



**FARRAGUT BOARD OF MAYOR AND ALDERMEN
MINUTES**

February 14, 2019

**BEER BOARD
6:50 PM**

**BMA MEETING
7:00 PM**

- I. Silent Prayer, Pledge of Allegiance, Roll Call**
- II. Approval of Agenda**
- III. Mayor's Report**
- IV. Approval of Minutes**
 - A. January 24, 2019
- V. Ordinances**
 - A. Public Hearing & Second Reading
 1. Ordinance 19-05, an Ordinance to Amend Appendix A, Zoning, Chapter 4, General Provisions and Exceptions, Section II, Administration and Enforcement, Part C, Farragut Board of Zoning Appeals, of the Farragut Municipal Code, Insert Item 6, Attendance
 2. Ordinance 19-06, Ordinance to amend the Capital Investment Program and State Street Aid Fund budget of the Fiscal Year 2018-2019 budget, passed by Ordinance 18-06
- VI. Citizens Forum**
- VII. Town Administrator's Report**
- VIII. Town Attorney's Report**

11408 MUNICIPAL CENTER DRIVE | FARRAGUT, TN 37934 | 865.966.7057
WWW.TOWNOFFARRAGUT.ORG

It is the policy of the Town of Farragut not to discriminate on the basis of race, color, national origin, age, sex, or disability pursuant to Title VI of the civil Rights Act of 1964, Public Law 93-112 and 101-336 in its hiring, employment practices and programs. To request accommodations due to disabilities, please contact the ADA Coordinator at jcurry@townoffarragut.org or 865-966-7057 in advance of the meeting.

Mayor Williams called the meeting to order at 7:00 PM. Members present were Mayor Williams, Aldermen Burnette, Meyer, Pinchok and Povlin.

Approval of Agenda

Motion was made to approve the agenda as presented. Moved by Alderman Povlin, seconded by Alderman Pinchok; voting yes, Mayor Williams, Aldermen Burnette, Meyer, Pinchok and Povlin; no nays; motion passed.

Mayor's Report

Vice Mayor Povlin announced that the Farragut Dance team won the championship for the second year.

Mayor Williams nominated Alderman Pinchok as the BMA liaison member to the Tourism Committee. Moved by Alderman Povlin, seconded by Alderman Meyer; voting yes, Mayor Williams, Aldermen Burnette, Meyer, Pinchok and Povlin; no nays; motion passed.

Approval of Minutes

Motion was made to approve the minutes of January 24, 2019 as presented. Moved by Alderman Povlin, seconded by Alderman Pinchok; voting yes, Mayor Williams, Aldermen Burnette, Meyer, Pinchok and Povlin; no nays; motion passed.

Ordinances

Public Hearing & Second Reading

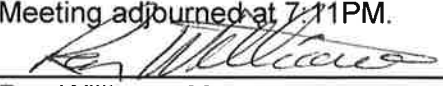
Ordinance 19-05, an Ordinance to Amend Appendix A, Zoning, Chapter 4, General Provisions and Exceptions, Section II, Administration and Enforcement, Part C, Farragut Board of Zoning Appeals, of the Farragut Municipal Code, Insert Item 6, Attendance

Motion was made to approve Ordinance 19-05 on second and final reading. Moved by Alderman Povlin, seconded by Alderman Pinchok; voting yes, Mayor Williams, Aldermen Burnette, Meyer, Pinchok and Povlin; no nays; motion passed.

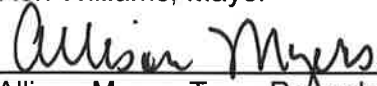
Ordinance 19-06, Ordinance to amend the Capital Investment Program and State Street Aid Fund budget of the Fiscal Year 2018-2019 budget, passed by Ordinance 18-06

Motion was made to approve Ordinance 19-06 on second and final reading. Moved by Alderman Povlin, seconded by Alderman Pinchok; voting yes, Mayor Williams, Aldermen Burnette, Meyer, Pinchok and Povlin; no nays; motion passed.

Meeting adjourned at 7:11PM.



Ron Williams, Mayor



Allison Myers, Town Recorder



**FARRAGUT BOARD OF MAYOR AND ALDERMEN
AGENDA
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6:50 PM**

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Board of Mayor and Aldermen Meeting Public Comment Protocol

The Board of Mayor and Aldermen welcomes and invites citizens to participate in public meetings.

At the beginning of each meeting, there will be time reserved for public comment under the Citizen Forum agenda item. If you are interested in speaking, please fill out a blue comment card and turn it in to the Town Clerk or staff member. This time is set aside specifically for comments on items that are not on the Board of Mayor and Aldermen regular agenda for the meeting. Each speaker will be given five (5) minutes to speak on his/her topic.

During the regular agenda portion of the meeting there may be an allowance for public comment for each agenda item. The Mayor may recognize individuals for public comment based on the following guidelines:

1. The Mayor shall maintain and control the meeting to provide a professional and objective environment conducive to presentation and discussion of the agenda items;
2. Anyone interested in speaking should fill out a blue comment card stating which agenda item they would like to comment on and turn in to the Town Clerk or a staff member;
3. Speakers shall come to the podium and identify themselves by name and address;
4. Public comment shall be limited to five (5) minutes per individual, time may be extended at the discretion of the Mayor; time is not transferable to other speakers;
5. Speakers should strive to avoid redundancy;
6. Comments shall address issues, not individuals or personalities;
7. Comments may support or oppose particular issues or measures, but the motives of those with differing views shall not be questioned or attacked;
8. Personal attacks and malicious comments shall not be tolerated;
9. An applicant, and/or their representative(s), for an item on the regular agenda shall be afforded the time necessary to present their request and respond to questions. The five (5) minute limitation shall not apply. However, the Mayor may ask an applicant to stay on point in order to facilitate the efficiency of the meeting.



FARRAGUT BEER BOARD

February 14, 2019

6:50 PM

I. Approval of Minutes

A. January 10, 2019

II. Beer Permit Request

- A. Approval of Class 6, Special Occasion Beer Permit for Remote Area Medical's "Southern Tequila & Taco Festival"
- B. Approval of Class 6, Special Occasion Beer Permit for Young Williams Animal Center and Pinnacle at Turkey Creek's "Fido Fest"

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FARRAGUT BEER BOARD

January 10, 2019

Alderman Pinchok, Chairman, called the beer board meeting to order at 6:55 PM.
Members present were Mayor Williams, Aldermen Burnette, Meyer, Pinchok and Povlin.

Approval of Minutes

Motion was made to approve the minutes of September 13, 2018 as presented.
Moved by Alderman Povlin, seconded by Mayor Williams; voting yes, Mayor Williams, Aldermen Burnette, Meyer, Pinchok and Povlin; no nays; motion passed.

Beer Permit Request

Approval of Class 3, On-Premise, Hotel/Motel Permit for Hampton Inn & Suites Farragut, 11340 Campbell Lakes Drive

Motion was made to approve a Class 3 permit for the Hampton Inn & Suites.
Moved by Alderman Povlin, seconded by Mayor Williams; voting yes, Mayor Williams, Aldermen Burnette, Meyer, Pinchok and Povlin; no nays; motion passed.

Ron Pinchok, Chairman

Allison Myers, Town Recorder

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REPORT TO THE BEER BOARD

PREPARED BY: Allison Myers, Town Recorder

SUBJECT: Approval of Class 6, Special Occasion Permit for Remote Area Medical Southern Tequila & Taco Festival, April 26, 2019.

DISCUSSION:

The Remote Area Medical is planning a Southern Tequila & Taco Festival and is requesting a special event beer permit. The Town's Municipal Code governing special occasion beer permits is below.

Sec. 8-212. - Special occasion beer permit.

The special occasion beer permit request shall be made on such form as the board shall prescribe and/or furnish and shall be accompanied by a non-refundable application fee of one hundred dollars (\$100.00).

- (1) The beer board is authorized to issue a special occasion beer permit to bona fide charitable or nonprofit organizations for special events.
- (2) The special occasion beer permit shall not be issued for longer than one (1) forty-eight-hour period, unless otherwise specified by the beer board, subject to the limitations on the hours, imposed by law.
- (3) The application for the special occasion beer permit shall state whether the applicant is a charitable or nonprofit organization, include documents showing evidence of the type of organization, and state the location of the premise upon which alcoholic beverages shall be served and the purpose for the request of the license.
- (4) For purposes of this section:

Bona fide charitable or nonprofit organization means any corporation or other legal entity which has been recognized as exempt from federal taxes under section 501(c) of the Internal Revenue Code.
- (5) No charitable or nonprofit organization possessing a special occasion beer permit shall purchase, for sale or distribution, beer from any source other than a licensee as provided pursuant to state law.
- (6) Failure of the special occasion permittee to abide by the conditions of the permit and all laws of the State of Tennessee and the Town of Farragut will result in a denial of a special occasion beer permit for the sale of beer for a period of two (2) years.

The Remote Area Medical is a nonprofit organization and is requesting the permit for April 26, 2019.

RECOMMENDATION BY:

Allison Myers, Town Recorder, for approval.

PROPOSED MOTION:

Motion to approve the special occasion beer permit for the Remote Area Medical Cinco Festival, April 26, 2019.

BOARD ACTION:

MOTION BY: _____ **SECONDED BY:** _____

APPLICATION FOR BEER PERMIT

STATE OF TENNESSEE

TOWN OF FARRAGUT

pd
Feb 14

I hereby make application for a permit to sell, store, manufacture, or distribute Beer under the provisions of Tennessee Code Annotated Section 57-5-101 et seq. and base my application upon the answers to the following questions:

1. Reason for application: New Business ____ New Ownership ____ Name Change ____ Other X
2. Type of permit requested, please circle all that apply:

Class 1 On-Premise

Class 2 On-Premise, Other

Class 3 On-Premise, Hotel/Motel

Class 4 On-Premise, Tavern

Class 5 Off-Premise

Class 6, Special Occasion

3. Name of Applicant(s) (Owner(s) of Business) Remote Area Medical
Donald Mackay, CFO

4. Type of applicant (check one):

Person ____ Firm ____ Corporation X Joint-Stock Company ____ Syndicate ____ Other ____

5. List all persons, firms, corporations, joint-stock companies, syndicates, or associations having at least a 5% ownership interest in the business:

N/A

6. Applicant's present home address:

2200 Stock Creek Blvd., Rockford, TN 37853

7. Date of Birth _____ Home Telephone Number _____

Business Telephone Number _____ Social Security Number _____

8. Representative Email Address: donmackay@ramusa.org

9. Under what name will the business operate? Same

10. Business address See 6 above

Business Telephone number 865-579-1530

11. Specify the identity, email and physical address of the person to receive annual privilege tax notices and any other communication from the Town:

Donald Mackay. donmackay@ramusa.org
2200 Stock Creek Blvd, Rockford, TN 37853

12. Information of any manager, other than the applicant:

Name: _____ Birth Date: _____

Address: _____

Phone Number: _____

13. Has any person having at least a 5% ownership interest, any of the managers, or any other employee of the business, been convicted of any violation of the beer or alcoholic beverage laws or any crime within the last ten (10) years: ___ Yes ☒ No. If yes, give particulars of each charge, court, and date convicted.

14. Have you or your organization ever had a Beer Permit revoked, suspended, or denied in the State of Tennessee? No If so, specify, where, when, and why:

15. Name and address of property owner, if other than the business owner:

16. What is the name and address of the Church (or other place of worship) nearest to your business?

17. What is the name and address of the school nearest to your business?

18. Special Occasion Event Name: Southern Teguilla & Taco Festival

Location of the special occasion event: 11221 Outlet Dr, Farragut, 37932

Event Date & Times: 4/26/19 5pm - 9pm

Representative name & phone number: Chris Hall 865-254-5343

Have you received a special event permit to hold the event in the Town of Farragut? Applied

19. Tennessee Sales Tax Number: _____

20. Town of Farragut Business License Number _____

I certify that I am knowledgeable of the laws prohibiting the sale of beer to minors and that this application contains true information to the best of my knowledge and belief.

I understand that this application is subject to the Tennessee Public Records Act and shall be open for inspection and reproduction by any citizen. Tennessee Code Annotated 10-7-503.

I understand that by submitting this application, a background investigation shall be conducted and any and any and all documents related to my request shall become public records.

I understand that the applicant or representative must be present at the beer board meeting in which the permit will be discussed.

 1/30/19
Signature of Applicant/Owner (or authorized Corporate Official)

Sworn to and subscribed before me this 30 day of January, 2019


Notary Public

My Commission Expires: My Commission Expires April 27, 2021



Notice: A non-refundable \$250 fee must accompany this application. Any applicant making false statement in this application shall forfeit his/her permit and shall not be eligible to receive any permit for a period of ten years.

A privilege tax of \$100 is imposed on the business of selling, distributing, storing or manufacturing beer in this state effective January 1, 1994 and each successive January 1. Any holder of a beer permit issued after January 1, 1994 shall pay a pro rata portion of this annual tax when the permit is issued.

FOR OFFICE USE ONLY

Application is hereby: Approved _____ Denied _____

On this date: _____, 20__

Beer Board Chairman

Town Recorder

From: Frankie Ballew [mailto:frankie.ballew@sitel.com]
Sent: Wednesday, January 30, 2019 12:38 PM
To: Ab37@Food-concepts.com
Subject: Southern Tequila and Taco Festival Location



Hello Mr. Volupe,

We are so excited that Southern Tequila & Taco Festival has selected Sitel Tennessee as their location to host your event. The location address is [11221 Outlet Drive, Knoxville, 37932](#). Please let me know if you need anything.

Thank you,

Frankie Ballew

Talent Acquisition Specialist, Knoxville, **Sitel**

+1.865.582.6755(M) | Eastern Time – United States

Frankie.Ballew@sitel.com | sitel.com

REPORT TO THE BEER BOARD

PREPARED BY: Allison Myers, Town Recorder

SUBJECT: Approval of Class 6, Special Occasion Permit for Pinnacle at Turkey Creek and Young Williams Animal Center's "Fido Fest", May 11, 2019.

DISCUSSION:

The Pinnacle at Turkey Creek and Young Williams Animal Center is planning a "Fido Fest" and is requesting a special event beer permit. The Town's Municipal Code governing special occasion beer permits is below.

Sec. 8-212. - Special occasion beer permit.

The special occasion beer permit request shall be made on such form as the board shall prescribe and/or furnish and shall be accompanied by a non-refundable application fee of one hundred dollars (\$100.00).

- (1) The beer board is authorized to issue a special occasion beer permit to bona fide charitable or nonprofit organizations for special events.
- (2) The special occasion beer permit shall not be issued for longer than one (1) forty-eight-hour period, unless otherwise specified by the beer board, subject to the limitations on the hours, imposed by law.
- (3) The application for the special occasion beer permit shall state whether the applicant is a charitable or nonprofit organization, include documents showing evidence of the type of organization, and state the location of the premise upon which alcoholic beverages shall be served and the purpose for the request of the license.
- (4) For purposes of this section:

Bona fide charitable or nonprofit organization means any corporation or other legal entity which has been recognized as exempt from federal taxes under section 501(c) of the Internal Revenue Code.
- (5) No charitable or nonprofit organization possessing a special occasion beer permit shall purchase, for sale or distribution, beer from any source other than a licensee as provided pursuant to state law.
- (6) Failure of the special occasion permittee to abide by the conditions of the permit and all laws of the State of Tennessee and the Town of Farragut will result in a denial of a special occasion beer permit for the sale of beer for a period of two (2) years.

The Young Williams Animal Center is a nonprofit organization and is requesting the permit for May 11, 2019.

RECOMMENDATION BY:

Allison Myers, Town Recorder, for approval.

PROPOSED MOTION:

Motion to approve the special occasion beer permit for the Pinnacle at Turkey Creek and Young Williams Animal Center's "Fido Fest", May 11, 2019.

BOARD ACTION:

MOTION BY: _____ **SECONDED BY:** _____

APPLICATION FOR BEER PERMIT

STATE OF TENNESSEE

TOWN OF FARRAGUT

I hereby make application for a permit to sell, store, manufacture, or distribute Beer under the provisions of Tennessee Code Annotated Section 57-5-101 et seq. and base my application upon the answers to the following questions:

- Reason for application: New Business ____ New Ownership ____ Name Change ____ Other X
- Type of permit requested, please circle all that apply:

Class 1 On-Premise

Class 2 On-Premise, Other

Class 3 On-Premise, Hotel/Motel

Class 4 On-Premise, Tavern

Class 5 Off-Premise

Class 6, Special Occasion

- Name of Applicant(s) (Owner(s) of Business) Pinnacle at Turkey Creek

- Type of applicant (check one):

Person ____ Firm ____ Corporation X Joint-Stock Company ____ Syndicate ____ Other ____

- List all persons, firms, corporations, joint-stock companies, syndicates, or associations having at least a 5% ownership interest in the business:

Hart TC I-III, IV
Bayer Properties

- Applicant's present home address:

11251 Parkside Drive Knoxville, TN 37934

- Date of Birth 12/31/1961 Home Telephone Number _____

Business Telephone Number 865-675-0120 Social Security Number _____

- Representative Email Address: DWhithead@bayerproperties.com

- Under what name will the business operate? Pinnacle at Turkey Creek

- Business address 11251 Parkside Drive

Business Telephone number 865-675-0120

11. Specify the identity, email and physical address of the person to receive annual privilege tax notices and any other communication from the Town:

11251 Parkside Drive
Knoxville, TN, 37934

12. Information of any manager, other than the applicant:

Name: _____ Birth Date: _____

Address: _____

Phone Number: _____

13. Has any person having at least a 5% ownership interest, any of the managers, or any other employee of the business, been convicted of any violation of the beer or alcoholic beverage laws or any crime within the last ten (10) years: ____ Yes ☒ No. If yes, give particulars of each charge, court, and date convicted.

14. Have you or your organization ever had a Beer Permit revoked, suspended, or denied in the State of Tennessee? _____ If so, specify, where, when, and why:

15. Name and address of property owner, if other than the business owner:

16. What is the name and address of the Church (or other place of worship) nearest to your business?

Christ Connection 4116 N. Campbell Station Rd

17. What is the name and address of the school nearest to your business?

Farragut Primary School 509 N. Campbell St Rd

18. Special Occasion Event Name: Fido Fest

Location of the special occasion event: 11403 Parkside Drive Knoxville, TN 37934

Event Date & Times: May 11th 2019 11a-3p

Representative name & phone number: Darryl Whitehead, 865-675-0120

Have you received a special event permit to hold the event in the Town of Farragut? YES 2019

19. Tennessee Sales Tax Number: _____

20. Town of Farragut Business License Number _____

I certify that I am knowledgeable of the laws prohibiting the sale of beer to minors and that this application contains true information to the best of my knowledge and belief.

I understand that this application is subject to the Tennessee Public Records Act and shall be open for inspection and reproduction by any citizen. Tennessee Code Annotated 10-7-503.

I understand that by submitting this application, a background investigation shall be conducted and any and any and all documents related to my request shall become public records.

I understand that the applicant or representative must be present at the beer board meeting in which the permit will be discussed.



Signature of Applicant/Owner (or authorized Corporate Official)



Sworn to and subscribed before me this 31 day of January, 2019.



Notary Public

My Commission Expires: My Commission Expires October 8, 2019.

Notice: A non-refundable \$250 fee must accompany this application. Any applicant making false statement in this application shall forfeit his/her permit and shall not be eligible to receive any permit for a period of ten years.

A privilege tax of \$100 is imposed on the business of selling, distributing, storing or manufacturing beer in this state effective January 1, 1994 and each successive January 1. Any holder of a beer permit issued after January 1, 1994 shall pay a pro rata portion of this annual tax when the permit is issued.

FOR OFFICE USE ONLY

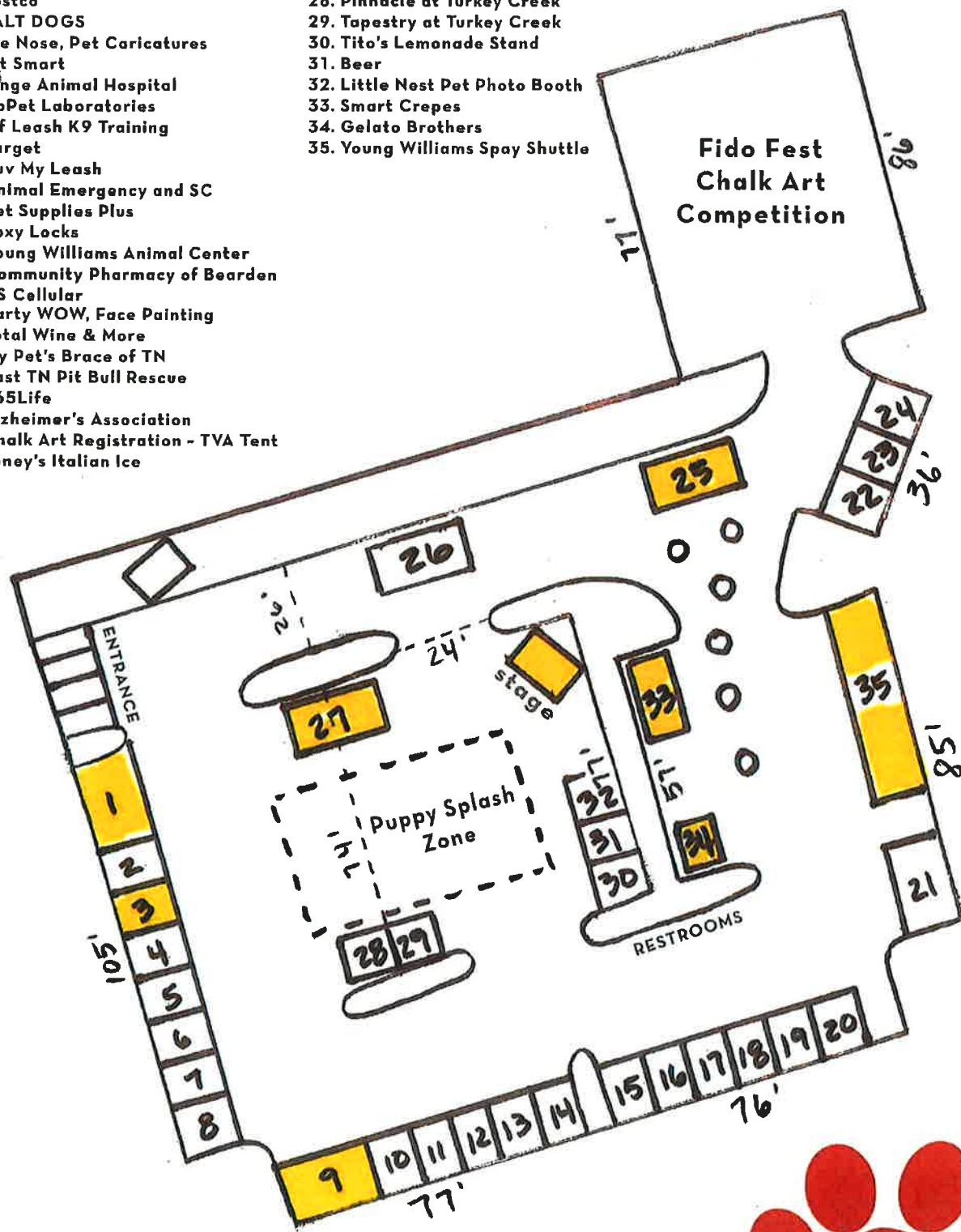
Application is hereby: Approved _____ Denied _____

On this date: _____, 20__

Beer Board Chairman

Town Recorder

1. The Upbeat K9 / Smoky Mountain DD
2. Knoxville TVA Credit Union
3. Costco
4. HALT DOGS
5. The Nose, Pet Caricatures
6. Pet Smart
7. Large Animal Hospital
8. BioPet Laboratories
9. Off Leash K9 Training
10. Target
11. Luv My Leash
12. Animal Emergency and SC
13. Pet Supplies Plus
14. Foxy Locks
15. Young Williams Animal Center
16. Community Pharmacy of Bearden
17. US Cellular
18. Party WOW, Face Painting
19. Total Wine & More
20. My Pet's Brace of TN
21. East TN Pit Bull Rescue
22. 865Life
23. Alzheimer's Association
24. Chalk Art Registration - TVA Tent
25. Toney's Italian Ice
26. Flourish Flower Truck
27. Radio Systems Corporation
28. Pinnacle at Turkey Creek
29. Tapestry at Turkey Creek
30. Tito's Lemonade Stand
31. Beer
32. Little Nest Pet Photo Booth
33. Smart Crepes
34. Gelato Brothers
35. Young Williams Spay Shuttle





FARRAGUT BOARD OF MAYOR AND ALDERMEN MINUTES

January 24, 2019

**BMA MEETING
7:00 PM**

Mayor Williams called the meeting to order at 7:00 PM. Members present were Mayor Williams, Aldermen Meyer, Pinchok and Povlin; Alderman Burnette was absent.

Approval of Agenda

Motion was made to approve the agenda as presented. Moved by Alderman Povlin, seconded by Alderman Pinchok; voting yes, Mayor Williams, Aldermen Meyer, Pinchok and Povlin; Alderman Burnette was absent; no nays; motion passed.

Citizens Forum

John Schoonmaker, District 5 County Commissioner, made the board aware of a safety improvement project on Northshore Drive, near Concord Road.

Approval of Minutes

Motion was made to approve the minutes of January 10, 2019 as presented. Moved by Alderman Povlin, seconded by Alderman Meyer; voting yes, Mayor Williams, Aldermen Meyer, Pinchok and Povlin; Alderman Burnette was absent; no nays; motion passed.

Business Items

Approval of Town of Farragut Committee Attendance Policy and Term Limits

Motion was made to approve the Town of Farragut Committee Attendance Policy and Term Limits. Moved by Alderman Povlin, seconded by Alderman Meyer.

Alderman Pinchok made a motion to change the Parks & Athletics Council to a Type 1 attendance policy, the term will expire on the 3rd absence. Moved by Alderman Pinchok, seconded by Alderman Povlin; voting yes, Mayor Williams, Aldermen Meyer, Pinchok and Povlin; Alderman Burnette was absent; no nays; motion passed.

Voting on the original motion including the amendment. Voting yes, Mayor Williams, Aldermen Meyer, Pinchok and Povlin; Alderman Burnette was absent; no nays; motion passed.

Approval of the Revised Community Grant Policy and Application

Motion was made to approve the Revised Community Grant Policy and Application. Moved by Alderman Povlin, seconded by Alderman Pinchok; voting yes, Mayor Williams, Aldermen Meyer, Pinchok and Povlin; Alderman Burnette was absent; no nays; motion passed.

Approval of First Amendment to Agreement Between the Town of Farragut, Tennessee, and Redflex Traffic Systems, Inc. for an Automated Photo Enforcement Program

Motion was made to approve the First Amendment to Agreement Between the Town of Farragut, Tennessee, and Redflex Traffic Systems, Inc. for an Automated Photo Enforcement Program. Moved by Alderman Meyer, seconded by Alderman Povlin; voting yes, Mayor Williams, Aldermen Meyer, Pinchok and Povlin; Alderman Burnette was absent; no nays; motion passed.

Approval of Amendment 1 to TDOT Agreement for Improvements at Watt Road/Kingston Pike Intersection

Motion was made to approve amendment 1 to TDOT Agreement for Improvements at Watt Road/Kingston Pike Intersection. Moved by Alderman Povlin, seconded by Mayor Williams; voting yes, Mayor Williams, Aldermen Meyer, Pinchok and Povlin; Alderman Burnette was absent; no nays; motion passed.

Ordinances

Public Hearing & Second Reading

Ordinance 19-01, an ordinance to amend the text of the Farragut Zoning Ordinance, Ordinance 86-16, as amended, pursuant to authority granted by Section 13-4-201, Tennessee Code Annotated, by amending Chapter 4., General Provisions and Exemptions, Section XX., Parking and Loading, Subsection A Part 3., Number of Parking Spaces Required, to provide for new bicycle parking standards

Motion was made to approve Ordinance 19-01 on second and final reading. Moved by Alderman Pinchok, seconded by Alderman Povlin; voting yes, Mayor Williams, Aldermen Meyer, Pinchok and Povlin; Alderman Burnette was absent; no nays; motion passed.

Ordinance 19-02, an ordinance to delete in its entirety Sub-Part A, General Ordinances, Chapter 2, Administration, Article 5, Boards, Committees, And Commissions, Division 2, Personnel Committee of the Farragut Municipal Code

Motion was made to approve Ordinance 19-02 on second and final reading. Moved by Alderman Povlin, seconded by Alderman Pinchok; voting yes, Mayor Williams, Aldermen Meyer, Pinchok and Povlin; Alderman Burnette was absent; no nays; motion passed.

First Reading

Ordinance 19-05, an Ordinance to Amend Appendix A, Zoning, Chapter 4, General Provisions and Exceptions, Section II, Administration and Enforcement, Part C, Farragut Board of Zoning Appeals, of the Farragut Municipal Code, Insert Item 6, Attendance

Motion was made to approve Ordinance 19-05 on first reading. Moved by Alderman Povlin, seconded by Alderman Pinchok; roll call vote, Aldermen Meyer, yes; Alderman Pinchok, yes; and Alderman Povlin, yes; Mayor Williams, yes; Alderman Burnette was absent; no nays; motion passed.

Ordinance 19-06, Ordinance to amend the Capital Investment Program and State Street Aid Fund budget of the Fiscal Year 2018-2019 budget, passed by Ordinance 18-06

Motion was made to approve Ordinance 19-06 on first reading. Moved by Alderman Povlin, seconded by Alderman Pinchok; roll call vote, Aldermen Meyer, yes; Alderman Pinchok, yes; and Alderman Povlin, yes; Mayor Williams, yes; Alderman Burnette was absent; no nays; motion passed.

Meeting adjourned at 7:55PM.

Ron Williams, Mayor

Allison Myers, Town Recorder

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Trevor Hobbs, Assistant to the Town Administrator

SUBJECT: ORDINANCE 19-05, AN ORDINANCE, ON SECOND AND FINAL READING, TO AMEND APPENDIX A, ZONING, CHAPTER 4, GENERAL PROVISIONS AND EXCEPTIONS, SECTION II, ADMINISTRATION AND ENFORCEMENT, PART C, FARRAGUT BOARD OF ZONING APPEALS, OF THE FARRAGUT MUNICIPAL CODE, BY INSERTING ITEM 6, ATTENDANCE

INTRODUCTION: The proposed changes in committee attendance policy require voting members to attend scheduled meetings. A member's term expires on the third absence during a fiscal year.

BACKGROUND: During their workshop on December 13, 2018, the Board of Mayor and Aldermen discussed their desire to update the attendance policy for town committees, commissions, and boards.

For committees that meet monthly, terms shall expire on the third absence from the scheduled meetings in a fiscal year (Type 1 Policy). For committees that meet less than monthly, terms shall expire on the second absence from the scheduled meetings in a fiscal year (Type 2 Policy)

The Board of Zoning Appeals was created by ordinance through the Farragut Municipal Code as part of the zoning ordinance.

DISCUSSION: It is proposed that the Town's zoning ordinance be amended to provide an attendance policy for the Board of Zoning Appeals:

"Voting members serve at the pleasure of the Board of Mayor and Aldermen and are expected to attend scheduled meetings. The term of any voting member shall expire on the third absence from the scheduled meetings during the fiscal year. Voting members may seek reappointment by the Board of Mayor and Aldermen."

Because the Board of Zoning Appeals is governed by ordinance, an ordinance is required in order to make this text amendment.

RECOMMENDATION BY: Assistant to The Town Administrator Trevor Hobbs to approve Ordinance 19-05.

PROPOSED MOTION: To approve Ordinance 19-05 second and final reading.

BOARD ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>WILLIAMS</u>	<u>POVLIN</u>	<u>PINCHOK</u>	<u>BURNETTE</u>	<u>MEYER</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

ORDINANCE: 19-05
PREPARED BY: Hobbs
REQUESTED BY: Staff
1ST READING: January 24, 2019
2ND READING: February 14, 2019
PUBLISHED IN:
DATE: January 24, 2019

AN ORDINANCE TO AMEND APPENDIX A, ZONING, CHAPTER 4, GENERAL PROVISIONS AND EXCEPTIONS, SECTION II, ADMINISTRATION AND ENFORCEMENT, PART C, FARRAGUT BOARD OF ZONING APPEALS, OF THE FARRAGUT MUNICIPAL CODE, BY INSERTING ITEM 6, ATTENDANCE;

WHEREAS, the Board of Mayor and Aldermen of the Town of Farragut, Tennessee, wishes to amend Appendix A, Zoning, Chapter 4, General Provisions and Exceptions, Section II, Administration and Enforcement, Part C, Farragut Board of Zoning Appeals, of the Farragut Municipal Code,

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen of the Town of Farragut, Tennessee, that the Farragut Municipal Code is hereby amended as follows:

SECTION 1.

The Farragut Municipal Code, Appendix A, Zoning, Chapter 4, General Provisions and Exceptions, Section II, Administration and Enforcement, Part C, Farragut Board of Zoning Appeals, is amended by inserting item 6 as follows:

(6) Voting members serve at the pleasure of the Board of Mayor and Aldermen and are expected to attend scheduled meetings. The term of any voting member shall expire on the third absence from the scheduled meetings during the fiscal year. Voting members may seek reappointment by the Board of Mayor and Aldermen.

SECTION 2.

This ordinance shall take effect from and after its final passage and publication, the public welfare requiring it.

Ron Williams, Mayor

Allison Myers, Town Recorder

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Allison Myers, Town Recorder/Treasurer

SUBJECT: Ordinance 19-06, Ordinance on second and final reading amending the Capital Investment Program and State Street Aid Fund budget of the Fiscal Year 2018-2019 budget, passed by Ordinance 18-06

INTRODUCTION:

The purpose of this agenda item is to amend the Fiscal Year 2019 Capital Investment Program and State Street Aid Fund Budget.

DISCUSSION:

The **Capital Investment Program** will be amended by increasing the appropriated expenditures from \$10,717,700 to \$10,753,700, an increase of \$36,000.

- **Watt Road/Kingston Pike Intersection project**
 - As the Watt Road/Kingston Pike project design has proceeded, estimates for construction costs have increased substantially above the original \$500,000 estimate. In order to fully fund the project, an additional amount of \$370,000 was requested in Surface Transportation Block Grant (STBG) funding through the TPO last year, based upon a projected cost of \$870,000. STBG funding is provided on an 80/20 cost share of federal/local funds, so the additional \$370,000 is to be shared as \$296,000 federal/\$74,000 local funds. Staff is requesting an additional \$36,000 for the project due to the increased cost of construction.

FINANCIAL SECTION:

Account Number: Capital Investment Program

Original FY2019 Budget

Requested Amendment

FY2019 Amended Budget

\$10,717,700

\$36,000

\$10,753,700

Approved By: 

The **State Street Aid Fund** will be amended by increasing the appropriated expenditures from \$500,000 to \$1,354,624, an increase of \$854,624.

- **Resurfacing Program**
 - For the past few years, in hopes of receiving better bids, the resurfacing contract has provided for a more flexible and longer construction season. Due to this change, the resurfacing of the Town's streets typically spans multiple fiscal years. The resurfacing balance for FY18 was \$854,624. The resurfacing budget for FY19 will be amended from \$500,000 to \$1,354,624, increase of \$854,624. The remaining invoices for the previous years contract will be paid in the current fiscal year so the balance will be transferred from FY2018 to FY2019.

FINANCIAL SECTION:

Account Number: State Street Aid Budget

Original FY2019 Budget

Requested Amendment

FY2019 Amended Budget

\$1,116,528

\$854,624

\$1,971,152

Approved By: _____

A Myers

RECOMMENDATION BY: Allison Myers, Town Recorder/Treasurer, for approval.

PROPOSED MOTION: Motion to approve Ordinance 19-06 on second and final reading.

BOARD ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>BURNETTE</u>	<u>MEYER</u>	<u>PINCHOK</u>	<u>POVLIN</u>	<u>WILLIAMS</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

ORDINANCE	19-06
PREPARED BY	Myers
1 ST READING	January 28, 2019
2 nd READING	February 14, 2019
PUBLISHED IN	Shopper News Farragut
DATE	

**AN ORDINANCE OF THE TOWN OF FARRAGUT, TENNESSEE
AMENDING THE FISCAL YEAR 2018-2019 BUDGET, PASSED BY ORDINANCE 18-06**

WHEREAS, the Town of Farragut adopted the fiscal year 2018-19 budget by passage of Ordinance Number 18-06 on June 28, 2018; and

WHEREAS, pursuant to the Tennessee State Constitution, Section 24 of Article II, no public money shall be expended except pursuant to appropriations made by law; and

WHEREAS, expenses for the Capital Investment Program and State Street Aid Fund will be greater than budgeted; and

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF FARRAGUT, TENNESSEE THAT CHANGES BE MADE TO THE FISCAL YEAR 2018-2019 BUDGET AS FOLLOWS:

SECTION 1. Ordinance 18-06 is hereby amended by:

- The **Capital Investment Program** will be amended by increasing the appropriated expenditures from \$10,717,700 to \$10,753,700, an increase of \$36,000.
- The **State Street Aid** will be amended by increasing the appropriated expenditures from \$1,116,528 to \$1,971,152 an increase of \$854,624.

SECTION 2. The Board of Mayor and Aldermen authorizes the Town Recorder to make said changes in the accounting system.

SECTION 3. This ordinance shall take effect after its final passage and publication, the public welfare requiring it.

Ron Williams, Mayor

Allison Myers, Town Recorder