



FARRAGUT BOARD OF MAYOR AND ALDERMEN
Farragut Town Hall
11408 Municipal Center Drive

AGENDA
November 10, 2022

WORKSHOP
4:30 PM
Capital Investment Program

BEER BOARD
5:45 PM

BMA MEETING
6:00 PM

- I. Roll Call**
- II. Approval of Agenda**
- III. Approval of Minutes**
 - A. October 27, 2022**
- IV. Mayor's Report**
- V. Ordinances**
 - A. First Reading**
 - 1. Ordinance 22-14, an Ordinance of the Town of Farragut, Tennessee Amending Farragut Municipal Code Chapter 8, Businesses, by Adding Article 3, Mobile Food Vending Permit
 - 2. Ordinance 22-13, an Ordinance to Amend the Text of the Farragut Zoning Ordinance, Ordinance 86-16, as Amended, Pursuant to Authority Granted by Section 13-4-201, Tennessee Code Annotated, By Amending the Farragut Municipal Code, Appendix A., Zoning, Chapter 4., Section XXIV. Special Event Permit and Section XXIX, Grand Opening Special Event Permit

11408 MUNICIPAL CENTER DRIVE | FARRAGUT, TN 37934 | 865.966.7057 |
WWW.TOWNOFFARRAGUT.ORG

It is the policy of the Town of Farragut not to discriminate on the basis of race, color, natural origin, gender, gender identity, sexual orientation, age, religion, disability or veteran status pursuant to Title VI of the Civil Rights Act of 1964, Public Law 93-112 and 101-336 in its hiring, employment practices and programs. To request accommodations due to disabilities, please call 865-966-7057 in advance of the meeting

VI. Business Items

- A. Approval of Bids for Contract 2022-07, Advanced Traffic Management System Phase 1
- B. Approval of Purchase Agreement for Traffic Signal Equipment, Advanced Traffic Management System Phase 1
- C. Approval of Supplement for Additional Design Services for Increased Fiber Capacity, Advanced Traffic Management System Phase 1
- D. Approval of Purchase for One (1) 2023 Chevy Tahoe 2 WD
- E. Approval of twelve (12) month contract with Metropolitan Knoxville Airport Authority for video advertising at McGhee-Tyson Airport

VII. Town Administrator's Report

VIII. Town Attorney's Report

IX. Citizens Forum

This meeting can be viewed live on the Farragut YouTube Channel and the Town of Farragut website www.townoffarragut.org/livestream.

The meeting will be held at the Farragut Town Hall, 11408 Municipal Center Drive

The Board of Mayor and Aldermen welcomes and invites Farragut residents to participate in public meetings.

At the end of each business meeting, there will be time reserved for public comment under the Citizen Forum agenda item. If you are interested in speaking, please fill out a blue comment card and turn it in to the Town Recorder or staff member. This time is set aside specifically for comments on items that are not on the Board of Mayor and Aldermen regular agenda for the meeting. Each speaker will be given five (5) minutes to speak on his/her topic.

During the regular agenda portion of the meeting there may be an allowance for public comment for each agenda item. The Mayor may recognize individuals for public comment based on the following guidelines.

1. The Mayor shall maintain and control the meeting to provide a professional and objective environment;
2. Any Farragut resident interested in speaking should fill out a blue comment card stating which agenda item they would like to comment on and turn in to the Town Recorder or a staff member;
3. Speakers shall come to the podium and identify themselves by name and street address;
4. Public comment shall be limited to five (5) minutes per individual. Time for public comment may be amended at the discretion of the Mayor. Time is not transferable to other speakers;
5. Speakers should strive to avoid redundancy; each speaker should have their own original viewpoint;
6. Comments shall address issues, not individuals or personalities;
7. Comments may support or oppose issues or measures, but the motives of those with differing views shall not be questioned or attacked;
8. Personal attacks and malicious comments shall not be tolerated;
9. An applicant, and/or their representative(s), for an item on the regular agenda shall be afforded the time necessary to present their request and respond to questions. The five (5) minute limitation shall not apply. However, the Mayor may ask an applicant to stay on point in order to facilitate the efficiency of the meeting.



FARRAGUT BEER BOARD

November 10, 2022

5:45 PM

I. Approval of Minutes

A. September 22, 2022

II. Beer Permit Hearing

A. Hearing to address Daddy Mac's Down Home Dive, 11335 Campbell Lakes Drive, beer permit violation(s) of Town of Farragut Code of Ordinances § 4-1 et seq.

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FARRAGUT BEER BOARD

September 22, 2022

5:55 PM

Approval of Minutes

Motion was made to approve the minutes of August 25, 2022, as presented. Moved by Alderman Povlin, seconded by Mayor Williams; voting yes, Aldermen Burnette, Meyer, Povlin and White; Mayor Williams abstained; no nays; motion passed.

Beer Permit

Approval of Class 6 Permit for Farragut Business Alliance, Harvest Fest

Motion was made to approve the Class 6 Permit for Farragut Business Alliance, Harvest Fest. Moved by Alderman Povlin, seconded by Alderman Burnette; voting yes, Mayor Williams, Aldermen Burnette, Meyer, Povlin and White; no nays; motion passed.

Drew Burnette, Chairman

Allison Myers, Town Recorder

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REPORT TO THE BEER BOARD

PREPARED BY: Allison Myers, Town Recorder

SUBJECT: Hearing to address Daddy Mac's Down Home Dive, 11335 Campbell Lakes Drive, beer permit violation(s) of Town of Farragut Code of Ordinances § 4-1 et seq.

INTRODUCTION:

The purpose of this agenda item is to address the Daddy Mac's Down Home Dive, 11335 Campbell Lakes Drive, violation(s) of the Town of Farragut Code of Ordinance §4-1 et seq. This is Daddy Mac's first violation.

DISCUSSION:

The Knox County Sheriff's Department performed a beer sting on various businesses within the Town of Farragut August 8, 2022. During the operation, an employee of Daddy Mac's Down Home Dive sold alcohol to a minor. A copy of the Knox County Citation is attached.

The Farragut Beer Board, per section 4-161, has the power to revoke or suspend Daddy Mac's Down Home Dive's beer permit or per section 4-162, can offer a civil penalty as an alternative to revocation or suspension. With respect to such permittee, the beer board may, at the time it imposes a revocation or suspension, offer the permittee the alternative of paying a civil penalty not to exceed \$2,500 for each offense of making or permitting to be made any sales to minors. The permit holder shall have seven (7) days within which to pay the civil penalty before the revocation or suspension shall be imposed. If the civil penalty is not received within seven (7) days, the revocation or suspension shall begin eight (8) days after the beer board hearing. If the civil penalty is paid within that time, the revocation or suspension shall be deemed withdrawn. Payment of the civil penalty in lieu of revocation or suspension by a permit holder shall be an admission by the holder of the violation so charged and shall be paid to the exclusion of any other penalty that the town may impose.

PROPOSED MOTION:

1. Motion to find Daddy Mac's Down Home Dive guilty OR not guilty of the violation of selling beer to a minor.

If found guilty:

2. Motion to give a penalty of _____ for violation for selling beer to a minor at Daddy Mac's Down Home Dive.

BOARD ACTION:

MOTION BY: _____ SECONDED BY: _____

<u>VOTE/TOTAL</u>	<u>BURNETTE</u>	<u>MEYER</u>	<u>POVLIN</u>	<u>WHITE</u>	<u>WILLIAMS</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

TOWN OF FARRAGUT, TENNESSEE)
BEER BOARD,)
)
v.)
)
CHASE ROTH)

NOTICE OF HEARING

TO: DADDY MAC'S DOWN HOME DIVE
c/o Chase Roth or Manager
11355 Campbell Lakes Drive
Farragut, TN 37934

You are hereby commanded to appear before the Town of Farragut, Tennessee Beer Board on Thursday, November 10, 2022, at 5:45 P.M. at the Town of Farragut Town Hall located at 11408 Municipal Center Drive, Farragut, Tennessee.

At that place and time, a hearing will take place to address your violation(s) of Town of Farragut Code of Ordinances § 4-1 *et seq.* Specifically, on or about August 8, 2022, an employee of your business was cited for selling alcohol to a minor in violation of Tenn. Code Ann. § 57-4-203(b) and Farragut Code §4-1 and 4-96(6). A copy of the citation evidencing this violation is attached as Exhibit A to this Notice. The Town of Farragut, Tennessee Beer Board shall at that time review the facts of this matter and determine what penalty, if any, is appropriate under the circumstances including, but not limited, revocation or suspension of your beer permit, Permit No. 0118, as provided by Town of Farragut Code of Ordinances § 4-161 and/or levying a civil penalty as provided by Town of Farragut Code of Ordinances § 4-162.

This 27th day of October 2022.



Thomas M. Hale, Esq.
Attorney, Town of Farragut
Kramer Rayson LLP
P.O. Box 629
Knoxville, TN 37901
(865) 525-5134

Administration Information

Report Number:	2 2 0 8 0 8 0 5 6 0 0 0 0	Report Type:	
Report Date:	0 8 / 0 8 / 2 0 2 2	Time:	1 7 4 1
Address:	11335 CAMPBELL LAKES	DR	Apt:
Report Officer 1 -	11683 <u>VANKIRK,RICHARD</u>	Assign Date:	0 8 / 0 9 / 2 0 2 2
Report Officer 2 -		Assign Date:	/ /
Investigator 1 -	11683 <u>VANKIRK,RICHARD</u>	Assign Date:	0 8 / 0 9 / 2 0 2 2
Investigator 2 -		Review Date:	/ /
Assigned By:	11683 <u>VANKIRK,RICHARD</u>	Assign Date:	/ /
UCR Status:	S	Review Date:	/ /
CaseStatus:	A <u>CLEARED BY ARREST - ADULT</u>	Status Date:	0 8 / 1 7 / 2 0 2 2
		Status Date:	0 8 / 0 8 / 2 0 2 2

Primary Offense

Offense Type:	5256 <u>UNLAWFUL SALES OF ALCOHOLIC BEVERAGES</u>	☐ Attempted	☒ Completed
Address:	11335 CAMPBELL LAKES	DR	
City:	KNOXVILLE	State:	T N Zip: 3 7 9 3 4 -
District/Zone:	404	Location Type:	21 <u>RESTAURANT</u>
Begin Date:	0 8 / 0 8 / 2 0 2 2	Time:	1 7 4 1
End Date:	0 8 / 0 8 / 2 0 2 2	Time:	1 7 4 1
Lighting:		Weather:	
Bias Motive:	88 <u>NONE (NO BIAS)</u>	Premises Enter:	
Point Entry:		Point Exit:	
Tools Used:		Entry Dir:	
		Exit Dir:	

☐ B-Buying Receiving
☐ C-Cultivation/Manufacturing/Publishing
☐ D-Distributing/Selling
☐ E-Exploiting Children
☐ O-Operating/Promoting/Assisting
☐ P-Possessing/Concealing
☐ T-Transporting/Transmitting/Importing
☐ U-Using/Consuming
☐ I-Pos With Intent To Sell
☐ X-Other

☐ Consumed Alcohol
 ☐ Photo/Video
 ☐ Used Computer Equipment
 ☐ Used Drugs
 ☐ Prints Lifted

Weapons:

Comments:

Report approved by Matthew Lawson on 08/17/2022

☐ Victim	☐ Complainant	☐ Suspect	☐ Arrestee	☐ Witness	☐ Prop/Veh Owner	☒ Business
☐ Financial	☐ Government	☐ Religious	☐ Society	☐ Other/Unknown	☐ Custodian	—

Comments:	
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Start Date:

 /

 /

Social Security:

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Person Information

☐ Victim ☐ Complainant ☐ Suspect ☒ Arrestee ☐ Witness ☐ Prop/Veh Owner ☐ Business
☐ Financial ☐ Government ☐ Religious ☐ Society ☐ Other/Unknown ☐ Custodian

Name, Last: Name, First: MNI #-

Middle Name: Suffix:

Social Security:

Date of Birth:

Age From: to: Sex: Race: Ethnicity:

Height/From: to: Weight/From: to: Resident Status:

Eye Color: Hair Color: Birth Place (City): State:

Address: Apt:

Phone: Hours There/From: to:

City: State: Zip Code: -

Driver License: State: Exp Year: ☐ Juvenile

Comments:

Employer Information

Employer's Name:

Address: Apt:

City: State: Zip Code: -

Phone: - Hours From: Hours To:

Start Date: / /

Alias Information

Name: Date of Birth: / /

Social Security: - -

Name: Date of Birth: / /

Social Security: - -

Name: Date of Birth: / /

Social Security: - -

Property Information

☐ Found ☐ Burned ☐ Counterfeit ☐ Damaged ☐ Recovered
☐ Seized ☐ Stolen ☐ Othr/Unk ☒ Evidence ☐ Personal Property

Property Type: Brand: Color:
Model: Size Tag No:
Value: Serial Number:
Date Reported: / / Caliber:
Identifying Characters
Drug Quantity: Unit Meas.: Drug Type: Quantity:

Recovery Information

Address: Apt:
City: State: Zip Code: -
Recovered By:
Recovery Value: Condition

Property Information

☐ Found ☐ Burned ☐ Counterfeit ☐ Damaged ☐ Recovered
☐ Seized ☐ Stolen ☐ Othr/Unk ☐ Evidence ☐ Personal Property

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Value: Serial Number:
Date Reported: / / Caliber:
Identifying Characters
Drug Quantity: Unit Meas.: Drug Type: Quantity:

Recovery Information

Address: Apt:
City: State: Zip Code: -
Recovered By:
Recovery Value: Condition

Narrative

ON 08/09/2022 AT APPROXIMATELY 1741 HOURS, DETECTIVES WITH THE KNOX COUNTY SHERIFF'S OFFICE ORGANIZED RETAIL CRIME UNIT, CONDUCTED A UNDERAGE BEER SALE INVESTIGATION AT KNOX COUNTY BUSINESS. THE ARRESTEE IS A BAR TENDER AT DADDY MAC'S LOCATED AT 11335 CAMPBELL LAKES DRIVE, AND WAS WORKING WHEN THE UNDERAGE PERSON ENTERED THE BUSINESS. THE UNDERAGE PERSON WENT TO THE OUTSIDE BAR WHERE HE ORDERED A MICHELOB ULTRA BOTTLE OF BEER COSTING \$3.55 AND SHOWED THE BARTENDER HIS ID. AFTER SEEING HIS IDENTIFICATION, THE CLERK SOLD HIM THE BEER. THE ARRESTEE WAS MISDEMEANOR CITED (#KCO-155348) AND IS TO APPEAR AT THE CITY COUNTY BUILDING AT 0730 HOURS ON MONDAY, AUGUST, 22ND. 2022 TO BE FINGER PRINTED AND BOOKED.

Knox County Sheriff's Office

 Relationship |

Victim / Offender Relationship:

[illegible]

Victim / Offense Relationship:

[illegible]

Suspect / Offense Relationship:

[illegible]

BEER BOARD HEARING PROCEDURES FOR VIOLATIONS

- 1) Chairman asks staff to introduce the Agenda item
 - a. Staff will explain charges and the basis for the hearing
- 2) Town Clerk swears in all witnesses
 - a. Anyone expected to give testimony will be sworn in
- 3) Opening Statements
 - a. Town's Opening Statement
 - b. Permit Holders Opening Statement
- 4) Permit Holder is asked to enter a Plea
 - a. If plea is guilty, hearing will move to step 10 below
- 5) Town presets its case
 - a. Town presents its proof
 - b. Permit holder's cross examination
 - c. Questions of witnesses by the Beer Board as to facts relative to the instant case
 - d. Town's proof closes
- 6) Permit Holder Presents Case
 - a. Permit Holder's Proof
 - b. Town's cross examination
 - c. Questions of witnesses by the Beer Board
 - d. Permit holder's proof closed
- 7) Town's Rebuttal (if any)
 - a. Town's rebuttal proof
 - b. Permit holders cross examination of rebuttal witnesses
 - c. Questions of witnesses by the Beer Board
 - d. Town's proof closed
- 8) Final Arguments of Parties
 - a. Town's closing statement
 - b. Permit Holder's closing statement
 - c. Town's rebuttal/final argument
- 9) Deliberations of the Beer Board as to Guilt or Innocence
 - a. Motion and vote on whether permit holder is found innocent or guilty of a violation
- 10) Punishment Phase (if found guilty)
 - a. Town staff restates circumstances and penalty provisions provided for the Beer Ordinance
 - b. Permit holder's mitigation
 - c. Board deliberates among themselves
 - d. Board motion and vote on penalty

ARTICLE 1. IN GENERAL

Sec. 4-1. Sale or purchase to persons under age 21 years and certain other persons.

- (a) It shall be unlawful for any licensee, or for any agent or employee of any licensee, to sell, furnish or give away any alcoholic beverage to any person under 21 years of age, unless otherwise permitted pursuant to applicable state law, or to a person visibly intoxicated.
- (b) It shall be unlawful for any person under 21 years of age, unless otherwise permitted pursuant to applicable state law, to purchase or attempt to purchase alcoholic beverages as defined in this chapter; and it is further declared to be unlawful for any person under the age of 21 years to exhibit false or forged identification to a licensee or his agent for the purpose of purchasing or attempting to purchase alcoholic beverages under this chapter.

(Code 1985, § 2-125; Code 2007, § 8-116; Ord. No. 99-33, 7-1999)

State law reference(s)—Similar provisions, T.C.A. § 57-4-203, 57-3-406.

Sec. 4-94. Violations.

Any violation of this article shall constitute a civil offense and shall, upon conviction, be punishable by a penalty under the general penalty provision of this Code. Each day a violation shall be allowed to continue shall constitute a separate offense.

(Code 2007, § 8-224; Ord. No. 14-05, § 1, 5-22-2014)

Sec. 4-96. Prohibited conduct or activities by beer permit holders, employees and persons engaged in the sale of beer.

The following acts or conduct on licensed premises are deemed contrary to public policy, safety, health and morals and it shall be unlawful for any beer permit holder, employee or person engaged in the sale of beer to:

- (1) Employ any person convicted of a crime related to the possession, sale, manufacture, or transportation of intoxicating liquor, or any crime involving moral turpitude within the past ten years.
- (2) Employ any minor under 18 years of age in the sale, storage, distribution or manufacture of beer.
- (3) Make or allow the sale of beer between the hours of 3:00 a.m. and 10:00 a.m. on Sundays, and between 3:00 a.m. and 5:00 a.m. on all other days of the week.
- (4) Allow any loud, unusual, or obnoxious noises to emanate from the premises of the beer permit holder.
- (5) Allow any person under 21 years of age to loiter in or about the place of business of the beer permit holder.
- (6) Make or allow the sale of beer to a minor under 21 years of age.
- (7) Operate or permit any employee or any other person to operate any gambling device or game of chance whatsoever.

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- (8) Bring, cause or allow to be brought onto the premises of any permittee any prohibited drugs under the provisions and within the meaning of the Tennessee Code Annotated.
 - (9) Fail to provide and maintain separate sanitary toilet facilities for men and women or fail to comply with any state, county or local health laws and regulations.
 - (10) Exhibit any motion pictures for which a fee for entrance to the theater is charged.
 - (11) Allow the sale of beer in any establishment where adult entertainment occurs or adult materials, novelty or other adult items are sold or stored.
 - (12) Employ, use or allow any person in the sale or service of alcoholic beverages or malt beverages in or upon the licensed premises while such person is unclothed or in such attire, costume or clothing as to expose to view any portion of the female breast below the top of the areola or of any portion of the pubic hair, anus, cleft of the buttocks, vulva or genitals.
 - (13) Employ, use or allow the services of any hostess or other person to mingle with the patrons while such hostess or other person is unclothed or in such attire, costume or clothing as described in subsection (12) of this section.
 - (14) Encourage or permit any person on the licensed premises to touch, caress or fondle the breasts, buttocks, anus or genitals of any other person.
 - (15) Permit any employee or person to wear or use any device or covering, exposed to view, which simulates the breast, genitals, anus, pubic hair or any portion thereof.
 - (16) Allow any person on the licensed premises under the guise of entertainment to perform acts or simulated acts of sexual intercourse, masturbation, sodomy, bestiality, oral copulation, flagellation or any other sexual acts prohibited by law; engage in the actual or simulated touching, caressing, or fondling of the breasts, buttocks, anus or genitals; engage in the actual or simulated displaying of the pubic hair, anus, buttocks, vulva, genitals, or breasts below the top of the areola of any person; wear or use any device or covering exposed to public view which simulates the human breasts, genitals, anus, pubic hair, or any portion thereof.

(Code 2007, § 8-219; Ord. No. 14-05, § 1, 5-22-2014)

DIVISION 3. PERMIT¹

Sec. 4-161. Revocation or suspension of beer permits.

The beer board shall have the power to revoke or suspend any beer permit issued under the provisions of this article when the holder thereof is guilty of making a false statement or misrepresentation in his application for failing to take actions required by this article or of violating any of the provisions of this article, including, but not limited to, the provisions of section 4-158. However, no beer permit shall be revoked or suspended until a public hearing is held by the board after reasonable notice to all the known parties in interest. Revocation or suspension proceedings may be initiated by the town administrator or member of the beer board. No suspension of a beer permit shall be contrary to the provisions of T.C.A. title 57, ch. 5, pt. 6 (T.C.A. § 57-5-601 et seq.).

¹State law reference(s)—Permits, T.C.A. § 57-5-103 et seq.

Sec. 4-162. Civil penalty in lieu of revocation or suspension.

- (a) *Responsible vendor.* The beer board shall not, pursuant to T.C.A. § 57-5-608, revoke or suspend the permit of a responsible vendor for a clerk's illegal sale of beer to a minor, if the vendor and the clerk making the sale have complied with the requirements of T.C.A. § 57-5-606 as a responsible vendor under that part, but may impose upon the responsible vendor a civil penalty not to exceed \$1,000.00 for each offense of making or permitting to be made any sales to minors or for any violation of this article or state law. Permanent revocation of beer permits issued to responsible vendors may only be applied when a responsible vendor permittee commits at least two violations within a 12-month period and then only after the state alcoholic beverage commission revokes the permittee's status as a responsible vendor.
- (b) *Non-responsible vendor.* The prohibition of subsection (a) of this section concerning the revocation or suspension of the vendor's permit shall not apply to any vendor who is not a responsible vendor under the Tennessee Responsible Vendor Act of 2006 (T.C.A. § 57-5-601 et seq.), or to a participating vendor, if the vendor or clerk making a sale to a minor fails to comply with the requirements of T.C.A. § 57-5-606. With respect to such permittee, the beer board may, at the time it imposes a revocation or suspension, offer the permittee the alternative of paying a civil penalty not to exceed \$2,500.00 for each offense of making or permitting to be made any sales to minors, or a civil penalty not to exceed \$1,000.00 for any other offense.
- (c) *Civil penalty as alternative.* If a civil penalty is offered as an alternative to revocation or suspension, the holder shall have seven days within which to pay the civil penalty before the revocation or suspension shall be imposed. If the civil penalty is not received within seven days, the revocation or suspension shall begin eight days after the beer board hearing. If the civil penalty is paid within that time, the revocation or suspension shall be deemed withdrawn.
- (d) *Payment of civil penalty admission of violation.* Payment of the civil penalty in lieu of revocation or suspension by a permit holder shall be an admission by the holder of the violation so charged and shall be paid to the exclusion of any other penalty that the town may impose.

(Code 2007, § 8-223; Ord. No. 14-05, § 1, 5-22-2014)

Town of Farragut Beer Board-VIOLATIONS

Sting operated by the Knox County Sherriff's Office	Address	Year	Fine	Permit type	Responsible Vendor
2014					
Dixie Lee Shell		2014	\$500	Off-Premise	No
Farragut Market (later changed ownership)		2014	\$1,000	Off-Premise	No
2015					
La Cabana		2015	15 day suspension	On-Premise	No
Little Joes		2015	\$500	On-Premise	No
Meksiko		2015	60 Day Suspension	On-Premise	No
Taco Boy		2015	\$500	On-Premise	No
2016					
Big Kahuna Wings	12828 Kingston Pike	2016	\$100	On-Premise	No
Casual Pint	143 Brooklawn Street	2016	\$200	On/Off Premise	No
Hana Sushi	11145 Kingston Pike	2016	\$200	On-Premise	No
El Paraiso	11110 Kingston Pike Suite 140	2016	\$500	Off-Premise	No
Snappy Tomato Pizza	11507 Kingston Pike	2016	\$100	On-Premise	No
Mind Yer P's & Q's	12744 Kingston Pike, Suite 104	2016	\$100	On-Premise	No
China Pearl	115 Brooklawn Street	2016	\$200	On-Premise	No
2017					
Dollar General	11809 Kingston Pike	2017	\$500	Off-Premise	No
2018					
Smart Serve	800 N. Campbell Station Road	2018	\$500	On-Premise	No
Little Joes Pizza	13100 Kingston Pike	2018	\$1,000	On-Premise	No
2021					
Smart Serv	800 N. Campbell Station Road	2021	\$2,500	Off-Premise	No
Fairfield Inn	11763 Snyder Road	2021	\$500	On-Premise	No
Hampton Inn	11340 Campbel Lakes Drive	2021	\$500	On-Premise	No
2022					
Casey's #4037	13061 Kingston Pike	2022	\$500	Off-Premise	No
Daddy Mac's Down Home Dive	11335 Cambell Lakes Dr	2022		On-Premise	No

BMA MEETING MINUTES

October 27, 2022

Roll Call

Mayor Williams called the meeting to order at 6:00 PM. Roll Call for attendance: Alderman Burnette, absent; Alderman Meyer, present; Alderman Povlin, present; Alderman White, present; Mayor Williams, present; in addition to staff and members of the press.

Approval of Agenda

Motion was made to approve the agenda as presented. Moved by Alderman Povlin, seconded by Alderman Meyer; voting yes; Mayor Williams, Alderman Meyer, Povlin and White; Alderman Burnette was absent; no nays; motion passed.

Approval of Minutes

Motion was made to approve the minutes of October 13, 2022, as presented. Moved by Alderman Povlin, seconded by Alderman Meyer; voting yes; Mayor Williams, Alderman Meyer, Povlin and White; Alderman Burnette was absent; no nays; motion passed.

Mayor's Report

Vice-Mayor Povlin reported that on this day 43 years ago Ralph McGill filed the petition for a referendum to incorporate the Town of Farragut.

Business Items

Approval of Supplement Request from Vaughn & Melton Consulting Engineers for Additional Acquisition Services for Union Road Improvements

Motion was made to approve the supplement request from Vaughn and Melton Consulting Engineers for additional services to acquire ROW and easements for improvements to Union Road in the amount of \$23,400. Moved by Alderman Povlin, seconded by Alderman Meyer; roll call vote: Alderman Burnette, absent; Alderman Meyer, yes; Alderman Povlin, yes; Alderman White, no; Mayor Williams, yes; motion passed.

Approval of Resolution R-2022-17, establishing a Post-Retirement Benefits Plan and investment trust for the purpose of pre-funding other post-employment benefits as provided in Tennessee Code Annotated, Title 8, Chapter 50, Part 12.

Motion was made to approve Resolution R-2022-17. Moved by Alderman Povlin, seconded by Alderman Meyer; voting yes; Mayor Williams, Alderman Meyer, Povlin and White; Alderman Burnette was absent; no nays; motion passed.

Approval of the Veteran Salute 5K/10K road races, November 12, 2022

Motion was made to approve the Veteran Salute 5K/10K road races, November 12, 2022. Moved by Alderman Povlin, seconded by Alderman Meyer; voting yes; Mayor Williams, Alderman Meyer, Povlin and White; Alderman Burnette was absent; no nays; motion passed.

Approval of the Hot to Trot 5K/10K & Fun Run, November 24, 2022

Motion was made to approve the Hot to Trot 5K/10K & Fun Run, November 24, 2022. Moved by Alderman Povlin, seconded by Alderman Meyer; voting yes; Mayor Williams, Aldermen Meyer, Povlin and White; Alderman Burnette was absent; no nays; motion passed.

Approval of the Farragut Tourism/Visitor Advisory Committee (TVAC) Committee Appointment

Motion was made to appoint Mark Grenier to a two-year term on the Farragut Tourism/Visitor Advisory Committee. Moved by Alderman Povlin, seconded by Alderman Meyer; voting yes; Mayor Williams, Aldermen Meyer, Povlin and White; Alderman Burnette was absent; no nays; motion passed.

Approval of the Interlocal Agreement between the Town of Farragut, Knox County, the City of Knoxville and the Joint Economic and Community Development Board of Knox County

Motion was made to approve the Interlocal Agreement between the Town of Farragut, Knox County, the City of Knoxville and the Joint Economic and Community Development Board of Knox County. Moved by Alderman Povlin, seconded by Alderman Meyer; roll call vote: Alderman Burnette, absent; Alderman Meyer, yes; Alderman Povlin, yes; Alderman White, yes; Mayor Williams, yes; motion passed.

Approval of Bids for Contract 2023-07 – Fall Tree Planting

Motion was made to award Contract 2023-07 to Landscape Design Works for the low bid of \$12,630.90. Moved by Alderman Povlin, seconded by Alderman Meyer; voting yes; Mayor Williams, Aldermen Meyer, Povlin and White; Alderman Burnette was absent; no nays; motion passed.

Town Administrator's Report

David Smoak, Town Administrator, reported the following:

- Freaky Friday is October 28 at Mayor Bob Leonard Park
- Harvest Fest is Sunday, October 30 in the Village Green Shopping Center

Meeting adjourned at 6:34 PM.

Ron Williams, Mayor

Allison Myers, Town Recorder

REPORT TO THE BOARD OF MAYOR AND ALDERMEN**PREPARED BY:** Allison Myers, Town Recorder/Treasurer & Dan Johnson, Farragut Fire Marshal**SUBJECT:** Ordinance 22-14, an Ordinance of the Town of Farragut, Tennessee Amending Farragut Municipal Code Chapter 8, Businesses, by Adding Article 3, Mobile Food Vending Permit (Town of Farragut, Applicant)

INTRODUCTION AND BACKGROUND: This agenda item creates a Mobile Food Vending Permit. Over the past few years, the request for mobile food vending usage has increased. Currently, the authority for food trucks is in the special event process. After discussions with staff and event organizers, it was decided to have a separate permit for all mobile food vendors that streamlines the authorization and inspection process.

DISCUSSION:

The Mobile Food Vending Permit ordinance will describe:

- Requirements for obtaining a permit, including the inspection of the mobile food vending unit
- When a mobile food vending is allowed
- Requirements for mobile food vending in Town of Farragut Parks
- Compliance with fire and public safety regulations
- Suspension or revocation and the process for appeals of the suspension or revocation

In the past, the usage of mobile food vending has not been clearly defined as to when and where a mobile food vendor can operate. Ordinance 22-14 will clarify the mobile food vending usage.

As mobile food vendor units are inspected and approved, a listing of those approved will be available on the Town website for citizen and event organizer usage and verification. The application fee for the permit has been approved in the Town of Farragut Fee Schedule and is valid for one (1) year. Currently the food vendor pays a fee for each special event they are participating in. With the new permit, the vendor will only pay the annual fee.

RECOMMENDED BY: Allison Myers, Town Recorder/Treasurer & Dan Johnson, Farragut Fire Marshal**MOTION:** Motion to approve Ordinance 22-14 on first reading.**BOARD ACTION:****MOTION BY:** _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>WILLIAMS</u>	<u>MEYER</u>	<u>WHITE</u>	<u>POVLIN</u>	<u>BURNETTE</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

ORDINANCE
PREPARED BY
1ST READING
2nd READING
PUBLISHED IN
DATE

22-14
Myers
November 10, 2022
December 8, 2022

**AN ORDINANCE OF THE TOWN OF FARRAGUT, TENNESSEE AMENDING
FARRAGUT MUNICIPAL CODE CHAPTER 8, BUSINESSES, by adding ARTICLE 3,
MOBILE FOOD VENDING PERMIT**

WHEREAS, the Board of Mayor and Aldermen of the Town of Farragut, Tennessee, wishes to amend the Farragut Municipal Code, Chapter 8, by adding Article 3, Mobile Food Vending Permit.

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen of the Town of Farragut, Tennessee, that the Farragut Municipal Code is hereby amended by adding Article 3, Mobile Food Vending Permit in its entirety as follows:

SECTION 1.

Farragut Municipal Code, Chapter 8

Sec. 8-60. Purpose.

It is the purpose of this chapter to protect the public health, safety and general welfare of individuals and the community at large, to establish uniform regulations for the operation of mobile food vehicles.

Sec. 8-61 Administration

The Town Administrator, or their designee, shall have the authority to administer the regulations of this chapter.

Sec. 8-62. Definitions.

The following words, terms, and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

- (1) *Canteen truck* means any vehicle that operates to provide food service to workers at locations where food is otherwise unavailable, from which vendors sell food that requires no on-site preparation or assembly, other than the heating of pre-cooked foods.
- (2) *Ice cream truck* means a vehicle from which the operator sells only pre-packaged frozen dairy or water-based food products and pre-packaged beverages. For purposes of this article, a non-motorized cart from which such products are sold shall be considered an ice cream truck.

- (3) *Mobile food owner or vendor* means any person or entity selling food or drinks from a mobile vehicle, including, but not limited to a food truck, trailer, pushcart, or ice cream truck.
- (4) *Mobile food vehicle or food truck* means an enclosed unit, truck, or trailer that is roadworthy, has a valid motor vehicle title and registration, and has a license that is properly displayed and from which food is prepared, cooked, assembled, or stored with the intent to sell such food to the public.
- (5) *Mobile food vending permit* means a permit granted by the Town of Farragut for the operation of a mobile food vehicle, pushcart, canteen vehicles and ice cream vehicles.
- (6) *Pushcart* means any wheeled vehicle or device which may be moved without the assistance of a motor and from which food is prepared, cooked, assembled, or stored, with the intent to sell such food to the public. A mobile food vending permit is required, and pushcarts shall not operate within the street right-of-way where licensed motor vehicles operate.
- (7) *Special event* (as defined in the Town of Farragut Zoning Ordinance) may include a wide range of activities such as, but not limited to, a grand opening, sidewalk sale, fund raiser, yard sale, vacation bible school, holiday pageant or program, etc.
- (8) *Special event permit* means any permit approved by the Town of Farragut authorizing the holding of a special event as defined here within.

Sec. 8-63. Mobile food vending permits.

- (1) Required. Prior to operating a mobile food vehicle as defined in this chapter, operators shall obtain a mobile food vending permit from the Town of Farragut. A mobile food vending permit shall only be granted after a mobile food vending permit application has been approved by the Town of Farragut Fire Marshal, or their designee.
- (2) The permitting process shall be required for each individual mobile food vehicle that is to operate within the Town of Farragut. Mobile food vending permits are non-transferrable. The mobile food vending permit must be prominently displayed when the mobile food service vehicle is in operation.
- (3) Application. The vendor shall submit a mobile food vending permit application containing the following along with the applicable fees in the Town of Farragut Fee Schedule:
 - a. Name of applicant/vendor.
 - b. A valid government issued ID, for the business owner or the owner of the mobile food vehicle.
 - c. Complete permanent home address and business address of the applicant.
 - d. A brief description of the nature of the business and the goods to be sold.
 - e. A copy of the state or county health department license or permit applicable to mobile food providers.
 - f. A copy of proof of liability insurance, if applicable, as referenced in Sec. 8-64.

- g. Other cities or towns, if any, where within the past 12 months the applicant conducted business immediately preceding the date of application.
- (4) *Issuance.* A mobile food vending permit shall be issued upon verification that an application has been completed in accordance with the requirements of this section and inspection by the Town of Farragut Fire Marshal.
- (5) *Expiration.* Permits are valid for one (1) year. All mobile food vending permits shall expire on the date of issuance of each year, or on such alternate date as may be set by the Town Administrator, or their designee. A mobile food vending permit may be renewed for the next 12-month period, provided that all applicable requirements are met, and the permit is not currently suspended or has not been revoked within the preceding 12 months. The fee for renewal shall be the same as the application fee for a new mobile food vending permit.
- (6) It shall be a violation to engage in mobile food vending in the Town of Farragut, whether on public or private property without a mobile food vending permit.

Sec. 8-64. Mobile food vending—When allowed.

- (1) Allowed through the Special Event Permitting process as referenced in Appendix A-Zoning, Chapter 4, Sec. XXIV. Special events permit.
- (2) Allowed at Town of Farragut Events, Town of Farragut Co-Sponsored events, as authorized by the Town of Farragut Parks and Recreation Department.
- (3) Allowed at Town of Farragut public parks during tournaments or camps, as authorized by the Town of Farragut Parks and Recreation Department through the Tournament and Camp Application process.
- (4) Allowed during rentals of public park facilities as authorized by the Town of Farragut Parks and Recreation Department through the Facility Rental process.
- (5) Allowed within the building envelope at 11321 Kingston Pike.

See the adopted Town of Farragut Fee Schedule for any applicable fees associated with the above uses.

Sec. 8-65. Mobile food vending in Town of Farragut public parks.

- (1) Operate only within the designated area at approved park properties.
- (2) Vendors shall not provide or allow any dining facilities, including but not limited to tables, chairs, booths, bar stools, benches, tents, and standup counters.
- (3) Mobile food vehicles and all associated equipment must be removed from the park at the end of each day. The mobile food vehicles and any equipment are not permitted in the park overnight at any time.
- (4) Mobile food vehicles shall provide a trash receptacle for the collection of vendor waste material. Trash collected or generated by mobile food vehicles shall not be placed or disposed of in a park or park facility trash receptacle. Vendors shall remove all trash and litter from park grounds within 50 feet of their mobile food vehicles. Recycling is

encouraged and must also be removed from park property at the responsibility of the mobile food vendor.

- (5) Any power and electrical required for operations shall be self-contained and vendors are prohibited from using utilities drawn from the park property unless specifically authorized in writing by the Town of Farragut Parks and Recreation Department.
- (6) A mobile food vehicle owner shall maintain liability insurance policy in the amount of \$1,000,000 issued by an insurance company licensed to do business in Tennessee, protecting the mobile food vehicle vendor, the public and the town from all claims for damage to property and bodily injury, including death, which may arise from operation under or about the permit. The insurance shall also name the town as an additional insured and shall provide that the policy shall not terminate or be canceled prior to the expiration date without 30 days' advanced written notice to the town. Failure to maintain the required insurance coverage is grounds for vending license revocation.

Sec. 8-66. Compliance with fire and public safety regulations.

- (1) Any mobile food vendor operating a mobile food vehicle in the Town of Farragut shall comply with requirements of the International Fire Code as adopted by the Town of Farragut, any other regulatory fire code as adopted by the Town of Farragut, and any additional rules and regulations adopted by the Town of Farragut, for the operation of mobile food vehicles. Prior to the issuance of a mobile food vending permit, mobile food vehicles shall be subject to inspection by the Town of Farragut Fire Marshal.

Sec. 8-67. Mechanism for complaints—Suspension or revocation.

- (1) Should the Town of Farragut observe a mobile food vendor in violation of this chapter and including, but not limited to the following reasons:
 - a. The licensed vendor or operator engaged in conduct of character that was misleading, deceptive, or fraudulent.
 - b. The licensed vendor or operator engaged in untruthful or deceptive advertising.
 - c. The licensed vendor or operator engaged in conduct detrimental to the health of park patrons, including but not limited to intimidation, or verbal, physical and/or sexual assault.
 - d. The licensed vendor or operator failed to maintain or acquire any permits required by this chapter.
 - e. The licensed vendor or operator engaged in business activities which have not been approved by the Town of Farragut.

The Town Administrator, or their designee, has the discretion to suspend or revoke a mobile food vending permit when a mobile food vendor and/or owner are found in violation of this chapter.

Sec. 8-68. Appeals.

- (1) Mobile food owners and vendors who have had their mobile food vending permit suspended or revoked, may file a request for appeal with the Town Administrator, or their designee, requesting an appearance before the Town of Farragut Board of Mayor and Aldermen to request reinstatement of their mobile food vending permit. Such a request shall provide a thorough justification of the request. Requests for appeals shall be scheduled within 45 days of receipt.

SECTION 2.

This ordinance shall take effect from and after its final passage and publication, the public welfare requiring it.

Ron Williams, Mayor

Allison Myers, Town Recorder

REPORT TO THE BOARD OF MAYOR AND ALDERMEN**PREPARED BY:** Allison Myers, Town Recorder/Treasurer & Dan Johnson, Farragut Fire Marshal**SUBJECT:** Ordinance 22-13, an Ordinance to Amend the Text of the Farragut Zoning Ordinance, Ordinance 86 16, as Amended, Pursuant to Authority Granted by Section 13-4-201, Tennessee Code Annotated, By Amending the Farragut Municipal Code, Appendix A., Zoning, Chapter 4., Section XXIV. Special Event Permit and Section XXIX, Grand Opening Special Event Permit (Town of Farragut, Applicant)**INTRODUCTION AND BACKGROUND:** This agenda item includes revisions to the special event permit mobile food vending provisions in Chapter 4 of the Farragut Zoning Ordinance. These revisions are needed due to the creation of a mobile food vending permit.**DISCUSSION:** Staff has worked to provide clearer requirements for a mobile food vendor participating in special events. The key update to Sections XXIV and XXIX is the requirement for a mobile food vendor to acquire an annual Mobile Food Vending Permit instead of paying per special event.**RECOMMENDED BY:****MOTION:** Motion to approve Ordinance 22-13 on first reading.**BOARD ACTION:****MOTION BY:** _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>WILLIAMS</u>	<u>MEYER</u>	<u>WHITE</u>	<u>POVLIN</u>	<u>BURNETTE</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

ORDINANCE:	22-13
PREPARED BY:	Myers
REQUESTED BY:	Staff
PUBLIC HEARING:	_____
PUBLISHED IN:	_____
DATE:	_____
1ST READING:	_____
2ND READING:	_____
PUBLISHED IN:	_____
DATE:	_____

AN ORDINANCE TO AMEND THE TEXT OF THE FARRAGUT ZONING ORDINANCE, ORDINANCE 86-16, AS AMENDED, PURSUANT TO AUTHORITY GRANTED BY SECTION 13-4-201, TENNESSEE CODE ANNOTATED, BY AMENDING THE FARRAGUT MUNICIPAL CODE, APPENDIX A., ZONING, CHAPTER 4., SECTION XXIV., SPECIAL EVENT PERMIT and SECTION XXIX., GRAND OPENING SPECIAL EVENT PERMIT

WHEREAS, the Board of Mayor and Aldermen of the Town of Farragut, Tennessee, wishes to amend Chapter 4., Section XXIV., Special Event Permit and XXIX., Grand Opening Special Event Permit of the Farragut Zoning Ordinance, Ordinance 86-16.

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Aldermen of the Town of Farragut, Tennessee, that the Farragut Zoning Ordinance is hereby amended as follows:

SECTION 1.

The Farragut Zoning Ordinance, Chapter 4, Section XXIV. Special events permit is amended by deleting Subsection A.3., Permitting Process, i. and j. and replacing with the following.

- i. If having a tent(s), sidewalk sales, food trucks, or any other outdoor activities, a site plan is required to show the locations for such activities. A separate tent permit may be required per fire safety requirements. A separate Mobile Food Vending Permit shall be obtained as referenced in the Farragut Municipal Code, Chapter 8. Businesses, Article 3. Mobile Food Vending Permit.
- j. Events on or involving/affecting public property, such as road races, bicycle ride events, concerts, etc., will require additional reviews and information and shall be coordinated with the Town staff. Some events may be subject to approval from the Board of Mayor and Aldermen.

SECTION 2.

The Farragut Zoning Ordinance, Chapter 4, Section XXIV. Special Events permit is amended by deleting Subsection B.1.f., Residential Usage, and replacing with the following.

- f. Sales from food trucks are permitted if part of an approved special event sponsored or hosted by a homeowner association. A separate Mobile Food Vending Permit shall be

obtained as referenced in the Farragut Municipal Code, Chapter 8. Businesses, Article 3. Mobile Food Vending Permit.

SECTION 3.

The Farragut Zoning Ordinance, Chapter 4, Section XXIV. Special Events permit is amended by deleting Subsection B.3., Permitting Process, f. and g., and replacing with the following.

- f. If part of an event sponsored or hosted by a homeowner association, and having a tent, food truck, or any other outdoor activities, a site plan is required to show the locations for such activities. A separate tent permit may be required per fire safety requirements. A separate Mobile Food Vending Permit shall be obtained as referenced in the Farragut Municipal Code, Chapter 8. Businesses, Article 3. Mobile Food Vending Permit.
- g. Events on or involving/affecting public property, such as road races, street parties, etc., will require additional reviews and information and shall be coordinated with the Town staff. Some events may be subject to approval from the Board of Mayor and Aldermen.

SECTION 4.

The Farragut Zoning Ordinance, Chapter 4, Section XXIX. Grand Opening Special Events permit is amended by deleting Subsection C., Permitting Process, 4, 5., 6., and 7., and replacing with the following.

- 4. Location of event. If having a tent(s), food trucks, or any other outdoor activities, a site plan is required to show the locations for such activities. A separate tent permit may be needed per fire safety requirements. A separate Mobile Food Vending Permit shall be obtained as referenced in the Farragut Municipal Code, Chapter 8. Businesses, Article 3. Mobile Food Vending Permit.
- 5. Date range of event.
- 6. Whether a grand opening sign is desired and the proposed location for the sign with installation and removal dates.
- 7. A written acknowledgment that that applicant will return the grand opening sign and support posts to the Town in the same condition as issued or payment will be required to replace the sign and/or support posts.

SECTION 5.

This ordinance shall take effect from and after its final passage and publication, the public welfare requiring it.

Ron Williams, Mayor

Allison Myers, Town Recorder

Sec. XXIV. Special events permit.

It is the intent of this section to establish the permitting process and the requirements for special events held by private entities within the Town of Farragut. A special event may include a wide range of activities such as, but not limited to, a grand opening, sidewalk sale, fund raiser, yard sale, vacation bible school, holiday pageant or program, etc.

A. Non-Residential Uses, including Schools and Churches, and Not-For-Profit/Non-Profit Entities.

1. General Requirements.

- a. Each individual permanent non-residential use with a valid Certificate of Occupancy is eligible for a special event. In addition, off-site not-for-profit and non-profit entities are eligible for a special event but shall be sponsored by an on-site commercial, office, or service entity.
- b. There shall be a maximum of four special events permits per entity per year.
- c. The duration of each special event shall not exceed ten calendar days.
- d. No special events are permitted on vacant or vacated properties.
- e. Sales from food trucks are permitted if part of an approved special event and shall be subject to a fee, as provided for in the adopted Town of Farragut Fee Schedule.
- f. Activities of the special event shall not materially affect the pedestrian or vehicular circulation within the immediate vicinity of the event. The traffic generation of the special event shall not be allowed to create a hazardous condition for traffic in the public rights-of-way.

2. Sign Requirements.

- a. Sign provisions shall be in accordance with the applicable sections of the Farragut Sign Ordinance. Special events permit signs shall be considered temporary parcel signs. All signs shall have a white background and signs for commercial uses shall include, on at least 15% of the sign face, the Shop Farragut logo.
- b. All signs and any supporting posts shall be removed at the end of each approved special event time frame.

3. Permitting Process. A special events permit application and filing fee shall be submitted to and approved by the Town prior to the commencement of the event. The applicant must have an approved permit in hand prior to holding an event.

All special events permit applications shall include the following information:

- a. Applicant's name, street address, telephone number, fax number, and e-mail address.
- b. Name, street address, telephone number, fax number, e-mail address, and signature of individual identified who assumes the responsibility of meeting the conditions of the permit.
- c. Applicant status (commercial, office, service, not-for-profit, non-profit, etc.).
- d. Location of event.
- e. Nature/name of event.
- f. Date range of event.
- g. Previous special events permit(s) approved during the calendar year.
- h. Where a sign is proposed, the application submittal shall be in accordance with the Farragut Sign Ordinance and the applicable provisions of this chapter. Special events permit signs shall be considered temporary parcel signs.

- i. If having a tent(s), sidewalk sales, food trucks, or any other outdoor activities, a site plan is required to show the locations for such activities. A separate tent permit may be required per fire safety requirements. [A separate Mobile Food Vending Permit shall be obtained as referenced in the Farragut Municipal Code, Chapter 8. Businesses, Article 3. Mobile Food Vending Permit.](#)
- j. ~~If having a food truck(s), a list and full contact information is required for each of the vendors along with a filing fee for each non-Town based food truck vendor.~~
- k.j. Events on or involving/affecting public property, such as road races, bicycle ride events, concerts, etc., will require additional reviews and information and shall be coordinated with the Town staff. Some events may be subject to approval from the Board of Mayor and Aldermen.

B. Residential Uses.

1. General Requirements.

- a. Each homeowner association and individual residence is eligible for a special event.
- b. There shall be a maximum of five special events permits per homeowner association and a maximum of two per residence per year.
- c. The duration of each special event shall not exceed three calendar days.
- d. Special events permits can only be applied for and issued to the property owner of record.
- e. No special events are permitted on vacant or vacated properties. Open space owned by a homeowner association may be used for a special event provided the land, without modifications, can accommodate the proposed activity.
- f. Sales from food trucks are permitted if part of an approved special event sponsored or hosted by a homeowner association. ~~and shall be subject to a fee, as provided for in the adopted Town of Farragut Fee Schedule, for each non-Town based food truck vendor.~~ [A separate Mobile Food Vending Permit shall be obtained as referenced in the Farragut Municipal Code, Chapter 8. Businesses, Article 3. Mobile Food Vending Permit.](#)

2. Sign Requirements.

- a. Sign provisions shall be in accordance with the applicable sections of the Farragut Sign Ordinance. Special events permit signs shall be considered temporary parcel signs.

3. Permitting Process. A special events permit application and filing fee shall be submitted to and approved by the Town prior to the commencement of the event. The applicant must have an approved permit in hand prior to holding an event.

All special events permit applications shall include the following information:

- a. Applicant's name, street address, telephone number, fax number, and e-mail address. Where an event is sponsored or hosted by a homeowner association, include the name, street address, telephone number, fax number, e-mail address, and signature of the individual identified who has legal authority and who assumes the responsibility of meeting the conditions of the permit.
- b. Location of event.
- c. Nature/name of event.
- d. Date range of event.
- e. Previous special events permit(s) approved during the calendar year.
- f. If part of an event sponsored or hosted by a homeowner association, and having a tent, food truck, or any other outdoor activities, a site plan is required to show the locations for

such activities. A separate tent permit may be required per fire safety requirements. [A separate Mobile Food Vending Permit shall be obtained as referenced in the Farragut Municipal Code, Chapter 8. Businesses, Article 3. Mobile Food Vending Permit.](#)

- g. ~~If having a food truck(s), a list and full contact information is required for each of the vendors along with a filing fee, as provided for in the adopted Town of Farragut Fee Schedule, for each non-Town-based food truck vendor.~~

~~h.g.~~ Events on or involving/affecting public property, such as road races, street parties, etc., will require additional reviews and information and shall be coordinated with the Town staff. Some events may be subject to approval from the Board of Mayor and Aldermen.

Sec. XXIX. Grand opening special events permit.

It is the intent of this section to establish the permitting process and the requirements for grand opening special events held by commercial, office, and service entities within the Town of Farragut. The purpose of this grand opening special events permit is to help give new businesses, offices, and service providers additional publicity as they initiate their activities within the Town.

A. General Requirements.

1. Commercial, office, and service entities are eligible for one grand opening special events permit when such entity is opening for the first time at a particular location.
2. The duration of each grand opening special event shall not exceed 20 calendar days.

B. Sign Requirements.

1. In order to brand the grand opening events and establish a consistent and identifiable sign for such events, grand opening special events signs shall be owned by and administered through the Town. Sign provisions shall be in accordance with the applicable sections of the Farragut Sign Ordinance. Grand opening special events permit signs shall be considered temporary parcel signs but shall not be counted toward the 40 calendar days per year within which a temporary parcel sign may be permitted. A temporary parcel sign where a commercial, office, or service entity is opening for the first time at a particular location shall be an extra sign allowed for such entity and may be in place for up to 20 calendar days. Such sign shall be exempt from the application filing fee.
2. Signs shall not be posted until the commercial, office, or service entity has obtained a Farragut Business License and Certificate of Occupancy.
3. All signs and any associated support posts shall be removed at the end of the grand opening special event and the return of the sign and support posts coordinated with the Town.
4. An additional temporary parcel sign may also be permitted during the grand opening event subject to compliance with the provisions for Special Events Permits, as provided for in the Farragut Zoning Ordinance, and the application submittal requirements for temporary parcel signs, as provided for in the Farragut Sign Ordinance.

C. Permitting Process. A grand opening special events permit application shall be submitted to and approved by the Town prior to the commencement of the event. The applicant must have an approved permit in hand prior to holding the event.

All grand opening special event permit applications shall include the following information:

1. Applicant's name, street address, telephone number, fax number, and e-mail address.
2. Name, street address, telephone number, fax number, e-mail address, and signature of the individual identified who assumes the responsibility of meeting the conditions of the permit.
3. Copy of Farragut Business License and Certificate of Occupancy.

4. Location of event. If having a tent(s), food trucks, or any other outdoor activities, a site plan is required to show the locations for such activities. A separate tent permit may be needed per fire safety requirements. [A separate Mobile Food Vending Permit shall be obtained as referenced in the Farragut Municipal Code, Chapter 8. Businesses, Article 3. Mobile Food Vending Permit.](#)
5. ~~If having a food truck(s), a list and full contact information is required for each of the vendors along with a filing fee for each non-Town-based food truck vendor.~~
- ~~6.5~~ Date range of event.
- ~~7.6~~ Whether a grand opening sign is desired and the proposed location for the sign with installation and removal dates.
- ~~8.7~~ A written acknowledgment that that applicant will return the grand opening sign and support posts to the Town in the same condition as issued or payment will be required to replace the sign and/or support posts.

REPORT TO THE BOARD OF MAYOR AND ALDERMEN**PREPARED BY:** Brannon Tupper, PE, Assistant Town Engineer**SUBJECT:** Approval of Bids for Contract 2022-07, Advanced Traffic Management System Phase 1**INTRODUCTION:** The purpose of this item is consideration of bids for the Advanced Traffic Management System Phase 1 project.

BACKGROUND: A critical success factor from the Town of Farragut's Strategic Plan is "Building and Maintaining the Town's Infrastructure and Assets" with a Priority Initiative for traffic mitigation. The Town has been awarded funding through the Tennessee Department of Transportation (TDOT) via the Congestion Mitigation Air Quality (CMAQ) Grant Program for design and installation of an Advanced Traffic Management System (ATMS). The project consists of the construction, installation, testing, and integration of a fully functional interconnected traffic signal system including replacement of all cabinets and equipment, radar detection, CCTV, ethernet-based fiber optic communications system, central software installed at Town Hall, ADA compliant pedestrian facilities, and other upgrades such as mast arms at select intersections. The project's scope includes the entirety of the signalized intersections within the Town, which totals twenty-six (26) intersections. Design was complete in 2020, utility make-ready work began earlier this year (2022), and the construction contract was bid with a bid opening on August 17, 2022.

DISCUSSION: The Town received three bids for the project as follows:

Davis H. Elliot Construction Company, Inc.	\$4,949,900.00
Progression Electric, LLC	\$4,876,836.18
Stansell Electric Company, Inc.	\$5,055,771.30

The bids have been fully reviewed by Town staff, the design consultant Cannon and Cannon, Inc., and TDOT. The bids received are within the project budget for construction based on an engineering estimate set at \$5,282,190.00. With TDOT's concurrence, we are pleased to recommend award of Contract 2022-07 to Progression Electric, LLC for their low bid of \$4,876,836.18.

FINANCIAL SECTION:**Project: ATMS Phase 1**

<u>Project Budget</u>	<u>Requested Amount</u>	<u>Expenditures to Date</u>	<u>Available Amount</u>
\$6,810,000.00	\$4,876,836.18	\$1,396,003.81	\$537,160.01

Approved
By: A. Myers

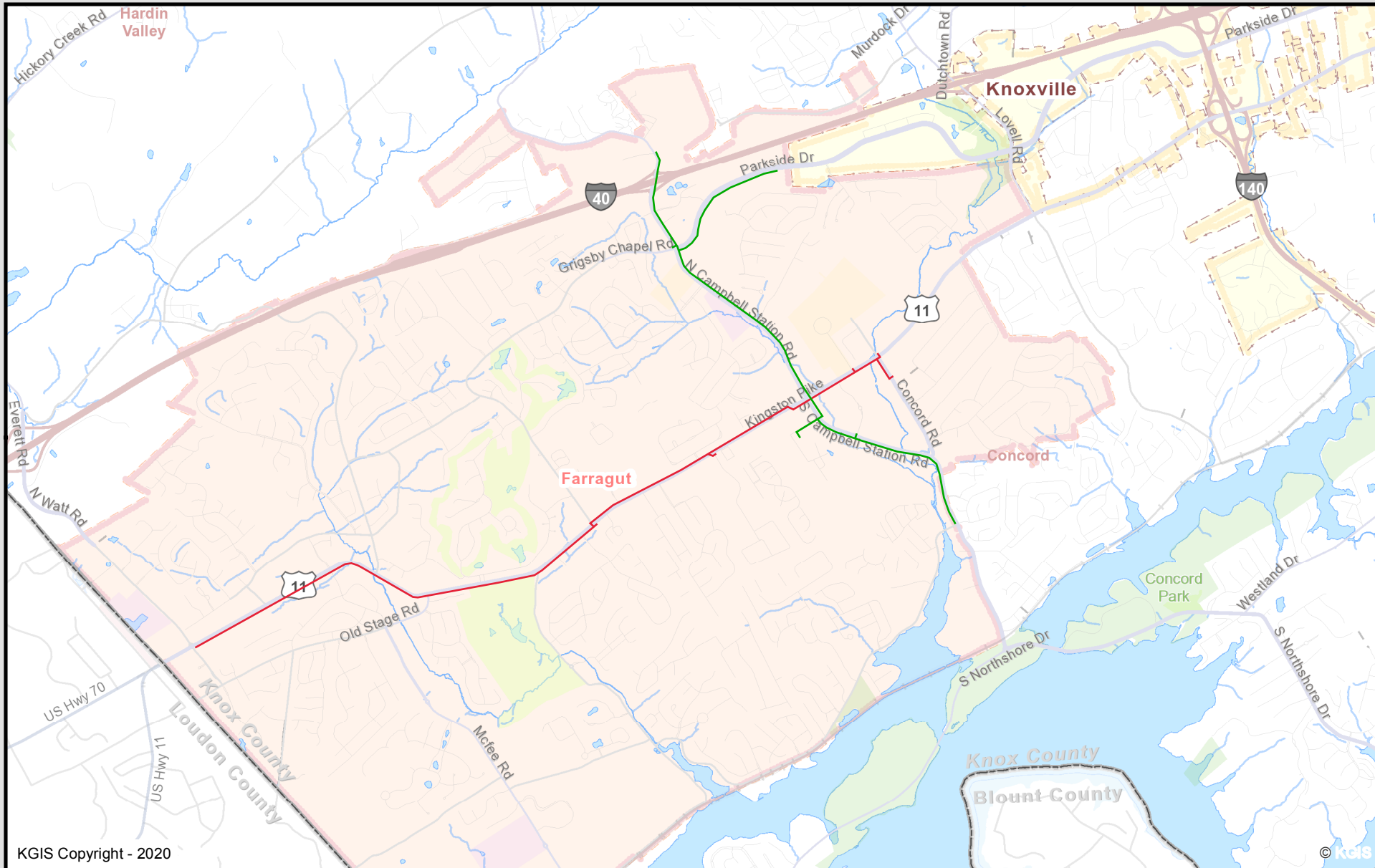
RECOMMENDATION BY: Brannon Tupper, PE, Assistant Town Engineer

PROPOSED MOTION: Approval of the award of contract 2022-07, ATMS Phase 1, to Progression Electric, LLC for \$4,876,836.18.

BOARD ACTION:

MOTION BY:_____ SECONDED BY:_____

<u>VOTE/TOTAL</u>	<u>WILLIAMS</u>	<u>POVLIN</u>	<u>MEYER</u>	<u>BURNETTE</u>	<u>WHITE</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____



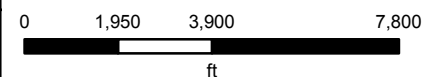
- OVERHEAD FIBER
- UNDERGROUND FIBER

ATMS Phase 1 Project Map

Knoxville - Knox County - KUB Geographic Information System



Printed: 12/1/2020 at 5:04:04 PM



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BID SUMMARY

PROJECT IDENTIFICATION:

Farragut ATMS Phase 1
PIN: 125462.00
Federal Project No: CM-9109(178)
State Project No: 47LPLM-F3-144

BID OPENING:

August 17, 2022 @ 11:00 AM EDT

LOCATION:

Farragut Town Hall
11408 Municipal Center Drive
Farragut, TN 37934

THIS BID IS SUBMITTED TO:

Town of Farragut
11408 Municipal Center Drive
Farragut, TN 37934

CONTRACTOR	TDOT PREQUALIFIED	PROPOSAL BOND	PROPOSAL CERTIFICATION	ADDENDUM 1	TOTAL BASE BID
1. Davis H. Elliot Construction Company, Inc.	Yes	Yes	Yes	Yes	\$4,949,900.00
2. Progression Electric, LLC	Yes	Yes	Yes	Yes	\$4,876,836.18
3. Stansell Electric Company, Inc.	Yes	Yes	Yes	Yes	\$5,055,771.30



BID TABULATIONS

Project Name: Farragut ATMS Phase 1 Project
Farragut, Tennessee

Bid Opening Date: August 17, 2022

Client: Town of Farragut
11408 Municipal Center Drive
Farragut, TN 37934

Bids Tabulated: August 17, 2022

				ESTIMATE OF PROBABLE CONSTRUCTION COSTS		PROGRESSION ELECTRIC, LLC.		DAVIS H. ELLIOT CONSTRUCTION COMPANY, INC.		STANSELL ELECTRIC COMPANY, INC.	
Item No.	Description	Unit	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
105-01	CONSTRUCTION STAKES, LINES AND GRADES	LS	1	\$50,000.00	\$50,000.00	\$20,760.00	\$20,760.00	\$75,000.00	\$75,000.00	\$31,925.00	\$31,925.00
202-03	REMOVAL OF RIGID PAVEMENT, SIDEWALK, ETC.	SY	70	\$30.00	\$2,100.00	\$36.90	\$2,583.00	\$30.75	\$2,152.50	\$38.20	\$2,674.00
202-03.01	REMOVAL OF ASPHALT PAVEMENT	SY	180	\$20.00	\$3,600.00	\$28.80	\$5,184.00	\$24.00	\$4,320.00	\$95.50	\$17,190.00
202-08.10	REMOVAL OF CURB	LF	25	\$10.00	\$250.00	\$51.60	\$1,290.00	\$43.00	\$1,075.00	\$53.40	\$1,335.00
202-08.15	REMOVAL OF CURB & GUTTER	LF	1310	\$12.00	\$15,720.00	\$25.20	\$33,012.00	\$21.00	\$27,510.00	\$26.10	\$34,191.00
209-05	SEDIMENT REMOVAL	CY	60	\$20.00	\$1,200.00	\$86.40	\$5,184.00	\$72.00	\$4,320.00	\$89.50	\$5,370.00
209-09.43	CURB INLET PROTECTION (TYPE 4)	EACH	90	\$200.00	\$18,000.00	\$253.20	\$22,788.00	\$195.00	\$17,550.00	\$337.00	\$30,330.00
407-02.14	ASPHALT PAVEMENT REPAIR	SY	150	\$50.00	\$7,500.00	\$135.60	\$20,340.00	\$113.00	\$16,950.00	\$173.00	\$25,950.00
407-20.05	SAW CUTTING ASPHALT PAVEMENT	LF	1420	\$4.00	\$5,680.00	\$3.60	\$5,112.00	\$3.00	\$4,260.00	\$9.80	\$13,916.00
611-09.02	REWORK CATCHBASIN	EACH	1	\$1,500.00	\$1,500.00	\$2,280.00	\$2,280.00	\$1,900.00	\$1,900.00	\$2,361.00	\$2,361.00
701-01.01	CONCRETE SIDEWALK (4")	SF	420	\$10.00	\$4,200.00	\$40.20	\$16,884.00	\$33.50	\$14,070.00	\$41.60	\$17,472.00
701-02.01	CONCRETE CURB RAMP (RETROFIT)	SF	7440	\$30.00	\$223,200.00	\$34.38	\$255,787.20	\$28.65	\$213,156.00	\$30.00	\$223,200.00
701-02.03	CONCRETE CURB RAMP	SF	50	\$25.00	\$1,250.00	\$176.40	\$8,820.00	\$147.00	\$7,350.00	\$183.00	\$9,150.00
701-03	CONCRETE MEDIAN PAVEMENT	CY	10	\$350.00	\$3,500.00	\$1,578.00	\$15,780.00	\$1,315.00	\$13,150.00	\$1,634.00	\$16,340.00
702-01	CONCRETE CURB	CY	10	\$450.00	\$4,500.00	\$1,080.00	\$10,800.00	\$900.00	\$9,000.00	\$1,118.00	\$11,180.00
702-03	CONCRETE COMBINED CURB & GUTTER	CY	90	\$500.00	\$45,000.00	\$1,140.00	\$102,600.00	\$950.00	\$85,500.00	\$1,181.00	\$106,290.00
712-01	TRAFFIC CONTROL	LS	1	\$250,000.00	\$250,000.00	\$124,368.00	\$124,368.00	\$150,000.00	\$150,000.00	\$265,000.00	\$265,000.00
712-04.01	FLEXIBLE DRUMS (CHANNELIZING)	EACH	50	\$35.00	\$1,750.00	\$74.51	\$3,725.50	\$50.00	\$2,500.00	\$58.80	\$2,940.00
712-05.03	WARNING LIGHTS (TYPE C)	EACH	50	\$35.00	\$1,750.00	\$65.38	\$3,269.00	\$50.00	\$2,500.00	\$49.00	\$2,450.00
712-06	SIGNS (CONSTRUCTION)	SF	515	\$15.00	\$7,725.00	\$16.79	\$8,646.85	\$8.25	\$4,248.75	\$17.10	\$8,806.50
712-08.03	ARROW BOARD (TYPE C)	EACH	2	\$3,000.00	\$6,000.00	\$3,182.16	\$6,364.32	\$1,800.00	\$3,600.00	\$9,550.00	\$19,100.00
713-14.21	STREET NAME SIGN (RIGID 0.100IN THICK)	EACH	15	\$200.00	\$3,000.00	\$687.88	\$10,318.20	\$500.00	\$7,500.00	\$516.00	\$7,740.00
713-16.20	SIGNS (R1-2, 0.080IN THICK)	EACH	1	\$300.00	\$300.00	\$653.32	\$653.32	\$250.00	\$250.00	\$306.00	\$306.00
713-16.21	SIGNS (R1-5, 0.100IN THICK)	EACH	1	\$300.00	\$300.00	\$757.00	\$757.00	\$325.00	\$325.00	\$459.00	\$459.00
713-16.22	SIGNS (TN-69A, 0.100IN THICK)	EACH	27	\$250.00	\$6,750.00	\$480.50	\$12,973.50	\$500.00	\$13,500.00	\$986.00	\$26,622.00
713-20.30	SIGN ADJUSTMENTS	EACH	11	\$200.00	\$2,200.00	\$168.08	\$1,848.88	\$250.00	\$2,750.00	\$194.00	\$2,134.00
716-02.03	PLASTIC PAVEMENT MARKING (CROSSWALK)	LF	80	\$15.00	\$1,200.00	\$12.00	\$960.00	\$10.00	\$800.00	\$12.20	\$976.00
716-02.04	PLASTIC PAVEMENT MARKING (CHANNELIZATION STRIPING)	SY	40	\$20.00	\$800.00	\$30.00	\$1,200.00	\$25.00	\$1,000.00	\$30.60	\$1,224.00
716-02.05	PLASTIC PAVEMENT MARKING (STOP LINE)	LF	310	\$15.00	\$4,650.00	\$18.00	\$5,580.00	\$15.00	\$4,650.00	\$18.40	\$5,704.00
716-02.06	PLASTIC PAVEMENT MARKING (TURN LANE ARROW)	EACH	12	\$175.00	\$2,100.00	\$240.00	\$2,880.00	\$200.00	\$2,400.00	\$245.00	\$2,940.00
716-02.08	PLASTIC PAVEMENT MARKING (8" DOTTED LINE)	LF	165	\$5.00	\$825.00	\$3.30	\$544.50	\$2.75	\$453.75	\$3.40	\$561.00
716-02.09	PLASTIC PAVEMENT MARKING (LONGITUDINAL CROSS-WALK)	LF	930	\$25.00	\$23,250.00	\$30.00	\$27,900.00	\$25.00	\$23,250.00	\$30.60	\$28,458.00
716-04.01	PLASTIC PAVEMENT MARKING (STRAIGHT-TURN ARROW)	EACH	12	\$250.00	\$3,000.00	\$270.00	\$3,240.00	\$225.00	\$2,700.00	\$275.00	\$3,300.00
716-04.05	PLASTIC PAVEMENT MARKING (STRAIGHT ARROW)	EACH	2	\$150.00	\$300.00	\$210.00	\$420.00	\$175.00	\$350.00	\$214.00	\$428.00
716-04.12	PLASTIC PAVEMENT MARKING (YIELD LINE)	SF	20	\$15.00	\$300.00	\$30.00	\$600.00	\$25.00	\$500.00	\$30.60	\$612.00
716-08.01	REMOVAL OF PAVEMENT MARKING (LINE)	LF	370	\$2.00	\$740.00	\$1.20	\$444.00	\$1.00	\$370.00	\$1.20	\$444.00
716-08.03	REMOVAL OF PAVEMENT MARKING (CROSS- WALK)	LF	940	\$3.00	\$2,820.00	\$9.00	\$8,460.00	\$7.50	\$7,050.00	\$9.20	\$8,648.00
716-08.05	REMOVAL OF PAVEMENT MARKING (STOP LINE)	LF	220	\$6.00	\$1,320.00	\$9.00	\$1,980.00	\$7.50	\$1,650.00	\$9.20	\$2,024.00
716-08.06	REMOVAL OF PAVEMENT MARKING (TURN LANE ARROW)	EACH	5	\$75.00	\$375.00	\$90.00	\$450.00	\$75.00	\$375.00	\$91.80	\$459.00
716-08.07	REMOVAL OF PAVEMENT MARKING (STRAIGHT-TURN ARROW)	EACH	1	\$100.00	\$100.00	\$120.00	\$120.00	\$100.00	\$100.00	\$122.00	\$122.00
716-08.14	REMOVAL OF PAVEMENT MARKING (YIELD LINE)	SF	20	\$5.00	\$100.00	\$12.00	\$240.00	\$10.00	\$200.00	\$12.20	\$244.00

716-13.01	SPRAY THERMO PVMT MRKNG (60 MIL) (4IN LINE)	LM	0.3	\$8,000.00	\$2,400.00	\$18,000.00	\$5,400.00	\$15,000.00	\$4,500.00	\$18,366.00	\$5,509.80
717-01	MOBILIZATION	LS	1	\$275,000.00	\$275,000.00	\$242,000.00	\$242,000.00	\$248,995.00	\$248,995.00	\$230,000.00	\$230,000.00
725-02.79	FIBER SPLICE ENCLOSURE (AERIAL OR UNDERGROUND)	EACH	29	\$2,500.00	\$72,500.00	\$573.71	\$16,637.59	\$750.00	\$21,750.00	\$752.00	\$21,808.00
725-20.01	CCTV POLE & FOUNDATION (50FT POLE W/LWRNG DEVICE)	EACH	3	\$20,000.00	\$60,000.00	\$24,274.92	\$72,824.76	\$30,000.00	\$90,000.00	\$29,594.00	\$88,782.00
725-20.91	CCTV CAMERA SYSTEM (PAN, TILT & ZOOM)	EACH	8	\$8,000.00	\$64,000.00	\$4,248.58	\$33,988.64	\$7,500.00	\$60,000.00	\$5,186.00	\$41,488.00
725-21.32	CAT 6 CABLE	LF	2470	\$1.50	\$3,705.00	\$1.67	\$4,124.90	\$1.00	\$2,470.00	\$1.90	\$4,693.00
725-23.10	FIBER OPTIC CABLE (72 F)	LF	56890	\$4.00	\$227,560.00	\$1.67	\$95,006.30	\$2.30	\$130,847.00	\$2.50	\$142,225.00
725-23.21	FIBER OPTIC DROP CABLE (12 F)	LF	6550	\$2.50	\$16,375.00	\$1.16	\$7,598.00	\$2.65	\$17,357.50	\$3.20	\$20,960.00
725-23.28	FIBER OPTIC SPLICE FUSION	EACH	356	\$50.00	\$17,800.00	\$70.42	\$25,069.52	\$55.00	\$19,580.00	\$131.00	\$46,636.00
725-23.31	FIBER OPTIC DROP PANEL (12 F)	EACH	26	\$1,500.00	\$39,000.00	\$196.01	\$5,096.26	\$1,200.00	\$31,200.00	\$671.00	\$17,446.00
725-28.01	ROAD SIDE UNIT (RSU)	EACH	26	\$20,000.00	\$520,000.00	\$11,327.61	\$294,517.86	\$10,000.00	\$260,000.00	\$11,695.00	\$304,070.00
725-28.07	ETHERNET SWITCH (FIELD LAYER 2)	EACH	26	\$2,000.00	\$52,000.00	\$2,549.18	\$66,278.68	\$2,000.00	\$52,000.00	\$2,735.00	\$71,110.00
725-28.08	ETHERNET SWITCH (TOC LAYER 3)	EACH	1	\$25,000.00	\$25,000.00	\$15,339.98	\$15,339.98	\$12,000.00	\$12,000.00	\$7,471.00	\$7,471.00
725-28.20	SYSTEM INTEGRATION	LS	1	\$50,000.00	\$50,000.00	\$157,090.33	\$157,090.33	\$291,721.50	\$291,721.50	\$120,000.00	\$120,000.00
730-01.02	REMOVAL OF SIGNAL EQUIPMENT	EACH	17	\$5,000.00	\$85,000.00	\$1,605.25	\$27,289.25	\$4,000.00	\$68,000.00	\$778.00	\$13,226.00
730-02.08	SIGNAL HEAD ASSEMBLY (130 POLE MOUNTED)	EACH	1	\$900.00	\$900.00	\$591.10	\$591.10	\$550.00	\$550.00	\$708.00	\$708.00
730-02.09	SIGNAL HEAD ASSEMBLY (130 WITH BACKPLATE)	EACH	50	\$900.00	\$45,000.00	\$963.09	\$48,154.50	\$850.00	\$42,500.00	\$1,089.00	\$54,450.00
730-02.17	SIGNAL HEAD ASSEMBLY (150 A2H WITH BACKPLATE)	EACH	1	\$1,400.00	\$1,400.00	\$1,413.69	\$1,413.69	\$1,150.00	\$1,150.00	\$1,583.00	\$1,583.00
730-02.30	SIGNAL HEAD ASSEMBLY (130 A3F WITH BACKPLATE)	EACH	27	\$1,000.00	\$27,000.00	\$964.37	\$26,037.99	\$850.00	\$22,950.00	\$1,089.00	\$29,403.00
730-02.31	SIGNAL HEAD ASSEMBLY (130 A2 WITH BACKPLATE)	EACH	2	\$1,200.00	\$2,400.00	\$964.37	\$1,928.74	\$850.00	\$1,700.00	\$1,089.00	\$2,178.00
730-02.32	SIGNAL HEAD ASSEMBLY (130 A3 WITH BACKPLATE)	EACH	2	\$1,000.00	\$2,000.00	\$964.37	\$1,928.74	\$850.00	\$1,700.00	\$1,089.00	\$2,178.00
730-02.33	SIGNAL HEAD ASSEMBLY (140 A1 WITH BACKPLATE)	EACH	1	\$1,200.00	\$1,200.00	\$1,107.66	\$1,107.66	\$950.00	\$950.00	\$1,230.00	\$1,230.00
730-02.41	SIGNAL HEAD MODIFICATION (RELOCATE SIGNAL HEAD)	EACH	17	\$400.00	\$6,800.00	\$420.75	\$7,152.75	\$250.00	\$4,250.00	\$431.00	\$7,327.00
730-02.42	SIGNAL HEAD MODIFICATION (REMOVE SIGNAL HEAD)	EACH	40	\$400.00	\$16,000.00	\$50.16	\$2,006.40	\$250.00	\$10,000.00	\$194.00	\$7,760.00
730-03.21	INSTALL PULL BOX (TYPE B)	EACH	25	\$500.00	\$12,500.00	\$903.12	\$22,578.00	\$2,500.00	\$62,500.00	\$857.00	\$21,425.00
730-03.23	INSTALL PULL BOX (FIBER OPTIC - TYPE A)	EACH	35	\$1,700.00	\$59,500.00	\$2,212.91	\$77,451.85	\$3,000.00	\$105,000.00	\$2,706.00	\$94,710.00
730-03.24	INSTALL PULL BOX (FIBER OPTIC - TYPE B)	EACH	18	\$3,000.00	\$54,000.00	\$3,429.51	\$61,731.18	\$3,500.00	\$63,000.00	\$3,397.00	\$61,146.00
730-05.04	MODIFY EXISTING ELECTRICAL SERVICE CONNCECTION	EACH	22	\$1,000.00	\$22,000.00	\$876.21	\$19,276.62	\$2,500.00	\$55,000.00	\$1,230.00	\$27,060.00
730-08.02	SIGNAL CABLE - 5 CONDUCTOR	LF	15060	\$1.75	\$26,355.00	\$1.48	\$22,288.80	\$4.15	\$62,499.00	\$2.40	\$36,144.00
730-08.03	SIGNAL CABLE - 7 CONDUCTOR	LF	14100	\$2.00	\$28,200.00	\$1.90	\$26,790.00	\$4.50	\$63,450.00	\$2.70	\$38,070.00
730-08.04	SIGNAL CABLE - 9 CONDUCTOR	LF	4760	\$2.25	\$10,710.00	\$2.51	\$11,947.60	\$4.90	\$23,324.00	\$3.10	\$14,756.00
730-10.02	MESSENGER CABLE - 1/4" DIAMETER	LF	24590	\$3.00	\$73,770.00	\$2.70	\$66,393.00	\$1.75	\$43,032.50	\$2.00	\$49,180.00
730-11.11	RISER ASSEMBLY (FIBER OPTIC)	EACH	16	\$1,000.00	\$16,000.00	\$630.04	\$10,080.64	\$3,500.00	\$56,000.00	\$454.00	\$7,264.00
730-12.02	CONDUIT 2" DIAMETER (PVC)	LF	7110	\$10.00	\$71,100.00	\$11.75	\$83,542.50	\$17.95	\$127,624.50	\$5.70	\$40,527.00
730-12.13	CONDUIT 2" DIAMETER (JACK AND BORE)	LF	17400	\$40.00	\$696,000.00	\$25.70	\$447,180.00	\$9.00	\$156,600.00	\$22.50	\$391,500.00
730-13.08	VEHICLE DETECTOR (RADAR DETECTION - STOP LINE)	EACH	84	\$9,000.00	\$756,000.00	\$9,631.80	\$809,071.20	\$7,500.00	\$630,000.00	\$9,034.00	\$758,856.00
730-13.09	VEHICLE DETECTOR (RADAR DETECTION - ADVANCE)	EACH	4	\$9,000.00	\$36,000.00	\$12,916.09	\$51,664.36	\$7,500.00	\$30,000.00	\$11,133.00	\$44,532.00
730-15.07	CABINET (TS2 TYPE 2, BASE MOUNTED WITH NEW FOUNDATION)	EACH	5	\$20,000.00	\$100,000.00	\$17,571.40	\$87,857.00	\$15,000.00	\$75,000.00	\$18,104.00	\$90,520.00
730-15.08	CABINET (TS2 TYPE 2, BASE MOUNTED ON EXISTING FOUNDATION)	EACH	17	\$15,000.00	\$255,000.00	\$15,877.38	\$269,915.46	\$15,000.00	\$255,000.00	\$15,955.00	\$271,235.00
730-15.11	MODIFY CABINET (ROUTE CABES INTO EXISTING FOUNDATION)	EACH	21	\$750.00	\$15,750.00	\$1,867.15	\$39,210.15	\$1,100.00	\$23,100.00	\$831.00	\$17,451.00
730-15.12	MODIFY CABINET (TRANSFER PREEMPTION EQUIPMENT)	EACH	10	\$2,000.00	\$20,000.00	\$1,033.22	\$10,332.20	\$500.00	\$5,000.00	\$910.00	\$9,100.00
730-15.13	MODIFY CABINET (REMOVE CABINET)	EACH	17	\$1,000.00	\$17,000.00	\$107.52	\$1,827.84	\$500.00	\$8,500.00	\$391.00	\$6,647.00
730-15.14	MODIFY CABINET (REMOVE CABINET AND FOUNDATION)	EACH	5	\$2,000.00	\$10,000.00	\$576.38	\$2,881.90	\$1,500.00	\$7,500.00	\$762.00	\$3,810.00
730-15.15	MODIFY CABINET (TRANSFER RADAR DETECTION EQUIPMENT)	EACH	1	\$2,000.00	\$2,000.00	\$2,213.50	\$2,213.50	\$500.00	\$500.00	\$910.00	\$910.00
730-16.14	CONTROLLER (16 PHASE ATC - INSTALL ONLY)	EACH	26	\$500.00	\$13,000.00	\$53.76	\$1,397.76	\$1,250.00	\$32,500.00	\$261.00	\$6,786.00
730-22.02	GUYING DEVICE (ANGLE ANCHOR)	EACH	3	\$400.00	\$1,200.00	\$231.91	\$695.73	\$750.00	\$2,250.00	\$1,280.00	\$3,840.00
730-23.30	PEDESTAL POLE (PEDESTRIAN)	EACH	20	\$1,800.00	\$36,000.00	\$1,804.96	\$36,099.20	\$5,000.00	\$100,000.00	\$2,036.00	\$40,720.00
730-23.36	CANTILEVER SIGNAL SUPPORT (1 ARM @ 50')	EACH	1	\$23,000.00	\$23,000.00	\$25,976.18	\$25,976.18	\$23,000.00	\$23,000.00	\$27,821.00	\$27,821.00
730-23.37	CANTILEVER SIGNAL SUPPORT (1 ARM @ 60')	EACH	2	\$25,000.00	\$50,000.00	\$33,691.03	\$67,382.06	\$33,000.00	\$66,000.00	\$36,190.00	\$72,380.00
730-23.64	CANTILEVER SIGNAL SUPPORT (1 ARM @ 30')	EACH	1	\$19,000.00	\$19,000.00	\$20,776.62	\$20,776.62	\$18,500.00	\$18,500.00	\$24,283.00	\$24,283.00
730-23.72	CANTILEVER SIGNAL SUPPORT (1 ARM @ 35')	EACH	4	\$20,000.00	\$80,000.00	\$20,376.21	\$81,504.84	\$17,000.00	\$68,000.00	\$23,674.00	\$94,696.00
730-23.80	CANTILEVER SIGNAL SUPPORT (1 ARM @ 40')	EACH	2	\$21,000.00	\$42,000.00	\$22,754.10	\$45,508.20	\$19,000.00	\$38,000.00	\$24,819.00	\$49,638.00
730-23.88	CANTILEVER SIGNAL SUPPORT (1 ARM @ 45')	EACH	2	\$22,000.00	\$44,000.00	\$23,536.61	\$47,073.22	\$22,000.00	\$44,000.00	\$26,846.00	\$53,692.00
730-23.96	CANTILEVER SIGNAL SUPPORT (2 @ 35' & 55')	EACH	1	\$28,000.00	\$28,000.00	\$38,053.35	\$38,053.35	\$40,000.00	\$40,000.00	\$40,084.00	\$40,084.00

730-23.97	CANTILEVER SIGNAL SUPPORT (2 @ 50' & 60')	EACH	1	\$29,000.00	\$29,000.00	\$44,348.95	\$44,348.95	\$52,000.00	\$52,000.00	\$47,642.00	\$47,642.00
730-23.98	CANTILEVER SIGNAL SUPPORT (2 @ 55' & 65')	EACH	1	\$30,000.00	\$30,000.00	\$46,781.26	\$46,781.26	\$52,000.00	\$52,000.00	\$49,949.00	\$49,949.00
730-23.99	CANTILEVER SIGNAL SUPPORT (1 ARM @ 70')	EACH	1	\$27,000.00	\$27,000.00	\$37,828.84	\$37,828.84	\$48,500.00	\$48,500.00	\$41,335.00	\$41,335.00
730-26.05	COUNTDOWN PEDESTRIAN SIGNAL	EACH	31	\$1,000.00	\$31,000.00	\$501.10	\$15,534.10	\$1,200.00	\$37,200.00	\$660.00	\$20,460.00
730-26.06	PEDESTRIAN PUSHBUTTON POST	EACH	42	\$1,300.00	\$54,600.00	\$1,336.08	\$56,115.36	\$4,000.00	\$168,000.00	\$1,686.00	\$70,812.00
730-26.09	PEDESTRIAN PUSHBUTTON WITH 15IN SIGN	EACH	120	\$1,000.00	\$120,000.00	\$876.35	\$105,162.00	\$650.00	\$78,000.00	\$1,022.00	\$122,640.00
740-11.01	TEMPORARY SEDIMET TUBE 8IN	LF	4870	\$5.00	\$24,350.00	\$18.58	\$90,484.60	\$3.50	\$17,045.00	\$5.50	\$26,785.00
790-98.04	REMOVE FIBER OPTIC CABLE	LF	14010	\$1.00	\$14,010.00	\$0.77	\$10,787.70	\$1.05	\$14,710.50	\$1.20	\$16,812.00
790-06.44	FIBER OPTIC STRAND STORAGE	EACH	14	\$400.00	\$5,600.00	\$253.61	\$3,550.54	\$200.00	\$2,800.00	\$271.00	\$3,794.00
801-03	WATER (SEEDING AND SODDING)	MG	8	\$100.00	\$800.00	\$119.52	\$956.16	\$100.00	\$800.00	\$153.00	\$1,224.00
803-01	SODDING (NEW SOD)	SY	770	\$5.00	\$3,850.00	\$9.60	\$7,392.00	\$9.75	\$7,507.50	\$8.60	\$6,622.00
920-14.04	OB BOARD UNIT (OBU)	EACH	4	\$500.00	\$2,000.00	\$13,365.70	\$53,462.80	\$15,000.00	\$60,000.00	\$16,524.00	\$66,096.00
TOTAL OF ESTIMATED UNIT PRICES =				\$ 5,282,190.00		\$ 4,876,836.18		\$ 4,949,900.00		\$ 5,055,771.30	

To the best of my knowledge, I certify this Bid Tabulation correctly reflects the Bids opened on August 17, 2022.



Brian Haas TN P.E. License # - 115481



REPORT TO THE BOARD OF MAYOR AND ALDERMEN**PREPARED BY:** Brannon Tupper, PE, Assistant Town Engineer**SUBJECT:** Approval of Purchase Agreement for Traffic Signal Equipment, Advanced Traffic Management System Phase 1

INTRODUCTION: The purpose of this item is consideration of approval of the purchase agreement for ATMS Phase 1 Project Traffic Signal Software and Controllers with Transportation Control Systems, Inc.

BACKGROUND: In accordance with TDOT requirements, the supply of the ATMS Phase 1 proprietary traffic signal software and controllers has been selected through the qualifications-based selection process. Several suppliers were evaluated, with Staff, the design consultant, and TDOT agreeing that Transportation Control Systems, Inc. (TCS) was the most technically capable firm to perform the work. TCS will provide the Central System Software and Integration, populate and configure the database, supply new McCain, Inc. controllers for all intersections, and provide 5-years of maintenance and support. A quote was supplied at the time of selection in April 2019, however due to delays in Notice to Proceed for construction TCS has provided updated pricing. The total purchase agreement is for the amount of \$243,120. Town Staff and the design consultant have reviewed the proposal and find them complete and in alignment with the estimate.

FINANCIAL SECTION:

Project: ATMS Phase 1			
<u>Project Budget</u>	<u>Requested Amount</u>	<u>Expenditures to Date</u>	<u>Available Amount</u>
\$6,810,000.00	\$243,120.00	\$6,272,839.99	\$294,040.01
Approved By: <u>A. Myers</u>			

RECOMMENDATION BY: Darryl Smith, Town Engineer

PROPOSED MOTION: Approval of the purchase agreement for supply of ATMS Phase 1 Project Equipment with Transportation Control Systems, Inc. for \$243,120.00

BOARD ACTION:**MOTION BY:** _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>WILLIAMS</u>	<u>POVLIN</u>	<u>WHITE</u>	<u>MEYER</u>	<u>BURNETTE</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____



May 7, 2019

Steven T. Gillis
President
Transportation Control Systems, Inc.
1030 South 86th Street
Tampa, Florida 33619

**Re: Town of Farragut Signal System
Scope of Work and Quote Acceptance**

Dear Mr. Gillis,

Please accept this letter as the formal selection of Transportation Control Systems, Inc. (TCS), and McCain, Inc., to provide services for the Town Signal System Software and Local Controller standard. These services shall be provided per the scope of work outlined in the attached letter, previously submitted on April 18, 2019, with the pricing shown on Page 2 of the letter that you provided on April 29, 2019.

As stated in the Scope of Work and Quote Request letter, the Town will submit a task order to TCS for these services upon receiving the Notice to Proceed to Construction Phase for this ATMS project from the Tennessee Department of Transportation. It is anticipated that this NTP will be received in the Fall of 2019.

Should you have any questions or concerns, please feel free to contact me. We look forward to working with you on this project.

Sincerely,

Matt W. Brazille, P.E.
Assistant Town Engineer

Attachments: 04/18/2019 Letter to TCS, with pricing provided by TCS on 4/29/2019



April 18, 2019

Steven T. Gillis
President
Transportation Control Systems, Inc.
1030 South 86th Street
Tampa, Florida 33619
Via email at: sgillis@tcstraffic.com

**Re: Town of Farragut Advanced Signal System
Scope of Work and Quote Request**

Dear Mr. Gillis,

We are pleased to work with you to provide services for the Town Signal System Software and Local Controller standard. This letter is intended to provide you with a scope of work and to request a price quotation for the work. Specific scope of work tasks and line items for quotation are presented in the following paragraphs.

Task 1: Central System Software and System Integration

This task shall include the following:

- a. Provide the Town of Farragut with a license for Transparency TMS for 31 intersections as described in your non-binding cost proposal letter, dated January 28, 2019, and in your RFP response. This license shall include the items listed in your Base Package.
- b. Provide a software server as described in your non-binding cost proposal letter.
- c. Provide system integration of the central software. A separate Contractor will be installing fiber optic communication from each traffic signal to the Transparency server to be located in Farragut Town Hall.
- d. Create intersection graphics for up to 31 intersections as described in your non-binding cost proposal.
- e. Provide 2 days of onsite training (total) for Transparency TMS and Omni eX as described in your non-binding cost proposal.

Task 2: Populate/Configure GUI/Central Database for 26 Intersections

This task shall include programming all intersection signal settings and timings into Transparency TMS for each of the Town's existing 26 signalized intersections. This shall also include programming each of the 26 local signal controllers once the Contractor is ready for controller installation into the signal cabinets.

11408 MUNICIPAL CENTER DRIVE | FARRAGUT, TN 37934 | 865.966.7057 |
WWW.TOWNOFFARRAGUT.ORG

It is the policy of the Town of Farragut not to discriminate on the basis of race, color, national origin, age, sex, or disability pursuant to Title VI of the civil Rights Act of 1964, Public Law 93-112 and 101-336 in its hiring, employment practices and programs. To request accommodations due to disabilities, please call 865-966-7057 in advance of the meeting.



Task 3: 5-Year Annual Support Maintenance

This task shall include the provision of annual support maintenance for a five-year period starting upon system acceptance from the Town.

Task 4: 30 ATC Controllers

This task shall include providing the Town with 30 ATC Signal Controllers (one for each of the Town's 26 existing signalized intersections and four spares). The controllers shall be compatible with NEMA TS-1, NEMA TS-2, and ATC cabinets. This task does not include programming the controllers, which is included in Task 2.

Please provide quotes for each of these tasks in the section below.

<u>Task</u>	<u>Price</u>
Task 1: Central System Software and System Integrations	<u>\$51,400.00</u>
Task 2: Populate/Configure GUI/Central Database for 26 Intersections	<u>\$10,300.00</u>
Task 3: 5-Year Annual Support Maintenance	<u>\$55,000.00</u>
Task 4: 30 ATC Controllers	<u>\$65,010.00</u>
Total Price	<u>\$181,710.00</u>

Regarding project schedule, the Town will submit a task order to TCS for the above services upon receiving the Notice to Proceed to Construction Phase for this ATMS project from the Tennessee Department of Transportation. It is anticipated that this NTP will be received in the Fall of 2019.

Should you have any questions or concerns, please feel free to contact me. We look forward to working with you on this project.

Sincerely,

Matt W. Brazille, P.E.
Assistant Town Engineer

October 31, 2022

Mr. Darryl Smith
Town of Farragut
Town Engineer
11408 Municipal Center Drive
Farragut, Tennessee 37934

Subject: Town of Farragut Advanced Management System (ATMS) Project

Delivery: Via Email to Darryl Smith at: dsmith@townoffarragut.org

Dear Mr. Smith,

This letter is to address our conference call about pricing having to be updated for the above referenced project. This price update is due to COVID and the current economic situation created by the pandemic.

The pricing changes discussed during our call only pertain to hardware proposed for this project, and are due to supply chain price increase, increased labor costs, and increased freight costs. The hardware items include the traffic signal controller, traffic signal cabinet, signal malfunction management unit (MMU), and bus interface unit (BIU). The software prices remain the same as originally proposed. Attachment A is the updated cost proposal based on tasks and denotes the original price and updated price. Also, the add on items from the original cost proposal are included in the attachment. On behalf of the project team, I am pleased to submit this price proposal, which details the material and services that will be delivered to the Town of Farragut as part of this project.

If there is any additional information the Town of Farragut would like to have regarding this proposal, please do not hesitate to contact me at (813) 737-0500 or by email at sgillis@tcstraffic.com. We look forward to the opportunity to partner with the Town of Farragut as it moves forward on this significant project.

Sincerely,

A handwritten signature in black ink, appearing to read "Steven T. Gillis", with a stylized flourish at the end.

Steven T. Gillis, P.E.
President

Attachment A

Task Price Increase

Task

Task 1: Central System Software and System Integrations	Original Price	\$51,400.00
	Updated Price	No Change
Task 2: Populate/Configure GUI/Central Database for 26 Intersections	Original Price	\$10,300.00
	Updated Price	No Change
Task 3: 5-Year Annual Support Maintenance	Original Price	\$55,000.00
	Updated Price	No Change
Task 4: 30 ATC Controllers	Original Price	\$65,010.00
	Updated Price	\$126,420.00
Total Price		\$243,120.00

Add On Items

TS2 Signal Cabinet (Option A)	Original Price	\$6,705.00
	Updated Price	\$10,175.00
TS2 Signal Cabinet (Option B)	Original Price	\$9,990.00
	Updated Price	\$14,990.00
ATC Signal Controller	Original Price	\$2,167.00
	Updated Price	\$4,214.00
Signal Malfunction Management Unit (MMU) - Ethernet	Original Price	\$825.00
	Updated Price	\$1,121.00
Bus Interface Unit (BIU)	Original Price	\$230.00
	Updated Price	\$292.00

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Brannon Tupper, PE, Assistant Town Engineer

SUBJECT: Approval of Supplement for Additional Design Services for Increased Fiber Capacity, Advanced Traffic Management System Phase 1

INTRODUCTION: The purpose of this item is consideration of approval of a supplement to Cannon and Cannon, Inc to provide additional design services for increased fiber capacity on the ATMS Phase 1 project.

BACKGROUND: The Board of Mayor and Aldermen has expressed interest in adding additional capacity to the fiber optic cable system being installed as part of the ATMS Phase 1 project. By increasing the fiber capacity, additional use of the fiber could be optimized now and in the future, including connections between Town of Farragut facilities. The additional capacity would be met by increasing the fiber count from the currently designed 72-strand to 144-strand, doubling the capacity at a fraction of the cost if the additional fiber is needed at a later date.

DISCUSSION: Cannon and Cannon, Inc. has provided the attached supplement request to perform the design services needed for the fiber optic cable changes. These include increasing the size from 72-strand to 144-strand and all associated items such as cable splicing. Town Staff has reviewed the proposal and finds it acceptable.

FINANCIAL SECTION:

Project: ATMS Phase 1			
<u>Project Budget</u>	<u>Requested Amount</u>	<u>Expenditures to Date</u>	<u>Available Amount</u>
\$6,810,000	\$9,700	\$6,515,959.99	\$284,340.01
Approved			
By: <u>A. Myers</u>			

RECOMMENDATION BY: Darryl Smith, Town Engineer

PROPOSED MOTION: Approval of the supplement request from Cannon and Cannon Inc. for additional design services of fiber capacity increase for \$9,700.

BOARD ACTION:

MOTION BY: _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>WILLIAMS</u>	<u>POVLIN</u>	<u>WHITE</u>	<u>MEYER</u>	<u>BURNETTE</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____

October 31, 2022

Mr. Brannon Tupper, P.E.
Assistant Town Engineer
Town of Farragut
11408 Municipal Center Drive
Farragut, TN 37934

RE: Task Order No. 2022-03 for Continuing Traffic Engineering Services
ATMS Fiber Design Modifications

Dear Mr. Tupper:

Cannon & Cannon, Inc. (CCI) appreciates the opportunity to prepare this proposal to provide engineering services for updating the Advanced Traffic Management System (ATMS) project fiber count. The trunk fiber for Farragut's ATMS Phase 1 project was designed with 72-count single mode fiber optic cable. It is our understanding that the Town of Farragut wishes to increase the trunk fiber count to 144-strand. Additionally, it is our understanding that the cost to develop the fiber design modifications and the change in cost increase to construct the additional fiber will be paid for with local funds. In accordance with your request, the following is a summary of our proposed scope, budget and schedule.

SCOPE OF WORK

The services to be provided consist of revisions to the ATMS plans, cost estimate, and specifications to increase the trunk fiber count from 72-strand to 144-strand. The revisions to the plans include updating the following:

- Proposed ITS Layout sheets
- Traffic Operations Center Details sheet
- Fiber Optic Splice Details sheets
- Fiber Optic Splice Summary Table sheet
- Communication Schematic sheet
- Estimated Roadway Quantities sheet
- Construction Cost Estimate
- Special Provision 725

Revised plans, cost estimate, and specifications will be submitted in electronic PDF format to the Town of Farragut and to the Town's Construction Engineering and Inspection Consultant, WSP.

FEE STRUCTURE

Based on our understanding of this project, the proposed budget for the services described above is **\$9,700.00**. CCI will bill on a labor plus expenses basis not to exceed the budget limit.

SCHEDULE

CCI will develop the revised plans, cost estimate, and specifications on a schedule mutually agreed upon among CCI, the Town of Farragut, the CEI Consultant, and the ATMS Contractor.

Sincerely,



Brian J. Haas, P.E., PTOE
Traffic Team Leader

AUTHORIZATION TO PROCEED:

By: _____

Date: _____

REPORT TO THE BOARD OF MAYOR AND ALDERMEN**PREPARED BY:** Karen Tindal, Tourism Manager**SUBJECT:** Approval of Bid for One (1) 2023 Chevy Tahoe 2 WD

INTRODUCTION: The purpose of this agenda item is to approve the purchase of one (1) 2023 Chevy Tahoe 2 WD through the TN Statewide Contract #209.

DISCUSSION: The purchase of this vehicle will be for use by the Tourism Department as a Mobile Visitor Center and additional pool car for Town staff. Attached is pricing through the State of Tennessee for one new 2023 Chevy Tahoe 2WD from Alan Jay Fleet Sales in the amount of \$38,077.00.

The Mobile Visitor Center will enhance and simplify the visitor's access to relevant information on the area and increase visitor engagement leading to an increase in visitor spending per visit. Trained tourism staff and Visit Farragut ambassadors will utilize the MVC through the week and weekends at hotels, tournaments and local and regional events providing custom recommendations on local attractions, restaurants, and retail opportunities. Meaningful and direct engagement with our visitors fosters positive relationships increasing visitor retention rates and word-of-mouth recommendations. The purchase of this vehicle to be used as a mobile visitor center shifts our current staff focus from a traditional office model to a visitor first approach by providing exceptional customer service to our community and visitors.

FINANCIAL SECTION:

Account Number: 122-47210-9490

<u>Total Budget</u>	<u>Requested Amount</u>	<u>Expenditures to Date</u>	<u>Remaining Amount</u>
\$50,000.00	\$38,077.00	\$0	\$11,923.00

Approved By: A. Myers**RECOMMENDATION BY:** Karen Tindal, Tourism Manager for approval.

PROPOSED MOTION: To approve the purchase of one (1) new 2023 chevy Tahoe 2WD from Alan Jay Fleet Sales through the TN Statewide Contract #209 in the amount of \$38,077.00.

BOARD ACTION:**MOTION BY:** _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>BURNETTE</u>	<u>MEYER</u>	<u>POVLIN</u>	<u>WHITE</u>	<u>WILLIAMS</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____



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PHONE (800) ALANJAY (252-6529)

DIRECT 863-402-4216

WWW.ALANJAY.COM

Quote
42115-2

Corporate Office
2003 U.S. 27 South
Sebring, FL 33870

MOBILE 904-505-9682
FAX 863-402-4221

Mailing Address
P.O. BOX 9200
Sebring, FL 33871-9200

ORIGINAL QUOTE DATE
10/31/2022

PRICE QUOTE FORM

REVISED QUOTE DATE
10/31/2022

REQUESTING AGENCY **FARRAGUT, TOWN OF (TN)**

CONTACT PERSON **TRACI BLAKE**

EMAIL TBLAKE@TOWNOFFARRAGUT.ORG

PHONE **865-218-3398**

MOBILE

FAX

Contract No. SWC209 EVENT # 32110-11965

MODEL	CC10706 1FL 9C1	MSRP	\$45,106.00
	2023 CHEVY TAHOE POLICE 2WD MARKED		
CUSTOMER ID	BLACK - NO SPOT	GOVERNMENT PRICE	\$37,299.00

BED LENGTH **SUV**

** All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.

FACTORY OPTIONS	DESCRIPTION	
GBA H1T	BLACK EXTERIOR WITH JET BLACK CLOTH SEAT TRIM	\$0.00
L84 MHS	5.3L EcoTec3 V8 Engine with 10-speed automatic transmission.	\$0.00
5T5	CLOTH FRONT SEATS WITH VINYL REAR SEATS	\$49.00
5Y1	Seats, Driver and passenger front individual seats. (Also removes the USB port and auxiliary power outlet when (AZ3) bench seat is ordered. Does not include a floor console. All exposed floor area will remain untrimmed. Deletes the center section of the front bench seat.) Driver and passenger front individual seats derived from a 40-20-40 split bench seat with the 20% section removed.(Requires (BG9) rubberized vinyl flooring.)	\$0.00
6C7	LIGHTING, RED AND WHITE FRONT AUXILIARY DOME. Located on headliner between front row seats. (Red is LED, White is Incandescent)	\$165.00
9G8	DAYTIME RUNNING LAMPS DISABLED	\$49.00
AMF	Remote Keyless Entry Package includes 4 additional transmitters, NOTE: programming of remotes is at customer's expense. Programming remotes is not a warranty expense (Requires (9C1) Police Vehicle.) (0.5 Hours Program Time)	\$125.00
PQA	1FL Safety Package includes: (UEU) Forward Collision Alert, (UHX) Lane Keep Assist with Lane Departure Warning, (UHY) Automatic Emergency Braking, (UKJ) Front Pedestrian Braking and (UE4) Following Distance Indicator(Requires (9C1) Police Vehicle.Not available with (DRZ) Rear Camera Mirror.)	\$390.00
5J0	Calibration, Front (only) Park Assist Disable.	\$0.00
VK3	To facilitate the installation of push bumpers.(Requires (9C1) Police Vehicle or (5W4) Special Service Vehicle.) License plate kit, front.	\$0.00

FACTORY OPTIONS \$778.00

AFTERMARKET OPTIONS	DESCRIPTION	
NO-TEMP	TEMP TAG NOT REQUESTED, CUSTOMER WILL HANDLE THEIR OWN TAG WORK.	\$0.00
	AFTERMARKET OPTIONS	\$0.00

TRADE IN	TOTAL COST	\$38,077.00
	YES WE TAKE TRADE INS ~~~~ ASK ABOUT MUNICIPAL FINANCING ~~~~	\$0.00
	TOTAL COST LESS TRADE IN(S) QTY 1	\$38,077.00

Estimated Annual payments for 60 months paid in advance: \$8,527.68

Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments **QUOTE SUBJECT TO FACTORY ORDER ACCEPTANCE or 30 DAYS**

VEHICLE QUOTED BY **MATT FORTE**

GOVERNMENT ACCOUNT MANAGER matt.forte@alanjay.com

"I Want to be Your Fleet Provider"

I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes, please feel free to contact me at any time. I am always happy to be of assistance.



Vehicle: [Fleet] 2023 Chevrolet Tahoe (CC10706) 2WD 4dr Commercial (Complete)

6C7	Lighting, red and white front auxiliary dome		
6J7	Flasher system, headlamp and taillamp, DRL compatible with control wire	Inc.	
9C1	Identifier for Police Package Vehicle		\$0.00
9G8	Headlamps, Daytime Running Lamps and automatic headlamp control delete		
AMF	Remote Keyless Entry Package		
ATD	Seat delete, third row passenger	Inc.	
AX2	Key, unique	Inc.	
AZ3	Seats, front 40/20/40 split-bench		\$0.00
BCV	Lock control, driver side auto door lock disable	Inc.	
C6C	GVWR, 7400 lbs. (3357 kg)		\$0.00
FE9	Emissions, Federal requirements		\$0.00
GBA	Black		\$0.00
GU5	Rear axle, 3.23 ratio		\$0.00
H1T	Jet Black, Cloth seat trim		\$0.00
IOR	Audio system, Chevrolet Infotainment 3 system, 8" diagonal color touchscreen		\$0.00
J55	Brake system, heavy duty	Inc.	
K3W	Battery, 850 cold-cranking amps with 95 amp hour rating	Inc.	
K6K	Battery, auxiliary, 760 cold-cranking amps with 70 amp hour rating	Inc.	
KX4	Alternator, 250 amps	Inc.	
L84	Engine, 5.3L EcoTec3 V8		\$0.00
MHU	Transmission, 10-speed automatic	Inc.	
PQA	1FL Safety Package		
PXT	Wheels, 20" x 9" (50.8 cm x 22.9 cm) steel	Inc.	
RAV	Tire, spare 275/55R20 all-season, blackwall, Firestone Firehawk Pursuit	Inc.	
RC1	Skid plate, front	Inc.	
RNQ	Wheel, full-size spare, matching 20" (50.8 cm) steel wheel without center cap	Inc.	
T66	Wiring provision, for outside mirrors and cargo side mirrors	Inc.	
UE4	Following Distance Indicator	Inc.	
UEU	Forward Collision Alert	Inc.	

This document contains information considered Confidential between GM and its Clients uniquely. The information provided is not intended for public disclosure. Prices, specifications, and availability are subject to change without notice, and do not include certain fees, taxes and charges that may be required by law or vary by manufacturer or region. Performance figures are guidelines only, and actual performance may vary. Photos may not represent actual vehicles or exact configurations. Content based on report preparer's input is subject to the accuracy of the input provided.

Data Version: 16766, Data Updated: Jun 21, 2022 1:00:00 PM PDT.



Vehicle: [Fleet] 2023 Chevrolet Tahoe (CC10706) 2WD 4dr Commercial ( Complete)

Est Highway Cruising Range:480.00 mi

Standard Equipment

Mechanical

Engine, 5.3L EcoTec3 V8 with Dynamic Fuel Management, Direct Injection and Variable Valve Timing, includes aluminum block construction (355 hp [265 kW] @ 5600 rpm, 383 lb-ft of torque [518 Nm] @ 4100 rpm) (STD)

Transmission, 10-speed automatic electronically controlled with overdrive, includes Traction Select System including tow/haul (STD)

Rear axle, 3.23 ratio

Suspension Package, Premium Smooth Ride (STD)

GVWR, 7400 lbs. (3357 kg) (2WD models only.) (STD)

Keyless start, push button

Automatic Stop/Start

Engine control, stop/start system disable button, non-latching

Engine air filtration monitor

Fuel, gasoline, E15

Differential, mechanical limited-slip

Rear wheel drive

Air filter, heavy-duty

Cooling, external engine oil cooler, heavy-duty air-to-oil integral to driver side of radiator

Cooling, auxiliary transmission oil cooler, heavy-duty air-to-oil

Battery, 730 cold-cranking amps with 80 amp hour rating

Alternator, 220 amps

Trailer equipment includes trailering hitch platform, 7-wire harness with independent fused trailering circuits mated to a 7-way connector and 2" trailering receiver

Trailer sway control

Hitch Guidance

Suspension, front coil-over-shock with stabilizer bar

Suspension, rear multi-link with coil springs

Steering, power

Brakes, 4-wheel antilock, 4-wheel disc with DURALIFE rotors

Exhaust, single system, single-outlet

Mechanical Jack with tools

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Data Version: 16766. Data Updated: Jun 21, 2022 1:00:00 PM PDT.



Vehicle: [Fleet] 2023 Chevrolet Tahoe (CC10706) 2WD 4dr Commercial (Complete)

Entertainment

Wi-Fi Hotspot capable (Standard with (UE1) OnStar only. Terms and limitations apply. See onstar.com or dealer for details.)

Interior

Seats, front 40/20/40 split-bench (Not available with (D07) center floor console and (USR) USB data ports.) (STD)

Seat trim, cloth

Seat adjusters, 8-way power includes 6-way power front passenger seat with 2-way power lumbar

Seat adjusters, 10-way power includes 8-way power driver seat with 2-way power lumbar

Seats, second row 60/40 split-folding bench, manual

Seats, third row 60/40 split-folding bench, manual (Not available with (9C1) Police Vehicle.)

Floor covering, Black rubberized vinyl (Deleted when (B30) floor covering is ordered.)

Electronic Precision Shift

Steering column, manual tilt and telescopic

Steering wheel, urethane

Steering wheel controls, mounted audio, Driver Information Center, cruise control and Forward Collision Alert following gap button (if equipped) (left backside Seek/Scan steering wheel radio buttons are inoperable; these 2 buttons can be repurposed for aftermarket emergency equipment)

Driver Information Center, 4.2" diagonal color display includes driver personalization

Rear Seat Reminder

Door locks, power programmable with lockout protection and delayed locking (When ordered with (9C1) Police Vehicle or (5W4) Special Service Vehicle, Auto Lockout is disabled on driver door.)

Keyless Open includes extended range Remote Keyless Entry

Cruise control, electronic with set and resume speed

Theft-deterrent system, content, electrical, unauthorized entry

USB data ports, 2, one type-A and one type-C, located within center console

USB charging-only ports, 4, (2) located on rear of center console and (2) in 3rd row (1 left and 1 right side below quarter glass side window) (When ordered with (9C1) Police Vehicle, (2) type-C ports are moved to the rear of center seat base and (2) type-C are moved to the cargo area. Deleted when (A50) front bucket seats are ordered.)

Window, power with driver Express-Up/Down

Window, power with front passenger Express-Up/Down

Windows, power with rear Express-Down

Air conditioning, tri-zone automatic climate control with individual climate settings for driver, right front passenger and rear seat occupants

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Data Version: 16766. Data Updated: Jun 21, 2022 1:00:00 PM PDT.



Vehicle: [Fleet] 2023 Chevrolet Tahoe (CC10706) 2WD 4dr Commercial (Complete)

Safety-Interior

Following Distance Indicator

HD Rear Vision Camera

Front Pedestrian Braking

Lane Keep Assist with Lane Departure Warning

Forward Collision Alert

Buckle to Drive prevents vehicle from being shifted out of Park until driver seat belt is fastened; times out after 20 seconds and encourages seat belt use, can be turned on and off in Settings or Teen Driver menu (When ordered with (9C1) Police Vehicle, defaulted off. Feature can be turned on in the Infotainment menu.)

Door locks, rear child security, manual

LATCH system (Lower Anchors and Tethers for CHildren), for child restraint seats lower anchors and top tethers located in all second-row seating positions (Deleted when (ATZ) second row seat delete is ordered.)

Tire Pressure Monitoring System auto learn, includes Tire Fill Alert (does not apply to spare tire)

Warning tones headlamp on, driver and right-front passenger seat belt unfasten and turn signal on

WARRANTY

Warranty Note: <<< Preliminary 2023 Warranty >>>

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Drivetrain Note: Qualified Fleet Purchases: 5 Years/100,000 Miles

Corrosion Years (Rust-Through): 6

Corrosion Years: 3

Corrosion Miles/km (Rust-Through): 100,000

Corrosion Miles/km: 36,000

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

Roadside Assistance Note: Qualified Fleet Purchases: 5 Years/100,000 Miles

Maintenance Note: 1 Year/1 Visit

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Data Version: 16766. Data Updated: Jun 21, 2022 1:00:00 PM PDT.

REPORT TO THE BOARD OF MAYOR AND ALDERMEN

PREPARED BY: Karen Tindal, Tourism Manager

SUBJECT: Approval of twelve (12) month contract with Metropolitan Knoxville Airport Authority for video advertising at McGhee-Tyson Airport

INTRODUCTION: Nearly 2 million passengers utilize McGhee Tyson Airport each year as the front door to East Tennessee, gateway advertising is essential in building brand awareness to guests visiting the region.

BACKGROUND: In August 2023 the Town of Farragut was awarded a Tennessee Department of Tourist Development Marketing grant in the amount of \$6,000 for gateway advertising to create brand awareness and position Farragut as the best option for overnight stays and shopping in the East Tennessee area. TDTD Marketing grants are structured as a 50/50 matching grant. The FY 23 budget allocated \$15,000 for special project media buys and TDTD marketing grant will reimburse the Town \$6,000 for this project.

Incoming flight passengers with checked baggage are known to stay in area longer and to spend more while visiting a destination, therefore the goal was to advertise on the two (2) double video screens above the baggage carousels at the airport. The high-definition baggage carousel screens are 3840 wide X 1080 tall; the two (2) concourse screens are 3840 wide X 2160 tall; both can display full-motion video as well as static images. The Visit Farragut video is thirty (30) seconds and will run approximately every 2.5 minutes. Videos may be updated throughout the contract period for no additional charge. Videos on the concourse screens ensures that both incoming and outgoing flight passengers will have the opportunity to view the advertising, which increases the reach of our brand awareness campaign. According to the McGhee Tyson Airport fact sheet, almost 2 million passengers traverse the terminal every year with 65% of airline travelers spending more than 30 minutes in the airport terminal after passing through security. Additionally, affluent, and upscale Americans who take four or more flights per year account for almost 60% of all airport advertising impressions. McGhee Tyson Airport is the front door to East Tennessee and this advertising puts the Farragut brand in front of nearly 2 million travelers a year.

STRATEGIC PLAN: Enhancing the Town's Financial Position - Increasing the sales tax base through tourism development.

RECOMMENDATION BY: Karen Tindal, Tourism Manager

PROPOSED MOTION: Approve the twelve (12) month contract with Metropolitan Airport Authority for baggage carousel and concourse video screen advertising in the amount of \$12,000.00.

MOTION BY: _____ **SECONDED BY:** _____

<u>VOTE/TOTAL</u>	<u>WILLIAMS</u>	<u>MEYER</u>	<u>WHITE</u>	<u>POVLIN</u>	<u>BURNETTE</u>
YES	_____	_____	_____	_____	_____
NO	_____	_____	_____	_____	_____
ABSTAIN	_____	_____	_____	_____	_____



McGHEE TYSON AIRPORT
KNOXVILLE

TERMINAL **ADVERTISING** GUIDE

ABOUT KNOXVILLE

Nestled in the foothills of the Great Smoky Mountains, against the banks of the Tennessee River, Knoxville serves as the perfect blend of southern hospitality and modern development. Rich in culture and natural beauty, the unique destinations in Knoxville reflect the diversity of this historic city and its charming people.

MCGHEE TYSON AIRPORT FAST FACTS

- Almost **2 million passengers traverse the terminal every year**. People who “meet and greet” those passengers are also a substantial number of additional viewers for advertising on the landside of our terminal.
- Travelers are **spending more time at the airport than they did in the past**. 65% of airline travelers spend more than 30 minutes in the airport terminal (after passing through security). Nearly one in three (30%) spend longer than one hour waiting to board their plane.
- Airline travelers are 50% more likely to have an **annual household income of \$100,000** or more than the average American.
- Affluent and upscale Americans who take four or more flights per year account for almost **60% of all airport advertising impressions**.
- The airport is viewed as the “front door” to East Tennessee. **Your brand will be showcased in this “front door” venue.**



WHY

ADVERTISE AT MCGHEE TYSON AIRPORT



Cost Effective

With some of the **lowest costs per thousand** compared to other Knoxville media, you'll get a significant reach from your buy. Discounts for long-term or bulk contracts are also available.



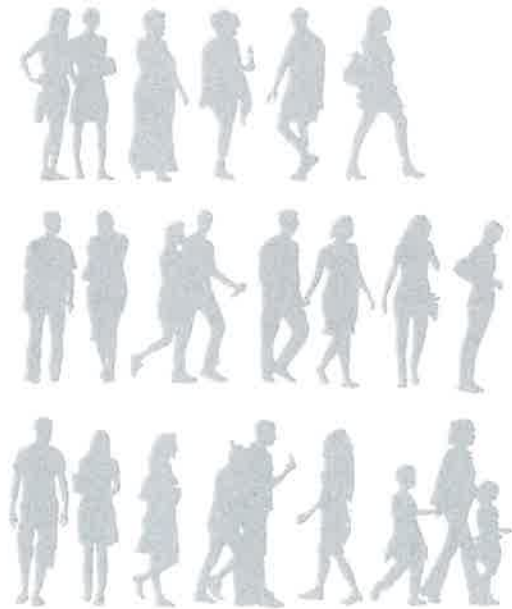
Reach

With more than **2 million passengers** and visitors passing through every year, McGhee Tyson Airport can provide an incredible reach for your message.



Elite Target

Knoxville's population isn't just young – it's smart. Nearly half of the city's population is college educated, which explains why 50% of Knoxville's employed residents work in management, sales or other professional businesses. And with an **average household income of \$100,000 or more**, Knoxville has plenty of disposable income to go around.



Meet Your Advertising Needs

McGhee Tyson Airport offers a variety of displays with price points starting at **\$250 per month** and term lengths as short as one month.

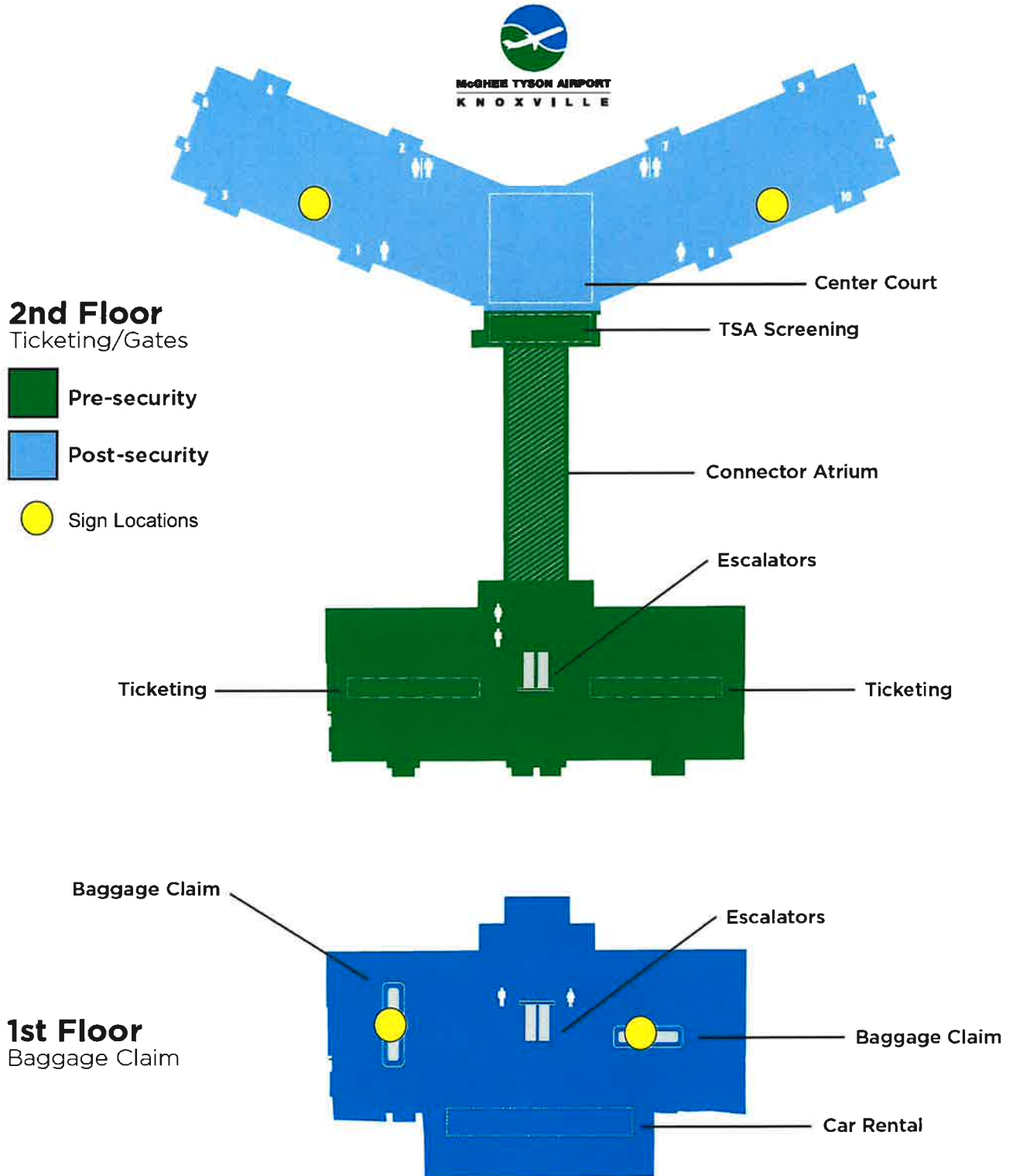


Flexible

Whether you want one month or three years, we're willing to work with you, and we'll make creative **change-outs monthly, quarterly or yearly at no additional charge.**



EXHIBIT A



Initial:

MKAA: _____ Advertiser/ Agency: _____

ADVERTISING AGREEMENT



**METROPOLITAN
KNOXVILLE
AIRPORT
AUTHORITY**

U.S. Mail Address: P.O. Box 15600, Knoxville, TN 37901

Street Address: 2055 Alcoa Highway, Third Floor, Suite I, Alcoa, TN 37701

Telephone: 865.342.3001 Fax: 865.342.3050

email: advertising@tys.org

Advertiser Information ☒ Invoice	Agency Information ☐ Invoice
Company Town of Farragut	Company
Contact Name Karen Tindal	Contact Name
Address 11408 Municipal Center Dr	Address
City/State/Zip Farragut TN 37974	City/State/Zip
Phone 865-218-3373	Phone
Fax	Fax
Email ktindal@townoffarragut.org	Email
P.O. #	P.O. #
Advertiser Product Tourism	Advertiser Product

Display Type	Location	Approximate Size	Agreement Duration	Monthly Net Rate	Total Net Rate
Digital	Bag + Gates	see below	12 months	\$1000.00	\$12,000.00
<i>Less 5% Annual Payment Discount</i>					
<i>Other Charges (if any):</i>					
Agreement Start Date			November 01, 2022		Total Net Agreement: \$12,000.00

Note: Additional charges may not be included in the total Contract cost as listed above.

PAYMENT SCHEDULE: ☐ Annually ☐ Monthly ☐ Full

Special Instructions:

1. Bill QUARTERLY
2. Baggage Claim screen size 3840 wide x 1080 tall; Gate concourse screens 3840 wide x 2160 tall.
3. Airport will provide message changes at no charge; advertiser to supply all graphics and copy.

This Advertising Agreement ("Agreement") is made and entered into this 26 day of October, 2022, by and between the Metropolitan Knoxville Airport Authority, (the "Authority"), Town of Farragut ("Advertiser") and if applicable, N/A ("Agency"). Advertiser and Agency are referred to in this Agreement as "Advertiser/Agency." The parties hereto have caused this Agreement to be executed as of the day and year first written above.

Metropolitan Knoxville Airport Authority:

Advertiser/Agency:

By: _____

By: _____

Print Name: Patrick Wilson

Print Name: _____

Title: President

Title: _____

NOTE: All finished material(s) must be received within fifteen (15) business days prior to posting date.

9. **Authority Not Liable for Damage.** The Authority shall not be liable to Advertiser/Agency for any damage either to person or property, sustained by Advertiser/Agency or by other persons, due to any activity at the Airport or any improvements thereon or any parts thereof or any appurtenances thereof as a result of repair, or due to the happening of any accident in or about the Airport, or due to any act or neglect of any lessee or occupant of the Airport, or of any other person. Without limiting the generality of the foregoing, the Authority shall not be liable for damage caused by water, steam, sewerage, gas, bursting or leaking of pipes or plumbing or electrical causes, or the negligence of contractors, employees, agents or licensees of the Authority, unless the damage is proved to be the result of the sole negligence or willful misconduct of the Authority.

10. **Indemnification.** Advertiser/Agency agrees to defend, indemnify and hold harmless the Authority and its Commissioners, officers and employees from and against any and all claims, actions, demands, fines or judgments arising by reason of injury or death to any person or damage to any property, allegations of interference with the rights of others and allegations of violations of ordinances, statutes or regulations, including all reasonable costs of investigation and defense thereof (including but not limited to reasonable attorneys' fees, court costs and expert fees), of any nature whatsoever arising out of or related to Advertiser/Agency's operations under this Agreement or the acts or omissions of Advertiser/Agency's officers, employees, agents, Advertiser/Agency, or subcontractors in connection therewith, provided that the Authority shall give Advertiser/Agency reasonable notice of any such allegations, claims or actions. In carrying out its obligations hereunder, Advertiser/Agency shall employ counsel reasonably acceptable to the Authority. The provisions of this paragraph shall survive the expiration or earlier termination of this Agreement.

11. **Default.** In the event of a default by Advertiser/Agency in the performance of any covenant, term, condition, or obligation or violation of any term of this Agreement and such default is not corrected within fifteen (15) days after written notice to Advertiser/Agency by the Authority, the Authority may pursue any and all legal remedies available, including termination of this Agreement.

12. **Termination without Cause.** The Authority may terminate this Agreement at will, without cause, at any time, upon thirty (30) days prior written notice of termination from Authority to Advertiser/Agency. In the event Authority terminates this Agreement without cause Advertiser/Agency shall pay the monthly license fee, prorated through the day of termination within thirty (30) days after the date of billing.

13. **Notices.** All notices given or to be given by either party to the other shall be given in writing, sent certified mail, return receipt requested, and shall be addressed to the parties at the addresses set forth below or at such other addresses as the parties may by written notice designate:

The Authority

Metropolitan Knoxville Airport Authority
2055 Alcoa Highway, Third Floor, Ste. I
Alcoa, Tennessee 37701
Attn: President

Advertiser/Agency

Town of Farragut
11408 Municipal Center Drive
Farragut TN 37974

14. **Rules and Regulations.** Advertiser/Agency, for itself and its officers, employees, agents and subcontractors, agrees to observe and obey any and all rules and regulations adopted by the Authority applicable to the use of Airport facilities, and such regulations as may be promulgated by federal, state and local governmental authorities. The same consideration is to be given to any lawful orders coming from the Airport police personnel.

15. **Nondiscrimination.**

15.1 Advertiser/Agency, for itself and its officers, employees, agents and subcontractors, hereby agrees that it will not discriminate against any person or persons by reason of sex, race, color, disability or national origin, in furnishing or declining to furnish the use of any facilities provided for the use of the public on the Airport premises, including any and all services, privileges, accommodations and activities related thereto.

15.2 Advertiser/Agency, for itself and its officers, employees, agents and subcontractors will not discriminate against any employee or applicant for employment because of sex, race, color, disability or national origin. Such action shall include but not be limited to the following: Employment, upgrading, demotion or transfer,