FARRAGUT BOARD OF MAYOR AND ALDERMEN
June 11, 2020
Minutes

Mayor Williams called the meeting to order at 7:00 PM. Roll Call for attendance: Aldermen Burnette, yes; Alderman Meyer, yes; Alderman Pinchok, yes; Alderman Povlin, yes; Mayor Williams, yes; in additional to staff and members of the press. The meeting was held via WebEx Governor Lee's orders and the Knox County Health Department's orders regarding the COVID-19 pandemic.

Approval of Agenda

Motion was made to remove item VI. B. II. Moved by Alderman Povlin, seconded by Mayor Williams; voting yes, Aldermen Burnette, yes; Alderman Meyer, yes; Alderman Pinchok, yes; Alderman Povlin, yes; Mayor Williams, yes; no nays; motion passed.

Motion was made to approve the revised agenda. Moved by Alderman Povlin, seconded by Mayor Williams; voting yes, Alderman Meyer, yes; Alderman Pinchok, yes; Alderman Povlin, yes; Aldermen Burnette, yes; Mayor Williams, yes; no nays; motion passed.

Mayor's Report

Sue Stuhl, Parks & Recreation Director, presented several upcoming event details.

Approval of Minutes

Motion was made to approve the minutes of May 28, 2020 as presented. Moved by Alderman Pinchok, seconded by Alderman Povlin; voting yes, Alderman Pinchok, yes; Alderman Povlin, yes; Aldermen Burnette, yes; Alderman Meyer, yes; Mayor Williams, yes; no nays; motion passed.

Business Items

Approval of bids for Contract 2021-01, Annual On-Call Road Maintenance

Motion was made to award Contract 2021-01 to Pavement Restoration Incorporated. Moved by Alderman Povlin, seconded by Alderman Pinchok; voting yes, Alderman Povlin, yes; Aldermen Burnette, yes; Alderman Meyer, yes; Alderman Pinchok, yes; Mayor Williams, yes; no nays; motion passed.

Approval of bids for Contract 2021-02, Annual On-Call Pavement Marking

Motion was made to award Contract 2021-02 to Highway Markings Incorporated. Moved by Alderman Povlin, seconded by Alderman Pinchok; voting yes, Aldermen Burnette, yes; Alderman Meyer, yes; Alderman Pinchok, yes; Alderman Povlin, yes; Mayor Williams, yes; no nays; motion passed.

Approval of bids for Contract 2021-03, Annual On-Call Guardrail Maintenance

Motion was made to award Contract 2021-03 to Roadway Solutions. Moved by Alderman Pinchok, seconded by Alderman Burnette; voting yes, Alderman Meyer, yes; Alderman Pinchok, yes; Alderman Povlin, yes; Aldermen Burnette, yes; Mayor Williams, yes; no nays; motion passed.

Approval of bids for Contract 2021-04, Annual On-Call Signal Maintenance
Motion was made to award Contract 2021-04 to Progression Electric. Moved by Alderman Pinchok, seconded by Alderman Povlin; voting yes, Alderman Povlin, yes; Aldermen Burnette, yes; Alderman Meyer, yes; Alderman Pinchok, yes; Mayor Williams, yes; no nays; motion passed.

Ordinances

Public Hearing & Second Reading

Ordinance 20-07, Ordinance to Establish the Fiscal Year 2021 Budget for the General Fund, State Street Aid Fund, Capital Investment Fund, ADA Fund, Equipment Replacement Fund, Tourism Fund and Insurance Fund budgets of the Town of Farragut, Tennessee for the fiscal year beginning July 1, 2020 and ending June 30, 2021

Motion was made to approve Ordinance 20-07 on second and final reading. Moved by Alderman Pinchok, seconded by Alderman Burnette; voting yes, Alderman Povlin, yes; Aldermen Burnette, yes; Alderman Meyer, yes; Alderman Pinchok, yes; Mayor Williams, yes; no nays; motion passed.

First Reading

Ordinance 20-06, an ordinance to amend Appendix A – Zoning, Chapter 2. – Definitions, to define Art and Fitness Studio, and Chapter 3. – Specific District Regulations, Section XVII. – Office District (O-1), to modify permitted uses (Matthew McClanahan, Applicant)

Motion was made to approve Ordinance 20-06 on first reading. Moved by Alderman Povlin, seconded by Alderman Pinchok; voting yes, Alderman Povlin, yes; Aldermen Burnette, yes; Alderman Meyer, yes; Alderman Pinchok, yes; Mayor Williams, yes; no nays; motion passed.

Citizens Forum

Tran Tu and Christelle MacGuire submitted comments concerning the 5G infrastructure.

Meeting adjourned at 8:06PM.

Ron Williams, Mayor

Allison Myers, Town Recorder

FARRAGUT BOARD OF MAYOR AND ALDERMEN
AGENDA
JUNE 11, 2020

WORKSHOP
Tavern Beer Permit
6:30 PM

BMA MEETING
7:00 PM

I. **Roll Call**

II. **Approval of Agenda**

III. **Mayor's Report**

IV. **Approval of Minutes**
   A. May 28, 2020

V. **Business Items**
   A. Approval of bids for Contract 2021-01, Annual On-Call Road Maintenance
   B. Approval of bids for Contract 2021-02, Annual On-Call Pavement Marking
   C. Approval of bids for Contract 2021-03, Annual On-Call Guardrail Maintenance
   D. Approval of bids for Contract 2021-04, Annual On-Call Signal Maintenance

VI. **Ordinances**
   A. Public Hearing & Second Reading
      1. Ordinance 20-07, Ordinance to Establish the Fiscal Year 2021 Budget for the General Fund, State Street Aid Fund, Capital Investment Fund, ADA Fund, Equipment Replacement Fund, Tourism Fund and Insurance Fund budgets of the Town of Farragut, Tennessee for the fiscal year beginning July 1, 2020 and ending June 30, 2021

   B. First Reading
      1. Ordinance 20-06, an ordinance to amend Appendix A – Zoning, Chapter 2. – Definitions, to define Art and Fitness Studio, and Chapter 3.

– Specific District Regulations, Section XVII. – Office District (O-1), to modify permitted uses (Matthew McClanahan, Applicant)

2. Ordinance 20-09 ordinance to amend Chapter 4. Alcohol Beverages, Section 4-150. (4). a., On-Premise Tavern Permits, to amend the square footage restriction

VII. Town Administrator's Report

VIII. Town Attorney's Report

IX. Citizens Forum

This meeting can be viewed live on Charter channel 193 and TDS channel 3. No public access to Town Hall due to Governor Lee's orders and the Knox County Health Department's orders regarding the COVID-19 pandemic. Meeting comments, including your name and address, may be emailed to comments@townoffarragut.org **and must be received by 12:00pm on June 11 to be included in the record of the meeting.**

Allison Myers

From: Allison Myers
Sent: Thursday, June 11, 2020 4:08 PM
To: Ron Williams; Ron Pinchok; Drew Burnette; Scott Meyer; Louise Povlin
Cc: David Smoak; Margie Hagen; Michelle Hollenhead; Allison Myers
Subject: Citizen Comments for tonight's meeting

Tran Tu

Greetings Mayor, Vice Mayor and Aldermen.

As a resident impacted directly by the installation of the proposed 5G towers, I would ask that you reject any future proposed 5G towers until the Citizens Forum can be held since it would not be fair to deny the Citizens of Farragut the opportunity to voice our concerns over the deployment and implementation of the 5G towers in our residential neighborhoods.

I was encouraged to hear that Farragut created a resolution to put in front of Governor Lee and hope that you will continue to fight for our town and the many residents, families, and children that would be negatively impacted by potential harmful radiation or decreased property value by having a tower in their front yard. This is even more concerning as we have a “new norm” due to Covid-19 and find ourselves spending even more time working and staying in our homes.

Thank you.

Christelle MacGuire

From: Christelle MacGuire <christelleclaire@hotmail.com>
Sent: Monday, June 08, 2020 6:23 PM
To: Comments <comments@townoffarragut.org>
Subject: 5G concerns

I do not consent to the installation of 5G in my residential neighborhood. There is no Shot Clock. Please deny any applications for the rollout of this technology until such time a biological study has been conducted by an objective entity proving it safe.

Christelle MacGuire
436 Lost Tree Lane
Farragut TN 37934

Get [Outlook for Android]()

AGENDA NUMBER **WORKSHOP** **MEETING DATE** **June 11, 2020**

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: **Trevor Hobbs, Assistant to the Town Administrator; Bart Hose, Assistant Director of Community Development; Mark Shipley, Director of Community Development**

SUBJECT: **Tavern Permit & Microbrewing**

INTRODUCTION: The purpose of this workshop item is to discuss amendments to the Tavern Permit, the concept of microbrewing, and to receive feedback from the Board of Mayor and Aldermen on issues related thereto.

BACKGROUND: The Town currently has a limit of four taverns, and they are required to sell food, having no more than 3,500 square feet of building/tenant space. An existing tavern, Admiral's Pub, and a prospective tavern, Admiral's Corner have or are in the process of requesting that the square footage restriction be increased. Additionally, Admiral's Corner hopes to brew beer for both on-site sale and for distribution. Because these plans would require amendments to the Tavern and Zoning ordinance (in the case of microbrewing), staff seek the guidance and perspective of the Board on these issues.

DISCUSSION: Staff would like feedback and guidance from the Board of Mayor and Aldermen on the following issues:

A. The size of a tavern: (Should there be a restriction on size? What is the maximum square footage we are comfortable with?)
B. Food sales: (How much food should a tavern sell? Should there be a percentage requirement?)
C. Microbrewing/craft brewing: (Should the Town allow micro brewing/craft brewing? What scale of beer manufacturing is the Board comfortable with? Should there be a maximum on production?)
D. Beer distribution: (Should a brewer be able to distribute? What level of distribution are we comfortable with? Should there be a requirement for percentage of in-house sales vs. distribution?
E. Sales for off-premise consumption: (Should a tavern be able to sell beer for off-premise consumption (i.e. growlers/crowlers)?
F. Location of taverns: (Other than in proximity to schools, daycares, and churches, where are we comfortable with taverns/brewpubs?)

RECOMMENDATION: Staff plan to return with proposed amendments based on discussion and applications from specific businesses.

Beer Permit Class Ordinance

Sec. 4-150. - Classes of consumption permits.

Permits issued by the beer board shall consist of five classes:

(1) *Class 1 on-premises permit.* A class 1 on-premises permit shall be issued for the consumption of beer only on the premises. To qualify for a class 1 on-premises permit, an establishment must, in addition to meeting the other regulations and restrictions in this division:

a. Be a restaurant or an eating place regulated, monitored and rated by the state;

b. Provide adequate and sanitary kitchen and dining room equipment on the premises;

c. The establishment for which a permit for on-premises consumption is sought must sell food prepared for on-premises consumption as a normal, regular and integral part of its everyday activities and such food is available for purchase during the same hours that beer is sold for on-premises consumption;

d. Be able to seat a minimum of 15 people, including children, in booths and at tables, in addition to any other seating it may have;

e. Have all required seating in the interior of the building under a permanent roof; and

f. To satisfy the requirement that it sell food for on-premises consumption as a normal, regular and integral part of its business, the on-premises permit holder must generate a minimum of 60 percent of the gross revenues of the establishment from food sales. Reporting procedures for establishments holding an on-premises permit are herewith established. Reporting forms shall be provided to establishments holding an on-premises permit and shall detail food sale and alcoholic beverage sale percentages on an annual basis and shall be due on or before June 30. The permit holder will submit copies of all sales tax returns and liquor by-the-drink returns, with appropriate documentation. These returns shall be subject to audit by the town. Reporting year shall be January 1 through December 31 of the previous year. The town recorder shall keep a record of such compliance and notify the beer board of an establishment which fails to meet the 60 percent ratio.

(2) *Class 2 on-premises permit, other.* Other establishments making application for a permit to sell beer for consumption on the premises, which do not qualify, or do not wish to apply for, a class 1 on-premises permit, but which otherwise meet all other regulations and restrictions in this division, shall apply for a class 2 on-premises permit. To qualify for a class 2 on-premises permit, an establishment must, in addition to meeting the other regulations and restrictions in this division, generate a minimum of 95 percent of the gross revenues of the establishment from sales other than alcoholic beverages. Reporting procedures for establishments holding an on-premises permit are herewith established. Reporting forms shall be provided to establishments holding an on-premises permit and shall detail sales and alcoholic beverage sale percentages on an annual basis and shall be due on or before June 30. The permit holder will submit copies of all sales tax returns with appropriate documentation. These returns shall be subject to audit by the town. Reporting year shall be January 1 through December 31 of the previous year. The town recorder shall keep a record of such compliance and notify the beer board of an establishment which fails to meet the 95 percent ratio.

(3) *Class 3 on-premises hotel/motel permits for operation as a hotel or motel.* If a hotel or motel otherwise meets the requirements of this code and the laws of the state for either on-premises consumption permit or for an off-premises consumption permit, it is eligible to hold two separate permits. All on-premises consumption permits for hotels/motels are subject to the following additional conditions:

a. The hotel/motel that holds the permit must have 50 or more guest rooms;

b. The permit holder may only sell beer to guests of the hotel/motel, but only for consumption within the guest room assigned to the guest;

c. The permit holder may only sell beer at the front desk for the establishment, or through a retail convenience shop that is within the hotel/motel building and that is regularly maintained as such by the motel/motel; and

d. The total receipts of the hotel/motel resulting from the sale of beer and other alcoholic beverages may not exceed 40 percent of the total revenues received by the permit holder hotel/motel.

(4) *Class 4 on-premises tavern where beer is sold for consumption at a tavern.* The term "tavern" shall mean a business establishment whose primary business is or is to be the sale of beer to be consumed on the premises. There shall not be more than a total of three taverns located within the corporate limits of the town. To qualify for a class 4 on-premises permit, an establishment must, in addition to meeting the other regulations and restrictions in this article:

a. Be housed in building space and/or tenant space that does not exceed 3,500 gross square feet.

b. Not make or allow the sale of beer between the hours of 12:00 midnight and 12:00 noon on Sundays, and between 12:00 midnight and 10:00 a.m. on all other days of the week.

c. In no event will a permit be issued authorizing the manufacture or storage of beer, or the sale of beer within 340 feet of any school or church. The distances shall be measured in a straight line from the nearest point on the building from which the beer will be manufactured, stored or sold to the nearest point on the building of the school or church. No permit shall be suspended, revoked or denied on the basis of proximity of the establishment to a school or church if a valid permit had been issued to any business on that same location, unless beer is not sold, distributed or manufactured at that location during any continuous six-month period.

d. Provide throughout with an approved, supervised automatic fire sprinkler system installed in accordance with NFPA 13.

e. New permits issued after February 16, 2017, are required to sell food, in addition to meeting the other regulations and restrictions in this chapter.

(5) *Class 5 off-premises permit.* A retailer's "off-premises permit" shall be issued to any person engaged in the sale of beer where the beer is not to be consumed by the purchaser or his guest upon or near the premises of the seller.

(6) *Class 6 special occasion beer permit.* The special occasion beer permit request shall be made on such form as the board shall prescribe and/or furnish and shall be accompanied by a non-refundable application fee of $100.00.

a. The beer board is authorized to issue a special occasion beer permit to bona fide charitable or nonprofit organizations for special events.

b. The special occasion beer permit shall not be issued for longer than one 48-hour period, unless otherwise specified by the beer board, subject to the limitations on the hours, imposed by law.

c. The application for the special occasion beer permit shall state whether the applicant is a charitable or nonprofit organization, include documents showing evidence of the type of organization, and state the location of the premises upon which alcoholic beverages shall be served and the purpose for the request of the license.

d. For purposes of this section, the term "bona fide charitable or nonprofit organization" means any corporation or other legal entity which has been recognized as exempt from federal taxes under Section 501(c) of the Internal Revenue Code.

e. No charitable or nonprofit organization possessing a special occasion beer permit shall purchase, for sale or distribution, beer from any source other than a licensee as provided pursuant to state law.

f. Failure of the special occasion permittee to abide by the conditions of the permit and all laws of the state and the town will result in a denial of a special occasion beer permit for the sale of beer for a period of two years.

(Code 2007, § 8-218; Ord. No. 14-05, § 1, 5-22-2014; Ord. No. 17-01, § 1(8-218), 2-9-2017)

FARRAGUT BOARD OF MAYOR AND ALDERMEN
May 28, 2020
Minutes

Mayor Williams called the meeting to order at 7:00 PM. Roll Call for attendance: Alderman Meyer, yes; Alderman Pinchok, yes; Alderman Povlin, yes; Mayor Williams, yes; Aldermen Burnette was absent; in additional to staff and members of the press. The meeting was held via WebEx Governor Lee's orders and the Knox County Health Department's orders regarding the COVID-19 pandemic.

Approval of Agenda

Motion was made to move item VI.A. to be heard before the business items and approve the amended agenda order. Moved by Alderman Povlin, seconded by Alderman Meyer; Roll call vote: Alderman Meyer, yes; Alderman Pinchok, yes; Alderman Povlin, yes; Mayor Williams, yes; Aldermen Burnette was absent; no nays; motion passed.

Mayor's Report

Mayor Williams announced that due to COVID-19, the 4th of July parade is cancelled for July 4, 2020 and asked that citizens decorate their home, yards, etc. in celebration of the 4th between 9:30 and 11:00 AM.

Approval of Minutes

Motion was made to approve the minutes of May 14, 2020 as presented. Moved by Alderman Povlin, seconded by Alderman Meyer; Roll call vote: Alderman Meyer, yes; Alderman Pinchok, yes; Alderman Povlin, yes; Mayor Williams, yes; Aldermen Burnette was absent; no nays; motion passed.

Ordinances

First Reading

Ordinance 20-07, Ordinance to Establish the Fiscal Year 2021 Budget for the General Fund, State Street Aid Fund, Capital Investment Fund, ADA Fund, Equipment Replacement Fund, Tourism Fund and Insurance Fund budgets of the Town of Farragut, Tennessee for the fiscal year beginning July 1, 2020 and ending June 30, 2021

Motion was made to approve Ordinance 20-07 on first reading. Moved by Alderman Povlin, seconded by Alderman Meyer; Roll call vote: Alderman Meyer, yes; Alderman Pinchok, yes; Alderman Povlin, yes; Mayor Williams, yes; Aldermen Burnette was absent; no nays; motion passed.

Public Hearing & Second Reading

Ordinance 20-05, Ordinance to amend Title 5, Chapter 1. Hotel/Motel Tax, by amending the effective date of Ordinance 12-01

Motion was made to approve Ordinance 20-05 on second and final reading. Moved by Alderman Povlin, seconded by Alderman Pinchok; Roll call vote: Alderman Pinchok, yes;

Alderman Povlin, yes; Alderman Meyer, yes; Mayor Williams, yes; Aldermen Burnette was absent; no nays; motion passed.

Alderman Meyer had to leave for work.

Business Items

Approval of Contract for Information Technology Managed Service Provider

Motion was made to approve the contract with SH Data for a 3-year contract. Moved by Alderman Povlin, seconded by Alderman Pinchok; Roll call vote: Alderman Pinchok, yes; Alderman Povlin, yes; Mayor Williams, yes; Aldermen Burnette and Meyer were absent; no nays; motion passed.

Approval of Contract 2020-19, Sidewalk Curb Ramp Improvements

Motion was made to approve Contract 2020-19 with Whaley Construction in the amount of $158,963. Moved by Alderman Povlin, seconded by Alderman Pinchok; Roll call vote: Alderman Povlin, yes; Alderman Pinchok, yes; Mayor Williams, yes; Aldermen Burnette and Meyer were absent; no nays; motion passed.

Town Administrator's Report

David Smoak reported that the Town Hall and Community Center would open to the public on Monday, June 1.

Citizens Forum

The following citizens submitted statements regarding the 5G network within the town:

- Deborah Konopka, 10809 Dineen Drive
- Nellaine Sutton 11901W. Fox Chase Circle
- Bill Hardin
- Mike Mitchell

Meeting adjourned at 8:06PM.

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Ron Williams, Mayor

____

Allison Myers, Town Recorder

AGENDA NUMBER V.A. **MEETING DATE _______June 11, 2020_____________**

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Darryl W. Smith, PE

SUBJECT: Approval of Bids for Contract 2021-01, Annual On-Call Road Maintenance

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INTRODUCTION: The purpose of this agenda item is to consider bids and award our Annual Road Maintenance contract to the selected contractor.

BACKGROUND: Each year we advertise for bid proposals for the maintenance of our streets. Proposals are obtained for the various line items we typically see during the given year, and we recommend awarding to a contractor based upon their unit prices, as well as their responsiveness (if they've completed this contract in the past) and their ability to perform the required work. We received only one bid on June 2, from Pavement Restorations, Inc. (PRI). We have attached a tabulation of PRI's unit prices, along with their unit prices on the current contract (awarded last year). Based upon the unit prices provided in their proposal, staff recommends award of this contract to Pavement Restorations, Inc. The Town has worked with PRI in the past, and we have always been pleased with their performance.

FINANCIAL SECTION:

Project:

Total Budget	Contract Amount	Remaining Amount
$75,000	$75,000	$0

Approved By:_
A. Myers________________________

RECOMMENDATION BY: Darryl Smith, Town Engineer, for approval.

PROPOSED MOTION: Approval of proposal and award of Contract 2021-01 to Pavement Restorations, Inc.

BOARD ACTION:

MOTION BY:_____________________________ SECONDED BY:___________________________

VOTE/TOTAL	WILLIAMS	POVLIN	PINCHOK	MEYER	BURNETTE
YES	_______	_________	_________	_______	_______
NO	_______	_________	_________	_______	_______
ABSTAIN	_______	_________	_________	_______	_______

On-Call Road Maintenance

farragut

ITEM #	DESCRIPTION	UNIT	2020 Current Rates (PRI of East TN., Inc.) UNIT PRICE	PRI of East TN., Inc. UNIT PRICE
1.1	Minimum Charge-NORMAL Response Time	EA	$ 850.00	$ 950.00
1.2	Minimum Charge-EMERGENCY Response Time	EA	$ 1,250.00	$ 1,250.00
2.1	Surface Patch, 1.5" ACS (PG 64-22) Gr E Roadway (maximum 500 Sq. Ft.)	SF	$ 6.95	$ 7.50
2.2	Surface Patch, 1.5" ACS (PG 64-22) Gr E Roadway (minimum 500 Sq. Ft.)	SF	$ 6.95	$ 7.50
2.3	Surface Patch applied with a burn truck (maximum single patch of 500 Sq. Ft.)	SF	$ 7.95	$ 8.50
3.1	Pavement Depth Patch, 1.5" ACS (PG 64-22) Gr E Roadway, 5" BPMB-HM (PG-64-22) B-M2 (maximum 500 Sq. Ft.)	SF	$ 10.00	$ 10.50
3.2	Pavement Depth Patch, 1.5" ACS (PG 64-22) Gr E Roadway, 5" BPMB-HM (PG-64-22) B-M2 (minimum 500 Sq. Ft.)	SF	$ 9.00	$ 9.50
3.3	Full Depth Patch, 1.5" ACS (PG 64-22) Gr E Roadway, 5" (Two Lifts) BPMB-HM (PG-64-22) BM2, Mineral Aggregate Type A Base, 10", (Two Lifts) (maximum 500 Sq. Ft.)	SF	$ 13.50	$ 14.00
3.4	Full Depth Patch, 1.5" ACS (PG 64-22) Gr E Roadway, 5" (Two Lifts) BPMB-HM (PG-64-22) BM2, Mineral Aggregate Type A Base, 10", (Two Lifts) (minimum 500 Sq. Ft.)	SF	$ 11.75	$ 12.25
4.1	Pavement Depth Patch, 1.5" ACS (PG 64-22) Gr E Roadway, 3" BPMB-HM (PG-64-22) B-M2 (maximum 500 Sq. Ft.)	SF	$ 9.25	$ 9.75
4.2	Pavement Depth Patch, 1.5" ACS (PG 64-22) Gr E Roadway, 3" BPMB-HM (PG-64-22) B-M2 (minimum 500 Sq. Ft.)	SF	$ 8.75	$ 9.25
4.3	Full Depth Patch, 1.5" ACS (PG 64-22) Gr E Roadway, 3" BPMB-HM (PG-64-22) B-M2, Mineral Aggregate Type A Base, 8", (Two Lifts) (maximum 500 Sq. Ft.)	SF	$ 11.75	$ 12.50
4.4	Full Depth Patch, 1.5" ACS (PG 64-22) Gr E Roadway, 3" BPMB-HM (PG-64-22) B-M2, Mineral Aggregate Type A Base, 8", (Two Lifts) (minimum 500 Sq. Ft.)	SF	$ 11.00	$ 11.75
5.1	Pavement Depth Patch, 1.5" ACS (PG 64-22) Gr E Roadway, 2.5" BPMB-HM (PG-64-22) B-M2 (maximum 500 Sq. Ft.)	SF	$ 8.75	$ 9.50
5.2	Pavement Depth Patch, 1.5" ACS (PG 64-22) Gr E Roadway, 2.5" BPMB-HM (PG-64-22) B-M2 (minimum 500 Sq. Ft.)	SF	$ 8.75	$ 9.50
5.3	Full Depth Patch, 1.5" ACS (PG 64-22) Gr E Roadway, 2.5" BPMB-HM (PG-64-22) B-M2, Mineral Aggregate Type A Base, 8", (Two Lifts) (maximum 500 Sq. Ft.)	SF	$ 11.75	$ 12.50
5.4	Full Depth Patch, 1.5" ACS (PG 64-22) Gr E Roadway, 2.5" BPMB-HM (PG-64-22) B-M2, Mineral Aggregate Type A Base, 8", (Two Lifts) (minimum 500 Sq. Ft.)	SF	$ 10.75	$ 11.50
6.1	Remove/Dispose Existing Pavement for Arterial Roadway, 7" Depth (maximum 500 Sq. Ft.)	SF	$ 8.50	$ 9.00
6.2	Remove/Dispose Existing Pavement for Arterial Roadway, 7" Depth (minimum 500 Sq. Ft.)	SF	$ 7.50	$ 8.00
6.3	Remove/Dispose Existing Pavement for Collector/Local Roadway, 4.5" Depth (maximum 500 Sq. Ft.)	SF	$ 7.75	$ 8.25
6.4	Remove/Dispose Existing Pavement for Collector/Local Roadway, 4.5" Depth (minimum 500 Sq. Ft.)	SF	$ 6.75	$ 7.25
7.1	Asphalt Trail (New), 8' or 10' Width, Grading, 6" Mineral Aggregate Base, 2" ACS (PG 64-22) Gr E Shoulder, Backfill, Seed and Matting) (minimum 500 Sq. Ft.) (~206 lbs./SY of 2" Gr E Shoulder)	SF	$ 17.50	$ 18.50
7.2	Asphalt Trail (Full Depth Repair), Grading, 6" Mineral Aggregate Base, 2" ACS (PG 64-22) Gr E Shoulder, Backfill, Seed and Matting) (maximum 500 Sq. Ft.)	SF	$ 19.00	$ 20.00
7.3	Asphalt Trail (Full Depth Repair), Grading, 6" Mineral Aggregate Base, 2" ACS (PG 64-22) Gr E Shoulder, Backfill, Seed and Matting) (minimum 500 Sq. Ft.)	SF	$ 17.50	$ 18.50
7.4	Remove/Dispose Asphalt Trail Pavement, 2" Depth (maximum 500 Sq. Ft./approx. 5.8 Tons)	SF	$ 6.75	$ 7.25
7.5	Remove/Dispose Asphalt Trail Pavement, 2" Depth (minimum 500 Sq. Ft./approx. 5.8 Tons)	SF	$ 6.75	$ 7.50
7.6	Asphalt Trail (Resurfacing), 8' or 10' Width, 2" ACS (PG 64-22) Gr E Shoulder, (maximum 500 Sq. Ft.) (~206 lbs./SY of 2" ACS)	SF	$ 7.25	$ 7.75
7.7	Asphalt Trail (Resurfacing), 8' or 10' Width, 2" ACS (PG 64-22) Gr E Shoulder, (minimum 500 Sq. Ft.) (~206 lbs./SY of 2" ACS)	SF	$ 6.75	$ 7.50
10.1	Cold Mix Patch	SF	$ 16.00	$ 25.00
10.2	Saw Cut (Asphalt/Concrete)	LF	$ 6.00	$ 6.00
10.3	Grader	Hour	$ 140.00	$ 150.00
10.4	Backhoe	Hour	$ 135.00	$ 140.00
10.5	Roller (Bomag-120 AD or Equal)	Hour	$ 110.00	$ 110.00
10.6	Single-Axle Truck	Hour	$ 75.00	$ 85.00
10.7	Tri-Axle Truck	Hour	$ 95.00	$ 95.00
10.8	Bobcat (Including Attachment Needed)	Hour	$ 95.00	$ 100.00
10.9	Shoulder Stone (Edge of Pavement) with Mineral Aggregate Type A Base, TDOT 303-01, Placed and Compacted	Hour	$ 75.00	$ 85.00
11.1	Labor	Hour	$ 55.00	$ 55.00

AGENDA NUMBER V.B. MEETING DATE ______June 11, 2020____________

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Darryl W. Smith, PE

SUBJECT: Approval of Bids for Contract 2021-02, Annual On-Call Pavement Marking

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INTRODUCTION: The purpose of this agenda item is to consider bids and award our Annual Pavement Markings contract to the selected contractor.

BACKGROUND: Each year we advertise for bid proposals for the installation of pavement markings for our streets. Proposals are obtained for the various line items we typically see during the given year, and we recommend award of this contract to a contractor based upon their unit prices, as well as their responsiveness (if they've completed this contract in the past) and their ability to perform the required work. We received two bids on June 2, from Highway Markings, Inc. and Volunteer Highway Supply. Based upon this tabulation, staff recommends award of Contract 2021-02 to Highway Markings, Inc.

FINANCIAL SECTION:

Project:

Total Budget	Contract Amount	Remaining Amount
$50,000	$50,000	$0

Approved By:_
A. Myers__________________

RECOMMENDATION BY: Darryl Smith, Town Engineer, for approval.

PROPOSED MOTION: Approval of bids and award of Contract 2021-02 to Highway Markings, Inc.

BOARD ACTION:

MOTION BY:____________________________ **SECONDED BY:**__________________________

VOTE/TOTAL	WILLIAMS	POVLIN	PINCHOK	MEYER	BURNETTE
YES	_______	_________	_________	_______	_______
NO	_______	_________	_________	_______	_______
ABSTAIN	_______	_________	_________	_______	_______

On-Call Pavement Marking

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ITEM #	DESCRIPTION		UNIT	Highway Markings Inc. UNIT PRICE	Volunteer Highway Supply Co. Inc. UNIT PRICE
1.1	Painted Word Pavement Marking (ONLY)		EA	$ 110.00	$ 55.00
1.2	Painted Word Pavement Marking (SCHOOL)		EA	$ 195.00	$ 100.00
2.1	8" Raised Ceramic Markers/Refl.		EA	$ 28.50	$ 75.00
3.1	Durable Reflectorized Pavement Marking (4" Line)	3M All Weather Paint	L.F.	$ 0.38	$ 0.30
716-01.11	RAISED PVMT MARKERS (BI-DIRECTIONAL)	(1 COLOR LENS)	EA	$ 7.75	$ 8.00
716-01.12	RAISED PVMT MARKERS (MONO-DIRECTIONAL)	(1 COLOR LENS)	EA	$ 7.75	$ 8.00
716-01.13	RAISED PVMT MARKERS (BI-DIRECTIONAL)	(2 COLOR LENS)	EA	$ 7.75	$ 8.00
716-01.23	SNOW PLOWABLE REFLECTIVE MARKER	(BI-DIRECTIONAL) (2 COLOR LENS)	EA	$ 28.25	$ 30.00
716-02.03	PLASTIC PAVEMENT MARKING (CROSS-WALK)		L.F.	$ 7.75	$ 18.00
716-02.04	PLASTIC PAVEMENT MARKING (CHANNELIZATION STRIPING)		S.Y.	$ 22.50	$ 18.00
716-02.05	PLASTIC PAVEMENT MARKING (STOP LINE)		L.F.	$ 9.75	$ 9.00
716-02.06	PLASTIC PAVEMENT MARKING (TURN LANE ARROW)		EA	$ 125.00	$ 140.00
716-02.08	PLASTIC PAVEMENT MARKING (8" DOTTED LINE)		L.F.	$ 1.15	$ 1.25
716-02.12	PLASTIC PAVEMENT MARKING (8IN LINE)		L.F.	$ 1.15	$ 1.10
716-02.30	RETRACING PAVEMENT MARKINGS - PLASTIC	(4" LINE)	L.M.	$ 2,175.00	$ 2,300.00
716-03.01	PLASTIC WORD PAVEMENT MARKING (ONLY)		EA	$ 175.00	$ 125.00
716-03.04	PLASTIC WORD PAVEMENT MARKING (SCHOOL)		EA	$ 350.00	$ 325.00
716-03.05	PLASTIC WORD PAVEMENT MARKING (BIKE LANE)		EA	$ 375.00	$ 350.00
716-04.03	PLASTIC PAVEMENT MARKING (4" DOTTED LINE)		L.F.	$ 0.85	$ 1.00
716-04.10	PLASTIC PAVEMENT MARKING (HANDICAP SYMBOL)		EA	$ 165.00	$ 200.00
716-04.11	PLASTIC PAVEMENT MARKING (BICYCLE SYMBOL W/RIDER)		EA	$ 300.00	$ 350.00
716-04.12	PLASTIC PAVEMENT MARKING (YIELD LINE)		S.F.	$ 8.50	$ 8.00
716-04.13	PLASTIC PAVEMENT MARKING (BIKELANE SYMBOL & ARROW)		EA	$ 350.00	$ 385.00
716-05.01	PAINTED PAVEMENT MARKING (4" LINE)		L.M.	$ 465.00	$ 500.00
716-05.03	PAINTED PAVEMENT MARKING (CROSS-WALK)		L.F.	$ 3.25	$ 3.00
716-05.04	PAINTED PAVEMENT MARKING (CHANNELIZATION STRIPING)		S.Y.	$ 10.25	$ 9.00
716-05.05	PAINTED PAVEMENT MARKING (STOP LINE)		L.F.	$ 5.00	$ 5.00
716-05.06	PAINTED PAVEMENT MARKING (TURN LANE ARROW)		EA	$ 62.50	$ 75.00
716-05.08	PAINTED PAVEMENT MARKING (PARKING LINE)		L.F.	$ 0.35	$ 0.75
716-05.50	PAINTED PAVEMENT MARKINGS(8" LINE)		L.F.	$ 0.54	$ 0.60
716-05.51	PAINTED PAVEMENT MARKINGS(12" LINE)		L.F.	$ 1.40	$ 2.00
716-05.60	RETRACING PAVEMENT MARKINGS - PAINTED	(4" LINE)	L.M.	$ 395.00	$ 425.00
716-05.61	RETRACING PAVEMENT MARKINGS - PAINTED	(8" BARRIER LINE)	L.F.	$ 0.60	$ 0.60
716-05.62	RETRACING PAVEMENT MARKINGS - PAINTED	(6" LINE)	L.M.	$ 515.00	$ 485.00
716-05.64	RETRACING PAVEMENT MARKINGS - PAINTED	(6" DOTTED LINE)	L.F.	$ 0.20	$ 0.25
716-05.72	PERFORMANCE BASED RETRACING SPRAY THERMO 4IN		L.M.	$ 1,375.00	$ 1,900.00
716-05.73	PERFORMANCE BASED RETRACING SPRAY THERMO 6IN		L.M.	$ 2,075.00	$ 2,660.00
716-06.01	PAINTED WORD PVMT MARK (Handicap Symbol)		EA	$ 125.00	$ 100.00
716-08.01	REMOVAL OF PAVEMENT MARKING (LINE)		L.F.	$ 0.65	$ 0.75
716-08.11	REMOVAL OF WORD PAVEMENT MARKING		EA	$ 100.00	$ 75.00
716-09.79	THERMOPLST PVMT MARK PROFILE LINE(4")		L.M.	$ 7,500.00	No Bid
716-13.01	SPRAY THERMO PVMT MRKNG (60 mil) (4IN LINE)		L.M.	$ 1,825.00	$ 2,250.00
716-13.02	SPRAY THERMO PVMT MRKNG (60 mil) (6IN LINE)		L.M.	$ 2,250.00	$ 2,850.00
716-13.03	SPRAY THERMO PVMT MRKNG (60 mil) (8IN BARRIER LINE)		L.F.	$ 0.75	$ 2.00
716-13.04	SPRAY THERMO PVMT MRKNG (60 mil) (4IN DOTTED LINE)		L.F.	$ 0.55	$ 1.00
716-13.05	SPRAY THERMO PVMT MRKNG (60 mil) (6IN DOTTED LINE)		L.F.	$ 0.65	$ 1.00
716-13.06	SPRAY THERMO PVMT MRKNG (40 mil) (4IN LINE)		L.M.	$ 1,675.00	$ 1,900.00
716-13.07	SPRAY THERMO PVMT MRKNG (40 mil) (6IN LINE)		L.M.	$ 2,025.00	$ 2,500.00
716-13.08	SPRAY THERMO PVMT MRKNG (40 mil) (8IN BARRIER LINE)		L.F.	$ 0.70	$ 1.00
716-13.09	SPRAY THERMO PVMT MRKNG (40 mil) (4IN DOTTED LINE)		L.F.	$ 0.50	$ 1.00
716-13.10	SPRAY THERMO PVMT MRKNG (40 mil) (6IN DOTTED LINE)		L.F.	$ 0.60	$ 1.00
716-13.11	SPRAY THERMO PVMT KRKNG (60 MIL 12IN BARRIER LINE)		L.F.	$ 1.15	No Bid
716-14.01	PROFILED THERMO PVMT MRKNG AUDIBLE (4IN)		L.M.	$ 2,975.00	No Bid
716-14.02	PROFILED THERMO PVMT MRKNG AUDIBLE (6IN)		L.M	$ 3,495.00	No Bid

AGENDA NUMBER V.C.   MEETING DATE _______June 11, 2020 ____________

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Darryl W. Smith, PE

SUBJECT: Approval of Bids for Contract 2021-03, Annual On-Call Guardrail Maintenance

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INTRODUCTION: The purpose of this agenda item is to consider bids and award our Annual Guardrail Maintenance contract to the chosen contractor.

BACKGROUND: Each year we advertise for bid proposals for maintenance of guardrail. Proposals are obtained for the various line items we typically see during the given year, and we recommend awarding to a contractor based upon their unit prices, as well as their responsiveness (if they've completed this contract in the past) and their ability to perform the required work. We received two bids on June 2, from Highway Markings, Inc. and Roadway Solutions, LLC. Based upon the tabulated unit prices (see attached), staff recommends award of Contract 2021-03 to Roadway Solutions, LLC. Roadway Solutions has been our contractor for the past several years, and we have always enjoyed a good working relationship.

FINANCIAL SECTION:

Project:

Total Budget	Contract Amount	Remaining Amount
$15,000	$15,000	$0

Approved By:_
A. Myers________________________

RECOMMENDATION BY: Darryl Smith, Town Engineer, for approval

PROPOSED MOTION: Approval of bids and award of Contract 2021-03 to Roadway Solutions, LLC.

BOARD ACTION:

MOTION BY:_____________________________ SECONDED BY:___________________________

VOTE/TOTAL	WILLIAMS	POVLIN	PINCHOK	MEYER	BURNETTE
YES	_______	_________	_________	_______	_______
NO	_______	_________	_________	_______	_______
ABSTAIN	_______	_________	_________	_______	_______

On-Call Guardrail Maintenance

ITEM #	DESCRIPTION	UNIT	Highway Markings Inc. UNIT PRICE	Roadway Solutions, LLC UNIT PRICE
705-01.01	GUARDRAIL AT BRIDGE ENDS	LF	$ 87.50	$ 64.00
705-01.04	METAL BEAM GUARD FENCE	LF	$ 76.50	$ 55.00
705-02.01	SINGLE GUARDRAIL WITH RUB-RAIL (TYPE 2)	LF	$ 24.50	$ 24.00
705-02.02	SINGLE GUARDRAIL (TYPE 2)	LF	$ 19.75	$ 16.00
705-02.03	SINGLE GUARDRAIL (TYPE 2) LONG POST	LF	$ 24.50	$ 18.00
705-02.20	SINGLE GUARDRAIL (TYPE 2) LONG POST (6'-9')	LF	$ 27.50	$ 20.00
705-02.25	SINGLE GUARDRAIL (TYPE 2) LONG POST (9'-12')	LF	$ 29.25	$ 24.00
705-04.02	GUARDRAIL TERMINAL (TYPE 12)	EA	$ 975.00	$ 500.00
705-04.03	GUARDRAIL TERMINAL (TYPE 13)	EA	$ 825.00	$ 850.00
705-04.04	GUARDRAIL TERMINAL (TYPE 21) (S-GRT-3)	EA	$ 2,275.00	$ 2,100.00
705-04.07	TAN ENERGY ABSORBING TERM (NCHRP 350, TL3) (TYPE 38) (S-GRT-2)	EA	$ 2,875.00	$ 2,300.00
705-04.09	EARTH PAD FOR TYPE 38 GR END TREATMENT	EA	$ 1,450.00	$ 1,000.00
705-04.10	EARTH PAD FOR GUARD RAIL END TREATMENT	EA	$ 1,450.00	$ 1,000.00
705-04.11	STONE FOR GUARDRAIL END TERMINAL PAD	TN	$ 48.25	$ 40.00
705-06.01	W BEAM GR (TYPE 2) MASH TL3	LF	$ 20.50	$ 15.00
705-06.20	TANGENT ENERGY ABSORBING TERM MASH TL-3	EA	$ 2,925.00	$ 2,300.00
705-06.30	GR TERMINAL (TYPE 21) MASH TL2	EA	$ 2,325.00	$ 2,100.00
706-01	GUARDRAIL REMOVED	LF	$ 2.75	$ 12.00
706-03.01	POSTS FURNISHED	EA	$ 49.25	$ 100.00
706-06.03	RADIUS RAIL	LF	$ 24.75	$ 30.00
706-06.05	RADIUS RAIL ON LONG POST (6-9 FT)	LF	$ 31.50	$ 40.00
706-06.06	RADIUS RAIL ON LONG POST (9-12 FT)	LF	$ 34.75	$ 45.00
706-10.26	ROUNDED END ELEMENT	EA	$ 62.50	$ 75.00
706-10.73	REMOVAL OF GUARDRAIL & POST FOR REUSE	LF	$ 2.75	$ 1.00
706-10.82	CONCRETE BRIDGE END OR PIER PROTECTION REPAIR	CY	$ 3,500.00	$ 2,500.00
712-01	TRAFFIC CONTROL(LANE CLOSURE) (per work order)	EA	$ 350.00	$ 500.00
717-01	MOBILIZATION (per work order)	EA	$ 250.00	$ 500.00
717-01.03	MOBILIZATION (emergency work per work order)	EA	$ 750.00	$ 1,000.00

AGENDA NUMBER V.D. **MEETING DATE _______June 11, 2020____________**

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Darryl W. Smith, PE

SUBJECT: Approval of Bids for Contract 2021-04, Annual On-Call Signal Maintenance Contract

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INTRODUCTION: The purpose of this agenda item is to consider bids and award our Annual Signal Maintenance contract to the selected contractor.

BACKGROUND: Each year we advertise for bid proposals for maintenance of our traffic signals. Proposals are obtained for the various line items we typically see during the given year, and we recommend awarding to a contractor based upon their unit prices, as well as their responsiveness (if they've completed this contract in the past) and their ability to perform the required work. We received two bid proposals on June 2, from Progression Electric, LLC and Stansell Electric Company, Inc. We have attached a tabulation of unit prices from both companies. Based upon the tabulated prices, as well as our good working relationship with Progression Electric in the past, staff recommends award of Contract 2021-04 to Progression, Electric, LLC.

FINANCIAL SECTION:

Project:

Total Budget	Contract Amount	Remaining Amount
$45,000	$45,000	$0

Approved By:__
A. Myers____________________

RECOMMENDATION BY: Darryl Smith, Town Engineer, for approval.

PROPOSED MOTION: Approval of bids and award of Contract 2021-04 to Progression Electric, LLC.

BOARD ACTION:

MOTION BY:______________________________ SECONDED BY:____________________________

VOTE/TOTAL	WILLIAMS	POVLIN	PINCHOK	MEYER	BURNETTE
YES	_______	_______	_______	_______	_______
NO	_______	_______	_______	_______	_______
ABSTAIN	_______	_______	_______	_______	_______

On-Call Traffic Signal Maintenance

farragut

TYPE	DESCRIPTION	UNIT	QUANTITY	Progression Electric, LLC UNIT PRICE	Stansell Electric Company, Inc. UNIT PRICE
Scheduled	Scheduled Preventive Maintenance (semi-annual) per signal intersection	EA	26	$ 240.00	$ 250.00
Scheduled	Scheduled Preventive Maintenance (annual) per signal intersection	EA	26	$ 285.00	$ 375.00
			TOTAL	$ 13,650.00	$ 16,250.00
Non-Scheduledd	Emergency– (2 Hour Response Time)	HR		$ 170.00	$ 190.00
Non-Scheduledd	Same-day– (8 Hour Response Time)	HR		$ 150.00	$ 150.00
Non-Scheduledd	After-hours – (8 Hour Response Time)	HR		$ 170.00	$ 160.00
Non-Scheduledd	Regular	HR		$ 150.00	$ 140.00
Non-Scheduledd	15 ton crane (4 hour minimum per service call.)	HR		$ 170.00	No Bid
Miscellaneous	SERVICE TRUCK – OPERATOR/ELECTRICIAN INCLUDED	HR		$ 145.00	$ 95.00
Miscellaneous	BUCKET TRUCK – OPERATOR/ELECTRICIAN INCLUDED	HR		$ 170.00	$ 140.00
Miscellaneous	Laborer	HR		$ 55.00	$ 55.00
Miscellaneous	Technician, IMSA Level I	HR		$ 55.00	$ 70.00
Miscellaneous	Technician, IMSA Level II	HR		$ 70.00	$ 75.00
Miscellaneous	Technician, IMSA Level III	HR		$ 75.00	$ 80.00
Miscellaneous	Licensed Electrician	HR		$ 75.00	$ 80.00
Miscellaneous	REPAIR MASTER CONTROLLER or CONTROLLER (Remove & Re-install Only)	HR		$ 70.00	$ 250.00
Miscellaneous	Provide temporary controller	EA		$ 225.00	$ 500.00
Miscellaneous	Provide temporary CONFLICT MONITOR	EA		$ 225.00	$ 500.00
Miscellaneous	REPLACE EXISTING LOOP DETECTOR, INCLUDES SAW CUT PAVEMENT & LEAD-IN	LF		$ 12.00	$ 11.00

AGENDA NUMBER VI. A. 1.   MEETING DATE JUNE 11, 2020

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: David Smoak, Town Administrator

SUBJECT: Ordinance 20-07, on second reading and public hearing, to adopt the annual General Fund, State Street Aid Fund, Capital Investment Fund, Equipment Replacement Fund, Tourism Fund and Insurance Fund budgets of the Town of Farragut, Tennessee for the fiscal year beginning July 1, 2020 and ending June 30, 2021

INTRODUCTION: The purpose of this agenda item is to approve Ordinance 20-07, on second reading, adopting the annual budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

BACKGROUND: The annual budget for the Town of Farragut must be approved prior to July 1, which is the start of the fiscal year for our community. The budget is also required to be balanced and remitted to the State of Tennessee Comptroller for review once it has been approved by the Board of Mayor and Aldermen (BMA). Planning for the upcoming FY2021 budget started in January 2020, with departments turning in their budget requests. The BMA had a strategic planning session in February and the Town had a workshop in early March to review revenue and expenditures projections for next year. By the end of March, as the state of Tennessee was under Safer at Home Orders from Governor Lee, the budget for FY20 and FY21 were both reduced substantially due to the pending sales tax revenue shortfalls the Town would be incurring due to the COVID-19 pandemic.

DISCUSSION: The proposed year end FY2020 General Fund revenues are estimated at $11,738,556, with expenditures of $7,102,744. This year end estimate accounts for a 9.6% reduction in sales tax revenue, as well as additional revenue reductions to recreational fees, building permits and wholesale alcohol taxes. The proposed FY2021 General Fund revenues were adjusted down from first reading to $10,697,392. This is due to the Town receiving revised State Shared Revenue projections that would decrease the Town's overall revenue by $193,482. Sales tax revenue is estimated to be flat from FY20 at $5,926,734. This revenue source accounts for 54.4% of the Town's total revenue. A second major revenue source is the Hall Income Tax, which is estimated at $400,000. This is a very unpredictable revenue source as it relies on investment returns from prior fiscal years and is set to decrease by 17% as the state phases out the tax in two years. A final revenue source that is being estimated conservatively is interest income. As interest rates have been reduced to zero by the federal reserve, interest income is projected to be $104,800 at year end.

General Fund Expenditures for FY2021 are proposed at $7,286,228, which is a 2.6% increase over the FY2020 end of year estimate. Departments were asked to reduce their initial budget requests by over $300,000 in order to provide for employee staffing needs in Engineering, Public Works and the Community Center. The facility operator position in the community center will only be filled once operations require it as the center is now currently closed to the public, although we anticipate it opening again at some point in FY2021. There are no merit increases for personnel nor implementation of any recommendations from the classification and compensation study included in the proposed budget. Employee health insurance costs are increasing by $108,000 from FY2020.

The overall General Fund budget projects $3.41 million in revenues over expenditures for FY21. We will also be funding our rainy-day fund at a total of $2.185 million and project an available fund balance at the end of the FY21 budget year to be $17.55 million.

The Tourism Fund is a new special revenue fund for FY2021, as all revenues and expenditures will be accounted for within the fund. A hotel/motel tax will be the primary source of revenue for this fund and based on previous budget discussions with the Board of Mayor and Aldermen, the tax is not scheduled to be implemented until September 1, 2020. Estimated revenues are $226,000 and expenditures are $213,738.

The Capital Investment Program (CIP) Fund budget has a total of $1,100,000 in new projects planned to get underway in FY21. These projects include a pedestrian safety project on Watt Road at Mayor Bob Leonard Park, construction of Smith Road sidewalk from Andover Boulevard to Everett Road and stormwater improvements. Revenues for the CIP largely come from Town resources in the form of a $100,000 transfer from the General Fund, $707,020 from CIP reserves, and $272,980 in FEMA reimbursement money from the February 2019 storm event. Overall, the projected five-year available fund balance based on all the projects in the current CIP is $1,415,399.

The State Street Aid Fund revenues for FY2021 have been adjusted down from $855,000 to $745,800 due to state shared revenues received being reduced from $37.61 per capita to $33.00. The estimated expenditures of the State Street Aid Fund are $1,015,000. This fund is primarily used to resurface streets in the Town of Farragut. At the end of the FY21 budget year there will be an estimated $1,052,831 in fund balance.

The ADA Capital Projects Fund does not have any major projects planned for FY2021. Since developing the Town's ADA Transition Plan in 2018, the Town has made improvements to Anchor Park and the restroom facilities at Town Hall. When the street resurfacing projects are completed this year all curb ramps along the frontage of the road will be brought up to ADA standards and those funds will be paid out of State Street Aid. There is a proposed $50,000 transfer from the General Fund to the ADA Fund in FY2021, with a projected fund balance of $53,000.

The Equipment Replacement Fund will have projected expenditures of $208,240 in FY21 and revenues of $7,500 in interest. This fund is used to purchase all vehicles and equipment throughout the Town's fleet. The general fund is transferring $157,500 to the equipment replacement fund this year. There will be an estimated fund balance in the Equipment Replacement fund of $891,353.

The Insurance Fund has no estimated expenditures in FY21 and maintains a fund balance of $105,972. This fund has been used to pay for retirement benefits for a closed retiree pension plan.

Although we are in the middle of a global health crisis the likes of which no one has seen in their lifetime, the conservative budget principals the Town of Farragut has maintained will allow for us to make it through this crisis with minimal impacts to our current service levels to the community.

Attached are the summary pages of each fund and Ordinance 20-07 for the Board's consideration.

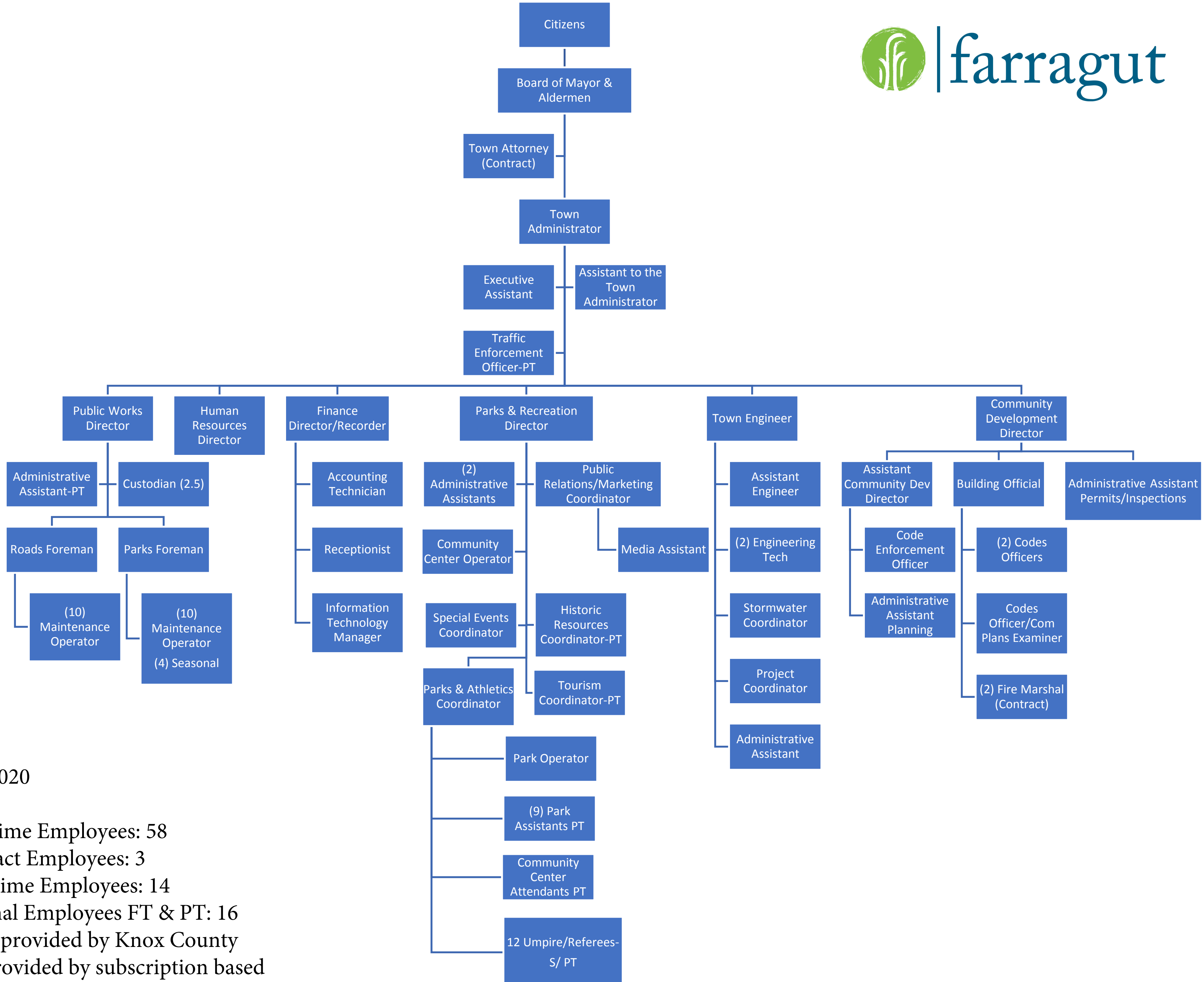
RECOMMENDATION BY: Town Administrator David Smoak for approval.

PROPOSED MOTION: To approve Ordinance 20-07, on second reading, to adopt the annual budget for the Town of Farragut, Tennessee for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

BOARD ACTION:

MOTION BY:____________________ **SECONDED BY:**____________________

VOTE/TOTAL	MEYER	POVLIN	PINCHOK	BURNETTE	WILLIAMS
YES	____	____	____	____	____
NO	____	____	____	____	____
ABSTAIN	____	____	____	____	____



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June 2020

Full-Time Employees: 58
Contract Employees: 3
Part-Time Employees: 14
Seasonal Employees FT & PT: 16
Police provided by Knox County
Fire provided by subscription based service from AMR/Rural Metro

General Fund Summary

	FY2018-19 Actual	FY2019-20 Budget	FY2019-20 Estimated as of March 12	FY2019-20 Revised Estimated	FY2020-21 Proposed as of March 12	FY2020-21 Revised Proposed
BEGINNING FUND BALANCE	**16,999,175**	**19,330,170**	**19,576,728**	**19,576,728**	**17,567,657**	**16,637,539**
	FY2018-19	**FY2019-20**	**FY2019-20**	**FY2019-20**	**FY2020-21**	**FY2020-21**
			Estimated as of March	**Revised**	**Proposed as**	**Revised**
REVENUE	**Actual**	**Budget**	**12**	**Estimated**	**of March 12**	**Proposed**
Local Sales Tax	6,306,005	6,365,400	6,556,362	5,926,734	6,687,489	5,926,734
State Sales Tax	2,006,408	1,900,000	2,040,840	2,040,840	2,091,861	1,898,400
Hall Income Tax	955,913	400,000	990,877	990,877	400,000	400,000
Wholesale Beer, Liquor & Mixed D	1,259,943	1,150,000	1,296,147	1,031,705	1,150,000	1,052,000
Intergovernmental	720,612	650,000	728,897	728,497	677,112	677,086
Building Permits & Licenses	607,237	367,200	415,932	381,235	367,200	257,200
Recreation Fees	249,939	209,500	202,542	168,120	245,000	235,000
Traffic Enforcement Program & Fir	117,410	50,200	95,178	108,310	60,200	60,200
Rent	90,504	85,972	85,985	85,985	85,972	85,972
Miscellaneous	391,075	103,800	362,054	276,253	153,800	104,800
Total Revenue	**12,705,045**	**11,352,072**	**12,774,814**	**11,738,556**	**11,918,634**	**10,697,392**
	FY2018-19	**FY2019-20**	**FY2019-20**	**FY2019-20**	**FY2020-21**	**FY2020-21**
			Estimated as of March	**Revised**	**Proposed as**	**Revised**
EXPENDITURES	**Actual**	**Budget**	**12**	**Estimated**	**of March 12**	**Proposed**
Legislative	31,672	57,450	38,310	29,250	57,400	39,900
Town Court	41,733	54,570	51,170	51,170	54,570	54,570
Administration	642,182	719,591	710,791	699,821	722,530	685,428
Human Resources	183,392	225,885	223,848	201,048	189,385	176,317
Information Technology	365,466	453,374	444,036	420,716	397,276	377,016
Engineering	683,322	681,702	641,384	633,584	690,297	763,617
Community Development	841,806	955,507	939,292	929,180	930,697	941,032
General Government	175,109	279,850	278,000	270,000	209,600	197,600
Parks & Recreation	1,080,247	1,179,891	1,136,221	1,137,443	1,127,843	1,140,287
Public Works	1,721,349	1,931,960	1,908,565	1,905,565	1,921,237	1,999,118
Non-Departmental	440,439	457,400	454,468	454,468	436,000	436,000
Community Center	50,051	312,008	256,800	244,500	409,405	385,344
Economic Development	120,724	127,000	126,000	126,000	102,500	90,000
Total Expenditures	**6,377,492**	**7,436,187**	**7,208,884**	**7,102,744**	**7,248,740**	**7,286,228**
Revenue over (under) expenditure	6,327,553	3,915,885	5,565,930	4,635,812	4,669,894	3,411,164
Total Transfers In	0	0	0	0	0	0
Total transfers out	-3,750,000	-7,575,000	-7,575,000	-7,575,000	-2,325,000	-307,500
Assigned Fund Balance	0	0	0	0	0	0
Unassigned Fund Balance	19,576,728	13,497,631	17,567,657	16,637,539	19,912,551	19,741,203
ENDING BALANCE	**19,576,728**	**13,497,631**	**17,567,657**	**16,637,539**	**19,912,551**	**19,741,203**
30% of Expenditure	1,913,248	2,230,856	2,162,665	2,130,823	2,174,622	2,185,868
AVAILABLE FUND BALANCE	**17,663,480**	**11,266,775**	**15,404,992**	**14,506,716**	**17,737,929**	**17,555,335**

Tourism Fund-122

		2020-2021 Proposed
	Beginning Balance	**0**
121	**Revenues**	
31920	Room Occupancy Tax	225,000
36190	Interest Earnings	1,000
	Revenue Total	**226,000**
47210	**Expenditures**	
111	Regular Employee Wages	20,259
112	Tourism Coordinator	36,342
115	Assistant	0
123	Overtime Wages	600
141	Social Security & Medicare Tax	6,885
142	Health Insurance	4,199
143	Retirement	810
145	Life Insurance	105
146	Workers Comp Insurance	88
148	Long Term Disability Insurance	100
152	Merit Adjustment	0
	Total Personnel	**69,388**
138	Clothing & Uniforms	250
221	Printing	90,000
235	Dues/Subscriptions	4,400
236	Promotional	11,200
254	Professional Services	30,500
280	Travel, Training	1,000
300	Supplies	500
312	Small Tools/Equipment	2,000
361	Programs	4,500
	Total Operating Expenditures	**144,350**
	Total Tourism Expenditures	**213,738**
	Ending Balance	**12,262**

	Capital Investment Program-310					
Beginning Balance	**4,470,347**	**3,763,327**	**3,994,327**	**4,143,327**	**4,423,327**	
General Government Projects	**FY2021**	**FY2022**	**FY2023**	**FY2024**	**FY2025**	**Total**
Land Acquisition	0	300,000	300,000	300,000	300,000	**1,200,000**
Pedestrian/Greenway Connectors	0	0	0	100,000	100,000	**200,000**
Watt Road Sidewalk & Grigsby Chapel	100,000	0	0	0	0	**100,000**
Smith Road Sidewalk	650,000		0	0	0	**650,000**
Little Turkey Creek Greenway	0	300,000		0	0	**300,000**
Campbell Station Inn Improvements	0	250,000	0	0	0	**250,000**
General Government Projects Total	**750,000**	**850,000**	**300,000**	**400,000**	**400,000**	**2,700,000**
Parks	**FY2021**	**FY2022**	**FY2023**	**FY2024**	**FY2025**	**Total**
MBLP Field 2 Turf Replacement	0	0		600,000	0	**600,000**
MBLP Field Reconstruction	0	69,000	1,210,000		0	**1,279,000**
Anchor Park Fence	0	0	150,000	0	0	**150,000**
Anchor Park Basketball Resurfacing & ADA Access/Parking	0	0	0	40,000	0	**40,000**
Anchor Park Playground	0	0	0	415,000		**415,000**
MBLP Boardwalk/Overlook Replacement	0	0	50,000	0	0	**50,000**
Parks Total	**0**	**69,000**	**1,410,000**	**1,055,000**	**0**	**2,534,000**
Engineering Projects	**FY2021**	**FY2022**	**FY2023**	**FY2024**	**FY2025**	**Total**
Watt Road/KP Intersection Improvements	0	0	0	0	0	**0**
Stormwater Improvements	350,000	100,000	100,000	100,000	100,000	**750,000**
Union Road Improvements	0	3,520,000	0	0	0	**3,520,000**
Virtue Road-Phase II (Harville-Turkey Creek)		330,000	305,000	925,000	0	**1,560,000**
Engineering Total	**350,000**	**3,950,000**	**405,000**	**1,025,000**	**100,000**	**5,830,000**
CIP Expenditure Total	**1,100,000**	**4,869,000**	**2,115,000**	**2,480,000**	**500,000**	**31,974,000**

Funding Sources	FY2021	FY2022	FY2023	FY2024	FY2025	Total
L-STBG Funding (Jamestowne Blvd)	0	0	0	0	0	**0**
L-STBG Funding (Virtue Road)	0	264,000	244,000	740,000	0	**1,248,000**
L-STBG Funding (Union Road)	0	2,816,000				**2,816,000**
Interest Earnings	20,000	20,000	20,000	20,000	0	**80,000**
Transfer from General Fund	100,000	2,000,000	2,000,000	2,000,000	2,000,000	**8,100,000**
Stormwater Reserves						
FEMA Reimbursement	272,980					
Greenway Connector Reserves	0	0	0	0		**0**
Land Acquisition Reserves	0	0	0	0	0	**0**
CIP Reserves	707,020	419,000	0	15,000	0	**1,141,020**
Funding Total	**1,100,000**	**5,519,000**	**2,264,000**	**2,775,000**	**2,000,000**	**13,385,020**
Total CIP Funding Sources	1,100,000	5,519,000	2,264,000	2,775,000	2,000,000	**13,658,000**
Total CIP Expenditures	1,100,000	4,869,000	2,115,000	2,480,000	500,000	**11,064,000**
Revenue over (under) expenditures	**0**	**650,000**	**149,000**	**295,000**	**1,500,000**	
Ending Balance	**3,763,327**	**3,994,327**	**4,143,327**	**4,423,327**	**5,923,327**	
Assigned Fund Balance						
Greenway Connectors	58,890	58,890	58,890	58,890	158,890	
Land Acquisition	358,072	358,072	658,072	958,072	1,258,072	
Stormwater Projects	0					
Outstanding Projects	3,090,966	3,090,966	3,090,966	3,090,966	3,090,966	
Total Assigned Balance	**3,507,928**	**3,507,928**	**3,807,928**	**4,107,928**	**4,507,928**	
Available Fund Balance	**255,399**	**486,399**	**335,399**	**315,399**	**1,415,399**	

State Street Aid-121

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed
Beginning Balance	**1,790,415**	**1,899,897**	**1,317,531**
Revenues			
State Gasoline & Motor Fuel	793,941	850,000	745,800
Interest Earnings	37,589	22,493	5,000
Revenue Total	**831,530**	**872,493**	**750,800**
Expenditures			
Street Maintenance	66,890	60,000	75,000
Resurfacing	716,765	1,287,859	800,000
Street Striping	33,922	45,000	50,000
Guardrails	0	5,000	15,000
Traffic Calming	3,540	7,000	25,000
Sidewalks/Greenways	931	50,000	50,500
Expenditure Total	**822,048**	**1,454,859**	**1,015,500**
Other Funding Sources			
Transfer from General Fund	100,000	0	0
Total Transfers in	**100,000**	**0**	**0**
Revenue over (under) expenditures	109,482	-582,366	-264,700
Ending Balance	**1,899,897**	**1,317,531**	**1,052,831**

ADA Capital Projects-312

	2019-2020 Approved	2020-2021 Requested
Beginning Balance	**0**	**1,500**
Revenues		
Interest Earnings	1,500	1,500
Revenue Total	**1,500**	**1,500**
Expenditures		
Improvements	150,000	0
Expenditure Total	**150,000**	**0**
Transfer to other funds		
State Street Aid	0	0
Capital Fund	0	0
Total Transfers out	**0**	**0**
Other Funding Sources		
Transfer from General Fund	150,000	50,000
Total Transfers in	**150,000**	**50,000**
Revenue over (under) expenditures	1,500	51,500
Ending Balance	**1,500**	**53,000**

Equipment Replacement Fund-314

	FY2017-18 Actual	FY2018-19 Actual	FY2019-20 Estimated	FY2020-21 Proposed
Beginning Balance	**751,978**	**791,926**	**908,101**	**934,593**
Revenues				
Interest	8,546	17,347	11,949	7,500
Sale of equipment Proceeds	25,243	5,978	31,543	0
Total Revenues	**33,789**	**23,325**	**43,492**	**7,500**
Other Funding Sources				
Transfer from General Fund	150,000	150,000	175,000	157,500
Total Other Funding Sources	**150,000**	**150,000**	**175,000**	**157,500**
Expenditures				
Major Equipment	143,841	57,150	192,000	208,240
Total Expenditures	**143,841**	**57,150**	**192,000**	**208,240**
Revenue over (under) expenditures	39,948	116,175	26,492	-43,240
Ending Balance	**791,926**	**908,101**	**934,593**	**891,353**

Insurance Fund-611

	FY2016-17 Actual	FY2017-18 Actual	FY2018-19 Actual	FY2019-20 Estimated	FY2020-21 Proposed
Beginning Balance	**99,900**	**100,416**	**101,724**	**104,002**	**105,372**
Revenues					
Interest	516	1,308	2,278	1,370	600
Total Revenues	**516**	**1,308**	**2,278**	**1,370**	**600**
Other Funding Sources					
Transfer from General Fund	0	0	0	0	0
Transfer to General Fund	0	0	0	0	0
Total Other Funding Sources	**0**	**0**	**0**	**0**	**0**
Expenditures					
Retirement Benefit	0	0	0	0	0
Total Expenditures	**0**	**0**	**0**	**0**	**0**
Ending Balance	**100,416**	**101,724**	**104,002**	**105,372**	**105,972**

ORDINANCE	20-07
PREPARED BY	Myers
1ST READING	May 28, 2020
2nd READING	June 11, 2020
PUBLISHED IN	Farragut Shopper News
DATE	June 25, 2020

AN ORDINANCE OF THE TOWN OF FARRAGUT, TENNESSEE ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021.

WHEREAS, Tennessee Code Annotated § 9-1-116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

WHEREAS, the Board of Mayor and Aldermen has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the Board will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF FARRAGUT, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body projects anticipated revenues from all sources and appropriates planned expenditures for each department, board, office or other agency of the municipality, herein presented together with the actual annual receipts and expenditures of the last preceding fiscal year and the estimated annual expenditures for the current fiscal year, and from those revenues and unexpended and unencumbered funds as follows for fiscal year 2021, and including the projected ending balances for the budget year, the actual ending balances for the most recent ended fiscal year and the estimated ending balances for the current fiscal years:

GENERAL FUND		Actual FY 2019		Estimated Actual FY 2020		Budget FY 2021
Cash Receipts						
Local Sales Tax	$	6,306,005	$	5,926,734	$	5,926,734
State Sales Tax		2,006,408		2,040,840		1,898,400
Hall Income Tax		955,913		990,877		400,000
Wholesale Beer, Liquor & Mixed Drink		1,259,943		1,031,705		1,052,000
Intergovernmental		720,612		728,497		677,086
Building Permits & Licenses		607,237		381,235		257,200
Recreation Fees		249,939		168,120		235,000
Traffic Enforcement Program & Fines		117,410		108,310		60,200
Rent		90,504		85,985		85,972
Miscellaneous		391,075		276,253		104,800
		-		-		-
Total Cash Receipts	$	12,705,046	$	11,738,556	$	10,697,392
Appropriations						
Legislative	$	31,672	$	29,250	$	39,900
Town Court		41,733		51,170		54,570
Administration		642,182		699,821		685,428
Human Resources		183,392		201,048		176,317
Information Technology		365,466		420,716		377,016
Engineering		683,322		633,583		763,617
Community Development		841,806		929,180		941,032
General Government		175,109		270,000		197,600
Parks & Recreation		1,080,247		1,137,443		1,140,287
Public Works		1,721,349		1,905,565		1,999,118
Non-Departmental		440,439		454,468		436,000
Community Center		50,051		244,500		385,343
Economic Development		120,724		126,000		90,000
Transfers Out - to other funds		3,750,000		7,575,000		307,500
Total Appropriations	$	10,127,492	$	14,677,744	$	7,593,728
Change in Cash (Receipts - Appropriations)		**2,577,554**		**(2,939,188)**		**3,103,664**
Beginning Cash Balance July 1		16,999,175		19,576,729		16,637,541
Ending Cash Balance June 30	**$**	**19,576,729**	**$**	**16,637,541**	**$**	**19,741,205**
Ending Cash as a % of Total Cash Payments/Appropriations		193.3%		113.4%		260.0%

STATE STREET AID FUND	Actual FY 2019	Estimated Actual FY 2020	Budget FY 2021
Cash Receipts			
State Gas and Motor Fuel Taxes	$ 793,941	$ 850,000	$ 745,800
Interest	37,589	22,493	5,000
Transfers In - from other funds	100,000	-	-
Total Cash Receipts	$ 931,530	$ 872,493	$ 750,800
Appropriations			
Street Maintenance	$ 66,890	$ 60,000	$ 75,000
Resurfacing	716,765	1,287,859	800,000
Street Striping	33,922	45,000	50,000
Guardrails	0	5,000	15,000
Traffic Calming	3,540	7,000	25,000
Sidewalks/Greenways	931	50,000	50,500
	-	-	-
Total Appropriations	$ 822,048	$ 1,454,859	$ 1,015,500
Change in Cash (Receipts - Appropriations)	**109,482**	**(582,366)**	**(264,700)**
Beginning Cash Balance July 1	1,790,415	1,899,897	1,317,531
Ending Cash Balance June 30	**$ 1,899,897**	**$ 1,317,531**	**$ 1,052,831**
Ending Cash as a % of Total Cash Payments/Appropriations	231.1%	90.6%	103.7%

EQUIPMENT REPLACEMENT	Actual FY 2019	Estimated Actual FY 2020	Budget FY 2021
Cash Receipts			
Interest	$ 17,347	$ 11,949	$ 7,500
Sale of Equipment	5,978	31,543	-
Transfers In - from other funds	150,000	175,000	157,500
Total Cash Receipts	$ 173,325	$ 218,492	$ 165,000
Appropriations			
Major Equipment	$ 57,150	$ 192,000	$ 208,240
		-	-
Total Appropriations	$ 57,150	$ 192,000	$ 208,240
Change in Cash (Receipts - Appropriations)	**116,175**	**26,492**	**(43,240)**
Beginning Cash Balance July 1	791,926	908,101	934,593
Ending Cash Balance June 30	**$ 908,101**	**$ 934,593**	**$ 891,353**
Ending Cash as a % of Total Cash Payments/Appropriations	1589.0%	486.8%	428.0%

ADA CAPTIAL PROJECTS FUND	Actual FY 2019	Estimated Actual FY 2020	Budget FY 2021
Cash Receipts			
Interest Earnings	$ -	$ 1,500	$ 1,500
Transfers In - from other funds	-	150,000	50,000
Total Cash Receipts	$ -	$ 151,500	$ 51,500
Appropriations			
Improvement Projects	$ -	$ 150,000	$ -
	-	-	-
Total Appropriations	$ -	$ 150,000	$ -
Change in Cash (Receipts - Appropriations)	-	**1,500**	**51,500**
Beginning Cash Balance July 1	-	-	1,500
Ending Cash Balance June 30	**$ -**	**$ 1,500**	**$ 53,000**
Ending Cash as a % of Total Cash Payments/Appropriations	0.0%	1.0%	0.0%

TOURISM FUND	Actual FY 2019	Estimated Actual FY 2020	Budget FY 2021
Cash Receipts			
Room Occupancy Tax	$ -	$ -	$ 225,000
Interest Earnings			1,000
Total Cash Receipts	$ -	$ -	$ 226,000
Appropriations			
Personnel	$ -	$ -	$ 69,388
Operating Expenditures	-	-	144,350
Total Appropriations	$ -	$ -	$ 213,738
Change in Cash (Receipts - Appropriations)	-	-	**12,262**
Beginning Cash Balance July 1	-	-	-
Ending Cash Balance June 30	**$ -**	**$ -**	**$ 12,262**
Ending Cash as a % of Total Cash Payments/Appropriations	0.0%	0.0%	5.7%

INSURANCE FUND	Actual FY 2019	Estimated Actual FY 2020	Budget FY 2021
Cash Receipts			
Interest	$ 2,278	$ 1,370	$ 600
	-	-	-
Total Cash Receipts	$ 2,278	$ 1,370	$ 600
Appropriations			
Retirement Benefits	-	-	-
Total Appropriations	$ -	$ -	$ -
Change in Cash (Receipts - Appropriations)	**2,278**	**1,370**	**600**
Beginning Cash Balance July 1	101,724	104,002	105,372
Ending Cash Balance June 30	**$ 104,002**	**$ 105,372**	**$ 105,972**
Ending Cash as a % of Total Cash Payments/Appropriations	0.0%	0.0%	0.0%

SECTION 2: At the end of the fiscal year 2019, the governing body estimates fund balances or deficits as follows:

Fund	**Estimated Fund Balance at June 30, 2020**
General Fund	$ 16,637,539
State Street Aid Fund	$ 1,317,531
Equipment Fund	$ 934,593
ADA Capital Fund	$ 1,500
Tourism Fund	$ -
Insurance Fund	$ 105,372

SECTION 3: That the governing body herein certifies that the condition of its sinking funds, if applicable, are compliant pursuant to its bond covenants, and recognizes that the municipality has outstanding bonded and other indebtedness as follows:

Bonded and/or Indebtedness	Debt	Interest	Total Debt
	$0	$0	$0

SECTION 4: During the coming fiscal year (2021) the governing body has pending and planned capital projects with proposed funding as follows:

Pending Capital Projects	Pending Capital Projects - Total Expense	Pending Capital Projects Expense Financed by Estimated Revenues and/or Reserves	Pending Capital Projects Expense Financed by Debt Proceeds
Watt Road Sidewalk/Grisby Chapel	$ 100,000.00	$ 100,000.00	$ -
Smith Road Sidewalk	$ 650,000.00	$ 650,000.00	$ -
Stormwater Improvements	$ 350,000.00	$ 350,000.00	$ -

Proposed Future Capital Projects	Proposed Future Capital Projects - Total Expense	Proposed Future Capital Projects Expense Financed by Estimated Revenues and/or Reserves	Proposed Future Capital Projects Expense Financed by Debt Proceeds
Land Acquisition	$ 1,200,000.00	$ 1,200,000.00	$ -
Pedestrian/Greenway Connectors	$ 200,000.00	$ 200,000.00	$ -
Little Turkey Creek Greenway	$ 300,000.00	$ 300,000.00	$ -
Campbell Station Inn Improvements	$ 250,000.00	$ 250,000.00	$ -
MBLP Field 2 Turf Replacement	$ 600,000.00	$ 600,000.00	$ -
MBLP Field Reconstruction	$ 1,279,000.00	$ 1,279,000.00	$ -
Anchor Park Fence	$ 150,000.00	$ 150,000.00	$ -
Anchor Park Basketball Resurfacing	$ 40,000.00	$ 40,000.00	$ -
Anchor Park Playground	$ 415,000.00	$ 415,000.00	$ -
MBLP Boardwalk/Overlook	$ 50,000.00	$ 50,000.00	$ -
Stormwater Improvements	$ 400,000.00	$ 400,000.00	$ -
Union Road Improvements	$ 3,520,000.00	$ 3,520,000.00	$ -
Virtue Road Phase II	$ 1,560,000.00	$ 1,560,000.00	$ -

SECTION 5: No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 (TCA § 6-56-208). In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Tennessee Code Annotated § 6-56-205.

SECTION 6: A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balances and the number of full-time equivalent employees required by Section 6-56-206, *Tennessee Code Annotated* will be attached.

SECTION 7: This annual operating and capital budget ordinance and supporting documents shall be submitted to the Comptroller of the Treasury or Comptroller's Designee for approval if the Town has debt issued pursuant to Title 9, Chapter 21 of the Tennessee Code Annotated within fifteen (15) days of its adoption. This budget shall not become the official budget for the fiscal year until such budget is approved by the Comptroller of the Treasury or Comptroller's Designee in accordance with Title 9, Chapter 21 of the Tennessee Code Annotated (the "Statutes".) If the Comptroller of the Treasury or Comptroller's Designee determines that the budget does not comply with the Statutes, the Governing Body shall adjust its estimates or make additional tax levies sufficient to comply with the Statutes or as directed by the Comptroller of the Treasury or Comptroller's Designee. If the Town does not have such debt outstanding, it will file this annual operating and capital budget ordinance and supporting documents with the Comptroller of the Treasury or Comptroller's Designee.

SECTION 8: All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 9: All ordinances or parts of ordinances in conflict with any provision of this ordinance are hereby repealed.

SECTION 10: This ordinance shall take effect July 1, 2020, the public welfare requiring it.

____

Ron Williams, Mayor

____

Allison Myers, Town Recorder

AGENDA NUMBER VI.B.1 **MEETING DATE** **June 11, 2020**

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Mark Shipley, Community Development Director

SUBJECT: Ordinance 20-06, an ordinance on first reading to amend Appendix A – Zoning, Chapter 2. – Definitions, to define Art and Fitness Studio, and Chapter 3. – Specific District Regulations, Section XVII. – Office District (O-1), to modify permitted uses (Matthew McClanahan, Applicant)

INTRODUCTION AND BACKGROUND: This item involves a request to amend the permitted uses section of the Office Zoning District (O-1). The original request by the applicant was very broad but, based on input received during Planning Commission discussions, was scaled back to ensure consistency with the general description and intent of the Office District.

DISCUSSION: The Office District provides for services primarily to residents of the Town with an emphasis on those uses that would appropriately transition to an abutting residential area by minimizing any adverse impacts. Consequently, by applying this language to the applicant's request and referring to some of the typical uses permitted in general office zoning districts in other communities, staff presented Ordinance 20-06 to the Planning Commission for their action on May 21. As proposed, Ordinance 20-06 provided for the following uses to be added to the O-1 District since they would appear to be consistent with the general description and intent of the O-1 District:

1. Barber Shop/Beautician/Hair Salon, and
2. Art and Fitness Studio, provided the building space and/or tenant space shall not exceed 1,500 gross square feet

For clarity purposes, staff also proposed in Ordinance 20-06 to add a definition in Chapter 2 for an "Art and fitness studio." The definition proposed is very similar to the City of Knoxville's and this is a permitted use in their general office zoning district. In addition to the proposed new uses in O-1, staff recommended in Ordinance 20-06 that "Mortuary establishments" be removed as a permitted use in O-1. These uses require a significant amount of parking and would appear to conflict with the intent of the O-1 District.

RECOMMENDATION: Included in your packet is Ordinance 20-06. At their meeting on May 21, the Planning Commission unanimously recommended approval of Ordinance 20-06. Community Development Director Mark Shipley also recommends approval of Ordinance 20-06 on first reading.

PROPOSED MOTION: To approve Ordinance 20-06 on first reading.

BOARD ACTION:

MOTION BY:______________________________ **SECONDED BY:**____________________________

VOTE/TOTAL	WILLIAMS	MEYER	PINCHOK	POVLIN	BURNETTE
YES	_______	_________	_________	_______	_______
NO	_______	_________	_________	_______	_______
ABSTAIN	_______	_________	_________	_______	

ORDINANCE:	**20-06**
PREPARED BY:	**Shipley**
REQUESTED BY:	**Matthew McClanahan**
CERTIFIED BY FMPC:	**May 21, 2020**
PUBLIC HEARING:	______________________
PUBLISHED IN:	______________________
DATE:	______________________
1ST READING:	______________________
2ND READING:	______________________
PUBLISHED IN:	______________________
DATE:	______________________

AN ORDINANCE TO AMEND THE TEXT OF THE FARRAGUT ZONING ORDINANCE, ORDINANCE 86-16, AS AMENDED, PURSUANT TO AUTHORITY GRANTED BY SECTION 13-4-201, TENNESSEE CODE ANNOTATED, BY AMENDING CHAPTER 2. DEFINITIONS, TO ADD A DEFINITION FOR ART AND FITNESS STUDIO AND AMENDING CHAPTER 3. SPECIFIC DISTRICT REGULATIONS, SECTION XVII. – OFFICE DISTRICT (O-1), B. TO ADD, AS PERMITTED USES, BARBER SHOP/BEAUTICIAN/HAIR SALON AND ART AND FITNESS STUDIO, AND REMOVE, AS A PERMITTED USE, MORTUARY ESTABLISHMENTS

WHEREAS, the Board of Mayor and Aldermen of the Town of Farragut, Tennessee, wishes to amend Chapter 2, Definitions, and Chapter 3, Specific District Regulations, of the Farragut Zoning Ordinance, Ordinance 86-16,

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen of the Town of Farragut, Tennessee, that the Farragut Zoning Ordinance is hereby amended as follows:

SECTION 1.

The Farragut Zoning Ordinance, Chapter 2, Definitions, is amended by adding the following definition:

Art and fitness studio: An establishment where an art or fitness related activity is taught, studied, and/or practiced such as dance, martial arts, photography, music, painting, gymnastics, sports lessons, pilates, or yoga.

SECTION 2.

The Farragut Zoning Ordinance, Chapter 3, Specific District Regulations, Section XVII. Office District (O-1), B., is amended by adding, as permitted uses, *Barber Shop/Beautician/Hair Salon* and *Art and Fitness Studio*, provided the building space and/or tenant space shall not exceed 1,500 gross square feet, and deleting, as a permitted use, *Mortuary establishments*.

SECTION 3.

This ordinance shall take effect from and after its final passage and publication, the public welfare requiring it.

____

Ron Williams, Mayor

____

Allison Myers, Town Recorder

Certified to the Farragut Board of Mayor and Aldermen this _____ day of ___________, 2020, with approval recommended.

Rita Holladay

Rita Holladay, Chairman

Rose Ann Kile

Rose Ann Kile, Secretary

FARRAGUT MUNICIPAL PLANNING COMMISSION

RESOLUTION PC-20-04

FARRAGUT MUNICIPAL PLANNING COMMISSION

A RESOLUTION TO AMEND THE TEXT OF THE FARRAGUT ZONING ORDINANCE, ORDINANCE 86-16, AS AMENDED, PURSUANT TO AUTHORITY GRANTED BY SECTION 13-4-201, TENNESSEE CODE ANNOTATED, BY AMENDING CHAPTER 2. DEFINITIONS, TO ADD A DEFINITION FOR ART AND FITNESS STUDIO AND AMENDING CHAPTER 3. SPECIFIC DISTRICT REGULATIONS, SECTION XVII. – OFFICE DISTRICT (O-1), B. TO ADD, AS PERMITTED USES, BARBER SHOP/BEAUTICIAN/HAIR SALON AND ART AND FITNESS STUDIO, AND REMOVE, AS A PERMITTED USE, MORTUARY ESTABLISHMENTS

WHEREAS, the Tennessee Code Annotated, Section 13-4-201et seq, provides that the Municipal Planning Commission shall make and adopt a general plan for the physical development of the municipality; and

WHEREAS, the Farragut Municipal Planning Commission has adopted various elements of a zoning plan as an element of the general plan for physical development; and

WHEREAS, a public hearing was held on this request on May 21, 2020;

NOW, THEREFORE, BE IT RESOLVED that the Farragut Municipal Planning Commission hereby recommends approval to the Farragut Board of Mayor and Aldermen of an ordinance, amending Ordinance 86-16, of the Farragut Zoning Ordinance, by adding Ordinance 20-06.

ADOPTED this 21st day of May 2020.

Rita Holladay

Rita Holladay, Chairman

Rose Ann Kile

Rose Ann Kile, Secretary

AGENDA NUMBER V.B.2. MEETING DATE June 11, 2020

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: **Trevor Hobbs, Assistant to the Town Administrator; Bart Hose, Assistant Director of Community Development; Mark Shipley, Director of Community Development**

SUBJECT: **Ordinance 20-09, on first reading, to amend Chapter 4, Alcoholic Beverages, by amending Section 4-150(4), Classes of Consumption Permits, Tavern Permit of the Farragut Municipal Code**

INTRODUCTION: Admiral's Pub, a current Tavern permit holder, has applied to amend the square footage restriction on taverns, from 3,500 square feet to 4,500 square feet.

BACKGROUND: In response to social distancing and capacity restriction regulations related to COVID-19, the applicant seeks to expand their tavern by 1000 square feet, utilizing an available tenant space adjacent to The Admiral Pub. Accordingly, Ordinance 20-09 changes the square footage restriction from 3,500 square feet to 4,500 square feet for the tavern building/tenant space.

DISCUSSION: The Town currently restricts taverns to no more than 3,500 square feet of building/tenant space. According to the applicant, limitations on capacity and seating due to COVID-19 health and safety regulations have necessitated expanding the tavern to include an adjacent tenant space of 1000 square feet, bringing the tavern's gross square footage to 4,500 square feet. Expanding the tavern to include this additional space will allow for more total seating, despite the requirement to socially distance tables, and limit the number of patrons below the normal capacity per the fire code.

The applicant hopes the expansion will allow for increased revenues, sufficient to remain in operation, despite social distancing and capacity restrictions.

RECOMMENDATION BY: Trevor Hobbs, Assistant to the Town Administrator, for approval.

PROPOSED MOTION: Approval of Ordinance 20-09.

BOARD ACTION:

MOTION BY:____________________________ SECONDED BY:__________________________

VOTE/TOTAL	WILLIAMS	POVLIN	BURNETTE	PINCHOK	MEYER
YES	_______	_________	_________	_______	_______
NO	_______	_________	_________	_______	_______
ABSTAIN	_______	_________	_________	_______	_______

ORDINANCE	20-09
PREPARED BY	Hobbs
PUBLIC HEARING	____________
DATE	____________
1ST READING	June 11, 2020_____________
2nd READING	June 25, 2020____________
PUBLISHED IN	Shopper News Farragut_______
DATE	____________

AN ORDINANCE OF THE TOWN OF FARRAGUT, TENNESSEE

WHEREAS, the Board of Mayor and Aldermen of the Town of Farragut, Tennessee, wishes to amend Chapter 4, Alcoholic Beverages, by amending Section 4-150(4), Classes of Consumption Permits, Tavern Permit of the Farragut Municipal Code,

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen of the Town of Farragut, Tennessee, that the Farragut Municipal Code is hereby amended as follows:

SECTION 1.

The Farragut Municipal Code, Chapter 4, Alcoholic Beverages, is amended by amending Section 4-150(4)(a) Classes of Consumption Permits as follows:

Sec. 4-150. - Classes of consumption permits.

(4) *Class 4 on-premises tavern where beer is sold for consumption at a tavern.* The term "tavern" shall mean a business establishment whose primary business is or is to be the sale of beer to be consumed on the premises. There shall not be more than a total of three taverns located within the corporate limits of the town. To qualify for a class 4 on-premises permit, an establishment must, in addition to meeting the other regulations and restrictions in this article:

a. Be housed in building space and/or tenant space that does not exceed 4,500 gross square feet.

b. Not make or allow the sale of beer between the hours of 12:00 midnight and 12:00 noon on Sundays, and between 12:00 midnight and 10:00 a.m. on all other days of the week.

c. In no event will a permit be issued authorizing the manufacture or storage of beer, or the sale of beer within 340 feet of any school or church. The distances shall be measured in a straight line from the nearest point on the building from which the beer will be manufactured, stored or sold to the nearest point on the building of the school or church. No permit shall be suspended, revoked or denied on the basis of proximity of the establishment to a school or church if a valid permit had been issued to any business on that same location, unless beer is not sold, distributed or manufactured at that location during any continuous six-month period.

d. Provide throughout with an approved, supervised automatic fire sprinkler system installed in accordance with NFPA 13.

e. New permits issued after February 16, 2017, are required to sell food, in addition to meeting the other regulations and restrictions in this chapter.

SECTION 2.

This ordinance shall take effect from and after its final passage and publication, the public welfare requiring it.

____

Ron Williams, Mayor

____

Allison Myers, Town Recorder

Farragut
Zoning/Municipal Code Text Amendments
2020-82-CT

Submitted by Andrew Fox
ajfox2006@gmail.com
(865) 635-1720

Address of Proposed Work: **143 BROOKLAWN ST**

City: **FARRAGUT** State: **TN** Zip: **37934**

Contact Information

Applicant's Contact Information

Title: First Name: **Andrew** Last Name: **Fox** Suffix:

Business Name: **Admiral Pub**

Mailing Address: **143 Brooklawn St**

City: **Knoxville** State: **TN** Zip:

Email Address: **ajfox2006@gmail.com**

Cell Phone: **(865) 635-1720** Work Phone: Home Phone:

Owner's Contact Information

Title: First Name: **Andrew** Last Name: **Fox** Suffix:

Business Name: **AWE Hospitality LLC**

Mailing Address: **100 Sequoyah rd**

City: **Loudon** State: **TN** Zip: **37774**

Email Address: **ajfox2006@gmail.com**

Cell Phone: **(865) 458-4363** Work Phone: Home Phone: **(865) 635-1720**

Application Questionnaire (* denotes required question)

Ordinance Text Amendment

CHANGE REQUESTED *
Amend Zoning Ordinance, Sign Ordinance, or Municipal Code text as follows:

Modification of Article 3. Beer of the Farragut Municipal Code which currently limits the gross tenant space to 3500 sq ft for Taverns.

Proposed Amendment Necessity *
The proposed amendment is necessary due to the following changed or changing conditions: (be specific)

Due to pandemic and the need to social distance, an additional approx 1000 sq ft in the space next door will allow the spreading of tables and chairs and the possibility of enough revenue to survive. As this new normal will last for the unforseeable future. it is just fortunate that this space was already on my lease and is an easy extension with the addition of a doorway in the side wall. It will be very difficult with a room my size to recoup the losses already taken and the losses that will occur in the present and near future.

Application Acknowledgement *
I HEREBY CERTIFY THAT THE ABOVE INFORMATION IS ACCURATE AND COMPLETE AND I AM THE APPLICANT OR THE LEGAL REPRESENTATIVE OF THE APPLICANT FOR THIS PROJECT. enter your full name to acknowledge.

Andrew Fox

Project Name *

Admiral Pub Tavern expansion

Documents Uploaded

The following documents are attached to the Application.