FARRAGUT BOARD OF MAYOR AND ALDERMEN
AGENDA
April 12, 2018

BUDGET WORKSHOP
Equipment Fund, State Street Aid, Capital Investment Program, Insurance Fund
Grant Workshop
5:30 PM

BEER BOARD MEETING
6:55 PM

BMA MEETING
7:00 PM

I. **Silent Prayer, Pledge of Allegiance, Roll Call**

II. **Approval of Agenda**

III. **Mayor's Report**

IV. **Citizens Forum**

V. **Approval of Minutes**
   A. March 22, 2018

VI. **Business Items**
   A. Approval of Professional Services 3-Year Contract with Ingram, Overholt and Bean for Auditing Services
   B. Approval of Appointment to the Economic Development Advisory Committee
   C. Approval of Re-Appointments to the Museum Committee

VII. **Ordinances**
   A. First Reading
      1. Ordinance 18-02, Ordinance amending the State Street Aid Fund budget of the Fiscal Year 2017-2018 budget, passed by Ordinance 17-09

VIII. Town Administrator's Report

IX. Town Attorney's Report

Board of Mayor and Aldermen Meeting
Public Comment Protocol

The Board of Mayor and Aldermen welcomes and invites citizens to participate in public meetings.

At the beginning of each meeting, there will be time reserved for public comment under the Citizen Forum agenda item. If you are interested in speaking, please fill out a blue comment card and turn it in to the Town Clerk or staff member. This time is set aside specifically for comments on items that are not on the Board of Mayor and Aldermen regular agenda for the meeting. Each speaker will be given five (5) minutes to speak on his/her topic.

During the regular agenda portion of the meeting there may be an allowance for public comment for each agenda item. The Mayor may recognize individuals for public comment based on the following guidelines:

1. The Mayor shall maintain and control the meeting to provide a professional and objective environment conducive to presentation and discussion of the agenda items;
2. Anyone interested in speaking should fill out a blue comment card stating which agenda item they would like to comment on and turn in to the Town Clerk or a staff member;
3. Speakers shall come to the podium and identify themselves by name and address;
4. Public comment shall be limited to five (5) minutes per individual, time may be extended at the discretion of the Mayor; time is not transferable to other speakers;
5. Speakers should strive to avoid redundancy;
6. Comments shall address issues, not individuals or personalities;
7. Comments may support or oppose particular issues or measures, but the motives of those with differing views shall not be questioned or attacked;
8. Personal attacks and malicious comments shall not be tolerated;
9. An applicant, and/or their representative(s), for an item on the regular agenda shall be afforded the time necessary to present their request and respond to questions. The five (5) minute limitation shall not apply. However, the Mayor may ask an applicant to stay on point in order to facilitate the efficiency of the meeting.

farragut

FARRAGUT BEER BOARD

April 12, 2018

6:55 PM

I. Approval of Minutes

A. March 22, 2018

II. Beer Permit Request

A. Approval of Class 6, Special Occasion Permit for Pinnacle at Turkey Creek & Young Williams Animal Center "Fido Fest", May 18, 2018

farragut

FARRAGUT BEER BOARD

March 22, 2018

Alderman Pinchok, Chairman, called the beer board meeting to order at 6:55 PM. Members present were Mayor McGill, Aldermen Markli, Pinchok, Povlin and Williams.

Approval of Minutes

Motion was made to approve the minutes of February 22, 2018 as presented. Moved by Alderman Povlin, seconded by Alderman Williams; voting yes, Mayor McGill, Aldermen Markli, Pinchok, Povlin and Williams; no nays; motion passed.

Beer Permit Request

Approval of Class 6, Special Occasion Permit for Remote Area Medical Cinco Festival, April 27, 2018

Motion was made to approve the Special Occasion Permit for Remote Area Medical Cinco Festival, April 27, 2018. Moved by Alderman Povlin, seconded by Alderman Williams; voting yes, Mayor McGill, Aldermen Markli, Pinchok, Povlin and Williams; no nays; motion passed.

____

Ron Pinchok, Chairman

____

Allison Myers, Town Recorder

AGENDA NUMBER 11. A. **MEETING DATE** **April 12, 2018**

REPORT TO THE BEER BOARD

PREPARED BY: Allison Myers, Town Recorder

SUBJECT: Approval of Class 6, Special Occasion Permit for Pinnacle at Turkey Creek and Young Williams Animal Center's "Fido Fest", May 18, 2018.

DISCUSSION:

The Pinnacle at Turkey Creek and Young Williams Animal Center is planning a "Fido Fest" and is requesting a special event beer permit. The Town's Municipal Code governing special occasion beer permits is below.

Sec. 8-212. - Special occasion beer permit.

The special occasion beer permit request shall be made on such form as the board shall prescribe and/or furnish and shall be accompanied by a non-refundable application fee of one hundred dollars ($100.00).

(1) The beer board is authorized to issue a special occasion beer permit to bona fide charitable or nonprofit organizations for special events.

(2) The special occasion beer permit shall not be issued for longer than one (1) forty-eight-hour period, unless otherwise specified by the beer board, subject to the limitations on the hours, imposed by law.

(3) The application for the special occasion beer permit shall state whether the applicant is a charitable or nonprofit organization, include documents showing evidence of the type of organization, and state the location of the premise upon which alcoholic beverages shall be served and the purpose for the request of the license.

(4) For purposes of this section:

Bona fide charitable or nonprofit organization means any corporation or other legal entity which has been recognized as exempt from federal taxes under section 501(c) of the Internal Revenue Code.

(5) No charitable or nonprofit organization possessing a special occasion beer permit shall purchase, for sale or distribution, beer from any source other than a licensee as provided pursuant to state law.

(6) Failure of the special occasion permittee to abide by the conditions of the permit and all laws of the State of Tennessee and the Town of Farragut will result in a denial of a special occasion beer permit for the sale of beer for a period of two (2) years.

The Young Williams Animal Center is a nonprofit organization and is requesting the permit for May 18, 2018.

RECOMMENDATION BY:

Allison Myers, Town Recorder, for approval.

PROPOSED MOTION:

Motion to approve the special occasion beer permit for the Pinnacle at Turkey Creek and Young Williams Animal Center's "Fido Fest", May 18, 2018.

BOARD ACTION:

MOTION BY: ______________________ **SECONDED BY:** ______________________

APPLICATION FOR BEER PERMIT

STATE OF TENNESSEE

TOWN OF FARRAGUT

I hereby make application for a permit to sell, store, manufacture, or distribute Beer under the provisions of Tennessee Code Annotated Section 57-5-101 et seq. and base my application upon the answers to the following questions:

1. Reason for application: New Business ____ New Ownership ____ Name Change ____ Other X
2. Type of permit requested, please circle all that apply:

Class 1 On-Premise	Class 2 On-Premise, Other
Class 3 On-Premise, Hotel/Motel	Class 4 On-Premise, Tavern
Class 5 Off-Premise	Class 6, Special Occasion

3. Name of Applicant(s) (Owner(s) of Business) ____
   Pinnacle at Turkey Creek
4. Type of applicant (check one):
   Person ____ Firm ____ Corporation X Joint-Stock Company ____ Syndicate ____ Other ____
5. List all persons, firms, corporations, joint-stock companies, syndicates, or associations having at least a 5% ownership interest in the business:
   Hart TC I-III, IV
   Bayer Properties
6. Applicant's present home address:
   11251 Parkside Dr. Knoxville, TN 37934
7. Date of Birth ____ Home Telephone Number ____
   Business Telephone Number 865 6750120 Social Security Number ____
8. Representative Email Address: kbridgers@bayerproperties.com
9. Under what name will the business operate? Pinnacle at Turkey Creek
10. Business address 11251 Parkside Dr.
    Business Telephone number 865 675 0120

11. Specify the identity, email and physical address of the person to receive annual privilege tax notices and any other communication from the Town:
11251 Parkside Dr.
Knoxville, TN 37934

12. Information of any manager, other than the applicant:
Name: ____________________ Birth Date: ____________________
Address: ____________________
Phone Number: ____________________

13. Has any person having at least a 5% ownership interest, any of the managers, or any other employee of the business, been convicted of any violation of the beer or alcoholic beverage laws or any crime within the last ten (10) years: ____Yes __X__No. If yes, give particulars of each charge, court, and date convicted.

14. Have you or your organization ever had a Beer Permit revoked, suspended, or denied in the State of Tennessee? ________ If so, specify, where, when, and why:

15. Name and address of property owner, if other than the business owner:

16. What is the name and address of the Church (or other place of worship) nearest to your business?
Christ Connection 416 N. Campbell Station

17. What is the name and address of the school nearest to your business?
Farragut Primary 509 N. Campbell Station

18. Special Occasion Event Name: Fido Fest
Location of the special occasion event: ____________________
Event Date & Times: May 19, 11am-3pm
Representative name & phone number: Kristen Bridgers, 865 671 9782
Have you received a special event permit to hold the event in the Town of Farragut? ____________

19. Tennessee Sales Tax Number: n/a

20. Town of Farragut Business License Number ____________________

I certify that I am knowledgeable of the laws prohibiting the sale of beer to minors and that this application contains true information to the best of my knowledge and belief.

I understand that this application is subject to the Tennessee Public Records Act and shall be open for inspection and reproduction by any citizen. Tennessee Code Annotated 10-7-503.

I understand that by submitting this application, a background investigation shall be conducted and any and any and all documents related to my request shall become public records.

I understand that the applicant or representative must be present at the beer board meeting in which the permit will be discussed.

Kristen Bridges

Signature of Applicant/Owner (or authorized Corporate Official)

Sworn to and subscribed before me this 19 day of March, 2018.

Notary Public

My Commission Expires: March 3, 2019

DANIEL R. LINEBERGER STATE OF TENNESSEE NOTARY PUBLIC KNOX COUNTY Comm. Exp. 3-3-2019

Notice: A non-refundable $250 fee must accompany this application. Any applicant making false statement in this application shall forfeit his/her permit and shall not be eligible to receive any permit for a period of ten years.

A privilege tax of $100 is imposed on the business of selling, distributing, storing or manufacturing beer in this state effective January 1, 1994 and each successive January 1. Any holder of a beer permit issued after January 1, 1994 shall pay a pro rata portion of this annual tax when the permit is issued.

FOR OFFICE USE ONLY

Application is hereby: Approved ______ Denied ______

On this date: ______________, 20__

Beer Board Chairman

Town Recorder

FARRAGUT BOARD OF MAYOR AND ALDERMEN
MINUTES
March 22, 2018

BUDGET WORKSHOP
Final report of Infrastructure Assessment from UT Water Resources Research Center
Capital Investment Program
5:15 PM

BEER BOARD MEETING
6:55 PM

BMA MEETING
7:00 PM

I. Silent Prayer, Pledge of Allegiance, Roll Call

II. Approval of Agenda

III. Mayor's Report

IV. Citizens Forum

V. Approval of Minutes

A. March 8, 2018

VI. Ordinances

A. Public Hearing and Second Reading

1. Ordinance 18-01, an ordinance to amend the text of the Farragut Zoning Ordinance, Ordinance 86-16, as amended, Pursuant to Authority Granted by Section 13-4-201, Tennessee Code Annotated, by Amending Chapter 2., Definitions, to Provide for a New Definition for an Accessory Building

VII. Business Items

A. Approval of Resolution R-2018-03, Anchor Park Grant Resolution
B. Approval of Event Application for the Knoxville Track Club's Farragut 13.1 Half-Marathon/5K & Kids Run
C. Approval of Agreement with Red Flex Traffic Systems for an Automated Traffic Enforcement Program

VIII. Town Administrator's Report

IX. Town Attorney's Report

Mayor McGill called the meeting to order at 7:00 PM. Members present were Mayor McGill, Aldermen Markli, Pinchok, Povlin and Williams.

Approval of Agenda

Motion was made to approve the agenda as presented. Moved by Alderman Povlin, seconded by Alderman Williams; voting yes, Mayor McGill, Aldermen Markli, Pinchok, Povlin and Williams; no nays; motion passed.

Approval of Minutes

Motion was made to approve the minutes of March 8, 2018 as presented. Moved by Alderman Povlin, seconded by Alderman Williams; voting yes, Mayor McGill, Aldermen Markli, Pinchok, Povlin and Williams; no nays; motion passed.

Ordinances

Public Hearing and Second Reading

Ordinance 18-01, an ordinance to amend the text of the Farragut Zoning Ordinance, Ordinance 86-16, as amended, Pursuant to Authority Granted by Section 13-4-201, Tennessee Code Annotated, by Amending Chapter 2., Definitions, to Provide for a New Definition for an Accessory Building

Motion was made to approve Ordinance 18-01 on second and final reading. Moved by Alderman Povlin, seconded by Alderman Pinchok; voting yes, Mayor McGill, Aldermen Markli, Pinchok, Povlin and Williams; no nays; motion passed.

Business Items

Approval of Resolution R-2018-03, Anchor Park Grant Resolution

Motion was made to approve Resolution R-2018-03, Anchor Park Grant Resolution. Moved by Alderman Povlin, seconded by Alderman Markli; voting yes, Mayor McGill, Aldermen Markli, Pinchok, Povlin and Williams; no nays; motion passed.

Approval of Event Application for the Knoxville Track Club's Farragut 13.1 Half-Marathon/5K & Kids Run

Motion was made to approve the Knoxville Track Club's Farragut 13.1 Half-Marathon/5K & Kids Run. Moved by Alderman Povlin, seconded by Alderman Markli; voting yes, Mayor McGill, Aldermen Markli, Pinchok, Povlin and Williams; no nays; motion passed.

Approval of Agreement with Red Flex Traffic Systems for an Automated Traffic Enforcement Program

Motion was made to approve the Agreement with Red Flex Traffic Systems for an Automated Traffic Enforcement Program. Moved by Alderman Povlin, seconded by Alderman Pinchok; voting yes, Mayor McGill, Aldermen Markli, Pinchok, Povlin and Williams; no nays; motion passed.

Town Administrator's Report

David Smoak, Town Administrator, announced that the ribbon cutting for the new facilities at Mayor Bob Leonard Park would be Thursday, April 5 at 5:30 PM.

Meeting adjourned at 7:50 PM.

Ralph McGill, Mayor

Allison Myers, Town Recorder

AGENDA NUMBER VI.A. **MEETING DATE** **April 12, 2018**

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Allison Myers, Town Recorder

SUBJECT: Approval of Contract 2018-03, Auditing Services 3-Year Professional Services Contract

---

BACKGROUND:

Ingram, Overholt & Bean have been the auditors for the Town since 1996. During this time the Town has earned the Certificate of Achievement for Excellence in Financial Reporting (CAFR) every year. The CAFR was established in 1945 by the Government Finance Officers Association (GFOA) to encourage and assist state and local governments to go beyond the minimum requirements of generally accepted accounting principles. Local governments are to prepare comprehensive annual financial reports that promote the spirit of transparency and full disclosure; and then to recognize individual governments that succeed in achieving that goal.

DISCUSSION:

The contract is for auditing services for Fiscal Years 2018, 2019 and 2020. The contract will not affect the current budget because work will begin following the year end. The proposed professional services fees for three fiscal years is as follows:

FY2018 $14,995, FY2019 $15,750, & FY2020 $16,500

In Tennessee Code Annotated §12-3-1209, *Any person providing fiscal agent, financial advisor or advisory services to any county, city, metropolitan government, town, utility district or other municipal or public corporation shall perform such services only pursuant to a written contract, specifying the services to be rendered, the costs therefore, and the expenses to be covered under such contract.* Since the contract falls under this provision an RFP is not required for the approval of this contract.

RECOMMENDATION BY:

Allison Myers, Town Recorder

PROPOSED MOTION:

Motion to approve Contract 2018-03, Auditing Services-3-Year Professional Services Contract, with Ingram, Overholt and Bean for FY2018 $14,995, FY2019 $15,750, & FY2020 $16,500.

BOARD ACTION:

MOTION BY: ______________________ **SECONDED BY:** ______________________

VOTE/TOTAL	MARKLI	PINCHOK	POVLIN	WILLIAMS	MCGILL
YES	______	______	______	______	______
NO	______	______	______	______	______
ABSTAIN	______	______	______	______	______

TOWN OF FARRAGUT, TENNESSEE

PROPOSAL

FOR AUDITING SERVICES

FOR THE YEAR ENDING JUNE 30, 2018

SUBMITTED BY:

INGRAM, OVERHOLT & BEAN, P.C.
428 MARILYN LANE
ALCOA, TENNESSEE 37701

CONTACT: ROBERT L. BEAN, CPA
or T. MARK LUND, CPA

OFFICE: 865-984-1040 FAX: 865-982-1665
e-mail: bob@iobcpas.com
or mark@iobcpas.com

SECTION I – PROPOSER INFORMATION

TOWN OF FARRAGUT, TENNESSEE
PROPOSAL FOR AUDITING SERVICES
FOR THE YEAR ENDING JUNE 30, 2018

SECTION I – PROPOSER INFORMATION

Proposer information:

INGRAM, OVERHOLT & BEAN, P.C.
Certified Public Accountants
428 Marilyn Lane
Alcoa, Tennessee 37701

Telephone: 865-984-1040
Fax: 865-982-1665

It is my pleasure to submit a proposal for the auditing services of the Town of Farragut, Tennessee for the year ending June 30, 2018. The Firm is independent of the Town of Farragut, Tennessee as defined in the Ethical Rules of the American Institute of Certified Public Accountants, by generally accepted auditing standards, and by government auditing standards. The Firm and all assigned key professional staff are properly registered and licensed to practice in Tennessee. As Partner of the Firm, I hereby attest to the above information and submit this proposal for your consideration.

Robert L. Bean, CPA
Partner
Ingram, Overholt & Bean, P.C.

SECTION II – PRICING INFORMATION

TOWN OF FARRAGUT, TENNESSEE
PROPOSAL FOR AUDITING SERVICES
FOR THE YEAR ENDING JUNE 30, 2018

ATTACHMENT A
PROFESSIONAL AUDITING SERVICES
AUDIT FEES

PRICING COMPONENTS	FISCAL YEAR 2018	FISCAL YEAR 2019	FISCAL YEAR 2020
Town of Farragut, Tennessee	$14,995	$15,750	$16,500

Audits in accordance with the Uniform Guidance (single audit) will be billed using the quoted rates in Section II.

CERTIFICATIONS

On behalf of the Auditing Firm:

A. The individual signing certifies he/she is authorized to contract on behalf of the Auditing Firm.

B. The individual signing certifies the prices in this proposal have been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition.

C. The individual signing certifies the prices quoted in this proposal have not been knowingly disclosed by the Auditing Firm prior to an award to any other Auditing Firm or potential Auditing Firm.

D. The individual signing certifies there has been no attempt by the Auditing Firm to discourage any potential Auditing Firm from submitting a proposal.

E. The individual signing certifies the Auditing Firm is a properly licensed certified public accountant, or a public accountant licensed in the State of Tennessee.

F. The individual signing certifies the Auditing Firm meets the independence standards of the Governmental Auditing Standards.

G. The individual signing certifies he/she is aware of and will comply with the GAO Continuing Education Requirement of 80 hours of continuing education every two years; and that 24 hours of the 80 hours education will be in subjects directly related to the government environment and to government auditing for individuals.

H. The individual signing certifies he/she is aware of and will comply with the GAO requirement of an external quality control (peer) review at least once every three years.

I. The individual signing certifies he/she has read and understands the following publications relative to the proposed audits:
   a. Governmental Auditing Standards (Yellow Book)
   b. Governmental, Accounting, Auditing, and Financial Reporting (GAAFR)
   c. The provisions of the Single Audit Act and Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards,* and any applicable federal management circulars.
   d. Audits of Certain Nonprofit Organizations (AICPA Audit guide).
   e. GASB Standards

J. The individual signing certifies he/she has read and understands all of the information in this Request for Proposal.

K. The individual signing certifies the Auditing Firm, and any individuals to be assigned to the audits, does not have a record of substandard audit work and has not been debarred or suspended from doing work with any federal, state or local government. (If the Auditing Firm or any individual to be assigned to the audits has been found in violation of any state or AICPA professional standards, this information must be disclosed.)

Dated this 23rd day of March, 2018.

Ingram, Overholt & Bean, PC

(Auditing Firm's Name)

Robert C. Bean

Signature of Auditing Firm's Representative

Robert L. Bean, CPA, Partner

Printed Name and Title of Individual Signing

SECTION III - REFERENCES

SECTION III – REFERENCES

City of Alcoa, Tennessee
(GFOA Certificate of Achievement
For Financial Reporting)
Mr. Mark Johnson, CPA, City Manager
Mrs. Susan Gennoe, CPA, Director of Finance
and Administration
223 Associates Boulevard
Alcoa, Tennessee 37701
(865) 380-4700

City of Maryville, Tennessee
(GFOA Certificate of Achievement
For Financial Reporting)
Mr. Mike Swift, Director of Finance
406 W. Broadway
Maryville, Tennessee 37801
(865) 981-1300

City of Townsend, Tennessee
Mr. Danny Williamson, City Recorder
P. O. Box 307
Townsend, TN 37882
(865) 448-6886

City of Loudon, Tennessee
Mr. Ty Ross, City Manager
201 Alma Place
Loudon, Tennessee 37774
(865) 458-2033

City of Rockford, Tennessee
Mrs. Terry Willett, City Manager
P. O. Box 32
Rockford, TN 37853
(865) 970-9665

Town of Greenback, Tennessee
Ms. Norma Peeler, City Recorder
6889 Morganton Road
Greenback, Tennessee 37742
(865) 856-2224

<u>OTHER REFERENCES</u>:

Public Building Authority of Blount County
(A component unit of Blount County, TN)
381 Court Street
Maryville, Tennessee 37801
(865) 273-5840

Blount County Emergency Communications District (911)
(A Component Unit of Blount County, TN)
Mr. James Long, Director
Judge William Brewer, Chairman of Board
836 Louisville Road
Alcoa, Tennessee 37701
(865) 981-7108

City of Alcoa Internal School Funds
524 Farraday Street
Alcoa, Tennessee 37701
(865) 984-0531

Blount County School Activity and Cafeteria Funds
Mr. Troy Logan, Budget Director
831 Grandview Drive
Maryville, Tennessee 37803
(865) 984-1212

OTHER REFERENCES:

City of Maryville Internal School Funds
Dr. Kathy Smith, Finance Director
833 Lawrence Avenue
Maryville, Tennessee 37803
(865) 982-7121

Blount County Community Action Agency
Ms. Paige King, Finance Director
3509 Tuckaleechee Pike
Maryville, Tennessee 37803
(865)983-8411

Blount County Cable TV Authority
Mr. Norman Newton, Attorney, Treasurer
101 West Broadway
Maryville, Tennessee 37801
(865) 982-5431

United Way of Blount County
Mrs. Jennifer Wackerhagen, Executive Director
1615 East Broadway
Maryville, Tennessee 37803
(865) 982-2251

Industrial Development Board
Mr. Bryan Daniels, President & CEO
201 S. Washington Street
Maryville, Tennessee 37804
(865) 257-3964

Recreation and Parks Commission of Blount County, Maryville and Alcoa
Mr. Joe Huff, Director
316 S. Everett High Road
Maryville, Tennessee 37804
(865) 983-9244

South Blount Utility District
Mr. Henry Durant, General Manager
808 W. Lamar Alexander Parkway
Maryville, Tennessee 37801
(865-982-3560)

Fort Loudon Electric Cooperative
Mr. Michael Webb, Financial Director
400 College Street
Madisonville, Tennessee 37354
(865) 442-2487

Tuckaleechee Utility District
Tuckaleechee Road, Route 1
Townsend, Tennessee 37882
(865) 448-0707

Harmony Family Center
Ms. Pam Wolf, Executive Director
118 Mabry Hood Road – Suite 400
Knoxville, Tennessee 37922
(865) 982-5225

SECTION IV – EXPERIENCE AND QUALIFICATIONS

TOWN OF FARRAGUT, TENNESSEE
PROPOSAL FOR AUDITING SERVICES
FOR THE YEAR ENDING JUNE 30, 2018

SECTION IV – EXPERIENCE AND QUALIFICATIONS

Ingram, Overholt & Bean, P.C. (IOB) is a full service accounting Firm dedicated to providing the highest quality services to our clients at a fair price. The Firm's partners' heritage was the former firm of Gillespie & Sherrod (founded 1947) involving many years of experience passed on to the present partners (5) and associates (8) and office personnel (3). Our commitment to excellence is evidenced by our selection of associates and staff, continuing education programs, research resources, and emphasis on quality control.

The key personnel to be assigned to the Town of Farragut, Tennessee's engagement would be:

Robert L. Bean, CPA – Partner
Mr. Bean joined the Firm in 1979 and became a Partner in 1984. Mr. Bean is the in-charge auditor for the City of Maryville and Town of Farragut – which have both received the Certificate of Achievement for Excellence in Financing Reporting for the past several years.

T. Mark Lund, CPA, CGFM - Partner
Mr. Lund joined the Firm in 1984 and has 26 years of audit experience in governmental auditing. Mr. Lund has been the audit manager for the Cities of Maryville and Farragut and other municipalities. Mr. Lund holds the additional designation of Certified Governmental Financial Manager demonstrating his commitment to providing quality work in the area of governmental accounting and auditing.

Robert L. Bean
2021 Swarthmore Lane
Maryville, Tennessee 37804

Education:	University of Tennessee (Knoxville) 1973 Knoxville, Tennessee Bachelor of Science in Business Administration Major: Accounting
Work Experience:	Ingram, Overholt & Bean, P.C. – 1979 to present. Partner. Audit experience includes governmental, non-profit, and privately-held entities with 31 years experience. In-charge auditor for the City of Maryville, Town of Farragut, and Fort Loudoun Electric Cooperative. Concurring partner reviewer.
Professional Affiliations:	American Institute of Certified Public Accountants Tennessee Society of Certified Public Accountants

T. Mark Lund
1017 Fox Cove Circle
Maryville, Tennessee 37803

Education: University of Tennessee (Knoxville) 1982
Bachelor of Science in Business Administration
Major: Accounting

Work Experience: Ingram, Overholt & Bean, P.C. – 1984 to present. Audit experience includes governmental, non-profit, and privately held entities – 20 plus years experience. Audit manager for City of Maryville, Town of Farragut, Fort Loudoun Electric Cooperative and various other municipalities.

Cameron Downing & Associates
Knoxville, Tennessee
Controller
1982 – 1984

Professional Affiliations: American Institute of Certified Public Accountants
Tennessee Society of Certified Public Accountants
Association of Governmental Accountants

HENDERSON HUTCHERSON
& MCCULLOUGH, PLLC
Certified Public Accountants

System Review Report

September 10, 2015

To The Partners
Ingram, Overholt & Bean, P.C.
And the Tennessee Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Ingram, Overholt & Bean, P.C. (the firm) in effect for the year ended April 30, 2015. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards* and audits of employee benefit plans.

In our opinion, the system of quality control for the accounting and auditing practice of Ingram, Overholt & Bean, P.C. in effect for the year ended April 30, 2015, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass, pass with deficiency or fail.* Ingram, Overholt & Bean, P.C. has received a peer review rating of *pass*.

Henderson Hutcherson
& McCullough, PLLC

1200 MARKET STREET | CHATTANOOGA, TN 37402 | T 423.756.7771 | F 423.265.8125 | WWW.HHMCPAS.COM
AN INDEPENDENT MEMBER OF THE BDO SEIDMAN ALLIANCE

CONTRACT TO AUDIT ACCOUNTS
OF
Town of Farragut

FROM July 01, 2016 TO June 30, 2017

This agreement made this **29th** day of **March 2017**, by and between **Ingram, Overholt and Bean, PC**, **428 Marilyn Lane, Alcoa, TN 37701**, hereinafter referred to as the "auditor" and **Town of Farragut**, of **11408 Municipal Center Drive, Farragut, TN 37922**, hereinafter referred to as the "organization", as follows:

1. In accordance with the requirements of the laws and/or regulations of the State of Tennessee, the auditor shall perform a financial and compliance audit of the organization for the period beginning **July 01, 2016**, and ending **June 30, 2017** with the **exceptions listed below**:

2. The auditor shall conduct the audit in accordance with *Government Auditing Standards* issued by the Comptroller General of the United States and requirements prescribed by the Comptroller of the Treasury, State of Tennessee, as detailed in the *Audit Manual*. Additional information and procedures necessary to comply with requirements of governments other than the State of Tennessee are permissible provided they do not conflict with or undermine the requirements previously referenced. If applicable, the audit is to be conducted in accordance with the provisions of the Single Audit Act and U.S. Office of Management and Budget (OMB) *Circular A-133* for fiscal years ending prior to December 25, 2015 and the *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* for fiscal years ending December 25, 2015 or later. The audit is also to be conducted in accordance with any other applicable federal management circulars. It is agreed that this audit will conform to standards, procedures, and reporting requirements established by the Comptroller of the Treasury. It is further agreed that any deviation from these standards and procedures will be approved in writing by the Comptroller of the Treasury prior to the execution of the contract. The interpretation of this contract shall be governed by the above-mentioned publications and the laws of the State of Tennessee.

3. The auditor shall, as part of the written audit report, submit to the organization's management and those charged with governance:

   a) a report containing an expression of an unqualified or modified opinion on the financial statements, as prescribed by the *Audit Manual*. This report shall state the audit was performed in accordance with *Government Auditing Standards*, except when a disclaimer of opinion is issued. If the organization is a component unit or fund of another entity, it is agreed that: (a) the financial statements may be included in the financial statements of the other entity; (b) the principal auditor for the other entity may rely upon the contracted auditor's report; and (c) any additional information required by the principal auditor of the other entity will be provided in a timely manner.

   b) a report on the internal control and on compliance with applicable laws and regulations and other matters. This report shall be issued regardless of whether the organization received any federal funding. Audit reports of entities which are subject to the provisions of the Single Audit Act and OMB *Circular A-133* or the *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* shall include the additional report required by that guidance. The reports will set forth findings, recommendations for improvement, concurrence or nonconcurrence of appropriate officials with the audit findings, comments on corrective action taken or planned, and comments on the disposition of prior year findings.

4. If a management letter or any other reports or correspondence relating to other matters involving internal controls or noncompliance are issued in connection with this audit, a copy shall be filed with the Comptroller of the Treasury by the auditor. Such management letters, reports, or correspondence shall be consistent with the findings published in the audit report (i.e., they shall disclose no reportable matters or significant deficiencies not also disclosed in the findings found in the published audit report).

5. The auditor shall file **one (1)** electronic copy of said report with the Comptroller of the Treasury, State of Tennessee. The auditor shall furnish **15** printed copies and/or an electronic copy of the report to the organization's management and those charged with governance. It is anticipated that the auditor's report shall be filed prior to **December 31, 2017**, **but in no case, shall be filed later than six (6) months following the period to be audited, without explanation to the Comptroller of the Treasury, State of Tennessee and the organization**. Requirements for additional copies, including those to be filed with the appropriate officials of granting agencies, are listed below:

6. The auditor agrees to retain working papers for no less than five (5) years from the date the report is received by the Comptroller of the Treasury, State of Tennessee. In addition, the auditor agrees that all audit working papers shall, upon request, be made available in the manner requested by the Comptroller for review by the Comptroller of the Treasury or the Comptroller's representatives, agents, and legal counsel, while the audit is in progress and/or subsequent to the completion of the report. Furthermore, at the Comptroller's discretion, it is agreed that the working papers will be reviewed at the office of the auditor, the entity, or the Comptroller and that copies of the working papers can be made by the Comptroller's representatives or may be requested to be made by the firm and may be retained by the Comptroller's representatives.

7. Any reasonable suspicion of fraud, (regardless of materiality) or other unlawful acts including, but not limited to, theft, forgery, credit/debit card fraud, or any other act of unlawful taking, waste, or abuse of, or official misconduct, as defined in *Tennessee Code Annotated*, § 39-16-402, involving public money, property, or services shall, upon discovery, be promptly reported in writing by the auditor to the Comptroller of the Treasury, State of Tennessee, who shall under all circumstances have the authority, at the discretion of the Comptroller, to directly investigate such matters. Notwithstanding anything herein to the contrary, the Comptroller of the Treasury, State of Tennessee, acknowledges that the auditor's responsibility hereunder is to design its audit to obtain reasonable, but not absolute, assurance of detecting fraud that would have a material effect on the financial statements, as well as other illegal acts or violations of provisions of contracts or grant agreements having a direct and material effect on finanicial statement amounts. If the circumstances disclosed by the audit call for a more detailed investigation by the auditor than necessary under ordinary circumstances, the auditor shall inform the organization's management and those in charge of governance in writing of the need for such additional investigation and the additional compensation required therefor. Upon approval by the Comptroller of the Treasury, an amendment to this contract may be made by the organization's management and those charged with governance and the auditor for such additional investigation.

8. **Group Audits**. The provisions of Section 8, relate exclusively to contracts to audit components of a group under SAS 122, Section AU-C 600. (See definitions in AU-C 600, Paragraph 11.) Section 8 is only applicable to an auditor that audits a component (e.g. a fund, component unit, or other component) **of a county government that is audited by the Division of Local Government Audit (LGA)**. Section 8 is intended to satisfy the communication requirements for the group auditor (LGA) to the component auditor under AU-C 600.

a) The Division of Local Government Audit (LGA) shall be considered the "group auditor" for any contract to audit a component of an applicable county government. LGA shall present the county's financial statements in compliance with U.S. Generally Accepted Accounting Principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB). LGA shall conduct the audit in accordance with auditing standards generally accepted in the United States of America and the auditing standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States.

b) The contracting auditor shall be considered the "component auditor" for purposes of this section.

c) The financial statements audited by the component auditor should be presented in accordance with GAAP as promulgated by GASB. If the financial reporting framework for any component does not conform to this basis, the financial reporting framework should be disclosed in Section 9 (Special Provisions). (Component financial statements that are not presented using the same financial reporting framework as the county's financial statements may cause this contract to be rejected.)

d) The component auditor shall conduct the component audit in accordance with auditing standards generally accepted in the United States of America and the auditing standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States.

e) The component auditor shall cooperate with LGA to accomplish the group audit. It is anticipated that LGA will make reference to the component auditor's report in the group audit report. Should LGA find it necessary to assume responsibility for the component auditor's work, the terms, if any, shall be negotiated under a separate addendum to this contract.

f) The component auditor shall follow the ethical requirements of *Government Auditing Standards* and affirms that the component auditor is independent to perform the audit and will remain independent throughout the course of the component audit engagement.

g) The component auditor affirms that the component auditor is professionally competent to perform the audit. LGA may confirm certain aspects of the component auditor's competence through the Tennessee State Board of Accountancy.

h) The component auditor will be contacted via email by the LGA's Audit Review Manager with the estimated date of the conclusion of LGA's audit of the county government. The component auditor agrees to **update subsequent events** between the date of the component auditor's report and the date of the conclusion of LGA's audit of the county government. Additional subsequent events should be communicated via email to LGA's Audit Review Manager.

i) The component auditor shall read LGA's audited financial statements for the county government for the previous fiscal year noting in particular **related parties** in the notes to the financial statements, and **material misstatement** findings in the Findings and Questioned Costs Section. The previous year audited financial statements can be obtained from the Comptroller's website at www.comptroller.tn.gov <http://www.comptroller.tn.gov>. As required by generally accepted auditing standards, we have identified Management Override of Controls and Improper Revenue Recognition as presumptive fraud risks. The component auditor shall communicate to LGA (i.e. group management) on a timely basis **related parties** not previously identified by the group management in LGA's prior year audited financial statements. Related parties should be communicated via email to LGA's Audit Review Manager.

j) The component auditor's report should not be restricted as to use in accordance with AU-C, 25 (b) and AU-C, 905.

k) Sections 1-7 and Sections 9-13 of this contract are also applicable to the component auditor during the performance of the component audit.

9. (Special Provisions)

10. In consideration of the satisfactory performance of the provisions of this contract, the organization shall pay to the auditor a fee of (Fees may be fixed amounts or estimated.) (Fixed Amount: **14,350.00**) or (Estimated gross fee:)

(If not fixed amount, an estimated gross fee should be furnished to the governing unit for budgetary purposes. A schedule of fees and/or rates should be set forth below. Interim billings may be arranged with consent of both parties to this contract.) Provision for the payment of fees under this agreement has been or will be made by appropriation of management and those charged with governance.

SCHEDULE OF FEES AND/OR RATES:

11. As the authorized representative of the firm, I do hereby affirm that:

- our firm and all individuals participating in the audit are in compliance with all requirements of the Tennessee State Board of Accountancy and;
- our firm has participated in an external quality control review at least once every three (3) years, conducted by an organization not affiliated with our firm, and that a copy of our most recent external quality control review report has been provided to the organization and the office of the Tennessee Comptroller of the Treasury approving this contract;
- all members of the staff assigned to this audit have obtained the necessary hours of continuing professional education required by *Government Auditing Standards;*
- all auditors participating in the engagement are independent under the requirements of the American Institute of Certified Public Accountants and *Government Auditing Standards.*

12. This writing, including any amendments or special provisions, contains all terms of this contract. There are no other agreements between the parties hereto and no other agreements relative hereto shall be enforceable, unless entered into in accordance with the procedures set out herein and approved by the Comptroller of the Treasury, State of Tennessee. In the event of a conflict or inconsistency between this contract and the special provisions contained in paragraph 9 of this contract, the special provision(s) are deemed to be void. Any changes to this contract must be agreed to in writing by the parties hereto and must be approved by the Comptroller of the Treasury, State of Tennessee. All parties agree that the digital signatures, that is, the electronic signatures applied by submitting the contract, are acceptable as provided for in the Unifrom Electronlc Transaction Act. Any paper documents submitted related to this contract will be converted to an electronic format and such electronic document(s) will be treated as the official document(s).

13. If any term of this contract is declared by a court having jurisdiction to be illegal or unenforceable, the validity of the remaining terms will not be affected, and, if possible, the rights and obligations of the parties are to be construed and enforced as if the contract did not contain that term.

Ingram, Overholt and Bean, PC	**Town of Farragut**
Audit Firm	Governmental Unit or Organization
By Karen Edwards	By Allison Myers
Signature	Signature
Title/Position: **Partner**	Title/Position: **Town Recorder/Treasurer**
E-mail address **karen@iobcpas.com**	E-mail address **allison.myers@townoffarragut.org**
Date: **March 29, 2017**	Date: **June 06, 2017**

Approved by the Comptroller of the Treasury, State of Tennessee

For the Comptroller:

By Jean Suh

Date: **June 13, 2017**

AGENDA NUMBER ___VI.B.___ **MEETING DATE** _04/12/2018_

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: **Town Administrator David Smoak**

SUBJECT: **Approval of Appointment to the Economic Development Advisory Committee**

INTRODUCTION: The purpose of this item is to consider the appointment for an unexpired term on the Economic Development Advisory Committee (EDAC). The term will expire in June 2019.

DISCUSSION: William Britt resigned from the EDAC after receiving news from his job that he was being relocated. The resignation left an open, unexpired position on the committee until June 2019. Jeff Pappas and Lauri Figueroa have applied to fill the unexpired term and both are recent graduates of the Introduction to Farragut program.

PROPOSED MOTION: To appoint ______________________ to the Economic Development Advisory Committee until the term expiration date of June 2019.

BOARD ACTION:

MOTION BY:___________________________ **SECONDED BY:**_________________________

VOTE/TOTAL	MCGILL	PINCHOK	MARKLI	POVLIN	WILLIAMS
YES	______	______	______	______	______
NO	______	______	______	______	______
ABSTAIN	______	______	______	______	______

LIVE CLOSER • GO FURTHER
farragut

TOWN OF FARAGUT CITIZEN BOARD/COMMITTEE APPLICATION

Name LAURI FIGUEROA

Address 1620 BLACKBURN DR. FARRAGUT Zip 37934

Home Phone 865-456-6000 Business Phone 865-966-1111

Fax 865-675-1118 E-mail Lauri.Fig@Coldwellbanker.Com

Occupation Realtor - Coldwell Banker, Wallace & Wallace, FARRAGUT

Education BA-Business, MS-Computer Information Systems

Why would you like to serve on a Town of Farragut committee (attach resume or additional information if desired):
I would like to serve on the Town of Farragut Economic Development Advisory Committee as a way to serve and contribute to my community. Continuous learning is important, and this chance would provide me opportunities to learn from the other members of the committee as well as town staff. I love working with others towards a common goal, and also appreciate the chance to share my own experiences and knowledge. Thank you very much for considering my application.

Intro to Farragut Graduate Yes [X] No [ ]

Indicate which Committee you are interested in serving:

- [ ] Arts Council
- [ ] Board of Plumbing & Gas/Mechanical Examiners
- [ ] Board of Zoning Appeals (BZA)
- [ ] Beautification Committee
- [X] Economic Development Advisory Committee
- [ ] Museum Committee
- [ ] Knox County Schools Education Relations Committee
- [ ] Parks & Athletics Council
- [ ] Personnel Committee
- [ ] Stormwater Advisory Committee
- [ ] Visual Resources Review Board (VRRB)

I give my permission to the Town of Farragut to use my likeness on the web and/or Town publications. I have read and understand the Code of Ethics Ordinance and the applicable committee charter, ordinance or and/or by-laws.

Signature Lauri Figueroa Date 12/8/17

Please sign, date and return to:
Farragut Town Hall, 11408 Municipal Center Drive, Farragut, TN 37934
Fax: 675-2096 or scan/e-mail to pam.hall@townoffarragut.org

LAURI FIGUEROA
620 Blackburn Drive, Farragut TN, 37934
(865) 456-6000
LauriFig@Outlook.com

EDUCATOR / LEADER

More than 19 years of combined experience in management, education administration, organizational development, and training development and facilitation.

PROFESSIONAL EXPERIENCE

Coldwell Banker Wallace & Wallace, Knoxville, TN, 4/2017—Present
Licensed Realtor

University of Phoenix - Faculty, 2004—present
Online and on ground course facilitation

VIRGINIA COLLEGE, Knoxville, TN, 7/2013—10/2015
Campus President

- Lead and manage the activities, affairs, operations and staff of the College. Administer campus affairs consistent with company policy and procedures as well as all regulatory entities to ensure compliance.
- Ended 2014 with ESB 6 students ahead of plan and favorable EBITDA; ended 2013 having improved ESB by 32 students from July through December.
- Achieved nearly 8% YTD retention improvement for 2014 compared to 2013 reporting years.
- Achieved ACICS grant of accreditation for KNX campus and achieved zero finding ABHES initial accreditation visit & earned ABHES accreditation for MA program.

VIRGINIA COLLEGE, Columbia, SC, 2/2012—7/2013
Academic Dean

- Served as chief academic officer for the campus and provided administrative and academic leadership for academic department and team of program directors, faculty, librarian, and student services associate to facilitate delivery of student-focused superior classroom experience.
- Ensured compliance with state, federal, and corporate regulations and policies as well as all accreditation bodies (ABHES, ACICS, ASHP, CAAHEP) towards ensuring the delivery of positive student outcomes.

MILLER-MOTTE COLLEGE, Jacksonville, NC, 7/2010—2/2012
Dean of Academics

- Led academic department and provided administrative and academic leadership for academic department and team of program directors, faculty, librarian, and student services associate to ensure delivery of a quality education.
- Ensured compliance with state, federal, and corporate regulations and policies as well as all accreditation bodies towards ensuring the delivery of positive student outcomes.

UNIVERSITY OF PHOENIX, Raleigh, NC, and Las Vegas, NV, 1996--2008
Campus College Chair, Department of Information Systems and Technology

- Led team of 40 active IT faculty assigned to the College as well as 200 on ground instructors.
- Developed and maintained the quality and integrity of the College Programs - accountable for program integrity and implementation.
- Managed recruitment, assessment, certification, mentoring, evaluation, and training of faculty.
- Represented the organization as appropriate in its relationship with the community by participating in targeted events, conferences, meetings, and workshops to include developing and maintaining connections with agencies and educational institutions to promote positive relationships and to

facilitate articulation between the University's programs and those of other institutions and/or agencies.

- Ensured compliance with state, federal, and corporate regulations and policies as well as all accreditation bodies towards ensuring the delivery of positive student outcomes.

University of Phoenix

- Held numerous positions with progressively greater responsibility - each position a promotion from the previous including Faculty Services Coordinator, ***Campus System Administrator (IT Department)***, and Manager/Director of Operations.

COMMUNITY COLLEGE OF SOUTHERN NEVADA, Las Vegas, NV, 1999 – 2004
Faculty, CIT Department

- Courses taught include Computer Information Systems Management and Internet/Web Design

EDUCATION

Master of Science, Computer Information Systems, University of Phoenix

Bachelor of Science, Business Management, University of Phoenix

farragut

TOWN OF FARAGUT CITIZEN BOARD/COMMITTEE APPLICATION

Name Dr. Jeffrey Pappas

Address 12129 Aspenwood Drive Zip 37934

Home Phone 865-773-9983 Business Phone 865-974-7538

Fax ______ E-mail jpappas3@utk.edu

Occupation Director, School of Music - University of Tennessee

Education BM - Northern KY Univ.; MM - Univ. of IL; DMA - Univ. of Iowa

Why would you like to serve on a Town of Farragut committee (attach resume or additional information if desired):

On November 8, I will complete the Introduction to Farragut class This experience has been eye opening on many levels and has furthered my interest to get move involved in our community. As a university administrator, especially in music, I am used to thinking in terms of what is encompassed in economic development. Every event we have where audiences attend has some type of economic impact on our region all the way to major conventions we host that bring 2,000-3,000 people to our city. Further, as someone who has been trained in the arts, I bring an interpretive, and maybe more importantly, a creative side to thinking about issues and problem solving, yet I know practicality must often "win the day." Any type of economic development must be looked at in both short- and long-range perspectives, the possible domino effect one decision can have on another, and the myriad of possibilities that can exist Being able to sort through this information, keep goals in mind, and all the while making recommendations that celebrate and hold on to our town's heritage, yet allow progressive thoughts to enter into the discussion, can be and is a delicate balance I would look forward to being a part of that discussion. Thank you for your consideration

Intro to Farragut Graduate Yes ☑ No ☐

Indicate which Committee you are interested in serving:

- ☐ Arts Council
- ☐ Board of Plumbing & Gas/Mechanical Examiners
- ☐ Board of Zoning Appeals (BZA)
- ☐ Beautification Committee
- ☑ Economic Development Advisory Committee
- ☐ Museum Committee
- ☐ Knox County Schools Education Relations Committee
- ☐ Parks & Athletics Council
- ☐ Personnel Committee
- ☐ Stormwater Advisory Committee
- ☐ Visual Resources Review Board (VRRB)

I give my permission to the Town of Farragut to use my likeness on the web and/or Town publications. I have read and understand the Code of Ethics Ordinance and the applicable committee charter, ordinance or and/or by-laws.

Signature ______ Date 10/27/17

Please sign, date and return to:
Farragut Town Hall, 11408 Municipal Center Drive, Farragut, TN 37934
Fax: 675-2096 or scan/e-mail to pam.hall@townoffarragut.org

AGENDA NUMBER VI.C. MEETING DATE April 12, 2018

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Allison Myers, Town Recorder

SUBJECT: Approval of Re-Appointments to the Farragut Museum Committee

---

INTRODUCTION: The purpose of this business item is to consider the re-appointment to the Farragut Museum Committee. The Charter states that "The term of any member shall expire on the third absence from committee meetings during the fiscal year. Members may seek reappointment by the Board of Mayor and Aldermen."

DISCUSSION: Libbie Haynes and Doris Henning are seeking re-appointment due to missing three meetings. Their request are attached.

RECOMMENDATION BY: Allison Myers, Town Recorder/Treasurer, for approval.

PROPOSED MOTION: To re-appoint Libbie Haynes and Doris Henning to the Farragut Museum Committee.

BOARD ACTION:

MOTION BY: ______________________ **SECONDED BY:** ______________________

VOTE/TOTAL	MARKLI	PINCHOK	POVLIN	WILLIAMS	MCGILL
YES	____	____	____	____	____
NO	____	____	____	____	____
ABSTAIN	____	____	____	____	____

memo

To: Mayor McGill, Vice Mayor Pinchok, Alderman Markli, Alderman Povlin, Alderman Williams

From: Libbie M. Haynes

CC: Julia Barham

Date: 03-26-2018

Re: Farragut Museum Committee Absenteeism

I understand that having missed 3 meetings of the Museum Committee I am no longer a member. I am applying for reinstatement and appreciate your consideration in this matter.

Allison Myers

Subject: FW: Reappointment - Dee Henning for Museum

Julia:

Please submit my name to the Board and request that I be reinstated to the Farragut Museum committee. My absence from the committee meetings is due to 2 hip replacements. One surgery was October 24th and the second surgery was February 7th with in-house therapy in Summit View of Farragut. I got home March 2 and outpatient therapy is currently on my schedule.

Without complications, I should be able to attend the March committee meeting

Thank you for considering my reinstatement to the Farragut Museum.

DORIS W. HENNING

sue stuhl, CPRP
PARKS & LEISURE SERVICES DIRECTOR

EMAIL • SSTUHL@TOWNOFFARRAGUT.ORG
PHONE • 865.966.7057
ADDRESS • 11408 MUNICIPAL CENTER DRIVE
FARRAGUT, TN 37934

farragut

townoffarragut.org

AGENDA NUMBER VII.A.1. MEETING DATE April 12, 2018

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Allison Myers, Town Recorder/Treasurer

SUBJECT: Ordinance 18-02, Ordinance on first reading amending the State Street Aid Fund budget of the Fiscal Year 2017-2018 budget, passed by Ordinance 17-09

INTRODUCTION:
The purpose of this agenda item is to amend the Fiscal Year 2018 State Street Aid Fund Budget.

DISCUSSION:

The State Street Aid Fund will be amended by increasing the appropriated expenditures from $983,000 to $1,504,607, an increase of $521,607.

- **Resurfacing Program**
  - For the past few years, in hopes of receiving better bids, the resurfacing contract has provided for a more flexible and longer construction season. Due to this change, the resurfacing of the Town's streets typically spans multiple fiscal years. The resurfacing balance for FY17 was $521,607. The remaining invoices for the previous years contract will be paid in the current fiscal year so the balance will be transferred from FY2017 to FY2018.

FINANCIAL SECTION:

Account Number: State Street Aid Budget

Original FY2018 Budget	Requested Amendment	FY2018 Amended Budget
$983,000	$521,607	$1,504,607

Approved By: A. Myers

RECOMMENDATION BY: Allison Myers, Town Recorder/Treasurer, for approval.

PROPOSED MOTION: Motion to approve Ordinance 18-02 on first reading.

BOARD ACTION:

MOTION BY:__________ **SECONDED BY:**__________

VOTE/TOTAL	MCGILL	MARKLI	PINCHOK	POVLIN	WILLIAMS
YES					
NO					
ABSTAIN					

ORDINANCE	18-02
PREPARED BY	Myers
1^{ST} READING	April 12, 2018
2^{nd} READING	
PUBLISHED IN	Shopper News Farragut
DATE	

AN ORDINANCE OF THE TOWN OF FARRAGUT, TENNESSEE AMENDING THE FISCAL YEAR 2017-2018 BUDGET, PASSED BY ORDINANCE 17-09

WHEREAS, the Town of Farragut adopted the fiscal year 2017-18 budget by passage of Ordinance Number 17-09 on June 22, 2017; and

WHEREAS, pursuant to the Tennessee State Constitution, Section 24 of Article II, no public money shall be expended except pursuant to appropriations made by law; and

WHEREAS, expenses for the State Street Aid Fund will be greater than budgeted; and

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF FARRAGUT, TENNESSEE THAT CHANGES BE MADE TO THE FISCAL YEAR 2017-2018 BUDGET AS FOLLOWS:

SECTION 1. Ordinance 17-09 is hereby amended by:

- Increasing the appropriated expenditures in the State Street Aid Budget by $521,607. Expenditures for the State Street Aid will total $1,504,607.

SECTION 2. The Board of Mayor and Aldermen authorizes the Town Recorder to make said changes in the accounting system.

SECTION 3. This ordinance shall take effect after its final passage and publication, the public welfare requiring it.

____
Dr. Ralph McGill, Mayor

____
Allison Myers, Town Recorder