



**FARRAGUT BOARD OF MAYOR AND ALDERMEN
AGENDA**

October 11, 2018

**WORKSHOP
Committee Appointment
6:15 PM**

**Traffic Calming Policy
6:30 PM**

**BMA MEETING
7:00 PM**

- I. Silent Prayer, Pledge of Allegiance, Roll Call**
- II. Oath of Office**
 - A. Drew Burnette, Alderman Ward II
- III. Approval of Agenda**
- IV. Mayor's Report**
- V. Citizens Forum**
- VI. Approval of Minutes**
 - A. September 27, 2018
- VII. Business Items**
 - A. Approval of an Appointment to the Board of Zoning Appeals and the Tourism/Visitor Advisory Committee
 - B. Parks and Leisure Services Department Name Change to Parks and Recreation Department
 - C. Approval of Resolution R-2018-09, Hazard Mitigation Plan

11408 MUNICIPAL CENTER DRIVE | FARRAGUT, TN 37934 | 865.966.7057
WWW.TOWNOFFARRAGUT.ORG

It is the policy of the Town of Farragut not to discriminate on the basis of race, color, national origin, age, sex, or disability pursuant to Title VI of the civil Rights Act of 1964, Public Law 93-112 and 101-336 in its hiring, employment practices and programs. To request accommodations due to disabilities, please contact the ADA Coordinator at jcurry@townoffarragut.org or 865-966-7057 in advance of the meeting.

VIII. Ordinances

 A. First Reading

1. Ordinance 18-14, First reading of an ordinance to rezone Parcel 95 and a portion of Parcel 94, Tax Map 152N, Group A (end of Thornbush Lane in the Sheffield Subdivision), 6.72 Acres, from R-1 and A to R-1/OSR (Dave Wilkinson, Applicant)
2. Ordinance 18-15, First reading of an ordinance to rezone a portion of Parcel 94, Tax Map 152N, Group A, 3.61 Acres, from A to R-1 (Dave Wilkinson, Applicant)

IX. Town Administrator's Report

X. Town Attorney's Report

Board of Mayor and Aldermen Meeting Public Comment Protocol

The Board of Mayor and Aldermen welcomes and invites citizens to participate in public meetings.

At the beginning of each meeting, there will be time reserved for public comment under the Citizen Forum agenda item. If you are interested in speaking, please fill out a blue comment card and turn it in to the Town Clerk or staff member. This time is set aside specifically for comments on items that are not on the Board of Mayor and Aldermen regular agenda for the meeting. Each speaker will be given five (5) minutes to speak on his/her topic.

During the regular agenda portion of the meeting there may be an allowance for public comment for each agenda item. The Mayor may recognize individuals for public comment based on the following guidelines:

1. The Mayor shall maintain and control the meeting to provide a professional and objective environment conducive to presentation and discussion of the agenda items;
2. Anyone interested in speaking should fill out a blue comment card stating which agenda item they would like to comment on and turn in to the Town Clerk or a staff member;
3. Speakers shall come to the podium and identify themselves by name and address;
4. Public comment shall be limited to five (5) minutes per individual, time may be extended at the discretion of the Mayor; time is not transferable to other speakers;
5. Speakers should strive to avoid redundancy;
6. Comments shall address issues, not individuals or personalities;
7. Comments may support or oppose particular issues or measures, but the motives of those with differing views shall not be questioned or attacked;
8. Personal attacks and malicious comments shall not be tolerated;
9. An applicant, and/or their representative(s), for an item on the regular agenda shall be afforded the time necessary to present their request and respond to questions. The five (5) minute limitation shall not apply. However, the Mayor may ask an applicant to stay on point in order to facilitate the efficiency of the meeting.



**FARRAGUT BOARD OF MAYOR AND ALDERMEN
AGENDA**

September 27, 2018

**BMA MEETING
7:00 PM**

- I. Silent Prayer, Pledge of Allegiance, Roll Call**
- II. Approval of Agenda**
- III. Mayor's Report**
 - A. School Donation Presentation
- IV. Citizens Forum**
- V. Approval of Minutes**
 - A. September 13, 2018
- VI. Business Items**
 - A. Approval of an Event Application involving use of the Town's public rights of way and pedestrian facilities for the Forget Me Not 5K for Alzheimer's benefitting the Pat Summit Foundation
 - B. Approval of Professional Design Services for Anchor Park ADA Renovations and Improvements
 - C. Appointment by the Farragut Board of Mayor and Aldermen to fill the vacant South Ward Alderman position
- VII. Town Administrator's Report**
- VIII. Town Attorney's Report**

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Mayor Williams called the meeting to order at 7:00 PM. Members present were Mayor Williams, Aldermen Meyer, Pinchok and Povlin.

Approval of Agenda

Motion was made to approve the agenda as presented. Moved by Alderman Povlin, seconded by Alderman Pinchok; voting yes, Mayor Williams, Alderman Meyer, Pinchok and Povlin; no nays; motion passed.

Mayor's Report

School Donation Presentation

Approval of Minutes

Motion was made to approve the minutes of September 13, 2018 as presented. Moved by Alderman Povlin, seconded by Alderman Pinchok; voting yes, Mayor Williams, Alderman Meyer, Pinchok and Povlin; no nays; motion passed.

Business Items

Approval of an Event Application involving use of the Town's public rights of way and pedestrian facilities for the Forget Me Not 5K for Alzheimer's benefitting the Pat Summit Foundation

Motion was made to approve the event application involving use of the Town's public rights of way and pedestrian facilities for the Forget Me Not 5K for Alzheimer's benefitting the Pat Summit Foundation. Moved by Alderman Povlin, seconded by Alderman Meyer; voting yes, Mayor Williams, Alderman Meyer, Pinchok and Povlin; no nays; motion passed.

Approval of Professional Design Services for Anchor Park ADA Renovations and Improvements

Motion was made to approve the Professional Design Services with Lose Design in the amount of \$79,500 plus up to \$5,500 for additional services and expenses per the fee schedule for Anchor Park ADA Renovations and Improvements. Moved by Alderman Pinchok, seconded by Alderman Povlin; voting yes, Mayor Williams, Alderman Meyer, Pinchok and Povlin; no nays; motion passed.

Appointment by the Farragut Board of Mayor and Aldermen to fill the vacant South Ward Alderman position

Mayor Williams nominated Drew Burnette and Alderman Meyer nominated Scott Russ. Roll call vote on the first nominee:
Alderman Povlin, yes; Mayor Williams, yes; Alderman Meyer, no; Alderman Pinchok, yes; motion passes 3-1. Drew Burnette is the new Ward II Alderman with his term expiring August 2020.

Town Administrator's Report

David Smoak, Town Administrator, announced the following:

- Attended the City Managers Conference
- October 3 is the next Intro to Farragut class

Meeting adjourned at 7:40PM.

Ron Williams, Mayor

Allison Myers, Town Recorder

AGENDA NUMBER VII. A.

MEETING DATE October 11, 2018

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Allison Myers, Town Recorder

SUBJECT: Approval of an Appointment to the Board of Zoning Appeals and the Tourism/Visitor Advisory Committee

INTRODUCTION: The purpose of this business item is to appoint members to the Board of Zoning Appeals and Tourism/Visitor Advisory Committee. The appointment to the Board of Zoning Appeals will be for a two-year term, expiring in June 2020. Jim Holladay has applied for this appointment.

The Tourism/Visitor Advisory Committee applicants are listed on the attached form. With this initial appointment of the committee members, the board will need to assign staggered terms for each applicant.

RECOMMENDATION BY: Allison Myers, Town Recorder/Treasurer, for approval.

PROPOSED MOTION: To appoint Jim Holladay to the Board of Zoning Appeals for a two-year term ending June 2020 and _____ to the Tourism/Visitor Advisory Committee.

BOARD ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>WILLIAMS</u>	<u>POVLIN</u>	<u>PINCHOK</u>	<u>MEYER</u>	<u>BURNETTE</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

Tourism/Visitor Advisory Committee
2-year terms
(9 members)

At Large

Michael Bellamy
Christine Gilbert
Richard Groves
Pamela Gwin
Allison Mengel
Wendy Robinson
Daniel Scott Russ
Kate Sultan
Rayburn "Alex" Thompson

1
2
3
4

At Large

Lodging

Danielia Dorcas
Akshay Hira
Amit Patel

1

Lodging

Attraction

Ashley Lynch

1

Attraction

Restaurant

Angela Wolf Sanders

1

Restaurant

Retail

Julie Blaylock

1

Retail

Board of Mayor and Aldermen

Louise Povlin

1



TOWN OF FARRAGUT CITIZEN BOARD/COMMITTEE APPLICATION

Name Jim Holladay

Address 12624 Broken Saddle Road, Knoxville, TN Zip 37934

Home Phone 865 675-6748 Business Phone 865-277-0118 (cell)

Fax _____ E-mail jwholladay@charter.net

Occupation Human Resources / Customer Service. Consulting/Contract Work After Retirement

Education - B.S. Liberal Arts ETSU

MBA -- Marketing/Human Resources Management- University of Tennessee

Why would you like to serve on a Town of Farragut committee (attach resume or additional information if desired):

See Attached

Intro to Farragut Graduate Yes _____ No X (Currently enrolled)

Indicate which Committee you are interested in serving:

_____ Arts Council
_____ Board of Plumbing & Gas/Mechanical Examiners
_____X_____ Board of Zoning Appeals (BZA)
_____ Beautification Committee
_____ Economic Development Advisory Committee
_____ Museum Committee
_____ Knox County Schools Education Relations Committee
_____ Parks & Athletics Council
_____ Personnel Committee
_____ Stormwater Advisory Committee
_____ Visual Resources Review Board (VRRB)

I give my permission to the Town of Farragut to use my likeness on the web and/or Town publications. I have read and understand the Code of Ethics Ordinance and the applicable committee charter, ordinance or and/or by-laws.

Signature  Date 8.27.18

Please sign, date and return to:
Farragut Town Hall, 11408 Municipal Center Drive, Farragut, TN 37934
Fax: 675-2096 or scan/e-mail to pam.hall@townoffarragut.org

To: Farragut Board of Mayor and Aldermen:

After discharge from the military service (U.S. Air Force), I began work for the East Tennessee Development District as a Regional Planner. In that capacity I was actively involved in the daily operation of local governments in the fourteen county ETDD area. This involved a wide range of local issues from grant writing to attending town council and county court meetings. This was my introduction to the nuts and bolts of how governments really operate.

After receiving my MBA from U-T, I worked for Phillips Petroleum for seven years. Rita and I then started an odyssey for the next fifteen years living in places as large as Houston, Texas and as small as Williamsburg, Kentucky, (not Virginia !).

Most of my experience was in Human Resources, Labor Relations and Marketing. Some environments were adversarial, but most were at least congenial. All this taught me that there are least two sides to every story – usually more. Each side deserves to present its case to a fair and impartial audience without any pre-conceived decisions.

This means that I am very familiar with and have been successful in the type of environment that the BZA operates in. I know that Farragut is very mindful of maintaining positive working relationships with a wide variety of constituencies. I can assure you that I will put forth best efforts to maintain those relationships.

Now that I am “mostly” retired I finally have the time to get more involved in my community. I was very interested when Mayor McGill wanted to form an Economic Development Committee and applied immediately. I served as Chairman of the EDC for four terms, but was eventually term-limited off the committee. So . . . I am now looking for another way to contribute and ask for your favorable consideration of my request to join the BZA.

Respectfully,


Jim Holladay

Farragut Tourism / Visitor Advisory Committee

First Name	Michael
Last Name	Bellamy
Address1	11448 Bancroft Lane
City	knoxville
State	tennessee
Zip	37934
Home Phone	865-296-1661
Cell Phone	865-296-1661
Business Phone	<i>Field not completed.</i>
Occupation	Attorney
Education	B.S. Microbiology, Juris Doctorate
Why would you like to serve on the Town of Farragut Tourism / Visitor Advisory Committee?	I had the pleasure of speaking to Mayor Ron Williams while I was campaigning for Diane Black. As a result, I would be grateful for any opportunity to serve the Mayor and Board of Alderman.
Please use the file attachment to the right to attach a resume or use the space provided below to include additional information if desired.	<i>Field not completed.</i>
File Attachment	Resume.pdf
Are you an Intro to Farragut Graduate?	No
The Tourism / Visitor Advisory Committee will consist of 9 voting members. One member will be a representative of the	At Large member

Town of Farragut Board of Mayor and Aldermen. Four members will represent the below segments of the community, and four members will be at large members. Please indicate which segment you would represent by checking the appropriate box below:

I give permission to the Town of Farragut to use my likeness on the web and/or Town publications. I have read and understand the Code of Ethics Ordinance and the Tourism Advisory Committee Charter

Name	Michael Bellamy
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Date	9/30/2018
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LAW OFFICE OF MICHAEL BELLAMY
11448 Bancroft Lane
KNOXVILLE, TN 37934
865-296-1661·mbellamy10gmail.com

VALUES OFFERED

- Proven record of competency with time management and multitasking.
- Proven record of being a calm and professional team player under highest stress levels imaginable.
- Proven record of ability to interact effectively, develop rapport and trust with members of a professional team.
- Proven record of strong work ethic.
- Proven record of ambition by starting solo law practice.

BAR MEMBERSHIP

- Admitted to Tennessee State Bar, May 2011.

EDUCATION

Juris Doctor, Appalachian School of Law, VA (2010)

Cardiovascular Perfusion Program, Penn State University Hospital, PA (1996-1998)

- American Board of Cardiovascular Perfusion
- Tennessee State Licensure

Bachelor of Science, Microbiology, East Tennessee State University, TN (1996)

EXPERIENCE

Attorney, Sole Practitioner, Knoxville, TN (2011 to present)

- Experience in Plaintiff litigation including, but not limited to, contracts, child custody, workers' compensation and probate.

Extern, Chancellor Richard Johnson, Johnson City, TN (2008)

- Researched and analyzed legal issues heard by Chancellor Johnson; provided recommendations for further action.
- Commended by Chancellor Johnson for research and discussion of probate cases.
- Given "highest recommendation" by Chancellor Johnson in reference letter to Tennessee Bar Examiners.

Board Certified Clinical Perfusionist, Asheville, NC (1998-2006)

- Member of team responsible for operation of cardio-pulmonary bypass machine during open heart procedures.
- Responsible for intra-aortic balloon pump operation, autologous blood salvage and pharmacology support during complex procedures such as Dor procedures, Ross procedures, AV groove separation.
- Perfusionist selected by surgeons charged with evaluating new medical equipment being trialed in the United States. (Faculty pioneered use of mini-circuits and Heart Port access).
- Responsible for open heart procedure chart documentation as well as correlation studies involving morbidity and mortality.

Penn State University Hospital, Hershey, PA (1996-1998)

- Trained by physicians and staff to operate cardio-pulmonary bypass machine, mini-circuit technology, intra-aortic balloon pump, left heart bypass.
- Trained by physicians and staff to utilize vasoconstrictors, vasodilators, extracorporeal membrane oxygenation, blood conservation, myocardial preservation, anticoagulation, blood gas analysis, induction of hypothermia with reversal, hemodilution, administration of medications, blood components, anesthetic agents via extracorporeal circuit, platelet gel, plasma pheresis, counter pulsation, left ventricular assist as bridge to transplantation, sterile technique as first assist to heart surgeon.
- Trained by physicians and staff to understand complex surgical procedures such as retrograde cerebral perfusion, heart transplants, E.C.M.O., organ procurement, Ross procedures, pediatric cardiac abnormalities.

University of Missouri Medical Center, Columbia, MO (1994)

- Selected as research assistant to Chief of Cardiothoracic surgery.
- Performed longevity tests of left heart assist devices as bridge to cardiac transplantation in bovine animals.
- Assisted with necropsy of bovine animals status post left heart assist device placement to measure endothelial cell growth.

INTERESTS

- Concord Baptist Church
- 3rd Degree Mason and Member of Biltmore Masonic Lodge

Farragut Tourism / Visitor Advisory Committee

First Name	Julie
Last Name	Blaylock
Address1	11826 Kingston Pike Ste 110
City	Knoxville
State	TN
Zip	37934
Home Phone	8655999625
Cell Phone	8655999625
Business Phone	8656757057
Occupation	President/CEO - Farragut West Knox Chamber of Commerce
Education	MA - English / BA - English / AA - Humanities
Why would you like to serve on the Town of Farragut Tourism / Visitor Advisory Committee?	As part of the Chamber of Commerce since 2011, I have a very vested interest in the successes of Farragut as well as in the positive experience of any visitors. Our Chamber regularly responds to requests from businesses, visitors (who sometimes become prospective residents) and residents/family about events and opportunities in the area. The evolution of Farragut's positive visitor experience is directly correlated to the Chamber's success in serving our community and members. Though I am not currently a resident of Farragut (I live in Fountain City area), I work, eat, shop, play and essentially "live" in Farragut much of each week. I've often told people that Farragut reminds me of the town I grew up in, Rockville Centre, NY, with excellent public schools, parks/amenities, sidewalks, small and large retail and an overall attractiveness as a safe community among the many available to people.
Please use the file attachment to the right to attach a resume or use the space provided below to	<i>Field not completed.</i>

include additional
information if desired.

File Attachment	<i>Field not completed.</i>
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Are you an Intro to Farragut Graduate?	No
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The Tourism / Visitor Advisory Committee will consist of 9 voting members. One member will be a representative of the Town of Farragut Board of Mayor and Aldermen. Four members will represent the below segments of the community, and four members will be at large members. Please indicate which segment you would represent by checking the appropriate box below:	At Large member
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I give permission to the Town of Farragut to use my likeness on the web and/or Town publications. I have read and understand the Code of Ethics Ordinance and the Tourism Advisory Committee Charter

Name	Julie A. Blaylock
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Date	9/17/2018
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Email not displaying correctly? [View it in your browser.](#)



TOWN OF FARRAGUT TOURISM/VISITOR ADVISORY COMMITTEE APPLICATION

Name: Christine C. Gilbert **Preferred email:** christine@gilbertchenotteam.com

Address: 12899 Key Hole Lane, Knoxville TN 37934

Home Phone #: _____ **Business Phone #:** 865-383-3948 **Cell Phone #:** 865-323-8555

Occupation: REALTOR

Education: Some College; TN Real Estate License; Certifications: Residential Construction Certified (RCC) and Certified New Construction Specialist (CNHS)

Why would you like to serve on the Town of Farragut Tourism/Visitor Advisory committee?

When I moved here 8 years ago, I was in the Hospitality industry, having worked in sales for multiple area hotels. Additionally, I was on the opening team of area hotels, one in Farragut. I was responsible for developing marketing plans, through quite a bit of market research. The goal was to determine ways to bring tourism dollars to the market. I was fully immersed in several market segments: Corporate, Social/Leisure, Associations, Large Groups (Conventions and City-wide events), and Sports Teams. Working closely with Visit Knoxville and area Chambers of Commerce created a cohesive working relationship. Planning new tourism opportunities is truly a group effort and requires a lot of research and looking outside the market.

After moving into Real Estate 4 years ago, I continued my love for tourism and EVERYTHING KNOXVILLE, and specialize in Relocation and educating newcomers about the area. It is truly a passion of mine. Not only because I was once new here, but because of my hospitality experience, I am a great fit for this committee.

Please attach a resume or use this space to include additional information if desired:

Are you an Intro to Farragut Graduate? ☐ Yes ☒ No

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- ☒ Representative of a Farragut lodging establishment
- ☐ Representative of a Farragut attraction/entertainment establishment
- ☐ Representative of a Farragut dining establishment
- ☐ Representative of a Farragut sales-tax producing retail establishment.
- ☐ At Large member

I give permission to the Town of Farragut to use my likeness on the web and/or Town publications. I have read and understand the Code of Ethics Ordinance and the Tourism Advisory Committee Charter.

Signature: Christine Chenot Gilbert dotloop verified
09/24/18 4:51PM EDT
RCH7-SGQ5-MLNU-6XY2 Date: _____

Please sign and date and return to:
Farragut Town Hall
11408 Municipal Center Drive, Farragut TN 37934
Fax: 675-2096 or scan/email to pam.hall@townoffarragut.org

CHRISTINE M. CHENOT

12899 KEY HOLE LANE

KNOXVILLE, TN 37934

christine.chenot@gmail.com

(865) 323-8555

Top-performing marketing & sales specialist with more than 25 years of experience in target marketing, lead generation, leadership training, and staff management.

SUMMARY OF QUALIFICATIONS

- ☐ Award-winning Realtor, specializing in corporate relocation, new construction, and first-time homebuyers. Work with sellers and buyers. Lead a team of agents.
- ☐ Directed the sales and marketing of a Courtyard by Marriott that opened in November, 2013. Instrumental in building \$1,024,000 in sales, pre-opening. Completed the Local Market Analysis and executed the initial rate strategies for hotel. Employed 2 additional sales associates. Managed an aggressive marketing plan to ensure the hotel achieved 120 + RevPar index at all times. Hotel achieved as high as #2 out of 906 Courtyard hotels, globally, for Overall Guest Satisfaction.
- ☐ Directed sales efforts of 2 Marriott brands and 1 IHG brand in the Knoxville Airport area. Through strategic revenue management and an aggressive marketing plan, consistently lead the market in Occupancy, ADR, and RevPAR.
- ☐ Create a sales culture among all positions that has helped hotels move to top 10% in guest satisfaction.
- ☐ Managed sales for a portfolio of 6 hotels, both Marriott and Hilton brands. Expert in relocation and interim housing. Maintained top accounts in the Knoxville market, in over 11 market segments.
- ☐ Performed sales activities in the corporate market segment at a Marriott hotel of 378 guest rooms and over 33,000 s.f. of meeting/exhibit space.
- ☐ Directed all sales efforts for a Hilton brand hotel – 75 rooms, over 1000 s.f. of meeting space. Plan and execute special events, groups, outreach coordination, corporate development, budgeting, and revenue management. Acted as brand mascot at local fundraiser.
- ☐ Assisted in the development of a local non-profit organization, providing assistance with special events, grants, fundraising, outreach coordination, and volunteer coordination.
- ☐ More than 12 years of experience in the areas of Property Management and Corporate Housing.
- ☐ Successfully managed the marketing and training activities at over 40 apartment communities throughout an 8-state area.
- ☐ Completed the start-up of new offices—hiring and training teams.
- ☐ Initiated a corporate housing division for an existing furniture rental company.
- ☐ Consulted with a property management firm to establish their marketing and training program, implementing marketing strategies and completing training manuals.
- ☐ Have the ability to network with high-level managers and business owners.
- ☐ Strive to identify client needs and surpass expectations.
- ☐ Spend necessary time identifying team goals and motivate teams to meet and exceed goals.
- ☐ Trained and mentored leasing and marketing teams by providing both positive and negative feedback, reinforcing skills, and building self-esteem.
- ☐ Compiled numerous marketing and business plans on a small and large scale.
- ☐ Have shown outstanding communication skills through numerous speaking engagements.
- ☐ Proven reputation in the marketplace as a driven task-orientated person, on a professional and volunteer level.
- ☐ While spending more than 8 years raising two young girls and being a housewife, have had the pleasure of volunteering at church and in their schools, assisting with marketing, special events, and fundraising.

PROFESSIONAL EXPERIENCE

AFFILIATE BROKER

EXIT Real Estate Professionals Network

May, 2018 to Present

AFFILIATE BROKER

Realty Executives Associates

October, 2016 to May, 2018

AFFILIATE BROKER

Keller Williams Realty, Inc.

October, 2014 to October, 2016

DIRECTOR OF SALES

Concord Hospitality Enterprises

May, 2013 to November, 2014

124 Total Guest Rooms, 1350 S.F. Meeting Space

AREA DIRECTOR OF SALES

M. Gibson Hotels – Alcoa, TN

2012 to 2013

265 Total Guest Rooms/2000 S.F. Meeting Space

SALES MANAGER

McKibbin Hotel Management – Knoxville, TN

2011 to 2012

557 Total Guest Rooms/4 Meeting Spaces

CORPORATE SALES MANAGER

Knoxville Marriott – Knoxville, TN

2010 to 2011

378 Guest Rooms/33,000 S.F. Meeting & Exhibit Space

DIRECTOR OF SALES

Hilton Worldwide/Homewood Suites – Kingwood, TX

2009 to 2010

75 Guest Rooms/2,000 S.F. Meeting Space

ASSISTANT DIRECTOR OF DEVELOPMENT/ OUTREACH COORDINATOR

Village Learning & Achievement Center – Kingwood, TX

February, 2009 to August, 2009
501(c)(3) For Adults with Disabilities

GENERAL MANAGER

Globe Corporate Stay International – Dallas/Ft. Worth, TX

1999 to 2000

250 Corporate Suites

DIRECTOR OF MARKETING/TRAINING

Lincoln Property Company – Midwest Region

1996 to 1999

Portfolio of over 40 Apartment Communities

DIRECTOR—CORPORATE HOUSING

Delta Furniture Rentals & Sales – Pittsburgh, PA/Cleveland, OH

1994 to 1996

150 Corporate Suites

LEASING ASSOCIATE, PROPERTY MANAGER

Zaremba Group, Inc. -- Pittsburgh, PA

1989 to 1994

438 Luxury Apartment Homes



TOWN OF FARRAGUT TOURISM/VISITOR ADVISORY COMMITTEE APPLICATION

Name: Richard P. Groves Preferred email: rgroves@tds.net

Address: 212 Newport Road, Farragut Tn. 37934

Home Phone #: 865 966-6985 Business Phone #: N/A Cell Phone #: N/A

Occupation: Retired

Education: BS Business Admin.

Why would you like to serve on the Town of Farragut Tourism/Visitor Advisory committee?

As a long time resident of Farragut I have seen our town grow and would like to see new areas and ideas explored to further promote our town.

Please attach a resume or use this space to include additional information if desired:

See attached

Are you an Intro to Farragut Graduate? ☐ Yes ☒ No

The Tourism/Visitor Advisory Committee will consist of 9 voting members; 1 member will be a representative of the Town of Farragut Board of Mayor and Alderman, 4 of these members will represent the following segments of the community while the remaining 4 will be at large members. Please indicate which segment you would represent by checking the boxes below:

- ☐ Representative of a Farragut lodging establishment
- ☒ Representative of a Farragut attraction/entertainment establishment
- ☐ Representative of a Farragut dining establishment
- ☐ Representative of a Farragut sales-tax producing retail establishment.
- ☐ At Large member

I give permission to the Town of Farragut to use my likeness on the web and/or Town publications. I have read and understand the Code of Ethics Ordinance and the Tourism Advisory Committee Charter.

Signature: Richard P. Groves Date: 9/28/18

Please sign and date and return to:
Farragut Town Hall

11408 Municipal Center Drive, Farragut TN 37934
Fax: 675-2096 or scan/email to pam.hall@townoffarragut.org

Resume of Richard P. Groves
212 Newport Road, Farragut, TN

I have a very diverse background in community leadership.

- Retired from IBM
- Owned and operated American Speedy Printing
- Board member Farragut Chamber of Commerce
- Little League coach
- Boy Scout Leader Troop 125
- Coordinator of Eucharistic Ministers at Saint John Neumann Catholic Church
- Member and newsletter editor of Classic Ford Assn.
- President of Classic Ford Assn.
- Member and President of Concord Methodist Church bowling league
- Been to Ireland nine times and wrote a 62-page travelogue about my travels there

Farragut Tourism / Visitor Advisory Committee

First Name Pamela

Last Name Gwin

Address1 11541 Nassau Drive

City Farragut

State Tennessee

Zip 37934

Home Phone 8653321105

Cell Phone 865-978-1148

Business Phone Field not completed.

Occupation nothing

Education Bachelor of Science

Why would you like to serve on the Town of Farragut Tourism / Visitor Advisory Committee? I believe we should be active in our communities.

Please use the file attachment to the right to attach a resume or use the space provided below to include additional information if desired. I never found the code of ethics, so I could not read it

File AttachmentField not completed.

Are you an Intro to Farragut Graduate? No

The Tourism / Visitor Advisory Committee will consist of 9 voting members. One member will be a representative of the Town of Farragut Board of Mayor and Aldermen. Four members will represent the below segments of the community, and four members will be at large members. Please indicate which segment you would represent by checking the appropriate box below: At Large member

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Name Pamela S Gwin

Date 9/25/2018

Farragut Tourism / Visitor Advisory Committee

First Name	Allison
Last Name	Mengel
Address1	11708 Crystal Brook Ln
City	Knoxville
State	TX
Zip	37934
Home Phone	865-288-0718
Cell Phone	865-405-7681
Business Phone	<i>Field not completed.</i>
Occupation	Corporate Travel Coordinator
Education	Associates Degree
Why would you like to serve on the Town of Farragut Tourism / Visitor Advisory Committee?	I have an Associates Degree in Specialized Business with an emphasis in Travel and Tourism, I am currently a Corporate Travel Coordinator. I have been in the travel industry for over 20 years. With my education, experience, my people skills and the ability to make a positive first impression I would be as asset to the Farragut Tourism/Visitor Advisory Committee.
Please use the file attachment to the right to attach a resume or use the space provided below to include additional information if desired.	<i>Field not completed.</i>
File Attachment	<u>Allison P. Mengel-Resume 2018.pdf</u>
Are you an Intro to Farragut Graduate?	No

The Tourism / Visitor Advisory Committee will consist of 9 voting members. One member will be a representative of the Town of Farragut Board of Mayor and Aldermen. Four members will represent the below segments of the community, and four members will be at large members. Please indicate which segment you would represent by checking the appropriate box below:

Representative of a Farragut lodging establishment,
Representative of a Farragut attraction / entertainment establishment

I give permission to the Town of Farragut to use my likeness on the web and/or Town publications. I have read and understand the Code of Ethics Ordinance and the Tourism Advisory Committee Charter

Name	Allison P Mengel
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Date	9/25/2018
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Allison P. Mengel

11708 Crystal Brook Ln

Knoxville, TN 37934

865-288-0718-Home

mengeltx@sbcglobal.net

Education

Associate Degree in Specialized Business with an emphasis in Travel and Tourism
Central Pennsylvania College

1990 to 1992

Skills

Customer Service: Ability to make a positive first impression. Self-confident around people, always motivated to find a win-win solution.

Office Management: Creating file folders and filing documents, copy machine, fax machine, answering and directing phone calls, preparing Fed Ex shipping labels, and using US Postage machine. Arrange travel and prepare travel documents, detailed oriented, organized and excellent communication skills. Sabre and Concur Travel and Expense.

Computer skills: Microsoft Office (Word, Excel, PowerPoint, Outlook).

Volunteer

- Farragut Football Team Booster Club-Freshman and Sophomore Class Reps.
- Boy Scouts of America, recognized for outstanding service (event organizer).

Work Experience

Corporate Travel Coordinator

Cellular Sales

Knoxville, TN

May 2013- Present

- Coordinate domestic travel for company personnel and perform administrative and logistical duties such as monitoring and reconciling bills. GBTA Member.

Travel Manager/ Travel Coordinator

Janus Global Operations

Lenoir City, TN

July 2014-May 2018

- Manage the travel department, coordinate domestic and International travel for company personnel. Assist employees with visa requirements, secure hotel reservations and perform administrative and logistical duties such as monitoring and reconciling bills. GBTA Member

Teacher**Farragut Church of Christ Pre-School**

Knoxville, TN

October 2013-July 2014

August 2011-May 2012

- Created weekly lesson plans, parent newsletter, and prepared materials for the day instructions.
- Greet parents daily and conduct parent conferences.
- Teach the class, observe and evaluate students.
- Set up classroom and bulletin boards.
- Attend workshops for staff development.
- CPR and First Aid Trained.

Customer Service, Membership**Davis Family YMCA**

Knoxville, TN

May 2012 to October 2013

- Manage front desk to include greeting members, providing potential new members facility tours, and coordinating class schedules.
- Sell and process new memberships, personal training packages, and swim lessons, entering new membership data information into Daxko and Constant Contact systems.
- Update billing information to include collections, and budgeting.

Teacher's Instructional Assistant**Frederick Public Schools**

Frederick, MD

October 2009-June 2010 (Relocation to Knoxville, TN)

- Greet parents.
- Assist Teacher during lessons and help with class room set up.
- Taught class when teacher was absent.
- Attended Workshops for staff development.

Teacher's Assistant**Rainbow Days Pre-school**

Allen, TX

August 2005 to March 2009 (Relocation to Frederick, MD)

- CPR and First Aid Certified.
- Greet parents.
- Organize Family Dinner fundraising.
- Evaluate Student progress.
- Assist Teacher during lessons and help with class room set up.
- Taught class when teacher was absent.
- Attended Workshops for staff development.

Travel Coordinator**Carlson Wagonlit Travel MEPS OFFICE Government Travel Agent**

New Cumberland, PA

August 1995 to May 1999

- Responsible for managing office.
- Coordinated airline, hotel and car rental reservations and ticketing all newly enlisted military personnel.
- Sold leisure travel to the military personnel and the general public.
- Provided excellent customer service.
- Prepared weekly ARC reports.
- Researching Debit memos/Reconciled bills.
- Sabre Trained.

Flight Attendant**Allegheny Airlines, Inc.**

Middletown, PA

April 1992 to April 1995

- Ensured passenger safety during flight.
- Enforced Federal Aviation Regulation (FAR's).
- Provided an amazing customer service experience.
- First aid and CPR certified.
- In-flight Flight Attendant Trainer.

Excellent References Available Upon Request

Farragut Tourism / Visitor Advisory Committee

First Name	Wendy
Last Name	Robinson
Address1	11740 N. Williamsburg Drive
City	Farragut
State	TN
Zip	37934
Home Phone	<i>Field not completed.</i>
Cell Phone	407-435-1417
Business Phone	<i>Field not completed.</i>
Occupation	AVP - Mortgage Services - 7 Mortgage (a subsidiary of ORNL Federal Credit Union)
Education	BS - Finance - University of Memphis
Why would you like to serve on the Town of Farragut Tourism / Visitor Advisory Committee?	My husband and I love Farragut and I'm looking for opportunities to be more active in the community. I enjoy frequent travel and some of our best times have come in small towns and places we discovered somewhat accidentally. I would welcome the opportunity to help raise our community's profile and contribute to making this an even better place to live and work.
Please use the file attachment to the right to attach a resume or use the space provided below to include additional information if desired.	<i>Field not completed.</i>
File Attachment	<u>Wendy Robinson Resume - 2018.pdf</u>
Are you an Intro to Farragut Graduate?	No

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Advisory Committee will
consist of 9 voting
members. One member will
be a representative of the
Town of Farragut Board of
Mayor and Aldermen. Four
members will represent the
below segments of the
community, and four
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members. Please indicate
which segment you would
represent by checking the
appropriate box below:

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Town publications. I have read and understand the Code of Ethics Ordinance and
the Tourism Advisory Committee Charter

Name	Wendy Robinson
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Date	9/27/2018
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Email not displaying correctly? [View it in your browser.](#)

Wendy Robinson
NMLS #1006528
11740 N Williamsburg Drive
Knoxville, TN 37934
407-435-1417
wendycrobinson22@gmail.com

CORE STRENGTHS & ACCOMPLISHMENTS

- Business Management and Operations
- Building a Book of Business from Zero
- Mortgage Origination Through Post-Close
- Sales Action Plan Development
- Strong Real Estate/Broker Network throughout FL and entire Southeast U.S.
- Financial Analysis and Projections
- Exceeded Mortgage Sales Volume For 2016 and 2017
- Outstanding Public Speaking and Selling Skills
- Problem Resolution and Decision-Making
- T-Mobile National Salesperson of The Year for 2008

EMPLOYMENT HISTORY

7 MORTGAGE (FORMERLY CU COMMUNITY)

AVP MORTGAGE SERVICES

July 2016 – Present

Lead and Direct service and operational activities within the mortgage CUSO.

- Execute people and market growth strategies and develop top talent.
- Identify opportunities for process improvements while ensuring adherence to regulatory requirements. Constantly seeking new technology solutions to enhance efficiencies.
- Currently lead a staff of 18 within the mortgage division covering origination to post close. Recruit, hire, train, and seek opportunities for maximum efficiency.
- Communicate regularly with partner credit unions to ensure compliance and share mortgage process best practices.
- Facilitate partnerships between the CUSO and ORNL Federal Credit Union (7 Mortgage parent company) branch leaders to enhance member experience and optimize performance through mortgage products and services.

ADVOCATE CAPITAL, INC

BUSINESS DEVELOPMENT MANAGER

February 2016 – June 2016

Responsible for selling case expense and working capital funding to plaintiff law firms.

- Developed sales strategies to make contact with firms across multiple platforms including social media, phone, and direct mail.
- Made cold calls to law firms to build relationships in the states of GA, SC, IL, MI, KS, and RI.
- Marketed products to law firm owners/partners and build relationships to drive sales.
- Worked with firms to complete application and gather documentation.
- Trained firms on the funding process and Advocate Capital proprietary systems.

CU COMMUNITY (CUSO owned by ORNL Federal Credit Union)

SALES EXECUTIVE

November 2012 – January 2016

Responsible for servicing all mortgage, title, and collection recovery needs for partner credit unions.

- Trained partner MLO's on our mortgage products.
- Grew volume by 66% in one year by building new relationships and growing existing ones.
- Trained partners on vendor software. Utilized CFPB guidelines and Safe Act to maintain compliance to all industry standards.
- Responsible for getting companies licensed thru NMLS, surety bonds, etc. for each new state.
- Attended Vendor Shows, Chapter Meetings, Compliance Seminars, ACUMA Workshops, SE CUREN conventions, and held Roundtables in different states.
- Participated in leadership meetings to develop policies and procedures for immediate implementation.

November 2007 - August 2012

T-MOBILE

District Manager Retail Partner Sales – 2009 – 2012

Focused on sales strategies and techniques to have T-Mobile Retail Partners realize the full potential of the T-Mobile Brand. Utilized my team to make sure all T-Mobile Retail Partners were well trained in T-Mobile products and services along with giving outstanding customer service.

- Hired and managed the performance of all Sales Development Representatives.
- Responsible for 200+ locations focusing on training, coaching, merchandising and table events.
- Developed Sales Development Representatives that could successfully train national retail locations (Best Buy, Walmart, Sam's and Costco) and sub dealers to merchandise, increase sales, and reduce selling expenses.
- Coached Sales Development Representatives on relationship and skill building. Assisted in role playing T-Mobile products and services focusing on providing exceptional customer experience.
- 124% average to plan my last year.

Sales Development Representative – 2007 - 2009

Drove sales productivity and customer satisfaction within the T-Mobile Retail Partners Sales channel through sales promotion and consultation with management and employees at assigned Retail Partner account locations.

- Built relationships and trained T-Mobile Retail Partner's managers and associates on all T-Mobile products and services to develop T-Mobile Wireless Experts. Assisted Partners in meeting/exceeding performance indicators such as activations, revenue, and churn.
- Acted as the Retail Partner's point of contact for all customer's questions or concerns.
- Participated in table events at stores to create excitement, increase sales and model the T-Mobile sales and on-boarding process.
- **T-Mobile Salesperson of the year in 2008.** Averaged 143 % to plan and 235% in year over year gross contracts. Moved a Wal-Mart store to the top 100 in the country selling T-Mobile.

ACCOUNTEMPs

April 2007 – November 2007

Staffing Manager

Recruited and coordinated temporary jobs for highly professional financial and accounting positions.

- Placed outbound calls to local businesses to talk about their temporary needs for help in financial positions.
- Met with company presidents and CEO's to discuss staffing needs.
- Gave presentations to demonstrate potential benefits of utilizing our services.
- Interviewed candidates and coordinated job openings.

AEGIS FUNDING – WHOLESALE DIVISION

2002-2006

Area Sales Manager/Account Executive

Met with Mortgage brokers to train AEGIS mortgage products and sales/service process.

- Trained Account Executives on building their business in addition to managing my accounts.
- Trained large broker offices on selling our product and preliminarily underwriting a file so that the file would be underwritten and sent to closing in a timely manner.
- Ranked third Account Executive in the company in 2003.

SUMMARY OF EDUCATION

The University of Memphis – Memphis, TN
Bachelor of Business Administration Awarded
Graduated Cum Laude with a Major in Finance

December 1995

Farragut Tourism / Visitor Advisory Committee

First Name	Daniel
Last Name	Russ
Address1	724 Banbury Road
City	Knoxville
State	TN
Zip	37934
Home Phone	8659737231
Cell Phone	8659737231
Business Phone	<i>Field not completed.</i>
Occupation	Global Manufacturing Operations Manager / Demand and Supply Analyst
Education	UTK - 1989, BS Logistics (Supply Chain)
Why would you like to serve on the Town of Farragut Tourism / Visitor Advisory Committee?	I view the creation of this committee as another example of the Town of Farragut identifying an area that will greatly benefit the positive growth of our community and voting to create the means to satisfy that need. I think that this will be very exciting opportunity for me to apply my experience in business and many years, of both leisure and business travel, to help mold the Farragut experience for visitors to our town.
Please use the file attachment to the right to attach a resume or use the space provided below to include additional information if desired.	While I am presently participating in the current Introduction Farragut class and actively pursuing appointment for the vacant South Ward Alderman seat, I have a very high level of interest in the Travel/Visitor Advisory committee and wanted apply prior to the application deadline next week. Many Thanks, Scott
File Attachment	<u>DSRUSS RESUME 2018.doc</u>
Are you an Intro to Farragut Graduate?	No
The Tourism / Visitor Advisory Committee will consist of 9 voting members. One member will be a representative of the Town of Farragut Board of	At Large member

Mayor and Aldermen. Four members will represent the below segments of the community, and four members will be at large members. Please indicate which segment you would represent by checking the appropriate box below:

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Name	Scott Russ
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Date	9/20/2018
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SCOTT RUSS- CSCP

724 Banbury Road ☐ Knoxville, Tennessee 37934 ☐ (865) 973-7231 ☐ DSRuss8657@gmail.com

SUMMARY- Supply Chain Professional

A determined and hardworking Supply Chain Professional with demonstrated expertise in Sourcing, Production Planning and Scheduling, Strategic Planning, Operations Analysis, Inventory Control, Quality Control, Logistics, and overall supply chain management. Analyzes company-wide processes, building fully functional teams and efficient systems to streamline overall productivity. Organizes strategies into executable plans, accomplishing business goals and satisfying customer demands. A results-driven achiever who implements effective programs, to facilitate growth.

EXPERIENCE

Radio Systems Corporation

Knoxville, Tennessee

Business Manager – Supply Chain

2014 - Present

- ☐ Managing Domestic Supplier relationships.
- ☐ Contract Manufacturer sourcing and onboarding.
- ☐ Contract review and editing
- ☐ Vendor / CM Liason
- ☐ PPV Review and Metric management
- ☐ Oracle Demantra SME

Green Mountain Coffee Roasters , Inc. (Keurig Green Mountain 2014)

Knoxville, Tennessee

Purchasing – Senior Buyer

2009 - 2014

Proven procurement leader in fast paced packaged consumer goods manufacturing environment. Responsible for both raw material and indirect material purchases for high volume food packaging facility. Lead negotiator for materials purchases and distribution and off-site warehousing facilities. Developed current Best Practices for company purchasing policies and reporting metrics for cost savings and cost avoidance initiatives.

- ☐ Vendor Sourcing – RFP and contract reward for multiple raw and indirect materials. Lead Sourcing Quality Auditor.
- ☐ CQV Sourcing Project Management
- ☐ Supply Agreement Negotiations – A.T. Kearney Negotiations training and methodology
- ☐ Contract review and editing
- ☐ Daily requirements purchasing – Raw Materials
- ☐ Developed Line-Of-Sight Min/Max inventory management program
- ☐ Warehouse sourcing, negotiation, selection, and relationship management
- ☐ SQF Level 3 – Site audit representative for Purchasing and Planning group

DENSO MANUFACTURING TENNESSEE

Maryville, Tennessee

Advanced Specialist Planning

2003-2009

Directed production planning and master scheduling for 130 customer products. Reported departmental goals and Company achievements to staff, including production/sales/inventory plans, inventory cycle count results/reporting/action plans, inventory reduction plans, and program progress alerts. Executed integral planning and collaborative relationship with total industrial engineering group—creating greater efficiencies with regard to process flow and continued improvements. Advised on product development, introduction, and launch—facilitating hand-off from engineering, to bring products into mass production market status.

- ☐ Satisfied customer requirements, while achieving individual and Company inventory and production efficiency goals.
- ☐ Met Company's and customers' expectations continuously and successfully by understanding and utilizing past experiences and following Company policies/procedures/work standards, while pursuing personal growth in each specific area.
- ☐ Earned extensive training and practical knowledge of quality management systems, as well as experience as Internal Company Auditor for ISO/TS 16949 quality standard—ensuring full comprehension of value-added benefits of standards.
- ☐ Developed, implemented, and accomplished Company and departmental budget goals.

- Demonstrated practical knowledge of purchasing guidelines and procedures.
- Implemented Kaizen activity involvement.

SGT. PEPPER'S, INC.

Myrtle Beach, South Carolina

Proprietor

2001-2003

Opened and operated retail outlet/wholesale distribution, specializing in gourmet foods and related apparel and merchandise in opening and operating extensive, wide-ranging business.

- Procured thousands of products from multiple vendors.
- Arranged logistics, business accounting, and payroll administration.
- Took proprietorship to incorporation.

■ **ADDITIONAL EXPERIENCE**

PBR AUTOMOTIVE, LLC

Knoxville, Tennessee

Master Planner/EDI Coordinator/ Materials Manager

1998-2001

Managed material-related planning issues concerning customer requirements, work-in-process, and finished goods items. Monitored purchasing program, and coordinated between suppliers and purchasing group. Developed forecasts and master schedules for facility. Tested, certified, and designed procedures and work instructions for materials' functions of AS/400, MAPICS operating system.

- Performed majority of training throughout facility, on proper use of systems.
- Implemented EDI systems, for systemwide use.
- Gained extensive familiarity with many aspects of supply chain management.

ROBERTSHAW CONTROLS, Knoxville, Tennessee, **Master Scheduler**, 1996-1998

EG&G INSTRUMENTS, Oak Ridge, Tennessee, **Senior Materials Planner**, 1992-1996.

MATSUSHITA ELECTRONIC COMPONENTS CORP., PANASONIC, Knoxville, Tennessee, **Production Control Administrator**, 1989-1992

EDUCATION

UNIVERSITY OF TENNESSEE, Knoxville, Tennessee

B.S., Business Administration, 1989

Transportation and Logistics

CERTIFICATIONS

SQF Site Audit Liaison

AIB Warehouse – Safe Food Auditor

ISO 9002

ISO/TS 16949 Auditor

COMPUTER SKILLS

Oracle R12., Oracle PeopleSoft 9.1, Demantra, DEC VAX/VMS V5.5-2; AS/400; MAPICS XA v.6; Microsoft Office Suite; Future3 EDI Package; Auto-Release/Vendor Release.



TOWN OF FARRAGUT TOURISM/VISITOR ADVISORY COMMITTEE APPLICATION

Name: Kate Sultan Preferred email: krsultan@comcast.net
Address: 345 Russfield Dr. Farragut, TN 37934
Home Phone #: 865-671-4270 Business Phone #: -- Cell Phone #: 720-201-6202
Occupation: Semi-Retired
Education: Bachelor of Business Administration

Why would you like to serve on the Town of Farragut Tourism/Visitor Advisory committee?

I am currently in the Intro to Farragut Program and am enjoying learning about the town. I have always been active in my community both as a retail store owner (until we sold our business in Denver last year) and as a volunteer and board member of non-profit organizations. We bought our home in Village Green last November and moved here in February of this year. Though not currently a business owner I understand the challenges of owning a small business and bring a perspective to the committee that can be balanced. We really enjoy living in Farragut and would love to do our part to see the town grow and prosper.

Please attach a resume or use this space to include additional information if desired:

Are you an Intro to Farragut Graduate? ☐ Yes ☐ No CURRENT CLASS

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- ☐ Representative of a Farragut lodging establishment
- ☐ Representative of a Farragut attraction/entertainment establishment
- ☐ Representative of a Farragut dining establishment
- ☐ Representative of a Farragut sales-tax producing retail establishment.
- ☒ At Large member

I give permission to the Town of Farragut to use my likeness on the web and/or Town publications. I have read and understand the Code of Ethics Ordinance and the Tourism Advisory Committee Charter.

Signature: Kate Sultan Date: 7/22/18

Please sign and date and return to:
Farragut Town Hall

11408 Municipal Center Drive, Farragut TN 37934
Fax: 675-2096 or scan/email to pam.hall@townoffarragut.org

KATE RONAN SULTAN

OBJECTIVE Seeking an opportunity to utilize 30+ years of customer service and retail experience.

SKILLS & ABILITIES

- Detail Oriented
- Well Organized
- Strong Communication Skills
- Problem Solver
- Professional Demeanor
- Excellent Customer Service skills

EXPERIENCE

PRESIDENT AND OWNER/OPERATOR, MODERN BUNGALOW, DENVER, CO

April 2004 to December 2017

My husband and I started Modern Bungalow from scratch after buying a 1919 Craftsman Home. We couldn't find the right scale of furnishings or right 'look' for the home. After years of searching to find each piece we decided we were probably not alone in looking for Craftsman Style and so we started Modern Bungalow.

After 13 great years we sold the business to an ambitious young couple who are bringing the shop into its Second Act.

VICE PRESIDENT OF STORES, EB GAMES, SAN FRANCISCO, CA & DENVER, CO

June 1990 to April 2004

I started with Electronics Boutique as the District Manager of Long Island, NY in June of 1990. In March of 1991 I was promoted to Regional Manager for the East Coast covering Maine to Virginia Beach. In June of 1992 I was transferred to California to manage the growth of the Western States. I covered Texas to Washington state and grew that region from 35 stores to 145 in 8 years. I was promoted to VP of Stores in 1996. In 2000 I was transferred to Denver to grow the Central Region. And in 2003 I was asked to move to Houston. We had grown to appreciate living in Denver and wanted to stay so Modern Bungalow was created.

ABRAHAM & STRAUSS, NEW YORK CITY

June 1983 to May 1990

I was recruited by A&S, a division of Federated Department Stores while working at Macy's New York. As a Senior Executive I was a Group Manager in Hardlines in two stores, a Loss Prevention Manager and a Selling Services Manager.

MACY'S NEW YORK, NEW YORK CITY

October 1978 to June 1983

I started as a Department Manager in Macy's Herald Square when I moved to New York after college. I was then an Assistant Buyer and a Group Manager before I was recruited by Abraham & Strauss.

VAN LEUNEN'S, CINCINNATI, OHIO

June 1973 to August 1978

I started as a cashier to earn money through college. I had been promoted to a Store Management position before I moved to New York.

EDUCATION**UNIVERSITY OF CINCINNATI, CINCINNATI, OHIO**

Graduated in 1976 with a BBA degree in Marketing with a minor in Economics

COMMUNICATION

- For 5 years I have worked with the Greater Park Hill Community on the annual Home Tour & Street Fair as the Street Fair Chairperson. The Street Fair this year incorporated 120 local artisans and craftspeople as well as 16 food trucks, 3 bands, a classic car show, kids' activities and it was all powered with solar energy. I received the Babb's Award from the community for my work on this event.
- Currently on the Social Activities Committee for the Village Green HOA
- Currently participating in the Intro to Farragut program.

REFERENCES

MARY JANE SOLINO 9AX2X@AOL.COM 914-282-8406

JIM MADDEN JMADD@DSW.COM 610-594-6361

ARTHUR BRICE ABVBRICE@YMAIL.COM 201-248-3981

STACEY PEDONE SPSKAGS@YAHOO.COM 917-476-0524

LYNN MAEDEL 720-560-0367

The above are people I have worked with/for in both professional and volunteer positions. Additional professional references available upon request.

Farragut Tourism / Visitor Advisory Committee

First Name	Rayburn "Alex"
Last Name	Thompson
Address1	11708 Jeffrey Ln
City	Knoxville
State	Tennessee
Zip	37934
Home Phone	6157193506
Cell Phone	<i>Field not completed.</i>
Business Phone	<i>Field not completed.</i>
Occupation	Sales & Marketing - Healthcare Industry
Education	BA University of Tennessee
Why would you like to serve on the Town of Farragut Tourism / Visitor Advisory Committee?	I work remotely for a company based in Dallas, TX. I can live pretty much anywhere I want as long as it has high speed internet and cell service, and I choose to live in Farragut because I'm not sure there is a better place in the US to live and raise a family. I love living here, and I think my passion for the community combined with my marketing experience would be an asset for the Tourism / Visitor Advisory Committee.
Please use the file attachment to the right to attach a resume or use the space provided below to include additional information if desired.	https://www.linkedin.com/in/rayburnthompson/
File Attachment	<i>Field not completed.</i>
Are you an Intro to Farragut Graduate?	No
The Tourism / Visitor Advisory Committee will	At Large member

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Name	☐ Rayburn Thompson
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Date	9/24/2018
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Contact

www.linkedin.com/in/rayburnthompson (LinkedIn)
www.facebook.com/rayburnthompson (Other)
ggcdna.com (Other)
about.me/rayburnthompson (Personal)

Top Skills

Quality Assurance
Legislative Relations
Legislation

Certifications

Registered Lobbyist
Registered Lobbyist
Registered Lobbyist

R. Alex Thompson III

VP Marketing and Channel Sales at Apollo Laboratories
Knoxville, Tennessee

Experience

Apollo Laboratories and Arbor Diagnostics
Vice President of Marketing & Channel Sales
January 2016 - Present
Knoxville, Tennessee Area

- Recruit and manage sales partners for clinical and toxicology laboratory sales
- Manage commissions payroll
- Develop marketing materials for sales team
- Manage Apollo CRM system

Email: alex@apolloblabs.net / athompson@doublehelixmgmt.com

GENERAL GENETICS CORPORATION

Channel Sales Manager
July 2013 - September 2015 (2 years 3 months)
Knoxville, Tennessee Area

- Developed and managed sales relationships with over 500 independent representatives
- Developed marketing materials and coordinated printing and distribution to sales representatives and clients
- Responsible for \$1,000,000+/mo book of business
- Primary focus on pharmacogenomic/pharmacogenetic testing, but also a number of other genetic tests focusing on predispositions and wellness.
- Managed company social media marketing, including CPC campaigns for direct to consumer product lines

Solstas Lab Partners

Client Relations - East Tennessee Region
April 2012 - March 2013 (1 year)

- Managed relationships with existing accounts in East Tennessee region, including upselling Solstas services
- Responsible for a ~\$7,000,000 a year book of business, with zero controllable client losses

Solstas Lab Partners

Government and Community Relations

September 2010 - March 2013 (2 years 7 months)

- Lobbied successfully for legislation favorable to the company and the industry in states within our footprint, including extensive involvement in the passage of drug testing for TANF benefits in multiple states.
- Successfully obtained over \$1,500,000 in government incentives for the company
- Monitored federal and state legislation that was relevant to the industry, analyzed potential effects of its passage
- Additionally assisted with corporate rebranding and developing the organization's social media presence
- Worked on developing a corporate political action committee

Carilion Labs

Finance

August 2009 - August 2010 (1 year 1 month)

Special projects, financial reporting, competition research.

FSi, Inc.

Account Representative

June 2008 - August 2009 (1 year 3 months)

- Sales for business solutions, focusing primarily on the print marketing and logistics
- Trained in all aspects of the company, including sales and marketing, distribution, customer service, and management

University of Tennessee College Republicans

President

April 2007 - April 2008 (1 year 1 month)

- One of the largest organizations in the university, with over 250 active members
- Increased dues paying membership by 75%
- Organized campus recruiting events
- Recruited popular speakers including US Congressmen and Presidential campaign managers

Education

University of Tennessee, Knoxville

BA, Political Science, Geography · (2004 - 2008)



Bethel College (TN)

MBA (1/2)



TOWN OF FARRAGUT TOURISM/VISITOR ADVISORY COMMITTEE APPLICATION

Name: Danielia Dorcas Preferred email: sales@sbsknoxvillewest.com
Address: 11319 Campbell Lakes Drive
Home Phone #: N/A Business Phone #: 865-675-7829 Cell Phone #: 865-363-7460
Occupation: Director of Sales
Education: B.A., Communication Studies University of Tennessee

Why would you like to serve on the Town of Farragut Tourism/Visitor Advisory committee?

I would like to be involved in supporting efforts to promote tourism and generate interest in Farragut. I would appreciate the opportunity to strategize with stakeholders in the community to create and implement new ideas to further tourism efforts and increase revenue.

Please attach a resume or use this space to include additional information if desired:

See attached.

Are you an Intro to Farragut Graduate? ☐ Yes ☒ No

The Tourism/Visitor Advisory Committee will consist of 9 voting members; 1 member will be a representative of the Town of Farragut Board of Mayor and Alderman, 4 of these members will represent the following segments of the community while the remaining 4 will be at large members. Please indicate which segment you would represent by checking the boxes below:

- ☒ Representative of a Farragut lodging establishment
- ☐ Representative of a Farragut attraction/entertainment establishment
- ☐ Representative of a Farragut dining establishment
- ☐ Representative of a Farragut sale-tax producing retail establishment.
- ☐ At Large member

I give permission to the Town of Farragut to use my likeness on the web and/or Town publications. I have read and understand the Code of Ethics Ordinance and the Tourism Advisory Committee Charter.

Signature: Danielia Dorcas Date: 9/27/2018

Please sign and date and return to:
Farragut Town Hall
11408 Municipal Center Drive, Farragut TN 37934
Fax: 675-2096 or scan/email to pam.hall@townoffarragut.org

DANIELIA DORCAS

12190 Inglecrest Lane • Knoxville, TN 37934
(865) 363-7460 • danielia3335@gmail.com

MARKETING, COMMUNICATION & PUBLIC RELATIONS PROFESSIONAL

Highly motivated professional with a B.A. in Communication Studies and a unique combination of leadership ability, interpersonal skills, creativity and experience in communication, marketing, public relations, promotions and sales in the hospitality, wireless services, retail, elearning and training, and multi-media production industries. Demonstrated the ability to develop and implement effective marketing strategies to introduce new products, promote special events, increase company name recognition, and build public awareness with a diverse demographic market. Strengths and core competencies:

- media and public relations
- event planning / marketing
- marketing budget management
- new product/service marketing
- elearning /training
- marketing plan development
- advertising campaigns / programs
- sales / account management
- brand / image development
- presentation skills / public speaking
- promotions / press releases
- live remotes
- communications planning
- community partnerships
- trade show representation

PROFESSIONAL EXPERIENCE

STAYBRIDGE SUITES KNOXVILLE WEST, Knoxville TN

Present

Director of Sales. Lead the public/media relations and sales efforts to increased occupancy levels and generate new business. Responsible for maximizing revenue, training sales associates, and meeting our annual budget.

- Strengthen the hotel's reputation and name recognition by representing the organization at trade shows to market the hotel and banquet/conference facilities and capitalize on corporate/large group sales opportunities.
- Managed sales and marketing activities including updating staff on current events, meeting with prospective customers, and preparing/presenting proposals on rates for banquets, group room reservations, meetings and other special parties or corporate/business conventions.
- Identify and call on prospective customers and visit current clients to develop and maintain relationships.

SKILLSOFT CORPORATION, Knoxville, TN

2014-2018

Customer Sales Director Assist organizations with training solutions.

- Strengthen their training program to ensure the organization meets laws and regulations.
- Learning plan design and competency mapping to develop highly effective and engaging training programs.
- Identify areas of risk management and educate client providing solutions to mitigate risk.
- Regularly met and exceeded quota including a contract with a university netting over \$250,000.
- Stellar time management and organizational skills enabled me to manage a large territory across three time zones.
- Experience working at a Global Company with a diverse workforce and customer base.

TARGET, Roanoke, VA

2013-2014

Executive Team Leader Of Human Resources. Responsible for maintaining a respectful work culture and ensuring all company policies and programs were consistently implemented.

- Ensured all training goals were met on time. Tracked each employee's training and kept detailed records of entire store.
- Adhere to legal compliance regulations ensuring all associates understood and followed policies and procedures.
- Develop succession plan, bench and contribute ideas to decrease turnover
- Recognition program for associates including planning special events.
- Responsible for activities to champion the Target motto Fast, Fun and Friendly throughout the store.
- Responsible for opening and closing the store

U.S. CELLULAR / PRAIRIE PRODUCTION GROUP / MCLEOD USA, Champaign, IL

2000 - 2011

Director of Sales / Business Account Executive. Worked in marketing, public relations, sales and customer service-oriented roles with the above three companies, including U.S. Cellular (2006-2011; wireless services provider); Prairie Production Group (2002-2006; multi-media production company); and McLeod USA (2000-2002; integrated communication provider).

- Generated new business for Prairie Production Group with local area companies, advertising agencies, government accounts and universities; closed an \$18,000 deal to develop training videos for University of Illinois.
- Ranked in the top 10 nationally with McLeod USA for generating the highest DSL sales the first month it was released.
- Built name recognition for all three companies by serving as the primary company representative calling on new and existing customers to market, promote and sell technology products and multi-media services.
- Collaborated with the owner of Prairie Production Group to develop concepts, design and implement a diverse range of marketing, advertising and public relations campaigns that generated new business.
- Represented Prairie Production Group at local area trade shows as one of the primary company representatives and exhibitors to market/promote the services, generate new leads and continue building company reputation.

HOLIDAY INN, Urbana, IL

1997 - 2000

Director of Marketing & Sales. Led the marketing, communications, promotions, public/media relations and sales efforts that increased occupancy levels and generated new business for this 200 room hotel with 8000 ft.² of banquet and convention space. Responsible for maximizing revenue, training sales associates, and meeting our annual budget. Selected as one of only four managers to serve on the Executive Committee of the hotel and was entrusted with additional responsibility as the interim General Manager over all operations and 150 employees.

- Strengthened the hotel's reputation and name recognition by representing the organization at trade shows to market the hotel and banquet/conference facilities and capitalize on corporate/large group sales opportunities.
- Implemented new public relations campaigns that increased exposure for the hotel by writing numerous press releases to local newspapers on special events and working with local radio stations to coordinate and schedule live remotes.
- Planned, managed and increase community awareness of numerous public relations events at the hotel by serving as the media spokesperson to market and promote the events.
- Maximized marketing effectiveness by writing creative copy for advertisements, creating/implementing special promotions, and developing/distributing marketing brochures that highlighted the unique benefits and competitive advantages of the hotel's amenities, location, menu, catering services, and banquet/conference rooms, role in implementing proactive public/media relations strategies to maintain the hotel's reputation, build customer loyalty, and quickly resolve any negative press or issues related to customer concerns.
- Managed all in-house sales and marketing activities including updating staff on current events, meeting with prospective customers, and preparing/presenting proposals on rates for banquets, group room reservations, meetings and other special parties or corporate/business conventions.

EDUCATION

B.A., Communication Studies / Special Emphasis in Business, Magna Cum Laude
THE UNIVERSITY OF TENNESSEE, Knoxville, TN

Associates Degree
PARKLAND COLLEGE, Champaign, IL

PROFESSIONAL AFFILIATIONS / COMMUNITY INVOLVEMENT

- Champaign Chamber of Commerce Ambassador
 - Women's Business Council (elected President)
 - Champaign County Chamber of Commerce Leadership School Graduate
 - Promotion Chair of Champaign County YMCA Event
 - Champaign County Urban League Board of Directors (held Secretary and Chairperson roles)
 - Champaign West Rotary (held Chairperson role; recognized as Rotarian of the Year)
 - Rotary Club of Knoxville
-
-

Farragut Tourism / Visitor Advisory Committee

First Name	Akshay
Last Name	Hira
Address1	11341 Campbell Lakes Dr
City	Knoxville
State	Tennessee
Zip	37934
Home Phone	<i>Field not completed.</i>
Cell Phone	7042806426
Business Phone	8656711010
Occupation	General Manager
Education	Bachelors in Business Administration
Why would you like to serve on the Town of Farragut Tourism / Visitor Advisory Committee?	I have been in the hospitality industry since 2002. Working at hotels in Norman, OK, Charlotte, NC and here in Knoxville. I believe the experiences from each of these cities will help me be an effective member of the committee.
Please use the file attachment to the right to attach a resume or use the space provided below to include additional information if desired.	I can send my resume upon request.
File Attachment	<i>Field not completed.</i>
Are you an Intro to Farragut Graduate?	No
The Tourism / Visitor Advisory Committee will consist of 9 voting members. One member will be a representative of the	Representative of a Farragut lodging establishment

Town of Farragut Board of Mayor and Aldermen. Four members will represent the below segments of the community, and four members will be at large members. Please indicate which segment you would represent by checking the appropriate box below:

I give permission to the Town of Farragut to use my likeness on the web and/or Town publications. I have read and understand the Code of Ethics Ordinance and the Tourism Advisory Committee Charter

Name	Akshay Hira
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Date	9/17/2018
------	-----------

Farragut Tourism / Visitor Advisory Committee

First Name	Amit
Last Name	Patel
Address1	12129 Butternut Circle
City	Knoxville
State	TN
Zip	37934
Home Phone	8653847191
Cell Phone	8653847191
Business Phone	<i>Field not completed.</i>
Occupation	Hotel Owner
Education	Bachelor's of Science - Electrical Engineering - UT Knoxville
Why would you like to serve on the Town of Farragut Tourism / Visitor Advisory Committee?	My family and I have been involved in tourism in Farragut since 1989 when we opened the Comfort Inn (now Super 8). Since then we built the Comfort Suites, and Country Inn & Suites. Having invested over \$14 million into this market, we are personally invested in seeing Farragut succeed and flourish in regards to tourism. I am hoping to be able to offer my experience in Farragut tourism / hotel.
Please use the file attachment to the right to attach a resume or use the space provided below to include additional information if desired.	Invested over \$14 into Farragut tourism via hotel development. Experience since 1989 in Farragut tourism.
File Attachment	<i>Field not completed.</i>
Are you an Intro to Farragut Graduate?	No
The Tourism / Visitor Advisory Committee will	Representative of a Farragut lodging establishment

consist of 9 voting members. One member will be a representative of the Town of Farragut Board of Mayor and Aldermen. Four members will represent the below segments of the community, and four members will be at large members. Please indicate which segment you would represent by checking the appropriate box below:

I give permission to the Town of Farragut to use my likeness on the web and/or Town publications. I have read and understand the Code of Ethics Ordinance and the Tourism Advisory Committee Charter

Name	Amit Patel
------	------------

Date	9/28/2018
------	-----------



farragut

TOWN OF FARRAGUT TOURISM/VISITOR ADVISORY COMMITTEE APPLICATION

Name: Angela Wolf Sanders Preferred email: asanders1987@hotmail.com
Address: 1803 Sedgewick Dr Knoxville TN 37922
Home Phone #: Business Phone #: 865-675-0505 Cell Phone #: 865-755-4656
Occupation: Restaurant Mgr
Education: UT graduate

Why would you like to serve on the Town of Farragut Tourism/Visitor Advisory committee?

I would like to be involved so that I will be able to help build the Visitor & Tourism business in Farragut. I love being involved in Farragut events. Our Jets Pizza in Farragut is willing to be involved to help grow the area.

Please attach a resume or use this space to include additional information if desired:

I have managed & built Jets Pizza in Farragut for 9 years. I know the area very well and enjoy the food & entertainment industry!

Are you an Intro to Farragut Graduate? ☐ Yes ☒ No

The Tourism/Visitor Advisory Committee will consist of 9 voting members; 1 member will be a representative of the Town of Farragut Board of Mayor and Alderman, 4 of these members will represent the following segments of the community while the remaining 4 will be at large members. Please indicate which segment you would represent by checking the boxes below:

- ☐ Representative of a Farragut lodging establishment
- ☐ Representative of a Farragut attraction/entertainment establishment
- ☒ Representative of a Farragut dining establishment
- ☐ Representative of a Farragut sales-tax producing retail establishment.
- ☐ At Large member

I give permission to the Town of Farragut to use my likeness on the web and/or Town publications. I have read and understand the Code of Ethics Ordinance and the Tourism Advisory Committee Charter.

Signature: Angela Wolf Sanders Date: 9-28-2018

Please sign and date and return to:

Farragut Town Hall

11408 Municipal Center Drive, Farragut TN 37934

Fax: 675-2096 or scan/email to pam.hall@townoffarragut.org

Farragut Tourism / Visitor Advisory Committee

First Name	Ashley
Last Name	Lynch
Address1	630 Chapel Point Lane
City	Knoxville
State	TN
Zip	37934
Home Phone	<i>Field not completed.</i>
Cell Phone	<i>Field not completed.</i>
Business Phone	865-320-2547
Occupation	Director of Security
Education	Some College
Why would you like to serve on the Town of Farragut Tourism / Visitor Advisory Committee?	My roots in Farragut run very deep. I was born and raised here in the heart of Farragut off of Admiral Road. My grandfather established a very successful bus company (Arwood Bus Lines) that serviced the Farragut area for 40+ years. He was also prominent in the Farragut community. Both of my parents graduated from Farragut and I did as well. I currently work at one of the most prestigious retail centers in our community. I am involved in the coordination, planning, and execution of the "Taste of Turkey Creek," "Fido Fest," "Lights up," and many more. I am responsible for the safety of our tenants, our employees, and our customers. I know that I could deliver a positive impact on the Tourism/Visitor Advisory committee with my deep roots and my 28 years of Farragut experience.
Please use the file attachment to the right to attach a resume or use the space provided below to include additional information if desired.	<i>Field not completed.</i>
File Attachment	<u>Resume.docx</u>

Are you an Intro to Farragut
Graduate? No

The Tourism / Visitor
Advisory Committee will
consist of 9 voting
members. One member will
be a representative of the
Town of Farragut Board of
Mayor and Aldermen. Four
members will represent the
below segments of the
community, and four
members will be at large
members. Please indicate
which segment you would
represent by checking the
appropriate box below:

Representative of a Farragut sales-tax producing retail
establishment

I give permission to the Town of Farragut to use my likeness on the web and/or
Town publications. I have read and understand the Code of Ethics Ordinance and
the Tourism Advisory Committee Charter

Name Ashley Lynch

Date 9/24/2018

Ashley Lynch

PROFESSIONAL PROFILE

Accomplished Retail Operational Director seeking a career that posses a decade of viable experience

CONTACT

☎ 865-719-1088
✉ alynches@gmail.com
🏠 630 Chapel Point Lane

EDUCATION

Criminal Justice,
MAJOR
PennFoster
In Progress

Paralegal Studies,
Pellissippi State
2009 – 2011

SKILLS

Customer Service
Decision-Making
Leadership
Observation &
Reporting
Strategic Planning
Investigations

INTERESTS

Pet Lover
Kayaking
Art
Sewing
Reading
Painting

WORK EXPERIENCE

DIRECTOR OF SECURITY

Allied Universal | Pinnacle at Turkey Creek | 2007 - Present

Responsible for, but not limited to, day-to-day operations for a 659,000 sq ft LifeStyle Shopping Center. Managed a team of 10 security professionals plus two off duty KCSO officers.

- Negotiated and managed a \$250K annual security contract
- Create and manage operational budget
- Regional HR responsibility (Hiring, Terminating, Disciplining, Training)
- Created the first ever Emergency management tabletop discussion (Active Shooter and Weather Disaster) with:
 - Knox County Emergency Management Agency
 - KPD
 - KCSO
 - KFD
 - Rural Metro
- Development of community activation events
 - Fall Fire Safety Festival
 - National Night Out
- Co-produced "The Taste of Turkey Creek"
 - benefitting The Pat Summitt Foundation
- Direct communication with 75 retail tenants and the Knox County Sheriff's Sub-Station
- Directed Turkey Creek greenway clean up activities
 - City of Knoxville
 - KCSO
 - Turkey Creek Land Partners

REFERENCES

Brad Hall
Captain
Knox County Sheriffs Office
| Knoxville, TN
Brad.Hall@knoxsheriff.org
865-399-9306

Darryl Whitehead
General Manager
Bayer Properties | Knoxville, TN
dwhitehead@bayerproperties.com
865-323-3969

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Sue Stuhl, Parks & Leisure Services Director

SUBJECT: Approval of Department Name Change

INTRODUCTION: The purpose of this agenda item is to approve a name change for the Parks and Leisure Services Department to the Parks and Recreation Department.

BACKGROUND: In the mid-1990's the Town's Recreation Department changed its name to Parks and Leisure Services. Leisure was a relatively new term that was being used in both municipal/county parks and recreation departments and for associated bachelor and masters degrees at universities.

DISCUSSION: It is not unusual for certain "buzz words" to have a life span. "Leisure Services" was the buzz word for many years in the parks and recreation field. The general public, though, never fully embraced that name and it can be confusing. Town staff in the parks and leisure services department frequently resort to calling our department "parks and recreation" when citizens don't understand what we were. In contrast, everyone seems to understand what parks and recreation means.

While our department also handles historic resources, public relations and tourism, it was felt that "Parks and Recreation" was clean and descriptive. In light of all the changes coming for this department with the new community center, it was felt that this is the best time to start a new name. Our plan would be to slowly make the changes in both the digital and print world over the next 6 – 9 months.

RECOMMENDATION BY: Parks & Leisure Services Director Sue Stuhl for approval.

PROPOSED MOTION: To approve a name change for the Parks and Leisure Services Department to the Parks and Recreation Department.

BOARD ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>WILLIAMS</u>	<u>MEYER</u>	<u>PINCHOK</u>	<u>POVLIN</u>	<u>BURNETTE</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Bart Hose, Assistant Community Development Director

SUBJECT: Discussion and public hearing on the adoption of the Knox County, City of Knoxville, and Town of Farragut Multi-Jurisdictional Local Hazard Mitigation Plan (June 2018) by Resolution R-2018-09

INTRODUCTION AND BACKGROUND: Knox County, The City of Knoxville, and the Town of Farragut have recently completed work on an updated Multi-Jurisdictional Local Hazard Mitigation Plan. The plan was developed as a required five-year update to the 2011 hazard mitigation plan, in accordance the Disaster Mitigation Act of 2000. It has been approved by the Federal Emergency Management Agency (FEMA) for local adoption. "The purpose of natural hazards mitigation is to reduce or eliminate long-term risk to people and property from natural hazards", and the plan was developed to "reduce future losses to the county and its communities resulting from natural hazards". The plan update was initiated in June of 2017 and was completed with the assistance of Amec Foster Wheeler Environment & Infrastructure, Inc. The planning process utilized a Hazard Mitigation Planning Committee made up of stakeholders and representatives from each of the participating jurisdictions. Several planning meetings were held, along with two public input sessions and an online public survey.

The Farragut Municipal Planning Commission reviewed, approved, and recommended adoption of the plan to the Board of Mayor and Aldermen at its July 19th, 2018 meeting. The Board of Mayor and Aldermen reviewed and discussed the plan at a public workshop session held before its regular meeting on September 13th, 2018.

DISCUSSION: The plan includes a review of the planning process utilized; a general profile of the area and a discussion of each jurisdiction's existing capabilities with respect to mitigation activities; a natural hazard risk assessment that includes descriptions and profiles of all identified hazards and a vulnerability assessment of those hazards; identified mitigation strategies to pursue, and a defined process for ongoing plan maintenance and updating. These plan elements are all required for FEMA approval. The plan provides valuable information regarding natural hazards that may affect the area and the community's potential vulnerability to those hazards. It includes various mitigation strategies, projects, or programs that the planning committee identified to address mitigation goals in the area. These mitigation strategies are intended to provide guidance and direction to local decision makers interested in perusing mitigation goals and programs within their community. Adoption of the plan does not obligate the community to implement the identified mitigation strategies, however, any future mitigation grant applications must be related to them. The plan and strategies can also be amended at any time within the required five-year updating cycle to better adjust to local needs and priorities. It, like all plans, is intended to be a living document in support of good public policy and decision making within the community.

Each local government or covered jurisdiction must individually adopt the plan to be eligible for Federal Hazard Mitigation Grants, when available. These grants include the Hazard Mitigation Grant Program (HMGP) project grant; the Pre-Disaster Mitigation (PDM) project grant; and the Flood Mitigation Assistance (FMA) project grant.

RECOMMENDATION: As noted above, the Planning Commission recommended approval of the plan at its July 19th meeting. The staff recommends approval of Resolution R-2018-09 and adoption of the Knox County, City of Knoxville, and Town of Farragut Multi-Jurisdictional Local Hazard Mitigation Plan.

PROPOSED MOTION: To approve Resolution R-2018-09 and the adoption of the Knox County, City of Knoxville, and Town of Farragut Multi-Jurisdictional Local Hazard Mitigation Plan.

BOARD ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>WILLIAMS</u>	<u>MEYER</u>	<u>PINCHOK</u>	<u>POVLIN</u>	<u>BURNETTE</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____



TOWN OF FARRAGUT

RESOLUTION R-2018-09

ADOPTION OF THE “KNOX COUNTY, CITY OF KNOXVILLE, AND TOWN OF FARRAGUT MULTI-JURISDICTIONAL LOCAL HAZARD MITIGATION PLAN”

WHEREAS, the Town of Farragut, Tennessee recognizes the threat that natural hazards pose to people and property within our community; and

WHEREAS, undertaking hazard mitigation actions will reduce the potential for harm to people and property from future hazard occurrences; and

WHEREAS, the U.S Congress passed the Disaster Mitigation Act of 2000 (“Disaster Mitigation Act”) emphasizing the need for pre-disaster mitigation of potential hazards; and

WHEREAS, the Disaster Mitigation Act made available hazard mitigation grants to state and local governments; and

WHEREAS, an adopted Local Hazard Mitigation Plan is required as a condition of future funding for mitigation projects under multiple FEMA pre- and post-disaster mitigation grant programs; and

WHEREAS, the Town of Farragut, Tennessee fully participated in the FEMA-prescribed mitigation planning process to prepare the “Knox County, City of Knoxville, and Town of Farragut Multi-Jurisdictional Local Hazard Mitigation Plan (June 2018)”; and

WHEREAS, the Tennessee Emergency Management Agency and the Federal Emergency Management Agency Region IV officials have reviewed the “Knox County, City of Knoxville, and Town of Farragut Multi-Jurisdictional Local Hazard Mitigation Plan,” and approved it contingent upon this official adoption of the participating governing body; and

WHEREAS, the Town of Farragut, Tennessee desires to comply with the requirements of the Disaster Mitigation Act and to augment its emergency planning efforts by formally adopting the Multi-Jurisdictional Local Hazard Mitigation Plan; and

WHEREAS, adoption by the governing body for the Town of Farragut demonstrates the jurisdictions' commitment to fulfilling the mitigation goals and objectives outlined in this Multi-Jurisdictional Local Hazard Mitigation Plan; and

WHEREAS, adoption of this legitimizes the plan and authorizes responsible agencies to carry out their responsibilities under the plan;

NOW, THEREFORE BE IT RESOLVED, that the Town of Farragut, Tennessee adopts the "Knox County, City of Knoxville, and Town of Farragut Multi-Jurisdictional Local Hazard Mitigation Plan (June 2018)" as an official plan; and

BE IT FURTHER RESOLVED, the Town of Farragut, Tennessee will submit this Adoption Resolution to the Tennessee Emergency Management Agency and Federal Emergency Management Agency Region IV officials to enable the plan's final approval.

This Resolution is duly adopted by the Board of Mayor and Aldermen of the Town of Farragut on this 11th day of October 2018.

Ron Williams, Mayor

Allison Myers, Town Recorder

AGENDA NUMBER VIII. A.1.

MEETING DATE

October 11, 2018**REPORT TO THE BOARD OF MAYOR AND ALDERMEN****PREPARED BY:** Mark Shipley, Community Development Director**SUBJECT:** Ordinance 18-14, First reading of an ordinance to rezone Parcel 95 and a portion of Parcel 94, Tax Map 152N, Group A (end of Thornbush Lane in the Sheffield Subdivision), 6.72 Acres, from R-1 and A to R-1/OSR (Dave Wilkinson, Applicant)

INTRODUCTION AND BACKGROUND: This item involves rezoning one parcel (number 95) and a portion of a second parcel (number 94) from Rural Single Family Residential (R-1) and Agricultural (A) to Rural Single Family/Open Space Residential Overlay (R-1/OSR). The parcels in question were part of a resubdivision plat that was approved by the Planning Commission on September 20, 2018. The property is located to the west of the existing developed portions of the Sheffield Subdivision and was originally part of the Galbraith family's property on which Sheffield is located. Provisions were, however, made for the property to be added to the Sheffield development. Much of the property in question is open field, with some wooded sections located along the existing western property lines and the proposed southern property line. Topographically, the property slopes downward from the existing portions of Sheffield towards Little Turkey Creek to the west and a small drainage area (draw) to the south. This small drainage is proposed as the property's southern boundary. The steepest grades on the property are located along the western and proposed southern property lines.

DISCUSSION: The requested R-1/OSR zoning for the property would be consistent with the Future Land Use Plan (FLUP) and the adjoining existing land use and zoning in the Sheffield development. The FLUP designates the property as Open Space Cluster Residential and Sheffield is currently zoned R-1/OSR. The proposed zoning will allow the owner/developer to better design around the sites topographic constraints and preserve the existing wooded areas to the west and south.

RECOMMENDATION: At their meeting on September 20, 2018, the Planning Commission unanimously recommended approval of Ordinance 18-14. Community Development Director, Mark Shipley, recommends approval of Ordinance 18-14 on first reading.

PROPOSED MOTION: To approve Ordinance 18-14 on first reading.

BOARD ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>WILLIAMS</u>	<u>MEYER</u>	<u>PINCHOK</u>	<u>POVLIN</u>	<u>BURNETTE</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

RESOLUTION PC-18-15

FARRAGUT MUNICIPAL PLANNING COMMISSION

A RESOLUTION TO APPROVE AN AMENDMENT TO THE FARRAGUT ZONING MAP, ORDINANCE 86-16, TO RECOMMEND THE APPROVAL OF THE REZONING OF PARCEL 95 (APPROXIMATELY 5.39 AC) AND A PORTION OF PARCEL 94 (APPROXIMATELY 1.8 AC), TAX MAP 152NA, SAID PROPERTY TOTALING 6.72 ACRES AND BEING LOCATED OFF THORNBUSH LANE IN THE VICINITY OF THE INTERSECTION OF VIRTUE ROAD AND TURKEY CREEK ROAD, FROM R-1 (RURAL SINGLE FAMILY RESIDENTIAL DISTRICT) AND A (AGRICULTURAL) TO R-1/OSR (RURAL SINGLE FAMILY RESIDENTIAL DISTRICT / OPEN SPACE RESIDENTIAL OVERLAY DISTRICT)

WHEREAS, the Tennessee Code Annotated, Section 13-4-201 et seq, provides that the Municipal Planning Commission shall make and adopt a general plan for the physical development of the municipality; and

WHEREAS, the Farragut Municipal Planning Commission has adopted various elements of a zoning plan as an element of the general plan for physical development; and

WHEREAS, a public hearing was held on this request on September 20, 2018;

NOW, THEREFORE, BE IT RESOLVED that the Farragut Municipal Planning Commission hereby recommends approval to the Farragut Board of Mayor and Aldermen of an ordinance, amending Ordinance 86-16, of the Farragut Zoning Ordinance, by adding Ordinance 18-14.

ADOPTED this 20th day of September, 2018.


Rita Holladay, Chairman


Edwin K. Whiting, Secretary

ORDINANCE:	18-14
PREPARED BY:	Hose
REQUESTED BY:	Town of Farragut
CERTIFIED BY FMPC:	September 20, 2018
PUBLIC HEARING:	_____
PUBLISHED IN:	_____
DATE:	_____
1ST READING:	_____
2ND READING:	_____
PUBLISHED IN:	_____
DATE:	_____

AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE TOWN OF FARRAGUT, TENNESSEE, ORDINANCE 86-16, AS AMENDED, PURSUANT TO SECTION 13-4-201, TENNESSEE CODE ANNOTATED.

BE IT ORDAINED by the Board of Mayor and Aldermen of the Town of Farragut, Tennessee, that the Farragut Zoning Ordinance, Ordinance 86-16, as amended, is hereby amended as follows:

SECTION 1.

The Farragut Zoning Ordinance, Ordinance 86-16, as amended, is hereby amended by rezoning Parcel 95 (approximately 5.39 ac) and a portion of Parcel 94 (approximately 1.8 ac), Tax Map 152NA, said property totaling 6.72 acres and being located off Thornbush Lane in the vicinity of the intersection of Virtue Road and Turkey Creek Road, from R-1 (Rural Single Family Residential District) and A (Agricultural) to R-1/OSR (Rural Single Family Residential District / Open Space Residential Overlay District) (See Exhibit A).

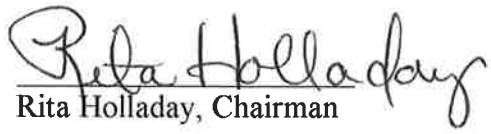
SECTION 2.

This ordinance shall take effect from and after its final passage and publication, the public welfare requiring it.

Ron Williams, Mayor

Allison Myers, Town Recorder

Certified to the Farragut Board of Mayor and Aldermen this _____ day of _____, 2018, with approval recommended.


Rita Holladay, Chairman


Edwin K. Whiting, Secretary

FARRAGUT MUNICIPAL PLANNING COMMISSION



Exhibit A
Ordinance 18-14

Rezone
Parcel 95 and a portion of Parcel 94

From
R-1 & A (Rural Single-Family Residential
& Agricultural)

to

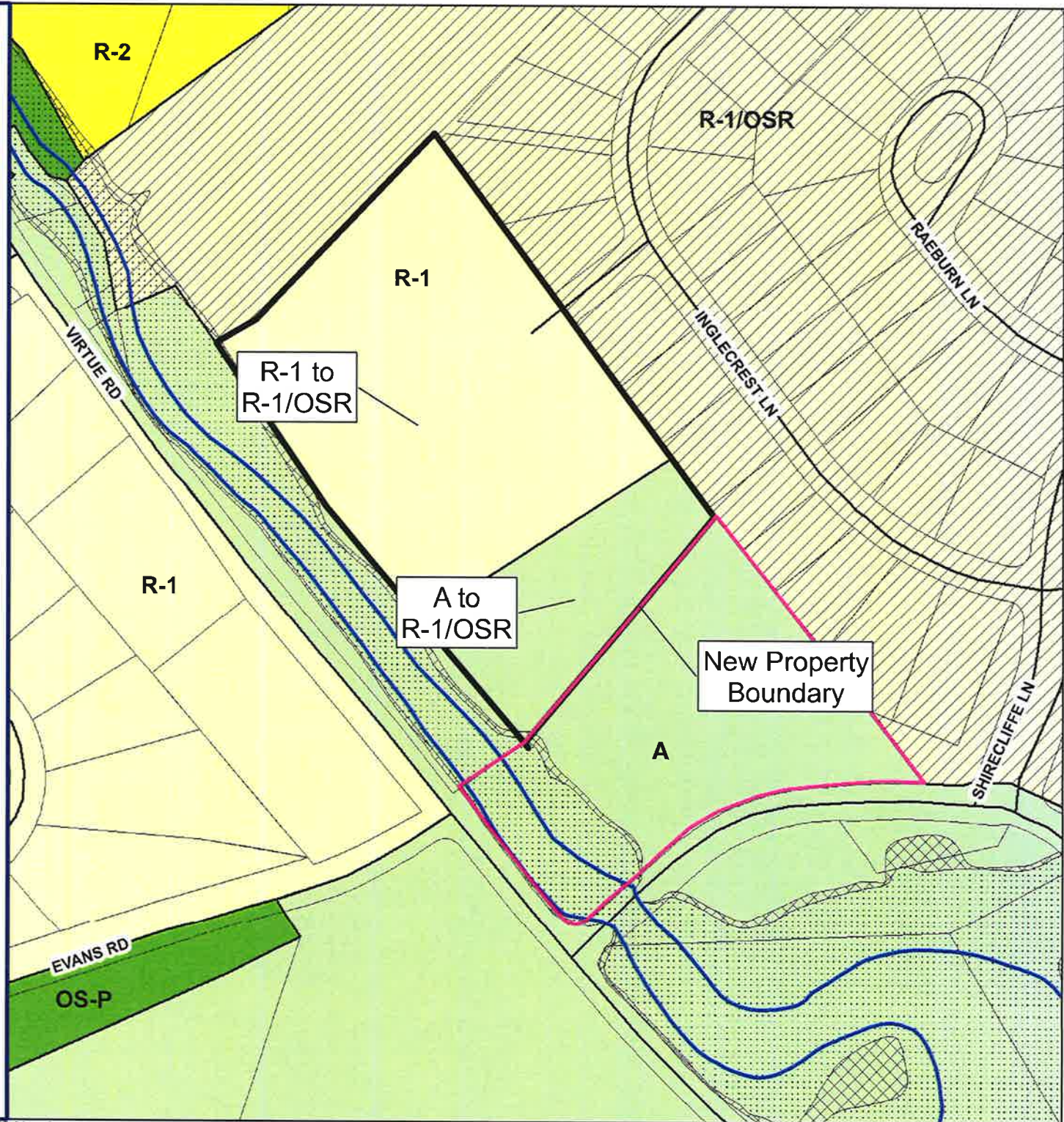
R-1/OSR (Rural Single-Family Residential/
Open Space Residential)

Legend

- FEMA Floodway
- FPD-100 Year
- FPD-500 Year
- Streets
- Parcels
- A, Agricultural
- OS-P, Open Space/Park
- R-1, Rural Single-Family Residential
- R-2, General Single-Family Residential
- OSR, Open Space Residential Overlay



1 in = 200 ft



AGENDA NUMBER VIII. A. 2.

MEETING DATE

October 11, 2018

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Mark Shipley, Community Development Director

SUBJECT: Ordinance 18-15, First reading of an ordinance to rezone a portion of Parcel 94, Tax Map 152N, Group A, 3.61 Acres, from A to R-1 (Dave Wilkinson, Applicant)

INTRODUCTION AND BACKGROUND: This item involves rezoning a 3.61-acre portion of Parcel 94, Tax Map 152N, Group A from Agricultural (A) to Rural Single Family Residential (R-1). The property in question was part of a resubdivision plat that was approved by the Planning Commission on September 20, 2018. The resultant lot will only be 3.61 acres and will fall below the minimum Agricultural District lot size of 5 acres. This would create a non-conforming situation unless the property is rezoned.

DISCUSSION: The property in question currently contains an existing single-family home and is in an area characterized by single-family residential development. The surrounding zoning is a mix of Rural Single Family, Rural Single Family/Open Space Residential and Agricultural Districts. The proposed R-1 (Rural Single Family Residential) Zoning District would seem reasonable given the properties existing use and location. The Future Land Use Plan (FLUP) designates the property, along with the adjoining parcel (Parcel 95) for Open Space Cluster Residential development. At 3.61 acres, the resubdivided lot will not meet the minimum lot size requirement for the Town's OSR district. The requested rezoning to R-1 would provide for a zoning district that would be compliant with the remaining lot size and compatible with the existing use of the property and the general plan of development of the surrounding area.

RECOMMENDATION: At their meeting on September 20, 2018, the Planning Commission unanimously recommended approval of Ordinance 18-15. Community Development Director, Mark Shipley, recommends approval of Ordinance 18-15 on first reading.

PROPOSED MOTION: To approve Ordinance 18-15 on first reading.

BOARD ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>WILLIAMS</u>	<u>MEYER</u>	<u>PINCHOK</u>	<u>POVLIN</u>	<u>BURNETTE</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

RESOLUTION PC-18-16

FARRAGUT MUNICIPAL PLANNING COMMISSION

A RESOLUTION TO APPROVE AN AMENDMENT TO THE FARRAGUT ZONING MAP, ORDINANCE 86-16, TO RECOMMEND THE APPROVAL OF THE REZONING OF A PORTION OF PARCEL 94, TAX MAP 152NA, SAID PROPERTY TOTALING 3.61 ACRES AND BEING LOCATED AT THE INTERSECTION OF TURKEY CREEK ROAD AND VIRTUE ROAD, FROM A (AGRICULTURAL) TO R-1 (RURAL SINGLE FAMILY RESIDENTIAL DISTRICT)

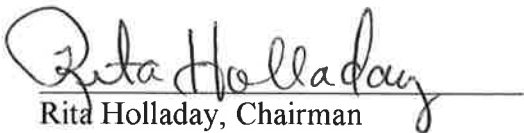
WHEREAS, the Tennessee Code Annotated, Section 13-4-201et seq, provides that the Municipal Planning Commission shall make and adopt a general plan for the physical development of the municipality; and

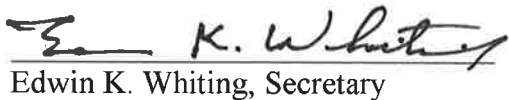
WHEREAS, the Farragut Municipal Planning Commission has adopted various elements of a zoning plan as an element of the general plan for physical development; and

WHEREAS, a public hearing was held on this request on September 20, 2018;

NOW, THEREFORE, BE IT RESOLVED that the Farragut Municipal Planning Commission hereby recommends approval to the Farragut Board of Mayor and Aldermen of an ordinance, amending Ordinance 86-16, of the Farragut Zoning Ordinance, by adding Ordinance 18-15.

ADOPTED this 20th day of September, 2018.


Rita Holladay, Chairman


Edwin K. Whiting, Secretary

ORDINANCE: 18-15
PREPARED BY: Hose
REQUESTED BY: Town of Farragut
CERTIFIED BY FMPC: September 20, 2018
PUBLIC HEARING: _____
PUBLISHED IN: _____
DATE: _____
1ST READING: _____
2ND READING: _____
PUBLISHED IN: _____
DATE: _____

AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE TOWN OF FARRAGUT, TENNESSEE, ORDINANCE 86-16, AS AMENDED, PURSUANT TO SECTION 13-4-201, TENNESSEE CODE ANNOTATED.

BE IT ORDAINED by the Board of Mayor and Aldermen of the Town of Farragut, Tennessee, that the Farragut Zoning Ordinance, Ordinance 86-16, as amended, is hereby amended as follows:

SECTION 1.

The Farragut Zoning Ordinance, Ordinance 86-16, as amended, is hereby amended by rezoning a portion of Parcel 94, Tax Map 152NA, said property totaling 3.61 acres and being located at the intersection of Turkey Creek Road and Virtue Road, from A (Agricultural) to R-1 (Rural Single Family Residential District) (See Exhibit A).

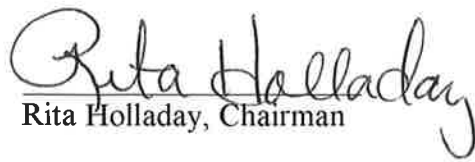
SECTION 2.

This ordinance shall take effect from and after its final passage and publication, the public welfare requiring it.

Ron Williams, Mayor

Allison Myers, Town Recorder

Certified to the Farragut Board of Mayor and Aldermen this _____ day of _____, 2018, with approval recommended.


Rita Holladay, Chairman


Edwin K. Whiting, Secretary

FARRAGUT MUNICIPAL PLANNING COMMISSION



**Exhibit A
Ordinance 18-15**

**Rezone
A portion of Parcel 94**

From
A (Agricultural)

to

R-1 (Rural Single-Family Residential)

Legend

-  FEMA Floodway
-  FPD-100 Year
-  FPD-500 Year
-  Streets
-  Parcels
-  A, Agricultural
-  OS-P, Open Space/Park
-  R-1, Rural Single-Family Residential
-  R-2, General Single-Family Residential
-  OSR, Open Space Residential Overlay



1 in = 200 ft

