Other ____

- List all persons, firms, corporations, joint-stock companies, syndicates, or associations having at least a 5% ownership interest in the business:

- Applicant's present home address:

10609 Chevy Drive, Knoxville, TN 37922

- Date of Birth 10/04/55 Home Telephone Number 865-92-6627 288-0672

Business Telephone Number 865-307-2486 Social Security Number [REDACTED]

- Representative Email Address: steve@farragutbusiness.com

- Under what name will the business operate? Farragut Business Alliance "Shop

- Business address PO Box 23583 Farragut, TN 37933

Business Telephone number 865-307-2486

Farragut"

11. Specify the identity, email and physical address of the person to receive annual privilege tax notices and any other communication from the Town:
- _____
12. Information of any manager, other than the applicant:
- Name: _____ Birth Date: _____
- Address: _____
- Phone Number: _____
13. Has any person having at least a 5% ownership interest, any of the managers, or any other employee of the business, been convicted of any violation of the beer or alcoholic beverage laws or any crime within the last ten (10) years: ____ Yes ____ No. If yes, give particulars of each charge, court, and date convicted.
- _____
14. Have you or your organization ever had a Beer Permit revoked, suspended, or denied in the State of Tennessee? NO If so, specify, where, when, and why:
- _____
15. Name and address of property owner, if other than the business owner:
- Vannland Limited 124 West End Ave. 865-675-0038
16. What is the name and address of the Church (or other place of worship) nearest to your business?
- Faith Lutheran 225 Jamestowne Blvd.
17. What is the name and address of the school nearest to your business?
- Farragut Schools 200 WEST END AVE.
18. Special Occasion Event Name: RED . WHITE AND BLUES JAM
- Location of the special occasion event: WEST END PLAZA - WEST END AVE.
- Event Date & Times: SAURDAY JULY 8, 2017
- Representative name & phone number: Steve Kremasky 865-307-2486
- Have you received a special event permit to hold the event in the Town of Farragut? In-process
19. Tennessee Sales Tax Number: _____
20. Town of Farragut Business License Number _____

I certify that I am knowledgeable of the laws prohibiting the sale of beer to minors and that this application contains true information to the best of my knowledge and belief.

I understand that this application is subject to the Tennessee Public Records Act and shall be open for inspection and reproduction by any citizen. Tennessee Code Annotated 10-7-503.

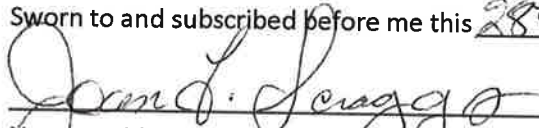
I understand that by submitting this application, a background investigation shall be conducted and any and any and all documents related to my request shall become public records.

I understand that the applicant or representative must be present at the beer board meeting in which the permit will be discussed.



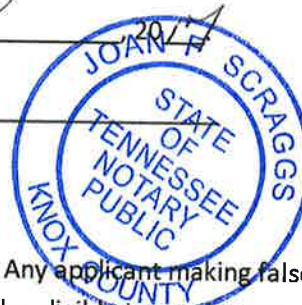
Signature of Applicant/Owner (or authorized Corporate Official)

Sworn to and subscribed before me this 28th day of April



Notary Public

My Commission Expires: 6-2-18



Notice: A non-refundable \$250 fee must accompany this application. Any applicant making false statement in this application shall forfeit his/her permit and shall not be eligible to receive any permit for a period of ten years.

A privilege tax of \$100 is imposed on the business of selling, distributing, storing or manufacturing beer in this state effective January 1, 1994 and each successive January 1. Any holder of a beer permit issued after January 1, 1994 shall pay a pro rata portion of this annual tax when the permit is issued.

FOR OFFICE USE ONLY

Application is hereby: Approved _____ Denied _____

On this date: _____, 20__

Beer Board Chairman

Town Recorder

REPORT TO THE BEER BOARD

PREPARED BY: Allison Myers, Town Recorder

SUBJECT: Hearing to address Dollar General, 11809 Kingston Pike, violation(s) of Town of Farragut Code of Ordinances § 8-201 et seq

INTRODUCTION:

The purpose of this agenda item is to address Dollar General, 11809 Kingston Pike, violation(s) of the Town of Farragut Code of Ordinance §8-201 et seq.

DISCUSSION:

The Knox County Sheriff's Department performed a beer sting on various businesses within the Town of Farragut on May 22, 2017. During the operation, an employee of Dollar General sold alcohol to a minor. A copy of the Knox County Citation is attached.

The Farragut Beer Board, per section 8-221, has the power to revoke or suspend Dollar General's beer permit or per section 8-223, can offer a civil penalty as an alternative to revocation or suspension. With respect to such permittee, the beer board may, at the time it imposes a revocation or suspension, offer the permittee the alternative of paying a civil penalty not to exceed \$2,500 for each offense of making or permitting to be made any sales to minors. The permit holder shall have seven (7) days within which to pay the civil penalty before the revocation or suspension shall be imposed. If the civil penalty is not received within seven (7) days the revocation or suspension shall begin eight (8) days after the beer board hearing. If the civil penalty is paid within that time, the revocation or suspension shall be deemed withdrawn. Payment of the civil penalty in lieu of revocation or suspension by a permit holder shall be an admission by the holder of the violation so charged and shall be paid to the exclusion of any other penalty that the town may impose.

RECOMMENDATION BY:

Allison Myers, Town Recorder, for approval.

PROPOSED MOTION:

1. Motion to find Dollar General guilty OR not guilty of the violation of selling beer to a minor.

If found guilty:

2. Motion to give a penalty of _____ for violation for selling beer to a minor at Dollar General.

BOARD ACTION:

MOTION BY: _____ SECONDED BY: _____

<u>VOTE/TOTAL</u>	<u>MCGILL</u>	<u>WILLIAMS</u>	<u>MARKLI</u>	<u>PINCHOK</u>	<u>POVLIN</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

BEER BOARD HEARING PROCEDURES FOR VIOLATIONS

- 1) Chairman asks staff to introduce the Agenda item
 - a. Staff will explain charges and the basis for the hearing
- 2) Town Clerk swears in all witnesses
 - a. Anyone expected to give testimony will be sworn in
- 3) Opening Statements
 - a. Town's Opening Statement
 - b. Permit Holders Opening Statement
- 4) Permit Holder is asked to enter a Plea
 - a. If plea is guilty, hearing will move to step 10 below
- 5) Town presets its case
 - a. Town presents its proof
 - b. Permit holder's cross examination
 - c. Questions of witnesses by the Beer Board as to facts relative to the instant case
 - d. Town's proof closes
- 6) Permit Holder Presents Case
 - a. Permit Holder's Proof
 - b. Town's cross examination
 - c. Questions of witnesses by the Beer Board
 - d. Permit holder's proof closed
- 7) Town's Rebuttal (if any)
 - a. Town's rebuttal proof
 - b. Permit holders cross examination of rebuttal witnesses
 - c. Questions of witnesses by the Beer Board
 - d. Town's proof closed
- 8) Final Arguments of Parties
 - a. Town's closing statement
 - b. Permit Holder's closing statement
 - c. Town's rebuttal/final argument
- 9) Deliberations of the Beer Board as to Guilt or Innocence
 - a. Motion and vote on whether permit holder is found innocent or guilty of a violation
- 10) Punishment Phase (if found guilty)
 - a. Town staff restates circumstances and penalty provisions provided for the Beer Ordinance
 - b. Permit holder's mitigation
 - c. Board deliberates among themselves
 - d. Board motion and vote on penalty

TOWN OF FARRAGUT, TENNESSEE
BEER BOARD,

v.

CANDACE FLEMMINGS

NOTICE OF HEARING

TO: DOLLAR GENERAL
c/o Manager
11809 Kingston Pike
Farragut, TN 37934

You are hereby commanded to appear before the Town of Farragut, Tennessee Beer Board on Thursday, June 22, 2017 at 6:30 P.M. at the Town of Farragut Town Hall located at 11408 Municipal Center Drive, Farragut, Tennessee.

At that place and time, a hearing will take place to address your violation(s) of Town of Farragut Code of Ordinances § 8-201 *et seq.* Specifically, on or about May 22, 2017 an employee of your business was cited for selling alcohol to a minor in violation of Tenn. Code Ann. § 57-4-203(b) and Farragut Code § 8-219(6). A copy of the citation evidencing this violation is attached as Exhibit A to this Notice. The Town of Farragut, Tennessee Beer Board shall at that time review the facts of this matter and determine what penalty, if any, is appropriate under the circumstances including, but not limited, revocation or suspension of your beer permit, Permit No. 0248, as provided by Town of Farragut Code of Ordinances § 8-221 and/or levying a civil penalty as provided by Town of Farragut Code of Ordinances § 8-223.

This 30th day of May, 2017.


Thomas M. Hale, Esq.
Attorney, Town of Farragut
Kramer Rayson LLP
P.O. Box 629
Knoxville, TN 37901
(865) 525-5134

☒ STATE OF TENNESSEE T.C.A. CITATION☐ KNOX COUNTY ORDINANCE CITATION

COMPLAINT - AFFIDAVIT

No. KCO- 120627

1705221884

THE UNDERSIGNED BEING DULY SWORN UPON HIS OATH DEPOSES:

VIOLATOR	NAME (FIRST) Candace		(MIDDLE) Alexis		(LAST) Flemming		DATE OF BIRTH MO. DAY YR. 3 13 76	RACE B	SEX F
	ADDRESS 1511 Clinch Ave						IN RESIDENT? ☒ YES ☐ NO	SEAT BELT? ☐ YES ☐ NO	
	CITY Knoxville				STATE TN	ZIP CODE 37916	SOCIAL SECURITY NUMBER [REDACTED]		
	DRIVER LICENSE NUMBER 126522053		CLASS/TYPE LICENSE D		STATE TN	EXPIRATION DATE MO. DAY YR. 3 13 17	TELEPHONE NUMBER (919)-520-6828		
VEHICLE	PLACE OF EMPLOYMENT Dollar General, 11809 Kingston Pike, Farragut								
	☐ OWNED ☐ LEASED		NAME		ADDRESS				
VEHICLE	☐ CARRIER		DID UNLAWFULLY OPERATE/PARK A MOTOR VEHICLE:						
	MAKE	MODEL	YEAR	COLOR	LICENSE PLATE NUMBER		STATE	YEAR	

LOCALE	UPON STREET/HIGHWAY	S.R.#	TRAVEL DIR.	M.M.#	CITY/COUNTY	HIGHWAY TYPE	AREA	BUSINESS
			☐ N ☐ S ☐ E ☐ W			☐ 34 ☐ 41 ☐ DIV. ☐ I-40	☐ SCHOOL ☐ RES. ☐ RURAL	

AFORESAID DID THEN AND THERE COMMIT THE FOLLOWING OFFENSE:

VIOLATION	☒ SPEEDING	MPH IN	SPEED LIMIT	☐ ZONE	☐ PACING	☐ RADAR	☐ TRAFFIC CONTROL DEVICE
	☐ RECKLESS DRIVING	☐ IMPROPER PASSING	☐ FOLLOWING TOO CLOSELY	☐ PASSING SCHOOL BUS	☐ EQUIPMENT VIOLATION - MOTORCYCLE	☐ EQUIPMENT VIOLATION - AUTOMOBILE	☐ CHILD RESTRAINT
	☐ HANDICAPPED PARKING	☐ VIOLATION OF NOISE ORDINANCE	☐ WINDOW TINT				
	OTHER: 52-4-203						
NARRATIVE	T.C.A. Sale of Alcohol to a minor			ORDINANCE:			
	The defendant did sell a six pack of Miller Lite (bottles) to an						

OFFICER	Underage minor at the Dollar General, 11809 Kingston Pike, Farragut.						
	Report for booking: June 5, 2017 at 7:30 am at the City County Building, 400 Main Street, Knoxville.						

THE UNDERSIGNED FURTHER STATES THAT HE/SHE HAS JUST AND REASONABLE GROUNDS TO BELIEVE AND DOES BELIEVE, THAT THE PERSON NAMED ABOVE COMMITTED THE OFFENSE HEREIN SET FORTH, CONTRARY TO THE LAW.

 THIS 22 DAY OF May 2017 TIME 1723 ☐ AM ☒ PM
 RANK OFFICER NAME (PRINT) BADGE NO.

HAVING BEEN DULY SWORN, I DO HEREBY ATTEST THAT THE ABOVE IS A TRUE AND COMPLETE COPY OF THE ORIGINAL CITATION, AND THAT THE INFORMATION CONTAINED THEREIN IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

SWORN TO AND SUBSCRIBED BEFORE ME THIS 28 DAY OF May 20 17

SIGNATURE OF OFFICER

JUDGE/CLERK

COURT IN THE ☒ GENERAL SESSIONS COURT OF KNOX COUNTY, KNOXVILLE, TN☐ JUVENILE COURT

ON THE DAY OF 20 TIME

☐ KNOX COUNTY ORDINANCE CITATION

I UNDERSTAND THE ABOVE CITATION, AND THAT MY SIGNATURE IS NOT AN ADMISSION OF GUILT.

☒ STATE OF TENNESSEE T.C.A. CITATION

NOTICE: FAILURE TO APPEAR IN COURT ON THE DATE ASSIGNED TO THIS CITATION OR AT THE APPROPRIATE POLICE STATION FOR BOOKING AND PROCESSING WILL RESULT IN YOUR ARREST FOR A SEPARATE CRIMINAL OFFENSE WHICH IS PUNISHABLE BY A JAIL SENTENCE OF UP TO SIX (6) MONTHS AND/OR A \$50 FINE. I UNDERSTAND THE ABOVE NOTICE, AND THAT MY SIGNATURE IS NOT AN ADMISSION OF GUILT.

VIOLATOR'S SIGNATURE

DATE

5-22-17



Chamber Engagements

accomplished in 2016/17

for Farragut & surrounding areas

Community Support & Marketing:

**Total
\$8,000**

- Town of Farragut Sponsorships – As the 1st committed sponsor for each Chamber event, the Town of Farragut enjoys maximum promotion leading to/after the event:
 - Presenting Sponsor (\$1500) – Breakfast: Jefferson-Bass (Oct. 4)
 - Presenting Sponsor (\$2500) – Farragut Fall 5K, Fun Walk & Pet Parade (Oct. 8)
 - Presenting Sponsor (\$1500) – Breakfast: Randy Boyd (March 6 – Gubernatorial run announcement date!)
 - Event Sponsor (\$2500) – Annual Auction
 - INCLUDED Sponsor Benefit: Opportunity to **speak** at each event
- Shop Farragut Promotions: print, web, social media, email, weekly announcements, calls to businesses (delivery of bags/materials)
- Farragut Food & Wine Festival Promotions: print, web, social media, email, Weekly Announcements
- Town of Farragut Independence Day Parade Promotions: print, web, social media, email, Weekly announcements, invitations to walk with the Chamber
- Town of Farragut awards/achievements recognitions via ChamberLife newsletter in Farragutpress
- Town of Farragut programs and services awareness via print, web, social media, email, weekly announcements.
- July 15-30, 2016: Promotion of Early Voting at TOF
- Sept. 2016: Business Spotlight WELCOME of new Vice Mayor & Aldermen
- EDC Meeting – 10/05/16
- Intro to Farragut Class Presentation – 10/12/16
- Freaky Friday – 10/28/16 (with Christian Bros. Auto)
- EDC Meeting – 11/02/16
- BOMA Meeting – 11/10/16
- ETCH Santa's Skybox at Fantasy of Trees
- Farragutpress Business Editor Retirement Event (2/9/17)
- TSBDC – Meeting with new Director Bruce Hayes & Laura Overstreet to discuss stronger partnership with Farragut/West Knox area – 3/24/16
- Sen. Randy McNally Reception - SouthEast Bank 3/30/17
- Exit Realty Grand Opening (private) – 4/7/17
- Farragut Museum Committee meeting (Julie) – 4/11/17 (discussed more ways to get involved, donation of chamber label set for mailing purposes, interest from the networking in Museum's Corporate Friends program)

- Guest at Farragut Rotary Club (Julie) – 5/31/17
--Applied for membership--
- Admiral Farragut Monument Re-dedication Ceremony (chairman, Tim Williams) – 6/8/17
- Guest at Farragut Rotary Club (Julie) – 6/7, 6/14, 6/21

TOTAL NETWORKINGS (42)

Farragut Businesses Represented (25) (60 % of total)

07/07/16 – Elliott's Boots, Shoes & Sandals
 07/14/16 – Knox Co. Criminal Court Clerk & Courthouse
 07/21/16 – Pinnacle Financial Partners Farragut
 08/04/16 – SouthEast Bank Farragut HQ
 08/11/16 – Fisher Tire Co.
 08/18/16 – Cumulus Media
 08/25/16 – Dale Skidmore Allstate Agency
 09/01/16 – US Cellular Parkside
 09/08/16 – NAI Knoxville
 09/15/16 – Knoxville TVA Employees Credit Union Parkside
 09/22/16 – TRIPLE Host: Fish Window / Prime Medical Training / Mike Dyer Nationwide AT Nationwide
 09/29/16 – Hardin Valley Wealth Management
 10/13/16 – The Lantern at Morning Pointe
 10/20/16 – AAA East Tennessee
 10/27/16 – Lawhorn CPA Group
 11/10/16 – Tennessee Strategies @ Town Hall
 11/17/16 – Staybridge Suites
 12/01/16 – CH Interiors & Gifts
 12/15/16 – Farragut HS Ed. Foundation (Ryan Siebe)
 01/12/17 – Hampton Inn & Suites Turkey Creek
 01/19/17 – Anytime Fitness Farragut
 01/26/17 – Y-12 Federal Credit Union Farragut
 02/02/17 – Clarity Pointe Knoxville
 02/09/17 – TRIPLE Host: Milestones Event Center / Campbell Station Wine & Spirits / Abuelo's AT Milestones (new FKWCC President/CEO announcement)
 02/16/17 – Tusculum College
 02/23/17 – Salon Biyoshi (10 Yr Anniversary)
 03/02/17 – Farragut Museum
 03/09/17 – United Community Bank
 03/16/17 – Brothers Bedding
 03/23/17 – Holy Cross Anglican Church
 03/30/17 – Michael Brady Inc.
 04/06/17 – SouthEast Bank Farragut
 04/13/17 – Knoxville Airport Hilton
 04/20/17 – Choices in Senior Care
 04/27/17 – His Security, LLC
 05/18/17 – Tennessee Strategies @ Turkey Creek
 Knox Co. Sheriff's Office (Sheriff JJ Jones spoke)
 05/25/17 – Rural Metro Fire Station 41
 06/01/17 – Home2Suites
 06/08/17 – TDS Telecom



Chamber Engagements

accomplished in 2016/17

for Farragut & surrounding areas

06/15/17 – King University
06/22/17 – Broadway Carpet
06/29/17 – Volunteer Ministry Center

TOTAL RIBBON CUTTINGS (40) / Farragut (22) (55 %)

07/27/16 – Comfort Inn & Suites Knoxville West
08/16/16 – Allgood Pest Solutions
08/18/16 – Weichert Realtors Advantage Plus
08/30/16 – Senior Helpers of West Knox
09/12/16 – Chili's Turkey Creek
09/13/16 – Dairy Queen Farragut
09/20/16 – Tennova Walk In Clinic at Choto
09/30/16 – Arthur Rutenberg Homes @ Bridgmore
10/19/16 – STAR Satellite Facility (S. Knox)
10/25/16 – Workspace Solutions
10/25/16 – Pure Magic Car Wash Farragut
11/01/16 – Babygrams 3D/4D/HD Imaging
11/15/16 – Northshore Wine & Spirits
11/29/16 – Morgan Stanley
11/30/16 – Summit View of Farragut (re-opening)
12/13/16 – The Voice Tank
01/03/17 – Painting with a Twist Farragut
01/10/17 – Max Potential Farragut
01/11/17 – OsteoStrong Wellness Center
02/06/17 – Don Delfis Pancake House
02/15/17 – Rocky Top Air (w/ S. Knox Alliance)
03/02/17 – Don Gallo at Choto
03/07/17 – Tropical Smoothie Café
03/10/17 – Prosperity Pointe Assisted Living
03/14/17 – Bank of America Farragut
03/17/17 – Big O Tire Farragut
03/31/17 – Big O Tire Cedar Bluff
04/13/17 – Northshore Senior Living
04/17/17 – Zaxby's Farragut (re-opening)
04/18/17 – Smyrna Ready Mix
04/21/17 – The DW Designs
04/25/17 – Keller Williams Realty
05/17/17 – Melrose Title Co.
05/22/17 – Ricki's Pet Depot
05/23/17 – Teresa Sheppard Metlife Home & Auto
06/05/17 – Saah Salon Suites Farragut
06/09/17 – Thrive Chiropractic
06/20/17 – The Villages of Farragut (Groundbreaking)
06/23/17 – Climate Storage
06/30/17 – 9Round Farragut

TOTAL Membership: 755 / Farragut: 310 (41 %)

*as of 6/14

TOTAL NEW Members: 91 / Farragut: 22 (24 %)

9Round Farragut (37934)
Admiral Title, Inc. (37772)
Admiral Veterinary Hospital (37934)
Advanced Aesthetics by Ginger (37934)
Arthur Rutenberg Homes (37931)
Babygrams 3D/4D/HD Imagine Studio (37934)
Bank of America Farragut (37934)
BD2E Engineering, PLLC (37921)
Big O Tires – Cedar Bluff (37923)
Big O Tires – Farragut (37934)
Carriage Hill Insurance (37771)
Chili's Turkey Creek (37934)
Cirrus Insight (37922)
Climate Storage (37932)
Coldwell Banker Wallace & Wallace – Mary Parsons (37934)
Coldwell Banker Wallace & Wallace Realtors (37934)
Corks Wine & Spirits (37934)
Courtyard by Marriott (37863)
Crown Point Consultants (37933)
Dairy Queen - Farragut (37934)
David H. Dunaway & Associates (37934)
Diversified Enclosures & Screen, LLC (37876)
Don Delfis Pancake House (37934)
Don Gallo Mexican Grill at Choto (37933)
Edible Arrangements (37922)
Elwood Staffing (37934)
Erin H. Cooper Keller Williams Realty (37909)
Exit Real Estate Professionals Network (37934)
The Face Place (37922)
Farm Credit Mid-America (37912)
Farmers Insurance – Collins & Wilkerson Agency (37934)
Foxy Locks (37922)
Gallian Medical Group (37932)
Gott Family Medical Clinic (37922)
Graphic Creations (37917)
Hep is on the Way (37914)
Hilliard Lyons (37923)
The Holli McCray Group (37919)
HomeWatch CareGivers (37923)
Jacobs Insurance Associates (37918)
Kalsson Services (37923)
kapture! Photo booths (37922)
Karen Greene with Keller Williams Realty (37934)
Keller Williams – Farragut/Hardin Valley (37934)
KHP Clean (37923)
Kings of Real Estate (37922)
Knox Graphics & Designs (37934)
Knoxville Mercury (37902)
OsteoStrong Wellness Center (37934)



Chamber Engagements

accomplished in 2016/17

for Farragut & surrounding areas

Parker Business Consulting & Accounting (37922)
 Pure Magic Full Service Carwash (37922)
 Quist, Fitzpatrick & Jarrard, PC (37929)
 Senior Helpers of West Knox (37922)
 Strategic Financial Partners (37932)
 Tennova Walk In Clinic at Choto (37922)
 The Voice Tank (37934)
 Walker's Collision Repair (37932)
 Weichert Realtors Advantage Plus (37932)
 Y-12 Federal Credit Union Hardin Valley (37932)
 Years Younger Medi Spa (37922)

Community EVENTS/Meetings (26) / Farragut (21) / (80 %)

July 2016 Board Meeting – Fairfield Inn & Suites Knoxville West
 August 2016 Ambassador Meeting – Town of Farragut
 August 2016 Board Meeting – Tennessee State Bank
 August 2016 – Farragut Rotary Club Presentation (8/24/16)
 September 2016 New Member Orientation – Town of Farragut
 September 2016 Board Meeting – Country Inn & Stes CB
 October 2016 Ambassador Meeting – Town of Farragut
 December 2016 – FWKCC Holiday Open House (12/06/16)

- 30 Businesses Represented (15 Farragut)
- 300 Attendance
- Donations to CARE365 Christmas Care

December 2016 Ambassador Meeting – Town of Farragut
 January 2017 Ambassador Meeting – Town of Farragut
 January 2017 Board Meeting – Best Western Cedar Bluff
 February 2017 Special Board Meeting – Michael Brady Inc.
 February 2017 Ambassador Meeting – Town of Farragut
 February 2017 – “Toast to Bettye” at Rothchild’s (2/21/17)

- 150 Attendance
- Farragut, Knox County/Commission
- Letters from Congressman Duncan, Rep. Zachary

February 2017 Board Meeting – His Security
 March 2017 – Breakfast: Randy Boyd at Rothchild (3/6/17)

- Day of TN Gubernatorial announcement
- 130 Attendance
- 3 Enterprise Pillars Presented to First Utility District (Anchor), Y-12 Federal Credit Union (Anchor) & Lahorn CPA Group (Captain)

March 2017 – The Venue at Lenoir City Chamber Open House

March 2017 Board Meeting – King University

April 2017 Board Mini Retreat – Arthur Rutenberg Homes

March 2017 Ambassador Meeting – Town of Farragut

April 2017 Ambassador Meeting – Town of Farragut

May 2017 Ambassador Meeting – Town of Farragut

May 2017 – 30th Anniversary AUCTION

- 250 businesses represented
- 225 attendance
- Admiral Elite Enterprise Pillar to SouthEast Bank

- Rick Terry Jewelry Farragut “diamond” gift
- (2) FHS student scholarships

May 2017 Board Meeting – Turkey Creek Medical Center

June 2017 Ambassador Meeting – Town of Farragut

June 2017 Board Meeting – Myer Bros. Holding

DONATIONS/SCHOLARSHIPS

- Smoky Mountain Service Dogs, \$550
- CARE365, Toys/Gift Cards (collected)
- TN Achieves, \$675
- The Butterfly Fund of East TN Foundation, \$2000
- FHS Student Sam Landon, \$1000
- FHS Student Gabrielle Gosnell, \$1000
- Lalka Tax Services, \$250

OTHER ACCOMPLISHMENTS

- FALL 2016 – FHS INTERN: Sam Landon
- SPRING 2017 – FHS INTERN: Gabrielle Gosnell
- NOVEMBER 2016 – 5th Annual Farragut West Knox Chamber of Commerce Day November 9th (since 2012)
- Farragut Life Magazine – Fall 2016 Page/Article
- Farragut Life Magazine – Winter 2016 Page/Article
- Farragut Life Magazine – Spring 2016 Page/Article
- Farragut Life Magazine – Summer 2016 Page/Article
- Ongoing: Monthly ChamberLife Newsletter in Farragutpress reaching 27,000 distribution
 - Mentions of 125+ (avg) member businesses per monthly issue
 - Who’s Who Article spotlighting different business
 - Member Briefs available to all members at no added cost to highlight their events, awards, new hires & more.
- Ongoing: Weekly email to 1350 contacts
 - Highlights the weekly networking host
 - Promotion of sponsors as soon as they commit to events leading to and beyond the event (Town of Farragut is always first)
- Ongoing: Mobile App with 335 users
 - Ability to RSVP to events
 - Area Map of Farragut services & links
 - Map of Farragut Parks
- Ongoing: Membership in Farragut Rotary Club
- Ongoing: Membership at Fox Den Country Club
- Ongoing - Complimentary Ribbon Cutting Cakes courtesy of COSTCO Wholesale
- Ongoing: Distribution of Farragut MAPS
- Ongoing: Distribution of Town Annual Reports
- Ongoing: Relocation packets including Town, area & member information to prospective residents.



**FARRAGUT BOARD OF MAYOR AND ALDERMEN
MINUTES
June 8, 2017**

**COMMITTEE APPOINTMENT WORKSHOP
5:45 PM**

**FARRAGUT BIRTHPLACE MONUMENT DEDICATION
6:30 PM**

**BMA MEETING
7:00 PM**

- I. Silent Prayer, Pledge of Allegiance, Roll Call**
- II. Approval of Agenda**
- III. Mayor's Report**
 - A. Parks & Recreation Proclamation
- IV. Citizens Forum**
- V. Approval of Minutes**
 - A. May 25, 2017
- VI. Ordinances**
 - A. First Reading
 - 1. Ordinance 17-09, Ordinance to Establish the Fiscal Year 2018 Budget for the General Fund, State Street Aid Fund, Capital Investment Fund, Equipment Replacement Fund and Insurance Fund budgets of the Town of Farragut, Tennessee for the fiscal year beginning July 1, 2017 and ending June 30, 2018
- VII. Business Items**
 - A. Approval of FY2018 Committee Appointments
- VIII. Town Administrator's Report**
- IX. Town Attorney's Report**

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WWW.TOWNOFFARRAGUT.ORG

It is the policy of the Town of Farragut not to discriminate on the basis of race, color, national origin, age, sex, or disability pursuant to Title VI of the civil Rights Act of 1964, Public Law 93-112 and 101-336 in its hiring, employment practices and programs. To request accommodations due to disabilities, please call 865-966-7057 in advance of the meeting.

Mayor McGill called the meeting to order at 7:00 PM. Members present were Mayor McGill, Aldermen Markli, Pinchok, Povlin and Williams.

Approval of Agenda

Motion was made to approve the agenda as presented. Moved by Alderman Povlin, seconded by Alderman Markli; voting yes, Mayor McGill, Aldermen Markli, Pinchok, Povlin and Williams; no nays; motion passed.

Mayor's Report

Parks & Recreation Proclamation

Approval of Minutes

Motion was made to approve the minutes of May 25, 2017 as presented. Moved by Alderman Povlin, seconded by Alderman Williams; voting yes, Aldermen Pinchok, Povlin and Williams; no nays; Mayor McGill and Aldermen Markli abstained; motion passed.

Ordinances

First Reading

Ordinance 17-09, Ordinance to Establish the Fiscal Year 2018 Budget for the General Fund, State Street Aid Fund, Capital Investment Fund, Equipment Replacement Fund and Insurance Fund budgets of the Town of Farragut, Tennessee for the fiscal year beginning July 1, 2017 and ending June 30, 2018

Motion was made to approve Ordinance 17-09 on first reading. Moved by Alderman Povlin, seconded by Alderman Williams. After some discussion a motion was made to make the following changes to Ordinance 17-09:

Remove the Teacher Appreciation grant
Additional Public Works position

Motion was made to approve the changes to Ordinance 17-09. Moved by Alderman Povlin, seconded by Alderman Williams; voting yes, Mayor McGill, Aldermen Markli, Pinchok, Povlin and Williams; no nays; motion passed.

Motion was made to approve Ordinance 17-09, as amended, on first reading. Moved by Alderman Povlin, seconded by Alderman Williams; voting yes, Mayor McGill, Aldermen Markli, Pinchok, Povlin and Williams; no nays; motion passed.

Business Items

Approval of FY2018 Committee Appointments

Motion was made to approve the following FY2018 Committee Appointments. Moved by Alderman Povlin, seconded by Alderman Pinchok; voting yes, Mayor McGill, Aldermen Markli, Pinchok, Povlin and Williams; no nays; motion passed.

Arts Council, 2-year appointment-Mary Agnes Schaefer, Sandra Dean

Beautification Committee, 2-year appointment- Claire Ansink, Gerry Gennoe, Marianne McGill, Kathy Pierre, Cynthia Gallentine

Board of Zoning Appeals, 5-year appointment-Michael Wilson

Economic Development Committee, 4-year appointment-Marianne McGill, Christine Horwege, Ashley Shaffer, Jeremiah Webb

Museum Advisory Board, 2-year appointment-Libbie Haynes, Steve Stow, Carolyn Sinclair, Louis LaMarche, Carolyn Coker

Parks & Athletics Council, 2-year appointment-Loretta Bradley, Augie DiGiovanni, Noel Poindexter, Claire Zachary, Margi Wilburn; 1-year appointment- Bob Brock

Personnel Committee, 2-year appointment-Gary Schmitz, John Underwood, Jayne Perry, John Nehls

Plumbing, Gas, Mechanical, 3-year appointment-Chris Duncan, Nicholas Moskal, Wes Tankersley

School Liaison Committee, 2-year appointment-Kristen Pennycuff-Trent & Alice Thornton

Stormwater Advisory Committee, 2-year appointment-FMPC Appointee, Ed Whiting; Professional Engineer, Violet Freudenberg; At large, Valerie Elton; At Large 1-year appointment, Robert Hill

Visual Resources Review Board-2-year appointment-Marty Layman, Cynthia Hollyfield, Jeanie Stow, Randy Armstrong; 1-year appointment, Kaivon Kiumarsi

Meeting adjourned at 7:45 PM.

Ralph McGill, Mayor

Allison Myers, Town Recorder

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: David Smoak, Town Administrator



SUBJECT: Ordinance 17-09, on second reading and Public Hearing, to adopt the annual General Fund, State Street Aid Fund, Capital Investment Fund, Equipment Replacement Fund and Insurance Fund budgets of the Town of Farragut, Tennessee for the fiscal year beginning July 1, 2017 and ending June 30, 2018

INTRODUCTION: The purpose of this agenda item is to approve Ordinance 17-09, on second reading, adopting the annual budget for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

BACKGROUND: The annual budget for the Town of Farragut must be approved prior to July 1, which is the start of the fiscal year for our community. The budget is also required to be balanced and remitted to the State of Tennessee Comptroller for review once it has been approved by the Board of Mayor and Aldermen (BMA). Planning for the upcoming FY2018 budget started in February 2017, with departments turning in their budget requests. The BMA also had a strategic planning session in February that prioritized a number of initiatives that have been included in the proposed budget. Since February, the Town has had several workshops to review each of the funds that will be approved as part of the FY2018 budget: General Fund, Capital Investment Fund, State Street Aid Fund, Equipment Replacement, and Insurance Fund.

DISCUSSION: The proposed General Fund budget for FY18 has anticipated revenue of \$10,568,820 which is 5.1% higher than the budgeted amount of \$10,056,362 in the current fiscal year. The Town has continued to see modest increases in its sales tax revenues, which make up approximately 57% of the overall revenue for the Town of Farragut, and project local sales tax revenues of \$6,000,000 next year, which is a 6.2% increase over the current fiscal year. The Hall Income Tax was reduced 17% by the State of Tennessee for FY2018, with the eventual elimination of that revenue by 2022. The Hall Tax revenue is estimated at \$400,000 for FY2018. We anticipate other revenue sources should remain stable over the next year.

General Fund Expenditures are increasing 3.1% over the current fiscal year budget for a total of \$6,994,579. In FY18, the Town will be changing employee health insurance carriers from Blue Cross Blue Shield to United Health Care due to an over 20% increase in our rates if we continued to use BCBS. Overall, employee health care costs are projected to increase 6% and employees that continue to utilize family coverage will pay a premium of \$100/month. Based on the Board of Mayor and Aldermen's discussion on June 8, 2017 at first reading, we are proposing four new positions: (2) Public Works maintenance operators, a building official in Community Development and a planner in Community Development. The draft budget also includes a 2% Cost of Living Adjustment for all employees and a merit package from 1% to 3% for eligible employees based on their current salaries and the results of their performance evaluation.

The overall General Fund budget anticipates \$3.57 million in revenues over expenditures for FY18. We will also be funding our rainy day fund at a total of \$2.09 million and project an available fund balance at the end of the FY18 budget year to be \$9.87 million.

The Capital Investment Program (CIP) Fund budget has a total of \$8,094,301 in projects planned to get underway in FY18. Revenues for the CIP are largely coming from Town resources in the form of a \$4 million transfer from the General Fund, \$2,000,000 from land acquisition reserves, \$520,000 from greenway

connector reserves, \$560,301 from CIP reserves and \$999,000 in grants. Overall, the projected five year expenditures are \$27,694,301, with an available fund balance based on all the projects in the current CIP of \$1,701,670.

The State Street Aid Fund has estimated expenditures of \$983,000 and projected revenues of \$753,300. The recently enacted IMPROVE Act from the Tennessee General Assembly will increase revenues to fund road improvements by \$120,000 over FY17. The general fund will be transferring \$200,000 to State Street Aid this year. This fund is primarily used to resurface Town of Farragut streets. At the end of the FY18 budget year there will be an estimated \$1,196,702 in fund balance.

The Equipment Replacement Fund will have projected expenditures of \$123,000 in FY18 and projected revenues of \$150,450. This fund is used to purchase all vehicles and equipment throughout the Town’s fleet. The general fund is transferring \$150,000 to the equipment replacement fund this year.

The Insurance Fund has no estimated expenditures in FY18 and maintains a fund balance of \$100,238. This fund is utilized to pay retirement benefits for the closed retiree pension plan.

Overall, the Town of Farragut budget is strong and we will be able to maintain our current service level to the community in the upcoming fiscal year beginning July 1, 2017.

Attached are the summary pages of each fund and Ordinance 17-09 for the Board’s review.

RECOMMENDATION BY: Town Administrator David Smoak for approval.

PROPOSED MOTION: To approve Ordinance 17-09, on second reading, to adopt the annual budget for the Town of Farragut, Tennessee for the fiscal year beginning July 1, 2017 and ending June 30, 2018.

BOARD ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>POVLIN</u>	<u>MARKLI</u>	<u>MCGILL</u>	<u>PINCHOK</u>	<u>WILLIAMS</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

ORDINANCE	17-09
PREPARED BY	Myers
1 ST READING	June 8, 2017
2 nd READING	June 22, 2017
PUBLISHED IN	Farragut Shopper News
DATE	

**AN ORDINANCE OF THE TOWN OF FARRAGUT, TENNESSEE
ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2017
AND ENDING JUNE 30, 2018.**

WHEREAS, *Tennessee Code Annotated* Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

WHEREAS, the governing body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the governing body will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE TOWN OF FARRAGUT, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body estimated anticipated revenues of the municipality from all sources to be as follows:

General Fund	FY2015-16	FY2016-17	FY2017-18
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
Local Sales Tax	6,201,560	6,100,000	6,000,000
State of Tennessee	1,663,595	1,813,200	1,800,000
Other Revenue	3,713,209	3,702,976	2,768,820
Transfer from Other Funds	0	0	0
Fund Balance			\$9,936,529

State Street Aid	FY2015-16	FY2016-17	FY2017-18
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
State Gasoline & Motor Fuel	566,655	633,000	752,800
Other Revenue	2,057	1,00	500
Transfer from General Fund	120,000	93,253	200,000
Fund Balance			\$1,196,702

Equipment Replacement Fund	FY2015-16	FY2016-17	FY2017-18
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
Other Revenue	56,324	39,243	450
Transfer from General Fund	150,000	150,000	150,000
Fund Balance			\$744,846

Insurance Fund	FY2015-16	FY2016-17	FY2017-18
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
Interest	233	188	150
Transfer from General Fund	0	0	0
Fund Balance			\$100,238

SECTION 2: That the governing body appropriates from these anticipated revenues and unexpended and unencumbered funds as follows:

General Fund	FY2015-16	FY2016-17	FY2017-18
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
Personnel	3,756,519	3,943,870	4,417,762
Operating Expenditures	2,430,955	2,692,427	2,576,817
Operating Transfers	3,270,000	3,348,253	4,350,000
Total Appropriations	6,187,514	6,636,297	6,994,579
Total Transfers	3,270,000	3,348,253	4,350,000

State Street Aid	FY2015-16	FY2016-17	FY2017-18
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
Road Maintenance	726,474	595,000	983,000
Total Appropriations	726,474	595,000	983,000

Equipment Replacement Fund	FY2015-16	FY2016-17	FY2017-18
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
Major Equipment	178,215	119,000	123,000
Total Appropriations	178,215	119,000	123,000

Insurance Fund	FY2015-16	FY2016-17	FY2017-18
	<u>Actual</u>	<u>Estimated</u>	<u>Projected</u>
Retirement Benefit	0	0	0
Total Appropriations	0	0	0

SECTION 3: At the end of the current fiscal year the governing body estimates balances/ (deficits) as follows:

General Fund	\$7,650,560
CIP Fund	\$12,379,840
State Street Aid	\$1,301,177
Equipment Fund	\$723,180
Insurance Fund	\$100,087

SECTION 4: That the governing body recognizes that the municipality has bonded and/or other indebtedness as follows:

Bonded and/or Indebtedness	Debt	Interest	Total Debt
	\$0	\$0	\$0

SECTION 5: During the coming fiscal year the governing body has planned capital investment program and proposed funding as follows:

<u>Proposed Capital Projects</u>	Proposed Amount Financed by Appropriations
Land Acquisition	500,000
Smith Road Greenway	150,000
N/S Connector: CSR & KP Culvert	300,000
Campbell Station Inn, Site Improvements	2,000,000
ADA Improvements	50,000
McFee Park Expansion	350,000
McFee Park Playground Surface Replacement	75,000
MBLP Improvements (turf fields)	320,000
Watt Rd/KP Intersection Improvements	50,000
Kingston Pike Sidewalk	220,000
Union Road Improvements	500,000
Concord Road Lighting	20,000
Signal System Upgrade (CMAQ)	165,000
Virtue Road-Phase I (KP-Harville)	425,000
Outstanding Projects	2,969,301
Total Project Costs	\$8,094,301
<u>Funding Sources</u>	
STP Funding (Union Road)	384,000
CMAQ Funding	165,000
LPRF Grant	450,000
Interest Earnings	15,000
Transfer from General Fund	4,000,000
Greenway Connector Reserves	520,000
Land Acquisition Reserves	2,000,000
CIP Reserves	560,301
Total Funding Sources	\$8,094,301

SECTION 6: No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of the available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Section 6-56-205 of the *Tennessee Code Annotated*.

- SECTION 7: Money may be transferred from one appropriation to another in the same fund only by appropriate ordinance by the governing body, subject to such limitations and procedures as it may describe as allowed by Sec. 6-56-209 of the *Tennessee Code Annotated*. Any resulting transfers shall be reported to the governing body at its regular meeting and entered into the minutes.
- SECTION 8: A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balances and the number of full time equivalent employees required by Section 6-56-206, *Tennessee Code Annotated* will be attached.
- SECTION 9: If for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal year until the adoption of the new budget ordinance in accordance with Section 6-56-210, Tennessee Code Annotated provided sufficient revenues are being collected to support the continuing appropriations. Approval of the Director of Local Finance in the Comptroller of the Treasury for a continuation budget will be requested if any indebtedness is outstanding.
- SECTION 10: All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.
- SECTION 11: This ordinance shall take effect July 1, 2017, the public welfare requiring it.

Dr. Ralph McGill, Mayor

Allison Myers, Town Recorder

	FY2014-15	FY2015-16	FY2016-17	FY2016-17	FY2017-18
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Estimated</u>	<u>Proposed</u>
BEGINNING FUND BALANCE	7,475,197	8,993,750	11,114,600	11,114,600	12,746,226
	FY2014-15	FY2015-16	FY2016-17	FY2016-17	FY2017-18
REVENUE	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Estimated</u>	<u>Requested</u>
Local Sales Tax	5,897,535	6,201,560	5,650,000	6,100,000	6,000,000
State Sales Tax	1,556,773	1,663,595	1,830,600	1,813,200	1,800,000
Hall Income Tax	427,423	926,868	375,000	1,143,490	400,000
Wholesale Beer, Liquor & Mixed D	1,245,044	1,297,172	1,090,000	1,232,865	1,165,000
Intergovernmental	645,129	671,643	604,580	638,352	601,400
Building Permits & Licenses	353,356	411,126	262,700	344,000	300,000
Recreation Fees	138,943	158,066	111,600	150,075	151,500
Traffic Enforcement Program & Fir	61,136	89,487	40,200	69,695	50,200
Rent	101,963	120,086	82,882	101,299	91,420
Miscellaneous	20,958	38,761	8,800	23,200	9,800
Total Revenue	10,448,260	11,578,364	10,056,362	11,616,176	10,569,320
	FY2014-15	FY2015-16	FY2016-17	FY2016-17	FY2017-18
EXPENDITURES	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Estimated</u>	<u>Proposed</u>
Legislative	44,172	37,650	61,150	50,800	55,700
Town Court	52,942	51,232	66,435	65,845	67,614
Administration	666,567	713,295	711,896	700,059	751,502
Human Resources	152,789	136,620	160,599	160,407	234,484
Information Technology	259,873	240,562	368,400	351,517	441,041
Engineering	577,997	645,638	703,537	668,462	728,453
Community Development	733,539	676,259	744,618	722,955	964,944
General Government	191,274	218,454	208,235	192,860	202,485
Parks & Leisure Services	787,281	917,954	1,024,766	1,020,166	1,064,309
Public Works	1,593,847	1,628,045	1,766,683	1,730,398	1,878,047
Non-Departmental	409,615	800,547	811,328	816,828	445,000
Economic Development	159,609	121,258	158,000	156,000	161,000
Total Expenditures	5,629,504	6,187,514	6,785,647	6,636,297	6,994,579
Revenue over (under) expenditure	4,818,756	5,390,850	3,270,715	4,979,879	3,574,741
Total Transfers In	0	0	0	0	0
Total transfers out	-3,270,000	-3,270,000	-3,348,253	-3,348,253	-4,350,000
Assigned Fund Balance	318,070	198,070	104,817	0	0
Unassigned Fund Balance	8,705,883	10,916,530	10,932,245	12,746,226	11,970,967
ENDING BALANCE	9,023,953	11,114,600	11,037,062	12,746,226	11,970,967
30% of Expenditure	1,688,851	1,856,254	2,035,694	1,990,889	2,098,374
AVAILABLE FUND BALANCE	7,017,031	9,060,275	8,896,551	10,755,337	9,872,593

State Street Aid-121

	FY2015-16	2016-2017	2016-2017	2017-2018
	<u>Actual</u>	<u>Budget</u>	<u>Estimate</u>	<u>Proposed</u>
Beginning Balance	1,131,911	1,094,149	1,094,149	1,226,402
Revenues				
State Gasoline & Motor Fuel	566,655	632,800	633,000	752,800
Interest Earnings	2,057	1,000	1,000	500
Revenue Total	568,712	633,800	634,000	753,300
Expenditures				
Street Maintenance	67,023	65,000	45,000	60,000
Resurfacing	636,946	500,000	500,000	800,000
Street Striping	15,853	40,000	25,000	40,000
Guardrails	5,231	15,000	15,000	15,000
Traffic Calming	0	18,000	0	18,000
Sidewalks/Greenways	1,421	50,000	10,000	50,000
Expenditure Total	726,474	688,000	595,000	983,000
Other Funding Sources				
Transfer from General Fund	120,000	93,253	93,253	200,000
Total Transfers in	120,000	93,253	93,253	200,000
Revenue over (under) expenditures	-37,762	39,053	132,253	-29,700
Ending Balance	1,094,149	1,133,202	1,226,402	1,196,702

Account #	PROJECTS BY DEPARTMENT	Capital Investment Program-310					
	Beginning Balance	10,300,183	9,739,882	4,942,882	6,397,882	7,406,882	
	General Government Projects	FY2018	FY2019	FY2020	FY2021	FY2022	Total
43990	Land Acquisition	500,000	500,000	500,000	500,000	500,000	2,500,000
43910-280	Pedestrian/Greenway Connectors	0	0	0	100,000	100,000	200,000
43910-930	Smith Road Greenway	150,000	225,000	270,000	0	0	645,000
43910-910	N/S Connector: CSR & KP Culvert	300,000	0	0	0	0	300,000
46230-921	Campbell Station Inn Site Improvements	2,000,000	0	0	0	0	2,000,000
	ADA Anchor Park Improvements	0	25,000	300,000	0	0	325,000
	ADA Improvements	50,000	50,000	0	50,000	50,000	200,000
	General Government Projects Total	3,000,000	800,000	1,070,000	650,000	650,000	6,170,000
	Parks	FY2018	FY2019	FY2020	FY2021	FY2022	Total
43934	McFee Park Expansion	350,000	3,000,000	0	350,000	3,000,000	6,700,000
43931-902	McFee Park Playground Surface Replacement	75,000	0	0	0	0	75,000
43939-911	MBLP Improvements (turf fields)	320,000	0	0	0	0	320,000
43200-900	Anchor Park Improvements	0	0	0	0	150,000	150,000
	Parks Total	745,000	3,000,000	0	350,000	3,150,000	7,245,000
	Engineering Projects	FY2018	FY2019	FY2020	FY2021	FY2022	Total
43961	Watt Road/KP Intersection Improvements	50,000	0	0	0	0	50,000
43941	Kingston Pike Sidewalk	220,000	0	0	0	0	220,000
43720	Union Road Improvements	500,000	3,520,000	0	0	0	4,020,000
43500-931	Concord Road Lighting	20,000	0	0	0	0	20,000
43985-900	Signal System Upgrade (CMAQ)	165,000	75,000	2,685,000	0	0	2,925,000
43980	Virtue Road-Phase I (KP-Harville)	425,000	450,000	2,300,000	0	0	3,175,000
43980	Virtue Road-Phase II (Harville-Turkey Creek)	0	0	0	0	900,000	900,000
	Engineering Total	1,380,000	4,045,000	4,985,000	0	900,000	11,310,000
	Outstanding Projects	2,969,301					2,969,301
	CIP Expenditure Total	8,094,301	7,845,000	6,055,000	1,000,000	4,700,000	27,694,301

	<u>Funding Sources</u>	FY2018	FY2019	FY2020	FY2021	FY2022	Total
33220	STP Funding (KP Greenway)	0	0	0	0	0	0
	STP Funding		0	0	0	0	0
	STP Funding (Union Road)	384,000	400,000	2,816,000			3,600,000
	CMAQ Funding	165,000	75,000	2,685,000	0	0	2,925,000
	LPRF Grant	450,000	0	0	0	0	450,000
	Interest Earnings	15,000	15,000	9,000	9,000	9,000	57,000
	Transfer from General Fund	4,000,000	2,500,000	2,000,000	2,000,000	2,000,000	12,500,000
	Greenway Connector Reserves	520,000	58,000	0	0	0	578,000
	Land Acquisition Reserves	2,000,000	0	0	0	0	2,000,000
	CIP Reserves	560,301	4,797,000	0	0	2,691,000	8,048,301
	Funding Total	8,094,301	7,845,000	7,510,000	2,009,000	4,700,000	30,158,301
	Total CIP Funding Sources	8,094,301	7,845,000	7,510,000	2,009,000	4,700,000	30,158,301
	Total CIP Expenditures	8,094,301	7,845,000	6,055,000	1,000,000	4,700,000	27,694,301
	Revenue over (under) expenditures	0	0	1,455,000	1,009,000	0	
	Ending Balance	9,739,882	4,942,882	6,397,882	7,406,882	4,715,882	
	Assigned Fund Balance						
	Greenway Connectors	578,890	58,890	890	890	100,890	
	Land Acquisition	2,904,322	1,404,322	1,904,322	2,404,322	2,904,322	
	Total Assigned Balance	3,483,212	1,463,212	1,905,212	2,405,212	3,005,212	
	Available Fund Balance	6,256,670	3,479,670	4,492,670	5,001,670	1,710,670	

Equipment Replacement Fund-314

		FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimate</u>	<u>Proposed</u>
Beginning Balance		519,336	561,058	619,044	647,153	717,396
314	Revenues					
36190	Interest	485	485	1,284	1,200	450
	Sale of equipment Proceeds	3,101	0	55,040	38,043	0
	Total Revenues	3,586	485	56,324	39,243	450
Other Funding Sources						
37940	Transfer from General Fund	150,000	150,000	150,000	150,000	150,000
	Total Other Funding Sources	150,000	150,000	150,000	150,000	150,000
Expenditures						
43949						
949	Major Equipment	111,864	92,499	178,215	119,000	123,000
	Total Expenditures	111,864	92,499	178,215	119,000	123,000
	Revenue over (under) expenditures	41,722	57,986	28,109	70,243	27,450
	Ending Balance	561,058	619,044	647,153	717,396	744,846

Insurance Fund-611

		FY2013-14	FY2014-15	FY2015-16	FY2016-17	FY2017-18
		<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>	<u>Proposed</u>
Beginning Balance		172,592	199,573	99,667	99,900	100,088
611 Revenues						
36190	Interest	102	94	233	188	150
Total Revenues		102	94	233	188	150
Other Funding Sources						
37940	Transfer from General Fund	200,000	0	0	0	0
41000-100	Transfer to General Fund	0	0	0	0	0
Total Other Funding Sources		200,000	0	0	0	0
Expenditures						
43935						
600	Retirement Benefit	173,121	100,000	0	0	0
Total Expenditures		173,121	100,000	0	0	0
Ending Balance		199,573	99,667	99,900	100,088	100,238

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Mark Shipley, Community Development Director

SUBJECT: Approval of Farragut Business Alliance Special Event, Red, White & Blues Jam at West End, July 9, 2017

BACKGROUND:

The Farragut Business Alliance is requesting approval of an event application for the Red, White and Blues Jam on Saturday, July 8, 2017.

DISCUSSION:

The event will be held at the West End shopping center. Set-up will begin Friday and teardown will be completed by Sunday morning. The event is free to the public and will promote the retail and other merchants in the West End center. The event will have live music and food from surrounding restaurants.

The FBA is requesting to place a "parking" sign at the corner of Kingston Pike and West End Avenue in addition to other way-finding directional signs. Also requested, is the partial closure of the southbound lane of West End Avenue for bike demonstrations, see attachment.

PROPOSED MOTION:

To approve the requested special event, directional signage in rights-of-way and partial lane closure of the southbound lane of West End Avenue.

BOARD ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>WILLIAMS</u>	<u>MARKLI</u>	<u>PINCHOK</u>	<u>POVLIN</u>	<u>MCGILL</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____



RECEIVED

APR 07 2017

TOWN OF FARRAGUT

fee waived

Town of Farragut Event Application

1

***Instructions: Please review all forms in this application package and submit a complete application to:**

The Town of Farragut: (865) 966-7057 Fax: (865) 671-2096

Email: events@townoffarragut.org

***If only a temporary sign permit is needed, please complete the Temporary Sign Permit application found on the Town of Farragut website. This application is not valid for temporary sign permits that do not accompany an event held within the Town of Farragut.**

Event applications will be reviewed by the Town of Farragut's Event Committee

- Event Meetings are held on the first Monday of each month at 2:00 p.m. at the Board Room of the Farragut Town Hall. Attendance is required for most events.
- There is a non-refundable permit fee of \$25. Other fees may apply for additional required permits.
- Event forms must be submitted to the Community Development Department as follows:
Events requiring use of public infrastructure (greenways, roads, closures, etc.) and/or are requesting a beer, liquor or wine permit must file at least 180 days prior to the event but not more than 365 days prior to the event. Events held on public property and are not requesting a beer, liquor or wine permit must file at least 60 days in advance and prior to the event committee meeting the month preceding the event. Applicants requesting only sidewalk sales or tent sales are required to file at least 10 days prior to their event in order to obtain all necessary permits and have questions answered by staff.
- Events that involve mobile vending shall meet fire suppression standards outlined by the Town of Farragut. Contact the Farragut Fire Marshal for more information.
- Prior to advertising and accepting registration entries for the event, all applicable town approvals shall be obtained.

Organization Information

Type of Organization: ☐ Neighborhood ☒ Non-Profit ☐ Government ☒ Corporation (Commercial/Office)

☐ Church and/or other place of worship ☐ School

☐ Other (please specify): _____

Name of Organization: Farragut Business Alliance

Organization Address: PO Box 23583

City/State: Farragut, TN Zip Code: 37933

Primary Contact: Stephen Krempasky Address: 10609 Chevy Dr.

City/State: Knoxville, TN Zip Code: 37922

Work Number: 865-288-0672 Cell Number: 865-307-2486 Email: steve@farragutbusiness.com

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Town of Farragut Event Application

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Is your organization /business authorized to do business in Tennessee? Yes ☒ No ☐

Tax ID (If applicable): 01-0963106 Farragut Business License 2003

Event Information

Event Name: Red, White + Blues Jam Event Date (s): Saturday July 8, 2017

Event Address: West End Center Time of Event (start to finish): 4:00-10:00pm

Owner of Event Property: Tommy Vann Phone: 865-389-4298

Set-Up and Teardown Information:

Date: Friday 7/7/17 Time of Set-Up: 6pm

Date: Sunday 7/9/17 Time of Teardown: 8am

Type of Event: (Check all that apply)

☒ Community Event – A Town sponsored or co-sponsored event that benefits and/or promotes the community.

☐ Special Event – An event held on public or private property that is not sponsored by the Town. Such an event is distinguished from a temporary sign permit by the inclusion of event-related amenities such as tent(s), vendor(s), display(s), pavilion(s), any outdoor activity, etc. Applicants shall be limited to a maximum of four events annually, this includes Temporary Sign Permits.

***If only a temporary permit is needed, please complete the Temporary Sign Permit application found on the Town of Farragut website. This application is not valid for temporary sign permits not accompanying an event.**

***If requesting park use at Founders Park at Campbell Station, please complete the Special Event Application – Founders Park at Campbell Station on the Town of Farragut website.**

Check the Organization type below.

☒ Non-Profit

☐ Corporation (Commercial/Office)

☐ School

☐ Church and/or other Place of Worship

☐ Other (please specify): _____

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Town of Farragut Event Application

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☐ Grand Opening (for a sign only, complete the Temporary Sign Permit application)

☐ Parade Request

☐ Carnival

☒ Outdoor/Seasonal Event (must include a site plan)

☐ Race (Includes Closure or Delay of Public Streets and/or Greenways)

Race Events:

- There shall be no markings placed on any street, sidewalk, greenway or pedestrian facility.
- Race events shall submit the finalized route and directional signage plan(s) with this application.
- Applicant shall pay a deposit of \$500.00 for race events that utilize public infrastructure, which is refundable if no damage to the public infrastructure.

☐ Other (Please Specify) _____

Description of Event: Central stage in parking lot w/ live music. ^{Merchants providing family activities.}

Purpose of Event: A free public event to promote retail and other merchants along West End Plaza

First Time Event: ☒ Yes ☐ No

If no, then please describe past events. _____

What is your estimated attendance for event? 500

Will your organization charge admission? ☐ Yes ☒ No

Will your organization accept donations? ☐ Yes ☒ No

Will your event be open to public? ☒ Yes ☐ No

Outline your plans for trash removal including the date and hour that will be removed from the event site:

College Hunks moving Junk - festival partner -
located at West End Center

Will your organization have a marketing/publishing plan? ☒ Yes ☐ No

If yes, then briefly describe your plan.

Mainly social media, local newspaper, public service announcements

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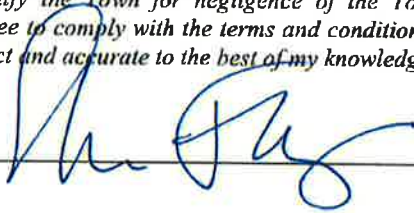


Town of Farragut Event Application

4

Hold Harmless

All authorized events occurring within the Town limits shall be individually and severally responsible to the Town for any loss, bodily or personal injury, deaths, and/or property damage that may occur as a result of the event representative/organizer's negligence or that of its agents and employees. All event organizers/representatives hereby agree to indemnify and save the Town, its officers, employees, and agents harmless from any loss, cost, damages and other expenses, including attorney's fees, suffered or incurred by the Town by reason of the event representative/organizers negligence or that of its agents and employees; provided that the event representative/organizer shall not be responsible nor required to indemnify the Town for negligence of the Town, its officers, employees, or agents. Furthermore, I fully understand and agree to comply with the terms and conditions as stated in this application. All information provided in this application is correct and accurate to the best of my knowledge.

Signature: 

Date: 4/7/17

Event Checklist (listed in alphabetical order)				
Will you have:	Yes	No	If yes, how many?	If yes, complete the event checklist below
Amplification	✓			
Animal(s)	?	✓		
Carnival games		✓		
Carnival rides		✓		
Cleanup	✓			
Entertainment/Music	✓			
Emergency Services/First Aid	✓			
Entertainment/Music	✓			
Food Vendors	✓			
Inflatables		✓		
Merchandise Vendors	✓			
Movies		✓		
Parade		✓		
Portable Restrooms	✓			
Power and Lighting	✓			
Public Outreach	✓			
Security	✓			
Signage	✓			
Staff	✓			

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Town of Farragut Event Application

Tent(s)	✓		Vendor supplied pop-ups 5
Traffic Control	✓		TBA with TOF + Knox Sheriff
Volunteers	✓		
Water		✓	
Mobile Vending		✓	

Event Checklist Description:

Please answer all questions as applicable and add any other pertinent information.

Amplification (Sound or Speaker System):

Describe type of system; what hours will you be using the amplification system.

on stage in parking lot - enough to support 4-5 piece bands and public address announcements

Animals:

List what animals you plan to have at the event; how you will secure the area that the animals are contained; number and qualifications of staff and/or volunteers that will be in charge of the animal; describe your animal waste removal plan.

tba - a few petting zoo animals (one merchant)

Carnival Games:

Describe type of games (dunking booth, etc.).

n/a

Carnival Rides:

Describe each type of ride and rental source.

n/a

Cleanup:

Explain your plan for cleanup

Vendors to clean own areas. Trash compiled and co-ordinated w/ College Hunks Hauling.

Emergency Services

Explain your emergencies services plan; types of services available First Aid Kit at Stage.

Knox Co. Sheriff coordination. Rural Metro alerted.

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Town of Farragut Event Application

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Entertainment:

Describe type (i.e. band, DJ, etc.) and list number of groups. What times during the event will there be live entertainment. 4-10pm.

5 member bands of the Smoky Mountain Blues Society
(each group performs 45-60 minutes each).

Food:

List the types of food and/or drink that will be served and/or sold at your event; how many food vendors or areas you plan on having; if food is going to be prepared on site and if so, what type of fuel will be used for the preparation; how you will dispose of grease and other environmentally sensitive by-products; are the food vendors going to be located under a tent and if so, what size of tent.

West End Center
restaurants and food providers only. i.e. Buddy's BBQ,
Don Delphi, Fruition, Clean Eat2

Inflatables (Bounce House, Slide, Etc.):

Provide number of structures. Provide general description including target age group and approximate dimensions (include height also) of structure.

n/a

Parade

What is the estimate of the number of parade entries; what type of entries will be involved; describe plan for end of parade (participant drop-off, etc.); describe method of assembly for entries.

n/a

Power & Lighting:

Describe your source of power (generators, temporary pole/meter center, extension cords, etc.); if your event is in the evening or at night, how will you provide lighting to the event area (including parking).

Pole access per property management. (Vannland)

Public Outreach:

Describe your public outreach plan

Posters and flyers with local merchants.
Social media campaign. Newspaper and media press.

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Town of Farragut Event Application

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Seasonal/Outdoor

Describe your site plan and provide documentation that you are permitted to use the site for your event.

(see attached)

Security

Describe your security plan (officer, security guards, etc.) for during the event and during setup (i.e. overnight).

Knox Co. Sheriff Dept.

Signage

Describe general location and type of signage both external and internal to the event.

1 large sign at Kingston Pile entry to West End.
"Parking" signage and way-making directional signs.

Tent(s)

How many, location, and size

1 large canopy over the stage.
Numerous 10x10 pop ups from vendors.

Traffic Control:

Describe your traffic control plan

Uniformed officer at critical times.
Vested volunteers and directional signage.

Water:

Describe your source of water and what water will be used for.

Merchant provided.



Town of Farragut Event Application

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Permit Checklist (listed in alphabetical order)			
Will You Have:	Yes	No	If yes, complete application
Alcohol/Wine		✓	State of Tennessee Special Occasion Alcohol/Wine License
Beer	✓		TOF Beer Permit or Provide Copy of Current TOF Beer Permit
Public Road/Greenway Closure (Parade, Race, Etc.)	✓		Provide Parade or Race Plan
Tents or Air Inflated Structure	✓		TOF Tent Permit

Signage Requirements:

***Parameters Applicable to Signage for Commercial/Office/Schools/Non-Profit/Church/Other Place of Worship**

Sign

- Only one sign is permitted and it shall not exceed six feet in overall height and 16 square feet for churches and schools and 20 square feet in overall size for non-profit, commercial, businesses. A white background is required.
- The only material permitted for a special even sign is a minimum 10 millimeter thick corrugated plastic. No banners, streamers, balloons, flags on a rope, and/or other types of wind activated signs and/or portable or sandwich board signs are permitted
- If a sign is ground mounted, the sign shall be set back, in its entirety, at least 20 feet from the street edge of the nearest public street pavement and 10 feet from all entrance driveways. Please coordinate location with Town staff. Sign posts shall be removed completely at the end of the special event
- A drawing of the sign which shows dimensions, letter sizes, and appearance is required (at least 15% of the sign face shall include the Shop Farragut logo and the sign shall also include the entity's name)

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Town of Farragut Event Application

Site:

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- If the event involves anything exterior to the applicant's space (no sales from trucks are permitted), please include a site plan which demonstrates that vehicular and pedestrian circulation will not be affected by the proposed event. No event is permitted on vacant or vacated property. On-site entities must sponsor any off-site not-for-profit or non-profit event. If a tent is involved, please include dimensions and proposed location. A separate tent permit may be required from the Fire Marshal.
- By submitting this form, you are acknowledging that all information included with this application is accurate and that you have read, understand, and will follow all parameters/conditions listed on this application.

*Parameters Related to Grand Opening

- Business must have Certificate of Occupancy or approved Re-Occupancy per Code/Fire Inspector
- Applicant shall pay a deposit to use Town's "Grand Opening" sign (refundable if no damage)
- Approximately 15% of the "Grand Opening" sign can be used to personalize with users information (must stay within perimeter of sign)
- If a sign is ground mounted, the sign shall be firmly affixed to studded T-posts (town provides) so that it is not wind activated. Such sign shall be set back, in its entirety, at least 20 feet from the street edge of the nearest public street pavement and 10 feet from all entrance driveways. The maximum sign height shall be six (6) feet. Please coordinate location with Town staff.
- One "Grand Opening" sign per street on which the lot, parcel or tract fronts. When more than one "Grand Opening" sign is allowed, they shall be a minimum of 150 feet apart
- The business is also allowed to use a 20 sq. ft. "Special Event" sign along with the "Grand Opening" sign that could be used for future "Special Events". The "Special Events" sign shall comply with all "Special Event" sign requirements.
- Twenty (20) day maximum for posting sign (deposit and one Special Event will be forfeited for exceeding time frame) The T-posts and "Grand Opening" sign shall be returned to the Town Hall.

Supplemental Information:

A sketch plan of your event must be included with this application. Please include: vehicular and pedestrian circulation, staging areas, locations of tents, entertainment stages, portable restrooms, dumpsters, fencing, food and beverage booths, and all sponsor or vendor booths. Also indicate where streets will be blocked and what will be used to block the streets. **This application will not be processed without a completed site map.**

Applicants must provide the Town with an original copy of their insurance certificate of general liability insurance naming the "Town of Farragut, its employees, and agents" as additionally insured. This policy must have a minimum coverage of one million dollars (\$1,000,000.00). If it is determined that security is required for your event, certified, uniformed Knox County Sheriff's Deputies must be hired to provide this service. Applicants hiring off duty sheriff's Deputies must include the Knox County Sheriff's Office as additionally insured.

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Town of Farragut Event Application

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Applicants must abide by all Rural Metro Fire & Rescue rules and regulations. This information can be obtained by contacting the Fire Marshall at Town Hall (865 966-7057).

Applicants requesting to serve alcohol at their event must submit an application to the Farragut Beer Board. This can be done by contacting the Town Administrative Office at 865 966-7057, not less than sixty (60) days prior to the proposed event.

A clean up/damage deposit in the form of a check or money order in the amount determined by the Town must be submitted upon approval of this application if applicable. This deposit will be returned upon inspection of the event site at the conclusion of your event.

With this signature, I acknowledge that all information with this application is accurate and that I have read and understand, and will follow all parameters/conditions listed on this application.

SIGNATURE OF APPLICANT: _____

PRINTED NAME OF APPLICANT: _____

STEPHEN F. KREMPASKY

Office Use Only

_____ Event staff approval

_____ Insurance Certificate

_____ BMA approval

_____ Deposit

_____ Fire Marshal/tent permit

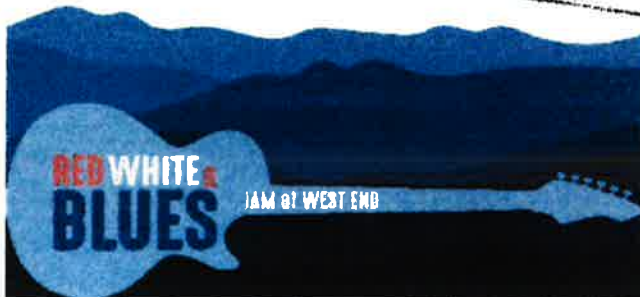
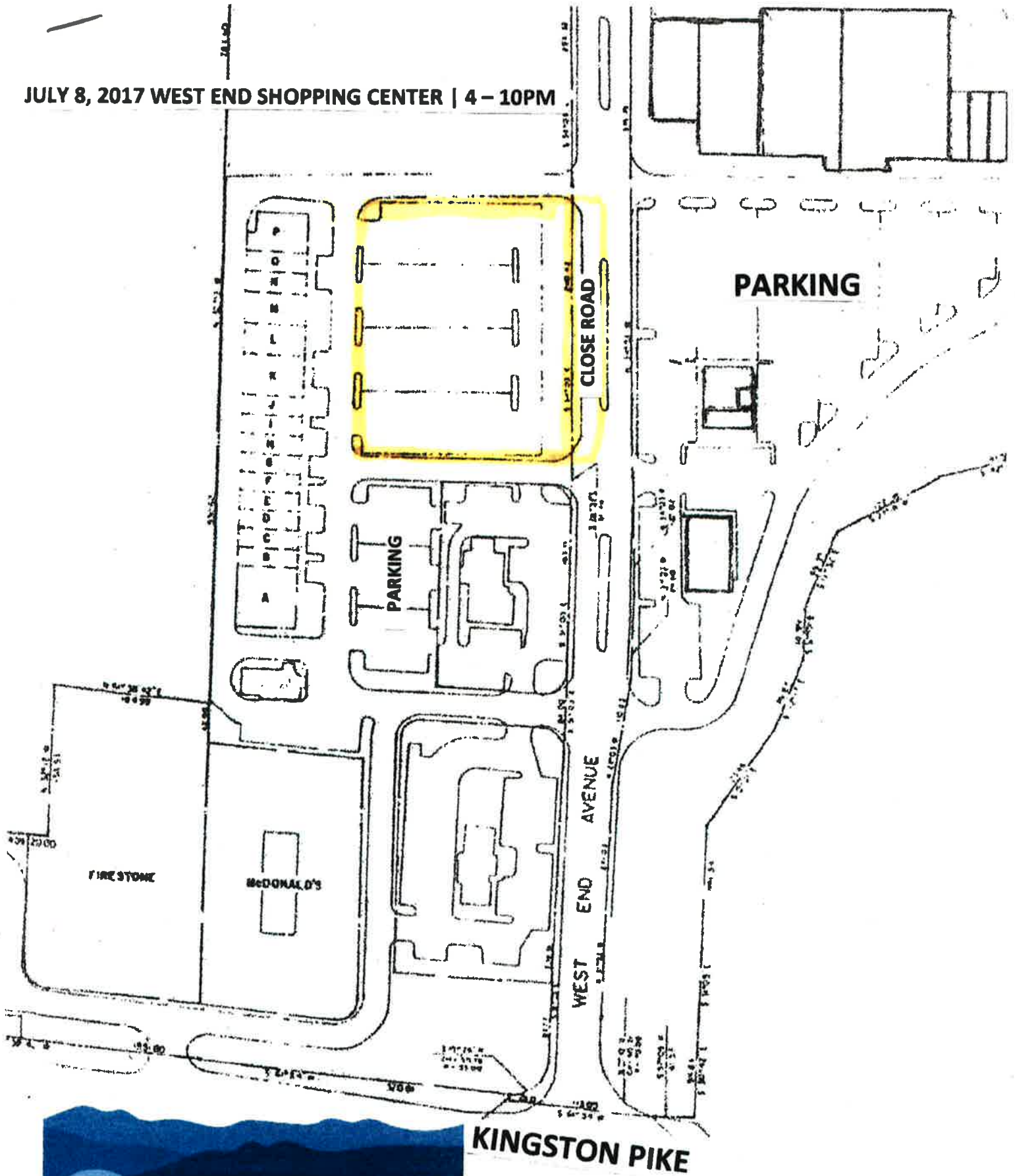
_____ Application fee

_____ Beer/Alcohol permit

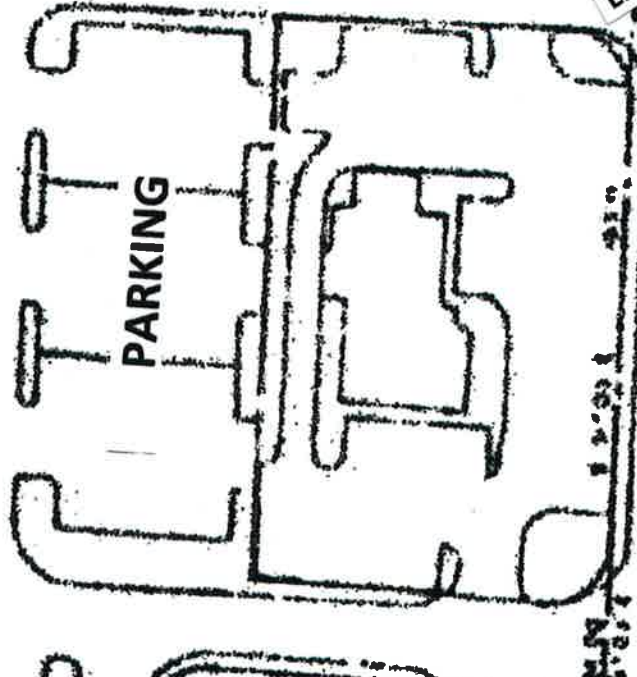
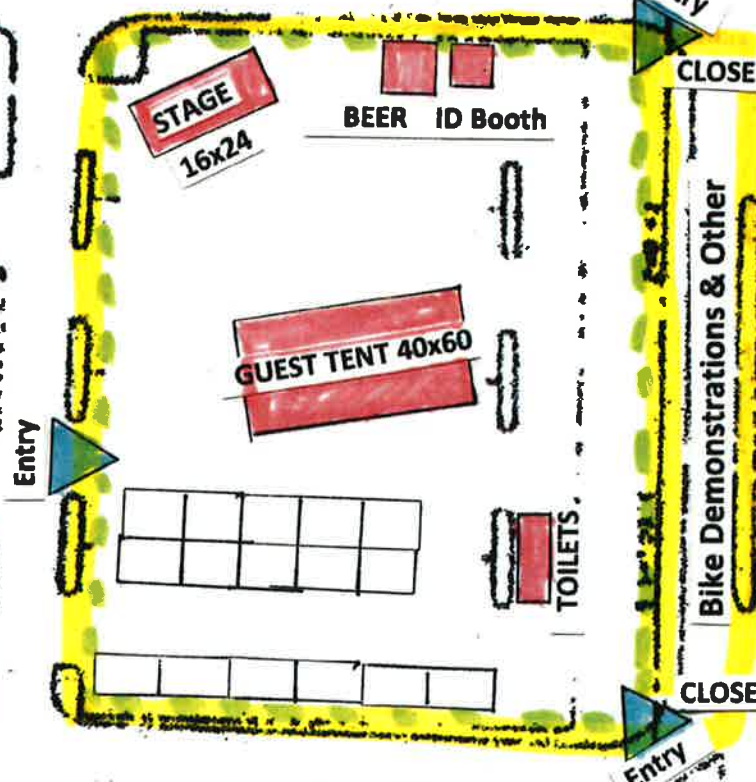
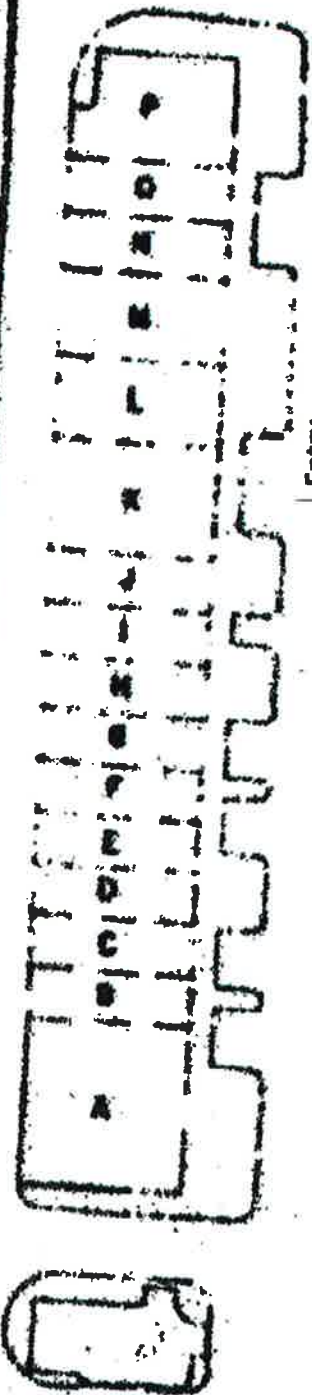
_____ Site and or course map

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JULY 8, 2017 WEST END SHOPPING CENTER | 4 - 10PM



JULY 8, 2017 WEST END SHOPPING CENTER | 4 - 10PM



REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Darryl Smith, Town Engineer and Sue Stuhl, Parks & Leisure Services Director

SUBJECT: Approval of Contract 2017-08: Mayor Bob Leonard Park Renovations – Renovation of Athletic Field, Restroom and Construction of Parking

ATTACHMENTS: Bid Tab

INTRODUCTION: The purpose of this agenda item is to consider bids and approve Contract 2017-08: Mayor Bob Leonard Park (MBLP) – Renovation of Athletic Field, Restroom and Construction of Parking.

BACKGROUND: Rectangular field #3 was constructed in 1990 and has received very limited renovations and improvements. Conversion to a synthetic turf field will allow this field to be used year round. The upper restroom was constructed in 1991 and has also seen very limited improvements and does not meet current ADA requirements. It is also not large enough to handle the user load for all the fields in that area of the park. The new design includes separate dressing rooms, something that has been requested so that users coming from work for athletic league play can change clothes easily. The upper parking lot ADA parking area will also be reconstructed to meet current guidelines.

The Town of Farragut is receiving a Local Parks and Recreation Fund (LPRF) grant in the amount of \$500,000 for this project. The LPRF grant requires that we construct all three of the grant elements: restroom, parking lot and synthetic field conversion.

DISCUSSION: On May 17 we received two bids for contract 2017-08. Both bids are over budget – the original budget estimate was \$1,180,000 and the lowest bid came in at \$1,385,555 plus alternative bid items of up to \$37,000. The alternative bid items will only be necessary if there are issues with the soil of the field and parking lot areas.

We believe that the bid was over budget due to several reasons: the original design of the restroom was our basic split face block building but now is more of a “statement” restroom with wood and stone; during the design phase it was discovered that our upper parking lot ADA spaces are not compliant and will require reconstruction; the fencing around the athletic field was changed from our typical split rail to a more substantial wood fence that will be much less maintenance and will also provide a solid support for people to sit on; landscaping was added to the project; LED lighting and other building material costs have gone up and contractors are busy right now so there was not much competition.

Attached are bid tabulations for your review.

Scheduling: We expect work to begin within the next two weeks with a project deadline of November 30, 2017 deadline. All playing fields and the playground, except rectangular field #3, will be open during construction. Parking lots along Watt Road will have partial availability but a portion of both of these lots will be used for staging and equipment. Because the restroom will be under construction, portable toilets will be placed in the area near the playground for the duration of the project.

The Town’s Freaky Friday event will be held as usual on Friday, October 27. The contractor has agreed to stop work for the day and to clear parking spaces for that event.

FINANCIAL SECTION:**Account Number:** 310-43939-912

<u>Total Budget</u>	<u>Requested Amount</u>	<u>Expenses to Date</u>	<u>Remaining Amount</u>
\$1,180,000-FY2017	\$1,385,555		
\$320,000-FY2018	\$37,000 (alternate)	\$46,078	\$31,367

Approved By: A Myers**RECOMMENDATION BY:** Darryl Smith, Town Engineer and Sue Stuhl, Parks & Leisure Services Director, for approval.**PROPOSED MOTION:** Approval of bids and award contract 2107-08 to Winesett-Hill, Inc. for the low bid of \$1,385,555 plus up to an additional \$37,000 for alternative bid items if necessary.**MOTION BY:** _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>MCGILL</u>	<u>MARKLI</u>	<u>PINCHOK</u>	<u>POVLIN</u>	<u>WILLIAMS</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____



BID TABULATION

Contract 2017-08, Mayor Bob Leonard Park-Renovation of Athletic Field, Restroom and Construction of Parking

Contractor	Pre-Bid Attendance	Outside Envelope	Addendum(s) Acknowledged	Bid Security	Drug-Free Workplace Affidavit	Non-Collusion Affidavit	Statement of Compliance for Illegal Immigrants	Contractor Statement of Qualifications	Const. Supt. Resume	Base Bid Amount
Winesett-Hill										\$1,385,555.00
Creative Structures, Inc.										\$2,206,336.00

ITEM NO.	DESCRIPTION	QUANTITY	Winesett-Hill Constructors, Inc.	Creative Structures, Inc.
101	Conversion of Rectangular Field	1 LS	\$676,136.00	\$869,944.00
102	Reconstruction of Restroom	1 LS	\$329,830.00	\$657,093.00
103	Construction of Parking with Lighting	1 LS	\$374,589.00	\$674,299.00
104	ADA Compliance – Access Path	1 LS	\$5,000.00	\$5,000.00
		BASE BID	\$1,385,555.00	\$2,206,336.00
	ALTERNATE BID ITEMS			
203-03	Borrow Excavation (Undercut Repair)	1,000 CY	\$18,000.00	\$20,000.00
203-05	Undercut (Removal Offsite)	1,000 CY	\$13,000.00	\$20,000.00
740-10.04	Geotextile (Type IV) (Stabilization)	1,500 SY	\$6,000.00	\$11,250.00
		ALTERNATE BID ITEMS	\$37,000.00	\$51,250.00

REPORT TO THE BOARD OF MAYOR AND ALDERMEN**PREPARED BY:** Allison Myers, Town Recorder**SUBJECT:** Approval of News Sentinel Open Golf Tournament Event Signage**INTRODUCTION:**

The Knoxville News Sentinel Open has submitted a Special Events Permit application requesting permission to place directional signage in Farragut during the golf tournament.

BACKGROUND:

Over the past few years the Knoxville Golf Tournament has requested and been granted permission to place directional signs in the Town's right-of-ways.

DISCUSSION:

The requested placement of the directional signs is illustrated in the following attachment. The signs will be erected August 12 & 13, 2017 and removed by the close of business Monday, August 21, 2017. As requested, no directional sign will be closer than 200 feet to an intersection.

PROPOSED MOTION:

Approval of proposed placement of direction signage within the Town of Farragut's right-of-way for the News Sentinel Open.

BOARD ACTION:**MOTION BY:** _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>MCGILL</u>	<u>WILLIAMS</u>	<u>MARKLI</u>	<u>PINCHOK</u>	<u>POVLIN</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

Special Events Permit Town of Farragut, Tennessee

Introduction

The News Sentinel Open presented by Pilot golf tournament is a large, multi-day event which attracts 156 professional golfers on the Web.com Tour, PGA TOUR officials, 300+ volunteers, youth, seniors, vendors, supporters, members of the media, community and business leaders and over 40,000 general public spectators to Knox County and Farragut over a seven day period.

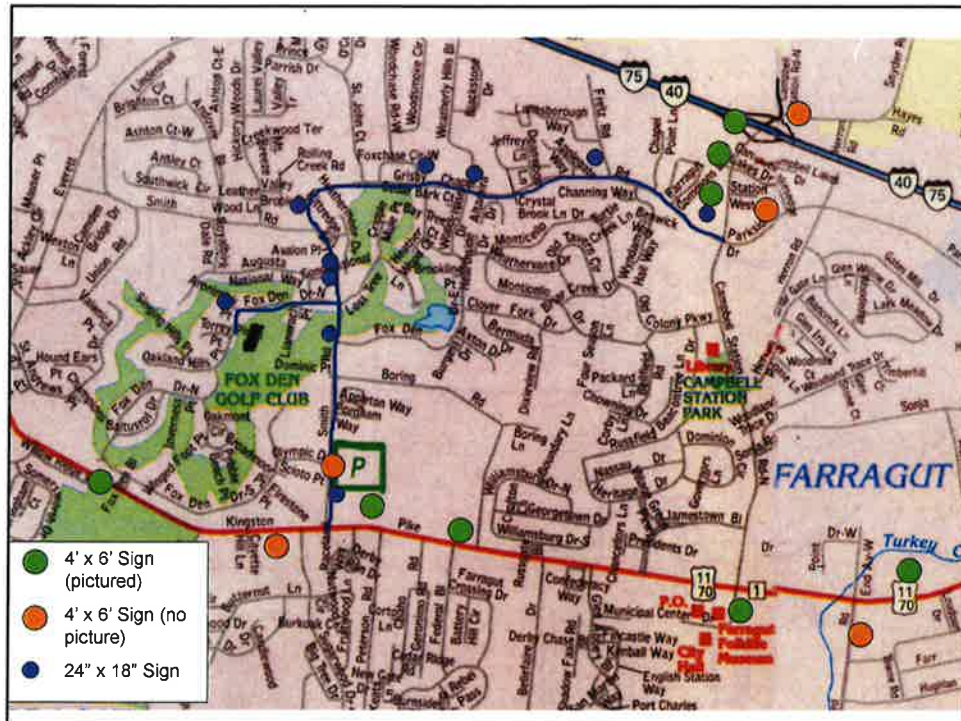
The News Sentinel Open presented by Pilot is pleased to hold the golf tournament at the prestigious Fox Den Country Club located in Farragut.

The influx of people to the golf tournament will require numerous, clear and highly visible signs to ensure there is smooth vehicular traffic flow with a minimum of congestion and confusion. Of special concern is keeping as much tournament related traffic as possible away from residential areas around the golf course and ensuring the golf tournament will not create a hazardous condition for traffic. The tournament will generate significant traffic over the seven days. We have enlisted the support of the Knox County Sheriff's department to help with traffic and pedestrian control. Good clear, visible signage is crucial to this event to insure minimum impact on the Farragut community.

In accordance with the Sign Ordinance of the Town of Farragut, the News Sentinel Open presented by Pilot is submitting a Special Event Permit application to the Farragut Mayor and Board of Aldermen and requesting permission to place traffic directional signs on the highway right of way in the Town of Farragut.

Signs

The following illustrations are typical of the signs to be placed on the right of way. All signs will be professionally made, clean and attractive in appearance. The tournament staff will check the signs at the beginning of each day to ensure they are in good condition and properly positioned. All signs will be updated to reflect the new sponsor and new dates. All signs will be erected on August 12 and 13 and removed by the close of the business day, Monday, August 21. As per your request, no sign will be closer than 200 feet to an intersection.



Grigsby Chapel Rd at West Fox Chase Rd
24" X 18"



Campbell Station Rd at Grigsby Chapel
4' X 6'



Campbell Station Rd, South of Kingston Pk
4' X 6'



I-40 East exit



Campbell Station Rd, North of Grigsby Chapel Rd
4' X 6'



Kingston Pk at Smith Rd
4' X 6'



Kingston Pk, East of Concord Rd
4' X 6'



Kingston Pk, East of Smith Rd
4' X 6'



Kingston Pk, West of Willow Creek GC
4' X 6'



REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Allison Myers, Town Recorder

SUBJECT: Appointment of Board of Mayor and Aldermen member to the Planning Commission

INTRODUCTION:

As stated in Section 2-101 of the Farragut Municipal Code, the Board of Mayor and Aldermen is to elect a Board representative to serve on the Farragut Planning Commission. Currently Louise Povlin is the Board's representative.

Sec. 2-101. - Creation and membership.

Pursuant to the provisions of *Tennessee Code Annotated*, § 13-4-101 there is hereby created a municipal planning commission, hereinafter referred to as the planning commission. The planning commission shall consist of nine (9) members; two (2) of these shall be the mayor and another member of the governing body selected by the governing body; the other seven (7) members shall be appointed by the mayor.

PROPOSED MOTION: To approve _____ as the Board of Mayor and Aldermen representative to the Farragut Planning Commission

BOARD ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>MARKLI</u>	<u>POVLIN</u>	<u>PINCHOK</u>	<u>WILLIAMS</u>	<u>MCGILL</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____