

**Farragut Board of Mayor & Aldermen
Meeting Minutes**

May 27, 2021

Roll Call

Roll Call for attendance: Alderman Burnette, yes; Alderman Meyer, absent; Alderman Pinchok, yes; Alderman Povlin, yes; Mayor Williams, yes; in addition to staff and members of the press.

Approval of Agenda

Motion was made to approve the agenda as presented. Moved by Alderman Povlin, seconded by Alderman Pinchok; voting yes, Mayor Williams, Aldermen Burnette, Pinchok and Povlin; no nays; Alderman Meyer was absent; motion passed.

Approval of Minutes

Motion was made to approve the minutes of May 13, 2021, as presented. Moved by Alderman Povlin, seconded by Alderman Burnette; voting yes, Mayor Williams, Aldermen Burnette, Pinchok and Povlin; no nays; Alderman Meyer was absent; motion passed.

Ordinances

Second Reading and Public Hearing

Ordinance 21-10, Ordinance of the Town of Farragut, Tennessee Amending Farragut Municipal Code Chapter 12, Sec. 12-11, (a), (1), and (2), Court Cost

Motion was made to approve Ordinance 21-10 on second and final reading. Moved by Alderman Povlin, seconded by Alderman Pinchok; roll call vote, Alderman Burnette, yes; Alderman Pinchok, yes; Alderman Povlin, yes; Mayor Williams, yes; no nays; Alderman Meyer was absent; motion passed.

Ordinance 21-11, Ordinance of The Town of Farragut, Tennessee Amending Farragut Municipal Code Chapter 2, Article 2, Board of Mayor and Aldermen Sec. 2-20, Time and Place of Regular Meetings

Motion was made to approve Ordinance 21-11 on second and final reading. Moved by Alderman Povlin, seconded by Alderman Pinchok; roll call vote, Alderman Burnette, yes; Alderman Pinchok, yes; Alderman Povlin, yes; Mayor Williams, yes; no nays; Alderman Meyer was absent; motion passed.

Ordinance 21-12, Ordinance to Amend the Capital Investment Program and the Insurance Fund for the Fiscal Year 2020-2021 budget, passed by Ordinance 20-07

Motion was made to approve Ordinance 21-12 on second and final reading. Moved by Alderman Povlin, seconded by Alderman Pinchok; roll call vote, Alderman Burnette, yes; Alderman Pinchok, yes; Alderman Povlin, yes; Mayor Williams, yes; no nays; Alderman Meyer was absent; motion passed.

First Reading

Ordinance 21-08, an ordinance to amend the Farragut Municipal Code, Appendix A- Zoning, Chapter 4, Section I., Accessory structures and uses, Subsection B., 1., and Chapter 4., Section XXIII., Site plan regulations, Subsection C (6)(r), to address the screening requirements for below grade refuse collection and recycling systems (Binova, LLC, Applicant)

Motion was made to approve Ordinance 21-08 on first reading. Moved by Alderman Povlin, seconded by Alderman Pinchok; roll call vote, Alderman Burnette, yes; Alderman Pinchok, yes; Alderman Povlin, yes; Mayor Williams, yes; no nays; Alderman Meyer was absent; motion passed.

Ordinance 21-13, Ordinance of The Town of Farragut, Tennessee Adopting the Annual Budget for the Fiscal Year Beginning July 1, 2021 and Ending June 30, 2022.

Motion was made to approve Ordinance 21-13 on first reading. Moved by Alderman Povlin, seconded by Alderman Pinchok; roll call vote, Alderman Burnette, yes; Alderman Pinchok, yes; Alderman Povlin, yes; Mayor Williams, yes; no nays; Alderman Meyer was absent; motion passed.

Business Items

Approval Resolution R-2021-05, FY2022 Fee Schedule

Motion was made to approve Resolution R-2021-05. Moved by Alderman Povlin, seconded by Alderman; voting yes, Mayor Williams, Aldermen Burnette, Pinchok and Povlin; no nays; Alderman Meyer was absent; motion passed.

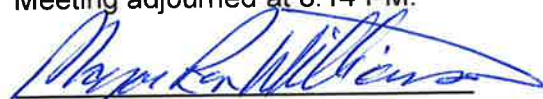
Motion was made to reconsider Resolution R-2021-05. Moved by Alderman Povlin, seconded by Mayor Williams; voting yes, Mayor Williams, Aldermen Burnette, Pinchok and Povlin; no nays; Alderman Meyer was absent; motion passed.

An amended motion was made to add the rental of tables and chairs to the McFee Great Pavilion in the amount of \$125. Moved by Alderman Povlin, seconded by Mayor Williams; voting yes, Mayor Williams, Aldermen Burnette, Pinchok and Povlin; no nays; Alderman Meyer was absent; motion passed.

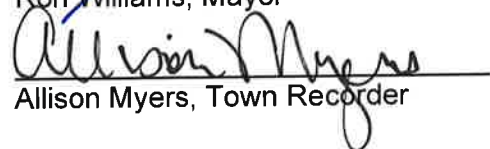
Approval of Time & Location for Board of Mayor & Aldermen Meetings

Motion was made to begin the Board of Mayor and Aldermen meetings at 6:00 PM at the Farragut Town Hall. Moved by Alderman Povlin, seconded by Alderman Pinchok; voting yes, Mayor Williams, Aldermen Burnette, Pinchok and Povlin; no nays; Alderman Meyer was absent; motion passed.

Meeting adjourned at 8:14 PM.



Ron Williams, Mayor



Allison Myers, Town Recorder



FARRAGUT BOARD OF MAYOR AND ALDERMEN
Farragut Community Center
239 Jamestowne Blvd

AGENDA
May 27, 2021

BMA MEETING
7:00 PM

- I. Roll Call**
- II. Approval of Agenda**
- III. Approval of Minutes**
 - A. May 13, 2021 Meeting Minutes
- IV. Mayor's Report**
- V. Ordinances**
 - A. Second Reading and Public Hearing
 - 1. Ordinance 21-10, Ordinance of the Town of Farragut, Tennessee Amending Farragut Municipal Code Chapter 12, Sec. 12-11, (a), (1), and (2), Court Cost
 - 2. Ordinance 21-11, Ordinance of The Town of Farragut, Tennessee Amending Farragut Municipal Code Chapter 2, Article 2, Board of Mayor and Aldermen Sec. 2-20, Time and Place of Regular Meetings
 - 3. Ordinance 21-12, Ordinance to Amend the Capital Investment Program and the Insurance Fund for the Fiscal Year 2020-2021 budget, passed by Ordinance 20-07
 - B. First Reading
 - 1. Ordinance 21-08, an ordinance to amend the Farragut Municipal Code, Appendix A- Zoning, Chapter 4, Section I., Accessory structures and uses, Subsection B., 1., and Chapter 4., Section XXIII., Site plan regulations, Subsection C (6)(r), to address the screening requirements

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It is the policy of the Town of Farragut not to discriminate on the basis of race, color, national origin, age, sex, or disability pursuant to Title VI of the civil Rights Act of 1964, Public Law 93-112 and 101-336 in its hiring, employment practices and programs. To request accommodations due to disabilities, please contact the ADA Coordinator at jcurry@townoffarragut.org or 865-966-7057 in advance of the meeting.

for below grade refuse collection and recycling systems (Binova, LLC, Applicant)

2. Ordinance 21-13, Ordinance of The Town of Farragut, Tennessee Adopting the Annual Budget for the Fiscal Year Beginning July 1, 2021 and Ending June 30, 2022.

VI. Business Items

- A. Approval Resolution R-2021-05, FY2022 Fee Schedule
- B. Approval of Time & Location for Board of Mayor & Aldermen Meetings

VII. Town Administrator's Report

VIII. Town Attorney's Report

IX. Citizens Forum

This meeting can be viewed live on the Farragut YouTube Channel and the Town of Farragut website www.townoffarragut.org/livestream.

The meeting will be held at the Farragut Community Center, 239 Jamestowne Blvd

The Board of Mayor and Aldermen welcomes and invites Farragut residents to participate in public meetings.

At the end of each business meeting, there will be time reserved for public comment under the Citizen Forum agenda item. If you are interested in speaking, please fill out a blue comment card and turn it in to the Town Recorder or staff member. This time is set aside specifically for comments on items that are not on the Board of Mayor and Aldermen regular agenda for the meeting. Each speaker will be given five (5) minutes to speak on his/her topic.

During the regular agenda portion of the meeting there may be an allowance for public comment for each agenda item. The Mayor may recognize individuals for public comment based on the following guidelines.

1. The Mayor shall maintain and control the meeting to provide a professional and objective environment;
2. Any Farragut resident interested in speaking should fill out a blue comment card stating which agenda item they would like to comment on and turn in to the Town Recorder or a staff member;
3. Speakers shall come to the podium and identify themselves by name and street address;
4. Public comment shall be limited to five (5) minutes per individual. Time for public comment may be amended at the discretion of the Mayor. Time is not transferable to other speakers;
5. Speakers should strive to avoid redundancy; each speaker should have their own original viewpoint;
6. Comments shall address issues, not individuals or personalities;
7. Comments may support or oppose issues or measures, but the motives of those with differing views shall not be questioned or attacked;

8. Personal attacks and malicious comments shall not be tolerated;
9. An applicant, and/or their representative(s), for an item on the regular agenda shall be afforded the time necessary to present their request and respond to questions. The five (5) minute limitation shall not apply. However, the Mayor may ask an applicant to stay on point in order to facilitate the efficiency of the meeting.

Each speaker will be asked if they can agree to abide by the Comment Protocol. If so, please be prepared to speak when your name is called.

**Farragut Board of Mayor & Aldermen
Meeting Minutes**

May 13, 2021

Mayor Williams called the meeting to order at 7:00 PM.

Roll Call for attendance: Alderman Burnette, yes; Alderman Meyer, yes; Alderman Pinchok, yes; Alderman Povlin, yes; Mayor Williams, yes; in addition to staff and members of the press.

Approval of Agenda

Motion was made to approve the agenda as presented. Moved by Alderman Povlin, seconded by Alderman Pinchok; voting yes, Mayor Williams, Aldermen Burnette, Meyer, Pinchok and Povlin; no nays; motion passed.

Approval of Minutes

April 22, 2021 Workshop Minutes

Motion was made to approve the minutes of April 22, 2021 workshop minutes. Moved by Alderman Povlin, seconded by Alderman Pinchok; voting yes, Mayor Williams, Aldermen Burnette, Meyer, Pinchok and Povlin; no nays; motion passed.

April 22, 2021 Meeting Minutes

Motion was made to approve the minutes of April 22, 2021 meeting minutes. Moved by Alderman Povlin, seconded by Alderman Pinchok; voting yes, Mayor Williams, Aldermen Burnette, Meyer, Pinchok and Povlin; no nays; motion passed.

April 28, 2021 Workshop Minutes

Motion was made to approve the minutes of April 28, 2021 meeting minutes. Moved by Alderman Povlin, seconded by Alderman Pinchok; voting yes, Mayor Williams, Aldermen Burnette, Meyer, Pinchok and Povlin; no nays; motion passed.

Ordinances

First Reading

Ordinance 21-10, Ordinance of the Town of Farragut, Tennessee Amending Farragut Municipal Code Chapter 12, Sec. 12-11, (a), (1), and (2), Court Cost

Motion was made to approve Ordinance 21-10 on first reading. Moved by Alderman Meyer, seconded by Alderman Povlin; Roll Call: Alderman Burnette, yes; Alderman Meyer, yes; Alderman Pinchok, yes; Alderman Povlin, yes; Mayor Williams, yes; motion passed.

Ordinance 21-11, Ordinance of The Town of Farragut, Tennessee Amending Farragut Municipal Code Chapter 2, Article 2, Board of Mayor and Aldermen Sec. 2-20, Time and Place of Regular Meetings

Motion was made to approve Ordinance 21-11 on first reading. Moved by Alderman Meyer, seconded by Alderman Povlin; Roll Call: Alderman Burnette, yes; Alderman Meyer, yes; Alderman Pinchok, yes; Alderman Povlin, yes; Mayor Williams, yes; motion passed.

Ordinance 21-12, Ordinance to Amend the Capital Investment Program and the Insurance Fund for the Fiscal Year 2020-2021 budget, passed by Ordinance 20-07

Motion was made to approve Ordinance 21-12 on first reading. Moved by Alderman Povlin, seconded by Alderman Pinchok; Roll Call: Alderman Burnette, yes; Alderman Meyer, yes; Alderman Pinchok, yes; Alderman Povlin, yes; Mayor Williams, yes; motion passed.

Business Items

Approval of Change Order 1 for Contract 2021-08, Watt Road Pedestrian Crossing

Motion was made to approve Change Order 1 for the Watt Road Pedestrian Crossing. Moved by Alderman Povlin, seconded by Alderman Pinchok; voting yes, Mayor Williams, Aldermen Burnette, Meyer, Pinchok and Povlin; no nays; motion passed.

Approval of Memorandum of Understanding between the State of Tennessee and the Town of Farragut for Employee Medical Insurance

Motion was made to approve the Memorandum of Understanding between the State of Tennessee and the Town of Farragut for Employee Medical Insurance. Moved by Alderman Povlin, seconded by Alderman Pinchok; voting yes, Mayor Williams, Aldermen Burnette, Meyer, Pinchok and Povlin; no nays; motion passed.

Town Administrator's Report

David Smoak, Town Administrator, gave an update on the Virtue Road reconstruction project.

Citizens Forum

Bob Thornton, 12032 Grigsby Chapel Road, addressed the board concerning the noise and speeding on Grigsby Chapel Road.

John Aiken, 12144 Brookstone Dr., addressed the board concerning homeless camps in Founders Park and the Biddle Farm project.

Meeting adjourned at 7:42 PM.

Ron Williams, Mayor

Allison Myers, Town Recorder

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Jennifer Hatmaker, Municipal Court Clerk

SUBJECT: Ordinance 21-10, Second reading of an ordinance to amend Farragut Municipal Code, Chapter 12, Sec. 12-11, (a), (1), and (2)

INTRODUCTION: The Farragut Municipal Court has jurisdiction within the Town of Farragut over cases involving violations of Town ordinances and adopted codes. Each case presented before the municipal court that has a judgment entered of liable or guilty is assessed court costs by the Municipal Court Judge. The amount of the court costs is set in the Farragut Municipal Code Chapter 12, Sec. 12-11 Court Costs.

DISCUSSION: Court costs should be used to offset the costs of maintaining and running the court. The court costs for the Farragut Municipal Court have not increased since 2010. Since that time, the court has added additional court dates per month and has had an increase in the number of cases heard per year.

The Fee Schedule Resolution currently has the State Litigation Tax of \$13.75. The State Litigation Tax will be removed from the Fee Schedule and included in the court costs to be adopted by Ordinance.

It is recommended that the court costs be increased to \$115.00 per citation where a liable or guilty judgment is rendered and will include the State Litigation Tax.

RECOMMENDATION BY: Jennifer Hatmaker for approval.

PROPOSED MOTION: To approve Ordinance 21-10 on second and final reading.

BOARD ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>WILLIAMS</u>	<u>POVLIN</u>	<u>PINCHOK</u>	<u>MEYER</u>	<u>BURNETTE</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

ORDINANCE	21-10
PREPARED BY	Hatmaker
1 ST READING	May 13, 2021
2 nd READING	May 27, 2021
PUBLISHED IN	Shopper News Farragut
DATE	

**AN ORDINANCE OF THE TOWN OF FARRAGUT, TENNESSEE AMENDING
FARRAGUT MUNICIPAL CODE CHAPTER 12, SEC. 12-11, (A), (1), AND (2), COURT
COST**

WHEREAS, the Board of Mayor and Aldermen of the Town of Farragut, Tennessee, wishes to amend the Farragut Municipal Code, Chapter 12, Sec. 12-11. – Court Costs, (a), (1), and (2).

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen of the Town of Farragut, Tennessee, that the Farragut Municipal Code is hereby amended as follows:

SECTION 1.

Farragut Municipal Code, Chapter 12, Sec. 12-11 – Court Costs., (a), (1), and (2):

Sec. 12-11. - Court costs.

- (a) In addition to any fine assessed by the municipal judge, the costs to be collected by the municipal court clerk are established as follows:
 - (1) Municipal court costs for the town are \$115.00 per citation, which shall include all taxes, fees or costs that are to be transmitted by the municipal court clerk to the state department of revenue as required by the Tennessee Municipal Court Reform Act of 2004 (T.C.A. § 16-18-301 et seq.).
 - (2) The defendant may post a cash bond in the amount of \$115.00 prior to the citation being heard in court with an approved inspection by town staff, verifying compliance of the violation.
 - (3) In the case of parking violations and automated red light enforcement violations, instructions on the citation shall be followed, as well as conforming to any and all applicable regulations under chapter 24. Court costs shall not be assessed unless contested in court and a guilty judgment rendered.

SECTION 2.

This ordinance shall take effect from and after its final passage and publication, the public welfare requiring it.

Ron Williams, Mayor

Allison Myers, Town Recorder

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Allison Myers, Town Recorder/Treasurer

SUBJECT: Ordinance 21-11, Ordinance of The Town of Farragut, Tennessee Amending Farragut Municipal Code Chapter 2, Article 2, Board of Mayor and Aldermen Sec. 2-20, Time and Place of Regular Meetings

DISCUSSION:

Currently the Farragut Municipal Code states the following concerning time and location of the board meetings:

Sec. 2-20. - Time and place of regular meetings.

The board of mayor and aldermen shall hold regular monthly meetings at 7:30 p.m. on the second and fourth Thursdays of each month at the town hall unless otherwise directed by the board.

Since this ordinance, the Board set the meeting time for 7:00 PM. By amending the current language to the following, the Board of Mayor and Aldermen can set the time as place of the board meetings as needed.

Sec. 2-20. – Time and place of regular meetings.

The board of mayor and aldermen shall hold regular monthly meetings on the second and fourth Thursdays of each month, at a time and place as directed by the board.

RECOMMENDATION BY: Allison Myers, Town Recorder

PROPOSED MOTION: Approve Ordinance 21-11 on second and final reading.

BOARD ACTION:

MOTION BY:_____ **SECONDED BY:**_____

<u>VOTE/TOTAL</u>	<u>BURNETTE</u>	<u>MEYER</u>	<u>PINCHOK</u>	<u>POVLIN</u>	<u>WILLIAMS</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

ORDINANCE	21-11
PREPARED BY	Myers
1 ST READING	May 13, 2021
2 nd READING	May 27, 2021
PUBLISHED IN	Shopper News Farragut
DATE	

**AN ORDINANCE OF THE TOWN OF FARRAGUT, TENNESSEE AMENDING
FARRAGUT MUNICIPAL CODE CHAPTER 2, ARTICLE 2, BOARD OF MAYOR AND
ALDERMEN SEC. 2-20, TIME AND PLACE OF REGULAR MEETINGS**

WHEREAS, the Board of Mayor and Aldermen of the Town of Farragut, Tennessee, wishes to amend the Farragut Municipal Code, Chapter 2, Article 2, Board of Mayor and Aldermen, Sec. 2-20, Time and Place of regular meetings.

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen of the Town of Farragut, Tennessee, that the Farragut Municipal Code is hereby amended as follows:

SECTION 1.

Farragut Municipal Code, Chapter 2, Sec. 2-20, Time and Place of regular meetings, is amended by replacing it in its entirety with the following:

Sec. 2-20. – Time and place of regular meetings.

The board of mayor and aldermen shall hold regular monthly meetings on the second and fourth Thursdays of each month, at a time and place as directed by the board.

SECTION 2.

This ordinance shall take effect from and after its final passage and publication, the public welfare requiring it.

Ron Williams, Mayor

Allison Myers, Town Recorder

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Allison Myers, Town Recorder/Treasurer

SUBJECT: Ordinance 21-12, Ordinance on second reading to amend the Capital Investment Program and the Insurance Fund for the Fiscal Year 2020-2021 budget, passed by Ordinance 20-07

INTRODUCTION:

The purpose of this agenda item is to approve Ordinance 21-12 on second reading to amend the Fiscal Year 2021 Capital Investment Program and Insurance Fund Budgets.

DISCUSSION:

The **Capital Investment Program** will be amended by increasing the appropriated expenditures from \$14,391,311 to \$14,421,311, an increase of \$30,000.

- **\$30,000 Watt Road Pedestrian Crossing**-This project will be funded through the fund balance. The additional \$30,000 expenditure is for the proposed in-pavement light system on Watt Road.

FINANCIAL SECTION:

Account Number: Capital Investment Program Expenditure		
<u>Amended FY2021 Budget</u>	<u>Requested Amendment</u>	<u>FY2021 Amended Budget</u>
\$14,391,311	\$30,000	\$14,421,311
Approved By: <u>A. Myers</u>		

The **Insurance Fund** will be amended by increasing the appropriated expenditures from \$0 to \$6,082, an increase of \$6,082.

- **\$6,082 Actuarial Determined Contribution** for the Town of Farragut's supplemental retirement plan per USI Consultant's valuation of the plan.

FINANCIAL SECTION:

Account Number: Insurance Fund Expenditure		
<u>FY2021 Budget</u>	<u>Requested Amendment</u>	<u>FY2021 Amended Budget</u>
\$0	\$6,082	\$6,082
Approved By: <u>A. Myers</u>		

RECOMMENDATION BY: Allison Myers, Town Recorder/Treasurer, for approval.

PROPOSED MOTION: Motion to approve Ordinance 21-12 on second and final reading.

BOARD ACTION:

MOTION BY: _____ SECONDED BY: _____

<u>VOTE/TOTAL</u>	<u>BURNETTE</u>	<u>MEYER</u>	<u>PINCHOK</u>	<u>POVLIN</u>	<u>WILLIAMS</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

ORDINANCE	21-12
PREPARED BY	Myers
1 ST READING	May 13, 2021
2 nd READING	May 27, 2021
PUBLISHED IN	Shopper News Farragut
DATE	

**AN ORDINANCE OF THE TOWN OF FARRAGUT, TENNESSEE
AMENDING THE FISCAL YEAR 2020-2021 BUDGET, PASSED BY ORDINANCE 20-07**

WHEREAS, the Town of Farragut adopted the fiscal year 2020-21 budget by passage of Ordinance Number 20-07 on June 11, 2020; and

WHEREAS, pursuant to the Tennessee State Constitution, Section 24 of Article II, no public money shall be expended except pursuant to appropriations made by law; and

WHEREAS, expenses for the Capital Investment Program and Insurance Fund will be greater than budgeted; and

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF FARRAGUT, TENNESSEE THAT CHANGES BE MADE TO THE FISCAL YEAR 2020-2021 BUDGET AS FOLLOWS:

SECTION 1. Ordinance 20-07 is hereby amended by:

- The **Capital Investment Program** will be amended by increasing the appropriated expenditures from \$14,391,311 to \$14,421,311 an increase of \$30,000.
- The **Insurance Fund** will be amended by increasing the appropriated expenditures from \$0 to \$6,082 an increase of \$6,082

SECTION 2. The Board of Mayor and Aldermen authorizes the Town Recorder to make said changes in the accounting system.

SECTION 3. This ordinance shall take effect after its final passage and publication, the public welfare requiring it.

Ron Williams, Mayor

Allison Myers, Town Recorder

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Mark Shipley, Community Development Director

SUBJECT: Ordinance 21-08, an ordinance on first reading to amend the Farragut Municipal Code, Appendix A- Zoning, Chapter 4, Section I., Accessory structures and uses, Subsection B., 1., and Chapter 4., Section XXIII., Site plan regulations, Subsection C (6)(r), to address the screening requirements for below grade refuse collection and recycling systems (Binova, LLC, Applicant)

INTRODUCTION AND BACKGROUND: This item was discussed at two Planning Commission meetings. The applicant has requested to amend the screening requirements for dumpsters and recyclable containers where a partially below grade system is being used. Some images of such containers and what would be provided for in Ordinance 21-08 are included in the packet.

Though the applicant's initial request was to allow landscaping to be used as an option to fulfill the screening requirement for such partially below grade systems, staff and planning commissioners were concerned about the maintenance issues that could occur where only landscaping was being used for the screening. Staff noted that since these partially below grade systems were shorter than traditional dumpster containers, a lesser amount of screening would be needed which would result in a cost savings. One commissioner also raised a concern about maintenance related issues they have experienced with gates or doors that are part of a traditional dumpster screening enclosure and that this may be something that could be omitted for partially below grade systems.

DISCUSSION: Based on feedback provided by commissioners, staff prepared Ordinance 21-08. In looking at the provisions in the Zoning Ordinance that address screening requirements for dumpsters, staff recommended to amend Chapter 4, Section I., B., a., to provide for the new screening requirements that would apply to partially below grade containers. This is the section of the Zoning Ordinance that governs garbage dumpsters, compactors, and recycling containers. Consequently, staff also proposed in Ordinance 21-08 to amend the site plan requirements, Chapter 4., Section XXIII., C., (6)(r) to remove the reference to screening requirements since these are addressed in Section I.

RECOMMENDATION: At their meeting on April 15, 2021, the Planning Commission unanimously recommended approval of Ordinance 21-08. Community Development Director, Mark Shipley, also recommends approval of Ordinance 21-08 on first reading.

BOARD ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>WILLIAMS</u>	<u>MEYER</u>	<u>PINCHOK</u>	<u>POVLIN</u>	<u>BURNETTE</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

RESOLUTION PC-21-06

FARRAGUT MUNICIPAL PLANNING COMMISSION

A RESOLUTION TO AMEND THE TEXT OF THE FARRAGUT ZONING ORDINANCE, ORDINANCE 86-16, AS AMENDED, PURSUANT TO AUTHORITY GRANTED BY SECTION 13-4-201, TENNESSEE CODE ANNOTATED, BY AMENDING THE FARRAGUT MUNICIPAL CODE, APPENDIX A., ZONING, CHAPTER 4., SECTION I., ACCESSORY STRUCTURES AND USES, AND SECTION XXIII., SITE PLAN REGULATIONS

WHEREAS, the Tennessee Code Annotated, Section 13-4-201et seq, provides that the Municipal Planning Commission shall make and adopt a general plan for the physical development of the municipality; and

WHEREAS, the Farragut Municipal Planning Commission has adopted various elements of a zoning plan as an element of the general plan for physical development; and

WHEREAS, a public hearing was held on this request on April 15, 2021;

NOW, THEREFORE, BE IT RESOLVED that the Farragut Municipal Planning Commission hereby recommends approval to the Farragut Board of Mayor and Aldermen of an ordinance, amending Ordinance 86-16, of the Farragut Zoning Ordinance, by adding Ordinance 21-08.

ADOPTED this 15th day of April 2021.

Rita Holladay, Chairman

Scott Russ, Secretary

ORDINANCE:	21-08
PREPARED BY:	Shipley/Hose
REQUESTED BY:	Town of Farragut
CERTIFIED BY FMPC:	April 15, 2021
PUBLIC HEARING:	_____
PUBLISHED IN:	_____
DATE:	_____
1ST READING:	_____
2ND READING:	_____
PUBLISHED IN:	_____
DATE:	_____

AN ORDINANCE TO AMEND THE TEXT OF THE FARRAGUT ZONING ORDINANCE, ORDINANCE 86-16, AS AMENDED, PURSUANT TO AUTHORITY GRANTED BY SECTION 13-4-201, TENNESSEE CODE ANNOTATED, BY AMENDING THE FARRAGUT MUNICIPAL CODE, APPENDIX A., ZONING, CHAPTER 4., SECTION I., ACCESSORY STRUCTURES AND USES, AND SECTION XXIII., SITE PLAN REGULATIONS

WHEREAS, the Board of Mayor and Aldermen of the Town of Farragut, Tennessee, wishes to amend Chapter 4., Section I., Accessory Structures and Uses, and Section XXIII., Site Plan Regulations, of the Farragut Zoning Ordinance, Ordinance 86-16.

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen of the Town of Farragut, Tennessee, that the Farragut Zoning Ordinance is hereby amended as follows:

SECTION 1.

Zoning, Chapter 4., Section I., “Accessory structures and uses”, Subsection B., “*Requirements on specified accessory structures for non-single-family and non-two-family residential uses*”, is amended by replacing Part 1., “*Garbage dumpsters, compactors, and recycling containers.*” in its entirety as follows:

1. *Garbage dumpsters, compactors, and recycling containers.*
 - a. Garbage dumpsters and recycling containers shall be screened with opaque walls and gates. Such gates and walls shall be architecturally compatible with the principal building located on the same lot;
 - b. When used as an alternative to traditional garbage dumpsters and recycling containers, below grade (subsurface/in-ground) refuse collection and recycling systems shall be screened to conceal the above ground portion on at least three sides. Such screening shall be achieved with opaque walls that are architecturally compatible with the principal building located on the same lot. Screening shall not be required on the front access provided it is internally facing to the development/lot; and

- c. Garbage dumpsters and recycling containers shall be set back a minimum of 40 feet from the nearest point of any right-of-way and a minimum of ten feet from all side and rear property lines.

SECTION 2.

Zoning, Chapter 4., Section XXIII., "Site plan regulations", Subsection C., "*Site plan requirements*", is amended by replacing Part 6., "All site plans shall set forth the proposed development of the total land tract and shall show the following information:", Subpart r., in its entirety as follows:

- r. Garbage dumpsters and recyclable containers including location, screening, and access.

SECTION 3.

This ordinance shall take effect from and after its final passage and publication, the public welfare requiring it.

Ron Williams, Mayor

Allison Myers, Town Recorder

Certified to the Farragut Board of Mayor and Aldermen this ____ day of _____, 2021, with approval recommended.

Rita Holladay, Chairman

Scott Russ, Secretary

FARRAGUT MUNICIPAL PLANNING COMMISSION

Sec. I. - Accessory structures and uses.

It is the intent of this section to establish the development requirements specific to accessory structures and uses.

- A. *General provisions.* No accessory structure, excluding fences, detention basin structures, and retaining walls, shall be placed within any utility, drainage, or construction easement.
- B. *Requirements on specified accessory structures for non-single-family and non-two-family residential uses.*
 - 1. *Garbage dumpsters, compactors, and recycling containers.*
 - a. Garbage dumpsters and recycling containers shall be screened with opaque walls and gates. Such gates and walls shall be architecturally compatible with the principal building located on the same lot;
 - b. When used as an alternative to traditional garbage dumpsters and recycling containers, below grade (subsurface/in-ground) refuse collection and recycling systems shall be screened to conceal the above ground portion on at least three sides. Such screening shall be achieved with opaque walls that are architecturally compatible with the principal building located on the same lot. Screening shall not be required on the front access provided it is internally facing to the development/lot; and
 - b.c. Garbage dumpsters and recycling containers shall be set back a minimum of 40 feet from the nearest point of any right-of-way and a minimum of ten feet from all side and rear property lines.
 - 2. *Heating, ventilation, air conditioning, and mechanical units.* Such units shall be screened with opaque materials and shall not be visible from adjacent properties or rights-of-way. Such screening shall be architecturally compatible with the building the units are serving.
 - 3. *Retaining walls.*
 - a. Retaining walls shall be designed and constructed per the adopted building code. Plans must be submitted to and approved by the Town Engineer;
 - b. Retaining walls shall not be constructed within any required buffer strip; and
 - c. Retaining walls shall be set back a minimum of ten feet from the nearest point of any right-of-way and all side and rear property lines.
- C. *Requirements for retaining walls for single-family and two-family residential uses.*
 - 1. Retaining walls shall be designed and constructed per the adopted building code. Plans must be submitted to and approved by the Town Engineer;
 - 2. Retaining walls shall not be constructed within any required buffer strip; and
 - 3. Retaining walls shall be set back a minimum of ten feet from the nearest point of any right-of-way and a minimum of five feet from all side and rear property lines. A retaining wall, including the footer, may be constructed at the side or rear property line if a signed agreement from the adjoining property owner is submitted to the town stating the retaining wall may be constructed at their property line. If a retaining wall is removed or damaged as a result of work conducted within the utility, drainage, or construction easement, the property owner shall be responsible for repairs to the retaining wall. When a retaining wall is constructed at a property line, if appropriate a swale shall be constructed behind the retaining wall to ensure stormwater runoff is properly directed.
- D. *Requirements for retaining walls for attached single-family developments.*
 - 1. Retaining walls shall be designed and constructed per the adopted building code. Plans must be submitted to and approved by the Town Engineer;

2. Retaining walls shall not be constructed within any required buffer strip;
3. Retaining walls shall be constructed per the original design of the development and approved as part of the preliminary plat. The retaining walls shall be owned and maintained by the homeowners association. Retaining walls may be placed within utility, drainage, or construction easements, but it shall be the responsibility of the homeowners association to reconstruct such walls if they are damaged or removed as a result of work within the easement(s). No portion of a retaining wall, including footer, may be placed within the right-of-way. When a retaining wall is constructed at a property line, if appropriate, a swale shall be constructed behind the retaining wall to ensure stormwater runoff is properly directed; and
4. If an individual property owner within an attached single-family development chooses to construct a retaining wall after the development is complete and the dwelling unit is constructed, the retaining wall shall comply with all requirements of subsection C. of this section.

(Ord. No. 86-16, 4-1986; Ord. of 2-2006; Ord. No. 12-21, §§ 1—4, 1-24-2013)

Sec. XXIII. - Site plan regulations.

It is the intent of this section to foster the town's attractiveness as a place in which to live and work by facilitating orderly and cost effective development.

- A. *Applicability.* To ensure compliance with all Town regulations, site plans shall be required for all new developments, modifications to existing developments, and/or redevelopments of all non single-family and two-family residential uses. Such plans shall be approved by the Planning Commission prior to any land disturbance or the issuance of a grading or building permit.

In order to prevent unnecessary and costly revisions, the applicant shall consult early and informally with the planning commission staff for advice and assistance. This will enable the applicant to become thoroughly familiar with all applicable regulations and other official plans or public improvements which might affect the area.

Pursuant to authority granted by Tennessee Code Annotated, § 13-4-104 [T.C.A. § 13-4-104], site plans for any public use, including, but not limited to, schools, parks, streets, public buildings, and utilities shall be prepared in accordance with the provisions of this ordinance.

- B. *Site Plan Approval.* The development standards in existence at the time of and applicable to the specific site plan approved shall be vested in accordance with Title 14, Chapter 7, of the Farragut Municipal Code, as amended.

- C. *Site plan requirements.*

1. All site plans shall be prepared and certified by a licensed engineer, landscape architect, architect, and/or surveyor, as may be appropriate, and in accordance with state law regarding the practice of these professions.
2. The site plan preparer shall certify that the submitted site plan includes and addresses all items identified in the application checklist.
3. Upon completion of improvements of the approved site plan, the applicant shall submit finalized, stamped approved site plans and all associated revisions as a pdf and approved as-builts as a pdf prior to the issuance of any Certificate of Occupancy.
4. All site plans shall be drawn at a scale of not less than 1" = 20' for small tracts and 1" = 50' for large tracts on sheets 24 inches by 36 inches. A minimum of four complete sets of site plans must be submitted at time of application. One reduced copy of any 8½ inches by 11 inches sheet shall also be submitted.
5. All site plans shall comply with the town adopted fire codes and shall show adequate accessibility of buildings for emergency apparatus.
6. All site plans shall set forth the proposed development of the total land tract and shall show the following information:
 - a. Dimensions and calls of all property lines.
 - b. North point, verbal and graphic scale, acreage of site, and location map.
 - c. A tree preservation/removal plan as provided for in the Farragut Municipal Code.
 - d. Required buffer strips.
 - e. Contour lines showing existing and proposed grades.
 - f. Stabilization details for all slopes greater than 3:1 (run/rise). Per the Town Engineer, certification from a geo-technical engineer may be required.
 - g. A stormwater management plan (which can be incorporated into the grading and drainage plan), including drainage calculations and applicable details, as provided for in the Farragut Municipal Code.
 - h. An erosion and sediment control plan as provided for in the Farragut Municipal Code.

- i. Calculations verifying maximum lot coverage.
- j. Calculations verifying landscaping requirements between buildings and parking lots.
- k. Locations of all existing and proposed buildings, including all building entrances.
- l. Elevations/schematics of proposed buildings. The building materials, colors, architectural style, and building height shall be indicated. The location on the building where the address will be posted shall also be indicated.
- m. Parking lots, including islands, interior parkways, parking lot design, interior traffic circulation, and associated dimensions.
- n. Loading areas for truck delivery.
- o. Driveway(s) to adjacent rights-of-way and/or joint access easements.
- p. Distances from the proposed driveway to existing driveways and intersections on the same street and which are located within the immediate vicinity of the proposed new driveway.
- q. Pedestrian access ways and pedestrian circulation patterns, showing the connections between building entrances, parking areas, sidewalks, walking trails, adjacent rights-of-way, etc.
- r. Garbage dumpsters and recyclable containers including location, screening, and access. ~~All dumpsters and recyclable containers shall be screened with a permanent structure that is architecturally compatible with the principal structure.~~
- s. HVAC systems including screening.
- t. Location of all existing and proposed on-site utilities, including, but not limited to, poles, pad mounted transformers, and buried lines.
- u. Fire hydrant locations and water line sizes.
- v. A lighting plan.
- w. Antennas, including location, size, height, type, and screening.

(Ord. No. 08-02, § 1, 3-28-2008; Ord. No. 12-14, §§ 1, 2, 9-27-2012; Ord. No. 15-18, § 1, 11-12-2015)









We Innovate Waste.

EnviroBIN Objections/FAQs

- **DOES IT TAKE A SPECIALIZED TRUCK FOR COLLECTION?**
 - No, the standard front-end load (FEL) garbage truck will empty the bin.
- **ARE SPECIAL ATTACHMENTS NEEDED ON THE TRUCK FOR COLLECTION?**
 - No, a standard front load truck is used. Haulers/Municipalities prefer not to have specialized trucks as they are a large capital investment.
- **LID COLORS/OPTIONS**
 - Yes, multiple color options as well as an option cardboard only feed door. Also, there is different signage options – Garbage Only, Recycling Only, Cardboard Only.
- **CAN I HOLD THE LID OPEN AND THROW THE TRASH IN (like a home tote)?**
 - There is an optional lid prop accessory that will hold it open if needed. With the low height, bin loading is very easy.
- **DOES IT DRAIN?**
 - No. The ground sleeve acts as a secondary containment and extra layer of protection against leaching into the soil.
 - Since there is no water entering the container – no drain is necessary.
 - Also eliminates the need for drains in the dumpster pad.
- **CAN WATER ENTER THE EnviroBIN?**
 - No, the bin is watertight and is fitted with a secure lid that prohibits from being left open and susceptible to the elements.
- **ARE THESE BINS PLASTIC?**
 - Yes, made of a durable, thick-wall high impact polyethylene. The lifting pockets are powder coated steel for added strength and security.
- **CAN THE BIN BE INSTALLED IN A HIGH-WATER TABLE AREA?**
 - Yes, the patented anchor system allows for this. Minor changes to the installation process allow for this type of installation.
- **CAN WATER GET INTO THE GROUND SLEEVE? WHAT HAPPENS IF IT DOES?**
 - There is a lip on the ground sleeve that is about 4.5 inches off the ground, above the curb that helps block water from entering.
 - The container sits on the top rim of the ground sleeve and the weight of the bin seals that joint.
 - If any water were to enter while being emptied, there is a 2-inch gap between the ground sleeve and the bottom of the bin which allows for evaporation and allows for usage without disruption.
 - If during an extreme flooding event, water was to enter the ground sleeve it can easily be pumped out.
- **HIGH FLOOD PLAIN AREA?**
 - The bin can be built up and steps built up to it for usage without disruption.



We Innovate Waste.

- **I STILL WANT TO SCREEN THE BIN. WHAT IS THE BEST METHOD?**
 - We suggest using landscape screening. This gives a more natural appearance to the surroundings and is more sustainable.
 - Landscape screening has a much lower maintenance cost as opposed to an opaque structure and gates that are easily damaged.
- **WHAT IF WASTE HAULER ACCIDENTALLY STABS THE ENVIROBIN WITH THE FORK?**
 - If damage occurs the panels on the bin can easily be replaced.
 - There is a steel band around the container in the area where this is most likely to happen which prevents damage.
- **HOW DOES THE ENVIROBIN SIT BACK DOWN CORRECTLY EACH TIME ITS DUMPED?**
 - The in-ground portion is tapered which assists the driver in positioning the bin.
 - There are 6 tabs on the bin that help it settle down into the correct position each time.
- **DURABILITY.**
 - For peace of mind, there is a 5-year manufacturer warranty.
 - Manufacturing Version 3 of the bin has been in the field for several years with no damages reported to date.
 - We are constantly tweaking the design and doing everything we can to improve it.
- **WHAT HAPPENS IF A VEHICLE RUNS INTO THE BIN?**
 - If it is an extreme hard hit then the bin may have to be replaced but this is generally less expensive and much faster than replacing an enclosure with gates, especially if it is a masonry enclosure that matches the architecture of the main building. The lid, upper/lower parts of the main bin as well as the decorative side panels can all be replaced independently.
- **WILL MUNICIPALITIES ALLOW THIS TYPE OF BIN WITHOUT AN ENCLOSURE OR SCREENING?**
 - Many do make allowance and are amending their codes for this newer technology but with 39,000 municipalities in the US, there are many that we do not know if their bylaws and screening codes are conducive. Please contact Binova if/when you have a specific project, and we will do the research for you. When restricted we have found municipalities generally to be very open to this concept.
- **DO WE STILL NEED A CONCRETE APRON FOR THE TRUCK?**
 - The truck still weighs the same, so the approach pavement still needs to be able for a heavy traffic load.

REVISION#8 A2



A	B	C	D
0°	2640 [104°]	1170 [46°]	5485 [216°]
15°	2745 [108°]	1270 [50°]	5790 [228°]
30°	3050 [120°]	1575 [62°]	6170 [243°]
45°	3860 [152°]	2390 [94°]	6425 [253°]



1. ISSUED FOR CLERK REVIEW ON 2016/10/06
2. ISSUED FOR FINAL REVIEW ON 2017_03/03
3. ISSUED FOR PUBLIC RELEASE ON 2017/03/10

The diagram below illustrates the conceptual framework of the study and will be used to represent actual findings of a representative of the study.

The researcher will collect and analyze data and report on the results to the discipline prior to the conference and the findings are to be shared.

Preparation of the final report involves the following steps:

- 1. Work with the discipline to determine the scope of the study.
- 2. Develop a budget for the conference.

10/1/2019

NAME	SSN
ADDRESS	PHONE
CITY	STATE

INSTALLATION DRAWINGS

REVISION#9	A1
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REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: David Smoak, Town Administrator



SUBJECT: Ordinance 21-13, on first reading, to adopt the annual General Fund, State Street Aid Fund, Capital Investment Fund, Equipment Replacement Fund, Tourism Fund and Insurance Fund budgets of the Town of Farragut, Tennessee for the fiscal year beginning July 1, 2021 and ending June 30, 2022

INTRODUCTION: The purpose of this agenda item is to approve Ordinance 21-13, on first reading, adopting the annual budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

BACKGROUND: The annual budget for the Town of Farragut must be approved prior to July 1, which is the start of the fiscal year for our community. The budget is also required to be balanced and remitted to the State of Tennessee Comptroller for review once it has been approved by the Board of Mayor and Aldermen (BMA). Planning for the upcoming FY2022 budget started in January 2021, with departments turning in their budget requests. The BMA had a strategic planning session in February and the Town had a series of workshops starting in March to review revenue and expenditures projections, set priorities for capital expenditures and review operational needs in each department. In the current FY2021 budget, the Town has been able to weather the Covid-19 pandemic better than anticipated and our economy has not suffered as much as other states as the State of Tennessee has not placed overwhelming restrictions on local business. This is reflected through positive sales tax growth and continued residential and commercial development in FY2021 that should continue throughout FY2022.

DISCUSSION: The proposed year end FY2021 General Fund revenues are estimated at \$13,012,228, with expenditures of \$7,134,308. This year end estimate accounts for a 16.4% increase in sales tax revenue from the FY21 budget, as well as additional revenue increases in the Hall income tax, wholesale liquor taxes and building permits and fees. The proposed FY2022 General Fund revenues are \$12,258,400, which is a reduction of 5.8% from estimated FY2021. Sales tax revenue is estimated to increase 2% from FY21 at \$7,038,000. This revenue source accounts for 57.4% of the Town's total revenue. A second major revenue source is the Hall Income Tax, which is estimated at \$400,000. This is a very unpredictable revenue source as it relies on investment returns from prior fiscal years and is set to decrease by 17%. The FY2022 budget will be the final year of this revenue as the Hall Tax has been eliminated by the Tennessee General Assembly. A final revenue source that is being estimated conservatively is interest income. As interest rates have been reduced to zero by the federal reserve, interest income is projected to be \$53,400 at fiscal year-end.

General Fund Expenditures for FY2022 are proposed at \$8,149,132, which is a 14.2% increase over the FY2021 end of year estimate. At the end of the FY2020 budget, departments were required to reduce their operating expenditures by \$300,000 and then hold those reductions throughout FY2021 in anticipation of reduced revenues due to the pandemic. For FY2022, those operating resources have been restored and additional investments in personnel have been implemented. The Town of Farragut performed a classification and compensation study for all existing positions that identified a number of positions and pay grades that were below market value and those adjustments have been included in the budget, as well as three new full-time positions in the Public Works and Parks and Recreation departments and a 3% merit package for employees. Additional personnel investments will total \$488,101. The Town of Farragut health insurance plan will also be moving next year to the State of Tennessee plan. This change will allow the Town's current costs to remain

neutral, although the plan year for the state plan starts in January and an adjustment may be made to our rates at that time.

The overall General Fund budget projects \$4.1 million in revenues over expenditures for FY22. We will also be funding our rainy-day fund at a total of \$2.445 million and project an available fund balance at the end of the FY22 budget year to be \$19.2 million.

STATE STREET AID FUND

The State Street Aid Fund has projected revenues of \$814,000 and estimated expenditures of \$1,030,000. There is a proposed transfer from the General Fund to the State Street Aid Fund of \$225,000. This fund is primarily used to resurface streets in the Town of Farragut. At the end of the FY22 budget year there will be an estimated \$2,064,232 in fund balance.

TOURISM FUND

The Tourism Fund is a special revenue fund where the primary source of funding comes from the 3% occupancy tax on hotel night stays by visitors to the local Farragut hotels. This revenue did not begin until September 2020, as the Board of Mayor and Aldermen delayed implementation due to the Covid-19 pandemic. Estimated revenues for FY21 are \$170,050. Proposed revenues for FY22 are \$253,100 and expenditures are \$253,100.

EQUIPMENT REPLACEMENT FUND

The Equipment Replacement Fund will have projected expenditures of \$183,500 in FY22 and a transfer from the general fund of \$200,000. There will be an estimated fund balance in the Equipment Replacement fund of \$1,014,809.

ADA CAPITAL PROJECTS FUND

The ADA Capital Projects Fund does not have any major projects planned for FY2022. Since developing the Town's ADA Transition Plan in 2018, the Town has made improvements to Anchor Park, the restroom facilities at Town Hall and dozens of curb ramps as street resurfacing projects are completed. There are more proposed curb ramps to be replaced in FY2022 to be brought into compliance with ADA standards and those funds will be paid out of the State Street Aid Fund. There is a proposed \$50,000 transfer from the General Fund to the ADA Fund in FY2022, with a projected fund balance of \$103,200.

CAPITAL INVESTMENT PROGRAM FUND

The Capital Investment Program (CIP) Fund budget has a total of \$7,213,000 in new projects planned to get underway in FY22. These projects include sidewalk and greenway extensions, additional bike/hiking trails with parking at McFee Park, two additional tennis courts at McFee Park, stormwater improvements and construction funding for Union Road improvements. Revenues for the CIP largely come from Town resources in the form of a \$6,000,000 transfer from the General Fund and \$3,440,151 from federal and/or state matching grants. Overall, the FY2022 projected fund balance is \$10,697,017.

INSURANCE FUND

The Insurance Fund has no estimated expenditures in FY22 and maintains a fund balance of \$100,490. This fund has been used to pay for retirement benefits for a closed retiree pension plan.

The past year has been a challenge for the entire world and with vaccinations well underway more people have started to get back to their normal travel and spending habits, which will continue to help the economy in the Farragut area. The FY2022 budget will allow the Town of Farragut to continue providing exceptional

service to our community while living well within our projected revenues and maintaining a health fund balance.

Attached are the summary pages of each fund and Ordinance 21-13 for the Board's consideration.

RECOMMENDATION BY: Town Administrator David Smoak for approval.

PROPOSED MOTION: To approve Ordinance 21-13, on first reading, to adopt the annual budget for the Town of Farragut, Tennessee for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

BOARD ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>MEYER</u>	<u>POVLIN</u>	<u>PINCHOK</u>	<u>BURNETTE</u>	<u>WILLIAMS</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

ORDINANCE	21-13
PREPARED BY	Myers
1 ST READING	May 27, 2021
2 nd READING	June 10, 2021
PUBLISHED IN	Farragut Shopper News
DATE	

**AN ORDINANCE OF THE TOWN OF FARRAGUT, TENNESSEE
ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2021
AND ENDING JUNE 30, 2022.**

WHEREAS, Tennessee Code Annotated § 9-1-116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

WHEREAS, the Board of Mayor and Aldermen has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the Board will consider final passage of the budget.

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF FARRAGUT, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body projects anticipated revenues from all sources and appropriates planned expenditures for each department, board, office or other agency of the municipality, herein presented together with the actual annual receipts and expenditures of the last preceding fiscal year and the estimated annual expenditures for the current fiscal year, and from those revenues and unexpended and unencumbered funds as follows for fiscal year 2022, and including the projected ending balances for the budget year, the actual ending balances for the most recent ended fiscal year and the estimated ending balances for the current fiscal years:

GENERAL FUND	Estimated		
	Actual FY 2020	Actual FY 2021	Budget FY 2022
Revenues			
Local Taxes	\$ 6,671,104	\$ 6,900,000	\$ 7,038,000
State Sales Tax	\$ 2,069,793	\$ 2,075,000	\$ 2,000,000
Hall Income Tax	\$ 990,877	\$ 1,202,571	\$ 400,000
Wholesale Beer, Liquor & Mixed Drink	\$ 1,295,972	\$ 1,235,000	\$ 1,200,000
Intergovernmental	\$ 726,661	\$ 684,592	\$ 697,600
Licenses And Permits	675,798	518,815	500,000
Recreation Fees	167,223	149,750	205,500
Fines And Forfeitures	95,181	97,000	70,200
Rent	94,185	93,300	93,700
Other	329,227	56,200	53,400
	-	-	-
Other Financing Sources	\$ 13,116,021	\$ 13,012,228	\$ 12,258,400
Appropriations			
Expenditures			
Legislative	28,885	21,300	42,400
Town Court	48,962	53,618	54,565
Administration	705,790	679,188	786,529
Human Resources	192,712	177,753	213,431
Information Technology	444,902	371,722	413,127
Engineering	634,412	772,551	823,974
Community Development	955,194	931,172	1,031,830
General Government	180,520	172,900	181,310
Parks & Recreation	1,013,040	1,101,832	1,200,216
Public Works	1,802,551	2,024,346	2,344,604
Non-Departmental	446,093	446,000	513,000
Community Center	116,771	293,626	449,146
Economic Development	108,050	88,300	95,000
Debt Service - Principal and Interest	-	-	-
Other Financing Uses			
Transfers Out - to other funds	7,575,000	307,500	6,475,000
Total Appropriations	\$ 14,252,882	\$ 7,441,808	\$ 14,624,132
Change in Fund Balance (Revenues - Appropriations)	(1,136,861)	5,570,420	(2,365,732)
Beginning Fund Balance July 1	19,576,728	18,439,867	24,010,287
Ending Fund Balance June 30	\$ 18,439,867	\$ 24,010,287	\$ 21,644,555
Ending Fund Balance as a % of Total Appropriations	129.4%	322.6%	148.0%

STATE STREET AID FUND	Actual FY 2020	Estimated Actual FY 2021	Budget FY 2022
Revenues			
State Gas and Motor Fuel Taxes	\$ 810,606	\$ 810,000	\$ 810,000
Interest Earnings	26,974	4,000	4,000
Other Financing Sources			
Issuance of Debt / Debt Proceeds	-	-	-
Transfers In - from other funds	-	-	225,000
Other Financing Sources	\$ 837,580	\$ 814,000	\$ 1,039,000
Appropriations			
Public Works Department	\$ 585,245	\$ 911,000	\$ 1,030,000
Debt Service - Principal and Interest	-	-	-
Total Appropriations	\$ 585,245	\$ 911,000	\$ 1,030,000
Change in Fund Balance (Revenues - Appropriations)	252,335	(97,000)	9,000
Beginning Fund Balance July 1	1,899,897	2,152,232	2,055,232
Ending Fund Balance June 30	\$ 2,152,232	\$ 2,055,232	\$ 2,064,232
Ending Fund Balance as a % of Total Appropriations	367.7%	225.6%	200.4%

Tourism Fund	Actual FY 2020	Estimated Actual FY 2021	Budget FY 2022
Revenues			
Room Occupancy Tax		\$ 170,000	\$ 253,000
Interest Earnings		50	100
Other Financing Sources			
Transfers In - from other funds			
Total Revenues and Other Financing Sources	\$ -	\$ 170,050	\$ 253,100
Appropriations			
Personnel	\$ -	\$ 73,341	\$ 90,341
Expenditures	-	88,750	162,759
Total Appropriations	\$ -	\$ 162,091	\$ 253,100
Change in Fund Balance (Revenues - Appropriations)	-	7,959	-
Beginning Fund Balance July 1	-	-	7,959
Ending Fund Balance June 30	\$ -	\$ 7,959	\$ 7,959
Ending Fund Balance as a % of Total Appropriations		4.9%	3.1%

Equipment Fund	Actual FY 2020	Estimated Actual FY 2021	Budget FY 2022
Revenues			
Sale of Equipment Proceeds	\$ 31,544	\$ 40,000	\$ -
Interest Earnings	14,682	7,500	7,500
Other Financing Sources			
Transfers In - from other funds	175,000	157,500	200,000
Total Revenues and Other Financing Sources	\$ 221,226	\$ 205,000	\$ 207,500
Appropriations			
Major Equipment	\$ 135,278	\$ 208,240	\$ 183,500
	-	-	-
Total Appropriations	\$ 135,278	\$ 208,240	\$ 183,500
Change in Fund Balance (Revenues - Appropriations)	85,948	(3,240)	24,000
Beginning Fund Balance July 1	908,101	994,049	990,809
Ending Fund Balance June 30	\$ 994,049	\$ 990,809	\$ 1,014,809
Ending Fund Balance as a % of Total Appropriations	734.8%	475.8%	553.0%

Insurance Fund	Actual FY 2020	Estimated Actual FY 2021	Budget FY 2022
Revenues			
Interest Earnings	1,370	600	600
Other Financing Sources			
Issuance of Debt / Debt Proceeds	-	-	-
Transfers In - from other funds	-	-	-
Total Revenues and Other Financing Sources	\$ 1,370	\$ 600	\$ 600
Appropriations			
Retirement Benefit Payments	\$ 1	\$ 6,082	\$ 1
	-	-	-
Total Appropriations	\$ 1	\$ 6,082	\$ 1
Change in Fund Balance (Revenues - Appropriations)	1,369	(5,482)	599
Beginning Fund Balance July 1	104,002	105,371	99,889
Ending Fund Balance June 30	\$ 105,371	\$ 99,889	\$ 100,488
Ending Fund Balance as a % of Total Appropriations	10537100.0%	1642.4%	10048800.0%

ADA Fund	Actual FY 2020	Estimated Actual FY 2021	Budget FY 2022
Revenues			
Interest Earnings	1,500	1,500	200
Other Financing Sources			
Transfers In - from other funds	150,000	50,000	50,000
	-	-	
Total Revenues and Other Financing Sources	\$ 151,500	\$ 51,500	\$ 50,200
Appropriations			
Improvements	\$ 150,000	\$ 1	\$ 1
	-	-	-
Total Appropriations	\$ 150,000	\$ 1	\$ 1
Change in Fund Balance (Revenues - Appropriations)	1,500	51,499	50,199
Beginning Fund Balance July 1	-	1,500	52,999
Ending Fund Balance June 30	\$ 1,500	\$ 52,999	\$ 103,198
Ending Fund Balance as a % of Total Appropriations	1.0%	5299900.0%	10319800.0%

SECTION 2: At the end of the fiscal year 2021, the governing body estimates fund balances or deficits as follows:

Fund	Estimated Fund Balance/Net Position at June 30, 2021
General Fund	\$ 24,010,287
State Street Aid Fund	2,055,232
Tourism Fund	7,959
Equipment Fund	990,809
Insurance Fund	99,889
ADA Fund	52,999

SECTION 3: That the governing body herein certifies that the condition of its sinking funds, if applicable, are compliant pursuant to its bond covenants, and recognizes that the municipality has outstanding bonded and other indebtedness as follows:

Bonded and/or Indebtedness	Debt	Interest	Total Debt
	\$0	\$0	\$0

SECTION 4: During the coming fiscal year (2022) the governing body has pending and planned capital projects with proposed funding as follows:

Pending Capital Projects	Pending Capital Projects - Total Expense	Pending Capital Projects Expense Financed by Estimated Revenues and/or Reserves	Pending Capital Projects Expense Financed by Debt Proceeds
Climate Controlled Building @ Public Works	\$ 273,000.00	\$ 273,000.00	\$ -
Dimmick House Demolition	\$ 30,000.00	\$ 30,000.00	
Land Acquisition	\$ 300,000.00	\$ 300,000.00	
Sonja Drive Sidewalk	\$ 210,000.00	\$ 210,000.00	
Town Hall Renovations	\$ 50,000.00	\$ 50,000.00	
Evans Road Greenway Connector	\$ 60,000.00	\$ 60,000.00	
Little Turkey Creek Greenway-Brookmere-Sheffield	\$ 110,000.00	\$ 110,000.00	
McFee Park Phase 4	\$ 585,000.00	\$ 585,000.00	
Restrooms-Town Center	\$ 300,000.00	\$ 300,000.00	
MBLP Field Reconstruction	\$ 80,000.00	\$ 80,000.00	
McFee Phase 6-Tennis Courts (2)	\$ 165,000.00	\$ 165,000.00	
Stormwater Improvements	\$ 200,000.00	\$ 200,000.00	
Stormwater Improvements Master Plan	\$ 250,000.00	\$ 250,000.00	
Virtue Road Phase II	\$ 330,000.00	\$ 330,000.00	
Union Road Improvements	\$ 3,520,000.00	\$ 3,520,000.00	
Kingston Pike Corridor Study for Pedestrian Enhancements	\$ 100,000.00	\$ 100,000.00	
Boyd Station Road Improvements	\$ 300,000.00	\$ 300,000.00	
Grigsby Chapel Road Corridor Study	\$ 70,000.00	\$ 70,000.00	
GCR/St. John Court & Fretz Road Traffic Mitigation	\$ 280,000.00	\$ 280,000.00	

Proposed Future Capital Projects	Proposed Future Capital Projects - Total Expense	Proposed Future Capital Projects Expense Financed by Estimated Revenues and/or Reserves	Proposed Future Capital Projects Expense Financed by Debt Proceeds
Campbell Station Inn Improvements	\$ 250,000.00	\$ 250,000.00	\$ -
KP Pedestrian Underpass @ N. Fork Turkey Creek	\$ 335,000.00	\$ 335,000.00	
Land Acquisition	\$ 300,000.00	\$ 300,000.00	
Sonja Drive Sidewalk	\$ 350,000.00	\$ 350,000.00	
Town Hall Renovations	\$ 100,000.00	\$ 100,000.00	
Evans Road Greenway Connector	\$ 160,000.00	\$ 160,000.00	
Little Turkey Creek Greenway-Brookmere-Sheffield	\$ 250,000.00	\$ 250,000.00	
Red Mill Trailhead	\$ 150,000.00	\$ 150,000.00	
Little Turkey Creek Greenway-Enclave @ Sheffield	\$ 165,000.00	\$ 165,000.00	
Brixworth Greenway Connector	\$ 370,000.00	\$ 370,000.00	
Everett Road Greenway Connector	\$ 60,000.00	\$ 60,000.00	
MBLP Field Reconstruction	\$ 1,302,000.00	\$ 1,302,000.00	
Amphitheatre-Town Center	\$ 175,000.00	\$ 175,000.00	
MBLP Boardwalk/Overlook Replacement	\$ 50,000.00	\$ 50,000.00	
Town Hall Playground Restroom Building	\$ 170,000.00	\$ 170,000.00	
McFee Park Phase 5	\$ 522,000.00	\$ 522,000.00	
MBLP Field 2 Turf Replacement	\$ 625,000.00	\$ 625,000.00	
Anchor Park Fence	\$ 150,000.00	\$ 150,000.00	
Anchor Park Basketball Resurfacing & ADA Access	\$ 40,000.00	\$ 40,000.00	
Anchor Park Playground	\$ 250,000.00	\$ 250,000.00	
McFee Phase 6	\$ 400,000.00	\$ 400,000.00	
MBLP Field 1 Turf Replacement	\$ 625,000.00	\$ 625,000.00	
Stormwater Improvements	\$ 200,000.00	\$ 200,000.00	
Stormwater Improvements Master Plan	\$ 250,000.00	\$ 250,000.00	
Virtue Road Phase II	\$ 305,000.00	\$ 305,000.00	
Kingston Pike Pedestrian Crosswalk Improvements	\$ 700,000.00	\$ 700,000.00	
KP/Campbell Station Intersections Lane reassignments	\$ 160,000.00	\$ 160,000.00	
GCR/St. John Court & Fretz Road Traffic Mitigation	\$ 280,000.00	\$ 280,000.00	

SECTION 5: No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 (TCA § 6-56-208). In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Tennessee Code Annotated § 6-56-205.

SECTION 6: A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balances and the number of full-time equivalent employees required by Tennessee Code Annotated § 6-56-206 will be attached.

SECTION 7: This annual operating and capital budget ordinance and supporting documents shall be submitted to the Comptroller of the Treasury or Comptroller's Designee for approval if the City has debt issued pursuant to Title 9, Chapter 21 of the Tennessee Code Annotated within fifteen (15) days of its adoption. This budget shall not become the official budget for the fiscal year until such budget is approved by the Comptroller of the Treasury or Comptroller's Designee in accordance with Title 9, Chapter 21 of the Tennessee Code Annotated (the "Statutes".) If the Comptroller of the Treasury or Comptroller's Designee determines that the budget does not comply with the Statutes, the Governing Body shall adjust its estimates or make additional tax levies sufficient to comply with the Statutes or as directed by the Comptroller of the Treasury or Comptroller's Designee. If the City does not have such debt outstanding, it will file this annual operating and capital budget ordinance and supporting documents with the Comptroller of the Treasury or Comptroller's Designee.

SECTION 8: All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 9: All ordinances or parts of ordinances in conflict with any provision of this ordinance are hereby repealed.

SECTION 10: This ordinance shall take effect July 1, 2021, the public welfare requiring it.

Ron Williams, Mayor

Allison Myers, Town Recorder

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Allison Myers, Town Recorder

SUBJECT: Approval of Resolution R-2021-05, FY2022 Fee Resolution

INTRODUCTION:

Each fiscal year the Board of Mayor and Aldermen establish a general fee schedule for necessary fees for all Town services, including but not limited to application, filing, license and permit fees.

DISCUSSION:

Attached is the proposed schedule of fees. Changes to the current fee schedule are highlighted and descriptions of the changes are below:

The following fees have been approved by the Parks & Athletics Council:

- **New - McFee Great Pavilion Rental Fee:** \$150 per day (9 a.m. to 8 p.m.) plus a \$250 refundable deposit; this facility will not have permanent tables and chairs but tables and chairs for approximately 120 will be located in the adjacent storage area for use by renter; setup and return is done by renter and any damage, loss or non-return will be charged against the deposit. Rental of this pavilion does not include the use of the rest of the great lawn. The great lawn will not be available for rental for FY21-22 to allow the lawn to be established.
- **New - McFee Tennis:** \$10 per court per 1&1/2 hour for a reservation (8:30 a.m. to 9 p.m.); if no reservation then drop-in use is free; the City of Knoxville charges \$10 for the same time period for reservations and \$5 for drop-in use at their tennis centers. Tennis courts at other city parks are free but cannot be reserved.
- **New - McFee Pickleball:** \$5 per court per 1&1/2 hour for a reservation (8:30 a.m. to 9 p.m.); if no reservation then drop-in use is free: the City of Knoxville does not charge for pickleball but does not allow reservations.
- **Park Usage Fee:** Change from \$25 per hour to a \$100 Annual Permit Fee; this fee is for professional photographers, fitness classes, trainers, etc. that use the parks and charge for their activity but does not include the use of any facility within the parks (athletic fields, pavilions, etc.); the \$100 Annual Permit Fee is the same as what the City of Knoxville has used for several years and works quite well. The hourly fee has been very difficult to administer for Town staff.
- **New - Tournament Deposit:** \$500 refundable fee; this fee is to help pay for extra staff time needed for excessive trash, damages, etc.
- **New- McGill Plaza Fees:** Various fees according the status (non/profit vs.profit or social), number of participants expected, electrical hookup, trash fee, alcohol fee, tent permit and security deposit; these fees are based on charges by other parks and recreation departments for similar open lawn areas.

The following rebate has been approved by the Parks and Athletics Council and the Tourist and Visitor Advisory Council:

- **New - Tourism Rental Rebate Plan:** A \$2.55 rebate for park, community center or plaza rental fees per hotel night – must be a minimum of 20 hotel nights to qualify for rebate.

Explanation of Rental Rebate Plan:

- Farragut Parks and Recreation staff members have been researching incentive plans to entice those groups, clubs or individuals who rent Town of Farragut facilities to use Farragut hotels during their event. Other jurisdictions use various methods, but it is fairly common for cities and counties to offer their facilities at a reduced rate in exchange for a guaranteed number of hotel room nights.
- Individual, club, business, or organization (herein known as “group”) reserves facility with Town of Farragut staff and pays deposit/facility fee as noted in contract.
- Group arranges with Farragut hotels to reserve rooms for their event or tournament. Tourism coordinator will assist these groups with hotel contact information, but it is up to the group coordinator to make the arrangements.
- Facilities eligible for the incentive plan include the Town’s athletic fields/courts, Community Center Assembly Hall and gym, and McGill Plaza.
- After event/tournament, group coordinator submits a signed letter to PARD staff within two weeks of the event from Farragut hotel(s) with the specific number of hotel room nights rented/paid. This can include more than one hotel, but all hotels must be located in Farragut and hotels must be in good standing with their hotel/motel tax remittance.
- Staff will issue a rebate of \$2.55 per hotel room night to the organizing group up to, but not more, than the total facility rental charge. Rebate will be included with the return of the security deposit after event.
- The rebate amount of \$2.55 per hotel room is based on the 3% hotel/motel tax on an average daily room rate of \$85, which is approximately what the rate was in early 2020 before the pandemic.
- At the end of each fiscal year, the total amount of rebates issued will be transferred from the tourism fund to the appropriate facility revenue fund for a clear accounting.
- Attached is an example of what the rebate would be for a rental group dependent on number of rooms.

<u>FY2022 Fee Schedule</u>		
		<u>Approved Fee</u>
<u>Administration</u>		
Beer Permit		\$250
Beer Permit Privilege Tax		\$100
Retail Liquor Store Application		\$300
Liquor Privilege Tax		
	Private Club	\$300
	Hotel & Motel	\$1,000
	<u>Restaurants, according to seating</u>	
	75-125 seats	\$600
	126-175 seats	\$750
	176-225 seats	\$800
	226-275 seats	\$900
	276 seats & over	\$1,000
Wine Only Privilege Tax		\$120
Solicitation Permit		\$15
Records Request/Copies	Black & White 8 1/2 X 11	\$0.15
(see Section 1-307 of Farragut Municipal Code)	Color 8 1/2 X 11 or 8 1/2 X 14	\$0.50
	Color 36 X 24	\$5
	Larger copies	Cost of production
	Labor to fill request	Charges based on employee hourly rate and time to fulfill request
Notary Service	\$0 for Farragut residents	\$10 per stamp/signature
Credit Card Fee		2% transaction fee
<u>Engineering</u>		
Drainage Fee		
	Commercial/Office Development	\$0.03 per square foot of impervious surface
	Residential Development	\$40 per subdivision lot

<u>Community Development</u>		<u>Approved Fee</u>
	Illegal Parking (in fire lanes)	\$25
	Special Events Permit	\$25
	Temporary Sign	\$25
	Food Truck, per truck/per day	\$20
	Zoning Letter	\$25
	Trailblazer Signs	\$250
	Licensing Fee	\$100
	Grand Opening security de	\$300
	Grand Opening Permit	\$25
	Celebratory Events Permit	\$25
Building Permits	Permit valuation shall include total value of work, including labor and materials, for which the permit is being issued	
	Total Valuation:	
	\$1,000 and less	\$35.00 minimum
	\$1,001 to \$50,000	\$35.00 for the first \$1,000, plus \$6.50 for each additional thousand or fraction thereof, to and including \$50,000
	\$50,001 to \$100,000	\$340 for the first \$50,000, plus \$5.25 for each additional thousand or fraction thereof, to and including \$100,000
	\$100,001 to \$500,000	\$600 for the first \$100,000, plus \$4.00 for each additional thousand or fraction thereof, to and including \$500,000
	\$500,001 and up	\$2,260 for the first \$500,000, plus \$2.60 for each additional thousand or fraction thereof
Plumbing Permit		\$35, plus \$5.00 for each fixture

Gas Permit		\$35 for first tap, plus \$5.00 for each additional tap
Mechanical Permit-Commercial		\$35 for first \$1,000, per total value of installation, plus \$5.00 for each additional thousand or fraction thereof
	Boilers (any occupancy)	\$10.00 plus
	33,000 Btu (1BHp) to 165,000 (5BHp)	\$5.00
	165,001 Btu (5BHp) to 333,000 (BHp)	\$10.00
	333,001 (10BHp) to 1,165,000 (52BHp)	\$15.00
	1,165,001 (52BHp) to 3,300,000 (98BHp)	\$25.00
	over 3,300,000	\$35.00
Mechanical Permit-Residential		\$35, plus \$35 per each unit
Swimming Pool Permit		
	Public Pool	Per total value of construction as per building permit
	Private pool (one & two family)	Per total value of construction
	Pool fillings system, including backflow prevention	\$1.50 each
	Gas piping system (separate gas permit)	See Gas Permit
	Backwash receptor	\$1.50 each
Demolition Permit (for demolition of any building or structure)		
	0-100,000 cubic feet	\$100
	100,001 cubic feet and over	\$1.00/1,000 cubic feet
Moving Permit (for moving any building or structure)		\$100, plus any applicable bonds
Re-Inspection Fee		\$50 for 1st re-inspection and \$100 for 2nd re-inspection and \$200 for re-inspections of the same failure beyond the 2nd re-inspection

Commencing Work Without a Permit		Fee will be double the calculated building permit fee
Building Permit Application Extension		\$100 with up to 90 days as the maximum extension
Building Permit Extension		\$100 with up to 180 days as the maximum extension
Temporary Certificate of Occupancy	Residential-30 day maximum	\$100
Temporary Certificate of Occupancy	Non-residential-30 day maximum	\$200
Plan Review Fee		Fee is one half of the calculated Building Permit Fee, which is to be paid at the time of plan submittal. One and two family dwellings are exempt. This fee includes an initial submittal and one correction submittal. All additional submittals will require a \$250 re-submittal fee
Re-submittal Plans Review Fee		Re-submittal fees are a minimum of \$250 or one half of the calculated building permit fee based on the difference between the original building value and the revised building value, whichever is greater
Fire Prevention Fee		
	Fire Sprinkler System Permit	\$0.02 per square foot or \$100 (whichever is greater)
	Fire Alarm System Permit	\$0.02 per square foot or \$100 (whichever is greater)
	Modifications to existing fire alarm or sprinkler systems if work does not exceed \$1,000; if does exceed \$1,000, refer to Fire Alarm or Sprinkler System Permit fee	\$50
	All other permits	\$50

Subdivision Fees		
	Concept Plan	\$100
	Preliminary Plat	\$100 plus \$25/lot
	Final Plat	\$100 plus \$25/lot
	Variance Request	\$300
Site Plan Fees	Less than 3 acres or proposed gross square footage of building space is less than 10,000 square feet	\$100
Site Plan Fees	More than 3 acres or proposed gross square footage of building space is more than 10,000 square feet	\$200
Landscape Plan Fees		\$50
Zoning Ordinance & Subdivision Regulations Text Amendment Fees	Amend written text	\$300
Zoning Map Amendment Fees	Amend map	\$300
Comprehensive Land Use Plan Amendment	Amend text or map	\$300
Municipal Code Text Amendment Fee		\$300
Municipal Code Variance (Non- Board of Zoning Appeals)		\$300
Sign Fees	Application to erect a sign.	\$100
Sign Modification Without a Permit	Modification to a sign or installation of a sign prior to obtaining approval by the Town	\$200
Sign Fees for Tenant Panel Addition or Modification to Tenant Panel on Existing Ground Mounted Sign		\$50
Home Occupation Fee		\$50
Board of Zoning Appeals - Special Exception, Use on Review, or Interpretation Request		\$100
Board of Zoning Appeals - Variance Request		\$300
Everett Road Corridor Fee		Ordinance 14-19

<u>Parks & Recreation</u>		<u>Approved Fee</u>
<u>Facility</u>		
Community Room/Board Room Rental		\$20 per hour; \$30 with kitchen
Picnic/Pavilions Rental	Essex (AP); Burnside (CSP)	\$25 half day/ \$40 full day
	Hartford & Saratoga (AP); Longstreet (CSP)	\$45 half day/\$80 full day
	McFee Small	\$85 half day/\$125 full day
	McFee Large	\$95 half day/\$145 full day
self set-up; Includes chairs & tables	McFee Great Pavilion	\$150 full day/\$250 refundable deposit
Athletic	Fields (Diamond & Rectangular)	\$20 per hour
	Fields (Artificial Turf)	\$40 per hour
	Softball Fees	\$325 per team
	Competitive, Recreational & Intermediate Volleyball Fees	\$165 per team
	Open Volleyball Fees	\$150 per team
Field Closed Non Compliant Fee		\$100 per event
For-Profit/Park Usage Fee	Professional Photographers, For profit classes, Trainers, Etc.	\$25 per hour \$100 Annual Permit Fee
Tournament Usage Fee	Grass Field/Volleyball Complex	\$85 half day/\$150 full day
	Synthetic Turf Field	\$170 half day/\$300 full day
Tournament Deposit (Refunable)		\$500
Concession/Vendor Fee	Per Vendor/All Weekend	\$20 per day
Special Event Park Use Fee - Founders Park Only		\$200 per 4 hours; \$50 per hour for each additional hour

Community Center Fees				
	Non Profit - Reg Hours	Non-Profit - After Hours	For Profit/ Social - Reg Hours	For Profit/ Social - After Hours
<u>Classrooms</u>				
Small (1 - 1/2 hour block)	\$15	\$40	\$15	\$40
Small (1 - 1/2 hour block) - Holiday Fee		\$50		\$50
Medium	\$20	\$45	\$20	\$45
Medium (1 - 1/2 hour block) - Holiday Fee		\$55		\$55
Large	\$25	\$50	\$25	\$50
Large Classroom (1 - 1/2 hour block) - Holiday Fee		\$60		\$60
<u>Gym</u>				
Sports/Fitness (1 hour block)	\$30	\$55	\$30	\$55
Sports/Fitness (1 hour block) - Holiday Fee		\$75		\$75
Sports/Fitness - Setup Fee	\$15	\$15	\$15	\$15
Camp/Tournament (Half Day - 6 hours)	\$150	\$275	\$150	\$275
Camp Tournament (Whole Day)	\$325	\$600	\$325	\$600
Camp/Tournament (Half Day - 6 hours) - Holiday Fee (20%)		\$330		\$375
Camp/Tournament (Whole Day) - Holiday Fee (20%)		\$720		\$800
Special Event (8 hours)*	\$450	\$650	\$750	\$950
Special Event (8 hours)* - Holiday Fee (20%)		\$780		\$1,140
Special Event Additional Hours (Per Hour)	\$125	\$125	\$125	\$125
Special Event Additional Hours (Per Hour) Holiday Fee (20%)	\$150	\$150	\$150	\$150
Refundable Damage Deposit	\$250	\$250	\$250	\$250
<u>Assembly Hall</u>				
8 Hour Rental**	\$400	\$650	\$650	\$850
Holiday Fee (20%)		\$780		\$1,020
Additional Hours (Per Hour)	\$100	\$100	\$100	\$100
Additional Hours (Per Hour) Holiday Fee (20%)	\$120	\$120	\$120	\$120
Alcohol Fee (No Sales)	\$100	\$100	\$100	\$100
Alcohol Fee (Sales) - For Profit Business Only (Not social)			\$500	\$500
Refundable Damage Deposit	\$250	\$250	\$250	\$250

*Includes commercial kitchen

**Includes pre-function room and catering kitchen

Assembly Hall - Special Rates (July 1, 2021 or by approval of PARD Director)	Non-Profit - After Hours	For Profit/ Social - After Hours	
2 Hour Rental**	\$100	\$150	
Additional Hour		\$50	
Additional Table/Chair Rental		\$10	per table/8 chairs
Refundable Damage Deposit		\$100	
<u>Birthday Party Package</u>			
3 Hour Rental - 1 hour gym, 1 hour assembly hall plus 1 hour setup		\$150	
Additional Table/Chair Rental		\$10	per table/8 chairs
Refundable Damage Deposit		\$100	

Mayor Ralph McGill Plaza	Non Profit	For Profit/Social	
100 people or less	\$300	\$400	use of two grass lawns and sections of parking lot
101 people or more	\$450	\$600	use of two grass lawns, parking lot, and can shut down entry roads – parking provided at the Farragut Community Center
Electrical Fee	\$100	\$100	
Trash Fee-100 people or less	\$75	\$75	
Trash Fee-101 people or more	Renter must provide for private trash service		
Security Deposit (Refundable)-100 people or less	\$300	\$300	
Security Deposit (Refundable)-101 people or more	\$500	\$500	
Tent Permit/Fee	\$50	\$50	
Alcohol Fee	\$100	\$250 (No sales)	
Alcohol Fee		\$500 (sales)	

Any event serving or selling alcohol must hire an officer (not security guard), must receive a Town of Farragut beer board event permit (beer only) and must receive a State of Tennessee alcohol event permit (wine and liquor)

<u>Tourism Rental Rebate Plan (Hotel Incentive)</u>		
Rebate for rental fees for Farragut hotel use (20 or more rooms)	Rentals of athletic fields, courts, McGill Plaza, CC Gym, CC Assembly Hall	\$2.55 per hotel night

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: David Smoak, Town Administrator



SUBJECT: Approval of Time & Location for Board of Mayor & Aldermen Meetings

DISCUSSION:

Board of Mayor and Aldermen meetings have traditionally been held at 7:00 PM on the second and fourth Thursday of each month at Farragut Town Hall. Approval of Ordinance 21-11 allows the Board of Mayor and Aldermen flexibility to amend the time and place of meetings as needed. Since the Covid-19 pandemic has impacted the Town's normal meeting venue, this agenda item has been placed for the Board's consideration to determine an appropriate time and place for future Board of Mayor and Aldermen meetings.

PROPOSED MOTION: To approve Board of Mayor and Aldermen meetings to be held on the second and fourth Thursday of each month, starting at (time) at the (place) beginning June 10, 2021.

BOARD ACTION:

MOTION BY: _____ SECONDED BY: _____

<u>VOTE/TOTAL</u>	<u>BURNETTE</u>	<u>MEYER</u>	<u>PINCHOK</u>	<u>POVLIN</u>	<u>WILLIAMS</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____