



## **FARRAGUT BOARD OF MAYOR AND ALDERMEN AGENDA**

**September 12, 2019**

**WORKSHOP  
6:15 PM**

**BEER BOARD  
6:55 PM**

**BMA MEETING  
7:00 PM**

- I. Silent Prayer, Pledge of Allegiance, Roll Call**
- II. Approval of Agenda**
- III. Mayor's Report**
  - A. Presentation of donations to the Knox County Schools
  - B. Star Spangled Banner Day Proclamation
- IV. Approval of Minutes**
  - A. August 22, 2019
- V. Business Items**
  - A. Approval of the Veterans Salute 10K, 5K and 1 Mile Kids Run
  - B. Approval of the Hot to Trot Race 5K/10K and Fun Run
  - C. Approval of Contract for On-Call Stormwater Repairs
  - D. Approval of Dates for the November and December BMA meetings
  - E. Approval of 2019 Parade of Homes Directional Signage
- VI. Ordinances**
  - A. First Reading
    - 1. **Ordinance 19-27**, Ordinance to amend the General Fund and Capital Investment Program budget of the Fiscal Year 2019-2020 budget, passed by Ordinance 19-22

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It is the policy of the Town of Farragut not to discriminate on the basis of race, color, national origin, age, sex, or disability pursuant to Title VI of the civil Rights Act of 1964, Public Law 93-112 and 101-336 in its hiring, employment practices and programs. To request accommodations due to disabilities, please contact the ADA Coordinator at [jcurry@townoffarragut.org](mailto:jcurry@townoffarragut.org) or 865-966-7057 in advance of the meeting.

- I. **Citizens Forum**
- II. **Town Administrator's Report**
- III. **Town Attorney's Report**

## **Board of Mayor and Aldermen Meeting Public Comment Protocol**

The Board of Mayor and Aldermen welcomes and invites citizens to participate in public meetings.

At the beginning of each meeting, there will be time reserved for public comment under the Citizen Forum agenda item. If you are interested in speaking, please fill out a blue comment card and turn it in to the Town Clerk or staff member. This time is set aside specifically for comments on items that are not on the Board of Mayor and Aldermen regular agenda for the meeting. Each speaker will be given five (5) minutes to speak on his/her topic.

During the regular agenda portion of the meeting there may be an allowance for public comment for each agenda item. The Mayor may recognize individuals for public comment based on the following guidelines:

1. The Mayor shall maintain and control the meeting to provide a professional and objective environment conducive to presentation and discussion of the agenda items;
2. Anyone interested in speaking should fill out a blue comment card stating which agenda item they would like to comment on and turn in to the Town Clerk or a staff member;
3. Speakers shall come to the podium and identify themselves by name and address;
4. Public comment shall be limited to five (5) minutes per individual, time may be extended at the discretion of the Mayor; time is not transferable to other speakers;
5. Speakers should strive to avoid redundancy;
6. Comments shall address issues, not individuals or personalities;
7. Comments may support or oppose particular issues or measures, but the motives of those with differing views shall not be questioned or attacked;
8. Personal attacks and malicious comments shall not be tolerated;
9. An applicant, and/or their representative(s), for an item on the regular agenda shall be afforded the time necessary to present their request and respond to questions. The five (5) minute limitation shall not apply. However, the Mayor may ask an applicant to stay on point in order to facilitate the efficiency of the meeting.



## **FARRAGUT BEER BOARD**

September 12, 2019

6:55 PM

### **I. Approval of Minutes**

A. June 27, 2019

### **II. Beer Permit Request**

A. Approval of Class 1, On-Premise Beer Permit for Parrilla's Cantina,  
12740 Kingston Pike Suite 105

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## **FARRAGUT BEER BOARD**

**June 27, 2019**

Alderman Pinchok, Chairman, called the beer board meeting to order at 6:50 PM. Members present were Mayor Williams, Aldermen Burnette, Meyer, Pinchok and Povlin.

### **Approval of Minutes**

Motion was made to approve the minutes of May 23, 2019 as presented. Moved by Alderman Povlin, seconded by Mayor Williams; voting yes, Mayor Williams, Aldermen Burnette, Meyer, Pinchok and Povlin; no nays; motion passed.

### **Beer Permit Request**

#### **Approval of Class 4, On-Premise Tavern Permit for The Admiral Pub, 143 Brooklawn Street**

Motion was made to approve a of Class 4, On-Premise Tavern Permit for The Admiral Pub, 143 Brooklawn Street. Moved by Alderman Povlin, seconded by Mayor Williams; voting yes, Mayor Williams, Aldermen Burnette, Meyer, Pinchok and Povlin; no nays; motion passed.

#### **Approval of Class 6, Special Occasion Beer Permit for the Farragut Business Alliance "Dog Daze III" event, August 16-18, 2019**

Motion was made to approve a Class 6, Special Occasion Beer Permit for the Farragut Business Alliance "Dog Daze III" event, August 16-18, 2019. Moved by Mayor Williams, seconded by Alderman Povlin; voting yes, Mayor Williams, Aldermen Burnette, Meyer, Pinchok and Povlin; no nays; motion passed.

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Ron Pinchok, Chairman

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Allison Myers, Town Recorder

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AGENDA NUMBER 11. A.

MEETING DATE September 12, 2019

## REPORT TO THE BEER BOARD

**PREPARED BY:** Allison Myers, Town Recorder

**SUBJECT:** Approval of a Class 1, On-Premise Beer Permit for Parrilla's Cantina, 12740 Kingston Pike, Suite 105

**DISCUSSION:**

The purpose of this agenda item is the approval of a class 1, on-premise beer permit for Parrilla's Cantina, 12740 Kingston Pike, Suite 105.

The applications and information are in order.

**RECOMMENDATION BY:**

Allison Myers, Town Recorder, for approval.

**PROPOSED MOTION:**

To approve a Class 1, On-Premise Beer Permit for Parrilla's Cantina, 12740 Kingston Pike, Suite 105.

**BOARD ACTION:**

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

| <u>VOTE/TOTAL</u> | <u>WILLIAMS</u> | <u>PINCHOK</u> | <u>POVLIN</u> | <u>MEYER</u> | <u>BURNETTE</u> |
|-------------------|-----------------|----------------|---------------|--------------|-----------------|
| YES               | _____           | _____          | _____         | _____        | _____           |
| NO                | _____           | _____          | _____         | _____        | _____           |
| ABSTAIN           | _____           | _____          | _____         | _____        | _____           |

RECEIVED

AUG 23 2019

TOWN OF FARRAGUT

APPLICATION FOR BEER PERMIT

STATE OF TENNESSEE

TOWN OF FARRAGUT

Fuad Reveiz  
865-389-0977  
fuad@reveiz.net

I hereby make application for a permit to sell, store, manufacture, or distribute Beer under the provisions of Tennessee Code Annotated Section 57-5-101 et seq. and base my application upon the answers to the following questions:

1. Reason for application: New Business ☒ New Ownership \_\_\_\_ Name Change \_\_\_\_ Other \_\_\_\_  
2. Type of permit requested, please circle all that apply:

Class 1 On-Premise

Class 2 On-Premise, Other

Class 3 On-Premise, Hotel/Motel

Class 4 On-Premise, Tavern

Class 5 Off-Premise

Class 6, Special Occasion

3. Name of Applicant(s) (Owner(s) of Business) Parrilla's Cantina  
Dos Equis LLC dba Parrilla's Cantina

4. Type of applicant (check one):  
Person \_\_\_\_ Firm \_\_\_\_ Corporation ☒ Joint-Stock Company \_\_\_\_ Syndicate \_\_\_\_ Other \_\_\_\_  
5. List all persons, firms, corporations, joint-stock companies, syndicates, or associations having at least a 5% ownership interest in the business:

Eduardo Ayala,  
Martin Cobian  
Victor Rosales

6. Applicant's present home address:

7. Date of Birth \_\_\_\_ Home Telephone Number \_\_\_\_  
Business Telephone Number \_\_\_\_ Social Security Number \_\_\_\_

8. Representative Email Address: fr0407@gmail.com

9. Under what name will the business operate? Parrilla's Cantina

10. Business address 12740 Kingston Pike, Suite 105, Knoxville, TN  
Business Telephone number 865-388-5211

11. Specify the identity, email and physical address of the person to receive annual privilege tax notices and any other communication from the Town:

Eduardo Ayala eddyayala@yahoo.com  
106 Tiffin Dr. Oak Ridge, TN 37830

12. Information of any manager, other than the applicant:

Name: Martin Cobian Birth Date: 8/30/1988  
Address: 133 Peterson Rd.  
Phone Number: 865-388-5211

13. Has any person having at least a 5% ownership interest, any of the managers, or any other employee of the business, been convicted of any violation of the beer or alcoholic beverage laws or any crime within the last ten (10) years: \_\_\_ Yes X No. If yes, give particulars of each charge, court, and date convicted.

14. Have you or your organization ever had a Beer Permit revoked, suspended, or denied in the State of Tennessee? No If so, specify, where, when, and why:

15. Name and address of property owner, if other than the business owner:

12748 Kingston Pike, 206  
R. Knick Myers and Noah L. Myers Knoxville, TN 37830

16. What is the name and address of the Church (or other place of worship) nearest to your business?

First Farragut United Methodist Church. 12733 Kingston Pike.

17. What is the name and address of the school nearest to your business?

Trinity Learning Center 12733 Kingston Pike, Knoxville

18. Special Occasion Event Name:

N/A

Location of the special occasion event:

Event Date & Times:

Representative name & phone number:

Have you received a special event permit to hold the event in the Town of Farragut?

NO

19. Tennessee Sales Tax Number:

1001606053

20. Town of Farragut Business License Number

3014

I certify that I am knowledgeable of the laws prohibiting the sale of beer to minors and that this application contains true information to the best of my knowledge and belief.

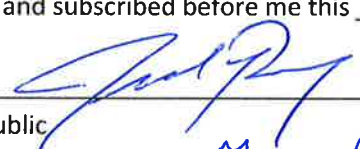
I understand that this application is subject to the Tennessee Public Records Act and shall be open for inspection and reproduction by any citizen. Tennessee Code Annotated 10-7-503.

I understand that by submitting this application, a background investigation shall be conducted and any and any and all documents related to my request shall become public records.

I understand that the applicant or representative must be present at the beer board meeting in which the permit will be discussed.

  
Signature of Applicant/Owner (or authorized Corporate Official)

Sworn to and subscribed before me this 19 day of August, 2019

  
Notary Public

My Commission Expires:

May 6, 2023



Notice: A non-refundable \$250 fee must accompany this application. Any applicant making false statement in this application shall forfeit his/her permit and shall not be eligible to receive any permit for a period of ten years.

A privilege tax of \$100 is imposed on the business of selling, distributing, storing or manufacturing beer in this state effective January 1, 1994 and each successive January 1. Any holder of a beer permit issued after January 1, 1994 shall pay a pro rata portion of this annual tax when the permit is issued.

**FOR OFFICE USE ONLY**

Application is hereby: Approved \_\_\_\_\_ Denied \_\_\_\_\_

On this date: \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Beer Board Chairman

\_\_\_\_\_  
Town Recorder



## **FARRAGUT BOARD OF MAYOR AND ALDERMEN**

### **Minutes**

**August 22, 2019**

#### **WORKSHOP**

**Campbell Station Inn**

**Tourism**

**5:30 PM**

#### **BMA MEETING**

**7:00 PM**

- I. Silent Prayer, Pledge of Allegiance, Roll Call**
- II. Approval of Agenda**
- III. Mayor's Report**
  - A. Daughters of the American Revolution & Constitution Week Proclamations
- IV. Approval of Minutes**
  - A. August 8, 2019
- V. Business Items**
  - A. Approval of Contract with Baker Tilley Virchow Krause, LLC to perform an employee Classification/Compensation Study
  - B. Approval of Contract 2019-06: Anchor Park Renovations
  - C. Consideration of Bid Award to Merit Construction, Inc. for the Campbell Station Inn Phase III - Park and Roads Construction Project
- VI. Ordinances**
  - A. Public Hearing and Second Reading
    - 1. Ordinance 19-23, an ordinance to amend the C-1 Mixed-Use Town Center portion of the Farragut Zoning Ordinance as applied to drive-throughs and menu boards on existing developments with drive-throughs that pre-date the Mixed-Use Town Center land use designation
    - 2. Ordinance 19-24, an ordinance to amend Chapters 2, 3, and 4 of the Farragut Zoning Ordinance related to the creation of the Outlet Drive

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Regional Entertainment and Employment District (OD-RE/E) that will replace the C-2-R/W District (RealtyLink, Applicant)

3. Ordinance 19-25, an ordinance to amend the Farragut Zoning Map for Parcels 154.06, 154.07, 154.08, 154.09, 154.10, 176.01, and 176.02, Tax Map 130 along the Outlet Drive corridor from C-2 and R-2 to OD-RE/E, Approximately 36 Acres
4. Ordinance 19-26, an Ordinance to amend Farragut Municipal Code Chapter 12., Municipal Court, By Amending Section 12-9., Service of Court Process, and Adding Section 12-12., Collection Agency Services to Collect Unpaid Fines and Court Costs

- VII. Citizens Forum**
- VIII. Town Administrator's Report**
- IX. Town Attorney's Report**

Mayor Williams called the meeting to order at 7:00 PM. Members present were Mayor Williams, Aldermen Burnette, Meyer, Pinchok and Povlin.

### **Approval of Agenda**

Motion was made to amend the agenda, moving business item "c" first and item "a" third. Moved by Alderman Povlin, seconded by Alderman Pinchok, voting yes, Mayor Williams, Aldermen Burnette, Meyer, Pinchok and Povlin, no nays, motion passed.

### **Mayor's Report**

- Proclamations were presented to representatives of The Daughters of the American Revolution.
- Vice-mayor Povlin appreciated employees for the work they would do during weekend events.
- Dog Days event was very successful.

### **Approval of Minutes**

Motion was made to approve the minutes of August 8, 2019 as presented. Moved by Alderman Pinchok, seconded by Alderman Povlin, voting yes, Mayor Williams, Aldermen Burnette, Meyer and Pinchok; Alderman Povlin abstained; no nays, motion passed.

### **Business Items**

#### **Consideration of Bid Award to Merit Construction, Inc. for the Campbell Station Inn Phase III - Park and Roads Construction Project**

Motion was made to award contract 2020-08 to Merit Construction, Inc for the Campbell Station Inn Phase III- Park and Roads Construction Project for the amount of \$2,448,571. Moved by Alderman Pinchok, seconded by Alderman Povlin, voting yes, Mayor Williams, Aldermen Burnette, Meyer, Pinchok and Povlin, no nays, motion passed.

#### **Approval of Contract 2019-06: Anchor Park Renovations**

Motion was made to award contract 2019-06 to Merit Construction, Inc for the amount of \$643,500 with the add alternate of epoxy floor. Motion made by Alderman Povlin, seconded by Alderman Pinchok, voting yes, Mayor Williams, Aldermen Burnette, Meyer, Pinchok and Povlin, no nays, motion passed.

#### **Approval of Contract with Baker Tilley Virchow Krause, LLC to perform an employee Classification/Compensation Study**

Motion was made to approve contract with Baker Tilley Virchow Krause, LLC to perform an employee Classification/Compensation Study, for the amount of \$26,950. Moved by Alderman Povlin, seconded by Alderman Pinchok, voting yes, Mayor Williams, Aldermen Burnette, Meyer, Pinchok and Povlin, no nays, motion passed.

**Ordinances**  
**Second Reading**

**Ordinance 19-23**, an ordinance to amend the C-1 Mixed-Use Town Center portion of the Farragut Zoning Ordinance as applied to drive-throughs and menu boards on existing developments with drive-throughs that pre-date the Mixed-Use Town Center land use designation

Motion was made to approve Ordinance 19-23 on second reading. Moved by Alderman Pinchok, seconded by Alderman Povlin; roll call vote; Alderman Burnette, yes; Alderman Meyer, yes; Alderman Pinchok, yes; Alderman Povlin, yes; Mayor Williams, yes; no nays, motion passed.

**Ordinance 19-24**, an ordinance to amend Chapters 2, 3, and 4 of the Farragut Zoning Ordinance related to the creation of the Outlet Drive Regional Entertainment and Employment District (OD-RE/E) that will replace the C-2-R/W District (RealtyLink, Applicant)

Motion was made to approve Ordinance 19-24 on second reading. Moved by Alderman Povlin, seconded by Alderman Pinchok; roll call vote; Alderman Meyer, yes; Alderman Pinchok, yes; Alderman Povlin, yes; Alderman Burnette, yes; Mayor Williams, yes; no nays, motion passed.

**Ordinance 19-25**, an ordinance to amend the Farragut Zoning Map for Parcels 154.06, 154.07, 154.08, 154.09, 154.10, 176.01, and 176.02, Tax Map 130 along the Outlet Drive corridor from C-2 and R-2 to OD-RE/E, Approximately 36 Acres

Motion was made to approve Ordinance 19-25 on second reading. Moved by Alderman Povlin, seconded by Alderman Pinchok; roll call vote; Alderman Pinchok, yes; Alderman Povlin, yes; Alderman Burnette, yes; Alderman Meyer, yes; Mayor Williams, yes; no nays, motion passed.

**Ordinance 19-26**, an Ordinance to amend Farragut Municipal Code Chapter 12., Municipal Court, By Amending Section 12-9., Service of Court Process, and Adding Section 12-12., Collection Agency Services to Collect Unpaid Fines and Court Costs

Motion was made to approve Ordinance 19-26 on second reading. Moved by Alderman Povlin, seconded by Alderman Pinchok; roll call vote; Alderman Povlin, yes; Alderman Burnette, yes; Alderman Meyer, yes; Alderman Pinchok, yes; Mayor Williams, yes; no nays, motion passed.

Meeting adjourned at 7:35 pm.

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Ron Williams, Mayor

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Allison Myers, Town Recorder

# REPORT TO THE BOARD OF MAYOR AND ALDERMEN

**PREPARED BY:** Sue Stuhl, Parks & Recreation Director

**SUBJECT:** Request for approval of an event involving use of the Town's public rights of way for the Salute to Veterans Races (10K, 5K, and Fun Run)

**INTRODUCTION AND BACKGROUND:** As you may know, the Knoxville Track Club Board of Directors voted to discontinue the annual ½ marathon earlier this year. Staff approached the owner of Fleet Feet to look at some type of replacement event and have been working with them on another run that we hope will grow and become a visitor attraction in the years to come. The idea of a veteran themed run came out of this collaboration and the Fleet Feet staff have put together a plan. Part of the proceeds from the run will benefit a veteran's group – the details of which group are still being decided. The event will include a 10K (7:30 a.m. start), 1 M Fun Run (8:15 a.m. start) and a 5K (9 a.m. start) and is scheduled for Saturday, November 9. The start and finish area, along with the athlete's village, will be located at Faith Lutheran Church on Jamestowne Blvd. In the future, the community center will serve this purpose.

**DISCUSSION:** This event will include temporary one lane closure of Jamestowne Blvd, Kingston Pike, Campbell Station Road and the streets through Village Green Subdivision. A map of all three courses is attached. With the exception of the fun run, the other two races are a loop and once runners have passed that area, the road will be reopened. The lane closure on Kingston Pike is for a very short distance – from Russgate to Boring Road. The lane closure on Campbell Station Road is from Old Colony to Jamestowne. We hope to encourage the local community to gather at Founders Park and cheer on our runners from the Veteran's Salute Corridor.

Restrooms and water stations will be provided and the Knox County Sheriff's Department will provide traffic control (along with volunteers.)

**RECOMMENDATION BY:** Sue Stuhl, Parks & Recreation Director and Karen Tindal, Tourism Coordinator

**PROPOSED MOTION:** Approve the event application involving the Town's public rights of way for the Salute To Veteran's Races on November 9, 2019.

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

| <u>VOTE/TOTAL</u> | <u>WILLIAMS</u> | <u>MEYER</u> | <u>PINCHOK</u> | <u>POVLIN</u> | <u>BURNETTE</u> |
|-------------------|-----------------|--------------|----------------|---------------|-----------------|
| YES               | _____           | _____        | _____          | _____         | _____           |
| NO                | _____           | _____        | _____          | _____         | _____           |
| ABSTAIN           | _____           | _____        | _____          | _____         | _____           |

# Fun Run Course



## 5K Course





# REPORT TO THE BOARD OF MAYOR AND ALDERMEN

**PREPARED BY:** Sue Stuhl, Parks & Recreation Director

**SUBJECT:** Request for approval of an event involving use of the Town's public rights of way for the Hot to Trot 5K/10K and Fun Run

## INTRODUCTION:

This item involves a request for approval of a special event application related to the Hot to Trot 5K/10K and Fun Run to be held along portions of Parkside Drive on Thanksgiving morning, November 28, 2019.

## DISCUSSION:

This will be the 10<sup>th</sup> Annual Hot to Trot Race(s) - sponsored by Fleet Feet Knoxville Running Club. Proceeds from the events will help raise money for A Hand Up for Women. The races will start and end near the Fleet Feet store in the Parkside Station shopping center west of Lakesedge Drive. Please see the attached map. Each event will feature a loop (2 loops for the 10K) along portions of Parkside Drive. There will be some short-term road/lane closures within the affected portion of Parkside Drive. Set up time will begin at 6:00 a.m. and all clean-up will be complete by 10:00 a.m.

As in previous years, the organizers of the event have been working with the affected entities to make them aware of this ahead of time. Event organizers have been careful to minimize any impact to vehicular traffic and access.

The Parkside Station shopping center will be used for all staging facilities, including portable restrooms. Most of the parking will be provided on adjoining properties, including JCPenney and, if necessary, the primary school property on the west side of N. Campbell Station Road. The event is anticipated to have as many as 3,000 participants. Traffic control from parking areas and along the route itself will be addressed with Knox County and City of Knoxville police staff. EMS personnel from Rural Metro will also be on hand. Fleet Feet volunteers will provide clean-up for the event.

**RECOMMENDATION:** Staff recommends approval.

## PROPOSED MOTION:

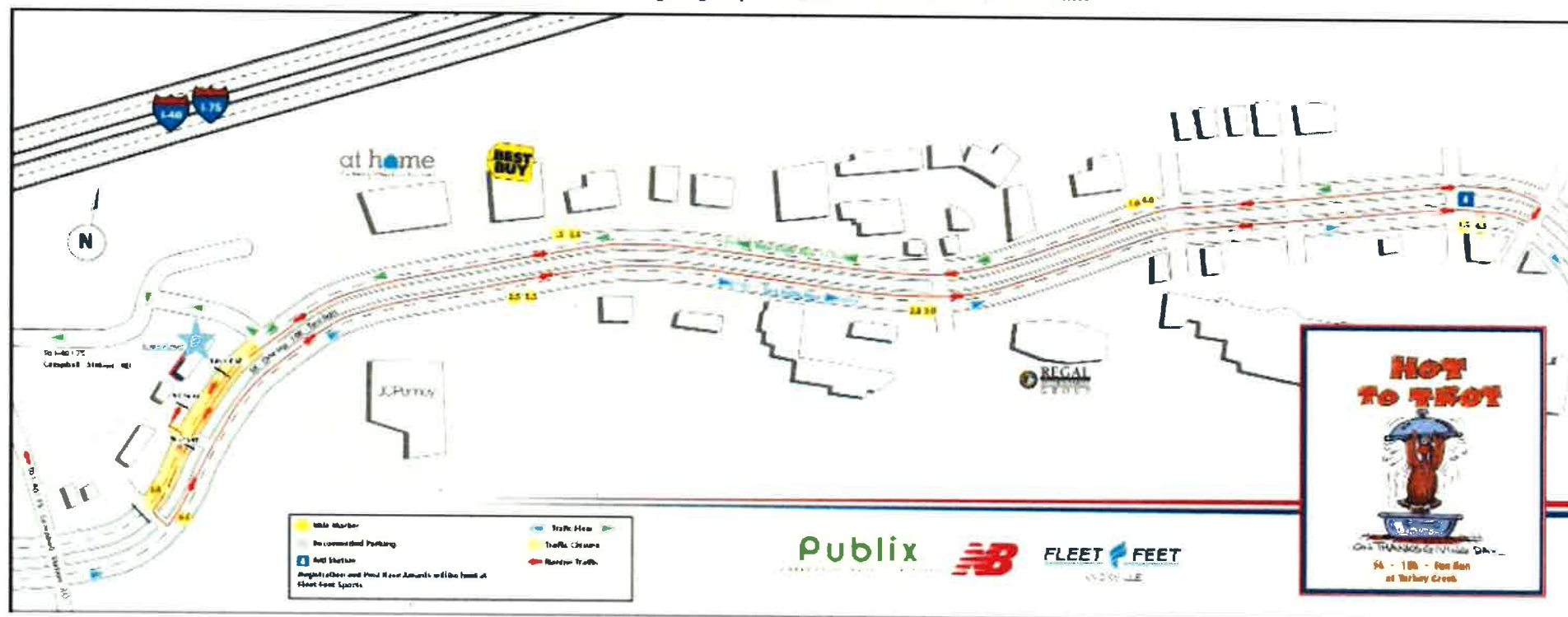
Motion to approve the Hot to Trot 5K/10K and Fun Run road closures on Parkside Drive on November 28, 2019 from 6:00 to 10:00 AM.

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

| <u>VOTE/TOTAL</u> | <u>WILLIAMS</u> | <u>MEYER</u> | <u>PINCHOK</u> | <u>POVLIN</u> | <u>BURNETTE</u> |
|-------------------|-----------------|--------------|----------------|---------------|-----------------|
| YES               | _____           | _____        | _____          | _____         | _____           |
| NO                | _____           | _____        | _____          | _____         | _____           |
| ABSTAIN           | _____           | _____        | _____          | _____         | _____           |

# HOT TO TROT 5K/10K & FUN RUN COURSE AND TRAFFIC IMPACT INFORMATION

Effective on Thanksgiving Day 11/28/2019 from 6:30 am – 10:00 am



## PARKSIDE DRIVE - ROAD CLOSURE PLAN

**6:30 - 10:00** - Westbound lanes of Parkside Drive, between Lakes Edge Dr (Light at JC Penny's) & the road running next to First Tennessee Bank will be closed. This area is the start/finish area for all races (5K, 10K, and fun run).

**7:30 - 7:45 (15 min)** - Both westbound lanes of Parkside Dr. from Lakes Edge Dr (Light at JC Penny's) to Turkey Cove Lane (entrance to Abuelo's) will be closed during the first 15 minutes of the race. The course closures changes to one lane after the last runner.

**7:30 - 9:30**

**Eastbound traffic (towards Lovell Rd)** - The inside lane Eastbound traffic on Parkside Dr will be closed from Lakes Edge Dr (light at JC Penny's) to Snow Goose Dr (light at Chick-fil-A).

**Westbound traffic (towards Campbell Station Rd)** - The inside lane Westbound traffic on Parkside Dr will be closed from Snow Goose Dr (light at Chick-fil-A) to light at First TN Bank.

**9:00** - Inside lanes reopens East of Turkey Cove Lane.

**9:30** - All inside lanes reopen (except for start/finish area).

## ACCESS PLAN

The following access plan has been devised for those businesses and residences during the hours of 7:30 – 9:30 am: 

- **Eastbound traffic (towards Lovell Rd)** - The outside lane of Eastbound traffic on Parkside Dr will be open at all times and the best way to access businesses on the South side of Parkside Dr. As there is no Left Turn allowed across Parkside Dr with the inside lanes closed, the best way to access North businesses will be from Campbell Station Rd.
- **Westbound traffic (towards Campbell Station Rd)** - The outside lane of Westbound traffic on Parkside Dr from Lovell Rd until Lakes Edge Dr (light at JC Penny's) will be open during most of the race and is the best way to access business on the North side of Parkside Dr. As there is no Left Turn allowed across Parkside Dr, the best way to access South businesses and residences will be by Campbell Station Rd.

## IMPORTANT REMINDERS

- Allow additional time to reach your destination & Use caution when driving
- Respect all volunteers and signages on the course as our primary objective is the safety of all participants
- Absolutely, there is no crossing of Parkside Dr when race is in progress. So plan accordingly!
- Travel East to reach businesses and residences on the South side of Parkside Dr and Travel West to reach businesses on the North side of Parkside Dr.
- The connecting parking lots on the North side of Parkside Dr provide an alternative in reaching businesses from the West. This only applies to businesses to the West of Car Maxx. Remember 15 min closure of both Westbound lanes from 7:30 to 7:45.
- The connecting parking lots on the South side of Parkside Dr provide an alternative in reaching residences and businesses from the East. This only applies to residences and businesses East of Lambert Medical supplies.

Questions: Contact us by phone at (865) 675-3338 or via Email at [hottotrot19@fleetfeetknoxville.com](mailto:hottotrot19@fleetfeetknoxville.com)

# REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Darryl W. Smith, PE

SUBJECT: Approval of Bids for Contract 2020-09, On-Call Stormwater Infrastructure Repair Services

**INTRODUCTION:** The purpose of this item is consideration of bids for Contract 2020-09, On-Call Stormwater Infrastructure Repair Services.

**BACKGROUND:** After replacement of three failed pipe culverts under an emergency contract this past spring, staff is aware of the Town's need to have a contractor in place in the event other stormwater infrastructure fails. The contract is essentially the same as most of our annual on-call maintenance contracts, which detail hourly rates for labor and equipment, along with a proposed mark-up for subcontracted work. The contract also provides for mobilization rates that increase with the urgency of the call-out, so that work that does not require a quick response can be scheduled at a lower mobilization cost to the Town.

The Town received only one bid on August 27, from Whaley Construction, LLC. We have attached Whaley's bid form from the contract documents. We note the hourly rates and markup quoted in this bid are the same as our emergency contract with Whaley Construction earlier this year. Staff was pleased with Whaley Construction's performance under that contract, as well as their prompt response when needed.

## FINANCIAL SECTION:

|                                                                             |                             |                         |
|-----------------------------------------------------------------------------|-----------------------------|-------------------------|
| <b>Project: Contract 2020-09, On-Call Stormwater Infrastructure Repairs</b> |                             |                         |
| <u>Project Budget</u>                                                       | <u>Expenditures to Date</u> | <u>Available Amount</u> |
| \$750,000                                                                   | \$55,990.60                 | \$694,009.4             |
| Approved By: <u>A. Meyer</u>                                                |                             |                         |

## PROPOSED MOTION:

Approval of bids and award of Contract 2020-09 to Whaley Construction, LLC.

## BOARD ACTION:

MOTION BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

| <u>VOTE/TOTAL</u> | <u>WILLIAMS</u> | <u>POVLIN</u> | <u>PINCHOK</u> | <u>MEYER</u> | <u>BURNETTE</u> |
|-------------------|-----------------|---------------|----------------|--------------|-----------------|
| YES               | _____           | _____         | _____          | _____        | _____           |
| NO                | _____           | _____         | _____          | _____        | _____           |
| ABSTAIN           | _____           | _____         | _____          | _____        | _____           |

Whaley Construction, LLC Acknowledges Addendum #1

Dated: 8/21/19

## BID FORM

The undersigned hereby proposes to furnish all supervision, technical personnel, labor, materials, machinery, tools, appurtenances, equipment and services, including utility and transportation services, required to complete the Work for **Contract 2020-09, On-Call Stormwater Repair Services**, all in accordance with the above listed documents at and for unit prices for work in place for the following items:

| Item No.                           | Description                                                                                                      | Unit    | Unit Price          |
|------------------------------------|------------------------------------------------------------------------------------------------------------------|---------|---------------------|
| <u>Mobilization</u>                |                                                                                                                  |         |                     |
| 101                                | Mobilization Charge – IMMEDIATE Response Time <sup>1</sup>                                                       | EA      | \$ <u>12,500.00</u> |
| 102                                | Mobilization Charge – 24 Hour Response Time <sup>1</sup>                                                         | EA      | \$ <u>10,000.00</u> |
| 103                                | Mobilization Charge – 7 Calendar Day Response Time <sup>1</sup>                                                  | EA      | \$ <u>7,500.00</u>  |
| 104                                | Mobilization Charge – 30 Calendar Day Response Time <sup>1</sup>                                                 | EA      | \$ <u>5,000.00</u>  |
| <u>Material Mark-Up</u>            |                                                                                                                  |         |                     |
| 201                                | Contractor's Markup on ALL Materials Purchased for Project (Including any necessary subcontractors) <sup>2</sup> | Percent | <u>10</u> %         |
| <u>Labor Rates</u>                 |                                                                                                                  |         |                     |
| 301                                | Laborer                                                                                                          | Hr.     | \$ <u>30.00</u>     |
| 302                                | Foreman                                                                                                          | Hr.     | \$ <u>40.00</u>     |
| 303                                | Superintendent                                                                                                   | Hr.     | \$ <u>50.00</u>     |
| 304                                | Survey/Layout Crew                                                                                               | Hr.     | \$ <u>175.00</u>    |
| <u>Equipment Rates<sup>3</sup></u> |                                                                                                                  |         |                     |
| 401                                | Mini Excavator                                                                                                   | Hr.     | \$ <u>110.00</u>    |

|     |                           |     |                  |
|-----|---------------------------|-----|------------------|
| 402 | 8-19 Ton Class Excavator  | Hr. | \$ <u>135.00</u> |
| 403 | 20-25 Ton Class Excavator | Hr. | \$ <u>165.00</u> |
| 404 | 26-39 Ton Class Excavator | Hr. | \$ <u>195.00</u> |
| 405 | D3-D5 Class Bulldozer     | Hr. | \$ <u>135.00</u> |
| 406 | D6 Class Bulldozer        | Hr. | \$ <u>185.00</u> |
| 407 | Vibratory Skid Plate      | Hr. | \$ <u>40.00</u>  |
| 408 | On-Road Dump Truck        | Hr. | \$ <u>85.00</u>  |
| 409 | Skid Steer                | Hr. | \$ <u>110.00</u> |
| 410 | Backhoe                   | Hr. | \$ <u>105.00</u> |
| 411 | Sheeps-Foot Compactor     | Hr. | \$ <u>110.00</u> |
| 412 | Smooth Drum Compactor     | Hr. | \$ <u>185.00</u> |

Notes:

1. The Mobilization Charge is the initial charge due to the Contractor per Work Order and is intended to only cover the mobilization cost to respond to the Work Order. Only one (1) charge is allowed per Work Order. Unit prices for all other items bid is in addition to the mobilization charge.
2. It is understood that materials and subcontractors (i.e. paving), if necessary, will vary depending upon the Work Order. The prospective bidder is to provide a standard markup for all materials and subcontractors that are used on each Work Order. At the conclusion of each Work Order the Contractor will be **required** to provide documentation of their base costs for materials and subcontractors as well as the total cost (with markup) prior to payment by the Owner.
3. Equipment rates shall include an operator for the machine. Equipment time shall only be charged when equipment is actively being used during a project.

In submitting this bid, the bidder recognizes that the right is reserved by the Town of Farragut to accept the total bid or any part, to negotiate with any bidder, waive any formalities in the bidding, or to reject any or all bids.

Name and Address of Bidder:

Whaley Construction, LLC  
3709 Snyder Road  
Kodak, TN 37764  
865-932-0003

Telephone:

Date:

August 27, 2019

Signature:

Matthew T. Whaley

Title:

President

List (below) any items that are intended to be used as a substitute for specified items (if necessary):

N/A

Equipment list to be utilized for this Contract must be submitted with the Bid form.

(Insert separate equipment list after this page)

References:

TDOT - CN15009 - Knox County

TDOT - CN15258 - Knox County

TDOT - CN19813 - Knox/London Counties

References listed above should be for completed projects of similar size and scope.

AGENDA NUMBER V.D.

MEETING DATE September 12, 2019

## REPORT TO THE BOARD OF MAYOR AND ALDERMEN

**PREPARED BY:** Allison Myers, Town Recorder

**SUBJECT:** Approval of Dates for the November and December BMA meetings

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**BACKGROUND:**

In the past the Board of Mayor and Aldermen have chosen to cancel the second meeting in November due to Thanksgiving and the second meeting in December due to Christmas.

**DISCUSSION:**

The date for the meetings in November are Thursday, November 14 and 28 and the December meetings are Thursday, December 12 and 26.

The second meeting in both November and December will need to be cancelled. As of September 6, all of the board members will be present for the first meetings in November and December. If a need arises, a special meeting may be called.

**PROPOSED MOTION:**

To cancel the meeting of November 28, 2018 and December 26, 2018.

**BOARD ACTION:**

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

| <u>VOTE/TOTAL</u> | <u>BURNETTE</u> | <u>MEYER</u> | <u>PINCHOK</u> | <u>POVLIN</u> | <u>WILLIAMS</u> |
|-------------------|-----------------|--------------|----------------|---------------|-----------------|
| YES               | _____           | _____        | _____          | _____         | _____           |
| NO                | _____           | _____        | _____          | _____         | _____           |
| ABSTAIN           | _____           | _____        | _____          | _____         | _____           |

## REPORT TO THE BOARD OF MAYOR AND ALDERMEN

**PREPARED BY:** Allison Myers, Town Recorder

**SUBJECT:** Approval of the special event directional signage for 2019 Parade of Homes

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**INTRODUCTION:**

The Parade of Homes has submitted a Special Events Permit application requesting permission to place directional signage in Farragut during the event.

**DISCUSSION:**

The requested placement of the directional signs is illustrated in the following attachment. This year there is one home within the Town. The home is located at 12621 Brass Lantern. The signs will be erected Thursday afternoons, Fridays, Saturdays & Sundays beginning October 4-20, 2019.

**PROPOSED MOTION:**

Staff recommends approval of proposed placement of special event direction signage within the Town of Farragut's right-of-way for the 2019 Parade of Homes.

**BOARD ACTION:**

**MOTION BY:** \_\_\_\_\_ **SECONDED BY:** \_\_\_\_\_

| <u>VOTE/TOTAL</u> | <u>WILLIAMS</u> | <u>PINCHOK</u> | <u>POVLIN</u> | <u>BURNETTE</u> | <u>MEYER</u> |
|-------------------|-----------------|----------------|---------------|-----------------|--------------|
| YES               | _____           | _____          | _____         | _____           | _____        |
| NO                | _____           | _____          | _____         | _____           | _____        |
| ABSTAIN           | _____           | _____          | _____         | _____           | _____        |



## Town of Farragut Temporary Sign Permit

Fee paid Am 8/29/19 (initials and date) Approved by \_\_\_\_\_  
 Deposit paid \_\_\_\_\_ (initials and date)

Applicant Name: Ashley Burnette Farragut Bus. License # \_\_\_\_\_ (required)  
 Applicant Full Address: 221 Clark St. NW Knoxville, TN 37921  
 Phone: 865-546-4665 FAX #: 865-546-0031 E-MAIL aburnette@hba-knoxville.com  
 Name and Address of Business: HBA of Greater Knoxville 221 Clark St. NW Knoxville, TN 37921  
 Date Range of Event OCT 4-20, Fri-Sun only (20 calendar days maximum for Grand Opening and 10 days for all other events): Previous events for current year: none

### Requirements for Temporary Signs:

#### Commercial/Office

- There is a **non-refundable permit fee of \$25.**
- Business must have Certificate of Occupancy or approved Re-Occupancy per Code/Fire Inspector;
- Only one (1) sign is permitted and it shall not exceed 6 feet in overall height and 20 square feet in overall size. A white background is required;
- The only material permitted for a temporary sign is a minimum ten (10) millimeter thick corrugated plastic. No wind activated items, or portable or sandwich board signs are permitted;
- If ground mounted, the sign shall be firmly affixed to studded T-posts. Sign shall be set back, in its entirety, at least 20 feet from the street edge and 10 feet from all entrance driveways. Sign and posts shall be removed entirely at end of event;
- A drawing of the sign which shows dimensions, letter sizes, entity's name and appearance is required for approval before sign is erected (15% of sign face shall include the "Shop Farragut" logo)
- Each entity is allowed four (4) signs per year; maximum time frame shall be ten (10) days per event

#### Churches/Other Places of Worship/Schools

- All of the above shall apply to temporary signage for churches/other places of worship and schools with the following exceptions:
  - The sign shall not exceed 16 square feet in overall size
  - The "Shop Farragut" logo is not required

#### Grand Opening Sign

- All of the above shall apply to the Grand Opening Sign also with the additional criteria:
  - Applicant shall pay a \$300 deposit for use of the Town's "Grand Opening" sign (refundable if no damage)
  - Approximately 15% of the sign may be used to personalize entity's information (must be contained within perimeter of sign)
  - The business may also use a 20 square feet temporary sign along with the "Grand Opening" sign
  - A twenty (20) day maximum is allowed for posting (deposit and one temporary sign posting will be forfeited for exceeding time frame) The T-posts and "Grand Opening" sign are to be returned to Town Hall

With this signature, I acknowledge that all information with this application is accurate and that I have read and understand, and will follow all parameters/conditions listed on this application.

SIGNATURE OF APPLICANT: A Burnette

PRINTED NAME OF APPLICANT: Ashley Burnette

# 2019 Farragut Parade of Homes

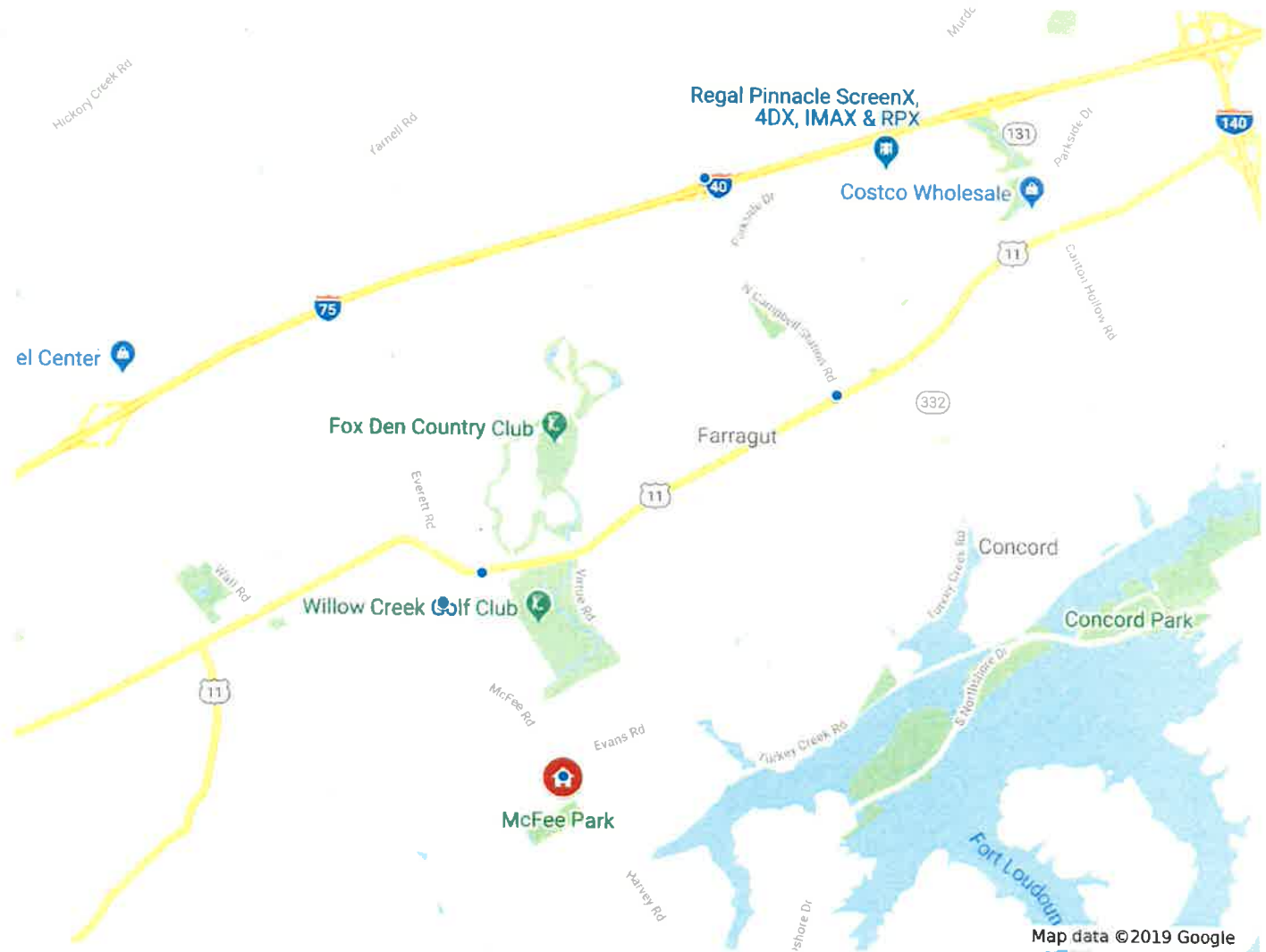
Untitled layer



Bristol: 12621 Brass Lantern

Lane

- Left
- Right
- Left
- Left
- Right



PARADE HOUSE  
STRAIGHT AHEAD



18 x 24"  
each



PARADE HOUSE



PARADE HOUSE



48 x 48"

# Saddlebrook Properties, LLC

865.392.5630

Home Builders Association  
of Greater Knoxville

## PARADE of HOMES

Presented by



**Friday through Sunday,**  
**~~October 12-14, 19-21 & 26-28, 2018~~**



## REPORT TO THE BOARD OF MAYOR AND ALDERMEN

**PREPARED BY:** Allison Myers, Town Recorder

**SUBJECT:** Ordinance 19-27, Ordinance to amend the General Fund and Capital Investment Program budget of the Fiscal Year 2019-2020 budget, passed by Ordinance 19-22

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**INTRODUCTION:**

This item is postponed.