



**FARRAGUT BOARD OF MAYOR AND ALDERMEN
AGENDA**

May 23, 2019

**BEER BOARD
6:55 PM**

**BMA MEETING
7:00 PM**

- I. Silent Prayer, Pledge of Allegiance, Roll Call**
- II. Approval of Agenda**
- III. Mayor's Report**
 - A. Rural Metro Presentation
- IV. Approval of Minutes**
 - A. April 25, 2019
- V. Business Items**
 - A. Approval of Bids for Contract 2020-01, Annual On-Call Road Maintenance
 - B. Approval of Bids for Contract 2020-02, Annual On-Call Pavement Marking
 - C. Approval of Bids for Contract 2020-03, Annual On-Call Guardrail Maintenance
 - D. Approval of Bids for Contract 2020-04, Annual On-Call Signal Maintenance
- VI. Ordinances**
 - A. First Reading
 - 1. Ordinance 19-22, Ordinance to Establish the Fiscal Year 2020 Budget for the General Fund, State Street Aid Fund, Capital Investment Fund, ADA Fund, Equipment Replacement Fund and Insurance Fund budgets of the Town of Farragut, Tennessee for the fiscal year beginning July 1, 2019 and ending June 30, 2020
- VII. Citizens Forum**
- VIII. Town Administrator's Report**
- IX. Town Attorney's Report**

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It is the policy of the Town of Farragut not to discriminate on the basis of race, color, national origin, age, sex, or disability pursuant to Title VI of the civil Rights Act of 1964, Public Law 93-112 and 101-336 in its hiring, employment practices and programs. To request accommodations due to disabilities, please contact the ADA Coordinator at jcurry@townoffarragut.org or 865-966-7057 in advance of the meeting.

Board of Mayor and Aldermen Meeting Public Comment Protocol

The Board of Mayor and Aldermen welcomes and invites citizens to participate in public meetings.

At the beginning of each meeting, there will be time reserved for public comment under the Citizen Forum agenda item. If you are interested in speaking, please fill out a blue comment card and turn it in to the Town Clerk or staff member. This time is set aside specifically for comments on items that are not on the Board of Mayor and Aldermen regular agenda for the meeting. Each speaker will be given five (5) minutes to speak on his/her topic.

During the regular agenda portion of the meeting there may be an allowance for public comment for each agenda item. The Mayor may recognize individuals for public comment based on the following guidelines:

1. The Mayor shall maintain and control the meeting to provide a professional and objective environment conducive to presentation and discussion of the agenda items;
2. Anyone interested in speaking should fill out a blue comment card stating which agenda item they would like to comment on and turn in to the Town Clerk or a staff member;
3. Speakers shall come to the podium and identify themselves by name and address;
4. Public comment shall be limited to five (5) minutes per individual, time may be extended at the discretion of the Mayor; time is not transferable to other speakers;
5. Speakers should strive to avoid redundancy;
6. Comments shall address issues, not individuals or personalities;
7. Comments may support or oppose particular issues or measures, but the motives of those with differing views shall not be questioned or attacked;
8. Personal attacks and malicious comments shall not be tolerated;
9. An applicant, and/or their representative(s), for an item on the regular agenda shall be afforded the time necessary to present their request and respond to questions. The five (5) minute limitation shall not apply. However, the Mayor may ask an applicant to stay on point in order to facilitate the efficiency of the meeting.



FARRAGUT BEER BOARD

May 23, 2019

6:55 PM

I. Approval of Minutes

A. March 25, 2019

II. Beer Permit Request

- A. Approval of Class 1, On-Premise Beer Permit for The Shrimp Dock, 11124 Kingston pike
- B. Approval of Class 6, Special Occasion Beer Permit for the Farragut Business Alliance "Red, White and Blues Festival" event

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FARRAGUT BEER BOARD

March 25, 2019

Alderman Povlin, Vice-Chairman, called the beer board meeting to order at 6:55 PM. Members present were Mayor Williams, Aldermen Burnette, Meyer and Povlin; Alderman Pinchok was absent.

Approval of Minutes

Motion was made to approve the minutes of February 28, 2019 as presented. Moved by Mayor Williams, seconded by Alderman Meyer; voting yes, Mayor Williams, Aldermen Burnette, Meyer and Povlin; no nays; Alderman Pinchok was absent; motion passed.

Beer Permit Request

Approval of Class 1, On-Premise Beer Permit for Dickey's Barbecue Pit, 11483 Parkside Drive

Motion was made to approve the Class 1, On-Premise Beer Permit for Dickey's Barbecue Pit, 11483 Parkside Drive. Moved by Alderman Meyer, seconded by Mayor Williams; voting yes, Mayor Williams, Aldermen Burnette, Meyer and Povlin; no nays; Alderman Pinchok was absent; motion passed.

Louise Povlin, Vice-Chairman

Allison Myers, Town Recorder

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AGENDA NUMBER 11.A.

MEETING DATE May 23, 2019

REPORT TO THE BEER BOARD

PREPARED BY: Allison Myers, Town Recorder

SUBJECT: Approval of a Class 1, On-Premise Beer Permit for Shrimp Dock, 11124 Kingston Pike

DISCUSSION:

The purpose of this agenda item is the approval of a class 1, on-premise beer permit for Shrimp Dock, 11124 Kingston Pike. The Shrimp Dock previously had a permit but let it expire in 2013.

The applications and information are in order.

RECOMMENDATION BY:

Allison Myers, Town Recorder, for approval.

PROPOSED MOTION:

To approve a Class 1, On-Premise Beer Permit for Shrimp Dock, 11124 Kingston Pike.

BOARD ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>WILLIAMS</u>	<u>PINCHOK</u>	<u>POVLIN</u>	<u>MEYER</u>	<u>BURNETTE</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

I certify that I am knowledgeable of the laws prohibiting the sale of beer to minors and that this application contains true information to the best of my knowledge and belief.

I understand that this application is subject to the Tennessee Public Records Act and shall be open for inspection and reproduction by any citizen. Tennessee Code Annotated 10-7-503.

I understand that by submitting this application, a background investigation shall be conducted and any and any and all documents related to my request shall become public records.

I understand that the applicant or representative must be present at the beer board meeting in which the permit will be discussed.

Signature of Applicant/Owner (or authorized Corporate Official)

Sworn to and subscribed before me this 3 day of May, 2019

Notary Public

My Commission Expires: My Commission Expires April 27, 2021



Notice: A non-refundable \$250 fee must accompany this application. Any applicant making false statement in this application shall forfeit his/her permit and shall not be eligible to receive any permit for a period of ten years.

A privilege tax of \$100 is imposed on the business of selling, distributing, storing or manufacturing beer in this state effective January 1, 1994 and each successive January 1. Any holder of a beer permit issued after January 1, 1994 shall pay a pro rata portion of this annual tax when the permit is issued.

FOR OFFICE USE ONLY

Application is hereby: Approved _____ Denied _____

On this date: _____, 20__

Beer Board Chairman

Town Recorder

APPLICATION FOR BEER PERMIT

STATE OF TENNESSEE

TOWN OF FARRAGUT

I hereby make application for a permit to sell, store, manufacture, or distribute Beer under the provisions of Tennessee Code Annotated Section 57-5-101 et seq. and base my application upon the answers to the following questions:

- Reason for application: New Business ☐ New Ownership ☐ Name Change ☐ Other ☐
- Type of permit requested, please circle all that apply:

☒ Class 1 On-Premise

☐ Class 2 On-Premise, Other

☐ Class 3 On-Premise, Hotel/Motel

☐ Class 4 On-Premise, Tavern

☐ Class 5 Off-Premise

☐ Class 6, Special Occasion

- Name of Applicant(s) (Owner(s) of Business) Philip M. Dangel
ELIZABETH G. Dangel

- Type of applicant (check one):
Person ☐ Firm ☐ Corporation ☐ Joint-Stock Company ☐ Syndicate ☐ Other ☒ LLC

- List all persons, firms, corporations, joint-stock companies, syndicates, or associations having at least a 5% ownership interest in the business:

Philip M. Dangel - 50%
Elizabeth G. Dangel - 50%

- Applicant's present home address:

Farragut 37934

- Date of Birth _____ Home Telephone Number _____
Business Telephone Number 865-777-3625 Social Security Number _____

- Representative Email Address: Phildangel@gmail.com

- Under what name will the business operate? The Shrimp Dock

- Business address 11124 Kingston Pike Farragut
Business Telephone number 865-777-3625

11. Specify the identity, email and physical address of the person to receive annual privilege tax notices and any other communication from the Town:

Phildaryl@gmail.com

12. Information of any manager, other than the applicant:

Name: Jeffrey Shields Birth Date: 2/6/79
Address: 400 Bowers Park Circle Knoxville 37920
Phone Number: 865-456-5455

13. Has any person having at least a 5% ownership interest, any of the managers, or any other employee of the business, been convicted of any violation of the beer or alcoholic beverage laws or any crime within the last ten (10) years: Yes ☒ No. If yes, give particulars of each charge, court, and date convicted.

14. Have you or your organization ever had a Beer Permit revoked, suspended, or denied in the State of Tennessee? No If so, specify, where, when, and why:

15. Name and address of property owner, if other than the business owner:

Vedat ABOUSH POB 31746 Knoxville, 37930/9724 Kingston Ave Suite 401

16. What is the name and address of the Church (or other place of worship) nearest to your business?

Concord Methodist

17. What is the name and address of the school nearest to your business?

Farragut High School

18. Special Occasion Event Name:

Location of the special occasion event: _____

Event Date & Times: _____

Representative name & phone number: _____

Have you received a special event permit to hold the event in the Town of Farragut? _____

19. Tennessee Sales Tax Number: # 105252442

20. Town of Farragut Business License Number 2070

REPORT TO THE BEER BOARD

PREPARED BY: Allison Myers, Town Recorder

SUBJECT: Approval of a special occasion beer permit for the Farragut Business Alliance Red, White and Blues Jam

DISCUSSION:

The Farragut Business Alliance is planning a Red, White and Blues Jam @ West End event and is requesting a special occasion beer permit. The Town's Municipal Code governing special occasion beer permits is below.

Sec. 8-212. - Special occasion beer permit.

The special occasion beer permit request shall be made on such form as the board shall prescribe and/or furnish and shall be accompanied by a non-refundable application fee of one hundred dollars (\$100.00).

- (1) The beer board is authorized to issue a special occasion beer permit to bona fide charitable or nonprofit organizations for special events.
- (2) The special occasion beer permit shall not be issued for longer than one (1) forty-eight-hour period, unless otherwise specified by the beer board, subject to the limitations on the hours, imposed by law.
- (3) The application for the special occasion beer permit shall state whether the applicant is a charitable or nonprofit organization, include documents showing evidence of the type of organization, and state the location of the premise upon which alcoholic beverages shall be served and the purpose for the request of the license.
- (4) For purposes of this section:
Bona fide charitable or nonprofit organization means any corporation or other legal entity which has been recognized as exempt from federal taxes under section 501(c) of the Internal Revenue Code.
- (5) No charitable or nonprofit organization possessing a special occasion beer permit shall purchase, for sale or distribution, beer from any source other than a licensee as provided pursuant to state law.
- (6) Failure of the special occasion permittee to abide by the conditions of the permit and all laws of the State of Tennessee and the Town of Farragut will result in a denial of a special occasion beer permit for the sale of beer for a period of two (2) years.

The Farragut Business Alliance is a nonprofit organization and is requesting the permit for July 12 & 13, 2019. They are also requesting the \$100 application fee be waived as the Town is an event sponsor of the event.

RECOMMENDATION BY:

Allison Myers, Town Recorder, for approval.

PROPOSED MOTION:

Motion to waive the \$100 application fee and approve the special occasion beer permit for the Red, White and Blues Jam @ West End, July 12 & 13, 2019.

BOARD ACTION:

MOTION BY: _____ **SECONDED BY:** _____

I certify that I am knowledgeable of the laws prohibiting the sale of beer to minors and that this application contains true information to the best of my knowledge and belief.

I understand that this application is subject to the Tennessee Public Records Act and shall be open for inspection and reproduction by any citizen. Tennessee Code Annotated 10-7-503.

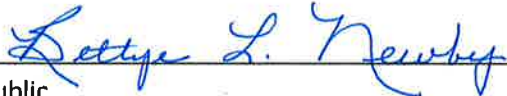
I understand that by submitting this application, a background investigation shall be conducted and any and any and all documents related to my request shall become public records.

I understand that the applicant or representative must be present at the beer board meeting in which the permit will be discussed.



Signature of Applicant/Owner (or authorized Corporate Official)

Sworn to and subscribed before me this 30 day of April, 2019.



Notary Public

My Commission Expires: My Commission Expires April 27, 2021



Notice: A non-refundable \$250 fee must accompany this application. Any applicant making false statement in this application shall forfeit his/her permit and shall not be eligible to receive any permit for a period of ten years.

A privilege tax of \$100 is imposed on the business of selling, distributing, storing or manufacturing beer in this state effective January 1, 1994 and each successive January 1. Any holder of a beer permit issued after January 1, 1994 shall pay a pro rata portion of this annual tax when the permit is issued.

FOR OFFICE USE ONLY

Application is hereby: Approved _____ Denied _____

On this date: _____, 20__

Beer Board Chairman

Town Recorder

APPLICATION FOR BEER PERMIT

STATE OF TENNESSEE

TOWN OF FARRAGUT

I hereby make application for a permit to sell, store, manufacture, or distribute Beer under the provisions of Tennessee Code Annotated Section 57-5-101 et seq. and base my application upon the answers to the following questions:

- Reason for application: New Business ____ New Ownership ____ Name Change ____ Other ☒
- Type of permit requested, please circle all that apply:

Class 1 On-Premise

Class 2 On-Premise, Other

Class 3 On-Premise, Hotel/Motel

Class 4 On-Premise, Tavern

Class 5 Off-Premise

Class 6, Special Occasion

- Name of Applicant(s) (Owner(s) of Business) Farragut Business Alliance, Inc.

- Type of applicant (check one):

Person ____ Firm ____ Corporation ☒ Joint-Stock Company ____ Syndicate ____ Other ____

- List all persons, firms, corporations, joint-stock companies, syndicates, or associations having at least a 5% ownership interest in the business:

- Applicant's present home address:

- Date of Birth Home Telephone Number

Business Telephone Number 865-307-2486 Social Security Number

- Representative Email Address: steve@farragutbusiness.com

- Under what name will the business operate? Farragut Business Alliance dba Shop

- Business address PO Box 23583 Farragut, TN 37933

Business Telephone number 865-307-2486

Farragut

11. Specify the identity, email and physical address of the person to receive annual privilege tax notices and any other communication from the Town:

12. Information of any manager, other than the applicant:

Name: _____ Birth Date: _____

Address: _____

Phone Number: _____

13. Has any person having at least a 5% ownership interest, any of the managers, or any other employee of the business, been convicted of any violation of the beer or alcoholic beverage laws or any crime within the last ten (10) years: ____ Yes ____ No. If yes, give particulars of each charge, court, and date convicted.

14. Have you or your organization ever had a Beer Permit revoked, suspended, or denied in the State of Tennessee? NO If so, specify, where, when, and why:

15. Name and address of property owner, if other than the business owner:

Vannland Inc. 124 West End Ave. 865-675-0038

16. What is the name and address of the Church (or other place of worship) nearest to your business?

OneLife Church 144 West End Ave.

17. What is the name and address of the school nearest to your business?

Farragut Schools 200 West End Ave.

18. Special Occasion Event Name: RED WHITE BLUES FESTIVAL

Location of the special occasion event: West End Shopping Center

Event Date & Times: Friday July 12 6-10pm and Saturday July 13 3-10pm

Representative name & phone number: Steve Krempasky 865-307-2486

Have you received a special event permit to hold the event in the Town of Farragut? YES, in process

19. Tennessee Sales Tax Number: _____

20. Town of Farragut Business License Number _____



**FARRAGUT BOARD OF MAYOR AND ALDERMEN
MINUTES**

April 25, 2019

BUDGET WORKSHOP

Program Changes

6:00 PM

BEER BOARD

6:55 PM

BMA MEETING

7:00 PM

- I. Silent Prayer, Pledge of Allegiance, Roll Call**
- II. Approval of Agenda**
- III. Mayor's Report**
 - A. Community Health Council Update
- IV. Approval of Minutes**
 - A. April 11, 2019
- V. Business Items**
 - A. Approval of Bids for Contract 2019-05, Street Resurfacing
- VI. Citizens Forum**
- VII. Town Administrator's Report**
- VIII. Town Attorney's Report**

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Mayor Williams called the meeting to order at 7:00 PM. Members present were Mayor Williams, Aldermen Burnette, Meyer and Povlin; Alderman Pinchok was absent.

Approval of Agenda

Motion was made to approve the agenda as presented. Moved by Alderman Povlin, seconded by Alderman Meyer; voting yes, Mayor Williams, Aldermen Burnette, Meyer and Povlin; no nays; Alderman Pinchok was absent; motion passed.

Mayor's Report

Community Health Council Update by Dot LaMarche.

Approval of Minutes

Motion was made to approve the minutes of April 11, 2019 as presented. Moved by Alderman Povlin, seconded by Alderman Meyer; no nays; Alderman Pinchok was absent; motion passed.

Business Items

Approval of Bids for Contract 2019-05, Street Resurfacing

Motion was made to award Contract 2019-05 to APAC-Atlantic, Inc. in the amount of \$447,716.33. Roll call vote; Alderman Burnette, yes; Alderman Meyer, yes; Alderman Povlin, yes; Mayor Williams, yes; no nays; Alderman Pinchok was absent; motion passed.

Meeting adjourned at 7:15PM.

Ron Williams, Mayor

Allison Myers, Town Recorder

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Darryl W. Smith, PE

SUBJECT: Approval of Bids for Contract 2020-01, Annual Road Maintenance

INTRODUCTION: The purpose of this agenda item is to consider bids and award our Annual Road Maintenance contract to the chosen contractor.

BACKGROUND: Each year we advertise for bid proposals for the maintenance of our streets. Proposals are obtained for the various line items we typically see during the given year, and we recommend awarding to a contractor based upon their unit prices, as well as their responsiveness (if they've completed this contract in the past) and their ability to perform the required work. We received bids from two contractors on May 10, and we have attached a tabulation of the unit prices provided by Pavement Restorations, Inc. (PRI) and J.G. Mullins Construction Company, Inc. Based upon the unit prices provided in their proposals, staff recommends award of this contract to Pavement Restorations, Inc. The Town has worked with PRI in the past, and we have always been pleased with their performance.

FINANCIAL SECTION:

Project:

Total Budget

Contract Amount

Remaining Amount

\$75,000

\$75,000

\$0

Approved By: 

RECOMMENDATION BY: Darryl Smith, Town Engineer, for approval.

PROPOSED MOTION: Approval of proposal and award of Contract 2020-01 to Pavement Restorations, Inc.

BOARD ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>WILLIAMS</u>	<u>POVLIN</u>	<u>PINCHOK</u>	<u>MEYER</u>	<u>BURNETTE</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

BID TABULATION
CONTRACT 2020-01, ON-CALL ROAD MAINTENANCE

			PRI 2020	JGMullins 2020
Item No.	Description	Unit	Unit Price	Unit Price
1.1	Minimum Charge-NORMAL Response Time (Only one (1) charge allowed per Work Order regardless of the number of locations on the Work Order. (See "NOTES" on bid form)	EA.	\$850.00	\$750.00
1.2	Minimum Charge-EMERGENCY Response Time (Only one (1) charge allowed per Work Order regardless of the number of locations on the Work Order. Response time less than 24-hours to complete work (See "NOTES" on bid form)	EA.	\$1,250.00	\$1,440.00
SURFACE PATCH				
2.1	Surface Patch, 1.5" ACS (PG 64-22) Gr E Roadway (maximum 500 Sq. Ft.)	S.F.	\$6.95	\$6.60
2.2	Surface Patch, 1.5" ACS (PG 64-22) Gr E Roadway (minimum 500 Sq. Ft.)	S.F.	\$6.95	\$6.00
2.3	Surface Patch applied with a burn truck (maximum single patch of 500 Sq. Ft.)	S.F.	\$7.95	\$8.10
ARTERIAL ROADWAY				
3.1	Pavement Depth Patch, 1.5" ACS (PG 64-22) Gr E Roadway, 5" BPMB-HM (PG-64-22) B-M2 (maximum 500 Sq. Ft.)	S.F.	\$10.00	\$10.12
3.2	Pavement Depth Patch, 1.5" ACS (PG 64-22) Gr E Roadway, 5" BPMB-HM (PG-64-22) B-M2 (minimum 500 Sq. Ft.)	S.F.	\$9.00	\$9.45
3.3	Full Depth Patch, 1.5" ACS (PG 64-22) Gr E Roadway, 5" (Two Lifts) BPMB-HM (PG-64-22) B-M2, Mineral Aggregate Type A Base, 10", (Two Lifts) (maximum 500 Sq. Ft.)	S.F.	\$13.50	\$15.86
3.4	Full Depth Patch, 1.5" ACS (PG 64-22) Gr E Roadway, 5" (Two Lifts) BPMB-HM (PG-64-22) B-M2, Mineral Aggregate Type A Base, 10", (Two Lifts) (minimum 500 Sq. Ft.)	S.F.	\$11.75	\$14.50
COLLECTOR ROADWAY				
4.1	Pavement Depth Patch, 1.5" ACS (PG 64-22) Gr E Roadway, 3" BPMB-HM (PG-64-22) B-M2 (maximum 500 Sq. Ft.)	S.F.	\$9.25	\$8.75
4.2	Pavement Depth Patch, 1.5" ACS (PG 64-22) Gr E Roadway, 3" BPMB-HM (PG-64-22) B-M2 (minimum 500 Sq. Ft.)	S.F.	\$8.75	\$8.10

7.7	Asphalt Trail (Resurfacing), 8' or 10' Width, 2" ACS (PG 64-22) Gr E Shoulder, (minimum 500 Sq. Ft.) (~206 lbs./SY of 2" ACS)	S.F.	\$6.75	\$7.45
MISCELLANEOUS ITEMS				
10.1	Cold Mix Patch	S.F.	\$16.00	\$45.00
10.2	Saw Cut (Asphalt/Concrete)	L.F.	\$6.00	\$5.00
10.3	Grader	Hour	\$140.00	\$165.00
10.4	Backhoe	Hour	\$135.00	\$165.00
10.5	Roller (Bomag-120 AD or Equal)	Hour	\$110.00	\$80.00
10.6	Single-Axle Truck	Hour	\$75.00	\$70.00
10.7	Tri-Axle Truck	Hour	\$95.00	\$85.00
10.8	Bobcat(Including Attachment Needed)	Hour	\$95.00	\$90.00
10.9	Shoulder Stone (Edge of Pavement) with Mineral Aggregate Type A Base, TDOT 303-01, Placed and Compacted	Ton	\$75.00	\$80.00
11.1	Labor	Hour	\$55.00	\$50.00

NOTES:

Item No. 1.1, "Minimum Charge", is the initial mobilization charge due the Contractor per Work Order and is intended only to cover the mobilization cost to respond to the Work Order. Only one (1) charge is allowed per Work Order, regardless if there are multiple locations on a Work Order. Unit Prices for all other items bid is in addition to the Minimum Charge.

Cost of tack coat bituminous materials shall be included in other items bid.

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Darryl W. Smith, PE

SUBJECT: Approval of Bids for Contract 2020-02, Installation of Pavement Markings

INTRODUCTION: The purpose of this agenda item is to consider bids and award our Annual Pavement Markings contract to the chosen contractor.

BACKGROUND: Each year we advertise for bid proposals for the installation of pavement markings for our streets. Proposals are obtained for the various line items we typically see during the given year, and we recommend award of this contract to a contractor based upon their unit prices, as well as their responsiveness (if they've completed this contract in the past) and their ability to perform the required work. We received only one bid on May 10, from Volunteer Highway Supply. Volunteer Highway Supply has been our contractor for almost all of the last several years, and we have always enjoyed a good working relationship. Attached is a tabulation of their bid's unit prices, with a comparison to last year's unit prices. In almost all cases, unit prices remain unchanged from last year, and any increases remain minor.

FINANCIAL SECTION:

Project:		
<u>Total Budget</u>	<u>Contract Amount</u>	<u>Remaining Amount</u>
\$50,000	\$50,000	\$0
Approved By: 		

RECOMMENDATION BY: Darryl Smith, Town Engineer, for approval.

PROPOSED MOTION: Approval of bids and award of Contract 2020-02 to Volunteer Highway Supply Co., Inc.

BOARD ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>WILLIAMS</u>	<u>POVLIN</u>	<u>PINCHOK</u>	<u>MEYER</u>	<u>BURNETTE</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

BID TABULATION
CONTRACT 2020-02, ON-CALL PAVEMENT MARKING

TOF/TDOT Item No.	Description	Unit	Volunteer Highway Supply 2019	Volunteer Highway Supply 2020
			Unit Price	Unit Price
1.1	Painted Word Pavement Marking (ONLY)	EA	55.00	55.00
1.2	Painted Word Pavement Marking (SCHOOL)	EA	100.00	100.00
2.1	8" Raised Ceramic Markers/Refl.	EA	75.00	75.00
3.1	Durable Reflectorized Pavement Marking (4" Line) 3M All Weather Paint	L.F.	0.28	0.29
716-01.11	Raised Pavement Markers (Bi-Dir) (1 Color)	EA	8.00	8.00
716-01.12	Raised Pavement Markers (Mono-Dir) (1 Color Lens)	EA	8.00	8.00
716-01.13	Raised Pavement Markers (Bi-Dir) (2 Color Lens)	EA	8.00	8.00
716-01.23	Snow Plowable Reflective Marker (Bi-Dir) (2 Color Lens)	EA	30.00	30.00
716-02.03	Plastic Pavement Marking (Crosswalk 2ft. Bar-2ft Gap-10' in Length) <i>(Added by VHS, 2020-02: 2 ft bar – 2 ft gap – 10' in length, curb to curb)</i>	L.F.	18.00	18.00
716-02.04	Plastic Pavement Marking (Channelization Striping)	S.Y.	18.00	18.00
716-02.05	Plastic Pavement Marking (Stop Line)	L.F.	9.00	9.00
716-02.06	Plastic Pavement Marking (Turn Lane Arrow)	EA	135.00	135.00
716-02.08	Plastic Pavement (8" Dotted Line)	L.F.	1.25	1.25
716-02.12	Plastic Pavement Marking (8" Barrier Line)	L.F.	1.10	1.10
716-02.30	Retracing Pavement Markings – Plastic (4" Line)	L.M.	2,100.00	2,200.00
716-03.01	Plastic Word Pavement Marking (ONLY)	EA	125.00	125.00

716-03.04	Plastic Word Pavement Marking (SCHOOL)	EA	325.00	325.00
716-03.05	Plastic Word Pavement Marking (Bike Lane)	EA	300.00	300.00
716-04.03	Plastic Pavement (4" Dotted Line)	L.F.	1.00	1.00
716-04.10	Plastic Pavement Marking Symbol (Handicap Symbol))	EA	175.00	175.00
716-04.11	Plastic Pavement Marking (Bicycle Symbol w/ Rider)	EA	325.00	325.00
716-04.12	Plastic Pavement Marking (Yield Line)	S.Y.	8.00	8.00
716-04.13	Plastic Pavement Marking (Bike Lane Symbol with Arrow)	EA	375.00	375.00
716-05.01	Painted Pavement Marking (4" Line)	L.M.	485.00	500.00
716-05.03	Painted Pavement Marking (Cross-walk) (Added by VHS, 2020-02: 8" line)	L.F.	1.00	2.00
716-05.04	Painted Pavement Marking (Channelization Striping)	S.Y.	9.00	9.00
716-05.05	Painted Pavement Marking (Stop Line)	L.F.	5.00	5.00
716-05.06	Painted Pavement Marking (Turn Lane Arrow)	EA	50.00	50.00
716-05.08	Painted Pavement Marking (Parking Line)	L.F.	0.30	0.30
716-05.50	Painted Pavement Marking (8" Line)	L.F.	0.60	0.60
716-05.51	Painted Pavement Marking (12" Line)	L.F.	2.00	2.00
716-05.60	Retracing Pavement Markings - Painted (4" Line)	L.M.	400.00	415.00
716-05.61	Retracing Pavement Markings - Painted (8" Barrier Line)	L.F.	0.60	0.60
716-05.62	Retracing Pavement Markings - Painted (6" Line)	L.M.	450.00	470.00
716-05.64	Retracing Pavement Markings - Painted (6" Dotted Line)	L.F.	0.20	0.20
716-05.72	Performance Based Retracing Spray Thermo (4" Line)	L.M.	1,600.00	1,800.00
716-05.73	Performance Based Retracing Spray Thermo (6" Line)	L.M.	2,450.00	2,650.00

716-06.01	Painted Word Pavement Marking (Handicapped Symbol)	EA	100.00	100.00
716-08.01	Removal of Pavement Marking (Line)	L.F.	0.75	0.75
716-08.11	Removal of Word Pavement Marking	EA	50.00	50.00
716-09.79	Thermoplast Pavement Mark Profile Line (4")	L.M.	No Bid	No Bid
716-13.01	Spray Thermo Pavement Marking (60 mil) (4" Line)	L.M.	1,950.00	2,150.00
716-13.02	Spray Thermo Pavement Marking (60 mil) (6" Line)	L.M.	2,700.00	2,750.00
716-13.03	Spray Thermo Pavement Marking (60 mil) (8" Barrier Line)	L.F.	1.00	1.00
716-13.04	Spray Thermo Pavement Marking (60 mil) (4" Dotted Line)	L.F.	1.00	1.00
716-13.05	Spray Thermo Pavement Marking (60 mil) (6" Dotted Line)	L.F.	1.00	1.00
716-13.06	Spray Thermo Pavement Marking (40 mil) (4" Line)	L.M.	1,655.00	1,800.00
716-13.07	Spray Thermo Pavement Marking (40 mil) (6" Line)	L.M.	2,375.00	2,400.00
716-13.08	Spray Thermo Pavement Marking (40 mil) (8" Barrier Line)	L.F.	1.00	1.00
716-13.09	Spray Thermo Pavement Marking (40 mil) (4" Dotted Line)	L.F.	1.00	1.00
716-13.10	Spray Thermo Pavement Marking (40 mil) (6" Dotted Line)	L.F.	1.00	1.00
716-13.11	Spray Thermo Pavement Marking (60 mil) (12" Barrier Line)	L.F.	Cannot do	Cannot do
716-14.01	Profiled Thermo Pavement Marking Audible (4")	L.M.	No Bid	No Bid
716-14.02	Profiled Thermo Pavement Marking Audible (6")	L.M.	No Bid	No Bid

AGENDA NUMBER V.C.

MEETING DATE May 23, 2019

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Darryl W. Smith, PE

SUBJECT: Approval of Bids for Contract 2020-03, Annual Guardrail Maintenance

INTRODUCTION: The purpose of this agenda item is to consider bids and award our Annual Guardrail Maintenance contract to the chosen contractor.

BACKGROUND: Each year we advertise for bid proposals for maintenance of guardrail. Proposals are obtained for the various line items we typically see during the given year, and we recommend awarding to a contractor based upon their unit prices, as well as their responsiveness (if they've completed this contract in the past) and their ability to perform the required work. We received only one bid on May 10, from Roadway Solutions, LLC. Roadway Solutions has been our contractor in the past, and we have always enjoyed a good working relationship. Attached is a tabulation of their unit prices, with a comparison to last year's unit prices. While many of the prices have changed (some higher, some lower), overall price increases are minor.

FINANCIAL SECTION:

Project:		
<u>Total Budget</u>	<u>Contract Amount</u>	<u>Remaining Amount</u>
\$15,000	\$15,000	\$0
Approved By: <u>A. Myers</u>		

RECOMMENDATION BY: Darryl Smith, Town Engineer, for approval

PROPOSED MOTION: Approval of bids and award of Contract 2020-03 to Roadway Solutions, LLC.

BOARD ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>WILLIAMS</u>	<u>POVLIN</u>	<u>PINCHOK</u>	<u>MEYER</u>	<u>BURNETTE</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

BID TABULATION
CONTRACT 2020-03, ON-CALL GUARDRAIL MAINTENANCE

TOF/TDOT Item No.	Description	Unit	Roadway Solutions 2019	Roadway Solutions 2020
			Unit Price	Unit Price
705-01.01	Guardrail at Bridge Ends	LF	75.00	65.00
705-01.04	Metal Beam Guard Fence	LF	58.00	56.00
705-02.01	Single Guardrail with Rub-Rail (Type 2)	LF	29.00	23.00
705-02.02	Single Guardrail (Type 2)	LF	18.00	20.00
705-02.03	Single Guardrail (Type 2) Long Post	LF	21.00	24.00
705-02.20	Single Guardrail (Type 2) Long Post (6'-9')	LF	23.00	27.00
705-02.25	Single Guardrail (Type 2) Long Post (9'-12')	LF	26.00	30.00
705-04.02	Guardrail Terminal (Type 12)	EA	500.00	500.00
705-04.03	Guardrail Terminal (Type 13)	EA	1,000.00	1,000.00
705-04.04	Guardrail Terminal (Type 21) (S-GRT-3)	EA	2,000.00	2,200.00
705-04.07	Tan Energy Absorbing Term (NCHRP 350, TL3) (Type 38) (S-GRT-2)	EA	2,500.00	2,700.00
705.04.09	Earth Pad for Type 38 Gr End Treatment	EA	900.00	1,000.00
705-04.10	Earth Pad for Guardrail End Treatment	EA	900.00	1,000.00
705-04.11	Stone for Guardrail End Terminal Pad	TN	30.00	40.00
705.06.01	W Beam Gr (Type 2) Mash TL3	LF	19.50	20.00
705.06.20	Tangent Energy Absorbing Term Mash TL-3	EA	2,500.00	2,700.00
705.06.30	GR Terminal (Type 21) Mash TL2	EA	2,000.00	2,200.00
706-01	Guardrail Removed	LF	10.00	14.00
706-03.01	Posts Furnished	EA	275.00	100.00
706-06.03	Radius Rail	LF	22.00	30.00
706-06.05	Radius Rail on Long Post (6-9 Ft)	LF	27.00	40.00
706-06.06	Radius Rail on Long Post (9-12 Ft)	LF	31.00	45.00

706-10.26	Rounded End Element	EA	80.00	75.00
706-10.73	Removal of Guardrail & Post for Reuse	LF	1.00	1.00
706-10.82	Concrete Bridge End or Pier Protection Repair	CY	4,500.00	2,500.00
712-01	Traffic Control (Lane Closure) (per work order)	EA	1,250.00	750.00
717-01	Mobilization (per work order)	EA	1,000.00	750.00
717-01.03	Mobilization (emergency work per work order)	EA	1,250.00	1,250.00

AGENDA NUMBER V.D.

MEETING DATE May 23, 2019

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Darryl W. Smith, PE

SUBJECT: Approval of Bids for Contract 2020-04, Annual Signal Maintenance Contract

INTRODUCTION: The purpose of this agenda item is to consider bids and award our Annual Signal Maintenance contract to the chosen contractor.

BACKGROUND: Each year we advertise for bid proposals for maintenance of our traffic signals. Proposals are obtained for the various line items we typically see during the given year, and we recommend awarding to a contractor based upon their unit prices, as well as their responsiveness (if they've completed this contract in the past) and their ability to perform the required work. We received two bid proposals on May 10, from Progression Electric, LLC and Stansell Electric Company, Inc. We have attached a tabulation of unit prices from both companies. Several of Stansell Electric's unit prices appear to be slightly lower or the same as Progression Electric's. However, Progression Electric has been our contractor for many years, and we have always enjoyed a good working relationship. Further, Progression is most knowledgeable of our signal systems, and their response time is commendable.

FINANCIAL SECTION:

Project:		
<u>Total Budget</u>	<u>Contract Amount</u>	<u>Remaining Amount</u>
\$45,000	\$45,000	\$0
Approved By: 		

RECOMMENDATION BY: Darryl Smith, Town Engineer, for approval.

PROPOSED MOTION: Approval of bids and award of Contract 2020-04 to Progression Electric, LLC.

BOARD ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>WILLIAMS</u>	<u>POVLIN</u>	<u>PINCHOK</u>	<u>MEYER</u>	<u>BURNETTE</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

BID TABULATION
CONTRACT 2020-04, ON-CALL TRAFFIC SIGNAL MAINTENANCE

			Progression Electric LLC (2019)		Progression Electric LLC (2020)		Stansell Electric Company, LLC (2020)	
DESCRIPTION	Qty	Unit	Unit Price (\$)	Total (\$)	Unit Price (\$)	Total (\$)	Unit Price (\$)	Total (\$)
SCHEDULED PREVENTIVE MAINTENANCE SERVICE								
SCHEDULED PREVENTIVE MAINTENANCE (semi-annual) per signal intersection	26	EA	250.00	6,500.00	250.00	6,500.00	230.00	5980.00
SCHEDULED PREVENTIVE MAINTENANCE (annual) per signal intersection	26	EA	300.00	7,800.00	300.00	7,800.00	300.00	7,800.00
TOTAL \$				14,300.00	TOTAL \$	\$14,300.00	TOTAL	\$13,780.00
NON-SCHEDULED (ON-CALL) MAINTENANCE SERVICE								
EMERGENCY – (2 Hour Response Time)		HR	175.00		175.00		175.00	
SAME-DAY – (8 Hour Response Time)		HR	150.00		150.00		150.00	
AFTER-HOURS – (8 Hour Response Time)		HR	175.00		175.00		160.00	
REGULAR		HR	150.00		150.00		150.00	
15 TON CRANE (4 hr. minimum per service call.)		HR	175.00		175.00		175.00	
MISCELLANEOUS ITEMS (Labor Only)								
SERVICE TRUCK – OPERATOR/ELECTRICIAN INCLUDED (NEW – ADDED 2020-04)		HR	N/A		150.00		90.00	
BUCKET TRUCK – OPERATOR/ELECTRICIAN INCLUDED (NEW – ADDED 2020-04)		HR	N/A		175.00		150.00	
LABORER		HR	60.00		60.00		55.00	
TECHNICIAN, IMSA Level I		HR	75.00		75.00		70.00	
TECHNICIAN, IMSA Level II		HR	75.00		75.00		75.00	

TECHNICIAN, IMSA Level III		HR	75.00		75.00		80.00	
LICENSED ELECTRICIAN		HR	75.00		75.00		80.00	
REPAIR MASTER CONTROLLER or CONTROLLER (Remove & Re-install Only)		HR	75.00		75.00		75.00	
MISCELLANEOUS ITEMS								
PROVIDE TEMPORARY CONTROLLER		EA	250.00		250.00		350.00	
PROVIDE TEMPORARY CONFLICT MONITOR		EA	250.00		250.00		350.00	
REPLACE EXISTING LOOP DETECTOR, INCLUDES SAW CUT PAVEMENT & LEAD-IN		LF	12.00		12.00		11.00	

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: David Smoak, Town Administrator

SUBJECT: Ordinance 19-22, Ordinance to Establish the Fiscal Year 2020 Budget for the General Fund, State Street Aid Fund, Capital Investment Fund, ADA Fund, Equipment Replacement Fund and Insurance Fund budgets of the Town of Farragut, Tennessee for the fiscal year beginning July 1, 2019 and ending June 30, 2020

INTRODUCTION: The purpose of this agenda item is to approve Ordinance 19-22, on first reading, adopting the annual budget for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

BACKGROUND: The annual budget for the Town of Farragut must be approved prior to July 1, which is the start of the fiscal year for our community. The budget is also required to be balanced and remitted to the State of Tennessee Comptroller for review once it has been approved by the Board of Mayor and Aldermen (BMA). Planning for the upcoming FY2020 budget started in the fall of 2018 when the BMA had a strategic planning session to prioritize a number of initiatives that have been included in the proposed budget. Following the BMA strategic Planning session, departments began turning in their budget requests in February 2019. Since February, the Town has had several workshops to review each of the funds that will be approved as part of the FY2020 budget: General Fund, Capital Investment Fund, State Street Aid Fund, Equipment Replacement, ADA Fund and Insurance Fund.

DISCUSSION: The proposed General Fund budget for FY20 has anticipated revenue of \$11,352,072 which is 4.0% higher than the budget amount of \$10,919,320 in the current fiscal year. The Town has continued to see modest increases in its sales tax revenues, which make up approximately 56% of the overall revenue for the Town of Farragut, and project local sales tax revenues of \$6,364,400 next fiscal year, which is a 3.0% increase over the current fiscal year. The Hall Income Tax will be reduced by the State of Tennessee for FY2020, with the eventual elimination of that revenue by 2020. The Hall Income Tax is estimated at \$400,000 for FY2020. We anticipate other revenue sources should remain stable over the next year.

General Fund Expenditures are increasing 5.0% over the current fiscal year budget for a total of \$7,336,687. Employee health insurance is projected to increase 6.0% and employees who continue to utilize family coverage will pay a premium of \$100/month. We are proposing to change the part-time Media Assistant position in Parks & Recreation to a full-time position, as well as, adding a full-time and a part-time janitorial position for the Community Center. These personnel changes add \$64,927 to the proposed budget. The draft budget includes a 4.0% merit package for all eligible employees based on their current salaries and the results of their performance evaluation. Overall personnel costs are slated to increase by \$122,120 in FY20.

The overall General Fund budget anticipates over \$4 million in revenue over expenditures for FY20. We will also be funding our rainy-day fund at a total of \$2.2 million and project an available fund balance at the end of the FY20 budget year to be \$13.4 million.

The Capital Investment Program (CIP) Fund budget has a total of \$21,345,000 in projects planned to begin in FY20. Revenues for the CIP are largely coming from Town resources in the form of a \$7.25 million transfer from the General Fund, \$4,996,000 from the CIP reserves, \$1.2 million from the Land Acquisition reserves, \$300,000 from the Greenway Connector reserves and \$7,599,000 from grants and interest. Overall, the

projected five-year expenditures are \$35,330,000, with an available fund balance based on all the projects in the current CIP of \$942,419.

The State Street Aid Fund has projected revenues of \$865,000 and estimated expenditures of \$865,000. The fund is primarily used to resurface Town of Farragut streets. At the end of the FY20 budget year there will be an estimated \$1,225,415 in fund balance.

The Equipment Replacement Fund will have projected expenditures of \$192,000 in FY20 and projected revenues of \$183,000, with the General Fund transferring \$175,000 of this amount. This fund is used to purchase all vehicles and equipment throughout the Town’s fleet.

The ADA Project Fund is new for FY20. This fund will be used to make ADA improvements to the Town Hall and public access. The fund will have projected expenditures of \$150,000 in FY20 and projected revenues of \$1,500 from interest.

The Insurance Fund has no estimated expenditures in FY20 and maintains a fund balance of \$102,716. This fund is utilized to pay retirement benefits for the closed retiree pension plan.

Overall, the Town of Farragut budget is strong, and will be able to maintain our current service level to the community in the upcoming fiscal year beginning July 1, 2019.

Attached are summary pages of each fund, the organizational chart and Ordinance 19-22 for the Board’s review.

RECOMMENDATION BY: Town Administrator David Smoak for approval.

PROPOSED MOTION: To approve Ordinance 19-22, on first reading, to adopt the annual budget for the Town of Farragut, Tennessee for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

BOARD ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>WILLIAMS</u>	<u>BURNETTE</u>	<u>MEYER</u>	<u>PINCHOK</u>	<u>POVLIN</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

General Fund	FY2016-17	FY2017-18	FY2018-19	FY2018-19	FY2019-20
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Estimated</u>	<u>Proposed</u>
BEGINNING FUND BALANCE	11,537,364	14,374,850	16,999,177	16,999,177	19,169,815
	FY2016-17	FY2017-18	FY2018-19	FY2018-19	FY2019-20
REVENUE	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Estimated</u>	<u>Proposed</u>
Local Sales Tax	6,082,516	6,774,339	6,180,000	6,600,484	6,365,400
State Sales Tax	1,865,295	1,925,266	1,800,000	1,936,342	1,900,000
Hall Income Tax	1,143,490	1,091,836	400,000	955,913	400,000
Wholesale Beer, Liquor & Mixed D	1,408,064	1,384,611	1,165,000	1,257,122	1,150,000
Intergovernmental	699,002	703,310	651,400	713,524	650,000
Building Permits & Licenses	504,748	675,150	354,700	471,000	367,200
Recreation Fees	182,629	216,874	162,500	192,400	209,500
Traffic Enforcement Program & Fir	77,912	62,881	50,200	115,849	50,200
Rent	67,316	121,820	91,720	64,458	155,972
Miscellaneous	86,869	217,201	63,800	267,680	103,800
Total Revenue	12,117,841	13,173,288	10,919,320	12,574,772	11,352,072
	FY2016-17	FY2017-18	FY2018-19	FY2018-19	FY2019-20
EXPENDITURES	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Estimated</u>	<u>Proposed</u>
Legislative	58,413	43,269	55,700	46,151	57,450
Town Court	53,046	57,426	67,614	48,545	54,570
Administration	677,138	627,964	697,050	680,680	719,591
Human Resources	176,452	301,861	201,062	195,348	225,885
Information Technology	299,996	323,646	469,258	453,169	373,374
Engineering	613,348	618,771	733,070	683,120	681,702
Community Development	699,429	745,349	913,098	823,420	955,507
General Government	165,185	159,816	202,850	187,716	279,850
Parks & Recreation	963,880	1,018,879	1,154,512	1,112,759	1,174,891
Public Works	1,656,697	1,730,895	1,902,037	1,807,677	1,917,460
Non-Departmental	458,560	417,285	481,500	411,799	457,400
Community Center	0	0	0	72,000	312,008
Economic Development	109,958	153,800	134,000	131,750	127,000
Total Expenditures	5,932,102	6,198,961	7,011,751	6,654,134	7,336,687
Revenue over (under) expenditure	6,185,739	6,974,327	3,907,569	5,920,638	4,015,385
Total Transfers In	0	0	0	0	0
Total transfers out	-3,348,253	-4,350,000	-3,750,000	-3,750,000	-7,575,000
Assigned Fund Balance	104,817	0	0	0	0
Unassigned Fund Balance	14,270,033	16,999,177	17,156,746	19,169,815	15,610,200
ENDING BALANCE	14,374,850	16,999,177	17,156,746	19,169,815	15,610,200
30% of Expenditure	1,779,631	1,859,688	2,103,525	1,996,240	2,201,006
AVAILABLE FUND BALANCE	12,490,402	15,139,489	15,053,221	17,173,575	13,409,194

State Street Aid-121

	2016-2017	2017-2018	2018-2019	2018-2019	2019-2020
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Estimated</u>	<u>Proposed</u>
Beginning Balance	1,094,149	1,438,059	1,790,415	1,790,415	1,228,415
Revenues					
State Gasoline & Motor Fuel	624,491	751,888	791,000	810,000	850,000
Interest Earnings	5,403	17,759	500	35,000	15,000
Revenue Total	629,894	769,647	791,500	845,000	865,000
Expenditures					
Street Maintenance	38,475	102,362	60,000	115,000	75,000
Resurfacing	299,447	466,983	1,354,624	1,320,000	650,000
Street Striping	26,848	34,761	45,000	45,000	50,000
Guardrails	12,325	0	15,000	5,000	15,000
Traffic Calming	0	7,931	18,000	7,000	25,000
Sidewalks/Greenways	2,142	5,254	50,000	15,000	50,000
Expenditure Total	379,237	617,291	1,542,624	1,507,000	865,000
Other Funding Sources					
Transfer from General Fund	93,253	200,000	100,000	100,000	0
Total Transfers in	93,253	200,000	100,000	100,000	0
Revenue over (under)					
expenditures	343,910	352,356	-651,124	-562,000	0
Ending Balance	1,438,059	1,790,415	1,139,291	1,228,415	1,228,415

Account #	PROJECTS BY DEPARTMENT	Capital Investment Program-310					
	Beginning Balance	11,046,347	4,450,347	5,654,347	6,209,347	6,944,347	
	General Government Projects	FY2020	FY2021	FY2022	FY2023	FY2024	Total
43990	Land Acquisition	0	300,000	300,000	300,000	300,000	1,200,000
43910-280	Pedestrian/Greenway Connectors	0	100,000	0	0	100,000	200,000
43910-930	Smith Road Sidewalk	650,000	0	0	0	0	650,000
43910-940	Little Turkey Creek Greenway	130,000	0	300,000	0	0	430,000
44300-900	Community Center	425,000					425,000
43400-900	Campbell Station Wall	200,000					200,000
46230-920	Campbell Station Inn Improvements	0	250,000		0	0	250,000
	General Government Projects Total	1,405,000	650,000	600,000	300,000	400,000	3,355,000
	Parks	FY2020	FY2021	FY2022	FY2023	FY2024	Total
43934	McFee Park Expansion	8,000,000	0	0	0	0	8,000,000
43939-912	MBLP Improvements (turf fields)	0	0	0	500,000	0	500,000
43939-904	Anchor Park Fence	0	0	0	150,000	0	150,000
	Anchor Park Basketball Resurfacing & ADA Access/Parking	0	0	0	0	40,000	40,000
	Anchor Park Playground	0	0	0	0	415,000	415,000
43939-900	MBLP Boardwalk/Overlook Replacement	0	0	0	50,000	0	50,000
	Parks Total	8,000,000	0	0	700,000	455,000	9,155,000
	Engineering Projects	FY2020	FY2021	FY2022	FY2023	FY2024	Total
43150-480	Stormwater Improvements	750,000	100,000	100,000	100,000	100,000	1,150,000
43720	Union Road Improvements	500,000	0	3,520,000	0	0	4,020,000
43985-900	Signal System Upgrade (CMAQ)	6,710,000	0	0	0	0	6,710,000
43984	Virtue Road-Phase I (KP-Harville)	3,900,000	0	0	0	0	3,900,000
43980	Virtue Road-Phase II (Harville-Turkey Creek)	0	330,000	305,000	925,000	5,400,000	6,960,000
	Jamestowne Blvd Study	80,000	0	0	0	0	80,000
	Engineering Total	11,940,000	430,000	3,925,000	1,025,000	5,500,000	22,820,000
	CIP Expenditure Total	21,345,000	1,080,000	4,525,000	2,025,000	6,355,000	35,330,000

	Funding Sources	FY2020	FY2021	FY2022	FY2023	FY2024	Total
33220	L-STBG Funding (Jamestowne Blvd)	64,000	0	0	0	0	64,000
	L-STBG Funding (Virtue Road)	0	264,000	244,000	740,000	4,320,000	5,568,000
	L-STBG Funding (Union Road)	400,000	0	2,816,000			3,216,000
	CMAQ Funding	6,610,000	0	0	0	0	6,610,000
	LPRF Grant (Anchor Park)	325,000	0	0	0	0	325,000
	Interest Earnings	100,000	20,000	20,000	20,000	20,000	180,000
	Transfer from General Fund	7,250,000	2,000,000	2,000,000	2,000,000	2,000,000	15,250,000
	Greenway Connector Reserves	300,000	0	0	0	0	300,000
	Land Acquisition Reserves	1,300,000	0	0	0	0	1,300,000
	CIP Reserves	4,996,000	0	0	0	15,000	5,011,000
	Funding Total	21,345,000	2,284,000	5,080,000	2,760,000	6,355,000	37,824,000
	Total CIP Funding Sources	21,345,000	2,284,000	5,080,000	2,760,000	6,355,000	37,824,000
	Total CIP Expenditures	21,345,000	1,080,000	4,525,000	2,025,000	6,355,000	35,330,000
	Revenue over (under) expenditures	0	1,204,000	555,000	735,000	0	
	Ending Balance	4,450,347	5,654,347	6,209,347	6,944,347	6,929,347	
	Assigned Fund Balance						
	Greenway Connectors	58,890	58,890	158,890	158,890	158,890	
	Land Acquisition	358,072	358,072	658,072	958,072	1,258,072	
	Stormwater Projects	0	750,000	850,000	950,000	1,050,000	
	Outstanding Projects	3,090,966	3,090,966	3,090,966	3,090,966	3,090,966	
	Total Assigned Balance	3,507,928	4,257,928	4,757,928	5,157,928	5,557,928	
	Available Fund Balance	942,419	1,396,419	1,451,419	1,786,419	1,371,419	

Equipment Replacement Fund-314

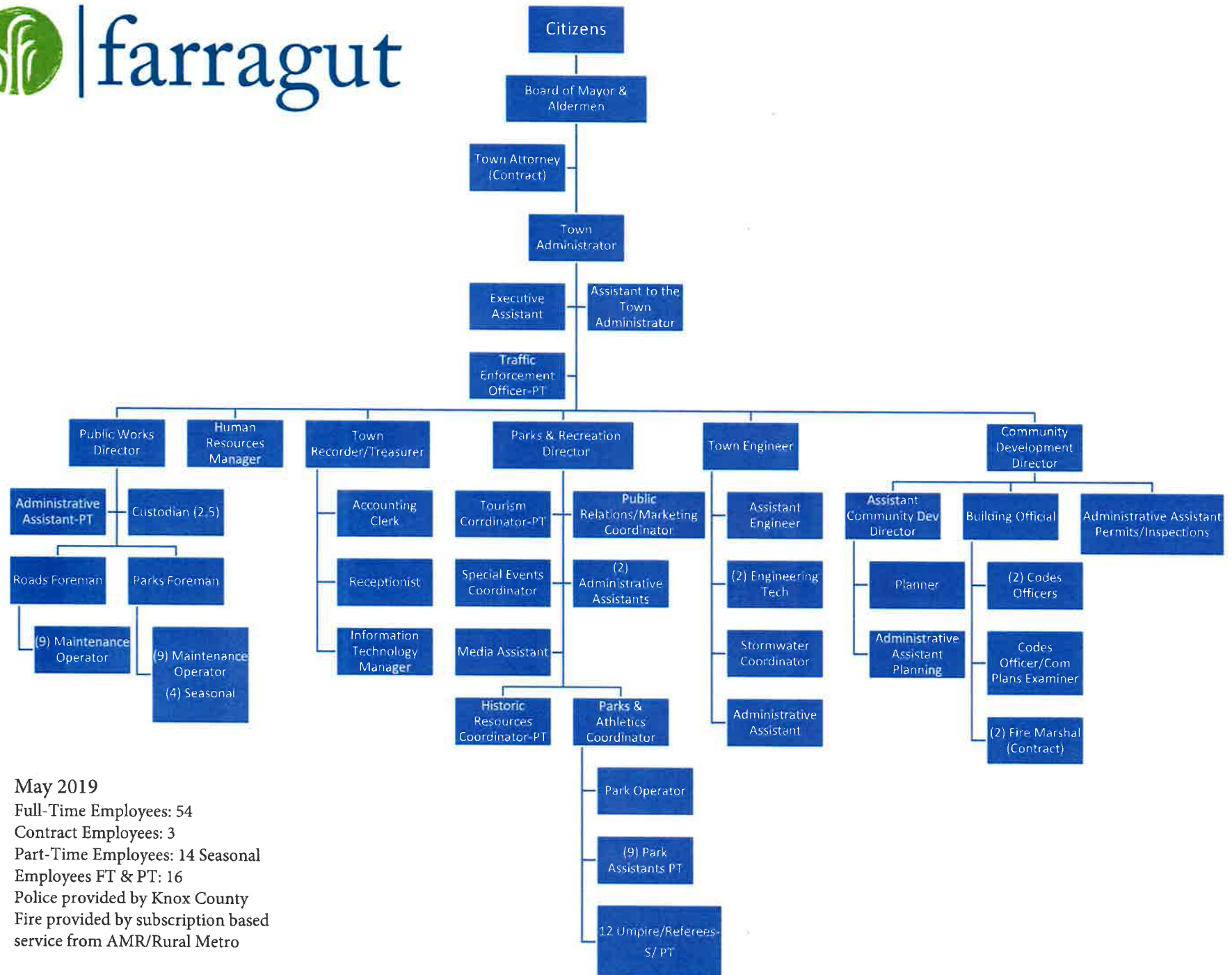
	FY2016-17	FY2017-18	FY2018-19	FY2018-19	FY2019-20
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Estimate</u>	<u>Proposed</u>
Beginning Balance	647,153	751,978	791,926	791,926	907,254
Revenues					
Interest	3,301	8,546	3,000	16,500	8,000
Sale of equipment Proceeds	62,084	25,243	0	5,978	0
Total Revenues	65,385	33,789	3,000	22,478	8,000
Other Funding Sources					
Transfer from General Fund	150,000	150,000	150,000	150,000	175,000
Total Other Funding Sources	150,000	150,000	150,000	150,000	175,000
Expenditures					
Major Equipment	110,560	143,841	62,000	57,150	192,000
Total Expenditures	110,560	143,841	62,000	57,150	192,000
Revenue over (under) expenditures	104,825	39,948	91,000	115,328	-9,000
Ending Balance	751,978	791,926	882,926	907,254	898,254

ADA Capital Projects-312

		2019-2020 <u>Requested</u>
Beginning Balance		0
Revenues		
36190	Interest Earnings	1,500
	Revenue Total	1,500
42900 Expenditures		
929	Improvements	150,000
	Expenditure Total	150,000
51600	Transfer to other funds	
767	State Street Aid	0
771	Capital Fund	0
	Total Transfers out	0
Other Funding Sources		
36961	Transfer from General Fund	150,000
	Total Transfers in	150,000
Revenue over (under) expenditures		1,500
Ending Balance		1,500

Insurance Fund-611

	FY2015-16	FY2016-17	FY2017-18	FY2018-19	FY2019-20
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Estimated</u>	<u>Proposed</u>
Beginning Balance	99,667	99,900	100,416	100,416	101,016
Revenues					
Interest	233	516	1,100	600	600
Total Revenues	233	516	1,100	600	600
Other Funding Sources					
Transfer from General Fund	0	0	0	0	0
Transfer to General Fund	0	0	0	0	0
Total Other Funding Sources	0	0	0	0	0
Expenditures					
Retirement Benefit	0	0	0	0	0
Total Expenditures	0	0	0	0	0
Ending Balance	99,900	100,416	101,516	101,016	101,616



May 2019

Full-Time Employees: 54

Contract Employees: 3

Part-Time Employees: 14 Seasonal

Employees FT & PT: 16

Police provided by Knox County

Fire provided by subscription based service from AMR/Rural Metro

ORDINANCE	19-22
PREPARED BY	Myers
1 ST READING	May 23, 2019
2 nd READING	June 13, 2019
PUBLISHED IN	Shopper News Farragut
DATE	

**AN ORDINANCE OF THE TOWN OF FARRAGUT, TENNESSEE
ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2019 AND ENDING
JUNE 30, 2020.**

WHEREAS, Tennessee Code Annotated § 9-1-116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

WHEREAS, the Board of Mayor and Aldermen has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the Board will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF FARRAGUT, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body projects anticipated revenues from all sources and appropriates planned expenditures for each department, board, office or other agency of the municipality, herein presented together with the actual annual receipts and expenditures of the last preceding fiscal year and the estimated annual expenditures for the current fiscal year, and from those revenues and unexpended and unencumbered funds as follows for fiscal year 2020, and including the projected ending balances for the budget year, the actual ending balances for the most recent ended fiscal year and the estimated ending balances for the current fiscal years:

GENERAL FUND	Estimated		
	Actual FY 2018	Actual FY 2019	Budget FY 2020
Cash Receipts			
Local Taxes	\$ 6,774,339	\$ 6,600,484	\$ 6,365,400
State Sales Tax	1,925,266	1,936,342	1,900,000
Hall Income Tax	1,091,836	955,913	400,000
Wholesale Beer, Liquor & Mixed Drink	1,384,611	1,257,122	1,150,000
Intergovernmental	703,310	713,524	650,000
Building Permits & Licenses	675,150	471,000	367,200
Recreation Fees	216,874	192,400	209,500
Traffic Enforcement Program & Fines	62,881	115,849	50,200
Rent	121,820	64,458	155,972
Miscellaneous	217,201	267,680	103,800
Transfers In - from other funds	-	-	-
Total Cash Receipts	\$ 13,173,288	\$ 12,574,772	\$ 11,352,072
Appropriations			
Legislative	\$ 43,269	\$ 46,151	\$ 57,450
Town Court	57,426	48,545	54,570
Administration	627,964	680,680	719,590
Human Resources	301,861	195,348	225,885
Information Technology	323,646	453,169	373,374
Engineering	618,771	683,120	681,702
Community Development	745,349	823,420	955,507
General Government	159,816	187,716	279,850
Parks & Recreation	1,018,879	1,112,759	1,174,891
Public Works	1,730,895	1,807,677	1,917,460
Non-Departmental	417,285	411,799	457,400
Community Center	-	72,000	312,008
Economic Development	153,800	131,750	127,000
Transfers Out - to other funds	4,350,000	3,750,000	7,575,000
Total Appropriations	\$ 10,548,961	\$ 10,404,134	\$ 14,911,687
Change in Cash (Receipts - Appropriations)	2,624,327	2,170,638	(3,559,615)
Beginning Cash Balance July 1	14,374,850	16,999,177	19,169,815
Ending Cash Balance June 30	\$ 16,999,177	\$ 19,169,815	\$ 15,610,200
30% of Expenditures	\$ 1,859,688	\$ 1,999,240	\$ 2,201,006
Available Fund Balance	\$ 15,139,489	\$ 17,170,575	\$ 13,409,194
Ending Cash as a % of Total Cash Payments/Appropriations	143.5%	165.0%	89.9%

STATE STREET AID FUND		Actual FY 2018	Estimated Actual FY 2019	Budget FY 2020
Cash Receipts				
State Gas and Motor Fuel Taxes		\$ 751,888	\$ 810,000	\$ 850,000
Interest		17,759	35,000	15,000
Transfers In - from other funds		200,000	100,000	-
Total Cash Receipts		\$ 969,647	\$ 945,000	\$ 865,000
Appropriations				
Street Maintenance		\$ 617,291	\$ 1,507,000	\$ 865,000
Total Appropriations		\$ 617,291	\$ 1,507,000	\$ 865,000
Change in Cash (Receipts - Appropriations)		352,356	(562,000)	-
Beginning Cash Balance July 1		1,438,059	1,790,415	1,228,415
Ending Cash Balance June 30		\$ 1,790,415	\$ 1,228,415	\$ 1,228,415
Ending Cash as a % of Total Cash Payments/Appropriations		290.0%	81.5%	142.0%

Equipment Fund		Actual FY 2018	Estimated Actual FY 2019	Budget FY 2020
Cash Receipts				
Interest		\$ 8,546	\$ 16,500	\$ 8,000
Sale of Equipment Proceeds		25,243	5,978	-
Transfers from General Fund		150,000	150,000	175,000
Total Cash Receipts		\$ 183,789	\$ 172,478	\$ 183,000
Appropriations				
Major Equipment		\$ 143,841	\$ 57,150	\$ 192,000
Total Appropriations		\$ 143,841	\$ 57,150	\$ 192,000
Change in Cash (Receipts - Appropriations)		39,948	115,328	(9,000)
Beginning Cash Balance July 1		751,978	791,926	907,254
Ending Cash Balance June 30		\$ 791,926	\$ 907,254	\$ 898,254
Ending Cash as a % of Total Cash Payments/Appropriations		550.6%	1587.5%	467.8%

Insurance Fund		Actual FY 2018	Estimated Actual FY 2019	Budget FY 2020
Cash Receipts				
Interest		\$ 1,100	\$ 600	\$ 600
Total Cash Receipts		\$ 1,100	\$ 600	\$ 600
Appropriations				
Retirement Benefit		\$ -	\$ -	\$ -
Total Appropriations		\$ -	\$ -	\$ -
Change in Cash (Receipts - Appropriations)		1,100	600	600
Beginning Cash Balance July 1		100,416	101,516	102,116
Ending Cash Balance June 30		\$ 101,516	\$ 102,116	\$ 102,716

ADA Project Fund	Actual FY 2018	Estimated Actual FY 2019	Budget FY 2020
Cash Receipts			
Interest	\$ -	\$ -	\$ 1,500
Transfer in from General Fund	-	-	150,000
Total Cash Receipts	\$ -	\$ -	\$ 151,500
Appropriations			
Improvements	\$ -	\$ -	\$ 150,000
Total Appropriations	\$ -	\$ -	\$ 150,000
Change in Cash (Receipts - Appropriations)	-	-	1,500
Beginning Cash Balance July 1	-	-	-
Ending Cash Balance June 30	\$ -	\$ -	\$ 1,500

SECTION 2: At the end of the fiscal year 2019, the governing body estimates fund balances or deficits as follows:

Fund	Estimated Fund Balance at June 30, 2019
General Fund	\$ 19,169,815
State Street Aid Fund	\$ 1,228,415
Capital Investment Program	\$ 11,046,347
Equipment Fund	\$ 907,254
ADA Project Fund	\$ -
Insurance Fund	\$ 101,016

SECTION 3: That the governing body herein certifies that the condition of its sinking funds, if applicable, are compliant pursuant to its bond covenants, and recognizes that the municipality has outstanding bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Debt Authorized and Unissued	Outstanding at June 30, 2019	Principal Payment	Interest Payment
Bonds -				
	\$0	\$0	\$0	\$0

SECTION 4: During the coming fiscal year (2020) the governing body has pending and planned capital projects with proposed funding as follows:

Pending Capital Projects	Pending Capital Projects - Total Expense	Pending Capital Projects Expense Financed by Estimated Revenues and/or Reserves	Pending Capital Projects Expense Financed by Debt Proceeds
Smith Road Sidewalk	\$ 650,000.00	\$ 650,000.00	\$ 0
Little Turkey Creek Greenway	\$ 130,000.00	\$ 130,000.00	\$ 0
Community Center	\$ 425,000.00	\$ 425,000.00	\$ 0
Campbell Station Wall	\$ 200,000.00	\$ 200,000.00	\$ 0
McFee Park Expansion	\$ 8,000,000.00	\$ 8,000,000.00	\$ 0
Stormwater Improvements	\$ 750,000.00	\$ 750,000.00	\$ 0
Union Road	\$ 500,000.00	\$ 500,000.00	\$ 0
Signal System Upgrade	\$ 6,710,000.00	\$ 6,710,000.00	\$ 0
Virtue Road-Phase I	\$ 3,900,000.00	\$ 3,900,000.00	\$ 0
Jamestowne Blvd Study	\$ 80,000.00	\$ 80,000.00	\$ 0

Proposed Future Capital Projects	Proposed Future Capital Projects - Total Expense	Proposed Future Capital Projects Expense Financed by Estimated Revenues and/or Reserves	Proposed Future Capital Projects Expense Financed by Debt Proceeds
Land Acquisition	\$ 300,000.00	\$ 300,000.00	\$ 0
Pedestrian/Greenway Connectors	\$ 100,000.00	\$ 100,000.00	\$ 0
Little Turkey Creek	\$ 300,000.00	\$ 300,000.00	\$ 0
Campbell Station Inn Improvements	\$ 250,000.00	\$ 250,000.00	\$ 0
MBLP Turf Improvements	\$ 500,000.00	\$ 500,000.00	\$ 0
Anchor Park Fence	\$ 150,000.00	\$ 150,000.00	\$ 0
Anchor Park Basketball Resurfacing	\$ 40,000.00	\$ 40,000.00	\$ 0
Anchor Park Playground	\$ 415,000.00	\$ 415,000.00	\$ 0
MBLP Boardwalk Replacement	\$ 50,000.00	\$ 50,000.00	\$ 0
Stormwater Improvements	\$ 100,000.00	\$ 100,000.00	\$ 0
Union Road	\$ 3,520,000.00	\$ 3,520,000.00	\$ 0
Virtue Road-Phase II	\$ 330,000.00	\$ 330,000.00	\$ 0

SECTION 5: No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 (TCA § 6-56-208). In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Tennessee Code Annotated § 6-56-205.

SECTION 6: Money may be transferred from one appropriation to another in the same fund, subject to such limitations and procedures as set by the Board of Mayor and Aldermen pursuant to Tennessee Code Annotated § 6-56-209. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.

SECTION 7: A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balances and the number of full time equivalent employees required by Tennessee Code Annotated § 6-56-206 will be attached.

SECTION 89: This annual operating and capital budget ordinance and supporting documents shall be submitted to the Comptroller of the Treasury or Comptroller's Designee for approval if the Town has debt issued pursuant to Title 9, Chapter 21 of the Tennessee Code Annotated within fifteen (15) days of its adoption. This budget shall not become the official budget for the fiscal year until such budget is approved by the Comptroller of the Treasury or Comptroller's Designee in accordance with Title 9, Chapter 21 of the Tennessee Code Annotated (the "Statutes".) If the Comptroller of the Treasury or Comptroller's Designee determines that the budget does not comply with the Statutes, the Governing Body shall adjust its estimates or make additional tax levies sufficient to comply with the Statutes or as directed by the Comptroller of the Treasury or Comptroller's Designee. If the Town does not have such debt outstanding, it will file this annual operating and capital budget ordinance and supporting documents with the Comptroller of the Treasury or Comptroller's Designee.

SECTION 9: All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 10: All ordinances or parts of ordinances in conflict with any provision of this ordinance are hereby repealed.

SECTION 11: This ordinance shall take effect July 1, 2019, the public welfare requiring it.

Ron Williams, Mayor

Allison Myers, Town Recorder